



PO Box 614 Kununurra 6743
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KUNUNURRA

Koolama Street WYNDHAM

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8.00am - 4.00pm MON - FRI

Application for Directional Signage

Use this form to apply for New and Replacement Directional Signage

An application fee applies to new signage applications refer to [Fees and Charges](#) section of the Shire website for current fee cost.

1. APPLICANT

Full name:			
Title/ Position:			
Company Name:			
Trading Name of Business:			
Business address(es):			
Postal address:			
Work phone:		Mobile phone:	
Fax number:		Home phone:	
Email:			

2. REQUEST INFORMATION:

Is this a new application or an update to existing signage:	New	/	Update
Business Signage	<input type="checkbox"/>	(Blue with white text Directional Signage)	
Tourism Signage	<input type="checkbox"/>	(Brown with white text Tourism Signage)	
Text to be displayed:			

Note: The Maximum number of characters allowed on directional signage is 19 (including any spaces).

3. LOCATION INFORMATION: please provide details of intersecting roads for signage location/s

Location #1: (New location, intersecting street names)	
Location #1: (current location, intersecting street names)	
Location #2: (New location, intersecting street names)	
Location #2: (current location, intersecting street names)	

4. ADDITIONAL INFORMATION

- A maximum of five sign panels may be located at any one intersection excluding road nameplates and other traffic sign panels.
- Where directional signage is approved the applicant shall meet the Shire’s estimated cost of supplying and installing the signs prior to works proceeding and shall meet the cost of repairs and replacement including from accidental damage, vandalism and wear and tear when required by the Shire, failing which the signage may be removed by the Shire.
- Consent for directional signs may be revoked by the Shire at any time and the sign(s) removed, including to facilitate the provision of directional signs to an alternate business, service or facility which the Shire at it’s discretion may determine has a higher priority to occupy the sign site.

5. CERTIFICATION BY APPLICANT

- I have read Council Policy CP/OPS-3657

Full Name and Capacity of Person Completing this Application:

Full Name (Print)	
Position Title	

..... Date / /
 Applicant Signature

6. OFFICE USE ONLY

Date Application Received:	/ /	Synergy Record #:	
Signage location/s verified: (Photo attached if required)	Yes / No	Approval Status: (Please circle)	Approved / Not Approved
Date Sign/s ordered:	/ /	Approving officers signature:	
Date Sign/s Invoiced:	/ /	Synergy Record finalised:	
Comments:			