

DISABILITY ACCESS AND INCLUSION COMMITTEE

MINUETS OF MEETING

MONDAY 25 JULY 2022

10:00AM – 11:00AM

SHIRE OF WYNDHAM EAST KIMBERLEY – COUNCIL MEETING ROOM

1. ATTENDEES AND APOLOGIES

ATTENDEES	
Nick Allen	Shire of Wyndham East Kimberley
Brooke Coleman-Smeekens	Chairperson and Minuet Taker
Mat Dear	Shire of Wyndham East Kimberley
Laura Little	East Kimberley Job Pathways
Maria Geier	Dep. Local Government, Sport and Cultural industries
Sophie Darcy Evans	Far North
Tarna Waters	Community Representative
APOLOGIES	
Biba Nicholson	Patches
Tom Davidson	East Kimberley Job Pathways
Michelle McKittrick	Shire of Wyndham East Kimberley

2. ACTIONS ARISING FROM PREVIOUS MINUTES

See below action register.

3. GENERAL BUSINESS

3.1 BICWA Visit

- The workshop held at the Cambridge had 10 attendees.
- Neighbourhood House is the group that BICWA will be mentoring
- Touch Football was also interested so Shire will look at funding both clubs to be mentored
- Touch Football is trying to get an inclusive program up and running
- There are 3 more online webinars that are free for anyone to join – the links will be sent to committee members.

3.2 Access Audit

In late June an auditor from Equal Access came to Kununurra and Wyndham and did a complete disability access and inclusion audit on many of the Shires buildings and facilities. Nick will hold an internal meeting to discuss the audit findings and then discuss a list of recommendations with Equal Access which will then be communicated with the DAIC for comment.

3.3 DAIP Annual Report

Was sent to Department of Communities last week for approval. Will be shared with the DAIC.

3.4 Easy Read DAIP

Is available on the Shires Website now.

3.5 Sporting update from EKJP

- EKJP is working with Football West about introducing an inclusive program in the schools
- EKJP are ready to roll out Wheelchair Basketball they just need a club to take it on for it to be sustainable
- Wheelchair basketball is not only aimed for wheelchair users but also for people who want to try something different and for those who may not be able to run on the court like in regular basketball
- EKJP Gum is almost ready to open. The aim of the gym is to build confidence in users to eventually use the Leisure Centre gym.

3.4 Other General Business

- The Leisure Centre gym was recently audited and a recommendation is going to council to purchase or lease new equipment including equipment that will be user friendly for all abilities.
- The Shire received \$170,000 grant to build a new Changing Places facility as part of the Leisure Centre redevelopment. The facility will be in the Leisure Centre and will be free for all to use.
- The footings are in for the Wyndham pool hoist, it should be complete this week.
- Wayfinder have a whole accessible metal ramp in good condition available to purchase at revive
- Coles express has no wheelchair access at all. The committee will write a letter to address the access issues
- The Shire have commissioned Nature Play Solutions to do a full concept plan for an all abilities playground at Celebrity Tree Park. Once we have this plan with costings we will be able to go to Lotterywest to get funding for the project.
- CGL has received comment from community members regarding access to their facilities and are actively upgrading their facilities in response.
- The Cambridge's aim is to become an NDIS preferred accommodation. It will have 50% of its rooms as ambient rooms and 5 fully accessible rooms, as well as a fully compliant pool and small play area. The DA will be sent to the DAIC for comment.

4. FUTURE AGENDA ITEMS

- Discuss Equal Access audit findings
- Actions arising from today's meeting

5. CONFIRMATION OF NEXT MEETING

Tuesday 6 September 10am – 11am in the Shire Council Chambers

6. MEETING CLOSE

11:00AM

Disability Access and Inclusion Committee Action List as of 25 July 2022

ACTION	PERSON RESPONSIBLE	DUE DATE	COMPLETE	NOTES
Discuss with the CEO and Councilors who will be the best Council representatives moving forward.	Nick	FEB 2022		Nick Kearns to bring it up at the April briefing meeting.
Invite Wendy Carter (Wendy.carter@health.wa.gov.au) to the committee.	Brooke & Tom	FEB 2022	11 MAR 22	Email address given does not work – Tom will send Brooke correct email
Share BICWA webinar workshop links with DAIC	Brooke	JULY 2022		
Share sport for all link with DAIC	Brooke	JULY 2022		
Circulate DAIP Annual Report once approved	Nick Allen	JULY 2022		
Send Cambridge DA to Brooke to circulate with DAIC	Matt & Brooke	JULY 2022		
Send Zane’s (accessible Tourism) contact info to Matt Dear	Laura	JULY 2022		
Email Brooke complaint made to KNX Post Office	Tarna	JULY 2022		
Write letter on behalf of DAIC to Aus Post regarding access complaint	Brooke	AUG 2022		
Email Brooke access complaint about Shell Express	Laura	JULY 2022		
Write letter on behalf of DAIC to Shell Express regarding access complaint	Brooke	JULY 2022		
Forward email complaint regarding airport services to Brooke and Nick to follow up	Tarna, Brooke & Nick	JULY 2022		Tarna forwarded complaint through on 25 July and nick followed up same day
COMPLETE ACTIONS				
Share the event accessibility checklist on the Facebook Community Noticeboard.	Brooke Sebastian	MAY 2022	5MAY 22	
Send committee invitation to new community member (nurse).	Laura Little	JUNE 2022	11 MAY 22	
Share Michael Farmer’s email and BICWA information with the committee.	Nick Allen	JUNE 2022	3 MAY 22	
Send contact info for the access auditors to committee members and share with the community for anyone else who wants to utilise them.	Nick Allen	JUNE 2022	3 MAY 22	

Send Talent Pool Program information to committee, anyone who has any recommendations should contact Nick Allen or Jae at the Leisure Centre	Nick Allen / All committee members	JUNE 2022	3 MAY 22	
Share Wayfinder Weekly Planner with Committee	Brooke	JUNE 2022	3 MAY 22	
Add checklist to the event application process	Brooke	JUNE 2022	9 MAY 22	
Create an info pamphlet on creating an accessible event based off the questionnaire.	Brooke will create the pamphlet with the help of the committee.	MAY 2022	15 MAR 22	Brooke found an existing pamphlet online and created one based off that. For the committee to approve at next meeting
Talk to SWEK HR about training for staff and remind them about outcome set in DAIP.	Brooke	FEB 2022	21 FEB 22	
Put out a media release seeking new members for the DAIC.	Brooke and Sebastian	FEB 2022	15 MAR 22	Request has been sent to Seb, post will be out this week
Minutes of DAIC meeting to be available on the Shires website along with accessibility related links and forms.	Brooke and Sebastian	MAY 2022	11 MAR 22	
Email Brooke feedback regarding accessibility at the Ord Valley Muster so Brooke can forward the information to Margot McTaggart.	Tarna	FEB 2022	21 FEB 22	