

DISABILITY ACCESS AND INCLUSION COMMITTEE

MINUETS OF MEETING

MONDAY 24 JULY 2023

4:00PM – 5:00PM

SHIRE OF WYNDHAM EAST KIMBERLEY – COUNCIL MEETING ROOM

1. ATTENDEES AND APOLOGIES

ATTENDEES	
Nick Allen	Shire of Wyndham East Kimberley - Chairperson
Brooke Coleman-Smeekens	Shire of Wyndham East Kimberley - Minuet Taker
<u>Matt Dear</u>	Shire of Wyndham East Kimberley
Tom Davidson	East Kimberley Job Pathways
Tarna Waters	Community Member
<u>Sophie Darcy-Evans</u>	<u>Farnorth</u>
APOLOGIES	
Biba Lodge	WA Country Health Services

2. ACTIONS ARISING FROM PREVIOUS MINUTES

See below action register.

3. GENERAL BUSINESS

3.1 DAIP Report

DAIP Report submitted to the Department of Communities reporting on the 7 outcomes.

Key Achievements within the reporting period:

- Increase awareness of disability and inclusion best practices when holding an event within the Shire
 - o Budget process includes purchasing event flooring that can be used for major events such as the Muster
 - o Budget submission has been lodged for Changing Places Facility to be installed as part of the All Abilities Playground upgrade
 - o The Shire is looking into the possibility of another changing places facility at Celebrity Tree Park
- DAIP is available in Easy Read format on the website
 - o Working with the Communication Officer to convert more key documents such as the Community Strategic Plan into the same format

- The Shire is looking at translating more strategic and engagement documents into easy read format
- \$950K in funding toward All Abilities Playground
 - KDC submission for a further \$100K (yet to be submitted)
 - Shire to fund the remaining balance over two financial years
 - Procurement Plan has been drafted and will go to market as an EOI in late August
 - The Shire will begin the procurement process shortly, we want to make sure we get the best bang for our buck
- Shire worked in collaboration with BICWA which included the following outcomes:
 - 4 x Information sessions – Social Inclusion, Inclusive Events, Building stronger and connected clubs and Asset-based community development;
 - Club mentorship
 - The Shire officers felt like this program wasn't the best fit for our community and its needs however we are glad to have gotten a partnership with Sport 4 All out of it
- SWEK Swim School program introduced an inclusion package – Profession Development training and recourses to ensure that our programs are inclusive and target community members that may not be able to participate in mainstream swimming lessons. This will be introduced in Term 4 2023.
- The Shire can offer the program in term 4 this year, with staff excited for the skills they have learnt
- SWEK Facilities audit – Identified areas within Shire-managed facilities that did not meet the AS
 - Recommendations now captured within the Shire Corporate Business Plan to plan and budget any required upgrades
 - The actions that came from the report have been captured within the Shires corporate business plan which means it will start to have funding put towards it
- \$170K Funding toward a Changing Places Facility at the Kununurra Leisure Centre
- This will be a part of the redevelopment
- Installed new hoist at Wyndham Swimming Pool
- The Wyndham pool isn't operational at the moment but should be fixed in the next month

Areas that still need some attention include:

- Upgrade the Shire Website
- Internal Disability and Inclusion training for key and front line staff
- The Shire is interested in Wayfinders new building accessible workplaces program and Nick is pushing for us to be a part of it. This does need to come from HR so Nick is following up with them.

3.2 Lotterywest Funding

The Shire received \$950K in funding from Lotterywest to go towards an All Abilities Playground. The shire will match this contribution over 2 financial years and have applied for a \$100K KDC grant for a total of a \$2million project. The Shire will use the fly through provided by Nature Play Solutions as a guide document for when we begin the procurement process so that contractors know what we are after.

4. FUTURE AGENDA ITEMS

- Actions arising from today's meeting
- Email Brooke with any items you wish to add to the agenda
- Update on shire projects such as KLC Redevelopment, All Abilities Playground
- Department of Communities feedback on DAIP report

5. CONFIRMATION OF NEXT MEETING

Changing meeting frequency to quarterly, with the next meeting to be in October 2023.

6. MEETING CLOSE

4:40PM

Disability Access and Inclusion Committee Action List as of 17 July 2023

<i>ACTION</i>	<i>PERSON RESPONSIBLE</i>	<i>DUE DATE</i>	<i>COMPLETE</i>	<i>NOTES</i>
Share link to Sport 4 All interview on ABC with DAIC	Nick A	AUGUST 23		
Share Zane from accessible Tourism's contact with Nick to explore event matting options	Tom	AUGUST 23		
Follow up with Chris Grant about the stages of the shared paths and connecting them with more stages	Nick A	OCTOBER 23		
Chase up Wendy at HR regarding Wayfinder's Building Accessible Workplaces program.	Nick A	OCTOBER 23		
Send website for event flooring to Brooke or Nick	Sophie	AUGUST 23		
COMPLETE ACTIONS				
All actions from previous minutes were removed due to date.				