

DOCUMENT TYPE	Form or Template
TITLE	FIRE PERMIT REQUEST
NUMBER:	FMT-3041

Applications must be submitted at least three (3) business days prior to the proposed burn date. Applications received with less than three business days' notice may not be processed before the requested burn date. Urgent requests will only be considered where operationally practicable. The following supporting information, along with a map of the proposed area to be burnt, is required before a Fire Permit can be issued.

Please complete, sign and return to Shire of Wyndham East Kimberley via email: mail@swek.wa.gov.au

1. APPLICANT	
Full name	
Company	
Postal address	
Residential address	
Phone number	
Email address	

2. PRELIMINARY INFORMATION			
Maximum Period - 28 Days			
Start Burn Date		End Burn Date	

Note: Applicants are encouraged to obtain the correct property details using [Landgate Map Viewer Plus](#), including the Lot/Plan or Land ID.

Burn Location	
Property Address including suburb (if applicable)	
Lot/Plan or Land ID	
Locality / Property Name	

Authority to Burn	
Are you the landowner, occupier, or an authorised person acting on behalf of the landowner? If No: Please complete the landowner's details below.	

Landowner Details	
Landowner Name	
Landowner Contact Number	
Do you have the landowner's permission to undertake the proposed burn?	
Is written authority attached? if no, please explain why:	

Note: The Shire may require written authorisation from the landowner before a Fire Permit is issued.

Purpose of Burn
☐ Hazard reduction ☐ Pasture management ☐ Garden Refuse ☐ Crop residue ☐ Other Describe:

Firebreaks
Are compliant firebreaks installed around the proposed burn?

Resources (Tick all available)
☐ Fire unit ☐ Slip-on ☐ Tractor ☐ Grader ☐ Dozer ☐ Water cart ☐ Knapsack ☐ Rakes ☐ Leaf blowers ☐ Garden Hose ☐ Other Other:

Have adjoining landowners been notified?

PLEASE ATTACH A DETAILED MAP OF YOUR PROPOSED BURN

A detailed map should include the following:

- Aerial image with boundaries/breaks clearly outlined
- GPS coordinates specified
- Adjacent roads highlighted

(*Please note that permits maybe refused if detailed maps are not supplied.)

Important Information for Permit Applicants

- A permit does not guarantee approval to burn on the nominated date.
- The Shire may suspend or cancel permits due to weather conditions, operational requirements or elevated fire danger.
- Additional conditions may be imposed at any time.
- The permit holder must comply with the Bush Fires Act 1954, all permit conditions and any directions given by an authorised Fire Control Officer.
- Submission of an application does not authorise burning.
- No responsibility will be accepted by the Shire for any damage caused
- Consent may be withdrawn by the Shire at any time
- The permit holder indemnifies the Shire against any claim for personal injury, damage or any other loss arising howsoever from said fire use

I declare the information provided is true and correct. I understand that submission of this application does not constitute approval to burn. Burning must not commence until a Fire Permit has been issued and all permit conditions have been met. I acknowledge that additional conditions may be imposed or the permit refused based on weather, fire danger or operational requirements.

OFFICE USE ONLY	
Application approved?	
Permit number	
Synergy Record Number	
Approving Officer Name	
Approving Officer Title	
Approving Officer Signature	

DOCUMENT AND VERSION CONTROL		
Responsible Directorate		Planning and Community Development
Related Documents		FMT-3040 Fire Permit Request
Version	Date Issued	Date of Next Review
1.0	02/04/2025 - LMA048	Review As Required
2.0	20/07/2026 - LMA075	Review As Required