



JOB VACANCY Airport Reporting Officer

Work Type:	Permanent Full time
Remuneration:	Up to \$87,101 per annum <i>Includes superannuation and allowances</i>
Location:	Kununurra
Closing date:	12 Noon, Monday 23 January 2023

The Shire of Wyndham East Kimberley

Is located in a picturesque and rugged sparsely populated northeast corner of Western Australia (WA) and is one of the world's last wilderness frontiers. As a global tourism attraction, it is known for luxury accommodation, great food and friendly locals, and is an amazing and very unique part of Australia.

The Position

Reporting to the Senior Airport Reporting Officer, this role is responsible for maintaining compliance with the Civil Aviation Safety Regulations (CASR) Part 139, Aerodrome Manuals and the applicable Safety Management Systems in place at the East Kimberley Regional Airport (EKRA).

The role will also involve maintaining to a high standard all gardens and lawns (both airside and landside), open areas (landside), and airport terminal/s and facilities.

Other Requirements

The successful applicant will be required to submit a National Police Clearance (dated within six months), successfully complete a pre-placement medical assessment (including Drug and Alcohol Screening) and submit copies of qualifications (where relevant) to be eligible for the position.



Further Information

A copy of the position description is available from the Shire Office and website (www.swek.wa.gov.au/employment/). Interested applicants are encouraged to contact Warren Lane, the Shire's Coordinator Airport Operations and Compliance, on (08) 9168 4100 / 0439 180 111 if they have any questions or wish to discuss the position requirements further.

This position is **not eligible** for any assistance with housing. Applicants are strongly advised to make themselves aware of the accommodation situation in Kununurra **prior** to submitting an application.

Submitting an Application

Applicants are required to submit a covering letter outlining their interest in the position and their ability to meet the **Selection Criteria** (maximum two pages), and a current resume.

Posted applications are to be addressed to Shire of Wyndham East Kimberley, PO Box 614, Kununurra WA 6743

All electronic applications are to be sent directly to recruitment @swek.wa.gov.au or otherwise submitted via the Shire's website.

All submissions must be received by the nominated closing date. In fairness to all applicants, late applications cannot be considered unless prior consent has been received from the Shire under restricted circumstances.

The Shire of Wyndham East Kimberley is committed to providing equal opportunity in employment and encourages Indigenous Australians, young people, people with disabilities and people from culturally diverse backgrounds to apply for positions.

Applicants for this position must be legally entitled to work in Australia and will be required to provide evidence of this entitlement. Acceptable evidence includes an Australian or New Zealand passport, birth certificate, or foreign passport with a relevant visa.