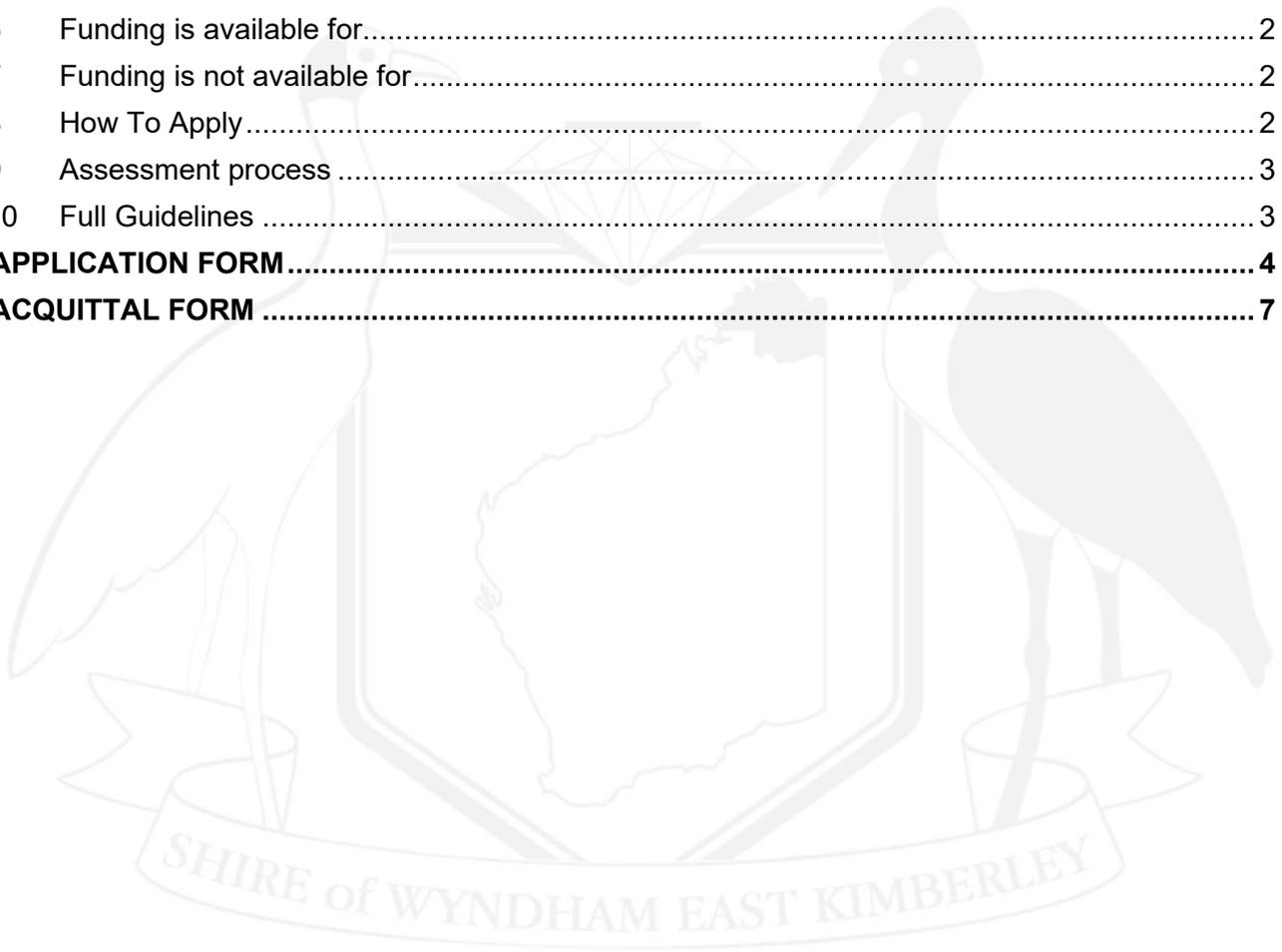


Shire of Wyndham East Kimberley

Leadership Grant Application



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2 RELEVANT GUIDELINES

2.1 Funding Amount

Up to \$1,000

2.2 Description

Funding is available for young people in the Shire to assist with the cost of participating in an activity or program which focuses on the development of leadership skills, self-growth and confidence building, or teamwork & communication.

2.3 Open Dates

Applications are open throughout the year and assessed upon submission. Applications must be submitted at least four weeks before the funding is required

2.4 Co-contribution

Applications must not exceed 50% of the total cost to attend.

2.5 Eligibility

To be eligible for the Future Leaders Award, applicants must:

- Be aged between 12 and 25 years at the time of application.
- Be a current resident of the Shire and have resided in the Shire for at least 12 months.
- Demonstrate how the activity, event, or program will contribute to their personal growth, leadership skills, and benefit the East Kimberley community.
- Provide evidence of matching funds

2.6 Funding is available for

- Travel, accommodation and registration fees
- Travel and accommodation costs for a guardian, when travelling with an applicant under the age of 18.
- Conferences and workshops that develop leadership, teamwork, or advocacy skills.
- Participation in educational and training programs, mentoring initiatives, or networking opportunities that foster professional or personal growth.
- Public speaking, debate, or presentation skill development courses.
- Attendance at national or international leadership summits or youth forums
- Courses, or activities that enhance skills in business, entrepreneurship, or innovation.

2.7 Funding is not available for

- Sporting events, competitions, or associated travel costs (these may be eligible under Quick Grants).
- Standard school fees, university tuition, or textbooks.
- Ongoing operational expenses, wages, or honorariums.
- Personal travel unrelated to a structured leadership, education, or development program.
- Activities that have already taken place before funding is approved.
- Purchasing new equipment

2.8 How To Apply

To apply for funding, applicants must submit a completed application form provided by the Shire at the time the grant category is open.

Supporting Documentation: All required supporting documents (e.g. quotes, insurance details) must be included as specified for each grant category.

Submission: Completed applications can be submitted in person at 20 Coolibah Drive, Kununurra WA, or via email to grants@swek.wa.gov.au.

Record Keeping: Applicants should retain a copy of their submission for their records.

2.9 Assessment process

Facilities Grants follow the following assessment process:

1. Shire Officers review all applications for eligibility.
2. If eligible, Shire officers will assess grant and determine if funding will be approved and the funding amount.
3. Applicant is notified of the outcome within 10 days of applying.

2.10 Full Guidelines

To see the Shires full Community Grants Guidelines document please download it from the Shires website here:
<https://www.swek.wa.gov.au/live/our-community/grants.aspx>

**END OF GUIDELINES
APPLICATION FORM FOLLOWING**



3 APPLICATION FORM

Applicant Details	
Name	
Address	
Date moved to Shire of Wyndham East Kimberley	
Date of birth	
Contact Phone	
Contact Email	
Tell us about you (100-400 words)	Include details of your education, involvement in community, future leadership ambitions.

Parent / Gradian Details (If applicant is under 18 years)	
Name	
Contact Phone	
Contact Email	
Relationship to applicant	

About your activity	
Activity title	
Address of activity	
Start & finish dates	
Description of activity	
Proposed travel for activity	Please include details of proposed flights/transport and accommodation.

Outcomes for you from attending the activity (200 words)	
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How will you use the skills from the activity to benefit the East Kimberley once you return? (200 words)	
--	--

Funding Amount Requested	
---------------------------------	--

Total cost	\$
Funding amount requested	\$
Percentage of total cost	%

Budget	
---------------	--

Fill in below budget and attach quotes where possible.

Line Item	Amount (\$)
Total Expenditure	\$

Declaration

- | | |
|---|--------------------------|
| I acknowledge that the information in this application is true and correct. | <input type="checkbox"/> |
| I acknowledge that I may be required to supply further information prior to consideration of this application by the Shire | <input type="checkbox"/> |
| I acknowledge that if successful I will be required to complete the selected program or activity within 12 months of receiving the Leadership Grant. | <input type="checkbox"/> |
| I acknowledge that the Shire will promote it's contribution and that this grant will widely promoted on social media, notice boards and Council's website. | <input type="checkbox"/> |
| I acknowledge that if successful I will be required to acquit the grant, within a reasonable timeframe of completion, by providing a written report to the Shire on the activity/program and may present that report to Council upon request. | <input type="checkbox"/> |
| I understand that any decision made by the Shire is final and is not subject to an appeals process. | <input type="checkbox"/> |

Attachments

- | | |
|---|--------------------------|
| Letters of support (where possible). | <input type="checkbox"/> |
| Information on the activity or program | |
| Quotes for all applicable expenditures. | <input type="checkbox"/> |

Name of applicant	
Signature	
Date	
Parent / Gradian name	(if applicable)
Parent / Gradian signature	(if applicable)
Date	(if applicable)

**END OF APPLICATION FORM
ACQUITTAL FORM FOLLOWING**



4 ACQUITTAL FORM**Applicant Details**

Name	
Address	
Date of birth	
Contact Phone	
Contact Email	

Parent / Guardian Details (If applicant is under 18 years)

Name	
Contact Phone	
Contact Email	
Relationship to applicant	

Activity Details

Name	
Address	
Dates	
Funding amount received	\$
Summarise the success of the project (for a media release) in 100 words or less.	

Activity Outcomes

Outline key outcomes and benefits from attending the activity, including how the skills will benefit the East Kimberley upon your return (400 words or less)	
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