

**Lake Kununurra Foreshore Reference Committee**  
**TERMS OF REFERENCE**  
**(February 2012)**

**1. NAME**

The Lake Kununurra Foreshore Reference Committee is to be known as the "Lake Kununurra Foreshore Reference Committee".

**2. PURPOSE**

The purpose of the Lake Kununurra Foreshore Reference Committee is to ensure a holistic and coordinated approach to the management of Lake Kununurra and its foreshore through regular interagency discussion on associated foreshore development and/or management issues with reference to implementing the Lake Kununurra Foreshore and Aquatic Use Plan (2011).

*The Lake Kununurra Foreshore Reference Committee will focus on the following objectives:*

- a) Ensure implementation of the recommendations, objectives and actions listed in the Lake Kununurra Foreshore and Aquatic Use Plan.
- b) Ensure that all new works are consistent with the recommendations, objectives and actions detailed in the Lake Kununurra Foreshore and Aquatic Use Plan.
- c) Review, and if necessary, recommend modifications to the recommendations, objectives and actions in Lake Kununurra Foreshore and Aquatic Use Plan.
- d) Ensure relevant foreshore and waterway land owners and managers are aware of any planned works, projects or changes to management programs which may affect their interest in the land.
- e) Develop management strategies/programs, policies and/or detailed plans for actions listed in the plans.
- f) Assist in broad community and stakeholder information, awareness and education including advertising of actions to be completed.
- g) Report to Council on the progress of implementing the Lake Kununurra Foreshore and Aquatic Use Plan.
- h) All other activities deemed relevant to the implementation of the Lake Kununurra Foreshore and Aquatic Use Plan.
- i) All other activities given or approved by Council.

*In particular, the Lake Kununurra Foreshore Reference Committee is to prioritise those actions associated with:*

- Consistency and currency of all Foreshore leases and licenced areas.
- The development of stage 2 of the commercial boating facility.
- The management of vegetation in Lake Kununurra and Lily Creek Lagoon.
- The provision of passive recreational activities along the foreshore.
- Any current management of activities of concern.

*In general the Lake Kununurra Foreshore Reference Committee should aim for an outcome that fosters:*

- Holistic and coordinated management and development of the foreshore and its waters that ensures protection and enhancement of its social, economic, cultural and environmental values.

### **3. MEMBERSHIP**

Invitation for membership of the Lake Kununurra Foreshore Reference Committee will be extended to the following people/groups/agencies:

- 1) Cr (Council to nominate), Shire of Wyndham East Kimberley (Chair)
- 2) Cr (Council to nominate), Shire of Wyndham East Kimberley
- 3) Department of Water
- 4) Water Corporation
- 5) Department of Environment & Conservation
- 6) MG Corporation
- 7) Department of Transport
- 8) Ord Land and Water
- 9) Department for Regional Development & Lands
- 10) LandCorp
- 11) Kimberley Chamber Commerce and Industry
- 12) 2 x community members

Two community members will be selected by the Shire's Chief Executive Officer following a call for nominations.

The Chair reserves the right to co-opt representatives from other agencies or organisations as required.

### **4. MEETINGS**

- a) Meetings of the Lake Kununurra Foreshore Reference Committee shall be held quarterly or as required to ensure implementation of the actions in a timely manner.
- b) At each meeting members will be expected to report on progress against actions in the Lake Kununurra Foreshore and Aquatic Use Plan for which they play the lead role.
- c) Meetings are usually held at the Shire's Kununurra Council Chambers but the Lake Kununurra Foreshore Reference Committee may by agreement decide to hold a particular meeting at a different location. Telephone conferencing may be necessary in some instances.
- d) Special meetings of the Lake Kununurra Foreshore Reference Committee may be convened by the Presiding member or Council. Notice of meetings will be no less than seven days with an agenda to be provided.
- e) Administrative support for the Lake Kununurra Foreshore Reference Committee shall be provided by the Shire.

### **5. QUORUM**

The quorum for meetings of the Lake Kununurra Foreshore Reference Committee shall be at least half of the members plus one.

### **6. MEETING RULES**

#### *a) Meeting Procedure*

Procedures for meetings shall follow standard protocols except that in the event of a dispute, in which the Council's Local-laws relating to Standing Orders shall apply.

#### *b) Invitees*

The Chair of the Lake Kununurra Foreshore Reference Committee may invite individuals or representatives from organisations to provide advice to the Lake Kununurra Foreshore Reference Committee on matters being considered by the Lake Kununurra Foreshore Reference Committee.

*c) Public Attendance*

The Lake Kununurra Foreshore Reference Committee will not have the power to make decisions on behalf of the Council. The meetings will not be open to members of the public.

*d) Minutes*

- I. Minutes shall be distributed to all members of the Lake Kununurra Foreshore Reference Committee.
- II. Minutes are to be accepted as true and correct at the beginning of every meeting by the attending members.