

SHIRE OF WYNDHAM EAST KIMBERLEY

Ordinary Council Meeting: Agenda

Tuesday 22 September 2026



DISCLAIMER

Members of the Public are advised that recommendations to Council contained within this Agenda and decisions arising from the Council meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

Members of the public, please note that this meeting is being broadcast live and a video record will be made of these proceedings and published on the Shire's website.

Signed on behalf of Council

A handwritten signature in black ink, appearing to read 'V. E. Lawrence', written in a cursive style.

VERNON LAWRENCE

CHIEF EXECUTIVE OFFICER

NOTES:

- 1. Councillors wishing to make alternate motions to officer recommendations are requested to provide notice of such motions electronically to the minute taker prior to the Council Meeting.**
- 2. Councillors needing clarification on reports to Council are requested to seek this from relevant Officers prior to the Council meetings.**

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**SHIRE OF WYNDHAM EAST KIMBERLEY
ORDINARY COUNCIL MEETING
AGENDA
KUNUNURRA COUNCIL CHAMBERS
TO BE HELD ON TUESDAY 22 SEPTEMBER 2026 AT 5:00PM**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. ANNOUNCEMENTS

2.1. ANNOUNCEMENTS BY THE PRESIDING MEMBER

2.2. DELEGATE'S REPORTS FROM COMMITTEES OF COUNCIL

3. ATTENDANCE / APOLOGIES

4. DECLARATION OF INTEREST

5. PUBLIC QUESTION TIME

5.1. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Question from H Ciccotosto:

Has the Executive Received correspondence or communication from the Public Sector Commission reference to allegations of pre-determination of the illegal use of Shire equipment and breaching planning process or responded to them?

Response provided at the meeting:

Subsequent to the meeting, further enquiries were undertaken to clarify the location and works understood to be referred to in the question.

Further response following the meeting:

It is understood that the matter relates to works undertaken by the Shire at Shire-managed Reserve Lot 1252, 34 Durack Road, Wyndham.

The works were undertaken following a request from Horizon Power to provide safe and unobstructed access to existing electricity infrastructure located within the reserve. The Shire's involvement was limited to undertaking the necessary operational works to facilitate that access, using Shire personnel, plant and equipment.

The Shire is not in a position to comment on whether Horizon Power's request for access was related to any other proposed activity or development within the reserve. That is a matter for Horizon Power.

The undertaking of those works does not constitute approval of, support for, or predetermination of the development application. The application remains subject to the applicable statutory planning process and will be assessed and determined on its merits, having regard to the relevant planning framework and all matters required to be considered.

The Shire does not accept the characterisation that the use of Shire equipment was “illegal” or that the works represented a breach of the planning process. The Shire has identified no information arising from its enquiries that establishes either allegation.

5.2. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1. CR K BOND

7. CONFIRMATION OF MINUTES

8. PRESENTATIONS

8.1. PETITIONS

8.2. PRESENTATIONS

8.3. DEPUTATIONS

9. METHOD OF DEALING WITH AGENDA BUSINESS

10. OFFICER REPORTS

10.1. MATTERS CONSIDERED BY COMMITTEES OF COUNCIL

10.1.1. CONSIDERATION OF RECOMMENDATIONS CONTAINED WITHIN THE MINUTES OF THE SPECIAL AUDIT, RISK AND IMPROVEMENT COMMITTEE OF 24 AUGUST 2026

AUTHOR:	Governance Officer
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	GN.05.2
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Leader - plan and provide direction through policy and practices
VOTING REQUIREMENT:	Simple Majority

COMMITTEE RECOMMENDATION 1

That Council notes the management progress updates as per confidential attachments 1 & 2 on actions arising from the 2025 statutory compliance reviews undertaken in accordance with Regulation 17 of the *Local Government (Audit) Regulation 1996* and Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*.

COMMITTEE RECOMMENDATION 2

That Council receives the Quarterly Financial Report for the period ended 30 June 2026.

COMMITTEE RECOMMENDATION 3

That Council notes the report relating to the exercise of Delegation 1.2.26 – Defer, Grant Discounts, Waive or Write Off Debts for the period 1 May 2026 to 30 June 2026.

COMMITTEE RECOMMENDATION 4

That Council:

1. Notes the workplace health and safety update; and
2. Requests the Chief Executive Officer to continue reporting progress on identified workplace health and safety corrective actions through the Audit, Risk and Improvement Committee until the actions are closed.

COMMITTEE RECOMMENDATION 5

That Council note the report on legal fees expended to 30 June 2026.

COMMITTEE RECOMMENDATION 6

That Council:

1. **Notes that the Draft Corporate Business Plan has been updated to include an Activity for Governance and Statutory Compliance, including the regular review of the Risk and Opportunity Management Framework;**
2. **Notes that the Audit, Risk and Improvement Committee has reviewed the draft Framework, with specific consideration of the proposed approach to Risk Appetite and Risk Tolerance, and has provided advice and feedback on the draft content, including the proposed Council Risk Appetite Statement; and**
3. **Notes that the draft Framework has been further refined having regard to the Committee's feedback and will be presented to Council for formal consideration.**

COMMITTEE RECOMMENDATION 7

That Council note the procurement and contract management compliance review for the period 1 March 2026 to 31 May 2026 and the control improvements implemented or underway.

PURPOSE

To consider the recommendations from the Audit Risk and Improvement Committee made at its meeting held on 24 August 2026.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

The background and details supporting the recommendations are contained within the agenda papers and unconfirmed minutes of the Audit, Risk and Improvement Committee meeting held on 25 May 2026, including associated attachments where applicable.

COMMENTS

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

STATUTORY IMPLICATIONS

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

POLICY IMPLICATIONS

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: SUSTAINABILITY

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

FINANCIAL IMPLICATIONS

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

Current and Future Asset Considerations

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

COMMUNITY ENGAGEMENT

Various - detailed within the Minutes of the 24 August 2026 Audit Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

ATTACHMENTS

1. 260824 Unconfirmed Minutes - ARIC 24 August 2026

10.1.2. CONSIDERATION OF RECOMMENDATIONS CONTAINED WITHIN THE MINUTES OF THE SPECIAL AUDIT, RISK AND IMPROVEMENT COMMITTEE OF 17 SEPTEMBER 2026

AUTHOR:	Governance Officer
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	GN.05.2
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Leader - plan and provide direction through policy and practices
VOTING REQUIREMENT:	Simple Majority

COMMITTEE RECOMMENDATION 1

That Council:

1. Reviews the Shire of Wyndham East Kimberley 2025 Compliance Audit Return at Attachment 1 in accordance with regulation 14 of the *Local Government (Audit) Regulations 1996*;
2. Reports to Council that it has completed its review of the 2025 Compliance Audit Return; and
3. Recommends that Council adopt the 2025 Compliance Audit Return, subject to any amendments arising from the Committee's review, for submission to the Local Government Inspector by 30 September 2026.

PURPOSE

To consider the recommendations from the Special Audit, Risk and Improvement Committee made at its meeting held on 17 September 2026.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

The background and details supporting the recommendations are contained within the agenda papers and unconfirmed minutes of the Audit, Risk and Improvement Committee meeting held on 25 May 2026, including associated attachments where applicable.

COMMENTS

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

STATUTORY IMPLICATIONS

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

POLICY IMPLICATIONS

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: SUSTAINABILITY

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

FINANCIAL IMPLICATIONS

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

Current and Future Asset Considerations

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

COMMUNITY ENGAGEMENT

As detailed within the Minutes of the 17 September 2026 Special Audit, Risk and Improvement Committee meeting and associated with the Agenda/Minutes.

ATTACHMENTS

1. 260917_Unconfirmed_Minutes_-_Special ARIC

10.2. OFFICE OF THE CEO

10.2.1. STANDING ITEM - OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL RESOLUTIONS

AUTHOR:	Governance Officer
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the report Outstanding Actions from Previous Council Resolutions.

PURPOSE

To report to the Council on the progress of and provide comment on outstanding actions from Council resolutions.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

At each meeting of Council, resolutions are made which require actions to be taken by officers to implement those resolutions. This monthly update advises the Council as to the status of the implementation of resolutions.

COMMENTS

Attachment 1 - Details completed actions relating to Council resolutions & summarises actions that are outstanding from previous Council resolutions.

STATUTORY IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

POLICY IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

STRATEGIC IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

RISK IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

FINANCIAL IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

Current and Future Asset Considerations

Various, as referenced in individual reports presented to the Council.

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. Council Actions Register - September 2026 [**10.2.1.1**]

10.2.2. FEES AND CHARGES 2026/27 - PASSENGER CHARGES FOR CAP FARES

AUTHOR:	Strategic Performance Advisor
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	FM.08.15
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Amends the 2026/27 Schedule of Fees and Charges to support the Regional Airfare Zone Cap (RAZC) scheme by introducing the following Passenger Service Fees:**
 - a. Fee 688, Passenger Handling fee - Zone Cap (RAZC) - \$25.80**
 - b. Fee 689, Passenger Screening fee - Zone Cap (RAZC) - \$28.00**
- 2. Notes that local public notice of the amendment must be given in accordance with section 6.19 of the Local Government Act 1995 prior to the amendment taking effect; and**
- 3. Authorises the Chief Executive Officer to implement the amendment upon completion of the required local public notice process.**

PURPOSE

To seek Council approval to amend the Passenger Service Fees in the 2026/27 Schedule of Fees and Charges by introducing subsidised fees for passengers travelling on Regional Airfare Zone Cap (RAZC) airfares.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

Council adopted the Schedule of Fees and Charges for 2026/27 at its May 2026 Ordinary Council Meeting.

The Shire adopts a Schedule of Fees and Charges each fiscal year to prescribe the fees and charges that apply to services provided by the local government. Some fees are determined by Council under the Local Government Act 1995, while others are prescribed by State legislation and must be applied by local governments when undertaking delegated statutory functions.

Following adoption of the 2026/27 Schedule of Fees and Charges, The State Government's Department of Transport requested the Shire support the WA Regional Airfare Zone Cap Scheme by maintaining 2025/26 passenger services fee pricing into 2026/27.

The WA Regional Airfare Zone Cap (RAZC) Scheme was introduced by the Western Australian Government in July 2022 as a cost-of-living and regional connectivity initiative designed to reduce the often-high cost of flying between regional WA and Perth.

Prior to 2022, regional residents frequently faced airfares exceeding \$1,000 return, particularly on remote routes such as Kununurra where competition was limited. In response to extensive lobbying and advocacy by regional local governments and other regional entities, the State Government negotiated agreements with participating airlines to cap the maximum airfare that eligible regional residents would pay when travelling to Perth for personal reasons. The scheme was launched as a trial from 1 July 2022.

The original model established two fare zones:

- Zone 1 (communities within 1,000 km driving distance of Perth): maximum fare of \$199 one-way
- Zone 2 (communities more than 1,000 km from Perth): maximum fare of \$299 one-way

Flights from Kununurra fall within Zone 2, meaning eligible East Kimberley residents could access capped Perth fares under the scheme.

The scheme proved exceptionally popular and by January 2025 more than 420,000 capped airfares had been flown. In early 2025 the State Government announced additional funding to extend the program until mid-2026 while a formal review and renegotiation took place. Following the review, the State Government announced in December 2025 that capped airfares would be retained permanently rather than remaining a temporary program. The revised scheme came into effect from 1 July 2026.

Under the revised scheme Zone Cap airfares are capped at a maximum cost of \$299 one-way for low demand flights and \$385 for high demand flights between Kununurra and Perth. Participating airlines can choose to offer fares less than the set zone cap maximum prices. Zone Capped airfares are offered by Virgin and Airnorth between Kununurra and Perth.

Since 2018, through Strategic Community Plan Goal 7, *Connecting to the world – Creating access and turning our remoteness into a positive experience*, Council and the administration has advocated for capped airfares for residents and, following the 2022 trial, for the scheme's continuation.

The EKRA Committee meeting held on the 22 July 2026 previously considered the passenger service fees. The committee put the following recommendation to Council:

Recommend to Council that the Fees and Charges Schedule be amended to reflect the charges for landing fees for aircraft over 5,700 kilograms, passenger screening fees and passenger handling fees for the period 1 January 2027 to 30 June 2027 remain the same as the fees and charges for the period 1 July 2026 to 31 December 2026.

The EKRA Committee recommendation did not provide for Zone Cap passenger fees to be reduced to 2025/26 pricing, as requested by the State Government to support RAZC airfares. This report enables Council, should it agree, to apply the 2025/26 rates to Zone Cap passenger fees.

COMMENTS

The proposed amendments to the Schedule of Fees and Charges will update the Passenger Service Fees group to allow the Shire to apply reduced fees for passengers travelling on RAZC airfares.

To support the long-term viability of the \$299 and \$385 Zone Cap airfares, the Shire proposes to introduce specific Zone Cap passenger service charges into the Schedule of Fees and Charges. Where airlines provide Zone Cap airfares, the Shire will apply Passenger Handling and Passenger Screening fees on a partial cost-recovery basis.

The recommended Passenger Service Fee amendments for the 2026/27 Schedule of Fees and Charges are outlined below:

	No.	Fee description	Fee	Cost Basis
Existing	#503	Passenger Handling fee	\$26.80	Full cost-recovery
Existing	#504	Passenger Screening fee	\$29.00	Full cost-recovery
New	#688	Passenger Handling fee - Zone Cap	\$25.80	Partial cost-recovery
New	#689	Passenger Screening fee - Zone Cap	\$28.00	Partial cost-recovery

STATUTORY IMPLICATIONS

- [Section 6.19 of the Local Government Act 1995 \(WA\)](#) requires a local government to give local public notice before introducing fees or charges after adoption of the annual budget, including notice of the intention to do so and the proposed commencement date
- [Section 6.16 of the Local Government Act 1995](#) requires that the imposition or amendment of fees and charges be determined by an absolute majority of Council.
- [Section 6.16\(1\) of the Local Government Act 1995](#) provides that a local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- [Section 6.16\(3\), a local government](#) provides that fees and charges are to be imposed when adopting the annual budget but may also be imposed during a fiscal year and amended from time to time.

POLICY IMPLICATIONS

This matter relates to the following Shire Policy:

- [POL-2006 Fees and Charges Pricing](#) - The amendments update the Schedule of Fees and Charges to reflect changes to statutory building fees prescribed by State legislation and correct two Shire imposed fees to ensure the adopted schedule accurately reflects Council's intended pricing. The amendments support the policy's objective of maintaining an accurate, transparent and legislatively compliant schedule of fees and charges.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: CONNECTION

Goal 7: Connecting to the world - Creating access and turning our remoteness into a positive experience

Goal Outcome 7.1: Transport connections - People and goods are able to move freely in and out of the East Kimberley

Strategy 7.1: Advocate for the planning and funding of future transport infrastructure connecting to East Kimberley

Focus Area: SUSTAINABILITY

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.2: Collaborative partnerships - Collaborative partnerships that build capacity and increase opportunities

Strategy 10.3: The Shire will influence decisions of others in a way that recognises and prioritises the needs of our local community

RISK IMPLICATIONS

Risk: Failure to adequately set, resource and manage fees and charges to support the Shire's service delivery requirements, legislative obligations and strategic objectives.

Controls:

- Annual Budget preparation and review process.
- Annual review of fees and charges with reference to legislative requirements, cost of service delivery, service levels and the extent of subsidisation by general rate revenue.
- Application of relevant Council policies, including fees and charges, debt collection, financial hardship and waiver of fees and charges policies.

FINANCIAL IMPLICATIONS

Fees and charges income accounts for approximately 33% of total Shire income. Setting fees and charges can significantly impact Shire budgets. Most fees and charges increase through the annual review process by a set proposed increase to cover annual inflation. Fees may increase by more or less than inflation where the level of service offered to the community increases or decreases.

Fees and charges should be set at levels that both encourage high community participation and support sustainable financial operations for the Shire.

Current and Future Asset Considerations

Fees and charges contribute to the funding of Shire assets. Increased costs associated with asset maintenance and service delivery have been considered during the annual review process.

COMMUNITY ENGAGEMENT

Engagement will take place in accordance with the Community Engagement Guidelines and will include:

- Local public notice as required before the amendment takes effect, in accordance with Section 6.19 of the *Local Government Act 1995 (WA)*

ATTACHMENTS

Nil

10.3. CORPORATE SERVICES

10.3.1. LIST OF ACCOUNTS PAID FROM MUNICIPAL FUND AND TRUST FUND

AUTHOR:	Finance Coordinator
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	FM.09.36
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Regulator - Responsible for the enforcement of statutory requirements
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the List of Accounts Paid for the period 1 to 31 August 2026 totalling \$5,159,036.74 as presented at Attachment 1.

PURPOSE

To present the List of Accounts Paid and payments made by employees using purchasing cards in accordance with Regulations 13 and 13A of the *Local Government (Financial Management) Regulations 1996 (WA)*.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

In accordance with the Shire's Delegations Register, the Chief Executive Officer has delegated authority to make payments from the municipal fund and trust fund, subject to compliance with Regulation 12 of the *Local Government (Financial Management) Regulations 1996 (WA)*, Council Policy POL-2004 Purchasing and applicable internal purchasing and payment authorisation procedures.

COMMENTS

A list of accounts paid is prepared each month for presentation to Council. The list identifies the payee, payment amount, payment date and sufficient information to identify each transaction.

Payments made by employees using purchasing cards are also included in the report.

The payments for capital works comprise \$2,934,637.77 of the total payments made.

STATUTORY IMPLICATIONS

- [Section 5.42 of the Local Government Act 1995 \(WA\)](#) provides that a local government may delegate to the CEO the exercise of its powers or the discharge of its duties, other than powers and duties listed in section 5.43.
- [Regulation 5 of the Local Government \(Financial Management\) Regulations 1996 \(WA\)](#) requires the CEO to undertake duties relating to the efficient systems and procedures for the proper collection, custody, control and management of local government money.
- [Regulation 11 of the Local Government \(Financial Management\) Regulations 1996 \(WA\)](#) requires a local government to develop procedures for the authorisation and payment of accounts.
- [Regulation 12 of the Local Government \(Financial Management\) Regulations 1996 \(WA\)](#) restricts payments from the municipal fund or trust fund unless the local government has delegated authority to the CEO to make the payment or the payment is otherwise authorised by Council.
- [Regulation 13 of the Local Government \(Financial Management\) Regulations 1996 \(WA\)](#) requires a list of accounts paid by the CEO to be prepared each month and presented to Council at the next ordinary Council meeting after the list is prepared.
- [Regulation 13A of the Local Government \(Financial Management\) Regulations 1996 \(WA\)](#) requires a list of payments made by employees using credit, debit or other purchasing cards to be prepared and presented to Council.

POLICY IMPLICATIONS

The Shire of Wyndham East Kimberley Delegation Register sub-delegation 1.2.25 Payments from the Municipal Fund and Trust Fund applies, subject to compliance with Council Policy POL-2004 Purchasing.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Risk: Non-compliance with Regulations 13 and 13A of the *Local Government (Financial Management) Regulations 1996 (WA)*.

Controls: Monthly presentation of the List of Accounts Paid to Council in accordance with Regulation 13 and 13A.

FINANCIAL IMPLICATIONS

Payments totalling \$5,159,036.74 were made during the reporting period and are included in the adopted annual budget and relevant approved expenditure accounts.

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. List of Accounts Paid August 2026 [**10.3.1.1**]

10.3.2. MONTHLY FINANCIAL REPORT

AUTHOR:	Finance Coordinator
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	FM.09.32
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Regulator - Responsible for the enforcement of statutory requirements
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. receives the Monthly Financial Report for the period ended 31 August 2026, as presented in Attachment 1, and**
- 2. notes the Statement of Financial Activity and Statement of Financial Position for the period ended 31 August 2026.**

PURPOSE

To present the Monthly Financial Report for the period ended 31 August 2026 in accordance with Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

Council is required to prepare monthly financial statements in accordance with Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996*. Council adopted materiality thresholds of 10% or \$75,000 for reporting variances at the Ordinary Council Meeting held on 23 June 2026 (Minute Number 23/06/2026 - 119483).

COMMENTS

The Monthly Financial Report includes the Statement of Financial Activity and Statement of Financial Position prepared in accordance with Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996*. In accordance with Regulations 34 and 35, the Monthly Financial Report is to be presented to Council within two months after the end of the reporting period and recorded in the minutes.

Material variances between actual and budget are disclosed in Note 3 – Explanation of Material Variances.

Note: the 31 August 2026 figures are subject to change as the 2025/2026 EOFY journals are not yet finalised and the audit has not yet commenced. The figures for Work in Progress,

Capitalisation, Reserve movements, contract liabilities and other balance day adjustments have not been finalised.

STATUTORY IMPLICATIONS

[Section 6.4\(1\) of the *Local Government Act 1995 \(WA\)*](#) requires a local government to prepare an annual financial report for the preceding financial year and any other financial reports as are prescribed.

[Section 6.4\(2\) of the *Local Government Act 1995 \(WA\)*](#) requires financial reports to be prepared in the manner and form prescribed.

[Regulation 34 of the *Local Government \(Financial Management\) Regulations 1996 \(WA\)*](#) requires a local government to prepare a monthly statement of financial activity and present it to Council within two months after the end of the relevant month.

[Regulation 35 of the *Local Government \(Financial Management\) Regulations 1996 \(WA\)*](#) requires a local government to prepare a monthly statement of financial position and present it to Council within two months after the end of the relevant month.

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: Sustainability

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Risk: Non-compliance with section 6.4 of the *Local Government Act 1995 (WA)* and Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996 (WA)*.

Controls: Monthly preparation and presentation of the Monthly Financial Report to Council within the prescribed timeframe.

FINANCIAL IMPLICATIONS

Nil

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No community engagement is required in relation to this item.

ATTACHMENTS

1. August 26 Financial Report [**10.3.2.1**]

10.4. PLANNING AND COMMUNITY DEVELOPMENT

10.5. INFRASTRUCTURE

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. QUESTIONS FROM MEMBERS WITHOUT NOTICE

13. URGENT BUSINESS (BY DECISION OF THE MEETING)

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

**14.1. DISPOSAL OF 2018 TOYOTA LANDCRUISER 79 SERIES WORKMATE -
REGISTRATION WY28116**

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(4\) \(c\)](#)

15. CLOSURE