

COUNCIL ACTION REGISTER - Completed - October 2022

Meeting	Minute Number	Responsible Officer	Item	Resolution	Progress Comment	1. Date of First Action 2. Date of Completion If First Action and Date of Completion is the same, please write date twice so I know when to move it	Status
OCM 26/04/2022	26/04/2022 - 118627	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2028	That Council clears the drain at King Location 715 to an acceptable usable standard.	July 2022 - Shire is awaiting the delivery of plant to effect this work. Some preliminary works have been performed at this location. August 2022 - Works expected to be completed by the end of August. September 2022 - Works completed for this year, subject to next weather cycle, staff will observe flood routing through the location to determine best route for following years works. Completed.	1. 27/04/2022 2. Date of Completion 30/09/2022	Completed
OCM 26/04/2022	26/04/2022 - 118636	Vernon Lawrence, Chief Executive Officer	12.5.1. Increased Security - 57 Riverfig Avenue Kununurra	That Council transfers \$30,000 from the Property Reserve to the Municipal Fund Account for the purpose of undertaking security upgrades on Shire buildings at 57 Riverfig Avenue, Kununurra.	July 2022 - Works in process - materials ordered waiting for delivery and installation. August 2022 - Still awaiting delivery and installation September 2022 - Completed	1. 27/04/2022 2. Date of Completion - September 2022	Completed
OCM 26/07/2022	26/07/2022 - 118694	Paul Webb, Director Infrastructure & Strategic Projects	12.5.4. Wyndham Townsite – Disposal of Effluent	Council resolve that the Chief Executive Officer contact the relevant responsible authorities with respect to the disposal of effluent into the local Wyndham environment to: 1. Formally raise the concern of the possible risks to the Wyndham community; 2. Seek comment on possible solutions to this problem and 3. What action the responsible authority will take to mitigate these risks.	August 2022 - Letter drafted 01 August 2022 September 2022 - Letter sent, pending comment from Water Corporation CEO (Pat Donovan). Response received from Pat Donovan.	1. 01/08/2022 2. Date of Completion 09/09/2022	Completed
OCM 27/09/2022	27/09/2022 - 118020	Nick Kearns, Director Planning and Community Development	12.3.1. Annual Community Grants	That Council: 1. Approves the allocation of funding under the Community Grant Program for 2022/23 for Events as follows: a. Wunan for the East Kimberley Aboriginal Achievement Awards - \$15,000 subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Providing an acquittal at the completion of the event; iii. Suitable (agreed) acknowledgement of the support of the Shire of Wyndham East Kimberley; iv. All necessary approvals and insurances are obtained prior to the event. b. East Kimberley Chamber of Commerce and Industry for the East Kimberley Business Excellence Awards - \$20,000 subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Providing an acquittal at the completion of the event; iii. Suitable (agreed) acknowledgement of the support of the Shire of Wyndham East Kimberley; iv. All necessary approvals and insurances are obtained prior to the event. 2. Approves the allocation of funding under the Community Grant Program for Community Programs to the Kununurra Gymnastics Club for the Gymnastics Coaching Clinic - \$5,000 subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Funding acquittal; iii. Suitable acknowledgement of the support of the Shire of Wyndham East Kimberley. 3. Approves the allocation of funding under the Community Grant Program for Facilities Grants – Property and Buildings as follows: a. Wyndham Historical Society - \$5,000 for Solar Infrastructure. Subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Funding acquittal; iii. Appropriate acknowledgement of the support of the Shire of Wyndham East Kimberley; b. Kununurra Visitor Centre - \$4,500 for creating a new display in the Argyle Homestead Museum. Subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Funding acquittal; iii. Appropriate acknowledgement of the support of the Shire of Wyndham East Kimberley; c. Kununurra Picture Gardens - \$9,091 for a garden shed infrastructure. Subject to the following conditions: i. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley; ii. Funding acquittal; iii. Appropriate acknowledgement of the support of the Shire of Wyndham East Kimberley; 4. Defers a decision with respect to the application lodged by the Kalumburu Aboriginal Corporation to allow Shire officers to liaise further with the corporation in relation to their funding needs and options for support that may be available to them. 5. Approves a second round of annual community grants to be open for application in the third quarter of the 2022/2023 financial year to expend remaining funds. 6. Requests the Chief Executive Officer to advise unsuccessful Community Program Grant applicants that their applications were not successful and to provide relevant feedback to them. 7. Requests the Chief Executive Officer to give public notice to advise of successful and unsuccessful applicants.	October 2022 - Letters sent and notice provided and Officers have made contact with Kalumburu Aboriginal Corporation to discuss their future funding needs.	1. 13 October 2022 2. 19 October 2022	Completed
OCM 27/09/2022	27/09/2022 - 118023	Nick Kearns, Director Planning and Community Development	12.3.3. Corporate Business Plan 2022 - 2025	That Council: 1. Adopts the Corporate Business Plan 2022 - 2025 at Attachment 1. 2. Prepares a new Corporate Business Plan which incorporates the new themes and details of the updated Strategic Community Plan once that is adopted, with the new Corporate Business Plan to be adopted by Council in 2023 for budget setting purposes.	October 2022 - Plan adopted	28 September 2022 2. Date of Completion	Completed
OCM 27/09/2022	27/09/2022 - 118024	Nick Kearns, Director Planning and Community Development	12.3.4. Community Sport and Recreation Facilities Fund (CSRFF) Forward Planning Grants	That Council ranks applications in priority order for the Community Sport and Recreation Facilities Fund (CSRFF) Forward Planning Grants (September 2022), being (in ranked order with 1 being highest): 1. Ord River Magpies Football Club application for upgrades and expansion to change rooms at the Kununurra Agricultural Society Ground (wall). 2. Kununurra Camprath and Rodeo Association as priority two for a new holding pen at the Kununurra Camprath and Rodeo ground, Drovers Road, Kununurra. 3. Kalumburu Aboriginal Corporation application to upgrade outdoor basketball facilities, Kalumburu.	October 2022 - Approved and advice provided	13 October 2022	Completed

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OCM 27/09/2022	27/09/2022 - 118028	Vernon Lawrence, Chief Executive Officer	16.1.T02-22/23 BITUMINOUS SEALING AND LINE MARKING	That Council: 1.Accepts the appointment of the following Panel Members to Pre-Qualified Supplier Panel Categories for T02-22/23 Bituminous Sealing and Line Marking Services, in accordance with the tendered schedule of rates (Attachment 2), for a one (1) year period: a.Category 1 – Bituminous Sealing Works (Only): i. Ranked 1 – Downer Infrastructure ii. Ranked 2 – Bitumen Sealing Services b.Category 2 – Line Marking Works (Only) i. Ranked 1 – KO Contracting ii. Bitumen Sealing Services c.Category 3 – Bituminous Sealing and Line Marking Works: i. Ranked 1 – Bitumen Sealing Services 2.Delegates the formation and execution of the Contracts to the Chief Executive Officer.	October 2022 - Contracts executed.	1. Date of First Action 28/09/2022 2. Date of Completion October 2022	Completed
OCM 27/09/2022	27/09/2022 - 118029	Vernon Lawrence, Chief Executive Officer	16.2 REQUEST FOR TENDER T11-21/22: SUPPLY, INSTALLATION AND COMMISSIONING OF CABIN BAGGAGE CT SCREENING EQUIPMENT FOR THE EAST KIMBERLEY REGIONAL AIRPORT	That Council: 1.Accepts the submission from Smiths Detection (Australia) Pty Ltd (ABN: 66 089 868 062) of Unit 5, Botany Grove Estate, 14A Baker Street, Botany NSW 2019 for Tender T11-21/22: Supply, Installation and Commissioning of Cabin Baggage CT Screening Equipment for the East Kimberley Regional Airport, for the fixed lump sum cost of: a.\$658,000.00 excluding GST for the CTX iLane Pro inclusive of freight, training and 12 months of support and maintenance; and b.\$199,404.00 excluding GST for the 5-year Comprehensive Maintenance Plan. 2.Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract; and 3.Approves the transfer of \$108,000 from the Airport Reserve to the East Kimberley Regional Airport - Cabin Baggage CT Machine GL: 1041207550.	October 2022 - Contracts executed.	1. Date of First Action 28/09/2022 2. Date of Completion October 2022	Completed