

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 13/06/17	Vernon Lawrence	Matters arising from committees of council	That Council, with reference to Matters Behind Closed Doors Item 8.1 "Update on the Recovery of Outstanding Rates - Assessments A2574, A2569 and A411" as detailed in the 22 May 2017 Audit (Finance and Risk) Committee Minutes, notes: 1. The further investigations and actions undertaken regarding options for the recovery of outstanding rates for Assessments A2574, A2569, and A411 in accordance with relevant legislation; and 2. That with Assessments A2574 and A2569, negotiations continue with the relevant Administrators and Rate Payers representatives and an updated report will be included in the next Audit (Finance and Risk) Committee Agenda 3. That a further updated report on A411 will be included in the next Audit (Finance and Risk) Committee Agenda after consultation with the occupant.	Shire staff are proceeding with the required actions and will report at the next Audit Finance and Risk Committee meeting.	13-Jun-17	Completed
OCM 13/06/17	Louise Gee	Temporary Caravan Park Licence Application - Kununurra Rodeo grounds	That Council grant a temporary caravan park licence to Kununurra Campdraft and Rodeo Association for 30 camp sites at the Kununurra Rodeo Grounds from 30 July 2017 to 6 August 2017 subject to the following conditions: 1. Only event participants and staff associated with the Campdraft are to be accommodated in the park. 2. The following minimum ablution facilities are to be available for the duration of the licence: 2 toilets, 1 hand basin, and 1 shower. 3. All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point. 4. Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish to be removed from site. 5. Fire extinguisher/s are to be located within 90 metres of every site.	The licence was issued on 21 June 2017		In progress
OCM 13/06/17	Louise Gee	Community Lease - Ewin Centre	That Council authorise the Chief Executive Officer to defer the existing lease expiry date of 17 July 2017 for a period of 1 year and consider a further optional 1 year extension if required after this date, to the lease currently held by the Ewin Centre for Lot 506 on Deposited Plan 61898, Reserve 50120, 1 Chestnut Avenue, Kununurra, subject to the approval of the Minister of Lands.	Lease extension approved at June 2017 OCM. Documentation to be sent to Department of Lands for Section 18 Approval.	13-Jun-17	In progress
OCM 13/06/2017	Louise Gee	Policy Review - CP/PMG 3780 Leasing of Council Managed Reserve Land - Community	That Council adopt the revised CP/PMG 3780 Leasing of Council Managed Reserve Land - Community as outlined in Attachment 1, noting the amendment made to criteria relating to profit generating uses (point 3 of Clause 7).	Council adopted the revised Policy at the June 2017 OCM.	13-Jun-17	Completed
OCM 13/06/2017	Vernon Lawrence	Customer Service Charter	That Council adopt the draft Customer Service Charter as per attachment 1	Complete	16-Jun-17	Completed
OCM 13/06/2017	Vernon Lawrence	2017/18 Budget - Differential General Rates and Minimum Payments - Consideration of Public Submissions	That Council: 1. Notes and considers the submissions received in relation to the proposed Differential General Rates and Minimum Payments and Strategic Rating Policy, and thanks the community for their input; 2. Endorse the revised Council Policy CP/FIN-3200 Strategic Rating including the 2017/18 Rating Model as follows, with the intention of striking the rates as part of the 2017/18 Budget adoption, subject to receiving Ministerial approval where required by legislation; 3. Request the CEO, or their delegate to seek approval from the Minister for Local Government and Communities to approve the Shire of Wyndham East Kimberley's application to: a. Impose minimum payments for vacant land which will result in more than 50% of the properties in the GRV Other Vacant and UV Mining Vacant rating categories subject to minimum payments in accordance with section 6.35(5) of the Local Government Act 1995; and b. Impose a rate in the dollar which will result in it being more than twice the lowest differential general rate imposed for UV Mining, UV Mining Vacant and UV Pastoral rating categories, in accordance with section 6.33(3) of the Local Government Act 1995.	Incorporated into budget, going to Council for consideration at July OCM		In progress
OCM 13/06/2017	David Klye	Funeral Director's Annual Licence Renewal	That Council approves the issuing of an annual Funeral Director's licence to Derby & Broome Funeral Services for a period of one year from 1 July 2017 to 30 June 2018 in accordance with the Cemeteries Act 1986.	Licence issued	14-Jun-17	Complete
OCM 13/06/2017	David Klye	RFT09 - 16/17: STAGE 1 NUTWOOD CRESENT AND ROSEWOOD AVENUE DRAINAGE UPGRADE	That Council; 1. Accept the tender submitted by Dowsing Group Pty Ltd of 9 Ferguson St, Kewdale WA 6105, for Tender T09-16/17 - Stage 1 Nutwood Crescent and Rosewood Avenue Drainage Upgrade, in accordance with the tender documentation and for the fixed lump sum price of \$511,075.36 excluding GST; and 2. Enter into a contract with Dowsing Group Pty Ltd of 9 Ferguson St, Kewdale WA 6105, for Tender T09-16/17 - Stage 1 Nutwood Crescent & Rosewood Avenue Drainage Upgrade, in accordance with the tender documentation and for the fixed lump sum price of \$511,075.36 excluding GST.	Matter to be re-presented to Council in July due to an error.	14-Jun-17	Complete

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OCM 13/06/2017	David Klye	T20 16/17 FLOOD DAMAGE SUPERVISORS	That Council, 1. Subject to confirmation of funding from WANDRRA, accept the Tender submitted by Wajot Civil Pty Ltd trading as Pro Earth Civil of 183 Falls Road, Lesmurdie WA 6076, for all three (3) Separable Portions of Tender T20 16/17 Supervisory Works Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$635,700, in accordance with the tender documentation and the submitted schedule of rates. 2. Subject to confirmation of funding from WANDRRA, enter into a contract with Wajot Civil Pty Ltd trading as Pro Earth Civil of 183 Falls Road, Lesmurdie WA 6076, for all three (3) Separable Portions of Tender T20 16/17 Supervisory Works Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$635,700, in accordance with the tender documentation and the submitted schedule of rates.	Contracts let. Works commencing soon.	14-Jul-17	Complete
OCM 13/06/2017	David Klye	T11 16/17 - PERIODIC BITUMINOUS SEALING & LINE MARKING IN WYNDHAM AND KUNUNURRA	That Council 1. Accept the schedule of rates tender submitted by Asphalt Company Australia Pty Ltd of Lot 449 Tivendale Rd, Berrimah NT 0828, for Tender T11 16/17 - Periodic Bituminous Sealing & Line Marking in Wyndham and Kununurra, for an initial \$298,000 excluding GST, in accordance with the tender documentation and the submitted schedule of rates. 2. Enter into a the schedule of rates contract with Asphalt Company Australia Pty Ltd of Lot 449 Tivendale Rd, Berrimah NT 0828, for Tender T11 16/17 - Periodic Bituminous Sealing & Line Marking in Wyndham and Kununurra, for an initial \$298,000 excluding GST, in accordance with the tender documentation and the submitted schedule of rates. 3. Authorise the Chief Executive Officer to approve the optional one year contract extension for T11 16/17 - Periodic Bituminous Sealing & Line Marking in Wyndham and Kununurra with Asphalt Company Australia Pty Ltd of Lot 449 Tivendale Rd, Berrimah NT 0828, in accordance with Shire budget provisions and the tender documentation and the submitted schedule of rates in financial year 2017/18 - subject to the one year contract extension shall only be exercised based on satisfactory performance during the original one (1) year contract term.	Contract let	14-Jul-17	Complete
OCM 13/06/2017	David Klye	T22 16/17 WET PLANT AND LABOUR HIRE	That Council, 1. Subject to confirmation of funding of our submitted application to WANDRRA, accept the tender submitted by Guerinoni Nominees Pty Ltd for Separable Portions 1 and 3 of Tender T22 16/17 Wet Plant and Labour Hire Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$4,000,000, (dependent on site verification) in accordance with the tender documentation and the submitted schedule of rates. 2. Subject to confirmation of funding of our submitted application to WANDRRA, conduct necessary negotiations and enter into a contract with Guerinoni Nominees Pty Ltd for Separable Portions 1 and 3 of Tender T22 16/17 Wet Plant and Labour Hire Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$4,000,000, (dependent on site verification) in accordance with the tender documentation and the submitted schedule of rates. 3. Subject to confirmation of funding of our submitted application to WANDRRA, accept the tender submitted by Incarta Pty Ltd trading as Broome Contracting for Separable Portion 2 of Tender T22 16/17 Wet Plant and Labour Hire Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$3,000,000, (dependent on site verification) in accordance with the tender documentation and the submitted schedule of rates. 4. Subject to confirmation of funding of our submitted application to WANDRRA, conduct necessary negotiations and enter into a contract with Broome Contracting for Separable Portion 2 of Tender T22 16/17 Wet Plant and Labour Hire Road Repairs - Duncan Road, Kalumburu, Wyndham, Kununurra and Surrounds, for an estimated \$3,000,000, (dependent on site verification) in accordance with the tender documentation and the submitted schedule of rates	Contract let	14-Jul-17	Complete
OCM 13/06/2017	David Klye	T23- 16/17 DISPOSAL OF TRACTOR AND SLASHER ATTACHMENT	That Council accepts the tender submission from Pickles Auctions for \$16,466.36 (EXCL. GST) for the purchase of the Shire's Tractor (Plant number P382) and Slasher (Plant number P386).	Pickles Auctions advised.	14-Jul-17	Complete
OCM 13/06/2017	Vernon Lawrence	REQUEST TO WRITE OFF SUNDRY DEBTS	That the Council write off the sundry debts of debtors 346, 383, 466 and 485 with a total value of \$10,350.50 in accordance with Section 6.12(1)(c) of the Local Government Act 1995.			
OCM 13/06/2017	Carl Askew	DECLARATION OF UNREASONABLE COMPLAINANT BEHAVIOUR	That Council acknowledge the CEO advice regarding the declaration of a complainant's behaviour as unreasonable with the matter to be reviewed in June 2018.	Letter and email sent to customer	29-Jun-17	Complete