



THE  
**KIMBERLEY**  
REGIONAL GROUP

## Meeting Minutes

4 October 2023

Join Zoom Meeting

<https://us02web.zoom.us/j/83195012136?pwd=RzN4bGhpVDFHYkwwWWRDYUI0bWVuZz09>

Meeting ID: 831 9501 2136

Passcode: 096202

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## 1. Meeting Open: 9.03am

Chair acknowledged the Traditional Custodians of the different lands on which people meet today, and pay respect to all the Elders past, present and emerging.

## 2. Attendance and Apologies

| Name                                                        | Shire / Council / Organisation                  | Method |
|-------------------------------------------------------------|-------------------------------------------------|--------|
| <b>Members</b>                                              |                                                 |        |
| Cr David Menzel (Chair)                                     | President, Shire of Wyndham East Kimberley      | Zoom   |
| Cr Geoff Haerewa                                            | President, Shire of Derby West Kimberley        | Zoom   |
| Cr Chris Mitchell,                                          | Deputy Shire President, Shire of Broome         | Zoom   |
| <b>Observers</b>                                            |                                                 |        |
| Sam Mastrolembo                                             | CEO, Shire of Broome                            | Zoom   |
| Peter McCumstie                                             | Deputy President, Shire of Derby West Kimberley | Zoom   |
| Amanda Dexter                                               | CEO, Shire of Derby West Kimberley              | Zoom   |
| Phillip Cassell                                             | CEO, Shire of Halls Creek                       | Zoom   |
| Vernon Lawrence                                             | CEO, Shire of Wyndham East Kimberley            | Zoom   |
| Cr Tony Chafer                                              | Deputy Shire President, SWEK                    | Zoom   |
| Nick Kearns                                                 | Director of Planning / Community SWEK           | Zoom   |
| <b>Executive Support Team</b>                               |                                                 |        |
| Paul Rosair                                                 | Principal, NAJA                                 | Zoom   |
| Michelle Mackenzie                                          | Principal, Mira Consulting                      | Zoom   |
| Jane Lewis                                                  | Principal, Redit Research                       | Zoom   |
| <b>Apologies</b>                                            |                                                 |        |
| Cr Desiree Male                                             | President, Shire of Broome                      |        |
| Cr Malcolm Edwards                                          | President, Shire of Halls Creek                 |        |
| BBY.                                                        | CEO                                             |        |
| West Kimberley Empowered Communities                        | CEO                                             |        |
| National Housing Finance and Investment Corporation (NHFIC) | CEO                                             |        |

### 3. Disclosures, Conflicts and Declarations of Interest:

#### Financial Interest / Impartiality

| Member | Item Number | Item | Nature of Interest |
|--------|-------------|------|--------------------|
| Nil    |             |      |                    |

### 4. Minutes of the last meeting

#### Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

#### Confirmation of Previous Minutes

| Resolution/s                                                                                                                                                      |                               | Action(s) / Budget Implications                             |                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------|----------------|
| That the Minutes of the Kimberley Regional Group held on 24 August 2023, as published and circulated, be confirmed as a true and accurate record of that meeting. |                               | See Attachment 1 – Matters Arising and Outstanding Business |                |
| <b>Moved:</b>                                                                                                                                                     | Shire of Broome               | <b>Responsible:</b>                                         | See Attachment |
| <b>Seconded:</b>                                                                                                                                                  | Shire of Derby West Kimberley | <b>Due date:</b>                                            | As appropriate |
| <b>Carried: 3/0</b>                                                                                                                                               |                               |                                                             |                |

## Attachment 1 Matters Arising and Outstanding Business

| Date / Item                         | Action / Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible                    |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>Resilience and Recovery</b>      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |
| 15/06/2023<br>Item 14               | <p><b>Action:</b></p> <ol style="list-style-type: none"> <li><b>1. The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG</b></li> <li><b>2. Members note that the KRG will make a written submission to the two inquiries taking into consideration the State Emergency Services Minister's advice</b></li> <li><b>3. Members approve the drafting of an Emergency Services position paper</b></li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li><b>1. In progress:</b> The Executive has sought information from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review.</li> <li><b>2a. Complete:</b> A submission to the Independent Review of Commonwealth Disaster Funding was lodged along with a case study from the Shire of Wyndham East Kimberley directly to the Review team</li> <li><b>2b. In Progress:</b> The WA LEMA Review, progressed by the WA Local Government Association and the Department of Fire and Emergency Services, was endorsed by SEMC in August. The plan has been uploaded to the SEMC website for public viewing.<br/><a href="https://www.wa.gov.au/government/announcements/lema-review-project-outcomes">https://www.wa.gov.au/government/announcements/lema-review-project-outcomes</a></li> <li><b>3. Complete</b> - See Item 7</li> </ol> | Executive Officer and CEO SDWK |
| <b>KRG Website and Social Media</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |
| 15/06/2023<br>Item 17               | <p><b>Action:</b></p> <p><b>The members provide feedback on the KRG website and Linked In pages by 29/06/2023 for potential go-live date on 1/07/2023</b></p> <p><b>Status / Progress:</b></p> <p><b>Complete:</b> Website is live and is being updated regularly with LinkedIn Posts and submissions as appropriate. Linked In page is live.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Executive Team                 |

| Date / Item                                       | Action / Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible    |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Banned Drinkers Register</b>                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |
| 15/6/2023                                         | <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. That the KRG writes to the Minister and the Opposition to support the progress of the Bill and to reinforce the KRG's policy positions.</li> <li>2. Seeks clarification whether the banned drinkers register will be enforced in public bars</li> <li>3. Shire of Broome to send a copy of their current restrictions to the Shire of Derby West Kimberley</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. Complete:</li> <li>2. In Progress</li> <li>3. Complete: Broome emailed 19/06/23</li> </ol> | Executive Team |
| <b>BBY and WKFEC invitation to present to KRG</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |
| 15/6/2023                                         | <p><b>Action:</b></p> <p>That the KRG invites the CEOs of Binarri-binyja yarrowoo and West Kimberley Futures – Empowered Communities to present at Kimberley Regional Group meetings.</p> <p><b>Status / Progress:</b></p> <p><b>Complete:</b> BBY and WKFEC attended meeting 24 August 2023 and are invited to present at each meeting. Due to prior commitments that are unable to present at the October 2023 meeting.</p>                                                                                                                                                                               | Executive Team |
| <b>Governance</b>                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |
| 15/6/2023                                         | <p><b>Action:</b></p> <p>Executive Team to simplify governance compliance papers.</p> <p><b>Status / Progress:</b></p> <p>In Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Executive Team |
| <b>Priority Action List</b>                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |
| 15/6/2023                                         | <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. KRG members to provide any feedback to the Executive Team before 7/7/2023.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Executive Team |

| Date / Item | Action / Progress                                                                                                                                                                                                                                                                                                                                                                                                    | Responsible |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|             | <p>2. <b>Executive Team allocates resources from contract hours to implement.</b></p> <p>3. <b>Executive Team scope out project costings for additional consultancy work as required</b></p> <p><b>Status / Progress:</b></p> <p>1. <b>Complete</b></p> <p>2. <b>Complete</b></p> <p>3. <b>In progress</b></p> <p>Note an updated on the Priority Action List is a standing item on the KRG agenda. See Item 10.</p> |             |

### Watching Brief

|                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Aboriginal Heritage Act: Now pending Department updates on rescinded legislation                                                                                                                                                                                                                                                                                                                                                          |
| WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries.                                                                                                                                                                                                                                                                                                                          |
| Banned Drinkers Register – Bill progressing                                                                                                                                                                                                                                                                                                                                                                                               |
| State government funding to support young people in the Kimberley. Cr McCumstie is the KRG observer member on the Aboriginal Youth Wellbeing Steering Committee (AYWSC) and will provide updates as required. Note the Aboriginal Regional Governance Group (ARRG) has been undertaking media expressing disappointment at the lack of government commitment to implement recommendations of reports into youth suicide in the Kimberley. |
| Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. Response received – see correspondence.                                                                                                                                                                                                                                                                                                                         |
| Office of the Auditor General Audit issues – the Auditor presented at the joint KRG / Regional Capital Alliance of WA meeting in August 2023.                                                                                                                                                                                                                                                                                             |

### Resolved

|                                                                                       |
|---------------------------------------------------------------------------------------|
| Media and Communications Policy and Stakeholder Engagement Plan                       |
| Letters of congratulations to new State Ministers                                     |
| Audited statements circulated                                                         |
| KRG meeting dates set and circulated                                                  |
| Service Level Agreement                                                               |
| Policy Position Papers                                                                |
| Investment Prospectus 2023/24                                                         |
| Lord Mayors Distress Relief Funding                                                   |
| MOU finalised and signed                                                              |
| Insurance Costs relief as a result of flood impacts                                   |
| Potential tourism opportunities for total eclipse events, provided by Kym Francesconi |
| Regional Road Group: Shire allocations                                                |

## 5. Correspondence

### Item for Noting

#### Submitted by: Secretariat

**Attachment 2: Correspondence In:** Hon Roger Cook MLA Premier WA

**Attachment 3: Correspondence In:** Hon Rita Saffioti MLA, Deputy Premier WA

**Attachment 4:** Chief of Staff, the Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development, Local Government

**Attachment 5:** Hon. Reece Whitby MLA, Minister for Environment; Climate Action; Racing and Gaming

**Attachment 6: Correspondence Out:** The Hon Jackie Jarvis MLC Minister for Agriculture and Food, Forestry, and Small Business

**Attachment 7: Correspondence Out:** Hon David Michael MLA, Minister for Ports; Local Government: Road Safety; Minister assisting the Minister for Transport

**Attachment 8: Correspondence Out:** Anthony Kannis, Director General Department of Planning, Lands and Heritage (note a similar letter was sent to multiple people)

Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

| Correspondence In |                                                                                                                                           |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Date              | 9/08/2023                                                                                                                                 |
| From              | Hon. Roger Cook MLA, Premier WA                                                                                                           |
| Topic             | Request for a meeting                                                                                                                     |
| Attachment        | 2                                                                                                                                         |
| Date              | 29/08/2023                                                                                                                                |
| From              | Hon Rita Saffioti MLA, Deputy Premier WA                                                                                                  |
| Topic             | Thank you for your correspondence                                                                                                         |
| Attachment        | 3                                                                                                                                         |
| Date              | 4/09/2023                                                                                                                                 |
| From              | Joseph Solomon, Chief of Staff, The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development, Local Government |
| Topic             | Tanami Road                                                                                                                               |
| Attachment        | 4                                                                                                                                         |
| Date              | 28/09/2023                                                                                                                                |
| From              | Hon. Reece Whitby MLA, Minister for Environment; Climate Action; Racing and Gaming                                                        |
| Topic             | Banned Drinkers Register                                                                                                                  |
| Attachment        | 5                                                                                                                                         |



| Correspondence Out |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date               | 13/09/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| From               | President David Menzel, Chair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| To                 | The Hon Jackie Jarvis MLC Minister for Agriculture and Food, Forestry, and Small Business                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Topic              | Biosecurity and First Port of Entry Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Attachment         | 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Correspondence Out |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Date               | 13/09/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| From               | President David Menzel, Chair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| To                 | Hon David Michael MLA, Minister for Ports; Local Government: Road Safety; Minister assisting the Minister for Transport                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Topic              | Biosecurity and First Port of Entry Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Attachment         | 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Date               | 13/09/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| From               | Paul Rosair, Executive Officer KRG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| To                 | Note a similar letter as Attachment 6 was sent to: <ul style="list-style-type: none"> <li>• Dean Mudford, CEO Development WA</li> <li>• Leon McIvor – Deputy Director General Department of Communities</li> <li>• Caroline Spencer – Auditor General, Office of the Auditor General</li> <li>• Anthony Kannis – Director General, Department of Planning, Lands, Heritage</li> <li>• Erin Gauntlett – Deputy Director General, Department of Local Government, Sport, Cultural Industries</li> <li>• Candy Choo, CEO, Local Government Professionals WA</li> <li>• Nick Sloan, CEO, WA Local Government Association</li> <li>• Jennifer Whyte, Director General Western Australia, National Indigenous Australians Agency</li> <li>• The Hon Patrick Gorman MP, Assistant Minister to the Prime Minister</li> </ul> |
| Topic              | Thank you for presenting at forum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Attachment         | 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Resolution/s                                                                                                                 |                               | Action(s) / Budget Implications |  |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|--|
| <b>That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.</b> |                               | Nil                             |  |
| <b>Moved:</b>                                                                                                                | Shire of Broome               | <b>Responsible:</b>             |  |
| <b>Seconded:</b>                                                                                                             | Shire of Derby West Kimberley | <b>Due date:</b>                |  |
| <b>Carried 3/0</b>                                                                                                           |                               |                                 |  |

## Attachment 2 Correspondence In: Meeting with Premier

60-063309 - Email from Premier's office External Σ Inbox x

**PremiersAppointments** <PremiersAppointments@dpc.wa.gov.au>  
to me ▾  
Our Reference: 60-063309

Good afternoon Jane


On behalf of the Premier of Western Australia, the Hon Roger Cook MLA, I would like to thank you for your meeting request.

Unfortunately, the Premier is unable to find a time to meet and has asked me to pass on his sincere apologies.

The Premier has asked that your invitation be forwarded to the *Minister for Local Government, the Hon David Michael MLA* as this request is suited to their Portfolio.

I have sent your meeting request to the Minister and if appropriate the Minister's office will respond directly to you in due course.

Many thanks



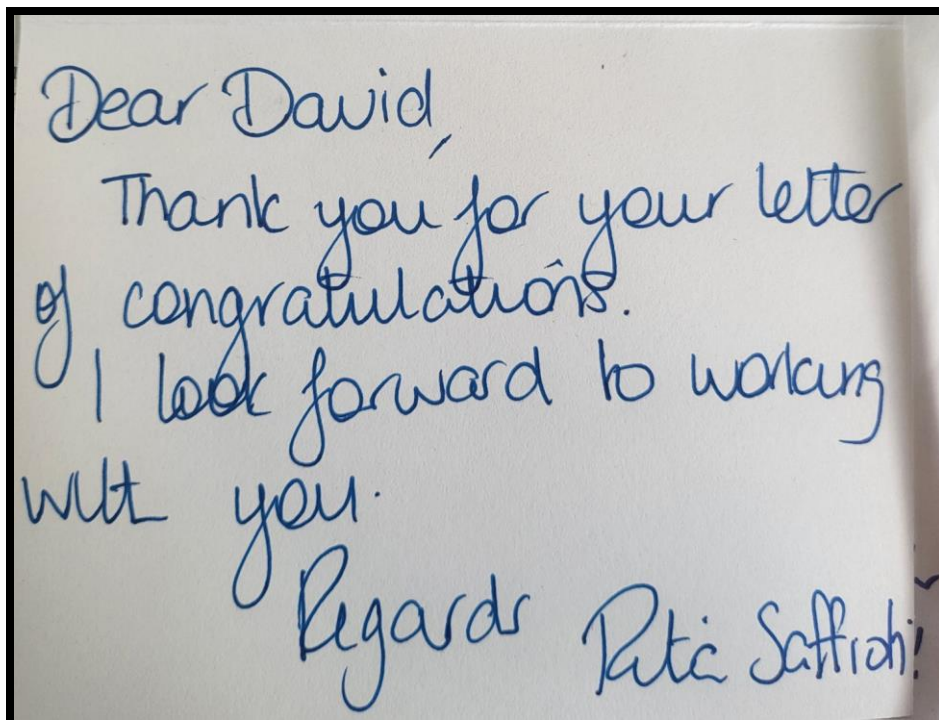
GOVERNMENT OF  
WESTERN AUSTRALIA

LISA CURRIE A/Appointments Secretary

Office of the Hon. Roger Cook MLA  
Premier of Western Australia  
Minister for State and Industry Development, Jobs and Trade;  
Public Sector Management, Federal-State Relations

[13<sup>th</sup> Floor, Dumas House; 2 Havelock Street WEST PERTH WA 6005 Australia](#)

## Attachment 3 Correspondence In: Thank you from the Deputy Premier



Dear David,  
Thank you for your letter  
of congratulations.  
I look forward to working  
with you.  
Regards  
Rita Saffari

Attachment 4 Correspondence In: Banned Drinkers Register



---

**Hon Reece Whitby MLA  
Minister for Environment; Climate Action;  
Racing & Gaming**

Our Reference: 79-10503

Mr Paul Rosair  
Executive Officer  
The Kimberley Regional Group  
[paul@naja.com.au](mailto:paul@naja.com.au)

Dear Mr Rosair

Thank you for your letter regarding the proposed banned drinker area in the Kimberley.

As part of the enhanced Banned Drinker Register (BDR) trial, the Department of Local Government, Sport and Cultural Industries (DLGSC) will continue to engage with relevant stakeholders, including local governments in areas where the BDR operates and those focused on positive health outcomes for Aboriginal people.

It is expected that as a result of the enhanced BDR, a higher number of people will be issued with a Banned Drinker Order (BDO), as police will be able to issue a BDO for any alcohol-related offence, and certain health professionals will be able to refer individuals experiencing alcohol-related harm to the BDR through an application to the Director of Liquor Licensing.

Unfortunately, a degree of secondary supply of liquor to people who are on the BDR may come from family members and friends of the banned drinker. The DLGSC is working closely with the Department of Communities and the WA Police to manage the effects of the BDR in relation to family and domestic violence-related issues.

Although there will not be a Kimberley-based advisory body, Kimberley-based police officers will be able to place people on the BDR for any alcohol-related offence. In addition, certain health professionals located in the Kimberley will be able to apply to the Director of Liquor Licensing, the WA equivalent to the Northern Territory BDR Registrar, for their patient or client to be placed on the BDR. This will ensure there is local knowledge and oversight of the health professional referring a person to the BDR.

As you note, a comprehensive evaluation of the enhanced BDR will be undertaken. Feedback from all key stakeholders will be sought as part of the evaluation, including all local governments in banned drinker areas.

87th Floor, Dumas House, 2 Havelock Street, West Perth Western Australia 6005  
Telephone: +61 8 6552 6300 Email: [Minister.Whitby@dpc.wa.gov.au](mailto:Minister.Whitby@dpc.wa.gov.au)  
[www.wa.gov.au](http://www.wa.gov.au) ABN: 61 313 082 730

The BDR is designed to help individuals experiencing unhealthy alcohol intake manage their consumption and minimise harm to their families, friends and the broader community. Banned drinkers will be provided with resources and contact details for relevant support services in their area.

I trust this information addresses your concerns.

Yours sincerely



Reece Whitby MLA  
Minister For Racing and Gaming  
28 September 2023

Attachment 5 Correspondence In: Tanami Road



Office of the Hon Catherine King MP

Minister for Infrastructure, Transport, Regional Development and Local Government  
Member for Ballarat

Ref: MC23-061368

Cr David Menzel  
Chair  
Kimberley Regional Group  
459 Albany Highway  
VICTORIA PARK WA 6100

via: [michelle@mira-consulting.com.au](mailto:michelle@mira-consulting.com.au)

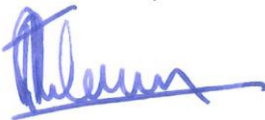
*Dear Camille Menzel,*

Thank you for your letter of 28 April 2023 to the Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, regarding Australian Government funding for the Tanami Road Upgrade Project (the Project). The Minister has asked me to reply on her behalf. I apologise for the delay in responding.

The Australian Government is committed to the delivery of its election commitments, which includes the Tanami Road Upgrade Project. The Tanami Road is a complex project with a long delivery time. The remoteness of the project is a significant contributor to both these factors. However, we have a long-term plan for the delivery of the project on a rolling basis over the next ten years. Work has already commenced on the project, and we look forward to working in close partnership with the Government of Western Australia to deliver this important project.

Thank you for taking the time to write to the Minister on this matter.

Yours sincerely



Joseph Solomon  
Chief of Staff

*4 / 9 / 2023*

- cc The Office of the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories
- cc The Office of the Hon Madeleine King MP, Minister for Northern Australia
- cc The Office of the Hon Don Punch MLA, Minister for Regional Development

*I am very sorry for this delayed reply!*

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520



Attachment 6 Correspondence Out: Biosecurity and First Port of Entry Status

From David Menzel: Chair KRG.



Hon Jackie Jarvis MLC  
Minister for Agriculture and Food, Forestry, and Small Business  
Level 7 Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

Via Email – [Minister.jarvis@dpc.wa.gov.au](mailto:Minister.jarvis@dpc.wa.gov.au)

18<sup>th</sup> September 2023

Dear Minister

Thank you for meeting with us to discuss items of mutual interest in your portfolios.

Please find further information on the biosecurity issues that we raised at the meeting. Also, information on the challenges faced by Kimberley agriculturists and small businesses due to none of the Kimberley ports having First Point of Entry Status.

**Biosecurity issues - Wyndham and Broome Ports**

- The Ports of Broome and Wyndham do not have First Point of Entry Status, which means the ports are essentially export only.
- Some exports are compromised because of the need to import empty containers in to export commodities.
- Until recently, Federal agencies have supported ad-hoc applications to bring products into the port. These applications are now being refused without explanation.
- This is having a significant impact on the agricultural industry as outlined in the following example:
  - A ship load of fertiliser arrived in Wyndham in March for the 2023 growing season.
  - The Department of Agriculture Fisheries and Forestry (DAFF) advised that the vessel could not be serviced as they didn't have the resources to send to Wyndham. They instructed the vessel to be sent to Port Hedland despite the fact that there was no connection between Hedland and Kununurra via the Great Northern Highway due to the road being cut off from the Kimberley flood. Eventually, albeit two days late they arrived.
  - This resulted in a USD50K demurrage for the Ord River District Co-operative.
  - The Co-op now has ordered their August fertiliser from Brisbane by road, not from Geraldton. This is at double the price for fertiliser and a significant amount of unnecessary carbon emissions.
  - The Co-op is looking at exporting Ord cotton out of Adelaide because the port can't bring in empty containers.
- Broome port has had two similar experiences with ships diverted to Port Hedland with pipe for Shell and cement for a number of projects including building the new Fitzroy Crossing bridge.

Kimberley Regional Group and Kimberley Zone  
459 Albany Hwy Victoria Park | 0419 930 467 | [info@naja.com.au](mailto:info@naja.com.au)



The other impact is on the cruise ships which travel into Broome. Also, the ports are critical to the defence industry with shipments arriving from overseas. This includes both defence personal along with goods and services.

The distance from markets is challenging enough for anyone doing business in the Kimberley without government policy making it even tougher by adding thousands of kilometres of unnecessary road travel. To support the economic growth of the Kimberley and important industries such as tourism and defence we need our ports to have first point of entry status with access to biosecurity staff.

The Kimberley Regional Group would appreciate your support for DAFF to agree to reintroduce the fee for service quarantine inspections for those instances when they do not have the resources available to service the vessels. Also, we would appreciate your support for the provision of the infrastructure and services necessary for Broome and Wyndham Ports to comply with First Point of Entry requirements.

We believe that addressing these issues will assist small business and the agricultural industry across the Kimberley. Any assistance that you can provide to address these issues would be greatly appreciated.

Thank you again for meeting with us and for your interest in these issues.

Yours sincerely



Cr David Menzel  
Chair  
Kimberley Regional Group

Attachment 7 Correspondence Out: Biosecurity and First Port of Entry Status

From David Menzel: Chair KRG.



Hon David Michael MLA  
Minister for Ports; Local Government: Road Safety;  
Minister assisting the Minister for Transport  
Level 7 Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

Via Email – [Minister.michael@dpc.wa.gov.au](mailto:Minister.michael@dpc.wa.gov.au)

18<sup>th</sup> September 2023

Dear Minister

Thank you for meeting with us to discuss items of mutual interest in your portfolios.

Please find further information on the biosecurity issues that we raised at the meeting. Also, information on the challenges faced by Kimberley agriculturists and small businesses due to none of the Kimberley ports having First Point of Entry Status.

#### First Point of Entry Status - Wyndham and Broome Ports

- The Port of Broome and Wyndham do not have First Point of Entry Status, which means the ports are essentially export only.
- Some exports are compromised because of the need to import empty containers to export commodities.
- Until recently, Federal agencies have supported ad-hoc applications to bring products into the port. These applications are now being refused without explanation.
- This is having a significant impact of this on the agricultural industry as outlined in the following example:
  - A ship load of fertiliser arrived in Wyndham in March for the 2023 growing season.
  - The Department of Agriculture Fisheries and Forestry (DAFF) advised that the vessel could not be serviced as they didn't have the resources to send to Wyndham. They instructed the vessel to be sent to Port Hedland despite the fact that there was no connection between Hedland and Kununurra via the Great Northern Highway due to the road being cut off from the Kimberley flood. Eventually, albeit two days late they arrived.
  - This resulted in a USD50K demurrage for the Ord River District Co-operative.
  - The Co-op now has ordered their August fertiliser from Brisbane by road, not from Geraldton. This is at double the price for fertiliser and a significant amount of unnecessary carbon emissions.
  - The Co-op is looking at exporting Ord cotton out of Adelaide because the port can't bring in empty containers
- Broome port has had two similar experiences with ships diverted to Port Hedland with pipe for Shell and cement for a number of projects including building the new Fitzroy Crossing bridge.

Kimberley Regional Group and Kimberley Zone  
459 Albany Hwy Victoria Park | 0419 930 467 | [info@naja.com.au](mailto:info@naja.com.au)





The other impact is on the cruise ships which travel into Broome. Also, the ports are critical to the defence industry with shipments arriving from overseas. This includes both defence personal along with goods and services.

The distance from markets is challenging enough for anyone doing business in the Kimberley without government policy making it even tougher by adding thousands of kilometres of unnecessary road travel. To support the economic growth of the Kimberley and important industries such as tourism and defence we need our ports to have first point of entry status with access to biosecurity staff.

The Kimberley Regional Group would appreciate your support for DAFF to agree to reintroduce the fee for service quarantine inspections for those instances when they do not have the resources available to service the vessels. Also, we would appreciate your support for the provision of the infrastructure necessary for Broome and Wyndham Ports to comply with First Point of Entry requirements.

We believe that addressing these issues will assist small business and the agricultural industry across the Kimberley. Any assistance that you can provide to address these issues would be greatly appreciated.

Thank you again for meeting with us and for your interest in these issues.

Yours sincerely



Cr David Menzel  
Chair  
Kimberley Regional Group

Attachment 8 Correspondence Out: Thank you letters

From KRG Executive Officer 18/09/2023



Mr Anthony Kannis  
Director General  
Department of Planning, Lands and Heritage

Via Email: [Anthony.kannis@dplh.wa.gov.au](mailto:Anthony.kannis@dplh.wa.gov.au)

18<sup>th</sup> September 2023.

Dear Anthony

**Presentation - Regional Capitals Alliance of WA and Kimberley Regional Group**

On behalf of the Mayors and Presidents of the Regional Capitals Alliance of WA, the Kimberley Regional Group, and the Perth Inner City Group, I would like to thank you for your presentation at our joint event in Perth.


This was the first time these major groups of local governments have met together, and we were delighted that you were able to present at the event. We really appreciated your insights on what is happening within your agency and more broadly across government.

Strong collaborations between local government and other spheres of government are critical if we are to unlock the social and economic potential of regional Western Australia. The collaborative groups of local government look forward to working with you to drive growth and value in our regions.

Given the success of the event, and the opportunity that it provided to discuss first-hand the key issues that impact across local government, we are considering whether this should be an annual event.

Thank you again for your attendance and your presentation. It was greatly appreciated.

Yours sincerely



Paul Rosair  
Executive Officer  
Kimberley Regional Group  
Regional Capitals Alliance of WA

Regional Capitals Alliance of WA and Kimberley Regional Group  
459 Albany Hwy Victoria Park | 0419 930 467 | [info@naja.com.au](mailto:info@naja.com.au)

## 6. Financial Report

### Item for Noting

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

### Purpose

- To update the KRG members on the financial position of the Group.

### Discussion

The secretariat will table quarterly financial reports. As this agenda was prepared before the end of the quarter, the report will be now be presented at the November meeting.

| Link to Key Pillar/s and Strategies:                                                                          |                                                     | Budget Implications                                                             |             |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------|-------------|
| People<br>Place<br>Prosperity<br>Performance                                                                  | Advocate Partner Promote<br>Facilitate Fund Monitor | Nil                                                                             |             |
| Resolution/s                                                                                                  |                                                     | Action(s)                                                                       |             |
| <b>1. That the Kimberley Regional Group agree to the financial reports being tabled on a quarterly basis.</b> |                                                     | Secretariat to table July – September quarterly report at the November meeting. |             |
| <b>Moved:</b>                                                                                                 | Shire of Wyndham East Kimberley                     | <b>Responsible:</b>                                                             | Secretariat |
| <b>Seconded:</b>                                                                                              | Shire of Derby West Kimberley                       | <b>Due date:</b>                                                                |             |
| <b>Carried: 3/0</b>                                                                                           |                                                     |                                                                                 |             |

## 7. KRG Annual Budget 2023/24

### Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 9 KRG Annual Budget 2023/24

### Purpose

To endorse the KRG budget for 203/24

### In summary

- This report presents the proposed 2023/24 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

### Background:

#### *Previous Considerations*

At the 13 April 2023 KRG meeting the following motion was passed.

**KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION**

**Minute No. KRG 042023/007**

**Moved: Cr David Menzel**

**Seconded: Cr Chris Mitchell**

**That the Kimberley Regional Group endorse the 2022/23 Kimberley Regional Group Annual Budget as attached.**

**CARRIED: 3/0**

The Secretariat has belatedly prepared a Draft Kimberley Regional Group (KRG) 2022/23 Annual Budget which outlined proposed income and expenditure and indicated a balanced budget for the year ending June 30, 2023.

In considering the Draft KRG 2022/23 Annual Budget members noted the estimated budgeted \$298,453 overall surplus from the 2021/22 financial year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2023/24.

### COMMENT:

The Draft 2023/24 Annual Budget (Attachment 9) has been developed with regard to historical expenditure while also considering changes in KRG priorities, service delivery methods and increases in local government CPI. The estimated carry forward KRG funds amounts to \$307,476 comprising Cash of \$217,476 and contributions due of \$90,000. It must be noted that these are interim amounts but are considered to be materially correct. The main adjustment will be an allocation of interest due on the cash balance invested. The final amounts will be presented at a future meeting after the audit has been performed.

The budget takes into account the appointment of NAJA who will undertake the administrative functions of the Kimberley Regional Group and the Zone. The contract was awarded for two years. As the term does not coincide with the financial year the budget covers part of the first year of their contract and part of the second year. The costs for a full financial year were estimated in 2022/23 to be \$116,147 excluding GST annually to provide approximately 864 hours of service. While there is no provision for CPI increase in the contract, the amount budgeted has been increased to \$120,000 for budget purposes.

Meeting expenses and corresponding income have been estimated to be in line with previous years adjusted for CPI where appropriate. These costs include the hire of meeting space where necessary, catering and other incidental costs. A separate line item has been created for the Canberra Delegation trips to provide added transparency.

A review of the priorities of the KRG was performed and most items are advocacy based and do not require funding beyond the resourcing of the Executive Officer position. Given the groups advocacy role no funding has been allocated to project delivery in the 2023/24 budget. This may change as the need arises and a budget adjustment can be made at the appropriate time. However, an amount of \$4,000 has been allocated for policy development in the financial year.

A further contribution to the North West Defence Alliance Incorporated (NDWA) has been provided for in the amount of \$10,000. This amount is essentially a contingency amount in the event the KRG wishes to contribute financially to an initiative that is for the benefit of the Members.

Operating expenditure for the 2023/24 Draft Annual Budget totals \$165,000. Member contributions have been set at to \$40,000 to cover operating costs, however members may consider further reducing this commitment given the expected \$307,476 end of year overall surplus for 2022/23.

## Consultation

Nil.

## Statutory Environment

Local Government Act 1995

## Financial Implications

The budget is the primary financial plan for the 2023/24 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget.

A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2024.

## Strategic Implications

- **Governance Goal – A collaborative group demonstrating strong regional governance:**
- Effective governance protocols and systems for business efficiency and improved services through collaboration
- Secure funding for regional initiatives

- Recognition of Kimberley Local Government issues and opportunities
- Alignment and integration of regional and local priorities for member Councils

### Voting Requirements

Absolute Majority

### Details:

As above

### Risk:

Financial - Without an agreed budget operations will be compromised

| Link to Key Pillar/s and Strategies:                                                                                                                                                                                                                                                                                                                                                           |                                       | Budget Implications                                                                                                                                   |                                       |                                             |     |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------|-----|--|
| <table border="1"> <tr> <td>                     People<br/>Place<br/>Prosperity<br/><b>Performance</b> </td> <td> <b>Advocate</b><br/>Partner<br/>Promote                 </td> <td> <b>Facilitate</b><br/><b>Fund</b><br/>Monitor                 </td> </tr> </table>                                                                                                                       |                                       | People<br>Place<br>Prosperity<br><b>Performance</b>                                                                                                   | <b>Advocate</b><br>Partner<br>Promote | <b>Facilitate</b><br><b>Fund</b><br>Monitor | Nil |  |
| People<br>Place<br>Prosperity<br><b>Performance</b>                                                                                                                                                                                                                                                                                                                                            | <b>Advocate</b><br>Partner<br>Promote | <b>Facilitate</b><br><b>Fund</b><br>Monitor                                                                                                           |                                       |                                             |     |  |
| Resolution/s                                                                                                                                                                                                                                                                                                                                                                                   |                                       | Action(s)                                                                                                                                             |                                       |                                             |     |  |
| <p><b>1. That the Kimberley Regional Group endorse the 2023/24 Kimberley Regional Group Annual Budget as attached with the following amendments: a) members contributions to remain at \$45,000 per annum to allow for future project work. b) the amount allocated for the North West Defence Alliance to be considered in light of funding from other Alliance member contributions.</b></p> |                                       | Secretariat to investigate proposed funding contributions from other Alliance members for the 2023/24 year and report back to the KRG for discussion. |                                       |                                             |     |  |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                                  | Shire of Wyndham East Kimberley       | <b>Responsible:</b>                                                                                                                                   | Secretariat                           |                                             |     |  |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                               | Shire of Broome                       | <b>Due date:</b>                                                                                                                                      |                                       |                                             |     |  |
| <b>Carried: 3/0</b>                                                                                                                                                                                                                                                                                                                                                                            |                                       |                                                                                                                                                       |                                       |                                             |     |  |

|                                        |
|----------------------------------------|
| Attachment 9 KRG Annual Budget 2023/24 |
|----------------------------------------|

| Kimberley Regional Group - Proposed Annual Budget for the period ending 30 June 2024 | Annual<br>Budget<br>2022/23 | Interim<br>Actual<br>2022/23 | Annual<br>Budget<br>2023/24 |
|--------------------------------------------------------------------------------------|-----------------------------|------------------------------|-----------------------------|
| <b>Expenditure</b>                                                                   |                             |                              |                             |
| Kimberley Regional Group - Zone & RCG Meeting Expenses                               | 12,000                      | 4,907                        | 6,000                       |
| Kimberley Regional Group - Canberra Delegation Expenses                              |                             |                              | 7,000                       |
| Kimberley Regional Group - Annual Financial Audit                                    | 5,000                       | 5,000                        | 6,000                       |
| Kimberley Regional Group - IT Support                                                | 1,500                       | -                            | 1,000                       |
| Kimberley Regional Group - Sundry Expenses                                           | 1,000                       | -                            | 1,000                       |
| Kimberley Regional Group - Policy creation                                           | -                           | 4,278                        | 4,000                       |
| Kimberley Regional Group - Website upgrade                                           | 4,000                       | 921                          | 2,000                       |
| Kimberley Regional Group - Executive Consultancy                                     | 116,200                     | 110,319                      | 120,000                     |
| Kimberley Regional Group - Executive Consultancy - reimbursable costs                | 6,000                       | 5,553                        | 8,000                       |
| Kimberley Regional Group - North West Defence Alliance                               | 40,000                      | 40,000                       | 10,000                      |
|                                                                                      | <u>185,700</u>              | <u>170,977</u>               | <u>165,000</u>              |
| <b>Income</b>                                                                        |                             |                              |                             |
| Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc       | -                           | 3,000                        | -                           |
| Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc           | -                           | 180,000                      | -                           |
| Kimberley Regional Group - Interest on Reserve - Op Inc.                             | -                           | 2,700                        | -                           |
|                                                                                      | <u>- 185,700</u>            | <u>- 90,000</u>              | <u>- 165,000</u>            |
| <b>Net Operating Result</b>                                                          | <u>-</u>                    | <u>80,977</u>                | <u>-</u>                    |
| <b>Opening Cash Balance</b>                                                          | <b>298,453</b>              | <b>298,453</b>               | <b>307,476</b>              |
| <b>Outstanding Contributions</b>                                                     |                             | <b>90,000</b>                |                             |
| <b>Closing Cash Balance</b>                                                          | <u>298,453</u>              | <u>307,476</u>               | <u>307,476</u>              |

## 8. Emergency Management Policy Position

### Item for Discussion and Decision

Submitted by: Executive Team

#### Attachment 10 Emergency Management Policy Position

### Purpose

That Kimberley Regional Group statements on emergency management communications are accurately represent the KRG's policy and advocacy agenda.

### In summary

- Clear policy positions on priority issues are critical to ensuring that the KRG represents the views of the membership .
- An Emergency Management Policy Position has been developed for endorsement by the members.
- The Policy Position is based on recommendations developed by the KRG in representative emergency management submissions to government along with research to inform an evidence base.
- A decision needs to be made whether to include key regional emergency management projects within the policy or not.
- A list of suggested projects are highlighted in red within the policy document as the basis for discussion on whether the policy document should include projects.

### Background:

- The KRG is a powerful voice for the Kimberley, taking a whole of region perspective on social and economic issues.
- To maximize opportunities to drive the KRG agenda, an Emergency Management Policy Position has been developed.
- Once endorsed, this position will be conveyed to State and Federal government, and to WALGA and uploaded onto the KRG website.
- It will be used to inform submissions to government and media statements.

### Details:

As above

### Risk:

Reputational - Without a policy, there is the potential to lose media opportunities to drive a clear policy and advocacy agenda when engaging with government and the media.



| Link to Key Pillar/s and Strategies:                                                                                                                                                                                                                                                                                                                                                   |                                                                   | Budget Implications                                                                                                                                    |                                              |  |     |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--|-----|--|
| <table border="1"> <tr> <td> <b>People</b><br/> <b>Place</b><br/> <b>Prosperity</b><br/>                     Performance                 </td> <td> <b>Advocate</b><br/>                     Partner<br/>                     Promote                 </td> <td> <b>Facilitate</b><br/>                     Fund<br/>                     Monitor                 </td> </tr> </table> | <b>People</b><br><b>Place</b><br><b>Prosperity</b><br>Performance | <b>Advocate</b><br>Partner<br>Promote                                                                                                                  | <b>Facilitate</b><br>Fund<br>Monitor         |  | Nil |  |
| <b>People</b><br><b>Place</b><br><b>Prosperity</b><br>Performance                                                                                                                                                                                                                                                                                                                      | <b>Advocate</b><br>Partner<br>Promote                             | <b>Facilitate</b><br>Fund<br>Monitor                                                                                                                   |                                              |  |     |  |
| Resolution/s                                                                                                                                                                                                                                                                                                                                                                           |                                                                   | Action(s)                                                                                                                                              |                                              |  |     |  |
| <b>1. That the KRG members provide feedback on the Emergency Management Policy Position to the Executive Team by Monday 23<sup>rd</sup> October. Changes to be reflected in the document to be tabled at the November meeting.</b>                                                                                                                                                     |                                                                   | Member to provide feedback by 23 October 2023<br>Executive Team to write to Matt Reimer, DFES<br>Final Position Paper to be tabled at November meeting |                                              |  |     |  |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                          | Shire of Wyndham East Kimberley                                   | <b>Responsible:</b>                                                                                                                                    | Members<br>Executive Team                    |  |     |  |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                       | Shire of Broome                                                   | <b>Due date:</b>                                                                                                                                       | 23 <sup>rd</sup> October<br>November meeting |  |     |  |
| <b>Carried: 3/0</b>                                                                                                                                                                                                                                                                                                                                                                    |                                                                   |                                                                                                                                                        |                                              |  |     |  |

## Attachment 10 Emergency Management Policy Position

### **POSITION PAPER EMERGENCY MANAGEMENT Draft For Discussion October 2023.**

#### **ABOUT THE KIMBERLEY REGIONAL GROUP**

The Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley. Our Vision is to maintain and enhance the rich diversity and liveability of the Kimberley for its people and the world. Collaboratively the group seeks to drive positive impact across the region through improved social, economic and cultural outcomes. This paper is designed to highlight the issues as known to Local Government at the time of writing and the potential pathways that are supported.

#### **CONTEXT**

A natural disaster is an event that overwhelms the resources of a community and causes significant harm to people, buildings, infrastructure, the environment and economy. A coordinated response is needed to assist communities to cope with and recover from the consequences of the disaster.

Climate change is increasing the timing and severity of natural disasters, including extreme weather events across the globe and Australia. This included extensive flooding in the Fitzroy Valley in January 2023. Natural disasters have a significant social, economic, and environmental impact. Modelling in 2021 by Deloitte showed that natural disasters cost the Australian economy on average \$38 billion per year, with this expected to increase to \$73 billion per year by 2060<sup>1</sup>.

In Australia, emergency management is a partnership between Federal, State and local governments. Federal Government frameworks provide national emergency management architecture. This includes the Australian Disaster Preparedness Framework<sup>2</sup> and the National Disaster Risk Reduction Framework<sup>3</sup> (NDRRF). The NDRRF has four framework priorities to drive action to reduce disaster risk: 1. Understand disaster risk; 2. Accountable decisions; 3. Enhanced investment; and 4. Governance, ownership and responsibility. Commonwealth funding, in partnership with the State, is critical to support local government to plan for and undertake emergency management responses

Under the Western Australian *Emergency Management Act 2005*, local governments are required to have local emergency management arrangements (LEMA) in place including local emergency management plans, local recovery plans and pre-evacuation plans<sup>4</sup>. These plans, based on guidance developed by the WA Government, whilst acknowledging the critical role of disaster prevent and preparedness, tend to focus on emergency response and recovery.

There is an increasing international and national focus on supporting communities to be more resilient by reducing disaster risk. This shift aims to address the causes of disaster risk, rather than focusing on the symptoms. Community disaster resilience means being able to cope with the impacts of a

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<sup>1</sup> <https://www.iag.com.au/newsroom/community/natural-disasters-estimated-cost-australia-73-billion-year-2060>.

<sup>2</sup> <https://www.homeaffairs.gov.au/emergency/files/australian-disaster-preparedness-framework.pdf>.

<sup>3</sup> <https://www.homeaffairs.gov.au/emergency/files/national-disaster-risk-reduction-framework.pdf>.

<sup>4</sup> <https://www.wa.gov.au/organisation/state-emergency-management-committee/local-emergency-management-arrangements>.

disaster, to recover afterwards and to adapt to changed circumstances<sup>5</sup>. Along with being able to respond to and recover from natural disasters reducing disaster risk is seen as critical to supporting communities to be resilience when a natural disaster occurs.

## OBJECTIVE

- **Resilient Kimberley communities that can effectively prevent, prepare, respond and recover from a natural disaster event.**
- **Kimberley communities have access to the funding and resources to effectively respond and recover quickly from natural disaster events.**
- **Better outcomes from government investment by building back better after a natural disaster event to build more resilient communities.**

## GUIDING PRINCIPLES

The following guiding principles should inform an emergency management response in the Kimberley

- Evidence based planning and response informed by local knowledge.
- Shared responsibilities between government.
- Inclusive engagement with local government and local communities.
- A focus on prevention and preparedness to mitigate risk and disaster impact and reducing the recovery period.
- Activities that build community resilience to natural disasters
- Timely, integrated action and funding to support local government's response.
- Mitigate and adapt to climate change through the use of renewable energy and sustainable technologies.
- Harness the expertise of Aboriginal people's knowledge of country and community to inform disaster preparation, planning, response and recovery.

## POLICY PRIORITIES

### 1. Timely Access to Disaster Relief Funding Arrangements

Disaster Recovery Funding Arrangements (DRFA) is an arrangement, not an agreement, between the Commonwealth, states and territories. The process between the West Australian and Federal Government is outlined in the Disaster Recovery Funding Arrangements Western Australia<sup>6</sup> (DRFAWA) managed by the WA Department of Fire and Emergency Services.

Kimberley Regional Group members have found that accessing DRFAWA is administratively burdensome with funding success uncertain. There is no consideration of the impact of remoteness and weather conditions in the Kimberley to undertake works by the funding or auditing process leading to considerable delays in mobilisation. There is a lack of timeliness for reimbursement of funds placing financial risk on Councils. There is a need for:

- Shorter assessment period for DRFAWA claims.
- Immediate access to funding to commence works.

<sup>5</sup> Commonwealth of Australia (2018) National Disaster Risk Reduction Framework, page 7

<sup>6</sup> <https://www.dfes.wa.gov.au/recovery/funding>.

- Staff from State or Federal government located in local authorities to assist with a disaster response.
  - Eligible costs to include Local Government staff wages and equipment, and the associated ordinary use of Local Government plant and equipment.
  - Capping of local government contributions at an agreed threshold above which the State government fully funds restoration.
- 2. Funding for betterment in Disaster Relief Funding Arrangements WA (DRFWA)**
- Betterment funding that allows local governments to rebuild infrastructure to a more resilient standard to better withstand the impacts of future natural disasters.
- 3. New and increased investment into building community disaster resilience**
- New and increased investment for local government to assess their level of resilience and to implement activities to build resilience in line with the National Disaster Risk Reduction Framework.
  - Increased, accelerated investment into the infrastructure needed for emergency response and recovery and to support food and fuel security, and supply chain resilience, including evacuation centres, telecommunications, roads, airports, ports, flood warning systems, utilities, food storage facilities, temporary accommodation options, and social and affordable housing.
  - Investment into priority projects to build disaster resilience including:
    - Sealing of the Tanami Road as an alternate transport route into the Kimberley and a freight transport hub and warehousing facility in Halls Creek.
    - First Point of Entry Status for the ports of Wyndham and Broome
    - Cold and dry food storage at the East Kimberley Regional Airport.
    - Upgrading telecommunications by increasing satellite backhaul capacity, terrestrial base capacity, upgrading mobile infrastructure sites, and the installation of Auto Transfer Units and 3G/4G macrocells.
    - Increasing flood warning systems.
    - Increased investment into social housing supply, maintenance and refurbishments to enable people to evacuate in place.
  - Increased investment into services critical to support community resilience, with a particular focus on the needs of vulnerable groups such as people with disabilities, the elderly and Aboriginal and Torres Strait Islander communities. This includes local health, mental health and family support services.
  - Increased investment into infrastructure and services that support animal welfare including domestic pets, livestock and wildlife.

**4. A new funding pool to support Aboriginal communities to build disaster resilience**

The Kimberley has a strong and diverse Aboriginal cultural with over forty-two language groups and over one-hundred Aboriginal communities. These communities range from small outstations to substantial settlements with up to 850 people. Due to their remoteness and lack of services, many communities are highly vulnerable to the impacts of natural disasters. Traditional understanding of country can inform disaster management and response. However, this understanding is not integrated into traditional emergency management planning and responses. There is a need for:

- New and increased investment to Aboriginal Community Controlled organisations to work with their communities to build disaster resilience.

- New and increased investment into Aboriginal Ranger Programs and integrating knowledge of country and environmental risks with emergency management planning<sup>7</sup>.
- Increased investment into Aboriginal Community Layout Plans, with a greater focus on integrating emergency management risk such as flood risk into the plans<sup>8</sup>.
- New and targeted investment in Aboriginal community infrastructure, services and resources to build resilience and to facilitate better recovery from natural disasters.

#### **5. Investment to support local business build resilience and recover from natural disaster events**

Natural disasters impact on business due to supply chain disruptions and the availability of goods and services. This impacts on freight costs leading to increased costs for businesses and consumers. The cost of insurance for businesses and residents means many people are not able to purchase insurance for natural disasters. There is a need for:

- Fit for purpose freight subsidies to be in place for local business to facilitate business continuity and to ameliorate the cost and price of goods and services for local business and consumers.
- Accessible grants are made available to business to assist with the costs of response and recovery from natural disaster events.
- A review of insurance products to address barriers to insurability in the Kimberley.

#### **Document date -**

---

<sup>7</sup> Further information about Aboriginal Ranger Programs can be found at <https://www.niaa.gov.au/indigenous-affairs/environment/indigenous-ranger-programs> and <https://www.dbca.wa.gov.au/management/aboriginal-engagement/aboriginal-ranger-program>.

<sup>8</sup> Layout Plans are a type of town plan developed specifically for Aboriginal settlements in WA. Layout Plans are prepared and endorsed under State Planning Policy 3.2. Further information can be found at <https://www.wa.gov.au/government/document-collections/aboriginal-settlement-layout-plans>.

## 9. Pre-State and Federal Government Election Strategy

### Item for Discussion

Submitted by: Executive Team

### Purpose

To provide an opportunity for members to discuss a pre-election strategy in advance of the WA State Government and Federal Government Elections

### In summary

- The next WA State Government election is scheduled for the 8<sup>th</sup> of March 2025
- The next Federal election is likely to be held during or before 2025.
- As a pre-election year, 2024 provides the opportunity to put forward policy and funding proposals to shape pre-election commitments by political parties and candidates
- The following outlines a high-level outline of a pre-election strategy as a basis for discussion.

### Background:

- As above

### Details:

The following is a high-level pre-election strategy with suggested actions. This is presented as a basis for pre-election discussions by the KRG.

#### Pre-election campaign outcome

- Pre-election commitments for investment into Kimberley infrastructure and services

#### Pre-election campaign strategy

- Positive – focussing on opportunities
- Engagement and alignment with key Kimberley stakeholders
- Devolved and inclusive - multiple voices to government championing our priorities

#### Pre-election actions and timetable

| Action                                                                                               | When                  |
|------------------------------------------------------------------------------------------------------|-----------------------|
| Gather federal and state priorities for the Kimberley                                                | January 2024          |
| Research and produce material on KRG campaign priorities- including engagement with key stakeholders | February / March 2024 |
| Update Investment Prospectus                                                                         | March 2024            |
| Refresh Policy Positions                                                                             | March 2024            |
| Develop a Pre-Election document                                                                      | April / May 2024      |
| Develop key messages and a communication plan                                                        | May /June 2024        |

| Action                                  | When                   |
|-----------------------------------------|------------------------|
| Develop an advocacy and engagement plan | May / June 2024        |
| Launch Pre-Election document            | July 2024              |
| Undertake advocacy and engagement       | July 2024 – March 2025 |

**Risk:**

- Operational and Reputational Without a pre-election strategy, opportunities to drive the KRG’s policy and advocacy agenda may be missed.

| Link to Key Pillar/s and Strategies:                                                                                                                                                                                                                                                                 |                                              | Budget Implications                                                                     |                                                   |  |                                                |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------|--|------------------------------------------------|--|
| <table border="1"> <tr> <td>                     People<br/>Place<br/>Prosperity<br/>Performance                 </td> <td>                     Advocate<br/>Partner<br/>Promote                 </td> <td>                     Facilitate<br/>Fund<br/>Monitor                 </td> </tr> </table> | People<br>Place<br>Prosperity<br>Performance | Advocate<br>Partner<br>Promote                                                          | Facilitate<br>Fund<br>Monitor                     |  | To be determined based on the adopted strategy |  |
| People<br>Place<br>Prosperity<br>Performance                                                                                                                                                                                                                                                         | Advocate<br>Partner<br>Promote               | Facilitate<br>Fund<br>Monitor                                                           |                                                   |  |                                                |  |
| Resolution/s                                                                                                                                                                                                                                                                                         |                                              | Action(s)                                                                               |                                                   |  |                                                |  |
| <b>1. That the KRG endorse, in principal, a state and federal pre-election strategy</b>                                                                                                                                                                                                              |                                              | Executive Team to work on providing materials and methodology for the election strategy |                                                   |  |                                                |  |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                        | Shire of Broome                              | <b>Responsible:</b>                                                                     | Executive Team, in collaboration with KRG members |  |                                                |  |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                     | Shire of Derby West Kimberley                | <b>Due date:</b>                                                                        | Update by November meeting                        |  |                                                |  |
| <b>Carried: 3/0</b>                                                                                                                                                                                                                                                                                  |                                              |                                                                                         |                                                   |  |                                                |  |

## 10. Kimberley Regional Group Priority Action List

### Item for Discussion

Submitted by: Executive Team

Attachment 11: Status Report, KRG Prioritised Action List

### Purpose

To provide a status update on the progression of action items.

### In summary

- The Priority Action List for 2023/24 was developed from a November 2022 workshop, and presented to members for feedback and become a standing item on the agenda
- The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
- This paper is status update on the priority actions.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

### Background:

- As above

### Details:

- As above.

### Risk:

- Operational - Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed



| Link to Key Pillar/s and Strategies:                          |                                                                                | Budget Implications                                                                                                                     |                |
|---------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p>People<br/>Place<br/>Prosperity<br/>Performance</p>        | <p>Advocate<br/>Partner<br/>Promote</p> <p>Facilitate<br/>Fund<br/>Monitor</p> | <p>Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement</p> |                |
| Resolution/s                                                  |                                                                                | Action(s)                                                                                                                               |                |
| <p>1. That the KRG notes the progress of the action items</p> |                                                                                |                                                                                                                                         |                |
| <b>Moved:</b>                                                 | Shire of Wyndham East Kimberley                                                | <b>Responsible:</b>                                                                                                                     | Executive Team |
| <b>Seconded:</b>                                              | Shire of Derby West Kimberley                                                  | <b>Due date:</b>                                                                                                                        | As appropriate |
| <p><b>Carried: 3/0</b></p>                                    |                                                                                |                                                                                                                                         |                |

Attachment 11 KRG Prioritised Action List Status Update September 2023

**Legend**

|         |          |          |         |        |
|---------|----------|----------|---------|--------|
| Ongoing | Complete | On track | Pending | Behind |
|---------|----------|----------|---------|--------|

| Type of Activity       | Actions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Status Update                                                                    |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Advocate               | <p>Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.:</p> <ul style="list-style-type: none"> <li>State and federal social and affordable housing investment programs target the Kimberley.</li> <li>The DPLH support Shires to review housing needs in each town.</li> <li>Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies</li> <li>Government incentives for new supply</li> <li>Changes to finance lending practices for home purchase</li> </ul> | Data to inform advocacy being collected<br>Engagement and comms plan in progress |
| Advocate               | Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development.                                                                                                                                                                                                                                                                                                                                                                                                           | Adopted paper being updated                                                      |
| Facilitate and Partner | Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities.                                                                                                                                                                                                                                                                                                                                                                                    | NHFIC invited to October 2023 meeting                                            |
| Advocate<br>Facilitate | Update the KRG Investment Prospectus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Complete                                                                         |
| Advocate               | Develop White Paper with clear positions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Complete – Policy Positions Developed                                            |

|                        |                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Advocate               | Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Positions.                                                                                                                                                                                                                                                                  | Pending                                                                                                                                                                                                                        |
| Advocate Facilitate    | Review the KRG land policy and strategy                                                                                                                                                                                                                                                                                                                                    | Review underway                                                                                                                                                                                                                |
| Monitor and Advocate   | Develop a scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance (FAGS) from state and federal government.                                                                                                                                                 | Scope of works for consultant being prepared                                                                                                                                                                                   |
| Advocate               | <ul style="list-style-type: none"> <li>• Increase support for mitigation measures, infrastructure replacement to be more resilient.</li> <li>• Removal of the distinction between ordinary and additional costs in NDR payments.</li> <li>• Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds.</li> </ul>           | <ul style="list-style-type: none"> <li>• Submission made to Independent Review of Commonwealth Disaster Funding</li> <li>• Submission to Senate Inquiry being prepared</li> <li>• Draft EM policy position complete</li> </ul> |
| Advocate               | <ul style="list-style-type: none"> <li>• Expansion of mental health services.</li> <li>• Expansion of family and domestic violence services.</li> <li>• Expansion of Aged care services.</li> <li>• Health facilities that are fit for purpose in Aboriginal communities.</li> </ul>                                                                                       | <ul style="list-style-type: none"> <li>• Data needed</li> <li>• Opportunity to lead joint advocacy with NGOs</li> </ul>                                                                                                        |
| Facilitate and partner | <p>Develop a collective a Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including:</p> <ul style="list-style-type: none"> <li>• List of priority projects</li> <li>• Cost to deliver these homes and partnership opportunities.</li> <li>• Funding strategy to implement identified projects.</li> </ul> | Project scope for consultant being progressed                                                                                                                                                                                  |
| Partner.               | <ul style="list-style-type: none"> <li>• Develop a joint project to quantify shire expenditure on vandalism/property crime.</li> <li>• Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – ie Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services.</li> </ul>  | Scope of work for consultant to be progressed                                                                                                                                                                                  |
| Advocate               | Advocate for whole of family approach and wrap around services to be located in the Kimberley.                                                                                                                                                                                                                                                                             | Ongoing advocacy                                                                                                                                                                                                               |
| Advocate               | Develop advocacy strategies to encourage economic diversification including; mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth                                                                                                                                                                                        | Ongoing advocacy and engagement                                                                                                                                                                                                |
| Advocate               | Advocate for MOG initiatives around better place based regional service delivery to be progressed.                                                                                                                                                                                                                                                                         | Ongoing advocacy and engagement.                                                                                                                                                                                               |
| Monitor                | Understand the level of subsidy Shires are providing for core government services.                                                                                                                                                                                                                                                                                         | Benchmarking exercise to be discussed with KRG                                                                                                                                                                                 |

## 11. Around the Grounds

### Item for Discussion

Submitted by: Executive Team

#### Purpose:

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

#### In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit.
- For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

#### Background:

As above.

#### Discussion:

Jeremy Hall from the Shire of Broome provided an item on behalf of the Regional Road Group. It read as follows:

“This morning we held our Regional Road Group meeting and the Chair, Cr Chris Mitchell asked if we could send through a recommendation of the meeting for urgent business and endorsement by the Kimberley Regional Group tomorrow.

The Regional Road Group members referring this are Cr Chris Mitchell (SoB) and Cr Peter McCumstie (SDWK).

The information is as follows;

#### **Funding Split and Multi Criteria Model for Road Project Grant Funding and the Development of the Multi Criteria Assessment (MCA) process**

Technical representatives from the four Kimberley Shires have met on several occasions to develop a MCA process for the RRG Road Project Grant allocations. The State Road Funds Agreement and Procedures state that road project grants must be allocated using a documented MCA process and a framework is provided in the Procedures. The Kimberley RRG currently has no documented process and there are several steps are required to develop the MCA process:

1. Agree methodology for overall funding split between Shires, current 4-way split is not defensible.
2. Develop MCA methodology and draft Kimberley RRG procedures for RRG and SAC approval.
3. Validate and implement.

The Technical Group has considered the following four funding split options:

1. Use a MCA to evaluate all project applications across all Shires and highest scores get funded.
2. As above but with caps and floors
3. Split calculated using Asset Preservation Values (APV) from Grants Commission
4. Split 75% APV and 25% population.

The Technical team recommends Option 4. which will result in the following split using current data.

| LGA         | APV          | %    | Population | %    | Recommended Funding Split (75%APV and 25% population) |
|-------------|--------------|------|------------|------|-------------------------------------------------------|
| Broome      | \$ 4,718,918 | 15.5 | 16,959     | 48.3 | 23.7                                                  |
| SWEK        | \$ 8,910,709 | 29.2 | 7,477      | 21.3 | 27.2                                                  |
| SDWK        | \$ 9,558,415 | 31.3 | 7,075      | 20.2 | 28.5                                                  |
| Halls Creek | \$ 7,344,980 | 24.1 | 3,574      | 10.2 | 20.6                                                  |

The RRG recommends that:

1. The allocated pool of road project grant funding be split amongst the for four Shires using 75% Asset Preservation Value and 25% population as calculated on 1 July of preceding year.
2. The Technical Working Group develop a draft MCA methodology and Procedures to be used by all the Shires to prioritise their projects for the available road project grant funding.”

### Risk:

Operational and reputational - if key issues facing KRG members are not understood by the KRG.

| Link to Key Pillar/s and Strategies:                                                                                                                                                                               |                                              | Budget Implications                                                                                                     |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------|
| People<br>Place<br>Prosperity<br><b>Performance</b>                                                                                                                                                                | <b>Advocate</b><br>Partner<br><b>Promote</b> | <b>Facilitate</b><br>Fund<br><b>Monitor</b>                                                                             | Nil for KRG |
| Resolution/s                                                                                                                                                                                                       |                                              | Action(s)                                                                                                               |             |
| <b>Regarding the Regional Road Group discussion, it was resolved that each Shire is to write to Councillor Mitchell by 11 October to state their position regarding the road project grant funding allocations</b> |                                              | Members to advise Councillor Mitchell of their response to the Regional Road Group proposed road project grant funding. |             |
| <b>Moved:</b>                                                                                                                                                                                                      | Shire of Wyndham East Kimberley              | <b>Responsible:</b>                                                                                                     | Members     |
| <b>Seconded:</b>                                                                                                                                                                                                   | Shire of Derby West Kimberley                | <b>Due date:</b>                                                                                                        | 11 October  |
| <b>Carried: 3/0</b>                                                                                                                                                                                                |                                              |                                                                                                                         |             |

## 12. Kimberley Data Proposal

### Item for Discussion

Submitted by: Submitted by: Secretariat

Attachment 12 –Kimberley Development Commission data presentation

Attachment 13 –Kimberley Development Commission funding proposal

### Purpose:

- To determine if members would like to contribute funding to expand a Kimberley Development Commission regional data

### In summary

- The Kimberley Development Commission (KDC) presented Kimberley economic data at the June 2023 KRG meeting – this presentation is in attachment 12
- In response to a KRG request the KDC have costed a proposal for the ongoing supply for granular data on spending data across the region, with an emphasis on the visitor economy.
- The KDC have advised that they are currently spending \$32K for access to this data with 2 ringfences (basically Shire of Broome, and rest of region). They will be able to carry on obtaining this data for the rest of this year but will have to reassess thereafter.
- They have developed a proposal as follows:
  - Access to data by LGA (4 ringfences) would be \$48K per annum. 6 ringfences (the six towns and their 'catchments') would be \$72K p.a.
  - If RDA, KDC and the shires contribute equally, the 6 ringfences comes out to \$12K each per annum.
  - A copy of the data presentation is contained in Attachment 13.
- If the data proceeds the latest data would be available on an ongoing basis. The KDC would develop a regular report or presentation format, to be tabled with KRG. The KDC will need to confirm with the provider the extent to which they can share. They advised that presumably they won't be able to forward on the full data set we receive, but we will be able to summarise and present graphs similar to those in the attachment 13.
- The CEO of the KDC is available to participate in the discussion and to answer questions if required.

### Background:

- As above.

## Details:

The KDC CEO was asked how this data related to relates to the RDA Kimberley a data set through idconsulting, which includes SEIFA data, also how it is different to the data that the Councils get as members of NW Tourism.

The CEO advised that Economy.id (and Remplan) provide limited sales data also that this is annual and is based on modelled rather than measured outcomes at a shire level. The categories in these 2 platforms are ABS industry sectors. The expenditure data provided in the attached presentation by the KDC is monthly, can be done with custom geographic ringfencing, and has a more detailed breakdown of expense categories, as well as distinguishing between resident and visitor spend. For instance, economy.id reports on expenditure in “retail trade”; our provider distinguishes between “drug stores & pharmacies”, “travel services”, “home improvement & supply”, “general retail” etc. The ABS categories are “economy down”; the consumer spend data is “household up”. The CEO advised that he is not sure what Tourism NW provides but believes that it is mostly data from Tourism WA, which will include some fairly granular info on visitor numbers, length of stay, total expenditure, sentiment, etc. He believes that it doesn’t break down expenditure into very many categories, and he is not sure whether it is monthly.

Another key data set is the Regional Price Index Report produce every two years by the Department of Primary Industries and Regional Development.

In summary, the Kimberley Development Commission believes this data set is complementary to that provided through platforms like economy.id and the Tourism WA data. It provides another lens on the economy of the region and in particular the monthly frequency of it gives some very interesting seasonal particulars. It is also based on “bottom up” data from credit card companies on actual consumer spend, which is very different from the economy-wide “top down” data gathered by Australian Bureau of Statistics and others, which is generally based on a combination of surveys and modelled outcomes, e.g., National Institute of Economic and Industry Research (NIEIR) data from their models is an estimate of various kinds of consumer expenditures but is not ground-truthed for the Kimberley region with any specific data collection.

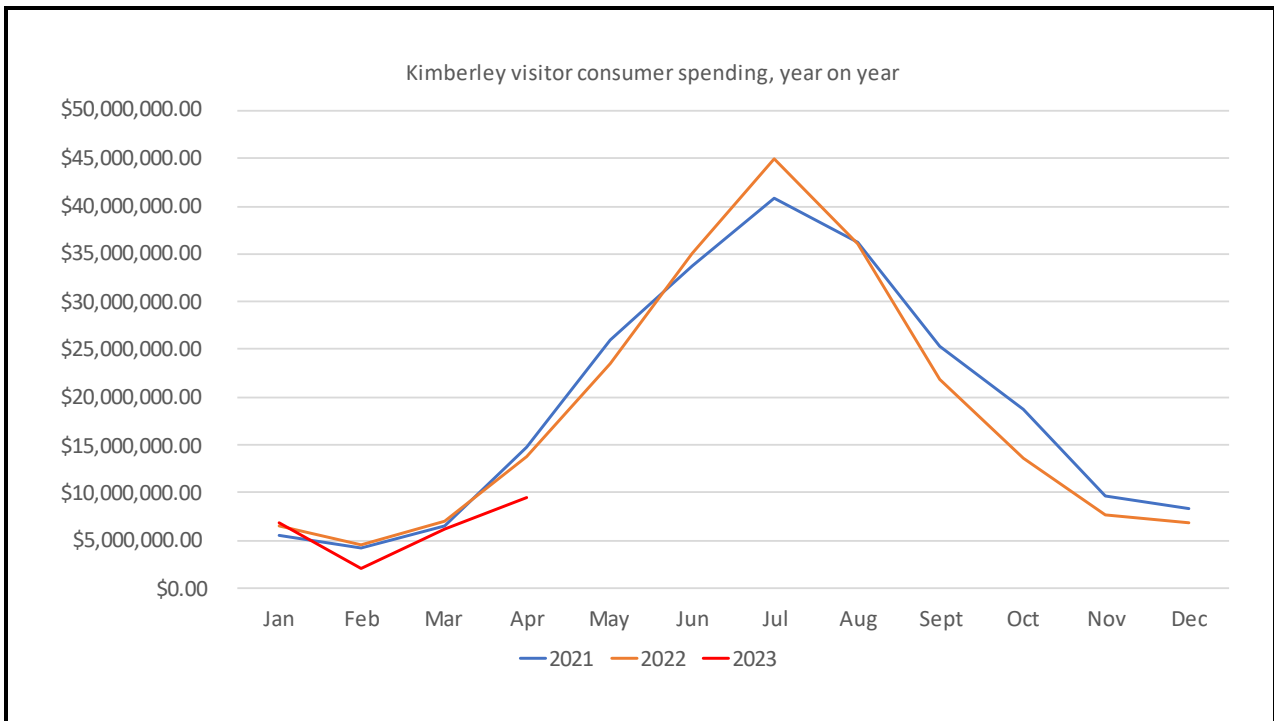
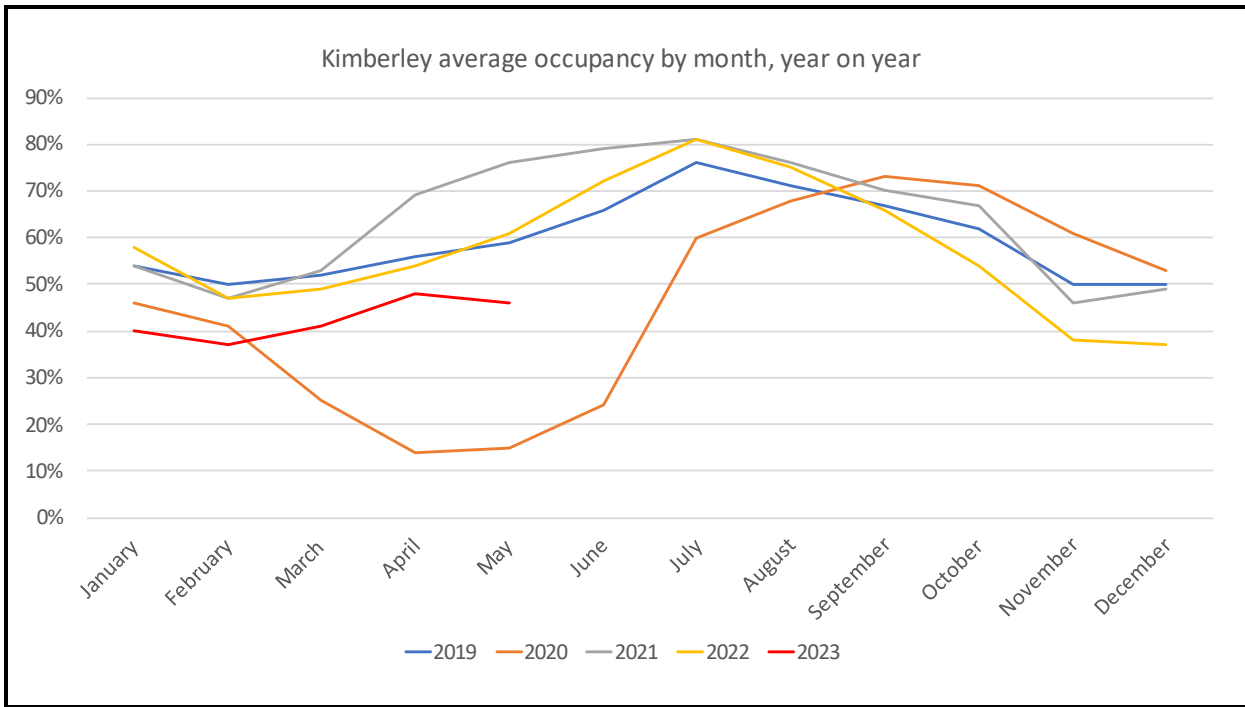
## Risk:

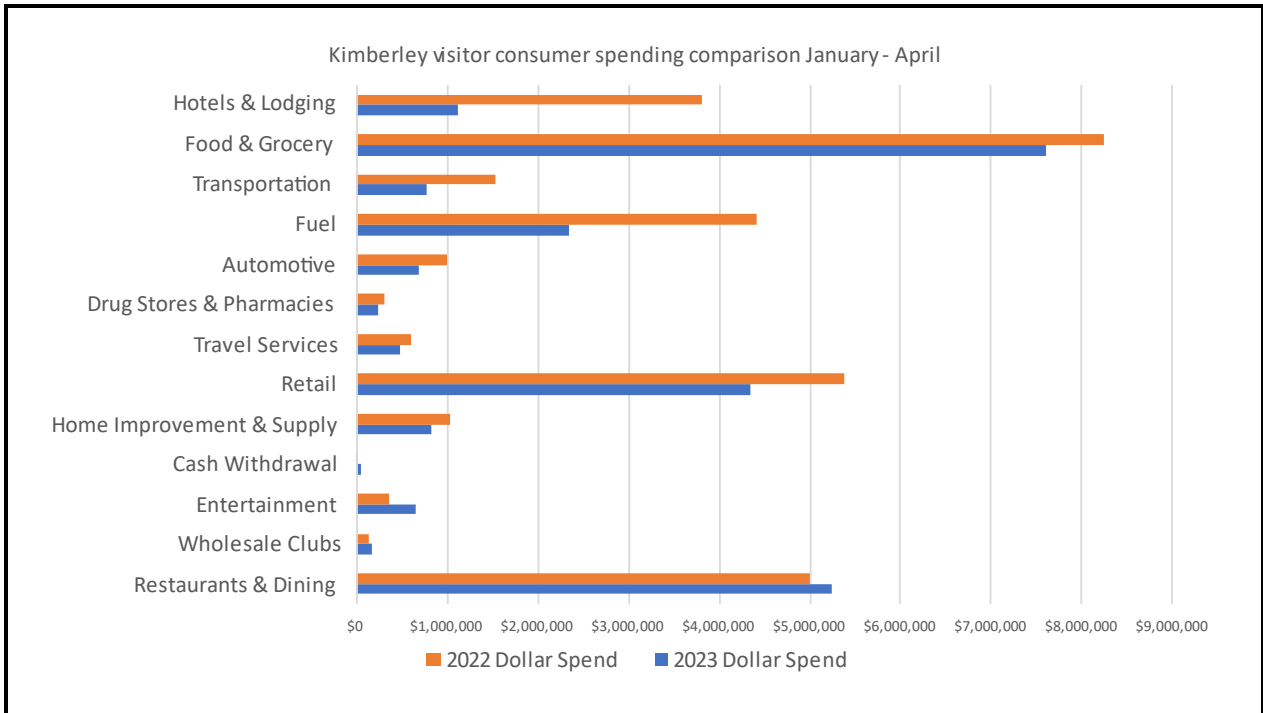
Financial – if the data is not good value for money

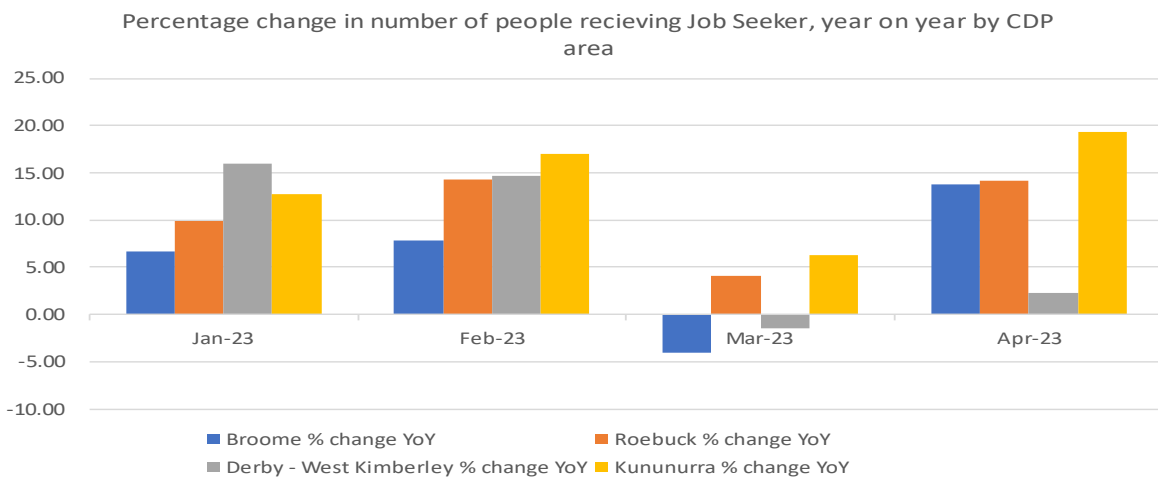
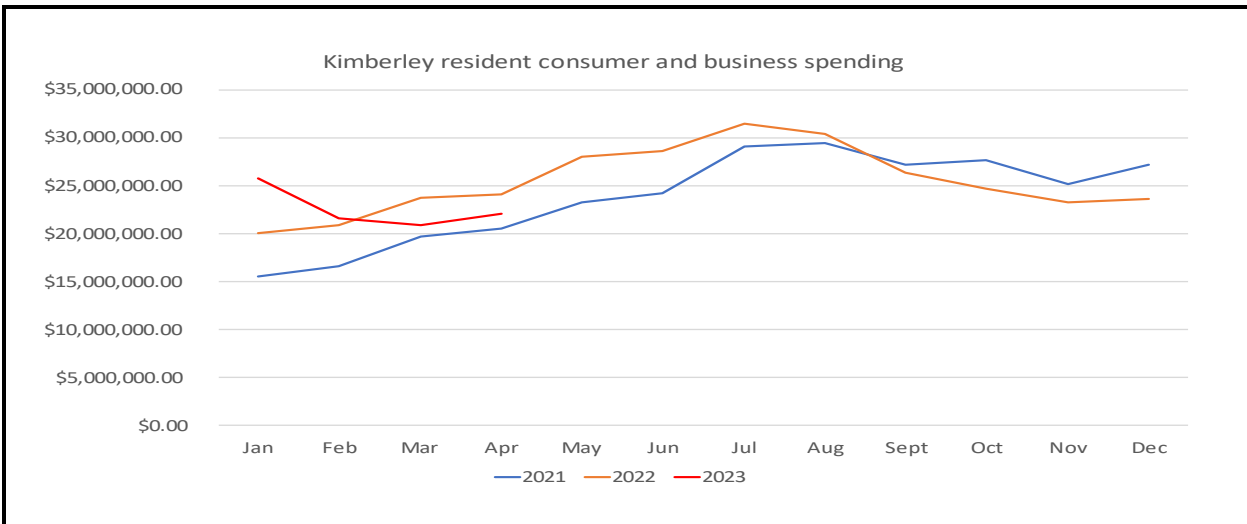
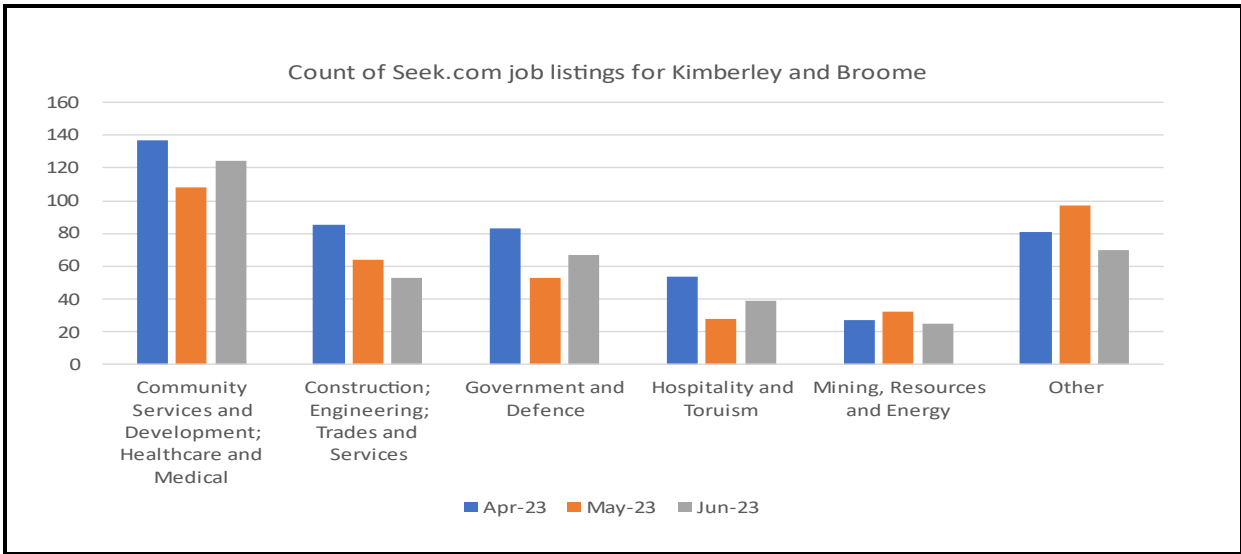
| Link to Key Pillar/s and Strategies:                                                                                                                                                                                                                                                                                                                                       |                                                                                      | Budget Implications                                                                                              |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------|
| People<br><b>Place</b><br>Prosperity<br>Performance                                                                                                                                                                                                                                                                                                                        | <b>Advocate</b><br>Partner<br>Promote<br><b>Facilitate</b><br>Fund<br><b>Monitor</b> | \$12K per Council – total \$48K per year, noting that the KDC will be contributing \$12K under this arrangement. |                          |
| Resolution/s                                                                                                                                                                                                                                                                                                                                                               |                                                                                      | Action(s)                                                                                                        |                          |
| <p><b>That</b></p> <ol style="list-style-type: none"> <li><b>Further research is conducted into the Kimberley Development Commission (KDC) data funding proposal before a decision is made</b></li> <li><b>A letter to the CEO of the KDC is sent by the KRG Chair requesting a meeting to discuss the outcomes of the research, and other regional issues.</b></li> </ol> |                                                                                      | Letter to be drafted on behalf of the KRG                                                                        |                          |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                              | Shire of Wyndham East Kimberley                                                      | <b>Responsible:</b>                                                                                              | Chair and Executive Team |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                           | Shire of Broome                                                                      | <b>Due date:</b>                                                                                                 | As appropriate           |
| <b>Carried: 3/0</b>                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                                                                                                  |                          |



Attachment 12 KDC Data Presentation







|                                    |
|------------------------------------|
| Attachment 13 KDC funding proposal |
|------------------------------------|

**Visitor economy and spend data.**

The KDC is trialling a data platform that allows us to analyse insights and monitor changes in the Kimberley visitor economy month-by-month. The platform includes Visa data with the additional ability to provide insights into local resident consumer and business spending. Table 1 provides an overview of the available data:

| Data                                                                                                                  | Source                                                                                                     | Breakdown                                                                                                                | Frequency                                             | Time series             |
|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------|
| Card spending by: visitor/resident, business/consumer, merchant category, market segment.                             | Visa, aggregated up to estimated total card spend based on regional market share.                          | Ringfenced by postcode, currently group one includes only 6725 and group two includes: 6765, 6728, 6743, 6770, and 6740. | Monthly, available at the end of the following month. | January 2021 – present. |
| Accommodation: Occupancy rates, Forward booking forecasts, Average revenue per room.                                  | Online travel agencies and booking platforms (e.g., Booking.com, Stayz, Air BnB, Trip Advisor, Home Away). | Kimberley region, Local Government Area (LGA).                                                                           | Monthly, available at the close of each month.        | January 2019 – present. |
| Visitation source markets by State, LGA and Suburb.                                                                   | Mobility data, collected from mobile phone apps by Near Intelligence.                                      | Kimberley region, LGA, Points of interest e.g., Lake Argyle and the Cable Beach precinct.                                | Monthly, available at the end of the following month. | January 2021 – present. |
| Percentage changes in visitation numbers over time.                                                                   | Mobility data, collected from mobile phone apps by Near Intelligence.                                      | Kimberley region LGA Points of interest e.g., Lake Argyle and the Cable Beach precinct.                                  | Monthly, available at the end of the following month. | January 2021 - present  |
| Flight searches, insights into which markets are looking to fly into the region, length of visit, and booking window. | Skyscanner                                                                                                 | By major airports: Broome and Kununurra.                                                                                 | Monthly, available at the close of each month.        | January 2019 – present  |

Table 1. Summary of available data.

The data the KDC holds is fundamentally different from REMPLAN and other commonly used data platforms due to the data source. REMPLAN data is primarily sourced from the Australian Bureau of Statistics (ABS) and Tourism Research Australia's (TRA) National and International Visitor Surveys.

ABS data is typically based on census results that are only updated every five years, and TRA data is based on infrequent surveys with very small sample sizes in the Kimberley (TRA data currently in REMPLAN is dated 2019).

### **Data supply proposal**

The ongoing cost for this data platform is high, however, the KDC understand the value of this granular and near real-time data to LGAs and tourism industry stakeholders. To support the continued availability of this data the KDC propose a shared cost arrangement. Under the arrangement, the KDC will incur the upfront cost, host, and manage the data platform.

On a monthly basis, the KDC will distribute a short, customised report that includes key statistics with graphics and ongoing analysis to each participating stakeholder.

### **Cost**

The platform cost is \$32,400 excl. GST per annum, including two visa data ringfences and accommodation, mobility and flight data as presented in Table 1.

The granularity of the data for each LGA can be improved by increasing the number of ringfences for the visa data, additional cost totals as follows:

- \$48,000 excl GST - Four ringfences, encompassing postcodes of each LGA
- \$72,000 excl. GST – Six ringfences, one for each population centre:
  - Broome
  - Derby
  - Fitzroy Crossing
  - Kununurra
  - Halls Creek
  - Wyndham

### **Data limitations**

Data held by the KDC is suitable for benchmarking and indicating changes and trends in visitor behaviour, however, it is not exhaustive and cannot be used as a definitive measure.

Accommodation data is biased toward listings on online platforms. Data is currently sourced from 216 unique listings across the region. The KDC is working with the data provider to increase source data from locally used property management systems and increase the reliability of data in Shires with small sample sizes such as Derby-West Kimberley and Halls Creek.

Mobility data is biased toward individuals that own a mobile device and use apps with location tracking enabled. Data is normalised and calibrated against a number of benchmarks to reduce the impact of this inherent bias; however, some bias may still exist.

Spending data captures and estimates total local card spending only (including digital card spend e.g., google and apple pay), it does not include e-commerce purchases or purchases made using cash or electronic funds transfer. It cannot be used to measure total spending in the region.

## 13. Executive Officer Report

### Item for Noting

Submitted by: Executive Officer

Attachment 14: EO Report August September 2023

### Purpose:

To update the KRG on the Executive Officer services provided for the period August – September 2023 inclusive.

### Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

### Details:

As in included attachment.

### Risk:

Nil

| Link to Key Pillar/s and Strategies:                               |                                              | Budget Implications                         |                |
|--------------------------------------------------------------------|----------------------------------------------|---------------------------------------------|----------------|
| People<br>Place<br>Prosperity<br><b>Performance</b>                | <b>Advocate</b><br>Partner<br><b>Promote</b> | <b>Facilitate</b><br>Fund<br><b>Monitor</b> |                |
| Resolution/s                                                       |                                              | Action(s)                                   |                |
| <b>That the Executive Officers Report be received and endorsed</b> |                                              | As per Outstanding Actions                  |                |
| <b>Moved:</b>                                                      | Shire of Wyndham East Kimberley              | <b>Responsible:</b>                         | Executive Team |
| <b>Seconded:</b>                                                   | Shire of Derby West Kimberley                | <b>Due date:</b>                            | As appropriate |
| <b>Carried: 3/0</b>                                                |                                              |                                             |                |

|                                                    |
|----------------------------------------------------|
| Attachment 14: EO Report – August – September 2023 |
|----------------------------------------------------|

## Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

| Project / Activity                                 | Status                                                            | Item                |
|----------------------------------------------------|-------------------------------------------------------------------|---------------------|
| Administrative Matters and Meetings                | Ongoing                                                           | -                   |
| Natural Disaster Resilience and Recover Enquiries  | Preparation of papers, attendance at meetings. Pending resolution | -                   |
| Website and Social Media                           | LinkedIn posts continuing                                         | -                   |
| Emergency Management Policy Position               | Draft complete                                                    | 8                   |
| Pre-State and Federal Government Election Strategy | In progress                                                       | 9                   |
| Strategic Planning                                 | Implementation of the KRG Prioritized Action List                 | 10                  |
| Kimberley Data Proposal                            | For decision                                                      | 12                  |
| General Stakeholder Engagement                     | Ongoing – see Stakeholder list                                    | 13                  |
| KRG MOU and Governance Agreement to be simplified  | MOU complete<br>Governance Agreement outstanding                  | Outstanding Actions |
| Administrative Matters and Meetings                | Ongoing                                                           | -                   |
| Natural Disaster Resilience and Recover Enquiries  | Preparation of papers, attendance at meetings. Pending resolution | -                   |

## Stakeholder Engagement

| Date                 | Stakeholders                                                                                             | Purpose                            |
|----------------------|----------------------------------------------------------------------------------------------------------|------------------------------------|
| Throughout August    | Extensive contact with Ministers Offices, State Government Executives and Director Generals, LGIS, WALGA | August Government forum            |
| 27//8/2023           | Boyd Brown, Telstra Regional Manager                                                                     | Follow up from meeting information |
| Throughout September | Chuck Berger, RDC                                                                                        | Progression of RDC proposal        |

| Date       | Stakeholders                                                                                                                                                | Purpose             |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 17/8/2023  | Hon. Don Punch MLA, Minister for Regional Development; Disability Services; Fisheries; and Seniors and Ageing.                                              | KRG issues overview |
| 21/08/2023 | Hon. David Michael MLA, Minister for Ports; Local Government; Road Safety; Minister Assisting the Minister for Transport                                    | KRG Priorities      |
| 22/08/2023 | Hon. Jacki Jarvis MLC, Minister for Agriculture and Food; Forestry; Small Business                                                                          | KRG Priorities      |
| 05/09/2023 | Senator Anthony Chisolm, Assistant Minister for Education, Assistant Minister for Regional Development, Deputy Manager of Government Business in the Senate | KRG Priorities      |
| 07/09/2023 | Hon John Carey BA MLA<br>Minister for Planning; Lands; Housing; Homelessness                                                                                | Housing issues      |

## Time Allocation September 2022 – September 2023

Total Yearly Contract: 864 Hours: Monthly from 8<sup>th</sup> of the month to 7<sup>th</sup> of the next month

|                                           | Paul Rosair |            | Michelle Mackenzie |            | Jane Lewis |            | Support   |          |
|-------------------------------------------|-------------|------------|--------------------|------------|------------|------------|-----------|----------|
|                                           | Contract    | Actual     | Contract           | Actual     | Contract   | Actual     | Contract  | Actual   |
| Sept 22                                   | 32          | 34         | 20                 | 18         | 23         | 29         | 4         | 2        |
| Oct 22                                    | 32          | 22         | 20                 | 8          | 23         | 24         | 4         | 1        |
| Nov 22                                    | 32          | 40         | 20                 | 36         | 23         | 28         | 4         | 0        |
| Dec 22                                    | 15          | 12.5       | 10                 | 26.25      | 10         | 1.5        | 2         | 0        |
| Jan 23                                    | 15          | 19         | 10                 | 11         | 10         | 36         | 2         | 0        |
| Feb 23                                    | 32          | 15.5       | 20                 | 9          | 23         | 25.5       | 4         | 0        |
| Mar 23                                    | 32          | 34         | 20                 | 9.25       | 23         | 14.5       | 4         | 0        |
| Apr 23                                    | 32          | 19         | 20                 | 9.5        | 23         | 24         | 4         | 0        |
| May 23                                    | 32          | 35         | 20                 | 23.5       | 23         | 18.5       | 4         | 0        |
| June 23                                   | 32          | 37.5       | 20                 | 21.25      | 23         | 27         | 4         | 0        |
| July 23                                   | 32          | 46         | 20                 | 14.25      | 23         | 45         | 4         | 0        |
| Aug 23                                    | 32          | 54.5       | 20                 | 35         | 23         | 58         | 4         | 6        |
| Sept 23                                   |             |            |                    |            |            |            |           |          |
| <b>TOTALS</b>                             | <b>350</b>  | <b>369</b> | <b>220</b>         | <b>221</b> | <b>250</b> | <b>331</b> | <b>44</b> | <b>9</b> |
| <b>OVERALL CONTRACT: 864 ACTUALS: 930</b> |             |            |                    |            |            |            |           |          |



## 14. General Business

| Item                                                           | Responsible                       | Actions Arising                                                                                                                                                                                    |
|----------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release of National Housing and Homelessness Plan Issue Papers | Executive Team                    | The Executive Team have been invited to prepare a submission – due 20 <sup>th</sup> October. The Executive Team will draft a response and will circulate to members for approval before submission |
| Aboriginal Cultural Heritage Bill                              | Executive Officer                 | Watching brief                                                                                                                                                                                     |
| November meeting                                               | Executive Officer                 | Meeting confirmed for 23rd November, Zoom KRG and Zone meeting                                                                                                                                     |
| Service Level Agreement                                        | Executive Officer and Secretariat | Secretariat to canvas members with agreed service level agreement ratings and conduct meeting with Executive Officer to discuss.                                                                   |

|                                                 |
|-------------------------------------------------|
| Attachment 15: Service Level Agreement Template |
|-------------------------------------------------|

## Service Level Agreement

Between:

**the Kimberley Zone / Kimberley Regional Group (Principal) and  
NAJA Business Consulting Services (Consultant)**

The SLA will be reviewed at regular intervals to ensure that the Consultant is meeting the standards set out within the SLA. Where the Principal determines that the Consultant is at risk of breaching or has already breached the SLA the Principal will provide the Consultant written notice. The Consultant must remedy the issues within at least 7 days, from the date the notice was delivered, or as otherwise agreed to by the Principal in writing.

The Principal will conduct a major review of the SLA annually. The Contractor must ensure that they participate in the review without inhibiting the process.

| Date | KPI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Meeting Standards | At risk of breach | Breaching standards | Action required |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|---------------------|-----------------|
|      | Meet general conditions as agreed to in the Contract                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                   |                     |                 |
|      | <p><b>MEETING COORDINATION:</b></p> <ul style="list-style-type: none"> <li>a) Prepare the KRG meeting agenda items and business papers in consultation with the Chair, KRG Members and WALGA.</li> <li>b) Provide all KRG agenda items to WALGA for inclusion in the agenda within the specified timeframes;</li> <li>c) Liaise with WALGA in relation to meeting arrangements including guest speakers; and</li> <li>d) Attend a minimum of 6 meetings per year.</li> <li>e) Ensure KRG meeting resolutions are captured and actioned appropriately.</li> </ul> |                   |                   |                     |                 |

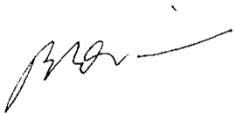
| Date | KPI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Meeting Standards | At risk of breach | Breaching standards | Action required |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|---------------------|-----------------|
|      | <p><b>MEMBER SUPPORT</b></p> <ul style="list-style-type: none"> <li>a) Provide support on KRG business matters to KRG members, member Councils and other stakeholders.</li> <li>b) Deliver projects identified in the Strategic Community Plan, Regional Business Plan and other strategic documents.</li> <li>c) Coordinate meeting arrangements.</li> <li>d) Provide strategic advice to the KRG as required.</li> <li>e) Develop and maintain effective relationships across the KRG network.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                   |                     |                 |
|      | <p><b>ADVOCACY AND POLICY INFLUENCE</b></p> <p>The Consultant will provide support to enable the KRG to:</p> <ul style="list-style-type: none"> <li>a) Meaningfully influence the policy agendas of the State and Federal governments to gain recognition of Kimberley local government issues and opportunities at a regional, state and national level.</li> <li>b) Advocate on behalf of the KRG to State and Federal governments, industry bodies and communities across the region for outcomes based on the KRG Strategic Community Plan, Regional Business Plan and other strategic documentation.</li> <li>c) Engage and collaborate with local and regional stakeholders to champion the interests of the KRG and the region.</li> <li>d) Develop and update advocacy documentation including the Advocacy Agenda, Infrastructure Prospectus and other documents as required.</li> <li>e) Prepare reports, speeches, presentations, briefings, correspondence and other documents as required to progress the strategic vision of the KRG.</li> <li>f) Liaise with media on agreed policy positions, noting the Chair of the KRG is the spokesperson.</li> <li>g) Provide advice and information that will facilitate the KRG vision.</li> <li>h) Where not undertaken by WALGA for the Zone, facilitate meetings with Ministers, Director Generals, external agencies, elected representatives and other stakeholders.</li> </ul> |                   |                   |                     |                 |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
|  | <p>i) Plan and organise approved KRG events, conferences and meetings to promote the advocacy agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |  |
|  | <p><b>GOVERNANCE</b></p> <p>The KRG operates under a Memorandum of Understanding between the four member Shires. The Consultant will:</p> <ul style="list-style-type: none"> <li>a) Ensure compliance against the KRG MOU and any supporting documentation, including the KRG Governance Manual.</li> <li>b) Preparation and updating of KRG governance and corporate documentation including the KRG Annual Performance Report, Strategic Community Plan and the Strategic Business Plan and other governance and corporate documents as required.</li> </ul> <p>Assist the Secretariat with the treasury function through the identification and costing of budget items such as estimated approved project delivery costs.</p> |  |  |  |  |
|  | <p><b>PROJECT FACILITATION</b></p> <p>The Consultant will be required to undertake the following duties:</p> <ul style="list-style-type: none"> <li>a) Project management and related contract supervision, including oversight of procurement documentation, finances, consultants and other resources, in conjunction with specialised Shire officers as nominated by their CEOs.</li> <li>b) Identification of funding opportunities, preparation and acquittal of funding submissions and liaison with funding bodies.</li> </ul> <p>Deliver prioritised outcomes derived from the KRG Strategic Community Plan, Regional Business Plan and agreed scope of work.</p>                                                         |  |  |  |  |
|  | <p><b>REPORT PREPARATION</b></p> <p>Reports that are requested by the KRG may be undertaken within the scope of this Contract or, for larger projects outsourced where the role of the Consultant provides project management.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |

The KRG and NAJA Business Consulting Services agree to abide by this Service Level Agreement.  
Dated this 27<sup>th</sup> January 2023.

Vernon Lawrence

Secretariate of the Kimberley Regional Group



Paul Rosair

Principal NAJA Business Consulting Services

**Meeting Closure: 11.30 am**