

COUNCIL ACTION REGISTER - Completed - June 2023

Meeting	Responsible Officer	Minute Number	Item	Resolution	Progress Comment	1. Date of First Action 2. Date of Completion	Status
OCM 22/11/2022	Paul Webb, Director Infrastructure and Strategic Projects	22/11/2022 - 118758	16.1.REQUEST FOR QUOTATION RFQ05-22/23 WASTE COLLECTION SERVICES - SHIRE OF WYNDHAM EAST KIMBERLEY	That Council: 1.Accepts the submission from Cleanaway Pty Ltd (ABN: 79 000 164 938) of Level 4, 441 St Kilda Road, Melbourne VIC 3004 for RFQ05-22/23 Waste Collection Services – Shire of Wyndham East Kimberley, as being the most advantageous quotation to form a contract with, for the initial term of seven (7) years from the 1 July 2023; 2.Delegates the formation and execution of the Contract to the Chief Executive Officer, subject to variations (of a minor nature), prior to entry and throughout the duration of the Contract; and Requests the Chief Executive Officer to report to Council at the conclusion of the initial seven (7) year term, for authorisation to execute any of the included 3 x 1-year additional Contract terms.	February 2023 - In progress June 2023 - Tender process completed.	1. Date of First Action - February 2023 2. Date of Completion -	Completed
OCM 13/12/2022	Nick Kearns, Director Planning and Community Development	13/12/2022 - 118768	12.3.1.Proposed excision of portion of Reserve 51750, Crossing Falls Road - Telecommunications Tower	The Council: (1)Resolves to excise a portion of Reserve 51750, Lot 555 on DP402308, Crossing Falls Road, Kununurra for the purposes of 'installation, maintenance and operation of telecommunications network facility'; and (2)Authorises the Chief Executive Officer to complete any necessary negotiations to enable: (a) the excision of the land site from Reserve 51750; and (b) lease from the State of WA; and (c) sublease between the Shire and the carrier.	January 2023 - Applicant was advised of Council decision and Officers reviewed a draft Heads of Agreement in December. This was returned to the applicant prior to Christmas with requested changes. February 2023 - Applicant advised a revised Heads of Agreement would be returned to the Shire by March or April 2023 for consideration. Following this a Crown Land Enquiry was lodged with the State Land Office to commence tenure arrangements in April 2023	1. Date of First Action - 16 December 2022 2. Date of Completion - April 2023	Completed
OCM 13/12/2022	Nick Kearns, Director Planning and Community Development	13/12/2022 - 118773	16.1.REQUEST FOR TENDER T05 - 22/23: SUPPLY, DESIGN AND CONSTRUCTION OF THE KUNUNURRA LEISURE CENTRE AQUATIC REDEVELOPMENT – STAGE 1	That Council: 1.Note the recommendation in the Evaluation Report for Kununurra Leisure Centre Aquatic Redevelopment Stage 1 - Design and Construction; 2.Accept the tender from KGC Enterprises Pty Ltd for the Design and Construction of the project and authorise the CEO to: a.Issue a Letter of Intent to KGC Enterprises Pty Ltd to advise them that the Shire wishes to negotiate a contract with them which shall be conditional upon reaching an agreement in terms of the Scope of Work to be delivered against the available budget, and; b.Once the Scope of the Work is agreed, to negotiate and sign a contract with KGC Enterprises Pty Ltd, or; c.Where a contract cannot be executed with KGC Enterprises Pty Ltd, begin contract negotiations and sign a contract with the second preferred tenderer Cooper and Oxley, ensuring that all appropriate financial due diligence is undertaken.	February 2023 - KGC Enterprises Pty Ltd are currently engaged by the Shire under a Letter of Intent (LOI). In line with the LOI a value engineering workshop was conducted and following this a rescope proposal was submitted by KGC for review. The rescope proposal still exceeded the budget allocation and Officers and elected members have met with relevant Ministers and DLGSCI and followed these meetings with correspondence, requesting additional funding. In the meantime additional engagement with the community and stakeholders will be conducted with regard to the rescope project and the contract cannot be awarded (ie to complete resolution points 2b and 2c) until funding and project scope is confirmed. June - Funding application still pending	1. Date of First Action - 19 December 2022 2. Date of Completion - May 23	Completed
OCM 18/04/2023	Felicity Heading, Director Corporate Services	18/04/2023 - 118819	12.4.4.2023-24 Budget - Strategic Rating Policy, Rate Model and Local Public Notice	That Council: 1.Endorse the revised Council Policy CP/FIN-3200 Strategic Rating; 2.Endorse the 2023-24 Rating Model as follows, with the intention of seeking public submissions thereon and thereafter reporting to Council before striking the rates as part of the 2023-24 Budget adoption, subject to receiving Ministerial approval where required by legislation;	May 2023 - Public Notice and advertising of the proposed differential rates and minimum payment along with the objects and reasons incorporated in Council Policy CP/FIN-3200 Strategic Rating took place from 1 May 2023 and closed on 26 May 2023. Submissions will be presented to Council at the 30 May Ordinary Council Meeting for consideration and the approval to seek ministerial approval rates and minimum payment where required. June - Submissions were submitted to Council at the 30 May 2023 Ordinary Council Meeting and the revised Council Policy CP/FIN-3200 Strategic Rating adopted for inclusion in the 2023/24 Annual Budget.	1. Date of First Action - 1 May 2023 2. Date of Completion - 30 May 2023	Completed
OCM 18/04/2023	Felicity Heading, Director Corporate Services	18/04/2023 - 118818	12.4.3.Schedule of Fees and Charges for 2023-24	That Council: 1.Pursuant to section 6.16 and 6.18 of the Local Government Act 1995, adopt the proposed Schedule of Fees and Charges for 2023-24 outlined in attachment 1 to be effective from either 1 July 2023 or 1 January 2024, whichever date is applicable as indicated in the attachment; and 2.Request the Chief Executive Officer to give local public notice of Council's intention to impose the Schedule of Fees and Charges 2023-24, to apply from 1 July 2023 or 1 January 2024 as applicable, in accordance with section 6.19 of the Local Government Act 1995; and 3.Pursuant to Section 6.13 of the Local Government Act 1995, adopt an interest rate of 9% to be applied to any amount of money (other than rates and service charges) which is owed to Shire and has been owed for a period of 35 days in accordance with Council Policy CP/FIN-3214-Sundry Debt Collection, subject to: a. This interest rate will not be applicable to a person who is considered to be suffering financial hardship in accordance with Council Policy CP/FIN-3220 Financial Hardship - Rates and Sundry Debtors.	May 2023 - Public Notice and of the proposed Schedule of Fees and Charges for 2023-24 took place from 1 May 2023 as required. The advertised Fees and Charges have been incorporated into the draft annual budget for 2023/24 and will be presented for consideration at the 27 June Ordinary Council Meeting. June - The Schedule of Fees and Charges has been updated with minor changes and included in the 2023/24 draft budget to be presented to Council for consideration at the 27 June Ordinary Council Meeting.	1. Date of First Action - 1 May 2023 2. Date of Completion -	Completed
OCM 18/04/2023	Felicity Heading, Director Corporate Services	18/04/2023 - 118817	12.4.2.Review of Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements	That Council adopt the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements.	May 2023 - Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements has been incorporated into the draft annual budget for 2023/24 to be presented for consideration at the 27 June Ordinary Council Meeting.	1. Date of First Action - 1 May 2023 2. Date of Completion 30 May 2023.	Completed
OCM 30/05/2023	Paul Webb, Director Infrastructure and Strategic Projects	30/05/2023 - 118840	12.5.1.Funeral Directors Licence Renewal - Osiris Funerals	That Council approves the issuing of an annual Funeral Director's Licence to Osiris Funerals for a period of one year from 1 July 2023 to 30 June 2024 in accordance with the Cemeteries Act 1986.	June 2023 - Renewal sent 07 June 2023	1. Date of First Action - June 2023 2. Date of Completion	Completed