

## COUNCIL ACTION REGISTER - In Progress - June 2023

| Meeting        | Responsible Officer                                       | Minute Number       | Item  | Resolution   | Progress Comment  | 1. Date of First Action<br>2. Date of Completion                       | Status      |
|----------------|---|---------------------|---|--|---|--|-------------|
| OCM 20/12/2016 | Nick Kearns, Director Planning and Community Development  | 20/12/2016- 11578   | Proposed closure of Jandami Lane                                  | That Council approves:<br>1. The closure of a 3.2 km section of Jandami Lane as shown on Attachment 1 – Jandami Lane, section proposed for closure November 2016, in accordance with section 3.50 of the Local Government Act 1995, until the long term future of the lane is finalised,<br>2. A Shire application to the Department of Lands to relinquish the 3.2 km section of Jandami Lane road reserve,<br>3. The disposal of the road reserve, road and drainage assets on the 3.2 km section of Jandami Lane, as an exempt disposition in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of \$1.9M as at 31/10/2016.<br>4. The permanent closure of a 3.2 km section of Jandami Lane, in accordance with section 3.50 of the Local Government Act 1995, when necessary to facilitate the transfer of that part of the road reserve to another party, and<br>5. The removal from the Shire's asset register of the 3.2 km section of Jandami Lane, when that section of the lane is permanently closed. | The Shire has previously requested the closure of the road in accordance with the Council resolution, and is awaiting the Department of Planning, Lands and Heritage (DPLH) to complete the process to permanently close the road. Officers met with DPLH on 20 May 2022 and they advised that the road closure will be grouped with the new lease for the Goonig land and that this was likely to be finalised in the next 4 to 5 months. A new meeting is being organised for late March 2023 to get an update from the Department of Lands.<br><br><b>March 2021</b> - Email issued to Planning requesting an update.<br><b>April 2021</b> - Meeting taking place with DPLH this month.<br><b>May 2021</b> - No further progress made with Lands.<br><b>June 2021</b> - No further progress made with Lands.<br><b>August 2021</b> - No further progress to report.<br><b>September 2021</b> - Planning are discussing further with Lands.<br><b>April 2022 - August 2022</b> - Planning is following up with the Department and is awaiting response<br><br><b>October 2022</b> - DPLH will not close out the reserve. Asset has been removed from Council asset register. Administration will return the item to Council at the November 2022 OCM to rescind the resolution for DPLH to close the road reserve.<br><br><b>February</b> - June 2023 - No update   | 1. Date of First Action - 14 March 2023<br>2. Date of Completion -     | In Progress |
| OCM 28/08/2018 | Vernon Lawrence, Chief Executive Officer                  | 28/08/2018 - 115837 | Local Law Review  | That Council<br>1) Undertake a review of the following:<br>a) Shire of Wyndham East Kimberley Dogs Local Law 2003<br>b) Shire of Wyndham East Kimberley Parking and Parking Facilities Local Law 2003<br>c) Shire of Wyndham East Kimberley Activities in Thoroughfares and Public Places and Trading Local Law 2005<br>d) Local Government Property Local Law 2003<br><br>2) Give State-wide public notice of the proposal to review the above Local Laws.  | All four local laws have been reviewed and are in drafting stage. The work on this was postponed due to Covid-19 but has resumed. The comments on the laws have been incorporated in the documents and will be reviewed by the responsible officers as the next step.<br><br><b>April 2021</b> - The work that has been done on this item has been accessed. The Shire Executive will determine a process to progress this item and revert to Council at the July Council Briefing session.<br><b>June 2021</b> - Shire Rangers have started the process to review the Dogs Local Law 2003.<br><b>December 2021</b> - The review of the Local Government Act will have an impact on this resolution going forward. Further action will be put on hold until clarity on model Local Laws and amendments to review periods have been promulgated.<br><br><b>April 2022 - June 2023</b> - No further action until Local Government Act review complete.  | 1. Date of First Action - 1 June 2019<br>2. Date of Completion -       | In Progress |
| OCM 27/08/2019 | Paul Webb, Director Infrastructure and Strategic Projects | 27/08/2019 - 118087 | 12.5.4. Landfill Management                                       | That Council:<br><br>1. Approves the following option for Wyndham Landfill:<br><br>Option 1a - New landfill on the existing site in Wyndham (by diverting the surface water running through the existing site)<br><br>2. Authorises Shire Officers to action the preferred option.   | Endorsed by Council, Officers progressing item 2.<br>Site visited by Ask Waste Management to look at how the creek can be diverted.<br>Works have started at the moment due to resource constraints. The Shire is investigating whether or not to appoint a dedicated Waste Manager due to the work load in this area. Survey works have commenced.<br>Survey works being planned and then a concept design will be produced. In parallel with this Officers are also looking at adjacent land. No further progress to report as of November 2020.<br><br><b>11 March 2021</b> - Paper to be taken to Council in the March briefing to provide an update.<br><b>15 April 2021</b> - Officers now pursuing 2 options, extend the existing site and a new site.<br><b>20 May 2021</b> - No change to report.<br><b>09 September 2021</b> - Council briefed on an alternative option for Wyndham.<br><b>01 November 2021</b> - Meeting with Balangarra to progress the land issues for the expansion of the site.<br><br><b>February 2022 - May 2023</b> - Awaiting feedback from Balangarra - not time critical for this financial year.<br><br><b>June 2023</b> - No feedback from Balangarra  | 1. Date of First Action - 16 September 2019<br>2. Date of Completion - | In Progress |
| OCM 24/08/2021 | Felicity Heading, Director Corporate Services             | 24/08/2021 - 118520 | 16.3. EXERCISE OF POWER OF SALE FOR RECOVERY OF OUTSTANDING RATES | That Council<br>1.Resolve to exercise a power of sale under Part 6 Subdivision 6 of the Local Government Act 1995 in relation to Rates Assessment A411 which has rates in arrears for 3 or more years (as detailed in the table below) for the recovery of outstanding rates and service charges;<br>2.Request the CEO or their delegate to instruct the Shire's legal representatives to commence legal proceedings in accordance with Part 6 Subdivision 6 of the Local Government Act 1995; and<br>3.Request the CEO or their delegate to liaise with the Department of Communities, taking into consideration the wellbeing of the occupant, prior to commencing legal proceedings.  | <b>November 2021</b> - Officers meeting with Department of Communities prior to Christmas.<br><b>March 2022</b> - Letter has been sent to property occupant, Shire officers to follow up with visit to occupant.<br><b>April 2022</b> - No response received from occupant. Shire officers to deliver letter in person.<br><b>June 2022</b> - Progress reported to Audit Committee 13 June 2022. Letter to be delivered when officers available.<br><b>August 2022</b> - No further progress due to other priorities.<br><b>September 2022</b> - Letter to be delivered 21 September. Department of Communities to follow up in last week of September.<br><b>October 2022</b> - No further progress due to other priorities.<br><b>November 2022</b> - Officers following up with Department of Communities<br><b>December 2022</b> - Department of Communities have advised that the occupant has vacated the property. Legal process for taking possession of and securing the property continues.<br><br><b>February - March 2023</b> - Legal process for taking possession of the property is completed. Process for sale continues.<br><br><b>June 2023</b> - No further update.  | 1. Date of First Action - 23 September 2021<br>2. Date of Completion - | In Progress |
| OCM 21/11/2021 | Paul Webb, Director Infrastructure and Strategic Projects | 23/11/2021 - 118553 | 12.5.1. Gibb River - Kalumburu Road, disposal                     | That Council approves the disposal of the following roads to Main Roads Western Australia and authorises the Chief Executive Officer to write to Main Roads WA and other advocacy with relevant State Government Ministers to give effect to this resolution:<br>1. Gibb River - Kalumburu Road<br>2. Port Warrender Road.   | Letters to be drafted by Manager Infrastructure and sent in January 2022<br><br><b>February 2022</b> - Letters drafted and sent awaiting response.<br><br><b>April 2022</b> - Reply received from Main Roads declining the to assume responsibility for the Road. Letter now to be sent to the Minister.<br><br><b>May 2022 - August 2022</b> - Matter in progress, discussions with DFES and Main Roads ongoing. Letter sent to the Department Transport and awaiting response before letter to Minister to be drafted.<br><br><b>September 2022</b> - Pending meeting September 23rd 2022 with Melissa Paxton, Deputy Director DFES on funding and site safety.<br><br><b>October 2022 - December 2022</b> - Meeting was held with Melissa Paxton and the Shire put its case that a Shire commitment to provide a level of service on these roads is a significant financial risk to the Shire. The next step is now to engage with the Ministers Office. The timing on this will be after Council has the opportunity to address the next tranche of works authorised by DFES.<br><br><b>February 2023</b> - Pending meeting with Ministers (Proposed March 2023) to discuss these matters.<br><br><b>March 2023</b> - Met with the Hon Stephen Dawson, who indicated that SWER should make a case, along with neighbouring Shires, to the National government on our issues with the DFES program. Organising to meet with Hon Minister Saffioti request roads to be handed to MRD to the Shires inability to funds emergency works on both roads.<br><br><b>May 2023</b> - Ongoing meetings with DFES representatives and MRD, about how future works will be conducted.<br><br><b>June 2023</b> - No further update | 1. Date of First Action - January 2022<br>2. Date of Completion -      | In Progress |

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| OCM 21/11/2021 | Vernon Lawrence, Chief Executive Officer                  | 23/11/2021 - 118554 | 12.5.2 Carlton Hill Road, partial disposal                                      | That Council approves the closure and disposal of Carlton Hill Road from 10.5km to the end of the existing road reserve at 23.71km and authorises the Chief Executive Officer to implement the road closure process.   | Letters to be drafted by Manager Infrastructure and sent in January 2022<br><br><b>February 2022</b> - Letters drafted and sent awaiting response.<br><br><b>0June 2022 - July 2022</b> - Discussed the possibility of an easier way to give effect to this resolution with KAI. Officers are developing a proposal to present to KAI.<br><br><b>August 2022</b> - Letter to KAI in draft form to be sent before next OCM.<br><br><b>September - December 2022</b> - Letter sent to KAI, requesting a return letter for a gate request, which will need to progress to OCM for consideration. No response from KAI November 2022)<br><br><b>February 2023</b> - Matter to Council February 2023 OCM<br><br><b>May 2023</b> - Further discussions with KAI relating to the vesting the easement in KAI.<br><br><b>June 2023</b> - Flyer delivered to June Briefing prior to distribution. Sent to Divina D'Anna MLA prior to wider distribution. Received contact from DFES about the nature of the flyer. DFES will attempt to organise a meeting with Minister for Transport Rita Saffioti. Meeting with Minister Divina D'Anna MLA, CEO and Director Infrastructure 26 June 2023 to seek solution to required roadworks by others  | 1. Date of First Action - 4 December 2021<br><br>2. Date of Completion -  | In Progress |
| OCM 22/03/2022 | Nick Kearns, Director Planning and Community Development  | 22/03/2022 – 118611 | 16.1.EXPRESSION OF INTEREST TO PURCHASE LOTS 401 AND 402 PEARSE STREET, WYNDHAM | That Council:<br>1.Accepts the offer from Paul Cavanagh for Lots 401 and 402 on Deposited Plan 144222, Pearse Street, Wyndham (land) for the combined price of \$22,400 in accordance with the Expression of Interest lodged and subject to local public notice of the proposed disposition being given in accordance with the Local Government Act 1995.<br>2.On the basis of the valuation dated 17th of September 2020, where the market value of the land was determined to be \$10,000 (exc GST) for vacant possession, Council adopts this amount to be a true indication of the fair market value of the land as at 22 March 2022.<br>3.Notifies other applicants, in writing, that they were unsuccessful in their submission to purchase the land and that the successful applicant was Paul Cavanagh.<br>4.Authorises the Chief Executive Officer to complete any necessary negotiations to dispose of the land, including preparing and finalising contract of sale documentation and a deed of agreement being to ensure that the following conditions are formally documented (formal agreement):<br>a.Lots 401 and 402 on Deposited Plan 144222 are amalgamated (amalgamated land); and<br>b.The required road access to the amalgamated land is constructed at the purchaser's sole cost (road construction obligation) and to design and construct specifications approved by the Shire; and<br>c.The amalgamation of Lots 401 and 402 on Deposited Plan 144222 condition and the road construction obligation will transfer to any subsequent purchaser of the land who will be required to enter into a replacement deed in the same terms as the original formal agreement between the subsequent purchaser and the Shire (replacement deed); and<br>d.The purchaser will consent to a caveat being lodged on lots 401 and 402 on Deposited Plan 144222 to secure the obligations in the formal agreement and any replacement deed, such caveat to be removed to allow for compliant dealings on the land by the purchaser. | <b>July 2022</b> - Advertising for disposition of land has been completed and no submissions received. Contract of sale documents being finalised.<br><br><b>June 2022</b> - Notice of proposed disposal of land is currently being advertised and closing date for submissions is 1 July 2022.<br><br><b>August 2022</b> - No update<br><br><b>September 2022</b> - Contract of Sale documents have been issued to successful applicant for signing<br><br><b>November 2022</b> - Purchaser is seeking legal advice<br><br><b>February 2023</b> - Officers awaiting the applicant to undertake additional survey and title consolidation prior to finalising the contract of sale.<br><br><b>June 2023</b> - Officers are still waiting for the applicant to undertake additional survey and title consolidation prior to finalising the contract of sale   | 1. Date of First Action - 20 February 2023<br><br>2. Date of Completion - | In Progress |
| OCM 26/04/2022 | Paul Webb, Director Infrastructure and Strategic Projects | 26/04/2022 - 118626 | 12.2.3. Annual General Meeting of Electors - 17 March 2022                      | That Council reviews drainage in Wyndham with particular reference to Gully Road, Baker Street and the service roads off Great Northern Highway.   | <b>July 2022</b> - Shire staff to visit site and report on work necessary and schedule works into the program.<br><br><b>August 2022</b> - Director Infrastructure and CR McKittrick met to agree on works to be undertaken. Staff will progress works when equipment next goes to Wyndham.<br><br><b>September 2022 - November 2022</b> - Pending swing of grader in Wyndham to grade out silted drains in Gully Road. Baker Street now inspected and awaiting works. We have made contact with the owner of the caravan park, and will be meeting 01-10 December to discuss Baker Street drainage. Issues appear to be related an undersized culvert, which will be ??<br><br><b>February 2023</b> - Investigation at the Baker Street location progressed. Pending comment from Water Corporation on upgrade of culverts causing obstruction to flow, at the driveway access to pump station. Meeting booked with WC site visit 23/03/2023<br><br><b>May 2023</b> - Water Corporation have agreed to replace the culvert on Baker Street. Pending action.<br><br><b>June 2023</b> - Water Corporation have agreed to replace the culvert on Baker Street. Pending action.   | 1. Date of First Action - 27 April 2022<br><br>2. Date of Completion -    | In Progress |
| OCM 31/05/2022 | Felicity Heading, Director Corporate Services             | 31/05/2022 – 118650 | 16.1 EXERCISE OF POWER OF SALE FOR RECOVERY OF OUTSTANDING RATES                | 1.Resolve to exercise a power of sale under Part 6 Subdivision 6 of the Local Government Act 1995 in relation to Rates Assessments A142, A195, A2072, A402, and A476, which each have rates in arrears for 3 or more years (as detailed in the table below) (Table included in Council Meeting Minutes) for the recovery of outstanding rates and service charges;<br><br>2.Request the CEO or their delegate to instruct the Shire's legal representatives to commence legal proceedings in accordance with Part 6 Subdivision 6 of the Local Government Act 1995.  | <b>June 2022</b> - Cost Agreements for each of the properties have been signed and returned to the Shire's Legal Representatives. Currently awaiting further instruction from legal counsel.<br><b>August 2022</b> - Legal advisors currently undertaking due diligence.<br><br><b>September 2022 - March 2023</b> - Legal processes required prior to taking possession of properties currently in progress.<br><br><b>June 2023</b> - No further update  | 1. Date of First Action - 1 June 2022<br><br>2. Date of Completion        | In Progress |
| OCM 26/07/2022 | Paul Webb, Director Infrastructure and Strategic Projects | 26/07/2022 - 118692 | 12.5.2.Playground Strategy  | That Council supports that the 'Draft Playground Strategy' in Attachment 1 be advertised for community consultation.   | <b>August 2022</b> - Item discussed with infrastructure group, progressing with Communications officer to progress to public consult dates tentatively booked for October<br><br><b>September 2022</b> - Communication documents sent to Councillors for comments. Progressing to advertising Week of 19 September, and community consultation in November 2022<br><br><b>November 2022</b> - Public consultation completed and feedback compiled. This project will be put to the February Briefing, or later as time of the Council allows.<br><br><b>February 2023</b> - Public consultation has been completed. Further consultation was hoped to be progressed with in collaboration through others but there are no process being progressed in the short term. Will be put to March Briefing of Council, with some direction requested on how to proceed. (may require further consultation). Community services may be progressing an information session in the coming months which may offer an opportunity to better communicate the strategy with the Wyndham Community.<br><br><b>May 2023</b> - Community services may be progressing an information session in the coming months which may offer an opportunity to better communicate the strategy with the Wyndham Community.<br><br><b>June 2023</b> - Pending Marketing and Communications Officer to set up meeting in Wyndham. | 1. Date of First Action - 19 August 2022<br><br>2. Date of Completion -   | In Progress |

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| OCM 23/08/2022 | Paul Webb, Director Infrastructure and Strategic Projects | 23/08/2022 - 118701 | 12.5.1.Police Protection Barriers                          | That Council approve the Administration to:<br><br>1. Commence with the design for construction of 'Disruptive and Protective Hardcover installations', in consultation with Local Police, the consideration of the placement being subject to appropriate engineering standards to reduce run off road impact object crash speeds to 40kmh or lower and the installation being aesthetically fit for purpose to the satisfaction of Council;<br>2. Accept the receipt of grant funding in the amount of \$49,500 to be allocated to this project;<br>3. Determine detailed costings for the project; and<br>4. Seek Council approval for the final project design and costings before project commencement.  | <b>September 2022</b> - Preliminary design sent to Council for comments. Take to October briefing with costing to finalise comments and clarifications. Move to November OCM for approval at this location all things considered.<br><br><b>November 2022</b> - Erythrina/Weaver intersection under construction. Some rock placements outstanding and tree planting (2 x Boab) to be completed. Gates for firebreaks being investigated. Staff will liaise with Police to investigate the next possible location, be returned to briefing and OCM to ascertain if Council are willing to proceed with the project.<br><br><b>February 2023</b> - Erythrina/Weaver completed. Order for gates placed pending delivery. Weaver/Victoria going progressing to OCM for approval.<br><br><b>May 2023</b> - Rock emplacements installed intersection of Weaver and Victoria Highway. Pending install of bollard in path and tree plantings. Gates in transit pending delivery.<br><br><b>June 2023</b> - Gates have arrived. Locations reviewed progressing to installation. Bollard for Weaver/Victoria has arrived pending installation June. Tree planting programmed for August. | 1. Date of First Action - September 2022<br><br>2. Date of Completion - | In Progress    |
| OCM 25/10/2022 | Paul Webb, Director Infrastructure and Strategic Projects | 25/10/2022 - 118744 | 12.5.2.Wyndham Boat Ramp Jetty Redesign                    | That Council;<br><br>1. Approve investigation and costing of an alternative design for the Wyndham boat ramp jetty.<br>2. Consider allocation of design funding in future budget deliberations  | <b>November 2022</b> - Redesign subject to budget allocation by Council. To be considered in the 2023/2024 budget deliberations<br><br><b>February 2023</b> - Subject to Council funding new design.<br><br><b>May 2023</b> - Council have approved budget for redesign. RFQ document currently in review pending release to teh market.<br><br><b>June 2023</b> - Tender written for redesign. Pending release. Submission made for replacement of Northern Ramp to DoT. Grants close September.   | 1. Date of First Action - November 2022<br><br>2. Date of Completion -  | In Progress    |
| OCM 13/12/2022 | Nick Kearns, Director Planning and Community Development  | 13/12/2022 - 118774 | 16.2. Disposal of Land (Lease and Sale) - Airport Land     | That Council requests the Chief Executive Officer to:<br><br>1. Obtain current market valuations for the lease of land (per square metre) at the East Kimberley Regional Airport and Wyndham Airport;<br><br>2. Advertise for expressions of interest for suitable aviation businesses to lease or purchase as indicated below, airtside land at the East Kimberley Regional Airport at the following locations as listed in Attachment 2;<br><br>a. Lot marked 1A for lease or purchase comprising 3108 square metres;<br>b. Lot marked 1B for lease comprising 3108 square metres;<br>c. Lot marked 1C for lease comprising 4908 square metres; and<br>d. Lot marked 1D for lease comprising 4908 square metres;<br><br>3. Advertise for expressions of interest for a suitable aviation business to lease airtside land at the Wyndham Airport at the following location as listed in Attachment 3;<br><br>a. Demarcated area comprising 570 square metres.  | <b>February 2023</b> - EOI was released for public consideration 9 February 2023. Deadline for submissions 10 March 2023 which will then be referred to the March Ordinary Meeting. (these relate only to East Kimberley Regional Airport). The EOI related to the Wyndham Airport is still being prepared.<br><br><b>June 2023</b> - no update   | 1. Date of First Action - 15 December 22<br><br>2. Date of Completion - | In Progress    |
| OCM 21/02/2023 | Paul Webb, Director Infrastructure and Strategic Projects | 21/02/2023 - 118786 | 12.5.1. Hardcover Protection Location, Weaver and Victoria | That Council approves the construction works for the 'Kununurra Disruptive and Protective Hardcover' at the intersection of Weaver Plain Road and Victoria Highway Kununurra, as demonstrated on the plan at Attachment 1.  | <b>March 2023</b> - Pending construction of Weaver and Victoria. Recent weather has made this difficult. Expecting to construct in the coming weeks. Still pending delivery of gates.<br><br><b>May 2023</b> - Rock emplacements installed intersection of Weaver and Victoria Highway. Pending install of bollard in path and tree plantings. Gates in transit pending delivery.<br><br><b>June 2023</b> - Gates have arrived. Locations reviewed progressing to installation. Bollard for Weaver/Victoria has arrived pending installation June. Tree planting programmed for August.   | 1. Date of First Action - March 2023<br><br>2. Date of Completion       | In Progress    |
| OCM 21/02/2023 | Paul Webb, Director Infrastructure and Strategic Projects | 21/02/2023 - 118787 | 12.5.2. Carlton Hill Road - Disposal of Asset              | That Council resolve to;<br><br>1. The disposal of the road and drainage assets on the 18.5 km section of Carlton Hill Road, as an exempt disposition in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of \$1.12M as at 31/07/2018.<br><br>2. The removal from the Shire's asset register of the 18.5 km section of Carlton Hill Road, from approximately 10.5 SLK to the existing end of road approximately 29.0 SLK.<br><br>3. Erect adequate signage at the end of maintenance point, to notify users that the road is not maintained and that they should drive to conditions;<br><br>4. Allow Kimberley Agricultural Investment to install a cattle gate at the terminus point of maintenance on Carlton Hill Road at their own cost inclusive of ongoing maintenance, to the satisfaction of the Shire. The Shire reserves the right of the administration to open or remove the gate without notice.<br><br>5. Provide communication to the public relating to use of the road following the disposal process. | <b>March 2023</b> - Assets have been removed from asset register. Other actions yet to be implemented.<br><br><b>May 2023</b> - Deed of agreement currently under review.<br><br><b>June 2023</b> - Advice from Mills Oakely that the Deed is a State instrument and must stay in place. The agreement also remains to allow public access to Cape Dornment and Skull Rock. Nothing in relation to the Deed precludes the Council from progressing normal duties, including disposal of asset. Matter to be progressed per resolution.  | 1. Date of First Action - March 2023<br><br>2. Date of Completion       | In Progress    |
| OCM 21/02/2023 | Paul Webb, Director Infrastructure and Strategic Projects | 21/02/2023 - 118788 | 12.5.3. Dumas Lookout Access Road - Disposal of Asset      | That Council approves:<br><br>1. The disposal of the road and drainage assets on the 800m section of Dumas Lookout Access Road, as an exempt disposition in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of \$31,605 as at 30 June 2022.<br><br>The removal from the Shire's asset register of the 800m section of Dumas Lookout Access Road, from approximately 0.00 SLK to the existing end of road approximately 0.80 SLK.  | <b>March 2023</b> - Assets have been removed from asset register. Other actions yet to be implemented.<br><br><b>June 2023</b> - Assets have been removed from asset register. Other actions yet to be implemented.   | 1. Date of First Action - March 2023<br><br>2. Date of Completion       | In Progress    |
| OCM 18/04/2023 | Felicity Heading, Director Corporate Services             | 18/04/2023 - 118820 | 12.4.5. Reserve Fund - Kimberley Regional Group            | That Council:<br><br>1. Endorses that the Shire of Wyndham East Kimberley provide the administration services for the Kimberley Regional Group; and<br>2. Note that the Shire President is the elected Chair of the Kimberley Regional Group; and<br>3. Resolve to establish a Reserve being the "Kimberley Regional Group Reserve" with the purpose to hold member contributions and other funds received for the operation of the Kimberley Regional Group; and<br>4. Authorise the CEO to transfer funds received for the operation of the Kimberley Regional Group to the Kimberley Regional Group Reserve as an amendment to the 2022-23 Annual Budget; and<br>5. Authorise the CEO to disburse funds from the Kimberley Regional Group Reserve to meet the operating expenses of the Kimberley Regional Group.  | <b>May 2023</b> - Reserve fund to be set up and funds transferred to the reserve and accounted for as part of the end of year reconciliation of all reserve funds. Funds to be disbursed as required.<br><br><b>June 2023</b> - Reserve has been set with revenue and expenses recorded and surplus funds to be transferred to reserve at 30 June 2023.   | 1. Date of First Action - 1 June 2023<br><br>2. Date of Completion -    | In Progress    |
| OCM 30/05/2023 | Nick Kearns, Director Planning and Community Development  | 30/05/2023 - 118830 | 12.3.1. Taste of The Kimberley Grant Application 2023      | That Council approves the allocation of \$20,000 under the 2022/23 Community Grant Program to Ord Valley Events for the 2023 Taste of the Kimberley - subject to the following conditions:<br><br>1. Entering into a Funding Agreement with the Shire of Wyndham East Kimberley;<br>2. Providing an acquittal at the completion of the event;<br>3. Suitable (agreed) acknowledgement of the support of the Shire of Wyndham East Kimberley; and<br>All necessary approvals and insurances are obtained prior to the event.   | <b>June 2023</b> - No update  | 1. Date of First Action<br><br>2. Date of Completion                    | To Be Actioned |

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| OCM 30/05/2023 | Nick Kearns, Director Planning and Community Development | 30/05/2023 - 118831 | 12.3.2. Temporary Caravan Park and Camping Ground Licence - Kununurra Race Club                                  | That council<br>1. Authorises the Chief Executive Officer to sign the application form for the Temporary Caravan Park and Camping Ground Licence for the Kununurra Race Club at Reserve 30290, (Lot 707) Drivers Road, Kununurra<br>2. Grants a Temporary Caravan Park and Camping Ground Licence to Kununurra Race Club for a maximum of 20 short stay sites at the Kununurra Race Club grounds (Reserve 30290 - lease area) from 14 August 2023 to 9 September 2023 subject to the following conditions:<br>a. Only event staff and participants associated with the Kununurra Race Club are to be accommodated in the park.<br>b. The following minimum ablution facilities are to be available for the duration of the licence: 2 toilets, 1 hand basin and 1 shower.<br>c. All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point.<br>d. Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish is to be removed from the site.<br>e. Fire extinguisher/s are to be located within 90 metres of every site.   | June 2023 - No update  | 1. Date of First Action<br>2. Date of Completion               | To Be Actioned |
| OCM 30/05/2023 | Nick Kearns, Director Planning and Community Development | 30/05/2023 - 118832 | 12.3.3. Renewal of a Caravan Park and Camping Ground Licence - McGowan Island Beach Resort                       | That Council approves the Caravan Park and Camping Ground Licence for McGowan Island Beach Resort, located at Lot 4 Doongan Location, Gibb River - Kalumburu Road Wyndham WA 6740, for 50 short stay sites.  | June 2023 - No update  | 1. Date of First Action<br>2. Date of Completion               | To Be Actioned |
| OCM 30/05/2023 | Nick Kearns, Director Planning and Community Development | 30/05/2023 - 118833 | 12.3.4. Local Planning Policy - Heritage Places  | The Council:<br>1. Adopts and publishes notice of Local Planning Policy 16 'Heritage Places' at Attachment 4 with modifications in accordance with the requirements of the Planning and Development (Local Planning Schemes) Regulations 2015; and<br>2. Undertakes community and stakeholder engagement in response to the requests to amend the adopted Heritage List and Local Heritage Survey.   | June 2023 - Adoption of Heritage Places policy to be advertised from 29 June in Kimberley Echo and Shire website. Consultation for requests to amend the Heritage List and Local Heritage Survey will also be undertaken from 29 June, including notice in Kimberley Echo, Shire website and Bastion newsletter (Wyndham) and letters to both Wyndham and Kununurra Historical Societies and the Shire's Heritage Consultant. Notification for requests to amend the Heritage list and Local Heritage Survey will be advertised for 21 days in accordance with legislative requirements. | 1. Date of First Action<br>2. Date of Completion               | To Be Actioned |
| OCM 30/05/2023 | Felicity Heading, Director Corporate Services            | 30/05/2023 - 118836 | 12.4.3. 2023/24 Budget - Differential General Rates and Minimum Payments and Consideration of Public Submissions | That Council:<br>1. Notes the submissions received in relation to the proposed Differential General Rates and Minimum Payments and Strategic Rating Policy, and thanks the respondents for their input;<br>2. Notes that Budget efficiencies have been identified as part of the 2023/24 Budget process and these efficiencies will be included in the Annual Budget presented to Council for adoption; and<br>3. Adopt revised Council Policy CP/FIN-3200 Strategic Rating as per Attachment 1.   | June 2023 - No update  | 1. Date of First Action<br>2. Date of Completion               | In Progress    |
| OCM 30/05/2023 | Felicity Heading, Director Corporate Services            | 30/05/2023 - 118839 | 12.4.3. 2023/24 Budget - Differential General Rates and Minimum Payments and Consideration of Public Submissions | That Council<br>1. Endorse the 2023/24 Rating Model as follows, with the intention of striking the rates as part of the 2023/24 Budget adoption, subject to receiving Ministerial approval where required by legislation.<br><br>Differential Rating Category/Total Properties/Total Rateable Value of Properties<br>\$Proposed Minimum Payment<br>\$Proposed Rate in the Dollar<br>% of Properties on Minimum Payments/Proposed Concessions/Proposed Rates Revenue Budget 2023/24<br>\$<br>GRV - Residential 1,712 32,905,867 1,500,153,977.7% 5,091,512<br>GRV - Other Vacant 123 532,396 1,500,238,781.30% 220,417<br>GRV - Commercial 193 13,251,799 1,500,151,832.64% 2,029,128<br>GRV - Industrial 178 7,536,886 1,500,147,688.99% 1,122,417<br>GRV - Rural Residential 26 272,424 1,500,153,934.62% 45,423<br>UV - Rural Residential 200 35,397,000 1,500,013,911.00% 492,155<br>UV - Pastoral 21 9,788,238 1,500,059,000.00% 577,506<br>UV - Commercial/Industrial 68 12,503,000 1,500,008,241.18% 130,031<br>UV - Agriculture 82 64,916,237 1,500,012,324.44% 799,059<br>UV - Horticulture 93 28,772,000 1,500,010,980.00% 310,738<br>UV - Mining 65 2,180,844 1,500,291,146.15% 680,509<br>UV - Mining Exploration and Prospecting 48 493,311 750,145,541.67% 78,413<br>UV - Other 5 9,548,000 1,500,007,040.00% 67,470<br>TOTAL \$2,814,218,098,002<br>Total Budgeted Net Rates Revenue Raised \$11,624,778<br>2. Requests the CEO, or their delegate to seek approval from the Minister for Local Government to approve the Shire of Wyndham East Kimberley applications to:<br>a. Impose minimum payments for vacant land which will result in more than 50% of the properties in the GRV Other Vacant rating category subject to minimum payments in accordance with section 6.35(5) of the Local Government Act 1995; and<br>b. Impose a rate in the dollar which will result in it being more than twice the lowest differential general rate imposed for UV Mining, UV Mining Exploration and Prospecting and UV Pastoral rating categories, in accordance with section 6.33(3) of the Local Government Act 1995. Mayor Cr D. Hearty. | June 2023 - Ministerial applications were submitted on 2 June 2023. The Strategic Rating Policy and the Rate Model have been included in the 2023/24 draft budget to be presented to Council for consideration at the 27 June Ordinary Council Meeting.  | 1. Date of First Action - 2 June 2023<br>2. Date of Completion | In Progress    |
| OCM 30/05/2023 | Vernon Lawrence, Chief Executive Officer                 | 30/05/2023 - 118844 | 16.3. Wyndham Airport - Acquisition of Airbus Infrastructure   | That Council:<br>1. Notes that Airbus Australia Pacific Limited has not renewed their lease at the Wyndham Airport;<br>2. Notes that Airbus Australia Pacific Limited has approached the Shire to acquire infrastructure installed at Wyndham Airport;<br>3. Agrees that an offer of \$400,000, excluding General Sales Tax, can be made to Airbus Australia Pacific Limited for the acquisition of all Airbus Australia Pacific Limited infrastructure, improvements and other equipment at Wyndham Airport;<br>4. Authorises the Chief Executive Officer to conclude an agreement with Airbus Australia Pacific Limited giving effect to the acquisition of the infrastructure, and<br>5. Authorises that the purchase price be funded from the Airport Reserve.   | June 2023 - Agreement finalised awaiting execution by Airbus and Shire.  | 1. Date of First Action - 2 June 2023<br>2. Date of Completion | In Progress    |
| OCM 30/05/2023 | Vernon Lawrence, Chief Executive Officer                 | 30/05/2023 - 118843 | 16.2. Nexus Airlines - East Kimberley Regional Airport Fee Structure   | That Council:<br>1. Notes the formation of a new air service Avair Pty Limited trading as Nexus Airlines that intends to provide additional air services out of the East Kimberley Regional Airport.<br>2. Authorises the Chief Executive Officer to negotiate a formal agreement with Avair Pty Limited to waive a portion of fees and charges of the East Kimberley Regional Airport, subject to any conditions considered appropriate in the circumstances, and<br>3. Considers the formal prior to execution.  | June 2023 - Awaiting agreement from Avair to finalise and execute  | 1. Date of First Action - 3 June 2023<br>2. Date of Completion | In Progress    |
| OCM 30/05/2023 | Vernon Lawrence, Chief Executive Officer                 | 30/05/2023 - 118842 | 16.1. Request For Tender T12-22/23: Replacement of Carlton Hill Road Bridges 5122a and 5350a                     | That Council:<br>1. Accepts the submission from Fortec Australia Pty Ltd (ABN: 77 603 299 958) of 14 Boulder Road Malaga, WA 6090 for Tender T12-22/23 Replacement of Carlton Hill Bridges 5122A and 5350A for the fixed lump sum cost of \$5,785,231.70 ex GST; and<br>2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.   | June 2023 - Contract finalisation and execution in progress  | 1. Date of First Action - 2 June 2023<br>2. Date of Completion | In Progress    |