

Our Ref: AP-91527
Enquires: Brooke Coleman-Smeekens

4 December 2023

Kununurra Water Ski Club
PO BOX 466
KUNUNURRA WA 6743

Dear Jono,

Events Grant Application

I am pleased to advise at the November Ordinary Council Meeting 2023, Council approved the allocation of \$5,000 per year for three financial years towards the Water Ski Club Ski Show WA, with the final year of funding to be 2025/26 (minute number 21/11/2023 -118930). A funding agreement will be sent to you along with your approval documentation, you must sign and return this agreement by 15 December 2023.

In order to receive your grant you are required to send the Shire an Invoice for the amount of \$5,000. Please insure the GST on the invoice reads 0% or free and the description includes Events Grant, and the name of the event and club. This invoice is only to be sent to brooke.coleman-smeekens@swek.wa.gov.au. As Per Community Grant Scheme Policy CPOM3582, funding will be released once all relevant shire approvals have been granted for your 2024 event.

As per Annual Grant conditions, an acquittal is required within 4 weeks of completion of your event. The acquittal must include financial statements along with any media releases, promotional material, reports, statistics or photographs. Please note that the acknowledgement of the Shire's financial support in relevant publicity is a condition of funding.

Should you have any enquiries regarding the grant process please do not hesitate to contact the Shires Community Development Officer by phone 08 9168 4100 or via email at brooke.coleman-smeekens@swek.wa.gov.au. On behalf of the Shire of Wyndham East Kimberley, I wish you every success with the annual Ski Show WA.

Yours sincerely



Nick Kearns
Director Planning & Community Development