

SHIRE OF WYNDHAM EAST KIMBERLEY

Ordinary Council Meeting: Confirmed Minutes

I hereby certify that the Minutes of the Ordinary Council Meeting held are a true and accurate record of the proceedings contained therein.





Shire President

30/09/2025

Date

DISCLAIMER

Members of the Public are advised that recommendations to Council contained within this Agenda and decisions arising from the Council meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

Members of the public, please note that this meeting is being broadcast live and a video record will be made of these proceedings and published on the Shire's website.

Signed on behalf of Council

A handwritten signature in black ink, appearing to read 'V. E. Lawrence', written in a cursive style.

VERNON LAWRENCE

CHIEF EXECUTIVE OFFICER

NOTES

1. Councillors wishing to make alternate motions to officer recommendations are requested to provide notice of such motions electronically to the minute taker prior to the Council Meeting.
2. Councillors needing clarification on reports to Council are requested to seek this from relevant Officers prior to the Council meetings.

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**SHIRE OF WYNDHAM EAST KIMBERLEY
ORDINARY COUNCIL MEETING
CONFIRMED MINUTES
KUNUNURRA COUNCIL CHAMBERS
TO BE HELD ON TUESDAY 26 AUGUST 2025 AT 5:00PM**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Members of the Public are advised that recommendations to Council contained within this Agenda and decisions arising from the Council meeting can be subject to alteration.

Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue.

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The Shire President declared the Meeting open at 5:04pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Cr D Menzel	Shire President (Presiding Member)
Cr T Chafer	Deputy Shire President
Cr M Dear	Councillor
Cr J Gooding	Councillor (joined via video conference at 5:45pm)
Cr D Hearty	Councillor (via video conference)
Cr B Robinson	Councillor
Cr S Timms	Councillor (via video conference)
Cr C McNeil	Councillor
V Lawrence	Chief Executive Officer
P Webb	Director Infrastructure & Strategic Projects
N Allen	Director Planning and Community Development
A Bell	Director Corporate Services
N Bray	Minute Taker

Apology

Cr B Kyne	Councillor
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Leave of Absence

Nil

3. DECLARATION OF INTEREST

Financial Interest (Direct and Indirect)

Item	Councillor/Officer	Description of Interest
16.5. CEO Performance Review 2025	CEO, Vernon Lawrence	Relates to my remuneration and performance review
16.6. Boab Haulage	Cr M Dear	I was involved in early haulage discussions with BML, I am a shareholder & I work with CGL that may profit from BML exports
16.6. Boab Haulage	Cr T Chafer	Hold shares in BML and exports and provided advice to them on truck & trailers configuration and regulatory requirements in my role at CGL

Impartiality Interest

Item	Councillor/Officer	Description of Interest
16.3. Award Of T07-24/25 - Wyndham Community Boat Launching Facility	Cr B Robinson	Industry related infrastructure
16.3. Award Of T07-24/25 - Wyndham Community Boat Launching Facility	Cr Timms	One of the Tenderers is a sponsor of the Wyndham Football Club
16.3. Award Of T07-24/25 - Wyndham Community Boat Launching Facility	Cr G Gooding	I am the Commander of the East Kimberley Volunteer Sea Rescue Group (Inc). EKVSRG is the primary Emergency Services group that would operate from an upgraded boat ramp. EKVSRG does not own land in the proximity of the boat ramp, but it does operate a volunteer service from State owned land nearby. This MAY constitute an 'interest' as described by S5.60 of the Act.
16.6. Boab Haulage	Cr D Menzel	Director of CGL

Proximity Interest - Nil**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS

Nil

8. CONFIRMATION OF MINUTES

PROCEDURAL MOTION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119265

Moved: Cr B Robinson

Seconded: Cr M Dear

That Council confirms the minutes of the below meetings:

- 1. Ordinary Council Meeting held on 29 July 2025**
- 2. Special Council Meeting held on 5 August 2025.**

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

Note: The Minutes of these meetings are available via www.swek.wa.gov.au.

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

30 July 2025 - Kimberley DLG – Workshop – Attended by the Shire President

1 August 2025 - Yajany yarrowoo ngoondebtha Group / Friday Reference Group - Attended by the Shire President and the CEO.

1 August 2025 – Writers Festival – Attended by the Shire President, Cr D Hearty and the CEO

5 August 2025 – Eclipse Regional Working Group – Attended by the CEO

6 August 2025 – Australia’s North West Function - Attended by the Shire President, Deputy Shire President and CEO.

7 August 2025 – Australia’s North West Board - Attended by the Shire President, Deputy Shire President and the CEO.

11 August 2025 - Cotton Gin Opening - Attended by the Shire President, Deputy Shire President and the CEO.

11 August 2025 – Senator Brockman - Attended by the CEO.

12 August 2025 – Gelganyem 20 year Celebration function - Attended by the Shire President, the Deputy Shire President, Cr Gooding, Cr Hearty and CEO.

15 August 2025 - Yajany yarrowoo ngoondebtha Group / Friday Reference Group - Attended by the Shire President and the CEO.

15 August 2025 - Kimberley Zone Meeting - Attended by the Shire President and the CEO.

15 August 2025 – Q&A for new Local Government Elected Members – Shire President, Cr Dear, Cr Hearty, Cr Chafer (on line) and the CEO.

19 – 21 August 2025 – Strategic Leadership, Dr Shayne Silcox – Councillor 1 on 1 meetings with Dr Shayne Silcox as part of the CEO Performance Review.

21 August 2025 – EKCCI Industry Connect Forum - Construction and Mining - Attended by the Shire President, the Deputy Shire President, Cr D Hearty and the CEO.

10. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

- 16.1. Request For Tender T04-24/25 - Provision of Survey Services
- 16.2. Award Of T20-24/25 - East Kimberley Regional Airport Commercial Precinct - Stage 1
- 16.3. Award Of T07-24/25 - Wyndham Community Boat Launching Facility
- 16.4. Award Of T02-25/26 - Water Lily Place Residential Accommodation
- 16.5. CEO Performance Review 2025
- 16.6. Boab Haulage

11. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

12. REPORTS

12.1. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil

12.2. OFFICE OF THE CEO

12.2.1. STANDING ITEM - OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL RESOLUTIONS

AUTHOR:	Executive Officer to the CEO
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119266

Moved: Cr T Chafer

Seconded: Cr C McNeil

That Council notes the report - Outstanding Actions from Previous Council Resolutions.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To report to the Council on the progress of and provide comment on outstanding actions from Council resolutions.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

At each meeting of Council, resolutions are made which require actions to be taken by officers to implement those resolutions. This monthly update advises the Council as to the status of the implementation of resolutions.

COMMENTS

Attachment 1 - Details completed actions relating to Council resolutions & summarises actions that are outstanding from previous Council resolutions.

STATUTORY IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

POLICY IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

STRATEGIC IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

RISK IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

FINANCIAL IMPLICATIONS

Various, as referenced in individual reports presented to the Council.

Current and Future Asset Considerations

Various, as referenced in individual reports presented to the Council.

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. Attachment 1 - Council Action Register – August [12.2.2.1 - 4 pages]

12.2.2. STANDING ITEM - USE OF THE COMMON SEAL

AUTHOR:	Executive Officer to the CEO
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119267

Moved: Cr T Chafer

Seconded: Cr B Robinson

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 19 July to 22 August 2025.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

For Council to receive this report on the application of the Shire of East Kimberley Common Seal for the period 19 July to 22 August 2025.

COMMENTS

There were 2 documents for the time period of 19 July to 22 August 2025 with the Shire of Wyndham East Kimberley Common Seal applied as per the table below:

Date of Use	Document
04-Aug-25	Section 70A Notification - Lots 705 & 706 on DP426818
15-Aug-25	Variation & Assignment of Lease Lot 509 Millington Drive Kununurra

STATUTORY IMPLICATIONS

[Local Government Act 1995 9.49A. Execution of documents](#)

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Risk: Failure to manage a governance framework which transparently embraces good governance practices

Control: Maintain a formal policy and procedure for the use of the Common Seal, including a register.

FINANCIAL IMPLICATIONS

Nil

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No Community engagement is required

ATTACHMENTS

Nil

12.2.3. POL-1002 RECORDING OF MEETINGS - RESCISSION OF POLICY

AUTHOR:	Executive Officer to the CEO
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	CM.11.2
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Advocator - advocate and support initiatives on behalf of the community Leader - plan and provide direction through policy and practices
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119268

Moved: Cr D Menzel

Seconded: Cr T Chafer

That Council

1. Rescinds Policy POL-1002 Recording of Meetings as it is redundant and superseded by legislative and procedural requirements
2. Directs the CEO to ensure operational procedures reflect the current Local Government Reforms.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

The purpose of this report is to seek Council approval to rescind Policy POL-1002 Recording of Meetings, which is now outdated and duplicated within legislation, local laws, and administrative practice.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

Policy POL-1002 was originally adopted on 19 October 2017 (Resolution 117812), it was updated in November 2023 for alignment under POL-1014 Policy Management.

Local Government Reforms (2023–2024) require greater transparency of decision-making, including mandatory recording and live-streaming of meetings for larger local governments, and encourage rescinding redundant or administrative policies.

COMMENTS

The policy currently provides for:

- Notice to the public that meetings are recorded.
- Access to recordings for the minute-taker and members of the public via Freedom of Information (FOI).

These provisions are already addressed by:

- **Local Government Act 1995** (recording and minutes requirements).
- **State Records Act 2000** and **General Disposal Authority for Local Government** (records retention and disposal).
- **Freedom of Information Act 1992** (public access to information).
- **Meeting Procedures Local Law 2016** (conduct of meetings).

The policy is therefore redundant and conflicts with reform directions, as it limits public access to recordings to FOI processes, rather than proactive online publication.

Operational guidance on recording, live-streaming, and publishing meetings can be incorporated into a Directive rather than a Council policy.

STATUTORY IMPLICATIONS

[Local Government Act 1995](#)

[Freedom of Information Act 1992](#)

[State Records Act 2000](#)

POLICY IMPLICATIONS

If rescinded, this will reduce duplication within the policy framework and support streamlined policy management in accordance with POL-1014 Policy Management.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: CONNECTION

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.1: Community engagement - Community is engaged in decision making with opportunities to share their views on things that affect them

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.1: The Shire will regularly inform the community about Shire projects, programs and services, and seek community input into decision making

Strategy 10.3: The Shire will influence decisions of others in a way that recognises and prioritises the needs of our local community

RISK IMPLICATIONS

Risk: Failure to manage a governance framework which transparently embraces good governance practices.

Control: Rescinding the policy and updating administrative procedures ensures compliance with reforms and legislative requirements.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the adoption of this policy

Current and Future Asset Considerations

There are no current or future asset considerations associated with the adoption of this policy

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. POL-1002 Recording of Meetings V1.1 N-49873 [**12.2.4.1** - 2 pages]

12.2.4. POL-1009 COUNCIL ELECTIONS - CARETAKER PERIOD - POLICY REVIEW

AUTHOR:	Executive Officer to the CEO
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	CM.11.2
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Advocator - advocate and support initiatives on behalf of the community Leader - plan and provide direction through policy and practices
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119269

Moved: Cr C McNeil

Seconded: Cr B Robinson

That Council adopts the revised policy POL-1009 Council Elections Caretaker Period Version 4.0, noting that it supersedes version 3.1.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

The purpose of this policy is to provide elected members and employees with guidance to ensure the Shire acts impartially in relation to Local Government elections and candidates.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

This policy was last reviewed on at the 25 July 2023 Ordinary Council Meeting, Council Decision 25/07/2023 - 118876 in anticipation of the Local Government Elections in October 2023.

COMMENTS

This policy has been reviewed in consideration of the upcoming Local Government elections that are being conducted on the 18th October of this year, to ensure a clear and comprehensive statement by Council regarding the expectations for Shire employees and elected members in relation to activities undertaken in the period leading up to this year's Local Government Elections.

The period that the policy applies to is from 4:00pm, Thursday 4th September 2025 to 6:00pm on Election Day being 18 October 2025. In terms of the policy, the CEO must make all Elected Members and staff aware of the policy 30 days prior to the start of the caretaker period.

STATUTORY IMPLICATIONS

[Local Government Act 1995 Part 4](#)

[Local Government \(Elections\) Regulations 1997](#)

POLICY IMPLICATIONS

There are no policy implications although Councillors will note that the new policy follows new naming conventions and format previously advised.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: CONNECTION

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.1: Community engagement - Community is engaged in decision making with opportunities to share their views on things that affect them

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.1: The Shire will regularly inform the community about Shire projects, programs and services, and seek community input into decision making

Strategy 10.3: The Shire will influence decisions of others in a way that recognises and prioritises the needs of our local community

RISK IMPLICATIONS

Risk: Failure to manage a governance framework which transparently embraces good governance practices.

Control: Ensure all Elected Members and applicable Shire staff are aware of the contents of the Policy and its application.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the adoption of this policy

Current and Future Asset Considerations

There are no current or future asset considerations associated with the adoption of this policy

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. Attachment 1 - POL-1009 Council Elections - Caretaker Period V4.0 - Tracked Changes [12.2.5.1 - 8 pages]
2. Attachment 2 - POL-1009 Council Elections - Caretaker Period V4.0 - Clean Copy [12.2.5.2 - 7 pages]

12.3. PLANNING AND COMMUNITY DEVELOPMENT

12.3.1. WORKFORCE ACCOMMODATION - LOT 33 ON DP219892, MITCHELL FALLS CAMPGROUND, MITCHELL PLATEAU

AUTHOR:	Senior Planning Officer
RESPONSIBLE OFFICER:	Nick Allen, Director Planning and Community Development
ASSESSMENT NO:	A8057P
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Regulator - enforce state legislation and local laws
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119270

Moved: Cr T Chafer

Seconded: Cr M Dear

That Council approves Development Application DA2/25 for a proposed workforce accommodation camp comprising Eleven (11) Eco Tents, Mess Hall and Ancillary Plant on a portion of Lot 33 on DP219892, Mitchell Falls Campground, Mitchell Plateau subject to the following conditions;

1. Development shall be in accordance with the plans and reports submitted with the application for Development Approval dated 25/02/2025;
2. All recommendations detailed within the updated Bushfire Emergency Plan (dated 17 July 2025) prepared by ecosystem solutions are to be implemented and maintained at all times that the site is being operated and occupied;
3. The use and occupation of the accommodation camp is strictly limited to persons employed or directly engaged by the applicant HeliSpirit;
4. The use of the property for any form of tourist accommodation is not permitted;
5. An application for the onsite treatment and disposal of waste water shall be installed in accordance with the Treatment of Sewage and Disposal of Effluent and Liquid Waste) regulations and to the satisfaction of the Local Government/Department of Health prior to the occupation of the camp;
6. An adequate supply of potable water is to be provided prior to the use and occupation of the camp.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

For Council to consider approval for the development of a staff accommodation facility.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

The proposed Mitchell Falls Helibase Staff Camp is located within Mitchell River National Park, situated in the north-west corner of the Shire (hereafter referred to as "the Site").

An existing pilot accommodation base is currently located within the Park, however, this base lies within a flood-prone area and the Traditional Owner Group, Wunambal Gaambera, has requested that it be relocated.

A new location has been identified for the base, positioned to the southwest of the existing helipad. It is in close proximity to both the Mitchell Falls Public Campground and the DBCA Ranger Station.

The applicant, HeliSpirit, is seeking approval to establish:

- 11 eco-style, pop-up tents
- A combined mess hall, kitchen, and dining room

These facilities will accommodate pilots and associated ground crew. All proposed structures are temporary in nature and are designed for easy pack-down at the end of the tourist season, or as operational needs require.

The facility is intended strictly for staff accommodation only, tourist occupancy will not be permitted.

The proposed development is considered to be appropriate in both form and scale for this remote location. It is not expected to result in any significant visual or environmental impacts.

A copy of the application documents is provided in **Attachment 1**.

External Consultation

The proposal was referred to the Department of Fire and Emergency Services (DFES) given the development will be located within a designated bush fire prone area and the land use was initially identified as being a Vulnerable Land Use, as per the definitions within State Planning Policy 3.7 Bushfire.

DFES, in line with SPP3.7 provided a review and response to the Bushfire Management Plan and Bushfire Emergency Plan provided by the applicant in support of the proposal.

In brief, it is the role of DFES to assess the application against the various criteria set out within SPP3.7 and the associated guidelines. The DFES assessment noted the following key points:

- The use is already present within the National Park and the proposal to relocate the use is initiated by the Traditional Owner Group;
- The proposed use was considered to have a degree of vulnerability and therefore the application was assessed against the criteria that applies to Vulnerable Tourism Land Uses and Day Uses as set out within SPP3.7;

- The intent of SPP3.7 is to implement effective, risk-based land use planning which in the first instance avoids the bushfire risk to people, property and infrastructure to an acceptable level. DFES maintains the view that a broader landscape assessment should be considered in the context of vulnerable land uses;
- The DFES assessment raised a number of technical questions as to how the Bushfire Assessor had prepared their Vegetation Classifications and as to the methodology applied to the preparation of that assessment.
- DFES raised concerns about the broader site context and in particular to the singular access route to and from the site and the extreme bushfire hazard that exists not only at the site level, but that also applies to the general alignment of the roadway, noting that evacuation from the site (by road) with its singular access route may not be possible and if evacuation was attempted in certain conditions this could pose an unacceptable risk to human safety.
- DFES considered that shelter on site was not an acceptable alternative to evacuation and that due to the extreme bushfire prone vegetation on multiple aspects, catastrophic bushfire behaviour is likely and could escalate rapidly and that presents an unacceptable risk to the preservation of life, property and infrastructure.

The matters raised by DFES were conveyed to the applicant's consultant for review and response. A copy of the DFES comments is at Attachment 2.

In response to the DFES review, the consultant has updated the Bushfire Management Plan (BMP) to address the technical matters pertaining to vegetation classification. This has included a better description of the vegetation type and risk arising from the vegetation type and dispersal and this has generally been to the satisfaction of the administration. A copy of the amended documents is at Attachment 3.

The issue of defining the development being classified as a Vulnerable Land Use has been reviewed. The Vulnerable Land Use definition is applied to developments that are:

- i) used and visited by people who are less capable and likely to present evacuation challenges;
- ii) involve buildings that due to their design or use, or the number of people accommodated are likely to present evacuation challenges; and or
- iii) also involves visitors who are unfamiliar with the proposed development and the general area in which the development is located.

The salient issue with the proposed development is the risk that arises with the development and use in a bush-fire prone area and Council needing to be satisfied that there are sufficient measures able to be put in place to mitigate the risk to an acceptable level.

COMMENTS

Upon review, the Bushfire Assessor has presented an argument that the occupants and users of the camp do not align with the general definition of vulnerable users. The administration supports this argument based on the following:

- The business has an existing base within proximity to the new site and as such staff who will be occupying the new base have a level of experience and understanding of the immediate and broader locality;
- The base will be used exclusively by helicopter pilots and staff who will regularly fly to, from and around the site. As such the occupants would likely be highly familiar with the local

conditions and terrain and the aviation component of base means that early evacuation procedures are both feasible and appropriate for this site.

- The simplified accommodation form does not introduce any evacuation challenges for occupants.

It is considered that the nature of the business would make the staff highly aware and conversant with the immediate and broader environment and that the aviation component provides a viable form of evacuation for the staff and the presence of an aviation base in close proximity to the DBCA camp ground may also assist in evacuating other members of the public in the event of an emergency, contributing to broader site resilience.

The clarification provided by the Bushfire Assessor around the vegetation type and form indicates that clearing and management works can be implemented to create a sufficient Asset Protection Zone around the base. The requirement to implement and thereafter maintain that APZ can be enforced through a condition of approval for the periods the year the base is being operated.

STATUTORY IMPLICATIONS

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

There are no strategic implications. The processing and issuing of development approvals is part of the Shire's core business as that relates to its regulatory obligations.

RISK IMPLICATIONS

Risk: Failure to manage developments and projects in line with regulatory planning, building and health requirements, leading to a poorly developed region and environmental degradation.

Control: Internal reviews to ensure the efficient processing of applications for development approval in line with relevant requirements.

FINANCIAL IMPLICATIONS

Nil

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. Attachment 1 - Application Documents [**12.3.1.1** - 13 pages]
2. Attachment 2 - DFES Comments [**12.3.1.2** - 5 pages]
3. Attachment 3 - Revised Application Documents [**12.3.1.3** - 73 pages]

12.4. CORPORATE SERVICES

12.4.1. MONTHLY FINANCIAL REPORT

AUTHOR:	Finance Coordinator
RESPONSIBLE OFFICER:	Alexandra Bell, Director Corporate Services
FILE NO:	FM.09.32
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Regulator - Responsible for the enforcement of statutory requirements
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119271

Moved: Cr B Robinson

Seconded: Cr C McNeil

That Council receives the Monthly Financial Report for the period ended 31 July 2025.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To present the Monthly Financial Report for the period ended 31 July 2025, for Council's consideration, in accordance with statutory requirements.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

Council is required to prepare monthly financial statements in accordance with Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996*. Council adopted materiality thresholds of 10% or \$50,000 for reporting variances at the Ordinary Council Meeting held on 22 October 2024.

COMMENTS

Council officers have prepared the Monthly Financial Report with variance analysis of income and expenditure where actuals differ from budget by more than 10% or \$50,000. Details are provided in Note 3 - Explanation of Material Variances on page 6.

In accordance with Regulations 34(4) and 35(2), the financial statements will be presented to Council within two months after month-end and recorded in the minutes.

Note: the 31 July 2025 figures are subject to change as the 2024/2025 EOFY journals are not yet finalised and the audit has not yet commenced. The figures for Work in Progress, Capitalisation, Reserve movements, contract liabilities and other balance day adjustments have not been finalised.

STATUTORY IMPLICATIONS

[Regulation 34 of the Local Government \(Financial Management\) Regulations 1996](#)

[Regulation 35 of the Local Government \(Financial Management\) Regulations 1996](#)

POLICY IMPLICATIONS

Significant Accounting Policies have been applied in the preparation of the report.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Focus Area: Sustainability

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Goal Outcome 10.4: Innovation - Embrace technology, creativity and innovation to solve complex problems

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Risk: Failure to manage the disbursement of funds to meet the needs of the Shire's forward planning requirements, including the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plans and Annual Budget.

Controls: Monthly Financial Report and List of Accounts Paid reported to Council monthly as required by Legislation and Regulations (including Regulation 13 regarding monthly lists of accounts/payments).

FINANCIAL IMPLICATIONS

There are no additional costs associated with the preparation of this report. Monthly financial reporting is a primary financial management and control process. This report provides Council with the ability to oversee the Shire's financial performance against budgeted targets.

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No community engagement is required in relation to this item.

ATTACHMENTS

1. July 25 Financial Report [**12.4.1.1** - 6 pages]

12.4.2. LIST OF ACCOUNTS PAID FROM MUNICIPAL FUND AND TRUST FUND

AUTHOR:	Finance Coordinator
RESPONSIBLE OFFICER:	Alexandra Bell, Director Corporate Services
FILE NO:	FM.09.36
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Regulator - Responsible for the enforcement of statutory requirements
VOTING REQUIREMENT:	Simple Majority

OFFICER'S RECOMMENDATION

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119272

Moved: Cr B Robinson

Seconded: Cr T Chafer

That Council receives the List of Accounts Paid from the Municipal Fund for the period 1 – 31 July 2025 comprising:

Municipal fund payments (1 – 31 July)	\$6,913,532.62
Payroll (1 – 31 July)	\$565,524.66
Direct debits, June credit card, (1 – 15 July)	<u>\$37,244.40</u>
Total	\$7,516,301.68

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To present the list of accounts paid from the Municipal and Trust Funds in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND / PREVIOUS CONSIDERATIONS BY COUNCIL OR COMMITTEE

In accordance with Council's Delegations Register (adopted 27 February 2024), delegation to the CEO exists under Regulations 12 and 13 of the *Financial Management Regulations 1996* for payment authorisation from the Municipal and Trust Funds.

COMMENTS

A list of all payments from the Municipal and Trust Funds is prepared monthly, in accordance with statutory requirements. It includes the supplier's name, amount, date, and transaction description. The list is tabled at the next Ordinary Council Meeting and entered into the minutes. Purchasing card transactions by staff, as required under Regulation 13A, are included in the attached report.

STATUTORY IMPLICATIONS

Amendments to the *Local Government (Financial Management) Regulations 1996 (Regulation 13A)* now require the List of Accounts Paid to include payments by employees via purchasing cards. The attached report includes these payments.

[Local Government Act 1995 - Section 5.42 Delegation of some power and duties to CEO](#)

Local Government (Financial Management) Regulations 1996

[Regulation 5. CEO's duties as to financial management](#)

[Regulation 11. Payments, procedures for making etc.](#)

[Regulation 12. Payments from municipal fund or trust fund, restrictions on making.](#)

[Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties etc.](#)

[13A. Payments by employees via purchasing cards](#)

POLICY IMPLICATIONS

Shire of Wyndham East Kimberley Delegation Register 2023-2024 Sub-delegation 6 "Payments from the Municipal Fund and Trust Fund" applies subject to compliance with Council Policy *POL-2004 Purchasing*.

STRATEGIC IMPLICATIONS

This matter relates to the following sections of the *Strategic Community Plan 2023-2033*:

Goal 10: Community-driven Leadership - Leaders work with the community to develop and implement change in delivering positive outcomes

Strategy 10.4: Integrate all planning and resource management to drive continuous improvement and innovation

RISK IMPLICATIONS

Risk: Failure to manage the disbursement of funds to meet the needs of the Shires forward planning requirements, including the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan and Annual Budget.

Controls: Monthly Financial Report and List of Accounts Paid reported to Council on a monthly basis as required by Legislation and Regulations.

FINANCIAL IMPLICATIONS

All payments are in line with the 2025–26 Adopted Budget and any approved budget amendments. The report ensures Council has visibility over the financial transactions of the Shire.

Current and Future Asset Considerations

Nil

COMMUNITY ENGAGEMENT

No community engagement is required.

ATTACHMENTS

1. Attachment 1 - List of Accounts Paid July 25 [12.4.2.1 - 9 pages]

12.5. INFRASTRUCTURE

Nil

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

16. MATTERS BEHIND CLOSED DOORS

PROCEDURAL MOTION

Minute Number: 26/08/2025 - 119273

Moved: Cr D Menzel

Seconded: Cr C McNeil

That Council closes the meeting to the members of the public at 5:21pm to consider Matters Behind Closed Doors listed at item 10.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

The Gallery left the room, and live streaming was paused at 5:21pm

16.1. REQUEST FOR TENDER T04-24/25 - PROVISION OF SURVEY SERVICES

AUTHOR:	Procurement and Contracts Officer
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTERESTS:	Nil
VOTING REQUIREMENT:	Simple Majority
NATURE OF COUNCIL'S ROLE IN THE MATTER	Provider - provide physical infrastructure and essential services

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119274

Moved: Cr M Dear

Seconded: Cr B Robinson

That Council:

1. Accepts the Tender submitted by Kimberley Surveying Pty Ltd, ABN 34 654 362 053, for *Tender T04-24/25: Provision of Survey Services*, in accordance with the submitted schedule of rates and for a period of three (3) years, with 2 possible 12-month contract extension options.
2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.
3. Authorises the Chief Executive Officer to approve the two (2) possible successions of twelve (12) month extension terms, following the cessation of the initial contract term, providing Kimberley Surveying has demonstrated satisfactory contract performance.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To consider tenders received for T04-24/25 and make recommendations for award of tender.

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(2\) \(e\)](#)

16.2. AWARD OF T07-25/26 - EAST KIMBERLEY REGIONAL AIRPORT COMMERCIAL PRECINCT - STAGE 1

AUTHOR:	Executive Manager Strategy and Grants
RESPONSIBLE OFFICER:	Gary Wright – Manager
FILE NO:	TBA
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Advocator - advocate and support initiatives on behalf of the community Leader - plan and provide direction through policy and practices Partner - Collaboration with external stakeholders to deliver service and projects Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Absolute Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119275

Moved: Cr B Robinson

Seconded: Cr T Chafer

That Council:

1. Acceptance of Airport Consultancy Group - Construction Pty Ltd OF Suite 6/43 Commerce Dr, Robina, QLD, 4226, as the preferred proponent for RFT 07-25/26 East Kimberley Regional Airport Commercial Precinct - Stage 1;
2. Authorises the CEO to undertake negotiations with Airport Consultancy Group - Construction Pty Ltd to agree a scope of work and price that fits within the 2025/2026 allocated project budget; and
3. Subject to an agreed scope and price enter into a contract with Airport Consultancy Group - Construction Pty Ltd for RFT 07-25/26 East Kimberley Regional Airport Commercial Precinct - Stage 1.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To consider the tender received for the award of contract T07-25/26 Lain Jones Re-Alignment.

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(2\) \(e\)](#)

16.3. AWARD OF T07-24/25 - WYNDHAM COMMUNITY BOAT LAUNCHING FACILITY

AUTHOR:	Executive Manager Strategy and Grants
RESPONSIBLE OFFICER:	Nick Allen, Director Planning and Community Development
FILE NO:	TBA
DISCLOSURE OF INTERESTS:	Cr S Timms, Cr B Robinson & Cr J Gooding declared an impartiality interest as per item 3
COUNCIL'S ROLE IN THE MATTER:	Advocator - advocate and support initiatives on behalf of the community Leader - plan and provide direction through policy and practices Partner - Collaboration with external stakeholders to deliver service and projects Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Absolute Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119276

Moved: Cr B Robinson

Seconded: Cr T Chafer

That Council:

1. Accepts of SMC Marine WA PTY LTD OF 31 Sweny Drive, Australind WA 6233, as the preferred proponent for T07 – 24/25 - Wyndham Community Boat Launching Facility;
2. Authorises the CEO to undertake a Value Engineering Workshop with SMC Marine to agree a scope of work that includes an acceptable level of Local Content at a price that fits within the 2025/2026 allocated project;
3. Authorises the CEO to enter into a contract with SMC Marine for T07 – 24/25 Wyndham Community Boat Launching Facility Subject to an agreed scope, acceptable local content and price to perform the works; and
4. Where a contract cannot be executed with SMC Marine, authorises the CEO to commence contract negotiations and sign a contract with the second preferred tenderer Bridgewater Marine, ensuring that all appropriate financial due diligence is undertaken.

Carried: 7/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To consider the tenders received for the award of T07 - 24 25 Wyndham Community Boat Launching Facility.

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:
[Section 5.23. \(2\) \(e\)](#)

Cr J Gooding joined the meeting at 5:45pm via video conference

16.4. AWARD OF T02-25/26 - WATER LILY PLACE RESIDENTIAL ACCOMMODATION

AUTHOR:	Executive Manager Strategy and Grants
RESPONSIBLE OFFICER:	Nick Allen, Director Planning and Community Development
FILE NO:	TBA
DISCLOSURE OF INTERESTS:	Nil
COUNCIL'S ROLE IN THE MATTER:	Advocator - advocate and support initiatives on behalf of the community Leader - plan and provide direction through policy and practices Partner - Collaboration with external stakeholders to deliver service and projects Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT:	Absolute Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119277

Moved: Cr T Chafer

Seconded: Cr C McNeil

That Council:

1. Accept the tender for Separable Portions 2 (Modular Housing) submitted by WBS Modular Trading As Evoke Living Homes of 61 Old York Road, Northam WA 6401 ABN 90 162 230 177], for T02-25/26 Development of Residential Accommodation - Water Lily Place, in accordance with the tender documentation and for a price and scope of work to be agreed during contract negotiations based on the approved 2025/2026 budget;
2. Authorises the CEO to enter into a contract for Separable Portion 2 with WBS Modular Trading As Evoke Living Homes of 61 Old York Road, Northam WA 6401 ABN 90 162 230 177, for T02-25/26 Development of Residential Accommodation Water Lily Place in accordance with the tender documentation and for an agreed scope and price.
3. Declines all tenders received for Separable Portion 1 (site Preparation for Modular Unit arrival) and Officers investigate splitting Separable Portion 1 into individual packages of work for Local Sub-Contractors to meet the Local Content requirements of the Grant Agreement.

Carried: 8/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr J Gooding, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

To consider the tenders received for Award of T02 – 25/26 for the Development of Residential Accommodation – Water Lily Place.

To address the lack of affordable rental housing in Kununurra the Shire intends to develop housing on Lot 501 situated at the corner of Casuarina Way and Water Lily Place, Kununurra, WA 6743 (the Site).

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(2\) \(e\)](#)

16.5. CEO PERFORMANCE REVIEW 2025

AUTHOR:	Manager Human Resources and Safety
RESPONSIBLE OFFICER:	Vernon Lawrence, Chief Executive Officer
FILE NO:	PL.1673
DISCLOSURE OF INTERESTS:	CEO Vernon Lawrence declared a financial Interest as per item 3
COUNCIL'S ROLE IN THE MATTER:	Leader - plan and provide direction through policy and practices
VOTING REQUIREMENT:	Absolute Majority

CEO, Vernon Lawrence left the room for the duration of this item being considered

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119278

Moved: Cr D Menzel

Seconded: Cr T Chafer

That Council:

1. Notes the Salaries and Allowances Tribunal Determination of 4 April 2025 (effective 1 July 2025).
2. Notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% effective 1 July 2025.
3. Notes the outcomes of the Elected Member Performance Survey undertaken in August/September 2025 with the Chief Executive Officer being assessed at 'Exceeds Expectations' in this year's performance appraisal.
4. Adopt the modified performance criteria metrics for the 2025-2026 performance period outlined in Section 7.6 of this confidential report.
5. Approves a variation to the CEOs contract Total Remuneration Package as per Option 3 set out within this report at Section 6.5, ensuring any increase is reflected in the isolation allowance, and consider allowing the CEO to vary his contract as per Clause 5.1.3.
6. Reviews the contract to ensure compliance with the Act and Regulations, as amended, and authorise the Shire President to sign.
7. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in September 2026.
8. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.
9. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.

Carried: 8/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr J Gooding, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

The Shire of Wyndham East Kimberley is required to undertake an annual review of their CEO's performance against set KPI Schedule agreed between the parties at the previous review processes last year (it is noted that the schedule can be changed at any time if agreed). This performance review is for the 2024-2025 period.

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(2\) \(e\)](#)

16.6. BOAB HAULAGE

AUTHOR	Director Infrastructure and Strategic Projects
RESPONSIBLE OFFICER	Director Infrastructure and Strategic Projects
FILE NO	RD.08.1
DISCLOSURE OF INTERESTS	Cr D Menzel declared an impartiality interest as per item 3 Cr M Dear & Cr T Chafer declared an indirect financial interest as per item 3
COUNCIL'S ROLE IN THE MATTER	Funder - provide funds or other resources Provider - provide physical infrastructure and essential services
VOTING REQUIREMENT	Simple Majority

Cr M Dear & Cr T Chafer left the room for the duration of this item being considered

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119279

Moved: Cr B Robinson

Seconded: Cr C McNeil

That Council:

1. Approve conditional use of Concessional vehicles by Boab Metals for a one year period:
 - a) Moonamang Road from SLK 0 to the Northern Territory Border;
 - b) Weaber Plain Road from the intersection of Mills Road to the connection of Moonamang Road;
 - c) Mills Road, from the intersection with Weaber Plain Road, to the intersection with Ivanhoe Road; and
 - d) Ivanhoe Road, from the intersection with Mills Road to the intersection with Victoria Highway
2. Subject to conditions:
 - a) Applications are subject to Main Roads Western Australia Operating Conditions, *Restricted Access Vehicles Prime Mover, Trailer Combinations, Appendices 2, Low Volume Road Conditions*;
 - b) Route approval and conditions subject to Main Roads Western Australia
 - c) Contribution of \$16,946 toward maintenance of the approved route, prior to the start of haulage for the annual period.
 - d) Contribution of \$102,993 toward route upgrade of the approved route, prior to the start of haulage for the annual period.
 - e) Provide number plate numbers of prime movers and trailers used for concessional loading, a letter to be supplied by the Shire of Wyndham East Kimberley, to be carried in each vehicle for the duration of the approval period.
 - f) The Shire reserves the right to stop haulage on network at any time.

Carried: 6/0

For: Cr D Menzel, Cr D Hearty, Cr J Gooding, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

PURPOSE

Council to consider allowance for haulage operations for extraordinary use on the Shires Restricted Access Vehicle Network by Boab Metals Limited.

MATTER IS BEING CONSIDERED BEHIND CLOSED DOORS

This item is to be considered behind closed doors as per the *Local Government Act 1995*:

[Section 5.23. \(2\) \(e\)](#)

PROCEDURAL MOTION / COUNCIL DECISION

Minute Number: 26/08/2025 - 119280

Moved: Cr D Menzel

Seconded: Cr B Robinson

That Council reopens the meeting to the public at 6:16pm.

Carried: 8/0

For: Cr D Menzel, Cr T Chafer, Cr M Dear, Cr D Hearty, Cr J Gooding, Cr McNeil, Cr B Robinson, Cr S Timms

Against: Nil

Decisions made behind closed doors were read aloud for the gallery and those viewing via the livestream.

17. CLOSURE

Cr D Menzel declared the meeting closed at 6:30pm.