



Office Use Only
TRIM: _____
Grant No: _____
Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2019

You MUST discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications MUST be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.

DLGSC Contact: Krissie Dickman	Date: 16/2/2018	Office:
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Applicant's Details:

Organisation Name:	Nine Mile Aboriginal Corporation				
Postal Address:	Po Box 221				
Suburb:	Wyndham	State:	WA	Postcode:	6740
Street Address:	Great Northern Highway				
Suburb:	Wyndham	State:	WA	Postcode:	6740

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Rachel Lattimore	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input checked="" type="checkbox"/>
Position Held:	Community Development project Manager		
Business Phone:		Facsimile:	
Mobile Phone:	0428886949	Email:	rachel.lattimore@chl.org.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 61842568142
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGA's exempt
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #: 8238 *
Bank details:	Bank: Commonwealth	BSB: 066 530 A/c: 10395059

Local Government Authority Details:

LGA:	Kimberley		
Contact:	Krissie Dickman	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input checked="" type="checkbox"/>
Position Held:	Regional Manager Kimberley		
Business Phone:	08 9195 5750	Facsimile:	
Mobile Phone:	0419 140 369	Email:	krissie.dickman@dlgsc.wa.gov.au

PROJECT DETAILS

<p>Project Title (brief and specific): Nine Mile Half Court</p>	
<p>Project Description:</p> <p>Residents of Guda Guda use to live on the flat areas to the west of the current community, during the 1950's and 60's. The community was established in the late 1970's and has approximately 54 residents, and is located 10 kilometres south-east of Wyndham township. Nine Mile Aboriginal Community Inc, incorporated under the Commonwealth Incorporations and Associations act, was established in 2015 and represents community members needs and aspirations.</p> <p>2036 and Beyond: A Regional Investment Blueprint for the Kimberley (2015) states the Shire of Wyndham East Kimberley population in 2011 was 8,665, and is expected to be 21,200 in 2036, a 3.66% annual increase. With 44% of the population Aboriginal, and 24% of the population under 15 years improving health and wellbeing outcomes so they equal the rest of Western Australia is a priority. Two key priorities in the area of Health and Wellbeing are; preventative health, and social and cultural infrastructure to meet population requirements.</p> <p>Nine Mile Aboriginal Corporation are looking to establish a half basketball court and playground at Guda Guda in order to increase the health and wellbeing of community members especially youth. The half court will be used by approximately 13 youth and 36 adults in community, as well as for basketball competitions with other youth as part of the new Youth Program that is beginning in Wyndham in Late February 2018.</p> <p>Increasing community amenities will enhance the quality of life for people in Guda Guda and Wyndham, and encourage youth and adults to live more active lifestyles. As the Kimberley has the highest suicide rate, and the highest rate of alcohol and tobacco related deaths in Western Australia, creating opportunities for youth and adults to engage in physical activity is essential.</p> <p>By providing a half basketball court in community it will provide youth with healthy activities which will engage young people and their families, and provide opportunities for youth to connect and create open pathways for discussing issues.. Physical activity increases strength and stamina and encourages social development, all of which increase a sense of wellbeing.</p> <p>According to the 'Roadmap', June 2016, set out by the Western Australian Government, a commitment to 'Closing the Gap' has been made to address inequality in Aboriginal communities.</p> <p>Nine Mile aboriginal Corporation shares the commitment to reducing inequality and social disadvantage that is experienced by Aboriginal people caused by intergenerational trauma as a result of colonisation. Providing a half basketball court will reduce the social and health disadvantages experienced by community members by providing access to sport and recreational facilities within community.</p> <p>Nine Mile Aboriginal Corporation are seeking 50% of the funding for the half basketball court from the State Government and the other 50% from The Commonwealth Government, PM&C. The project is part of a larger project which will see the installation of a fenced children's playground next to the court which will encourage activity for the whole community. PM&C will contribute towards the playground project along with FRR, Lottery West and a contribution of \$1,000.00 from Nine Mile Aboriginal Corporation.</p>	
<p>How did you establish a need for your project?</p> <p>Community meetings and discussions with community members. Community members have identified this as their top priority and have wanted a half court for many years. In the Community Layout Plan completed by the Department of Planning in 2003 (p. 13), it states the community have identified a need for a basketball court and playground in community. Attached are meeting minutes which discuss the need for the playground and basketball over the past 18 months.</p>	
<p>What alternatives were considered and why were they rejected?</p> <p>Using courts in Wyndham was a discussion however, children going from community into town can experience bullying and negative influences such as alcohol and drugs, so parents are wanting the young people to be closer to home so parents can keep them safe. The lack of transport makes travel to Wyndham an issue and means there is less opportunity for youth to engage in activities in town. Having an accessible basketball court in community would alleviate this issue.</p>	
<p>Project location:</p>	<p>Guda Guda community</p>
<p>Land ownership:</p>	<p>Who owns the land on which your facility will be located? Balanggarra are the Native title holders and ALT lease the land to Guda Guda – please see attached Community Layout plan</p> <p>Lease Expiry (if applicable):</p>

Planning approvals	A proposal has been submitted to Balanggarra who need to support the developments at Guda Guda, as well as to the Aboriginal Lands Trust who need to sign the builders permit. The permit will be signed at the ALT board meeting in April. Once signed the permit will be submitted to the Shire of East Kimberly and Wyndham.	If no, provide the date it will be applied for: April 20 th 2018 a builders permit will be submitted.	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	_6_ / _2_ / _2018_	
Department of Aboriginal Affairs?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	_ / _ / _	
Department of Parks and Wildlife? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input type="checkbox"/>	_ / _ / _	
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input type="checkbox"/>	_ / _ / _	
Please list any other approvals that are required? Builders permit-once ALT signs it in April	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	_ / _ / _	
<p>How will your project increase physical activity? By providing a half basketball court in community it will provide youth easy access to physical activity which will increase strength and stamina in both youth and adults, and encourage social development, all of which increase a sense of wellbeing.</p> <p>Basketball Kimberley in partnership with Garnduwa will run some clinics in the dry season in community and youth activities are scheduled in Wyndham so the kids will be able to play games and practice at home in preparation for the competition.</p> <p>Youth Program Planning Forum in Wyndham – Thursday 28 February 2018 will set the strategic objectives and program and activities schedule for 2018/2019. Our community will be involved in this process.</p>			
<p>Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If so, who: The Wyndham Youth Program will be able to use the court.</p>			

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Guda Guda community members	90%	26 hours
Wyndham Youth Program	10%	4 hours

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2015/16	2016/17	2017/18	Whole community

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <http://www.DLGSC.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
Basketball WA – through Basketball Kimberley	
Have you discussed your project with your State Sporting Association?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Contact Name: Liz Muenchow	Date of contact: 17 February 2018

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	Start Feb - July 2018
Preparation of tender/quotes for the major works contract	1 July 2018
Issuing of tender for major works	1 August 2018
Signing of major works contract	30 August 2018
Site works commence	7 Sept 2018
Construction of project starts	14 Sept 2018
Project 50% complete	30 Sept 2018
Project Completed	14 Oct 2018
Project hand over and acquittal	30 Oct 2018

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral.

All works are scheduled to be completed before the start of the wet season. Time has been built in to allow for any lags however it is a small project that is pretty straight forward and there should be no issues at that time of year.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

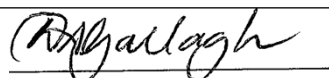
I certify that the information supplied is to the best of my knowledge, true and correct.

Desley Gallagher

Name:

Director Nine Mile Aboriginal Corporation

Position Held:



Signature:

16/2/2018

Date:

LODGEMENT OF YOUR APPLICATION

- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

<input type="checkbox"/>	Application form.
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on Department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made in November and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input checked="" type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
<i>ie Electrical Works</i>	25,000	27,500	<i>B & S Electrical</i>
Half court	36,072.63	40,080.70	Guymer Concreting incudes line painting
hoop	3,960.00	4,399.00	DC72E1 Goalrilla Hoop including delivery fee \$400.00
Donated materials (Please provide cost breakdown)			
Volunteer labour (Please provide cost breakdown)			
Sub Total			
Cost escalation			<i>Please explain amount used</i>
a) Total project expenditure		44,479.70	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government			LGA cash and in-kind		
Applicant cash	900.00	1,000	Organisation's cash	y	Nine Mile will contribute \$1000.00 to the overall project which includes a playground and fencing as well as the half basketball court
Volunteer labour		1,000.00	Cannot exceed applicant cash and LGA contribution combined		
Donated materials					
Other State Government funding					
Federal Government funding	32,249.70	35,833.00		N	PMC will pay 50% for the half court and the fencing for the playground
Other funding – to be listed-FRRR, Lottery West		40,377.50	Loans, sponsorship etc	N	
CSRFF requested	22,015.87	22,239.85	up to 1/3 project cost		
Development Bonus			Up to ½ project cost		
b) Total project funding					
<p>*Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?</p> <p>Would have to use cheaper trades and cheaper hoop</p>					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	
b) Total project funding	

c) Project variance*	
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***Balance between a) and b) should be \$0**

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority:
Name of Applicant:

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	
Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|--------------------------|
| A | Well planned and needed by municipality | <input type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

LGA comments (Required):

Signed

Position

Date

Applications for CSRFF funding must be submitted to your Department of Local Government, Sport and Cultural Industries office by **4pm on the last working day in March**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
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Leederville WA 6903
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Fax: (08) 9492 9711

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Facsimile (08) 9166 4999
Mobile 0427 357 774

WHEATBELT - NORTHAM

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WHEATBELT – NARROGIN

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MID-WEST

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