

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 28/07/15	Carl Askew	Mediterranean Fruit Fly Eradication Program	That Council consider entering into a Memorandum of Understanding with DAFWA and industry on the following basis: 1. DAFWA continues to fund and maintain the current medfly surveillance program. 2. SWEK will fund medfly eradication programs from its biosecurity reserve, with a maximum exposure being those funds available in the reserve in excess of \$200,000 i.e. currently approximately \$67,000. 3. If an eradication program reduces the reserve balance to below \$200,000, industry will make good the difference to restore the reserve to a balance of \$200,000 (mechanism yet to be determined). 4. The biosecurity reserve be maintained with a balance for now of a minimum \$200,000, to serve as a form of insurance against future pest or disease incursions. 5. A reference group to be established with members from SWEK, DAFWA and industry. The role of the group would be to recommend expenditure from the reserve and to formulate policy in the event of future pest crises. SWEK Council approval would still be required before the reserve could be accessed for response to threats other than medfly.	Letter sent to DAFWA advising of the decision and requesting advice on how to proceed with the eradication program, including indicative cost, and an invoice. Advice also given that SWEK will be in contact shortly to commence the consideration of entering into a MOU. The baiting program is complete and area freedom was reinstated for the area on 5th October. Industry has been notified. Invoice has been paid. In relation to the MOU, DAFWA have requested for an interim group to be formed to progress this - feedback from industry has been minimal. ORDCO are interested in assisting where possible and have volunteered to talk with growers to get some industry participation. Incident debrief was held 19 November 2015. Discussions have occurred in early September regarding the establishment of biosecurity reference group. Department of Agriculture currently liaising with stakeholders.	20-Feb-17	In Progress
OCM 22/11/16	Carl Askew	Additional flight options from East Kimberley Regional Airport	That Council: 1. Provide in principle support for a trial of an air service proposed by East Kimberley Marketing Group between Kununurra and Melbourne for forty (40) return services between May and October 2017 and authorise the CEO to enter into negotiations with the East Kimberley Marketing Group and their partners on the basis of the following: a. Consideration of a supporting financial package comprising: i. Waiver of Passenger Service Fees for screening and terminal usage. ii. Operational subsidy to maximum of \$200,000 (acknowledging an additional contribution from the local community of at least \$100,000). iii. Marketing campaign funded and professionally resourced to promote the commencement and for the duration of the trial service. b. Advise the East Kimberley Marketing Group that Landing Fees should be met for flights as they comprise a contribution towards the asset management and maintenance of the runway and other airside infrastructure. c. Further negotiate with East Kimberley Marketing Group regarding pricing structure, landing fees, marketing, key performance indicators, underwriting and "claw back" mechanism and Council's assistance with the proposed trial. 2. Refer the cost of the trial for consideration in both the Mid-Year Budget Review 2016-17 and Annual Budget 2017-18.	Potentially occurring in 2018. EKMG negotiating with Airline and partners	14-Dec-16	In progress
OCM 28/02/17	Director Infrastructure	Air Conditioning Plant Replacement - East Kimberley Regional Airport	1. That the Air Conditioning Plant Replacement at East Kimberley Regional Airport include the heavy equipment being installed in a low prominence ground level location close to the Terminal. 2. The Officer's report be redacted and added to the minutes without budget figures.	Air conditioning plant procurement proceeding Redacted report included in minutes of 17 February ordinary Council meeting. Due for completion in May 2018.	03-Mar-17	In progress
OCM 26/09/2017	Acting Director Community Development / Manager community Services	Community Lease - Ord River Sports Club	That Council authorise the Chief Executive Officer to offer a 21 year lease to the Ord River Sports Club for Lot 2313 Chestnut Avenue Kununurra as detailed in Attachment 1, subject to the following:- a. The Ord River Sports Club utilise the self supporting loan facility made available by the Shire to erect a new roof structure over the existing main roof. b. The approval of the Minister of Lands.	Lease documents executed and the self-supporting loan has now been signed off with funds deposited	26-Sep-17	In Progress
OCM 26/04/17	Louise Gee	Community Lease - Ord River Magpies	That Council authorise the Chief Executive Officer to offer a 10 year lease to the Ord River Magpies Football Club for Part Lot 504 on Plan 61898, Part Reserve 29799, 199 Coolibah Drive Kununurra, subject to the approval of the Minister of Lands.	Proposed to be reported to May 2018 OCM	10-Apr-17	In progress

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OCM 23/02/16	Louise Gee	Dual Naming - Barnett River Gorge	That Council resolve to undertake community consultation in relation to the proposal for dual naming or renaming of the Barnett River Gorge.	Community Consultation commenced 22 April 2016. Comment from neighbouring landowners/lessees also being sought.	01-Jul-17	In progress
OCM 26/04/16	Carl Askew	Intent to Review Local Laws	That Council undertake a review of all of its Local Laws in accordance with the <i>Local Government Act 1995</i> s.3.16 and give statewide and local public notice of its intent to undertake a review.	Advertising has taken place and review is under way.	26-May-16	In progress
OCM 5/10/2016	Carl Askew	Motion from Cr Perry 13.1 Review of System of Representation	Minute No: 5/10/16-11513  Commissioner resolved:  That the incoming Council, to be elected in October 2017, consider a review of its system of representation, exploring whether the current system of no wards in the Shire of Wyndham East Kimberley serves the best interests of their diverse communities.	Deferred until new Council in place	05-Oct-16	On Hold
Aug-12	Louise Gee	Matters arising from committees of council	That the Audit (Finance and Risk) Committee recommends to Council to require A501 to: 1. Either a. meet their outstanding rates debt on assessment A501 within 60 days; or b. enter into a suitable payment plan approved by the Chief Executive Officer; and 2. Formalise the lease of Lot 472 Great Northern Highway, Wyndham with the Shire within 90 Days	Correspondence provided to A501 and a payment plan has been entered into, with payments commenced. Draft Lease has been forwarded for the Club's review.	Ongoing	In progress
OCM 20/12/16	Director Infrastructure	Proposed closure of Jandami Lane	That Council approves: 1. The closure of a 3.2 km section of Jandami Lane as shown on Attachment 1 – Jandami Lane, section proposed for closure November 2016, in accordance with section 3.50 of the Local Government Act 1995, until the long term future of the lane is finalised, 2. A Shire application to the Department of Lands to relinquish the 3.2 km section of Jandami Lane road reserve, 3. The disposal of the road reserve, road and drainage assets on the 3.2 km section of Jandami Lane, as an exempt disposition in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of \$1.9M as at 31/10/2016. 4. The permanent closure of a 3.2 km section of Jandami Lane, in accordance with section 3.50 of the Local Government Act 1995, when necessary to facilitate the transfer of that part of the road reserve to another party, and 5. The removal from the Shire's asset register of the 3.2 km section of Jandami Lane, when that section of the lane is permanently closed.	Dept of Lands advised on 9 January 2017. Statutory public notice was published on 23 February 2017  Awaiting advice from Lands department.	09-Jan-17	In progress
OCM 25/08/15	Louise Gee	Proposed Gravel Reserves	That Council:  1. Requests the Chief Executive Officer to consult with the Darwulah Aboriginal Corporation to obtain written consent for the surrender of the proposed 'King River' gravel area from Lease I837493, and support the realignment of the dedicated road reserve to correspond with the physical location of the constructed King River Road.  2. Requests the Chief Executive Officer to advise the Department of Lands that the Shire of Wyndham East Kimberley:  a. agrees to proceed with a future act process to facilitate the creation of reserves for the purpose of gravel supply for road building purposes over the sites identified as 'Afghan Cemetery', 'Mount Albany' and 'Parry Creek', and proposed easement to provide legal access to the 'Afghan Cemetery'.  b. indemnifies the Minister for Lands against any costs arising from the future act process.  3. Requests the Chief Executive Officer to advise the Department of Lands that the Shire of Wyndham East Kimberley agrees to pay survey costs associated with:  a. the creation of 'Gravel' reserves over the four areas referred to as 'King River', 'Afghan Cemetery', Mt Albany and 'Parry Creek',  b. the creation of an easement to provide access to the area referred to as 'Afghan Cemetery'; and  c. the realignment of the dedicated road reserve to correspond with the physical location of the constructed King River Road.  d. that the estimated total survey costs be acknowledged as \$19,600.	Correspondence sent to DoL advising of Council resolution. Correspondence also sent to Darwulah Aboriginal Corporation in relation to the gravel source along King River Road and the proposed realignment of the dedicated road reserve. The Senior Planning Officer met with Darwulah representatives on 6 October 2015 to discuss the matter. The Senior Planning Officer and Director Infrastructure met again with representatives of the Darwulah Aboriginal Corporation on 18 March 2016. Darwulah Aboriginal Corporation have requested another meeting with the Senior Planning Officer and Shire President. Meeting to be arranged between representatives of Darwulah, the Shire and Department of Lands.	14-Oct-16	In progress

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 26/09/2017	A/Director Community Development	Provision of External Certification Service	That Council: 1. Supports the provision of a Certification Service for all Classes of buildings in addition to the legislated mandated provision of Certification of Uncertified Class 1 and Class 10 structures. 2. Pursuant to section 6.16 of the Local Government Act 1995 adopts the following fees in the 2017/2018 budget for the purpose of provision of a Certification Service	In Progress		In progress
OCM 29/03/16	Louise Gee	Request for extension of Development Approval - Lot 507 Chestnut Ave - 2	That Council: 3. Request the Chief Executive Officer to investigate alternate options for expansion of the Child Care facility on lot 506, Chestnut Drive; and 4. Request the Chief Executive Officer to investigate alternate options for the construction of a new Kununurra Neighbourhood House facility. 5. Request the Chief Executive Officer to bring the report on future expansion of child care facilities to Council at a future Briefing Session.	Request for extension of term being reported to Feb 2018 OCM.	19-Apr-17	In progress
OCM 20/12/16	Vernon Lawrence	Request for write off of penalty interest; waiver of penalty interest; and for a self supporting loan - rates debtor A501	That Council authorises the CEO to advise rates debtor A501 that: 1. The outstanding interest on rates and service charges will be written off on the condition: a. that the rates and services debt is fully paid by 30 June 2017 b. a lease with the Shire has been executed inclusive of a business plan by 30 June 2017 2. the Shire will consider an application for a rates concession for the 2017/18 if the above conditions are met	Letter sent to rate payer advising of Council decision on 15/02/2017. Followup phone made 23/03/2017 with no answer. Follow-up email sent 24/03/2017. Lease negotiation being undertaken. This debtor has been contacted by the Commissioner, CEO and Director Corporate Services to follow up on progress with settling the outstanding amounts. An amount of \$10k was paid prior to year end but the balance remains outstanding. The agreement has now lapsed and direction will be sought at the Audit Finance and Risk Meeting on 21 August 2017. Additional funds have been paid by the debtor since year end on both the rates outstanding and the sundry debts. The Administration has been in contact with the debtor in an attempt to get a commitment for a repayment schedule to present to Council.	24-Mar-17	In progress
OCM 28/06/16	Director Infrastructure	Roadwise	That Council; 1. Approve the installation of two (2) Headlights Save Lives signs on each of the following roads: • Kalumburu Road, • Parry Creek Road, and • Duncan Road. 2. Note that the cost of the sign boards will be met by the Roadwise program. 3. Note that the cost of the posts, hardware, installation and ongoing maintenance of the signs will be funded by the Shire from the appropriate maintenance accounts. 4. Elects not to install Roadwise Entry signage at this time.	The signs arrived in Kununurra on the 28/03/18. Installation to be completed prior to the financial year end.	29-Jun-16	In progress

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 25/08/15	Louise Gee	Transient Accommodation - Lot 411 Minjijirra Lane, Kununurra	That Council request the Chief Executive Officer to undertake further investigation as part of the Local Planning Scheme review, to consider the introduction of a new or amended use class to appropriately	Land Use definition for Rural Workers Accommodation included in draft Local Planning	15-Aug-16	In progress
OCM 22/11/16	Vernon Lawrence	Update on Request to Revest Rates Assessments A5594 and A5595 Back to the Crown	<p>That Council, with reference to Matters Behind Closed Doors Item 8.3 "Update on Request to Revest Rates Assessments A5594 and A5595 Back to the Crown":</p> <p>1. Authorise the CEO, or their delegate, to request lawyers acting for the Shire to conduct negotiations with the ratepayer on the following basis:</p> <p>a. That the ratepayer will fund the cost of any works required by the Department of Environment Regulation for the investigation and any remediation required to their property;</p> <p>b. Recognising that the Shire will be required to undertake investigations and potential remediation of Parcel 69070 Pearse Street road reserve (Pin # 11413027) and offer the ratepayer an arrangement whereby the consultants costs could be shared;</p> <p>c. That the Shire will execute the Deed of Settlement and Transfer of Land only upon the ratepayer undertaking the investigations and remediating, or funding the investigations and remediation of their land, to the satisfaction of the Department of Environment Regulation.</p> <p>2. Authorise expenditure in advance for an additional purpose in the 2016/17 budget of \$20,000, being to initiate the investigations and possible remediation process for Parcel 69070 Pearse Street road reserve (Pin # 11413027) and source these funds from savings (or additional revenue) identified in the 2016/17 Mid-Year Budget Review.</p>	Debt Collection agency has sent letter to owners lawyers 20 April 2017. An expression of interest has been received to acquire one of the properties. The enquirer has been advised that the current process needs to be completed before the Shire can consider any other actions. The process is proceeding and there nothing further to report. Two extensions have been sought and granted and the matter is proceeding albeit slowly.	23-Mar-17	In progress

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 22/11/16	Vernon Lawrence	Update on the Recovery of Outstanding Rates - Assessments A2574, A2569 and A411	That Council, with reference to Matters Behind Closed Doors Item 8.2 "Update on the Recovery of Outstanding Rates - Assessments A2574, A2569 and A411", notes:  1. The further investigations and actions undertaken regarding options for the recovery of outstanding rates for Assessments A2574, A2569, and A411 in accordance with relevant legislation; and  2. That a further updated report will be included in the next Audit (Finance and Risk) Committee Agenda.	This matter was considered at the Audit (Finance and Risk) Committee on 22 May 2017 and will be followed up again at the 21 August 2017 meeting. The matter has been considered at the August meeting and actions detailed in the report. Shire Officers continue to follow up on these outstanding amounts.	27-Feb-17	In progress
OCM 28/11/2017	CEO Carl Askew	Additional Flight Options from East Kimberley Regional Airport	That Council reaffirm its decision of 22 November 2016 and specifically:  1. Provide support for a trial of an air service proposed by the East Kimberley Marketing Group between Kununurra and Melbourne for forty (40) return services between May and October 2018 and authorise the CEO to enter into negotiations with the East Kimberley Marketing Group and their partners on the following basis: a. Consideration of a supporting financial package comprising: i. Waiver of Passenger Service Fees for screening, Terminal Passenger Handling Fees and Landing Fees to a maximum value of \$153,000, conditional upon the flights arriving and departing between 10:00 am and 4:00 pm (WA time) when the airport staff are onsite and available. ii. Operational subsidy to maximum of \$200,000 (acknowledging an additional contribution from the State Government and/or local community of at least \$200,000). b. Further negotiate with the East Kimberley Marketing Group and the Airline regarding the type of aircraft, flight schedules and the implications for connections with Melbourne Airport and services required of EKRA, confirmation of the opportunity for, booking arrangements and seamless ticketing or connectivity to secondary destinations, confirmation of details related to fare structures and ticketing costs, key performance indicators.  2. Condition its support and contribution to the trial upon the development and execution of a professional marketing campaign properly funded and resourced by the State Government to promote the commencement and for the duration of the trial service;  3. Refers the cost of the trial for consideration in both the Mid-Year Budget Review 2017-18 and Annual Budget 2018-19; and  4. Refers the replacement of Landing Fees to the Airport Reserve from Municipal funds for consideration in both the Mid-Year Budget Review 2017-18 and Annual Budget 2018-19.	Part 1: Resolution to be put in a formal letter to EKMG Part 2: Action the details of the resolution. Potentially occurring in 2018. EKMG negotiating with Airline and partners.	01-Mar-18	Ongoing
OCM 19/10/2017	Director Community Development	Warringari Radio in White Gum Park	That Council 1. Note Waringarri Media Aboriginal Corporation's proposed Music in Whitegum Park Solar Sound Pole project 2. Authorise the CEO to advertise the proposal for community comment for a period of 28 days.	Community Consultation completed. Alternative sites being investigated	20-Nov-17	In Progress
Feb-18	Director Infrastructure	Annual Meeting of Electors	That Council support that the Shire: 1. Stops utilising a generic WA Infringement Form which does not contain Shire specific information; and 2. Replaces the Infringement Form with a Shire Infringement Form containing Shire specific information as referred to in the Electors Motion 3 including an appeals review section	Forms currently at the printers, due for completion at the end of April 2018.	30-Apr-18	In Progress
Feb-18	Director Infrastructure	Annual Meeting of Electors	That Council request the Chief Executive Officer to further investigate new technology as an additional and improved way of communicating road closures to the public and report back to Council at the 27 March 2018 Ordinary Council Meeting.	SMS technology approved by Council, IT looking at implementation.	01-May-18	In Progress

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Feb-18	Director Planning and Community Development	Disability Access and Inclusion Plan	<p>That Council approves:</p> <ol style="list-style-type: none"> <li>1. The draft Disability Access and Inclusion Plan for the purpose of advertising for public comment.</li> <li>2. A 28 day period to receive public comment.</li> <li>3. Consultation with relevant stakeholders, including disability service providers and with the Shire's Disability Access and Inclusion Committee.</li> </ol>	Draft Plan released for comment until 11 April 2018. Some stakeholder meetings held.	08-Mar-18	In Progress

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
Mar-18	Carl Askew, Chief Executive Officer	Development of Ord Biosecurity Group	That Council 1. Acknowledges the proposal from Ord Land and Water Inc. to update the Biosecurity Plan for the Ord Irrigation Area. 2. Supports in principle the proposal, subject to the involvement of relevant industry representatives, State Government agencies, and cross-border integration with the Northern Territory Regional Biosecurity Emergency Response Plan currently being developed by the NT Government. 3. Refers the request for consideration in the 2018/19 Budget an allocation of up to \$15,000 to assist in the update of the Biosecurity Plan for the Ord Irrigation Area, with a preference that Ord Land and Water obtains matching funding from State Government agencies and other sources if possible. 4. Supports Ord Land and Water as the coordinator for the development and implementation of the updated Biosecurity Plan, in partnership with industry representatives and State Government. 5. Considers through the budget process the request for a small percentage (7.5%) of the rates raised from Rural Ag 1 and Rural Ag 2 properties for the ongoing management and delivery of the operational plan developed for the Ord, subject to the involvement of relevant industry representatives and State Government agencies, and with the intention of supporting Ord Land and Water to secure matching State funding. 6. Retains the current Biosecurity Reserve for any emergency plant, pest or disease response as required and approved by Council.	Advice delivered to the Ord Land and Water Inc	13-Apr-18	In progress
Mar-18	Director Infrastructure	Road Dedication - Moonamang Road Extension	That Council: 1. Supports the dedication of Lot 604 on Deposited Plan 410818 as road, being the extension of Moonamang Road to the Western Australia and Northern Territory border, pursuant to Section 56 of the Land Administration Act 1997. 2. in accordance with Section 56(4) of the Land Administration Act 1997, indemnifies the Minister for Lands against any claim for compensation in an amount equal to the amount of costs and expenses reasonably incurred, excluding costs associated with survey, in considering and granting the dedication.	Letter issued supporting the extension of Moonamang Road.	01-May-18	In Progress
Mar-18	Simon Hawes, Senior Ranger Emergency Services Coordinator	Appointment of the Bush Fire Control Officer for the Shire of Wyndham East Kimberley	That Council 1. Remove Robert Dario as an authorised Fire Control Officer with the Shire of Wyndham East Kimberley. 2. In accordance with section 38(1) of the Bush Fires Act 1954 appoints Carly Watson, Ranger, as a Fire Control Officer as of 27 March 2018. 3. In accordance with section 38(2)(a) of the Bush Fires Act 1954, give notice of the appointment made in part two of this resolution in a newspaper circulating in the local district.			
Mar-18	Director Infrastructure	Road Condition Report Updates - SMS Alerts	That Council support the introduction of a system of SMS Alerts to assist the Shire in alerting community members who register to use the service about matters such as road opening/closures, as an additional support to the existing arrangements and use of physical signage, the Road Conditions page of the Shire's website and posting to the Shire Facebook page.	SMS technology approved by Council, IT looking at implementation.	01-May-18	In Progress
Mar-18	Director Infrastructure	LEASE OF AIRPORT LAND FOR TEMPORARY AVIATION ACTIVITY	That Council, subject to no significant matters of concern with the Lease being raised by Councillors or Officers to the CEO, Wednesday 28 March 2018; 1. Endorses the report on the proposed lease of airport land; 2. Gives local public notice of the proposed disposition of the land by lease in accordance with s3.58 of Local Government Act; and 3. On the basis of no public objection being received to the proposed disposition of the land, delegates to the Chief Executive Officer authority to determine the Lease.	Advertising closes on the 19/04/18	01-May-18	In progress