

COUNCIL ACTION ITEMS

| Meeting | Responsible Officer | Item | Resolution | Progress Comment | Date Actioned | Completed | Minute Number |
|--------------|--|--|---|---|---------------|-------------|---------------------|
| OCM 27/08/19 | Carl Askew, Chief Executive Officer | 12.2.3. Council Delegations Register 2019/20 | That Council make an amendment to Condition (a) Limited to individual Debts not exceeding \$1000 in Policy DA-11 Waive, Grant Concessions or Write off Debts and increase the value to \$2,000. | Revised Delegations Register going to the September Ordinary Council Meeting. | 16-Sep-19 | In progress | 27/08/2019 - 118074 |
| OCM 27/08/19 | Nick Kearns, Director Planning and Community Development | 12.3.1. Lease of Reserve 50120 - Ewin Early Learning Centre | That Council: 1. Offers the Ewin Early Learning Centre a three year lease, with a two year option, on a commercial lease basis, over Reserve 50120, Lot 506 on Deposited Plan 61898, Chestnut Avenue Kununurra, effective from 1 July 2019, subject to: a. The commencing rent being as per the previous annual rent with rent review applied, and b. The consent of the Minister for Lands. 2. Delegates to the Chief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with the Ewin Early Learning Centre Lease. | Preparation of lease commenced | 29-Aug-19 | In progress | 27/08/2019 - 118076 |
| OCM 27/08/19 | Nick Kearns, Director Planning and Community Development | 12.3.2. Lot 509 Commercial Boat Facility | That Council: 1. Obtains a current market valuation for Lot 509 of the Commercial Boating Facility in Kununurra with a view to leasing for a term of 10 years. 2. Advertises for Expressions of Interest for a suitable business or community group to lease Lot 509 of the Commercial Boating Facility, Kununurra for a term of 10 years. | Request for valuation of land currently under preparation to be placed on vendor panel. Preparation of advertisement for expressions of interest is in progress | 29-Aug-19 | In progress | 27/08/2019 - 118077 |
| OCM 27/08/19 | Nick Kearns, Director Planning and Community Development | 12.3.5. Kununurra PCYC | That Council delegates to the Chief Executive Officer the responsibility of negotiating and finalising lease arrangements and initiating works for the purpose of assisting with the establishment of a PCYC and for offices for the WA Police at the former Shire administrative building in Kununurra, subject to: 1. Any refurbishment works being externally funded. 2. Agreement on design and scope of works. 3. A peppercorn community lease being entered into within a lease term of 5 years (3 plus 2) and subject to future redevelopment of the building. | Assessments completed of existing building condition and audit of asbestos being conducted. Architect engaged to liaise between parties. This work will precede preparation of any lease agreements | 28-Aug-19 | In progress | 27/08/2019 - 118080 |
| OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.1. Funeral Directors Licence - Affordable Funerals | That Council approves the issuing of an annual Funeral Director's licence to Affordable Funerals Katherine for a period of one year from 1 July 2019 to 30 June 2020 in accordance with the Cemeteries Act 1986. | Completed. | 01-Sep-19 | Completed | 27/08/2019 - 118084 |
| OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.2. East Kimberley Regional Airport RPT Apron Lighting Upgrade | That Council: 1. Accept Department of Transport Grant Funding for EKRA Apron lighting upgrades. 2. Approve withdrawing \$120,000.00 from the Airport Reserve to facilitate the project delivery. | Completed. | 16-Sep-19 | Completed | 27/08/2019 - 118085 |
| OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.3. Wyndham Boat Launching Facility Update | That Council: 1. Endorse Shire Officers to proceed with the process to plan for the replacement of the floating pontoon jetty and boat ramp facilities at the existing Wyndham location. 2. Endorse continued future applications to the Recreational Boating Facility Scheme in subsequent financial years with co-contributions from the Shire to progressively redevelop the Wyndham Boat Launching Facilities. | Endorsed by Council, Officers progressing funding applications. | 16-Sep-19 | In progress | 27/08/2019 - 118086 |
| OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.4. Landfill Management | That Council: 1. Approves the following option for Wyndham Landfill: Option 1a - New landfill on the existing site in Wyndham (by diverting the surface water running through the existing site) 2. Authorises Shire Officers to action the preferred option. | Endorsed by Council, Officers progressing item 2. | 16-Sep-19 | In progress | 27/08/2019 - 118087 |
| OCM 27/08/19 | Carl Askew, Chief Executive Officer | 16.1. CEO PERFORMANCE REVIEW 2019 | That Council: 1. NOTES that a review of the Chief Executive Officer's performance has been undertaken. 2. ENDORSES the finding that Mr. Askew's performance has met performance requirements as the CEO of the Shire of Wyndham East Kimberley. 3. ENDORSES the key result areas and actions for 2019/20 (KPIs within Attachment 1 to be published with the minutes) 4. SCHEDULES the next appraisal to be completed by 31 July 2020. 5. NOTES that Mr. Askew has elected not to seek an increase in his Total Reward Package. 6. VARIES the following terms of the contract of employment, effective from 1 May 2019: Annual Leave The Chief Executive Officer is entitled to seven (7) weeks' paid annual leave each year to be taken during agreed periods. The Council may also direct the Chief Executive Officer to take annual leave if they have accrued over thirty (30) days' entitlement. 7. NOTES that discussions between Mr. Askew and Council in relation to a further contract will commence in May 2020 in accordance with the terms of the contract between the parties. | Completed. Next appraisal scheduled for 31 July 2020. | 06-Sep-19 | Completed | 27/08/2019 - 118094 |