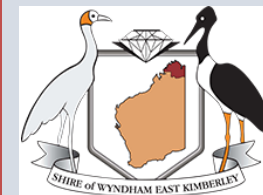


Corporate Business Plan 2016/17 - 2019/20

Progress Report - December 2016



Introduction

The Chief Executive Officer presents to the Council each quarter an update on the Shires's Corporate Business Plan 2016/17 - 2019/20. The purpose of the quarterly report is to:

- Provide a status update on the key actions undertaken by the Shire for each year of the Corporate Business Plan;
- Demonstrate how the Shire, through the Corporate Business Plan is meeting the Shire's Strategic Community Plan;
- Be the basis for the annual review of the Corporate Business Plan that is required by the Integrated Planning and Reporting Guidelines.

How to Read The Report

Corporate Business Plan Actions are linked to the Strategic Community Plan's Goal, Objectives and Strategies

Goal	The Strategic Community Plan identified three focus areas. These are the Goals and create the main headings for each section of the Corporate Business Plan
Objective	The Objectives outlined in the Strategic Community Plan are the associated outcomes for the community, creating the main sub-headings of the Corporate Business Plan
Strategy	Strategy text is the strategies identified to meet the objectives and all tasks are linked to these strategies

ID	Action Title	Responsible Directorate	Status	Progress	Quarter Update	Complete by 30th June
ID No.	Title of the Action	Each action is assigned to a directorate to implement	A measure of the amount of the task that has been completed as a percentage	A summary of the action status, 'Not Started' no activity has occurred, 'In Progress' work has started on the action, 'Complete' the task has been completed	Action Update for the Quarter by Responsible Officers	Will the 2016/17 milestones set for action be complete within the current financial year

Corporate Business Plan Progress Report

Corporate Business Plan

The Corporate Business Plan is the Shire of Wyndham East Kimberley's 4-year service and project delivery program. It is aligned to the strategic direction and priorities set within the 10-year Strategic Community Plan 2012–2022.

The purpose of the Plan is to demonstrate the operational capacity of the Shire to achieve its aspirational outcomes and objectives over the medium-term. All operational planning and reporting is driven by the Corporate Business Plan, which is reviewed annually to ensure priorities are achievable and effectively timed.

Quarterly progress against services and programs is reported against the Strategic Community Plan's three goals of:

Civic Leadership	Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability
Physical & Social Infrastructure	Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure
Lifestyle & Environment	Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities.

Integrated Planning and Reporting

Integrated planning and reporting is an organisational framework used to identify our priorities that drive the Shire's operations. The framework consists of number of strategic plans for identifying and prioritising local issues.

The strategic plans set the goals and direction for the Shire's future activities. It integrates asset, service and financial plans so that the Shires resource capabilities match our community's needs. The most important of these is the Shire's Strategic Community Plan.

The Framework also helps ensure Council's decisions consider the long-term future and take the community's aspirations into account to deliver the best results possible with the resources available.

The below provides a visual overview of the intergrated Planning and Reporting Framework:



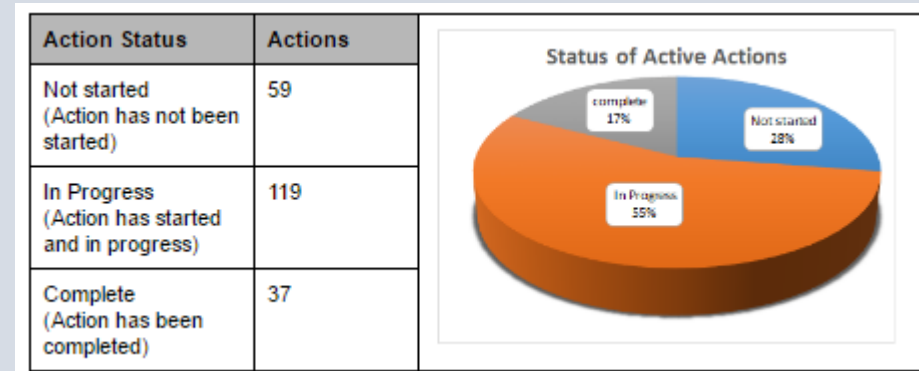
Corporate Business Plan Progress Report

Summary

Corporate Business Plan 2016/17 - 2019/20 summary update by Strategic Community Plan Goals

Strategy	Actions	% complete
Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability	59	32%
Goal 2: Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure	95	39%
Goal 3: Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities	62	50%

Overview of the status of the active action items within the Shire's Corporate Business Plan:



Actions within the attached report at risk of not being completed by the end of the financial year 2016/17 (30 June 2017), are highlighted in the end column "Action complete by 30th June." There are 49 items that are at risk of not being completed by the 30th of June. A number of issues have affected these actions including; prioritisation of resources, Staff resources due to vacancies, impact of weather, grant funding applications not successful or external funding to-date has not been secured.

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability

Objective 1.1: Strong community engagement

Strategy 1.1.1: Investigate & implement options to encourage and integrate community input in Council planning, policies and decisions making

No. Actions 1 Strategy % Complete 10%

1	Action 1.1.1.1 Undertake community satisfaction survey	Community Development	In Progress	10%	Community satisfaction survey has been brought forward into the 16/17 FY to assist with developing the Strategic Community Plan and Corporate Business Plan	Yes
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Objective 1.1: Strong community engagement

Strategy 1.1.2: Improve planning processes to ensure broader engagement and identification of relevant issues from all parties

No. Actions 6 Strategy % Complete 29%

53	Action 1.1.2.1 Review the Integrated Strategic Planning and Reporting Framework	Community Development	In Progress	10%	The review of the Integrated Strategic Planning and Reporting Framework during 2017 will include the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan	
55	A1.1.2.1.2 Full review Strategic Community Plan(every 4 years)	Community Development	In Progress	10%	A 4 year review of the Strategic Community Plan is planned for 2017 (completion September 2017), Community Survey and profiles will be completed as informing documents. Community engagement process to be finalised	No
56	A1.1.2.1.3 Annual review of Corporate Business Plan	Community Development	In Progress	30%	Annual review of Corporate Business Plan planned for Q3, developing formal process for prioritising actions.	Yes
57	Action 1.1.2.2 Ensure effective communication with the community	Office of the Chief Executive	In Progress	35%		
60	A1.1.2.2.3 Investigate and implement options for the community to be more engaged	Community Development	In Progress	20%	Investigating on-line engagement software as options for the community to be more engaged	Yes
61	A1.1.2.2.4 Promote good news stories	Office of the Chief Executive	In Progress	70%	Staff are now sharing good news stories (from external sources) about our Shire to the FB Page & the web & sharing our stories to the Community pages.	Yes

Objective 1.2: Alignment of regional and local priorities with other agencies and community groups

Strategy 1.2.1: Work collaboratively with agencies for forward planning to expand opportunities and reduce wastage and duplication

No. Actions 1 Strategy % Complete 50%

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
69	Action 1.2.1.1 Liaise with government departments and other stakeholders on key community issues	Community Development	In Progress	50%	Participating at the East Kimberley District Leadership Group meetings and Wyndham Interagency Network meetings. Establishment and attendance at the Shire's Stakeholder Advisory Group.	Yes

Objective 1.2: Alignment of regional and local priorities with other agencies and community groups

Strategy 1.2.2: Work collaboratively with the other Kimberley Shires to create and manage regionally beneficial projects

No. Actions 6 **Strategy % Complete** 71%

62	Action 1.2.2.1 Implement Kimberley Strategic Plan and Kimberley Regional Business Plan - Waste - ICT	Office of the Chief Executive	In Progress	50%	Kimberley Strategic Plan adopted during January 2017 Council Meeting	Yes
67	A1.2.2.1.1 Kimberley Zone / RCG Youth Strategy	Community Development	In Progress	75%	Aligning SWEK Youth strategy with the Kimberley Zone strategy	Yes
70	A1.2.2.1.2 Kimberley Zone / RCG Volunteering Strategy	Community Development	Not Started	0%	On hold until the Department of Local Government and Communities release the State Volunteering Strategy.	Yes
72	A1.2.2.1.4 Kimberley Zone / RCG records management initiative	Corporate Services	Completed	100%	Rebecca Herbert, Project Manager for the Kimberley Regional Group, has notified the Shire that this action has been completed. Records are now in Sharepoint and when the secretariat changes the information will be transferable.	
73	A1.2.2.1.5 Kimberley Zone / RCG business systems improvement initiative	Corporate Services	Completed	100%	Rebecca Herbert, Project Manager for the Kimberley Regional Group, has notified the Shire that this action has been completed and a Business Improvement Report was produced for the Zone members.	
482	A1.2.2.1.6 Kimberley Zone Contribution	Office of the Chief Executive	Completed	100%	Funding provided to Kimberley Zone and actively involved in zone meetings	Yes

Objective 1.2: Alignment of regional and local priorities with other agencies and community groups

Strategy 1.2.3: Promote the colocation of community facilities and sharing of resources among community groups

No. Actions 1 **Strategy % Complete** 0%

75	A1.2.3.1.1 Develop a community facility strategy	Community Development	Not Started	0%	Due to prioritisation of resources this action will not be completed in 2016/17 and will need to be incorporated in the 2017/18 draft Corporate Business Plan.	No
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Objective 1.3: Advocacy of East Kimberley issues and opportunities at regional, state and national levels

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
Strategy 1.3.1: Actively provide input to decision making at the Regional, State and Federal levels on behalf of the community						
No. Actions		2	Strategy % Complete		50%	
83	Action 1.3.1.2 Advocate key local issues and priorities to Government representatives as contained in Strategic Plans including	Office of the Chief Executive	In Progress	50%	Shire advocating for key local issues through regular meetings with the Kimberley Development Commission	Yes
92	Action 1.3.1.1 Seek Councillor representation on boards and organisations	Office of the Chief Executive	In Progress	50%	All meetings held attended by a rep from SWEK or council/commissioner	Yes
Objective 1.3: Advocacy of East Kimberley issues and opportunities at regional, state and national levels						
Strategy 1.3.2: Actively participate in the review and implementation of municipal services to remote and Aboriginal communities						
No. Actions		1	Strategy % Complete		50%	
84	Action 1.3.2.1 Liaise with State and Federal government agencies regarding service delivery in Aboriginal communities	Office of the Chief Executive	In Progress	50%	Meetings with State and Federal government agencies held as required	Yes
Objective 1.4: Business innovation, efficiency and improved services						
Strategy 1.4.1: Ensure legislative compliance and follow best practice principles in planning and service delivery						
No. Actions		14	Strategy % Complete		47%	
140	Action 1.4.1.1 Ensure compliance with the Local Government Act 1995 and Regulations	Community Development	In Progress	40%	To ensure compliance with the Local Government Act 1995 and Regulations relating to the Integrated Planning and Reporting (IPR) Framework an IPR Project Steering Group has been established.	No
142	Action 1.4.1.2 Manage records to ensure compliance with legislation and the needs of the organisation	Corporate Services	In Progress	50%	Management of records is ongoing. A change in records staffing is currently being finalised that may impact Shire Record keeping.	No
143	A1.4.1.2.1 Undertake a review of the Record Keeping plan	Corporate Services	In Progress	20%	In Progress, also looking at ways we can extend the compact, as the Shire is at capacity for storing permanent records	No
144	A1.4.1.2.2 Develop General Disposal Authority for the Shire	Corporate Services	In Progress	80%	Currently using General Disposal Authority for Local Government Records (GDALG-RD2010046)	No
145	A1.4.1.2.3 Undertake back scanning of paper records	Corporate Services	In Progress	10%	Commenced re-shuffle and reorganisation of Airport storage, selected & set aside records for sentencing, In process of collecting quotes for best backscanning method.	No

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
146	A1.4.1.2.4 Undertake a review of vital records	Corporate Services	In Progress	5%	To tie in with full digitisation plan	No
149	Action 1.4.1.3 Provide financial functions that comply with legislative requirements	Corporate Services	In Progress	50%	This is part of Corporate Services normal functions.	Yes
150	A1.4.1.3.1 Implement improvements to enhance compliance and effectiveness in contracting and procurement	Corporate Services	Completed	100%	Templates for Tenders, RFQ's and Contracts developed and inuse	Yes
151	A1.4.1.3.2 Implement online centralised procurement portal for quoting and tendering	Corporate Services	Completed	100%	Online centralised procurement portal for quoting and tendering established using Vendor panel	Yes
159	Action 1.4.1.4 Review Local Laws	Office of the Chief Executive	In Progress	15%	It is expected that 5 Local Laws will be reviewed and completed by the end of the financial year with 5 then outstanding to be completed 17/18.	No
163	Action 1.4.1.5 Implement recommendations from the Regulation 17 Review	Office of the Chief Executive	In Progress	48%	A schedule for Regulation 17 Review recommendations has been drawn up and actioning of outstanding items has commenced. This project will run into 17/18.	No
164	A1.4.1.5.1 Undertake Biennial review in accordance with Regulation 17 provisions	Office of the Chief Executive	Completed	100%	The biennial Review as required by Regulation 17 took place in November 2016 as scheduled.	Yes
165	A1.4.1.5.2 Develop and maintain quarterly Reg 17 status report for Audit (Finance and Risk) Committee	Office of the Chief Executive	In Progress	25%	The Schedule has been created and distributed to Directors. This activity will be ongoing until all items are completed.	No
166	A1.4.1.5.3 Develop and implement a Risk Management Framework	Office of the Chief Executive	In Progress	20%	The first draft of a Risk Management Policy has been present to the Exec Team for review. Second draft expected March 2017, to Council April 2017.	Yes

Objective 1.4: Business innovation, efficiency and improved services

Strategy 1.4.2: Improve the efficiency and productivity of Shire services

No. Actions 5 **Strategy % Complete** 33%

483	A1.4.1.5.4 Undertake Kununurra Leisure Centre Service Review	Community Development	In Progress	80%	Report detailing the review of Kununurra Leisure Centre to be reported to Council.	Yes
485	A1.4.1.5.5 Undertake Wyndham Swimming Pool Service Review	Community Development	In Progress	80%	Wyndham Swimming Pool review to be reported to Council.	Yes
486	A1.4.1.5.6 Undertake Wyndham Youth Service Review	Community Development	Not Started	0%	Staff resources have delayed the commencement of this action.	No

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
487	Action 1.4.2.1 Conduct service reviews	Office of the Chief Executive	Not Started	0%		
505	Action 1.4.2.2 Develop Operational and Service Delivery Plans	Office of the Chief Executive	In Progress	5%	Area Plans to be developed by departments to inform IPR Framework	No

Objective 1.4: Business innovation, efficiency and improved services

Strategy 1.4.3: Maintain Council's long term financial viability

No. Actions 6 **Strategy % Complete** 8%

167	Action 1.4.3.1 Review Long Term Financial Plan	Corporate Services	In Progress	10%	Review of Long Term Financial Plan a department priority	Yes
168	A1.4.3.1.1 Undertake competitive neutrality reviews: - Airport - Landfill	Corporate Services	In Progress	20%	Contract awarded and to be completed by May 2017	Yes
169	A1.4.3.1.2 Develop and maintain a LTFP for the Airport	Corporate Services	Not Started	0%	The Airport Long Term Financial Plan will only be completed after the Corporate Long Term Financial Plan is finished.	No
170	A1.4.3.1.3 Develop and maintain a LTFP for the Landfill	Corporate Services	Not Started	0%	The Landfill Long Term Financial Plan will only be completed after the Corporate Long Term Financial Plan is finished.	No
171	A1.4.3.1.4 Develop fee model structure for the Airport	Corporate Services	Not Started	0%	This will be a product of the Competitive Neutrality Review and will commence in the 2017/18 financial year.	No
172	Action 1.4.3.2 Develop Asset Management Plan and enhance condition assessments for all assets.	Infrastructure	In Progress	20%	Manager Assets commenced work. Information being collated.	Yes

Objective 1.4: Business innovation, efficiency and improved services

Strategy 1.4.4: Deliver cost effective and efficient corporate services

No. Actions 13 **Strategy % Complete** 25%

175	Action 1.4.4.1 Enhance customer services	Corporate Services	In Progress	50%		Yes
176	A1.4.4.1.1 Develop and implement customer services charter	Corporate Services	Not Started	0%	A Customer Service Charter will be developed by the end of the 2016/17 year.	Yes
177	A1.4.4.1.2 Develop Council Chambers Audio capabilities for recording of meetings	Corporate Services	In Progress	10%	Project scoping and planning underway with CEO. Cost may be greater than that budgeted for satisfactory solution Budget increase from \$35,000 to \$80,000	No

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
179	A1.4.4.1.4 Implement public access portal for information access	Corporate Services	In Progress	30%	Staff resources have delayed the commencement of this action.	Yes
180	A1.4.4.1.5 Implement public access portal for service enquiry and payments	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action. (Budget Carry over \$20,600K)	No
184	Action 1.4.4.2 Provide governance administration and support to Elected Members	Office of the Chief Executive	Completed	100%	All elected members were provided governance administration support while on Council.	Yes
185	A1.4.4.2.1 Support and encourage Councillor professional development	Office of the Chief Executive	Completed	100%	All elected members were encouraged to attend WALGA training via electronic delivery (WALGA) while on Council.	Yes
187	Action 1.4.4.3 Develop and implement an Information and Communication Technology (ICT) Strategy	Corporate Services	In Progress	3%	Staff resources have delayed the commencement of this action.	No
188	A1.4.4.3.1 Develop an ICT Strategic Plan	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action.	No
190	A1.4.4.3.3 Server and network upgrades	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action. (Budget Adjustment from \$25K to \$8K)	Yes
191	A1.4.4.3.4 Develop an ICT disaster recovery plan	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action.	No
194	A1.4.4.3.7 Implement outdoor officer information access portal	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action.(Budget Carry over \$30k)	No
197	A1.4.4.3.10 Laptop & Desktop upgrade Information Technology	Corporate Services	In Progress	30%	Staff resources have delayed the commencement of this action.	Yes

Objective 1.4: Business innovation, efficiency and improved services

Strategy 1.4.5: Attract and maintain a skilled, motivated and professional workforce

No. Actions 3 **Strategy % Complete** 15%

198	Action 1.4.5.1 Review Workforce Management Plan - Encourage mentoring and upskilling/job rotation of staff	Office of the Chief Executive	In Progress	5%	New manager of OD started and Review of WMP started	Yes
200	Action 1.4.5.2 Develop OSH Plan - Promotion and training	Office of the Chief Executive	In Progress	20%	Started, WMP Priority	Yes
201	A1.4.4.2.2 Schedule review policies and procedures	Office of the Chief Executive	In Progress	20%	This process is ongoing as Policies come due for review.	No

No. Actions 59 **Goal % Complete** 35%

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Goal 2: Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure

Objective 2.1: A highly valuable East Kimberley economy that maximises social benefits

Strategy 2.1.2: Promote and support major events that benefit locals and attract visitors to the area

No. Actions 2 **Strategy % Complete** 25%

206	Action, 2.1.2.1 Provide financial and administrative support to events in a transparent and equitable manner.	Community Development	In Progress	50%	Through the annual Community Grants program \$87,250 were provided to community groups.	Yes
211	Action 2.1.2.2 Detailed investigation and planning of the land associated with the racecourse for tourism	Community Development	Not Started	0%	External funding to-date has not been secured by community groups for the development of an Event Precinct Master-Plan	No

Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

Strategy 2.2.1: Promote the expansion of residential and industrial land

No. Actions 6 **Strategy % Complete** 74%

212	Action 2.2.1.1 Plan for the development of new and infill residential land	Community Development	In Progress	90%	Draft Local Planning Strategy promoted infill development, new development areas identified, including community lands north of town site (Nulleywah)	Yes
213	A2.2.1.1.1 Finalise structure plans for East Lily Creek and Civic Centre	Community Development	In Progress	75%	Department of Planning have requested that the draft Structure Plans be progressed concurrently with or subsequent to the Regional Growth Centre Strategy (Budget adjustment \$71,515 to \$8,000)	No
217	Action 2.2.1.2 Implement Local Planning Strategy	Community Development	In Progress	50%	Draft Local Planning Strategy endorsed by Council and forwarded to the Western Australian Planning Commission.	Yes
218	A2.2.1.2.1 Rezone existing light industrial estate to composite industry	Community Development	Not Started	50%	Proposed modification to retain existing Light Industrial Area until other light industrial is available (Airport, WWTP reserve).	Yes
219	A2.2.1.2.2 Rezone land around the wastewater treatment plan for light industrial development, subject to structure planning	Community Development	In Progress	90%	Included in draft Local Planning Scheme No. 9.	Yes
221	A2.2.1.2.4 Rezone land to promote Strategic Industry in proximity to Wyndham Port	Community Development	In Progress	90%	Included in draft Local Planning Scheme No. 9.	Yes

Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Strategy 2.2.2: Support agricultural opportunities

No. Actions 3 **Strategy % Complete** 22%

222	Action 2.2.2.1 Liaise with State & Federal Ministers to promote issues relevant to the agricultural industry including pastoral	Office of the Chief Executive	In Progress	50%	Meetings held with state and federal ministers to promote issues relevant to the agricultural industry within the Shire	Yes
223	Action 2.2.2.2 Identification and mapping of priority agricultural land	Community Development	In Progress	5%	Funding application under the Royalties for Regions - Kimberley Regional Grant Scheme submitted.(Budget adjustment \$112,000 to \$92,000)	No
224	Action 2.2.2.3 Develop a Local Planning Policy for Rural Workers Accommodation	Community Development	In Progress	10%	Background research completed	Yes

Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

Strategy 2.2.3: Advocate for improved availability of adequate water resources

No. Actions 1 **Strategy % Complete** 50%

225	Action 2.2.3.1 Liaise with State Government to promote issues relevant to irrigated, potable or waste water	Office of the Chief Executive	In Progress	50%	Meetings held with Department of Water and WaterCorp to discuss issues relating to drainage and waste water. Community Issues regarding Potable water communicated to Department of Health	Yes
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Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

Strategy 2.2.4: Enhance and expand tourism opportunities in the East Kimberley and improve access to significant tourism destinations

No. Actions 4 **Strategy % Complete** 50%

226	Action 2.2.4.1 Support the EK Tourism Plan in collaboration with the tourism sector	Office of the Chief Executive	Not Started	0%		
227	A2.2.4.1.1 Provide operational funding to support the Kununurra Visitor Centre	Office of the Chief Executive	In Progress	50%	Operational funding to support the Kununurra Visitor Centre provided and additional funding of \$30k (\$30k+\$30k=\$60,000) to be provided subject to mid year budget review	Yes
228	A2.2.4.1.2 Provide a contribution to the EK Marketing Group for marketing and tourism purposes	Office of the Chief Executive	In Progress	50%	\$15k contribution made to EK Marketing Group to support local tourism. Additional funding towards supporting Direct flight to Melbourne	Yes
229	A2.2.4.1.3 Marketing North West "Our Town"	Office of the Chief Executive	Completed	100%	Funding of Our Town episode completed, program developed and aired on GWN7	Yes

Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
Strategy 2.2.5: Advocate for improved telecommunications and internet services						
No. Actions		1	Strategy % Complete		50%	
230	Action 2.2.5.1 Liaise with State and Federal government for improved Information & Communications Technology outcomes such as NBN.	Office of the Chief Executive	In Progress	50%	Liaising with NBN Co to provide improved services to Shire residents during 2017	Yes
Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region						
Strategy 2.2.6: Support local initiatives that promote entrepreneurial activities and a greater diversity of industries in the East Kimberley						
No. Actions		1	Strategy % Complete		50%	
231	Action 2.2.6.1 Work with relevant agencies to support industry and business development	Office of the Chief Executive	In Progress	50%	Shire is working with the Kimberley Development Commission and LandCorp to progress Regional Development Plan. Supporting local bussiness through the EKCCI	Yes
Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region						
Strategy 2.2.7: Advocate for a range of affordable housing options and styles that cater to a broad market including key worker housing						
No. Actions		1	Strategy % Complete		25%	
235	Action 2.2.7.1 Liaise with relevant Government Departments on initiatives to provide affordable housing	Office of the Chief Executive	In Progress	25%	Liaising With Department of houses to provide affordable housing through RSRU	
Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region						
Strategy 2.2.8: Support and advocate for further development of the East Kimberley regional airport to attract more aircraft and greater competition						
No. Actions		7	Strategy % Complete		36%	
243	A.2.2.8.1.7 Store for Terminal Cleaning Equipment	Infrastructure	In Progress	15%	Location confirmed, design and specification complete. Quotations to proceed and then construction.	Yes
242	A.2.2.8.1.6 Highway and Airport Precinct Signage	Infrastructure	In Progress	10%	Investigations commenced - stakeholder and statutory dialogue to proceed - approvals and installation expected 2017/18	No
241	A.2.2.8.1.5 Welcome to Country Signage	Infrastructure	In Progress	95%	Signage constructed and delivered to Airport - installation being organised together with unveiling ceremony.	Yes
240	A.2.2.8.1.4 Review/update of EKRA Master Plan	Infrastructure	Not Started	50%	Review currently under way	Yes
244	A.2.2.8.1.8 CCTV and Phone System for East Kimberley Regional Airport	Infrastructure	In Progress	30%	Telephone upgrade specification complete and quotaions received - installation by 30 June.CCTV longer term due to complexities of site and operational management.	

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
237	A.2.2.8.1.1 Lobbying/obtain grant funding for EKRA runway extension.	Infrastructure	In Progress	5%	Grant opportunities investigated; initial dialogue with stakeholders; work commenced on supporting docs. e.g. Review Airport Master Plan and Growth Plan.	
236	Action 2.2.8.1 Implement the East Kimberley Regional Airport Master Plan	Infrastructure	In Progress	50%	Review currently under way	Yes

Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region

Strategy 2.2.9: Lobby for improvements to transport infrastructure, particularly for heavy haulage and shipping

No. Actions 2 **Strategy % Complete** 5%

249	Action 2.2.9.1 Liaise with the State and Federal Governments on projects for Great Northern Highway	Office of the Chief Executive	In Progress	5%	Funding to improve Great Northern Highway promised by Federal Government and previous State Governments (\$50M upgrade)	No
250	Action 2.2.9.2 Liaise with the State and Federal Governments on -Construction of Kununurra bypass- Plans for Wyndham town bypass	Office of the Chief Executive	In Progress	5%	Funding to improve traffic through the two towns	No

Objective 2.3: Facilities are appropriate for their intended purpose and factor in whole of life costing and maintenance

Strategy 2.3.1: Manage and maintain assets in a strategic and cost effective manner

No. Actions 49 **Strategy % Complete** 44%

251	Action 2.3.1.1 Maintain, renew or upgrade urban road assets	Infrastructure	In Progress	21%	This work is on going and will be enhanced by the completion of the Asset Management Plan.	Yes
252	A.2.3.1.1.1 Wyndham - reseal program	Infrastructure	Not Started	0%	Target RFT Release 10/03/2017. Target Award 27/04/2017. Target Works Completion End June 2017.	Yes
253	A.2.3.1.1.2 Spray seal resurfacing program - Wyndham Townsite (R2R)	Infrastructure	Completed	100%	Complete	Yes
255	A.2.3.1.1.4 Egret Close - Reconstruct and seal	Infrastructure	Completed	100%	Complete	Yes
261	A.2.3.1.1.10 Reconstruct Nutwood and Rosewood Streets	Infrastructure	Not Started	0%	Designs complete, Contract documentation complete. Target RFT Release 1/03/17 Target Award 27/04/17 Target Works Completion 02/08/17 Overall project is estimated at \$7.3 million, and identifying work area that satisfies Council's budget and R2R's funding	No
263	A.2.3.1.1.12 Coolibah Drive - Lighting Upgrade Program Black Spot	Infrastructure	In Progress	50%	Order placed with Horizon and awaiting a confirmed completion date	Yes

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
264	Action 2.3.1.2 Maintain, renew or upgrade stormwater assets	Infrastructure	In Progress	13%	Stormwater system maintenance program in progress.	Yes
265	A2.3.1.2.1 Reconstruct the D2 drain following M1 Siphon augmentation	Infrastructure	Completed	100%	The Shire's obligations regarding the D2 drain have been discharged with a saving in the order of \$200,000.	Yes
267	A2.3.1.2.3 Gambier Street Wyndham U drainage channel	Infrastructure	Not Started	0%	Design and Contract documentation commenced. Target RFT Release 22/03/2017. Target Award 24/04/2017. Target Works Completion 15/06/2017.	Yes
268	A2.3.1.2.4 Drainage Upgrade (Design, Estimates, Construct)	Infrastructure	Completed	100%	Complete	Yes
269	A2.3.1.2.5 Divert collapsed drain under properties - Miniata Street	Infrastructure	Completed	100%	Complete (Budget \$108,787, to 92,098)	Yes
273	Action 2.3.1.3 Maintain, renew or upgrade footpaths, shared paths and cycle way assets	Infrastructure	In Progress	33%	Target Works Completion 19/06/17	Yes
274	A2.3.1.3.1 Kununurra Townsite Footpath Upgrade Program	Infrastructure	Not Started	0%	Target RFT Release 12/04/2017. Target Award 22/05/2017. Target Works Completion 19/06/2017.	Yes
275	A2.3.1.3.2 Wyndham Townsite Footpath Upgrade Program	Infrastructure	Not Started	0%	Target RFT Release 12/04/2017. Target Award 22/05/2017. Target Works Completion 19/06/2017.	Yes
276	A2.3.1.3.2 Extend Coolibah Drive Footpath. Provide crossing point at Ironwood Drive, widen the path between Ironwood & Ivanhoe Caravan Park	Infrastructure	Completed	100%	Complete (budget adjustment \$153k to 183k, overspend)	Yes
277	Action 2.3.1.4 Maintain, renew or upgrade rural road assets	Infrastructure	In Progress	40%	On Target	Yes
282	A2.3.1.4.5 Research Station Road - Construct and seal	Infrastructure	Completed	100%	Complete	Yes
283	A2.3.1.4.6 Mills Road - Reconstruct Failures	Infrastructure	Completed	100%	Complete	Yes
286	A2.3.1.4.9 Duncan Road - re-sheet	Infrastructure	In Progress	10%	RFT released Target Award 03/04/17 Target Works Completion 01/06/17	Yes
289	A2.3.1.4.4 Bridge 5123 - Research Station Road	Infrastructure	Completed	100%	MRWA handling with their term contractor SWEK has no involvement	Yes
290	A2.3.1.4.5 Bridge 4214 - Stock Route Road	Infrastructure	Completed	100%	MRWA handling with their term contractor SWEK has no involvement. (Funds not Spent)	Yes
292	Action 2.3.1.5 Implement Airport Asset Management Plan	Infrastructure	In Progress	14%	Satisfactory	

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
293	A2.3.1.5.1 EKRA carpark upgrade	Infrastructure	In Progress	20%	Site investigations and preliminary plans completed. Construction plans under preparation and two stage construction to follow.	Yes
294	A2.3.1.5.2 EKRA Air Conditioning Plant Replacement	Infrastructure	In Progress	20%	Site assessment completed and Specification for replacement plant commenced. Tender and installation to follow. Minor risk with electrical capacity and manufacturers delivery timeframe.	Yes
295	A2.3.1.5.3 Wyndham Runway Reseal	Infrastructure	Completed	100%	Complete	Yes
297	A2.3.1.5.5 Wyndham Airport Upgrade to Septic System	Infrastructure	In Progress	95%	Works undertaken - awaiting improved weather to complete site clean-up.	Yes
298	A2.3.1.5.6 Maintenance of EKRA Terminal Building	Infrastructure	In Progress	15%	Works scoped and liaison with tenant - proceeding to obtain quotations.	Yes
299	A2.3.1.5.7 Security Fence Upgrade - EKRA	Infrastructure	In Progress	15%	Upgrade stage for 2016/17 scoped, specification prepared and scheduled for quotation commencing early March. Works in April.	Yes
301	Action 2.3.1.7 Kalumburu Road Renewal / Upgrade	Infrastructure	Not Started	0%	Tender process nearing completion. Works expected to commence in late March.	
302	A2.3.1.7.1 Kalumburu Road Renewal / Upgrade	Infrastructure	Not Started	0%	Target RFT Release 24/05/2017. Target Award 21/06/2017. Target Works Completion 26/08/2017. (Budget Adjustment \$514,149 to \$150,000. Carry over for 17/18 of \$500k)	No
303	Action 2.3.1.8 Renew or upgrade new Landfill Assets as per Waste Management Strategy	Infrastructure	Not Started	0%	On going program	
304	A2.3.1.8.1 Complete and commission new liquid waste ponds	Infrastructure	Completed	100%	Complete prior to the 4th of July	Yes
305	A2.3.1.8.2 Capping existing site - Kununurra landfill	Infrastructure	In Progress	50%	Currently no areas ready for capping, waiting for settlement (St. 2-3 years)	Yes
306	A2.3.1.8.3 Kununurra Landfill Site - Bores	Infrastructure	Completed	100%	Complete prior to the 4th of July	Yes
307	A2.3.1.8.4 Purchase generator for Wyndham landfill	Infrastructure	Completed	100%	Generator purchased (cost \$8,500, Budget \$10k)	Yes
308	A2.3.1.8.5 Upgrade CCTV at the Kununurra Landfill	Corporate Services	Not Started	0%	Staff resources have delayed the commencement of this action.	No
310	A2.3.1.8.7 Rehabilitation and decommission existing liquid waste ponds	Infrastructure	In Progress	5%	Area capped and waiting for dry weather to complete. Will be complete by June 2017	Yes

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
311	Action 2.3.1.9 Maintain, renew and upgrade play spaces in accordance with Recreation Space Strategy	Infrastructure	Not Started	0%	Awaiting finalisation of Recreation Space Action Plan	
312	A2.2.2.3.1 Create Action Plan and Implement development program for recreation space and playground equipment	Community Development	In Progress	10%	Community engagement completed and Action Plan 75% developed. Delivery of projects will depend on Infrastructure capacity.	No
313	A2.2.2.3.2 Playspace Maintenance	Infrastructure	In Progress	50%	In Progress.	Yes
314	Action 2.3.1.10 Manage Depot and Plant	Infrastructure	Not Started	0%	In Progress.	
315	A2.3.1.1.10.1 Passenger Plant (light Vehicles)	Infrastructure	Not Started	0%	No funds in 16/17 budget	No
316	A2.3.1.1.10.2 Groundscare Plant Medium	Infrastructure	In Progress	20%	in process of purchase of new equipment, out for tender/WALGA	Yes
317	A2.3.1.1.10.3 Groundscare Plus Attachments Medium	Infrastructure	In Progress	20%	in process of purchase of new equipment, out for tender/WALGA	Yes
318	A2.3.1.1.10.4 Trucks & Earthmoving Heavy	Infrastructure	Completed	100%	Satisfactorily completed.	
319	A2.3.1.1.10.5 Passenger Plant - Airport	Infrastructure	Completed	100%	Satisfactorily completed.	
320	A2.3.1.1.10.6 Groundscare Plant Medium - Airport	Infrastructure	Not Started	0%	In Progress	
322	Action 2.3.1.11 Implement Mangaloo Street traffic management devices	Infrastructure	In Progress	10%	RFT released Target Award 06/03/17 Target Works Completion 07/04/17 (budget change \$197,370 to \$152,000)	Yes
509	A2.3.1.4 Lake Argyle Road Upgrade Program	Infrastructure	In Progress	50%	Stage 1 Works - complete, Stage 2 Works – Target, RFT Release - 01/03/17, Target Award - 05/05/17 Target Works Completion - 21/07/17, Target Works Completion 29/09/17. Flora field survey in progress and associated risk strategy to satisfy the Regulator's requirement to issue a Native Vegetation Clearing Permit (NVCP). NVCP issuance is not expected until June17	No

Objective 2.3: Facilities are appropriate for their intended purpose and factor in whole of life costing and maintenance

Strategy 2.3.2: Plan, design and budget for sustainable infrastructure

No. Actions 4 **Strategy % Complete** 10%

323	Action 2.3.2.1 Review and implementation of Asset Management - Identify and assess all assets	Infrastructure	Not Started	20%	Started waiting on Asset Manager to start	Yes
324	A2.3.2.1.1 Produce 10 year Asset Management schedule	Infrastructure	In Progress	20%	Started waiting on Asset Manager to start	Yes

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
331	Action 2.3.2.3 Develop Stormwater Management Strategy	Infrastructure	Not Started	0%	Consultant appointed, project commenced. Additional income agreed from OIC and WaterCorp project scope increased	
332	Action 2.3.2.4 Review traffic management for Ron Hodnett Drive	Infrastructure	Not Started	0%	Ongoing program	No

Objective 2.4: High standard of health and community facilities and services available to all residents

Strategy 2.4.1: Advocate for improved health and community services

No. Actions 2 **Strategy % Complete** 30%

333	Action 2.4.1.1 Review and maintain a Disability Access and Inclusion Plan	Community Development	In Progress	10%	Review commenced of Disability Access and Inclusion Plan	Yes
336	Action 2.4.1.2 Support childcare services	Community Development	Completed	50%	Tender for the provision of childcare at Wyndham completed. Draft lease sent to new lease holder for review	Yes

Objective 2.4: High standard of health and community facilities and services available to all residents

Strategy 2.4.2: Ensure community compliance with Environmental Health regulations

No. Actions 3 **Strategy % Complete** 43%

340	Action 2.4.2.1 Manage and provide environmental health services	Community Development	In Progress	30%	52 Premises inspected July – Dec 2016 16 Septic tank applications assessed. 17 Complaints, monthly pool sampling on target	Yes
341	Action 2.4.2.2 Mosquito-borne disease management	Community Development	In Progress	50%	On going trapping and sentinel chicken program (DoH)	Yes
342	A2.4.2.2.1 Implement Mosquito Management Plan	Community Development	In Progress	50%	On going trapping and sentinel chicken program (Doh)	Yes

Objective 2.4: High standard of health and community facilities and services available to all residents

Strategy 2.4.3: Support early childhood and family support services

No. Actions 1 **Strategy % Complete** 50%

346	Action 2.4.3.1 Manage and support library services	Community Development	In Progress	50%	Kimberley Writers Festival and Children's Book Week delivered in September 2016 Weekly Rhymetime and Storytime sessions, Delivery of Better Beginnings bags all up to date	Yes
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Objective 2.4: High standard of health and community facilities and services available to all residents

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Strategy 2.4.4: Provide an environment where youth are empowered to develop their potential

No. Actions 4 **Strategy % Complete** 18%

348	A2.4.4.1.1 Establish a Youth Advisory Council	Community Development	Not Started	0%	Prioritisation of actions due to reduced resources have delayed the implementation of this action.	No
349	Action 2.4.4.2 Manage and promote youth services and program delivery	Community Development	In Progress	20%	Prioritisation of actions due to reduced resources have delayed the implementation of this action.	Yes
350	Action 2.4.4.3 Manage and support the Youth and Recreation Centre in Wyndham in accordance with a Youth Services Strategy	Community Development	In Progress	50%	Aligning SWEK Youth Strategy with the Kimberley Zone Strategy	Yes
351	A2.4.4.3.1 Employ youth based school trainee at the Kununurra Leisure Centre or Wyndham Swimming Pool	Community Development	Not Started	0%		

Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities

Strategy 2.5.2: Advocate for the introduction of culturally appropriate alternative education for Indigenous people

No. Actions 1 **Strategy % Complete** 0%

355	Action 2.5.2.1 Support culturally appropriate alternative education opportunities	Office of the Chief Executive	Not Started	0%	To be initiated in second half of the year	
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Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities

Strategy 2.5.3: Advocate for the establishment of more school based apprenticeships

No. Actions 1 **Strategy % Complete** 0%

356	Action 2.5.3.1 Lobby the Department of Education for more school based apprenticeships	Office of the Chief Executive	Not Started	0%	To be initiated in second half of the year	
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Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities

Strategy 2.5.4: Encourage activities that promote adult educational opportunities including family support and life skills programs

No. Actions 1 **Strategy % Complete** 0%

357	Action 2.5.4.1 Advocate for additional adult education opportunities	Office of the Chief Executive	Not Started	0%	To be initiated in second half of the year	
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No. Actions 94 **Goal % Complete** 39%

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Goal	3: Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities					
Objective	3.1: A broad range of lifestyle opportunities and activities are available for East Kimberley residents					
Strategy	3.1.1: Support activities that promote volunteerism and active participation in community events and programs					
No. Actions	8	Strategy % Complete	84%			

358	Action 3.1.1.1 Support Civic and Volunteer events	Community Development	In Progress	90%	Through the annual Community Grants program \$90,000 were provided to community groups.	Yes
359	A3.1.1.1.5 ANZAC day	Office of the Chief Executive	In Progress	5%	ANZAC day 2017 event in Planning	Yes
360	A3.1.1.1.1 Great Northern Clean Up	Community Development	Completed	100%	Great Northern Clean Up held November 2016	Yes
362	A3.1.1.1.2 Thank a Volunteer Day	Community Development	Completed	100%	Thank a Volunteer Day held December 2016 in conjunction with Kununurra and Wyndham Community Resource Centre's.	Yes
363	A3.1.1.1.3 Seniors Week	Community Development	Completed	100%	Seniors Week held in November 2016 in conjunction with Kununurra and Wyndham Community Resource Centre's.	Yes
364	A3.1.1.1.4 NAIDOC Week	Community Development	Completed	100%	NAIDOC Week held in July 2016 in conjunction with a range of Indigenous organisations who delivered events and programs.	Yes
366	A3.1.1.1.8 Volunteer of the Year Awards	Office of the Chief Executive	Completed	90%	Volunteer of the Year Awards 2017 - to be completed on 26th January Australia Day	Yes
367	A3.1.1.1.9 Australia Day	Office of the Chief Executive	Completed	90%	Australia Day 2017 - - to be completed on 26th January Australia Day	Yes

Objective	3.1: A broad range of lifestyle opportunities and activities are available for East Kimberley residents					
Strategy	3.1.3: Support the community by providing access to local funding and sponsorship opportunities					
No. Actions	3	Strategy % Complete	67%			

371	Action 3.1.3.1 Administer grants for community clubs and events	Community Development	Completed	100%	Through the annual Community Grants program \$90,000 was provided to community groups.	Yes
372	A3.1.3.1.1 Deliver community grants scheme	Community Development	Completed	100%	Through the annual Community Grants program \$90,000 was provided to community groups.	Yes
373	A3.1.3.1.2 Ord River Sports Club Self-Supporting Loan	Corporate Services	Not Started	0%	A Self-Supporting Loan for Ord River Sports Club has not been utilised	No

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
Objective 3.1: A broad range of lifestyle opportunities and activities are available for East Kimberley residents						
Strategy 3.1.4: Facilitate activities that link communities						
No. Actions		1	Strategy % Complete		50%	
376	Action 3.1.4.1 Identify opportunities and support activities that encourage relationships between different communities and community groups	Community Development	In Progress	50%	Establishment of the Stakeholder Advisory Group, Community engagement undertaken for the development of the Recreation Space Plan	Yes
Objective 3.2: Waste management and protection of environmental values						
Strategy 3.2.1: Provide an integrated approach to waste management that includes waste minimisation strategies						
No. Actions		3	Strategy % Complete		50%	
377	Action 3.2.1.1 Implement the Waste Management Strategy	Infrastructure	Not Started	0%	current closure plan being followed and no issues identified	
380	A3.2.1.1.1 Review closure plans for landfills	Infrastructure	In Progress	50%	The 2016/17 event held successfully	Yes
381	A3.2.1.1.2 Introduce an annual "Free Waste Disposal Week" for domestic waste	Infrastructure	Completed	100%	Ranger Services cover a broad range of duties and public service requirements. These services are being provided to the public and are continually assessed to ensure updated procedures are utilised including training.	Yes
Objective 3.2: Waste management and protection of environmental values						
Strategy 3.2.2: Ensure energy efficiency and low carbon options are used to reduce the Shire's energy costs and carbon footprint						
No. Actions		1	Strategy % Complete		50%	
382	Action 3.2.1.2 Ensure environmental sustainability in considered in all decision making processes	Community Development	Not Started	50%	Environmental sustainability considered in assessment of all applications.	Yes
Objective 3.3: Towns are safe and inviting for locals and tourists						
Strategy 3.3.10: Adopt a partnership approach for emergency and fire management planning, preparedness, response and recovery						
No. Actions		2	Strategy % Complete		25%	
414	Action 3.3.10.1 Manage Fire and Emergency Services - Participate in BFAC - Support volunteers bushfire brigades - LEMC	Infrastructure	In Progress	50%	Taregt RFT Release 28/03/2017. Target Award 26/05/2017. Target Works Completion 25/08/2017. Delayed due to additional funding	Yes
415	Action 3.3.10.2 Develop Environmental Health Emergency Management Support Plan	Community Development	Not Started	0%	Environmental Health Support Plan development pending the completion of the Local Area Emergency Management Plan.	No

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
Objective	3.3: Towns are safe and inviting for locals and tourists					
Strategy	3.3.2: Promote greater vibrancy and activity within town centres, particularly through a mix of restaurants and accommodation					
No. Actions	1	Strategy % Complete	90%			
388	Action 3.3.2.2 Event Promotion	Community Development	In Progress	90%	Christmas decorations and banners were installed over the Christmas period in Kununurra and Wyndham	Yes
Objective	3.3: Towns are safe and inviting for locals and tourists					
Strategy	3.3.4: Ensure a well-connected and maintained network of shared paths					
No. Actions	1	Strategy % Complete	30%			
394	Action 3.3.4.2 Prepare a Trails Master plan incorporating: - Wyndham Port footpath - Kununurra foreshore trails	Community Development	In Progress	30%	Consultants engaged and community engagement planned for Quarter 3 16/17	Yes
Objective	3.3: Towns are safe and inviting for locals and tourists					
Strategy	3.3.6: Collaborate with Police and other agencies to review and make recommendations with regard to improved safety and reduced vandalism in towns					
No. Actions	4	Strategy % Complete	41%			
399	Action 3.3.6.1 Review and implement the Shire's Community Safety Plan	Community Development	Not Started	0%	Staff resources have delayed the commencement of this action.	No
400	A3.3.6.1.1 Develop check list based on CPTED principles when reviewing Shire facilities or designing new initiatives	Community Development	Not Started	0%	Staff resources have delayed the commencement of this action.	No
404	Action 3.3.6.2 Undertake evaluation of Takeaway Alcohol Management System (TAMS) trial	Community Development	In Progress	90%	Takeaway Alcohol Management System Trial Evaluation Report completed.	Yes
405	Action 3.3.6.3 Carry out recommendations from Takeaway Alcohol Management System evaluation (including continuing the TAMS if required)	Community Development	In Progress	75%	Kununurra Wyndham Alcohol Accord resolved to continue TAMS until 1 May 2017.	Yes
Objective	3.3: Towns are safe and inviting for locals and tourists					
Strategy	3.3.8: Ensure quality, consistent and responsive development and building assessment approval processes and enforcement					
No. Actions	5	Strategy % Complete	68%			

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
408	Action 3.3.8.4 Review Local Planning Scheme	Community Development	Not Started	90%	Draft Local Planning Scheme forwarded to the Western Australian Planning Commission for Minister of Planning approval..	Yes
409	Action 3.3.8.5 Review local planning policies	Community Development	In Progress	10%	The review and development of new Local Planning Policies will commence on the gazettal of the draft Local Planning Scheme No. 9.	No
410	Action 3.3.8.6 Finalise Local Planning Strategy	Community Development	Not Started	90%	Draft Local Planning Strategy has been forwarded to the Western Australian Planning Commission for endorsement.	Yes
480	Action 3.3.8.1 Manage and provide building services	Community Development	In Progress	50%	Building and Demolition Permit and Certifications issued: BA3 (Certificate of Design Compliance) x 28 + 17 (external certification): BA4 (Building Permit) x 38: BA6 (Demolition Permit) x 3: BA10 (Occupancy Permit) x 6: BA12 (Strata Occupancy Permit) x 0: BA14 (Building Approval Certificate) x 4: BA16 (Strata Building Approval Certificate) x 0: BA17 (Certificate of Construction Compliance) x 4: BA18 (Certificate of Building Compliance) x 3: Amended Building Permits x 2: Extensions of Time to Building Permits x 2 ;Private Swimming Pool inspections undertaken x 12.	Yes
481	A3.3.8.1.1 Maintain an asbestos register for Shire facilities	Community Development	Completed	100%	Asbestos Register has been completed and recommended actions are being implemented.	Yes

Objective 3.3: Towns are safe and inviting for locals and tourists

Strategy 3.3.9: Provide animal control in accordance with legislative requirements

No. Actions 3 **Strategy % Complete** 50%

411	Action 3.3.9.3 Provide Ranger Services	Infrastructure	In Progress	50%	The Animal Management plan is in a review process. The plan is being followed and all improvements are being made. The review should be completed by June 2017 providing an up to date Animal Management Plan outlining the services provided by Rangers.	Yes
412	A3.3.9.3.1 Implement an animal management plan	Infrastructure	In Progress	50%	Upgrades have been made to the pound including - added insulation and wall to the rear of the pound, concrete slab to stabilise water tanks, repair of guttering to ensure rain water collected, earth works, self water unit maintenance, waterpump maintenanc	Yes

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
413	A3.3.9.3.2 Animal Management Facility Improvements	Infrastructure	In Progress	50%	Emergency Management procedures are being followed. BFAC and LEMC meeting are being completed. Firebreak maintenance, review of LEMA, Recovery Plan has been commenced and Evacuation plans for Wyndham/Kununurra progressing.	No

Objective 3.4: Protection and enhancement of community facilities

Strategy 3.4.1: Manage, maintain and upgrade public parks and amenities to ensure they meet community need and are accessible to people of all ages and abilities

No. Actions 10 **Strategy % Complete** 22%

416	Action 3.4.1.1 Upgrade Wyndham waste water reuse treatment facility	Infrastructure	In Progress	10%	Taregt RFT Release 28/03/2017. Target Award 26/05/2017. Target Works Completion 25/08/2017. Delayed due to additional funding	No
418	Action 3.4.1.2 Maintain or enhance parks and gardens	Infrastructure	Not Started	0%		
419	A3.4.1.2.1 Reticulation Upgrade Wyndham	Infrastructure	Not Started	10%	\$50k to bore under roads and connect to recycled water	Yes
424	Action 3.4.1.4 Maintain, upgrade or renew public buildings and facilities	Community Development	In Progress	50%	Proactive and reactive maintenance of public buildings and facilities being undertaken	Yes
425	A3.4.1.4.1 Purchase/swap lot 828 Koolama St Wyndham	Community Development	Not Started	0%	Awaiting finalisation of transfer of land agreement with Department of Lands.	Yes
426	A3.4.1.4.2 Demolish structure at lot 828 Koolama St Wyndham	Community Development	Not Started	0%	Awaiting finalisation of transfer of land agreement with Department of Lands.	Yes
427	A3.4.1.4.3 Construct ablutions and club storage at the Agricultural Oval	Community Development	Not Started	0%	RFQ for construction of Toilet block and storage closed 8 March 2017, with work to be completed by 30 June 2017.	Yes
429	A3.4.1.4.4 Investigate options to heat Kununurra and Wyndham swimming pools during cooler months	Community Development	Completed	100%	Preliminary quotes have been sought from contractors/solar energy consultants. Request for additional funding in 2017/18 budget will be required.	Yes
432	A3.4.1.4.5 Replace shade sails at the Kununurra Leisure Centre paddlers pool	Community Development	Not Started	0%	Kununurra Leisure Centre paddlers pool shade sales will be installed by 30 June 2016	Yes
434	A3.4.1.4.6 Investigate lights, viewing area and change rooms upgrade at Wyndham Oval	Community Development	In Progress	50%	Preliminary investigations being undertaken at this stage with a clear position on expenditure and requirements developed by June 30 2017	Yes

Objective 3.4: Protection and enhancement of community facilities

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
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Strategy 3.4.2: Consider cultural values in all planning and design phases

No. Actions 1 Strategy % Complete 50%

437	Action 3.4.2.1 Engage with Indigenous people in relation to public planning and design projects	Community Development	In Progress	50%	Establishment of the Stakeholder Advisory Group has engaged with Indigenous people in relation to public planning and design projects.	Yes
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Objective 3.4: Protection and enhancement of community facilities

Strategy 3.4.3: Ensure Shire facilities are planned and managed to meet community needs

No. Actions 6 Strategy % Complete 55%

441	Action 3.4.3.1 Property and facility management - Administer leases - Public buildings - Ablutions - Shire staff housing	Community Development	In Progress	60%	Ongoing management of facilities.	Yes
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442	Action 3.4.3.2 Develop Shire Staff Housing Policy	Community Development	In Progress	40%	Draft Shire Housing Policy and Tenancy Agreement developed.	Yes
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444	A3.4.3.2 Staff Housing Upgrades	Community Development	In Progress	90%	Refurbishment of Shire staff housing to meet demand.	Yes
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445	Action 3.4.3.3 Manage Wyndham Community Resource Centre	Community Development	In Progress	75%	Tender for the management of the Wyndham CRC submitted in February 2017.	Yes
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446	Action 3.4.3.4 Investigate feasibility of alternate ablutions for the Bastion	Community Development	In Progress	50%	Current facility is operational and there is a management process in place which is working well for all parties involved. Further discussions required with Enviromental Health Officers regarding suitable upgrade facilities.	Yes
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447	Action 3.4.3.5 Develop Staff Housing Strategy	Community Development	In Progress	15%	Background research commenced.	Yes
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Objective 3.4: Protection and enhancement of community facilities

Strategy 3.4.4: Provide and support a more effective range of sport and recreation services and facilities including a new leisure and aquatic facility in Kununurra

No. Actions 4 Strategy % Complete 43%

452	A3.4.4.3.1 Investigate the provision of gym facilities in Wyndham	Community Development	Not Started	0%	Investigation programed for commencement March 2017.	Yes
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451	Action 3.4.4.3 Continue to support sport and recreation services and programs	Community Development	In Progress	70%	Preliminary Business Case for a new Recreation and Leisure Centre completed. Preferred location of new Centre is East Lily Creek.	Yes
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ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
448	Action 3.4.4.1 Develop a project definition plan for leisure and aquatic facility	Community Development	Not Started	0%	Grant applications for funding have to-date been unsuccessful.	No
449	Action 3.4.4.2 Prepare Business Case for new Leisure and Aquatic facility	Community Development	Completed	100%	Preliminary Business Case for a new Recreation and Leisure Centre completed. Preferred location of new Centre is East Lily Creek.	Yes

Objective 3.5: An active outdoor lifestyle is encouraged and promoted

Strategy 3.5.1: Promote an increase in the number of public events particularly outdoor events and those for youth and which promote cultural diversity

No. Actions 2 **Strategy % Complete** 75%

459	Action 3.5.1.1 Strengthen community capacity by supporting outdoor community events	Community Development	In Progress	50%	Through the annual Community Grants program \$90,000 was provided to community groups.	Yes
461	A3.5.1.1.1 Develop a standardised event risk management plan	Community Development	Completed	100%	Event risk management plan developed.	Yes

Objective 3.5: An active outdoor lifestyle is encouraged and promoted

Strategy 3.5.2: Encourage cooperation between sporting groups and assist them in building capacity

No. Actions 1 **Strategy % Complete** 50%

462	Action 3.5.2.1 Continue to support sport and recreation clubs	Community Development	In Progress	50%	Ongoing support provided to clubs in relation to community leases and the Annual Grants process with grants to assist clubs to build capacity.	Yes
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Objective 3.5: An active outdoor lifestyle is encouraged and promoted

Strategy 3.5.3: Increase access to the lake, gulf and rivers, including boat ramps, according to demand usage and safety considerations

No. Actions 6 **Strategy % Complete** 30%

464	Action 3.5.3.1 Review the Lake Kununurra Foreshore and Aquatic Use plan	Community Development	Not Started	0%	Prioritisation of actions due to reduced resources have delayed the implementation of this action.	No
466	A3.5.3.1.1 Finalise Local Planning Policy for Crossing Falls, Packsaddle and Jabiru Road foreshore	Community Development	Not Started	90%	Draft Policy provisions have been included in draft Local Planning Scheme No. 9, which will be more enforceable than a policy.	Yes
467	Action 3.5.3.2 Upgrade Lily Creek Lagoon jetty, boat ramp and car park	Infrastructure	In Progress	90%	New boat ramp installed and parking upgrade in progress	Yes
471	A3.5.3. Upgrade Wyndham Boat Ramp & Floating Pontoon	Infrastructure	Not Started	0%	Proceed with concept design	Yes

ID	Action Title	Responsible Directorate	Status	Progress%	Q2 Update	Complete by 30th June
475	Action 3.5.3.3 Provide improved public access points to Lake Argyle	Infrastructure	Not Started	0%	EMT to determine the overall scope for improving access to Lake Argyle and develop a schedule	No
476	A3.5.3.1.2 Develop Concept for Secondary Boat Ramp	Community Development	Not Started	0%	Prioritisation of actions due to reduced resources have delayed the implementation of this action.	No

No. Actions 62 Goal % Complete 50%

Total Actions 215