COUNCIL ACTION ITEMS

Meeting | Responsible Officer / Corporate Service | Item | Resolution | Progress Comment | Date Actioned | Completed | Minute Number
---|---|---|---|---|---|---|---
RMCM 20/12/16 | Nick Kearns, Director Planning and Infrastructure | Proposed closure of Jandami Lane | That Council approves:
1. The closure of a 3.2 km section of Jandami Lane as shown on Attachment 1 – Jandami Lane, section proposed for closure November 2016, in accordance with section 3.50 of the Local Government Act 1995, until the long term future of the lane is finalised.
2. A Shire application to the Department of Lands to relinquish the 3.2 km section of Jandami Lane road reserve.
3. The disposal of the road reserve, road and drainage assets on the 3.2 km section of Jandami Lane, as an exempt disposal in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1999 noting that the section of road and drainage has a written down value of $1.9M as at 31/10/2016.
4. The permanent closure of a 0.3 km section of Jandami Lane, in accordance with section 3.50 of the Local Government Act 1995, when necessary to facilitate the transfer of that part of the road reserve to another party; and
5. The removal from the Shire’s asset register of the 3.2 km section of Jandami Lane, when that section of the lane is permanently closed.
| | | | That the Shire has requested the closure of the road in accordance with the Council resolution, and is awaiting the Department of Planning, Lands and Heritage (DPLH) to complete the process to permanently close the road. The DPLH has advised that the proposed road closure is pending other land tenure actions, being the creation of proposed easements. | 14-Aug-17 | In progress | 01-Jun-19

1. The further investigations and actions undertaken regarding options for the recovery of outstanding rates for Assessments A2574, A2569, and A411 in accordance with relevant legislation; and
2. That a further updated report will be included in the next Audit (Finance and Risk) Committee Agenda.
| | | | These matters were considered at the Audit (Finance and Risk) Committee on 11 May 2020 and will be reported again at the 10 August 2020 meeting. Shire Officers continue to follow up on these outstanding amounts. In Regards to A411, Shire Officers continue to work with legal advisors in the acquisition and disposal of the property. The remaining two properties have nothing substantial to report that has not been covered by the minutes of the Audit (Finance and Risk) Committee meeting. The next update will be provided after the Audit Committee meeting of 10 August 2020. | 11-May-20 | In progress | 11-May-20

Mar-18 | Carl Askew, Chief Executive Officer | Development of Ord Biosecurity Group | That Council
1. Acknowledges the proposal from Ord Land and Water Inc. to update the Biosecurity Plan for the Ord Irrigation Area.
2. Supports in principle the proposal, subject to the involvement of relevant industry representatives, State Government agencies, and cross-border integration with the Northern Territory Regional Biosecurity Emergency Response Plan currently being developed by the NT Government.
3. Refers the request for reconsideration in the 2018/19 Budget an allocation of up to $15,000 to assist in the update of the Biosecurity Plan for the Ord Irrigation Area, with a preference that Ord Land and Water obtains matching funding from State Government agencies and other sources if possible.
4. Supports Ord Land and Water as the coordinator for the development and implementation of the updated Biosecurity Plan, in partnership with industry representatives and State Government.
5. Considers through the budget process the request for a small percentage (7.5%) of the rates raised from Rural Ag 1 and Rural Ag 2 properties for the ongoing management and delivery of the operational plan developed for the Ord, subject to the involvement of relevant industry representatives and State Government agencies, and with the intention of supporting Ord Land and Water to secure matching State funding.
6. Retains the current Biosecurity Reserve for any emergency plant, pest or disease response as required and approved by Council.
| | | | Advice delivered to the Ord Land and Water Inc. 2018/2019 Budget approved an allocation of $15,000 for this project. No funds were required during the financial year and no further requests were made to have funds available for updating the plan. Funds will be made available should the need arise in future. Calculations for a 7.5% of the rates for Rural Ag1 and Rural Ag 2 show that a total amount of rates is $2,054,051 meaning 7.5% of this is $154,054. Since the Shire has had 0% rate increases for two financial years and this amount would have to be recovered from existing funds, a contribution of this amount should not be considered at this stage.

| | | | These matters were considered at the Audit (Finance and Risk) Committee meeting of 10 August 2020. | 13-Apr-18 | In progress | 13-Apr-18

Aug-18 | Carl Askew, Chief Executive Officer | Local Law Review | That Council
1. Undertake a review of the following:
   a. Shire of Wyndham East Kimberley Dogs Local Law 2003
   b. Shire of Wyndham East Kimberley Parking and Parking Facilities Local Law 2003
   c. Shire of Wyndham East Kimberley Activities in Thoroughfares and Public Places and Trading Local Law 2005
   d. Local Government Property Local Law 2003
   e. Give State-wide public notice of the proposal to review the above Local Laws
| | | | All four local laws have been reviewed and are in drafting stage. Postponed due to Covid-19 | 01-Jun-19 | In progress | 01-Jun-19
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<tbody>
<tr>
<td>OCM 27/08/19</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>12.3.1, Lot 509 Commercial Boat Facility - Exrn Early Learning Centre</td>
<td>That Council: 1. Offers the Exrn Early Learning Centre a three year lease, with a two year option, on a commercial/lease basis, over Reserve 50120, Lot 506 on Deposited Plan 01949, Cheektool Avenue Kununurra, effective from 1 July 2019, subject to: a. The commencing rent being as per the previous annual rent with rent review applied, and b. The consent of the Minister for Lands. 2. Delegates to the Chief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with the Exrn Early Learning Centre Lease.</td>
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<tr>
<td>OCM 27/08/19</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>12.3.2, Lot 509 Commercial Boat Facility</td>
<td>That Council: 1. Obtains a current market valuation for Lot 509 of the Commercial Boating Facility in Kununurra with a view to leasing for a term of 10 years. 2. Advertises for Expressions of Interest for a suitable business or community group to lease Lot 509 of the Commercial Boating Facility in Kununurra for a term of at least 10 years.</td>
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<tr>
<td>OCM 27/08/19</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>12.3.3, Kununurra PCYC</td>
<td>That Council delegates to the Chief Executive Officer the responsibility of negotiating and finalising lease arrangements and initiating works for the purpose of assisting with the establishment of a PCYC and for offices for the WA Police at the former Shire administrative building in Kununurra, subject to: 1. Any refurbishment works being externally funded. 2. Agreement on design and scope of works. 3. A peppercorn community lease being entered into within a lease term of 5 years (3 plus 2) and subject to future redevelopment of the building. Site Officers are assisting PCYC to identify potential sites for them to operate from and in the interim accommodating the PCYC manager at the Kununurra Leisure Centre.</td>
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<tr>
<td>OCM 27/08/19</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>12.3.4, Reserve 50120 - Exrn Early Learning Centre- 30416356</td>
<td>That Council: 1. Endorses the outlined program to undertake geotechnical investigations and a trial program for the improved management of the Runway Strip at the East Kimberley Regional Airport. 2. Subject to section 6.8 of the Local Government Act 1995, approves funding of $100,000 from the Airport Reserve for the three year investigations and trial program to improve management of the Runway Strip at East Kimberley Regional Airport.</td>
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<tr>
<td>OCM 27/08/19</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>12.3.5, Reserve 50120 - Exrn Early Learning Centre- 30416356</td>
<td>That Council: 1. Endorses the preparation and release of tender documentation for Stage 2B of Bandicoot Drive Drainage Upgrade Works; and 2. Notes that the tender outcomes will not be presented until after Council adopts the 2019-20 budget.</td>
</tr>
<tr>
<td>Apr-19</td>
<td>Stuart Dyson, Director Infrastructure</td>
<td>Management of Runway Strip, East Kimberley Regional Airport</td>
<td>That Council: 1. Endorses the preparation and release of tender documentation for Stage 2B of Bandicoot Drive Drainage Upgrade Works; and 2. Notes that the tender outcomes will not be presented until after Council adopts the 2019-20 budget.</td>
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<td>Apr-19</td>
<td>Stuart Dyson, Director Infrastructure</td>
<td>Bandicoot Drive And Various Locations Drainage Upgrade - Stage 2</td>
<td>That Council: 1. Endorses the preparation and release of tender documentation for Stage 2B of Bandicoot Drive Drainage Upgrade Works; and 2. Notes that the tender outcomes will not be presented until after Council adopts the 2019-20 budget.</td>
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**Minutes**

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<td>12.3.3, Lot 509 Commercial Boat Facility - Exrn Early Learning Centre</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>OCM 27/08/19</td>
<td>That Council: 1. Offers the Exrn Early Learning Centre a three year lease, with a two year option, on a commercial/lease basis, over Reserve 50120, Lot 506 on Deposited Plan 01949, Cheektool Avenue Kununurra, effective from 1 July 2019, subject to: a. The commencing rent being as per the previous annual rent with rent review applied, and b. The consent of the Minister for Lands. 2. Delegates to the Chief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with the Exrn Early Learning Centre Lease.</td>
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<td>12.3.2, Lot 509 Commercial Boat Facility</td>
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<td>That Council: 1. Obtains a current market valuation for Lot 509 of the Commercial Boating Facility in Kununurra with a view to leasing for a term of 10 years. 2. Advertises for Expressions of Interest for a suitable business or community group to lease Lot 509 of the Commercial Boating Facility in Kununurra for a term of at least 10 years.</td>
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<td>12.3.1, Lease of Reserve 50120 - Exrn Early Learning Centre</td>
<td>Nick Kearns, Director Planning and Community Development</td>
<td>OCM 27/08/19</td>
<td>That Council: 1. Endorses the preparation and release of tender documentation for Stage 2B of Bandicoot Drive Drainage Upgrade Works; and 2. Notes that the tender outcomes will not be presented until after Council adopts the 2019-20 budget.</td>
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<td>Management of Runway Strip, East Kimberley Regional Airport</td>
<td>Stuart Dyson, Director Infrastructure</td>
<td>OCM 27/08/19</td>
<td>That Council: 1. Endorses the outlined program to undertake geotechnical investigations and a trial program for the improved management of the Runway Strip at the East Kimberley Regional Airport. 2. Subject to section 6.8 of the Local Government Act 1995, approves funding of $100,000 from the Airport Reserve for the three year investigations and trial program to improve management of the Runway Strip at East Kimberley Regional Airport.</td>
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**Progress Comments**

- OCM 27/08/19: The tender will require a revisit of the technical design. To be advised upon completion of Stage 1, which was completed in August 2019. Stage 2B construction is scheduled to occur in the dry season of 2020. RFO being worked on by the Manager Assets & Engineering. Detailed design underway.
- OCM 27/08/19: The removal from the Shire’s asset register of the 18.5 km section of Carlton Hill Road, when that section of the road is permanently closed.
- OCM 27/08/19: A Shire application to the Department of Lands to relinquish the 18.5 km section of Carlton Hill Road reserve (subject to completion of item 1 above). Submittion period has closed and all information has been collected and proposal is being reviewed.
- OCM 27/08/19: Advertising the proposed permanent closure of a 18.5 km section of Carlton Hill Road as shown on Attachment 1 – Carlton Hill Road, in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of $1.12M as at 31/07/2018. Meeting held and discussed at the Aug Briefing Session. Community to be provided with an update in March 2020 from the Shire, CPC and KAI.
- OCM 27/08/19: Stating the proposed permanent closure of a 18.5 km section of Carlton Hill Road, when that section of the road is permanently closed.
- OCM 27/08/19: Pricing completed and a site is underway. 3 trial sites have been established by GHD in November 2019 to commence testing of suitable materials. Trial site being excavated in February 2020. Trial site to be monitored over the next 12 months. At the moment cracker dust and shingle are the best options.
- OCM 27/08/19: Released at the September OCM and endorsed by Council. Public notice to be issued and then a letter to the Department of Lands.
- OCM 27/08/19: That Council approves: 1. Advertising the proposed permanent closure of a 18.5 km section of Carlton Hill Road as shown on Attachment 1 – Carlton Hill Road, in accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of $1.12M as at 31/07/2018. Submission period has closed and all information has been collected and proposal is being reviewed.

**Date Actioned**

- 01-Apr-19: in progress
- 02-Jun-20: in progress
- 03-Sep-20: in progress
- 11-Jul-19: in progress
- 15-Jun-20: in progress
- 17-Aug-20: in progress
- 11-Jun-19: in progress
- 30/04/2019: 118011
- 01-Apr-19: in progress
- 27/08/2019: 118076
- 11-Apr-19: in progress
- 01-Apr-19: in progress
- 14-Aug-19: in progress
**Meeting** | **Responsible Officer** | **Item** | **Resolution** | **Progress Comment** | **Date Actioned** | **Completed** | **Minute Number**
---|---|---|---|---|---|---|---
OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.2. Kununurra Boat Launching Facility Update | That Council: 1. Endorsed Shire Officers to proceed with the process to plan for the replacement of the floating pontoon jetty and boat ramp facilities at the existing Wyndham location. 2. Endorse continued future applications to the Recreational Boating Facility Scheme in subsequent financial years with co-contribution from the Shire to progressively redevelop the Wyndham Boat Launching Facilities. | Endorsed by Council. Officers progressing item. | 16-Sep-19 | In progress | 128019-118086
OCM 27/08/19 | Stuart Dyson, Director Infrastructure | 12.5.4. Landfill Management | That Council: 1. Approves the following option for Wyndham Landfill: Option 1a - New landfill on the existing site in Wyndham (by diverting the surface water running through the existing site) 2. Authorises Shire Officers to action the preferred option. | Site visited by Ask Waste Management to look at how the creek can be diverted. Works have stalled at the moment due to resource constraints. The Shire is investigating whether or not to appoint a dedicated Waste Manager due to the work load in this area. Survey works have commenced. Survey works being planned and then a concept design will be produced in parallel with these Officers are also looking at adjacent land. | 16-Sep-19 | In progress | 128019-118087
OCM 29/10/19 | Stuart Dyson, Director Infrastructure | 12.5.2. Kununurra Townsite Drainage Study | That Council: 1. Receives and endorses the Cardno Flood Model Report, Kununurra Stormwater Study 2019 and its identified priority works 2. Supports the following actions for funding consideration in the 2020/2021 budget deliberations: a. A budget provision of $100,000 for survey and design for construction of projects D03 (Weaber Plain cut-off drain), D05 (Cut-off drainage at the industrial area), D07 (Ironswood Drive Western end) and D02 (Messmate Way), with staff to develop a 5 year plan for Council consideration based on project staging b. Provision of $30,000 into research and modelling of cut-off drains to previous Public Works Department design, so that maintenance can occur on Messmate and Weaber Plane cut-off drains, with a survey mounted excavator. c. Development of planning controls to be undertaken in house by Shire Staff. d. Water sampling at drainage water outlet points to be undertaken in house, with a budgetary allowance of approximately $10,000 per annum. e. Proposed funding of $259,000, to be utilised to engage contractors to undertake a recorded inspection of all piped network, and in-house maintenance of a 5-10 year piped drainage maintenance/replacement plan, subject to Council approval. f. Desilting of existing cut-off drains, noting that combined, the proposed level of funding is $81,000 in year 1 of the 5 year plan, and $81,000 in year 2 of the 5 year plan. 3. Engage with both Ord Irrigation Cooperative and the Water Corporation to obtain a formal response regarding their asset contributions. 4. Work with Ord Irrigation Cooperative and the Water Corporation on joint submissions to the State Government to obtain funding for drainage improvements and new drainage assets. | Council resolution passed, officers working on asset management plan. Emails issued to DYC and Water Corporation regarding their asset contributions. Survey works completed and a scope of works is being drafted for Bandicoot and Nulahood/Woorewood. Also looking at existing Drains in and around town with a view to re-profiling them back to their original design. Design contract awarded in preparation for construction works in the 2020/2021 financial years. Construction to commence in June 2020. | 29-Oct-19 | In Progress | 128019-118110
OCM 19/11/19 | Stuart Dyson, Director Infrastructure | 12.5.1. Moonamang Road, surface condition | That Council approves the transfer of $80,000 from the Gooring Fairlands Road Reserve to fund repairs to Moonamang Road. | RFO issued to the market place for repairs prior to the onset of the wet season. Responses due back late November 2019. Only 1 response received which was double the budget, the Shire is now investigating self performing the works. Meeting scheduled in late January 2020 with MRWA. Works to be undertaken in May 2020. Works delayed whilst a proposed solution is discussed with OIC. | 18-Nov-19 | In progress | 128019-118134
OCM 10/12/19 | Nick Kearns, Director Planning and Community Development | 12.3.4 Proposed Lease - Wyndham Child Care Centre | That Council: 1. Offer LM Hill, trading as Wyndham Child Care Centre, a new three (3) year lease, plus a two (2) year option, for the lease of the Wyndham Childrens Facility at Lot 200 (44) Koollama Street, Wyndham, effective from 21 March 2020 and consistent with the existing lease, subject to the payment of the Minister for Lands. 2. Delegates to the Chief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with LM Hill. | Draft Lease and draft amendment to forward to the leasee for review, prior to finalising. | 15-Jun-20 | In progress | 128019-118144
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<tr>
<td>HCM 10/12/19</td>
<td>Chief Executive Officer</td>
<td>16.1</td>
<td>Vacancy - Chief Executive Officer</td>
<td>That Council: 1. Accepts the Chief Executive Officer's written notice of resignation as provided to the Shire President on 9 December 2019 and in accordance with section 11.4 of the Contract of Employment, with an effective resignation date of close of business 31 January 2020; 2. Agrees to the Terms and Conditions contained in the Chief Executive Officer's letter of resignation; 3. Appoints the Director Corporate Services, Vernon Lawrence, as Acting Chief Executive Officer from 27 January 2020, for a period not exceeding 6 months or upon the commencement of a new Chief Executive Officer, whichever is sooner, and that the Director Corporate Services position be abolished; 4. Requests the Chief Executive Officer start the recruitment process for a new Chief Executive Officer by acquiring a minimum of three quotations for the provision of Chief Executive Officer Recruitment Services to be considered by the CEO Review and Selection Panel; 5. Delegate to the CEO Review and Selection Panel the authority to determine and engage a suitable Recruitment Consultant to assist in the advertising search, shortlisting of candidates and contract development for the upcoming vacancy of CEO and commence that process; and 6. Makes provision in its mid-year budget review process for the cost of the CEO recruitment process and any adjustment to the new CEO Total Remuneration Package in accordance with Section 5.39 (7) of the Local Government Act 1995.</td>
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<td>16/12/19</td>
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<td>OCM 25/02/2020</td>
<td>Chief Executive Officer</td>
<td>12.2.3</td>
<td>Annual General Meeting of Electors 12 December 2019</td>
<td>That Council: 1. In line with the Local Government Amendment Act 2019 and associated guidelines, a Shire of Wyndham East Kimberley Code of Conduct for Council Members, Committee Members and Election Candidates; 2. Authorise the CEO to draft a separate Code of Conduct for Employees in line with Section 5.51(a) of the Local Government Act 1995 and; 3. Ensure the provisions of each Code of Conduct are consistent with the regulations, which provide for the protection of residents against all forms of bullying and harassment.</td>
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<td>26-Feb-20</td>
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<td>OCM 24/03/2020</td>
<td>Chief Executive Officer</td>
<td>12.3</td>
<td>MEETING YOKALUMBURU DIRECT FLIGHT TRIALS</td>
<td>That Council: 1. Note the success in the progress of the Melbourne - Kununurra direct flight trial prior to the impact of the COVID-19 virus on the trial; and 2. Endorse the position that the 2020 Melbourne - Kununurra direct flight trial be deferred to 2021; and 3. Provide the Acting CEO the authority to engage with all stakeholders to assess the implications of current events relating to restrictions on travel on the direct flight trial for the 2020 year including seeking advice from the Shire's legal advisors; and 4. Provide the Acting CEO the authority to negotiate with and seek agreement from the relevant partners in the trial to agree in principle to defer the trial to 2021 and to delay any licence agreement to be signed until that date; and 5. Agree that should the trial be deferred to 2021 and if the direct flight trial is considered to be a success in 2021, then provide conditional and 'in principle' support for the continuation of the direct flight trial air service between Kununurra and Melbourne in years two (2022) and three (2023); and 6. Endorse the amended Terms of Reference for the Air Access Coordination Group.</td>
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<td>20/03-20</td>
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<td>OCM 25/04/2020</td>
<td>Nick Keane, Director Planning and Community Development</td>
<td>12.3.3</td>
<td>Proposed Leases - Portion of Airport Land - Lot 200 on Plan 66654</td>
<td>That Council resolves: 1. That, on the basis of the valuation dated 13th of February 2020, in which the market value of the land was determined to be $100 per hectare per annum, Council adopts an amount of $400 per annum per hectare to be a true indication of the last market value of the land as at 26 April 2020. 2. Offers Margaret Conley a three year land only lease on a portion of Lot 200 on Deposited Plan 66654, being a portion of the East Kimberley Regional Airport landholdings, Kununurra, subject to: a) The commencing rent being $400 (excluding GST) per hectare per annum; b) The tenant meeting all applicable outgoings, rates, and impaction water rates and charges; and c) Local public notice of the proposed disposition being given in accordance with the Local Government Act 1995. 3. Delegates to the Chief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with Margaret Conley or her authorised representative. 4. Authorises the Shire President and Chief Executive Officer to sign the finalised lease and affix the Shire's Common Seal.</td>
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<td>25-May-20</td>
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<tr>
<td>OCM 28/04/2020</td>
<td>Stuart Gyns, Director Infrastructure</td>
<td>16.1.1</td>
<td>REQUEST FOR QUOTATION RFQ2019-3 KALUMBURU AREA ROADWORKS (PLANT AND LABOUR)</td>
<td>That Council: 1. Accepts the Schedule of Rates submitted by Guerriorn &amp; Sons of 9 Mango Street, Kununurra WA 6743 for RFQ 24 - 19/20, as the most advantageous submission to form a Contract for the provisions of plant and equipment hire to undertake roadworks on Gills River Kunalumbur Road; 2. Delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry into Contract; 3. Delegates authority to the Chief Executive Officer to postpone or terminate commencement of works under contract, based on the developing situation of COVID-19. 4. Should a Contract not be formed within thirty (30) business days with Guerriorn &amp; Sons, that the Chief Executive Officer may review the offers to form a Contract with Bushlays Earthworks &amp; Paving in accordance with the schedule of rates.</td>
<td>Approved at the April OCM. Guerriorn redditted to site in June and works on Kalumbur Road have commenced.</td>
<td>12-May-20</td>
<td>118013</td>
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Meeting

Resolution

Date Actioned

Completed

Minutes Number

28/04/2020

16.4. ACTING CEO/KPIs

That Council adopt the interim Key Performance Indicators for the Position of Acting Executive Officer as located in attachment 1 of this report, with the April 2020 deadlines extended to May 2020.

27/May-20

In progress

118214

OCM 26/05/2020

Felicity Heading, Acting Director Corporate Services

12.1.1. Consideration of Recommendations Contained within the Minutes of the Audit Finance and Risk Committee of 11 May 2020

That Council, with reference to Item 7.5 “Audit Strategy Memorandum for the Financial Year Ended 30 June 2020” as detailed in the 11 May 2020 Audit Finance and Risk Committee Agenda/Minutes:

1. Note the contents of the report and the confidential attachment Audit Strategy Memorandum 30 June 2020 attached to the 11 May 2020 Audit Finance and Risk Committee Agenda/Minutes; and
2. Endorse the changes to CP/FRN-3201 Significant Accounting Policies attached to the 11 May 2020 Audit Finance and Risk Committee Agenda/Minutes.

28/05/2020 - 118225

In progress

OCM 26/05/2020

Felicity Heading, Acting Director Corporate Services

12.4.1. COVID-19 Reserve Funding

That Council:

1. Note the changes to the Local Government (Financial Management) Regulations 1996, Section 18(c) with respect to local public notice not being required for change of use of money in a reserve account during a declared state of emergency;
2. Agree to establish a new Reserve being “COVID-19 Response Reserve” with the purpose of funding operational and capital works programs that can be performed by local businesses; and
3. Agree to the transfer of funds from existing reserves to the COVID-19 Response Reserve as part of the financial year end procedures as at 30 June 2020 as estimated in Attachment 1.

27/May-20

In progress

118229

OCM 25/05/2020

Felicity Heading, Acting Director Corporate Services

12.4.4. Advertising of Rates and Fees and Charges and for 2020/21

That Council:

1. Pursuant to section 6.16 and 6.18 of the Local Government Act 1995, adopt the amended Schedule of Fees and Charges for 2020/21 outlined in attachment 1 to be effective from either 1 July 2020 or 1 January 2021, whichever date is applicable as indicated in the attachment; and
2. Request the Chief Executive Officer to give local public notice of Council’s intention to impose the Schedule of Fees and Charges 2020/21, to apply from 1 July 2020 or 1 January 2021 as applicable, in accordance with section 6.19 of the Local Government Act 1995; and
3. Pursuant to Section 6.13 of the Local Government Act 1995, impose interest at 8% on any amount of money (other than rates and service charges) which is owed to the Shire and has been owed for a period of 35 days in accordance with Council Policy CP/FRN-3214 - Sundry Debt Collection;
4. Pursuant to amendment SL 2020/57 (clause 8) to Section 6.13 of the Local Government Act 1995, a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FRN-3219 - COVID-19 Financial Hardship - Rates and Sundry Debtors is not required to pay interest on any amount of money (other than rates and services charges) which is owed to the Shire;
5. Pursuant to amendment SL 2020/57 (clause 13) to Section 6.45 of the Local Government Act 1995, the imposition of an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments does not apply to a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FRN-3219 - COVID-19 Financial Hardship - Rates and Sundry Debtors;
6. Pursuant to amendment SL 2020/57 (clause 14) to Section 6.51 of the Local Government Act 1995, the imposition of interest on overdue rates and services charges does not apply to a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FRN-3219 - COVID-19 Financial Hardship - Rates and Sundry Debtors;
7. Notes the changes to the dates for advertising of the Proposed Differential General Rates and Minimum Payments and the closing dates for Public Submissions as follows:
   - Public Notice period commenced on Thursday 14 May 2020
   - The closing date for Public Submissions is Friday 5 June 2020.

24/Jun-20

In progress

118232

SCM 09/06/2020

Felicity Heading, Acting Director Corporate Services

11.1. 2020/21 Budget - Differential General Rates and Minimum Payments and Consideration of Public Submissions

That Council:

1. Notes that there have been no submissions received from the public in relation to the advertised Council Policy CP/FRN-3200 Strategic Rating or the 2020/21 Rating Model;
2. Endorse revised Council Policy CP/FRN-3200 Strategic Rating;
3. In accordance with Section 6.47 of the Local Government Act 1995, endorse the following Rate Concessions under Differential Rating Category UV Pastoral with the intention of granting them as part of the 2020/21 Budget adoption;
4. Endorse that should the 1 July 2020 valuation for any UV Pastoral property be revised down, the concession amount for that property will be recalculated and adjusted for the new valuation so that the revised rates for the 2020/21 financial year will be no greater than 120% of the 2019/20 rates; and
5. Endorse the 2020/21 Rating Model as follows, with the intention of striking the rates as part of the 2020/21 Budget adoption, subject to receiving Ministerial approval where required by legislation.

23/Jul-20

In progress

118236