

COUNCIL ACTION ITEMS

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed	Minute Number
SCM 09/06/2020	Felicity Heading, Acting Director Corporate Services	11.1. 2020/21 Budget- Differential General Rates and Minimum Payments and Consideration of Public Submissions	That Council: 1. Notes that there have been no submissions received from the public in relation to the advertised Council Policy CP/FIN-3200 Strategic Rating or the 2020/21 Rating Model; 2. Endorse revised Council Policy CP/FIN-3200 Strategic Rating; 3. In accordance with Section 6.47 of the Local Government Act 1995, endorse the following Rate Concessions under Differential Rating Category UV Pastoral with the intention of granting them as part of the 2020/21 Budget adoption; 4. Endorse that should the 1 July 2020 valuation for any UV Pastoral property be revised down, the concession amount for that property will be recalculated and adjusted for the new valuation so that the revised rates for the 2020/21 financial year will be no greater than 120% of the 2019/20 rates; and 5. Endorse the 2020/21 Rating Model as follows, with the intention of striking the rates as part of the 2020/21 Budget adoption, subject to receiving Ministerial approval where required by legislation.	Council Policy CP/FIN-3200 Strategic Rating, Rate Concessions under Differential Rating Category UV Pastoral, and the 2020/21 Rating Model were incorporated in the 2020/21 Budget adopted at the 23 June 2020 Ordinary Council Meeting.	23-Jun-20	Completed	09/06/2020 - 118236
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council, pursuant to section 6.47 of the Local Government Act 1995 and regulation 26 of the Local Government (Financial Management) Regulations 1996, grant the following Rate Concessions under Differential Rating Category UV Pastoral as part of the 2020/21 Budget adoption: As per Special Council Meeting on 09 June 2020 (Minute No: 09/06/2020 - 118236) (see minutes for table)	The Rate Concessions as adopted were applied to properties in Differential Rating Category UV Pastoral following the implementation of rates billing for the 2020/21 financial year. Annual rate notices were issued on 17 July 2020.	17-Jul-20	Completed	23/06/2020 - 118248
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 and the revised Council Policy CP/FIN-3200 Strategic Rating, imposes differential general rates and minimum payments on Gross Rental Value properties and Unimproved Value properties for the 2020/21 financial year as follows: As per Special Council Meeting 09 June 2020 (Minute No: 09/06/2020 - 118236); (see minutes for table)	The 2020/21 adopted rate model incorporating the differential general rates and minimum payments was applied to the rates database and annual rates notices were issued on 17 July 2020.	17-Jul-20	Completed	23/06/2020 - 118249
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council, pursuant to section 66 of the Waste Avoidance and Resource Recovery Act 2007, adopt a general rate for the Waste Management Charge to be imposed on all rated properties for the 2020/21 financial year at a rate in the dollar of: (see minutes for table)	The adopted Waste Management Charge was applied to all rated properties as part of the 2020/21 rates billing and annual rates notices were issued on 17 July 2020.	17-Jul-20	Completed	23/06/2020 - 118250
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council: 1. Pursuant to section 6.16 of the Local Government Act 1995, adopt the amended Schedule of Fees and Charges for 2020/21 outlined in Attachment 2 to be effective from either 1 July 2020 or 1 January 2021, whichever date is indicated in Attachment 2.	The Schedule of Fees and Charges for 2020/21 was implemented with the fees and charges effective from either 1 July 2020 or to be effective from 1 January 2021 as applicable.	01-Jul-20	Completed	23/06/2020 - 118254
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council: 1. Pursuant to section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, imposes an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option (excluding eligible pensioners and seniors). 2. Pursuant to section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, imposes an instalment administration charge where the owner has elected to pay rates and service charges through an instalment option of \$12.00 per instalment after the initial instalment is paid. 3. Pursuant to section 6.16 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose an administration fee of \$61.30 on any ratepayer who wishes to negotiate a rates special payment arrangement. 4. Pursuant to amendment SL 2020/57 (clause 13) to section 6.45 of the Local Government Act 1995, resolve that the imposition of an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments does not apply to a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors.	The instalment interest rate of 5.5% and instalment administration charge of \$12.00 were applied to the rates database at billing and the details and costs of the instalment options provided on the annual rates notices issued on 17 July 2020. The payment arrangement administration fee of \$61.30 is incorporated in the 2020/21 Schedule of Fees and Charges and details provided to ratepayers in the rates brochure issued with the annual rates notices on 17 July 2020. Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors and application form for financial hardship are available on the Shire's website. Instalment interest and administration charges will not be charged to ratepayers who qualify for financial hardship under the policy.	17-Jul-20	In Progress	23/06/2020 - 118256
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council: 1. Pursuant to section 6.51(1) and amendment SL 2020/57 (clause 14(3)) to section 6.51 and subject to section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, imposes an interest rate of 8.0% per annum for rates and service charges and costs of proceedings to recover such charges that remain unpaid after becoming due and payable (excluding eligible pensioners and seniors); and 2. Pursuant to amendment SL 2020/57 (clause 14(2)) to section 6.51 of the Local Government Act 1995, resolve that the imposition of interest on overdue rates and services charges does not apply to a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors.	The adopted interest rate of 8% was applied to the rates database and ratepayers advised on the annual rates notices issued on 17 July 2020. Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors and application form for financial hardship are available on the Shire's website and interest will not be charged to ratepayers who qualify for financial hardship under the policy.	17-Jul-20	In Progress	23/06/2020 - 118257
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council: 1. Pursuant to section 6.13 of the Local Government Act 1995, impose interest at 8.0% per annum on any amount of money (other than rates and service charges) which is owed to Shire and has been owed for a period of 35 days in accordance with Council Policy CP/FIN-3214 Sundry Debt Collection. 2. Pursuant to amendment SL 2020/57 (clause 8) to section 6.13 of the Local Government Act 1995, a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors is not required to pay interest on any amount of money (other than rates and services charges) which is owed to the Shire.	The adopted interest rate of 8% is incorporated in the 2020/21 Schedule of Fees and Charges and will be applied to sundry debts owed to the Shire that remain outstanding after a period of 35 days. Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors and application form for financial hardship are available on the Shire's website and interest will not be charged to sundry debtors who qualify for financial hardship under the policy.	01-Jul-20	In Progress	23/06/2020 - 118258

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OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	<p>That Council:</p> <p>1. Notes that the Elected Members annual attendance fees and annual allowances have been determined with reference to the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements adopted at the 24 March 2020 Ordinary Meeting of Council (Minute No. 24/03/2020 - 118188) to be incorporated into the 2020/21 Municipal Fund Budget.</p> <p>2. Notes the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements adopted at the 24 March 2020 Ordinary Meeting of Council (Minute No. 24/03/2020 - 118188) provide for the maximum Salaries and Allowances Tribunal (SAT) determination levels so that:</p> <p>a. The President's Annual Meeting Attendance Fee is 60% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.</p> <p>b. The Elected Members Annual Meeting Attendance Fee is 60% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.</p> <p>c. The President's Annual Allowance is 60% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.</p> <p>d. The Deputy President's Annual Allowance is 25% of the President's Allowance.</p> <p>e. The Elected Members will receive an ICT Allowance of \$2,400 per annum.</p> <p>3. Pursuant to section 5.99 of the Local Government Act 1995, adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:</p> <p>a. President \$18,689.40</p> <p>b. Councillors \$13,938.00</p> <p>4. Pursuant to section 5.98(5) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:</p> <p>a. President \$38,012.40</p> <p>5. Pursuant to section 5.98A(1) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:</p> <p>a. Deputy President \$9,503.10</p>	The Electors Members annual attendance fees and annual allowances have been updated in the Elected Members payment schedule and will be paid at the adopted amounts effective from 1 July 2020.	01-Jul-20	Completed.	23/06/2020 - 118259
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council, pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, approves the materiality level for monthly reporting to be set at +/- 10% and +/- \$20,000 at account level and +/- 10% and +/- \$100,000 at financial statement level.	The materiality levels for monthly reporting is unchanged from 2019/20 and will be reported in monthly financial reports for the 2020/21 financial year from.	01-Jul-20	Completed	23/06/2020 - 118260
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	That Council adopt the revised Council Policy CP/FIN-3201 Significant Accounting Policies provided in Attachment 3.	The revised Significant Accounting Policies will be applied in the preparation of the 2019/20 annual financial report and have been incorporated in the 2020/21 annual budget.	23-Jun-20	Completed	23/06/2020 - 118261
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.1. Annual Budget 2020/21	<p>That Council, pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the Municipal Fund Budget as contained in Attachment 1 of this agenda, for the Shire of Wyndham East Kimberley for the 2020/21 financial year which includes the following:</p> <p>1. Statement of Comprehensive Income by Nature and Type</p> <p>2. Statement of Comprehensive Income by Program</p> <p>3. Statement of Cash Flows;</p> <p>4. Rate Setting Statement showing a net amount required to be raised from rates of \$10,425,101;</p> <p>5. Notes to and forming Part of the Budget;</p> <p>6. Fees and Charges Schedule.</p>	The annual adopted budget 2020/21 has been applied to the Shire's financial system and implemented effective from 1 July 2020.	01-Jul-20	Completed.	23/06/2020 - 118262
OCM 23/06/2020	Felicity Heading, Acting Director Corporate Services	12.4.4. CP/FIN-3204 Purchasing Policy Amendments	That Council adopt the revised Policy CP/FIN-3204 Purchasing.	The revised Council Policy CP/FIN-3204 Purchasing has been implemented for all procurement undertaken effective from 24 June 2020.	24-Jun-20	Completed	23/06/2020 - 118265