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## KIMBERLEY DEVELOPMENT COMMISSION

### NOTES FOR NOMINEES TO THE BOARD

There are six broad types of Western Australian Government Boards and Committees:

- Trading
- Governing
- Policy / Review / Specialist
- Regulatory / Registration / Appeal
- Trustees
- Advisory

The Kimberley Development Commission Board is a Governing Board. That is, it is there to guide and direct the organisation. It sets performance goals, ensures corporate compliance and management accountability, endorses strategic plans and approves operating budgets. The Board's role is to ensure that the organization has the resources necessary to achieve goals, monitor progress and report on outcomes. The Board does not manage the Commission. This is the role of Management and any request for staff involvement in Board or Board Sub-Committee affairs must be directed through the Chief Executive.

#### **Board Members – Local Government Representatives**

All Members of the Kimberley Development Commission's Board are appointed by the Minister for Regional Development in accordance with the *Regional Development Commissions Act 1993* for terms of between 1 and 3 years.

Local Government representatives become ineligible to remain on the Board if no longer a Member of Local Government.

#### **Board Meetings**

Currently, Board meetings are up to five times a year with meeting locations being determined by the Board. Meetings may be held in different towns across the region.

Members may be required to commit up to two (2) days to a Board meeting to allow time for travel, tours and meetings.

## **Members Skills and Attributes**

For effective performance, individual members and the Board as a group need to have a broad range of skills and personal attributes.

Some of the personal attributes, which are valued in Board members, include; flexibility, creativity, loyalty, integrity, enthusiasm, initiative, cooperation, customer awareness and community profile.

This is a list of skills and attributes that make for effective Board Performance:

- **Accountability**  
*Understanding accountability requirements and upholding ethical standards.*
- **Strategic Thinking**  
*Contributing to strategic planning and goal-setting. Fostering a customer focus ethos.*
- **Monitoring**  
*Analysing, assessing and reviewing corporate performance.*
- **Policy development**  
*Establishing and reviewing policy objectives, corporate standards and resource priorities.*
- **Decision-making**  
*Adopting ethical decision-making processes.*
- **Networking**  
*Accessing networks and promoting the Board.*
- **Advising**  
*Providing information and advice, making suggestions and recommendations.*
- **Teamwork**  
*Working cooperatively with members and employees to achieve agreed goals.*

No one Member needs to exhibit all these skills and attributes.

**Nomination forms are to be completed in full and forwarded together with the nominees current Curriculum Vitae to:**

HON ALANNAH MACTIERNAN  
MINISTER FOR REGIONAL DEVELOPMENT; AGRICULTURE AND FOOD;  
PORTS; MINISTER ASSISTING THE MINISTER FOR STATE DEVELOPMENT,  
JOBS AND TRADE  
c/- Jeff Gooding  
Kimberley Development Commission  
PO Box 620  
KUNUNURRA WA 6743

Nominations may also be forwarded by e-mail via [eo@kdc.wa.gov.au](mailto:eo@kdc.wa.gov.au)

**Local Government Nominations close: 5pm Wednesday 28 October 2020.**

Should you require further information please contact Liz Kirkby, Manager, People & Placeon (08) 91482100 or e-mail [liz.kirkby@kdc.wa.gov.au](mailto:liz.kirkby@kdc.wa.gov.au)