

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 28/03/17	Vernon Lawrence	Matters arising from committees of council	That Council, with reference to Item 7.5 "Standing Item - Leases", notes: 1. The Confidential Lease Schedule and the New and Renewal Lease Schedule attached to the Agenda of the 27 February 2017 Audit (Finance and Risk) Committee Meeting; and 2. Notes a report be presented to Council in relations to the alignment of payment arrangements for leases to commence from 1 July.	Report has been presented to Council by Director Community Services in relation to the alignment of payment arrangement for leases.	19-Apr-17	Completed
OCM 28/03/17	Carl Askew	Compliance Audit Return	That Council accept the Audit (Finance and Risk) Committee recommendation to adopt the Compliance Audit Return for 2016.	Reported to Council in March 2017 and forwarded to the Department.	30-Mar-17	Completed
OCM 28/03/17	Carl Askew	June Ordinary Council Meeting	That Council reschedule the Ordinary Council Meeting approved for 20 June 2017 to 13 June 2017 and request the Chief Executive Officer advertise the change in accordance with the Local Government Act 1995.	Council resolved to move the date, advertising to occur.	30-Mar-17	In progress
OCM 28/03/17	Louise Gee	Community Lease - Ord River Sports Club	That Council authorise the Chief Executive Officer to offer a 21 year lease to the Ord River Sports Club for Lot 2313 Chestnut Avenue Kununurra as detailed in Attachment 1, subject to the following:- a. All outstanding roof works being completed by the Ord River Sports Club. b. Certification by a suitably qualified consultant that all roof works have been completed in accordance with the Pritchard Francis Ord River Sports Club Roof Structural Condition Report dated 24 May 2016. c. The approval of the Minister of Lands.	Section 18 Consent received 5 April 2017 from Minister for Lands. Lease documents will now be forwarded to the Ord River Sports Club for signing, compliant on roof works being completed and certified. Documents are to be returned to Council for execution within a 28 day period.	19-Apr-17	In progress
OCM 28/03/17	Louise Gee	Policy Review - CP/COM-3582 Community Grant Scheme	That Council adopt the revised Council Policy CP/COM 3582 - Community Grant Scheme as detailed in Attachment 1.	Currently reviewing Rates Concessions Policy CP/FIN-3209 re existing concession qualifications for clubs and the suitability of the current application form to be altered for use for Rates Grants applications.	19-Apr-17	Completed
OCM 28/03/17	Louise Gee	Policy Review - CP/PMG 3780 Leasing of Council Managed Reserve Land - Community	That Council advertise for community comment the revised CP/PMG 3780 Leasing of Council Managed Reserve Land - Community for 28 days as outlined in Attachment 1.	Media and Advertising request submitted to Governance 4 April to advertise the revised Council Policy for a period of 28 days for public comment through both printed and social media content.	19-Apr-17	In progress
OCM 28/03/17	Louise Gee	Community Lease - Ord Pistol Club	That Council authorise the Chief Executive Officer to offer a 10 year lease to the Ord Pistol Club for a portion of Reserve 52813 on Plan 92081, Lot 375 Old Darwin Road Kununurra as detailed in Attachment 2, subject to the approval of the Minister of Lands.	Section 18 Consent received 5 April 2017 from Minister for Lands. Lease documents will now be forwarded to the Ord Pistol Club for signing and return to Council for execution within a 28 day period.	19-Apr-17	In progress
OCM 28/03/17	Louise Gee	Application for Amendment of Development Approval for Chalets at Lot 530 River Farm Road	That Council grant a 9 month extension to the term of the development approval for the use and development of Three Chalets at Lot 530 River Farm Road Kununurra subject to the following: 1. The proposed chalet development forming part of a tourist facility must only be used to accommodate short-stay guests, where occupation by any person is limited to a maximum of three (3) months in any twelve (12) month period. Any change of use will require consent from Council. 2. All development shall occur in accordance with the approved plans and these conditions of approval. 3. If the development the subject of this approval is not substantially commenced by 28 September 2017, the approval will lapse and be of no further effect. 4. The approved management plan must be implemented and reviewed on the basis set out in the approved management plan. 5. Prior to the construction of the proposed chalet development, all promotional information intended to be displayed must be submitted to the Shire for approval. 6. The Applicant is to provide the following disclosure statement to prospective guests at the time of booking. This disclosure statement must be provided as part of the terms and conditions provided to the prospective guest prior to booking taking place: "You will be staying in an active agricultural area where normal farming practices may result in nuisances including odour, spray drift, noise, dust and smoke. These practices may be carried out by our farm or adjoining farms when you are staying in a chalet at the property." 7. Prior to the use commencing (by way of initial occupation by any guests) of each of the chalets, relevant Shire Officers are to inspect that chalet to confirm compliance with the management plan.	Approval Issued.	18-Apr-17	Completed.
OCM 28/03/17	Louise Gee	Application for Amendment of Development Approval for Chalets at Lot 530 River Farm Road	8. The proposed chalet development must at all times remain subordinate in scale, scope and intensity to the predominant agricultural nature of the property. 9. By 30 July each year, the following information must be submitted to Council: (a) The guest register showing the name, address and dates of occupation for each guest. (b) Any documentation required to be provided under the approved management plan (if applicable) and the revised biosecurity measures, if any. 10. Each chalet should be provided with at least one parking space. 11. The Applicant is to implement planting generally in accordance with the landscaping plan, and must ensure that the landscaping at full growth provides: • A visually impermeable barrier between the chalets and River Farm Road; • A visually impermeable barrier in the locations shown on the landscaping plan to the east, along the existing driveway, to the west, along the existing firebreak, and to the north, adjacent to the existing shed; • Effective barriers to chemical spray drift from off-site chemical sources; and • That host plants are not to be located less than 10 metres to a chalet (measured from the closest edge of foliage to chalet building) to address biosecurity requirements. 12. The approved landscaping must be maintained, and vegetation replaced where required to ensure ongoing compliance with the landscaping plan throughout the life of the chalet use and while the chalet buildings are in place. 13. Potable water is to be supplied to each chalet.	Approval Issued.	18-Apr-17	Completed.

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OCM 28/03/17	Louise Gee	Draft Kununurra Civic and East Lily Creek Precinct Structure Plans	<ol style="list-style-type: none"> Note the submissions received on the draft Kununurra Civic Precinct Structure Plan and draft East Lily Creek Structure Plan during the public notice period (Attachment 1 and 2). Note the letter received by the Western Australian Planning Commission dated 21 July 2016 (Attachment 3) advising the Shire that the preparation of the Kununurra Civic Centre Structure Plan is to proceed concurrently with, or subsequent to, the Kununurra Regional Growth Plan. Request the Chief Executive Officer to advise the Western Australian Planning Commission and organisations/persons who provided a submission on the draft Kununurra Civic Precinct Structure Plan and draft East Lily Creek Structure Plan that further development of the structure plans will not be undertaken until the Kununurra Regional Growth Plan has been endorsed by Council. Request the Chief Executive Officer in consultation with the Department of Sport and Recreation to engage a consultant to develop a concept design to assess whether the existing site of the Kununurra Aquatic and Leisure Facility would allow for the construction of a new facility to address future needs within current site limitations. The development of the concept design will be undertaken utilising grant funding to the value of \$25,000 received by the Shire from the Department of Sport and Recreation. 	Letters have been forwarded to the Western Australia Planning Commission and organisations/persons who provided a submission on the draft Structure Plans. Consultant has been engaged to develop a concept design for the existing Kununurra Aquatic and Leisure Facility site.	21-Apr-17	Completed
OCM 28/03/17	Louise Gee	Unnamed Creek Crossing, Victoria Highway	That Council resolve to undertake community consultation in relation to the proposal for naming an unnamed creek crossing on the Victoria Highway, previously signposted as "Philchowski's Crossing" to Gulberang Creek	Further information being sought prior to advertising.	19-Apr-17	In progress
OCM 28/03/17	Vernon Lawrence	2016/17 Mid Year Budget Review Report	<ol style="list-style-type: none"> Receives the Mid-Year Budget Review Report for the period ended 31 January 2017; Adopts the 2016/17 revised budget position and associated budget amendments; Approves the transfer of any surplus to the Asset Management Reserve to ensure that informed decisions can be made throughout the 2017/18 budget process and funds then applied accordingly. The reserve transfer is to be conducted at year end if a Closing Funding Surplus is achieved. 	Mid year budget amendments have been processed into the accounting system. Any transfer to the Asset Management Reserve will be assessed and processed as part of the financial year end process.	19-Apr-17	Completed
OCM 28/03/17	David Klye	Proposed Great Northern Highway Widening at Maggies Jump-up	That Council advise Main Roads Western Australia that the Shire has no objection to the proposed widening of the Great Northern Highway, Reserve 42155 at Maggies Jump to facilitate the proposed road improvement works.	Letter sent to Main Roads.	30-Mar-17	Completed
OCM 28/03/17	David Klye	Provision of improved power supply and revised scheduling of air conditioning upgrade to East Kimberley Regional Airport Terminal	<ol style="list-style-type: none"> Defer the project Air Conditioning Plant Replacement - East Kimberley Regional Airport and reconsider the project in the 2017/18 budget deliberations. Approves the development of a project to provide for an upgraded power supply to the East Kimberley Regional Airport terminal building. Approves the reallocation of \$130,000 from GL 04120743 in the 2016-17 Shire budget for the replacement of Terminal Air-conditioning, to provide for East Kimberley Regional Airport Terminal Power Supply Upgrade. Approves the return of funds not expended on the air conditioning upgrade and the power supply upgrade, from GL 04120743 to the Airport Reserve. 	Funds reallocated.	30-Mar-17	Completed
OCM 28/03/17	David Klye	Firebreak Order 2017 - 2018	<ol style="list-style-type: none"> In accordance with Part III, Division 6, Section 33 of the Bush Fires Act 1954, adopt the Shire of Wyndham East Kimberley 2017/2018 Firebreak Order, effective immediately. Give notice of this order in a newspaper circulating in the local district as well as through social media and pamphlet distribution. Advertise the Firebreak Order 2017/2018 in the Government Gazette. 	Brochures letter dropped in Wyndham Week Ending 30/03/2017 & Kununurra week ending 07/04/2017. Advertised in Kimberley Echo 30/03/2017 & 06/04/2017 Advertised on Facebook and Shire website plus the Government Gazette over same 2 week period above	30-Mar-17	Complete
OCM 28/03/17	David Klye	T13 16/17 Periodic Various Grading Of Kalumburu And Port Warrender Roads And Mt Elizabeth And Ellenbrae Access Roads For A Period Of Two Years	<ul style="list-style-type: none"> Accept the tender submitted by Guerinoni Nominees Pty Ltd trading as Guerinoni & Son of 9 Mango St, Kununurra WA 6743, for Tender T13-16/17 - Periodic Various Grading of Kalumburu and Port Warrender Roads and Mt Elizabeth and Ellenbrae Access Roads For a Period of Two Years, in accordance with the tender documentation and the submitted schedule of rates. Enter into a contract with Guerinoni Nominees Pty Ltd trading as Guerinoni & Son of 9 Mango St, Kununurra WA 6743, for Tender T13-16/17 - Periodic Various Grading of Kalumburu and Port Warrender Roads and Mt Elizabeth and Ellenbrae Access Roads For a Period of Two Years, in accordance with the tender documentation and the submitted schedule of rates. Authorise the Chief Executive Officer to approve the optional one year contract extension for T13-16/17 - Periodic Various Grading of Kalumburu and Port Warrender Roads and Mt Elizabeth and Ellenbrae Access Roads with Guerinoni Nominees Pty Ltd trading as Guerinoni & Son of 9 Mango St, Kununurra WA 6743 in accordance with the tender documentation and the submitted schedule of rates in financial year 2018/19 - subject to the one year contract extension shall only be exercised based on satisfactory performance during the original two year contract term. 	Tender has been accepted, Contract has been executed and a purchase order has been raised.	11-Apr-17	Completed
OCM 28/03/17	David Klye	Disposal Of Asset; Weed Harvester	<ol style="list-style-type: none"> Accept the Tender submitted by Bruce Connell for \$22,000 ex GST for the purchase of Plant item P485 (Weed Harvester) in "as is where is", unlicensed condition. Direct the funds from the sale of Plant item P485 (Weed Harvester) to the Foreshore Reserve. 	Tender has been accepted, contract has been executed, purchase funds have been received, buyer is arranging collection of the plant over the coming week(s)	11-Apr-17	Completed