

COUNCIL ACTION ITEMS								
Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed.	Minute Number	
SCM 01/06/2021	Felicity Heading, Director Corporate Services	11.1 2021/22 Budget - Differential Rates and Minimum Payments and Consideration of Public Submissions.	That Council: 3. Adopt revised Council Policy CP/FIN-3200 Strategic Rating as per Attachment 1.	June 2021: The 2021/22 rate model prepared in accordance with Council Policy CP/FIN-3200 Strategic Rating has been incorporated into the 2021/22 Annual Budget which will be presented to the 29 June Ordinary Council Meeting for adoption. July 2021: The revised Council Policy CP/FIN-3200 Strategic Rating was not adopted at the June Ordinary Council Meeting as the adoption of the budget was delayed due to issues relating the Ministerial approval of the Differential rates. The revised Council Policy CP/FIN-3200 Strategic Rating will be presented to Council for adoption at the 27 July Ordinary Council Meeting.	02-Jun-21	In progress	01/06/2021 - 118451	
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.1.Temporary Caravan Park and Camping Ground Application - Kununurra Agricultural Society	That Council: 1. Authorises the Chief Executive Officer to sign the application form for the Temporary Caravan Park and Camping Ground Licence for the Kununurra Agricultural Society at Reserve 29799, 199 (Lot 504) Coolibah Drive, Kununurra. 2. Grants a temporary caravan park licence to Kununurra Agricultural Society for 50 short stay sites at the Kununurra Agricultural Grounds from 3 to 11 July 2021 subject to the following conditions: a. The existing licence for a Caravan park and Camping Ground located at the site will be suspended for the duration of the Kununurra Agricultural Show. b. Only event staff/vendors associated with the Kununurra Agricultural Show are to be accommodated in the park. c. The following minimum ablution facilities are to be available for the duration of the licence: 6 toilets, 3 hand basins, and 3 showers. d. All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point. e. Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish to be removed from the site. f. Fire extinguishers are to be located within 90 metres of every site.	Temporary Caravan Park and Camping Ground Licence issued.	1/07/2021	Completed	29/06/2021 - 118459	
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.2.Caravan Park and Camping Ground Licence - Reach Beyond	That Council approves the Caravan Park and Camping Ground Licence for Reach Beyond, located at Lot 579 Packsaddle Road Kununurra, for a total of 10 sites consisting of 7 short stay sites and 3 camping sites, subject to the accommodation being used only for staff and volunteers working at the facility.	Caravan Park and camping Ground Licence issued.	1/07/2021	Completed	29/06/2021 - 118460	
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.3 Development Application - Tourist Development Lots 506 and 2263, (50) Casuarina Way, Kununurra	That Council grants development approval to develop land for tourist development at Reserve 29799, Lot 506 and Lot 2263 (50) Casuarina Way, Kununurra, subject to the following conditions: a. Development must be in line with the attached approved plan(s) and subject to any modifications required as a consequence of any conditions of this approval. The approved plans must not be modified or altered without the prior written approval of the local government. b. Prior to the commencement of construction: i. A stormwater management plan must be submitted and approved by the local government. In addition to the local governments requirements the stormwater management plan must include measures to ensure the development does not pose contamination risks to surface or groundwater resources. The approved stormwater management plan is to be implemented during construction, in accordance with any conditions imposed, and thereafter maintained to the satisfaction of the local government. c. Prior to the occupation of the redeveloped portions of the site: (d) A Parking Management Plan must be prepared and submitted to the local government for approval. Once approved the Parking Management Plan must be implemented and adhered to. The Parking Management Plan must detail: (i) Car parking arrangements within the site. (ii) Management arrangements for the parking of caravans or long vehicles off-site in a suitable location; (iii) Management arrangements for parking associated with different expected types and scales of events on site, including but limited to: overflow parking arrangements, transfers to and from the site; and (iv) Any expected visitor utilisation of the existing public car park to the south of the site. (e) The areas set aside on the approved plan(s) for vehicle parking and access (including driveways and vehicle crossings) must be constructed, sealed, kerbed, drained and maintained to the satisfaction of the local government; (f) The parking areas and/or parking spaces must be delineated and marked to the satisfaction of the local government and signage installed to mark parking for: (i) General store customers; (ii) Bus pickup/drop off arrangements; and (iii) Employees. d. The approved Parking Management Plan must be reviewed: i. After twelve (12) months of initial operation; and ii. After twelve (12) months of operation following each stage of development (if applicable); and iii. After twelve (12) months of operation following final completion of all development hereby approved. Following each review, the Parking Management Plan must be revised to include recommendations to address any car parking deficiencies or other traffic issues which may have arisen during operation of the resort, and submitted to the local government for approval. e. No parking is permitted within the road reserve or on verges, and any vehicles associated with the use must be parked on the subject land, except as otherwise authorised in writing by the local government. f. All vehicles must enter and exit the site in a forward motion.	Development Approval issued.	7/07/2021	Completed	29/06/2021 - 118461	
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.4 2021 Community Scorecard Survey	That Council: 1. Receives the 2021 Community Scorecard Survey Report as an informing document to aid the Shire and Council in decision making. 2. Requests the Chief Executive Officer consider the results during the current review of the draft 2021/25 Corporate Business Plan.	Community Scorecard results have been uploaded into the Shires website as an informing document. The results have also been included in operational plans for each Shire department and they can be viewed in the Corporate Business Plan. The updated CBP will be presented to Council at the July 2021 OCM	14/07/2021	In progress	29/06/2021 - 118462	

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OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.5. DA 10/20 Proposed Tourist Development - Lot 25 Port Warrender Road, Mitchell Plateau	<p>That Council approves an extension to a Tourist Development at Lot 25 Doongan Location/Port Warrender Road, Mitchell Plateau, subject to the following conditions:</p> <p>1.Development must be in accordance with the attached approved plan(s) and subject to any modifications required as a consequence of any conditions of this approval. The approved plan(s) must not be modified or altered without the prior written approval of the local government.</p> <p>2.The development must be finished in materials and colours to be compatible with the surrounding environment and all exposed roof areas must be muted colours (highly reflective materials are to be avoided).</p> <p>3.Prior to occupation of the development:</p> <p>a.A final inspection of the on-site bushfire refuge must be undertaken by a suitably qualified fire engineer with the fire risk assessment expertise accredited with Engineers Australia. The Fire Engineer must provide certification, to the satisfaction of the local government, that works have been completed in accordance with the requirements of the National Construction Code and ABCB Design and Construction of Community Bushfire Refuges Handbook (2014) and AS3959 Construction of Buildings in Bushfire Prone Areas.</p> <p>b.20 metre Asset Protection Zones (APZs) surrounding all relevant buildings as shown on Figure 3.2 of the approved Bushfire Management Plan must be established;</p> <p>c.emergency static water supply (number and size of water tanks to be able to adequately supply fire appliances, site hose reels and bushfire sprinklers during a bushfire event) and associated vehicle access to the standards stated in the approved Bushfire Management Plan (Appendix 3) must be installed;</p> <p>d.the subject lot must comply with the Shire of Wyndham East Kimberley Firebreak and Hazard Reduction Notice issued under s33 of the Bush Fires Act 1954. This may include specifications for asset protection zones that differ from the Guideline's APZ Standards, with the intent to better satisfy local conditions. When these are more stringent than those created by the Guidelines, or less stringent and endorsed by the WAPC and DFES, they must be complied with. Refer to Appendix 1 of the Bushfire Management Plan.</p> <p>4.The approved Bushfire Emergency Plan must be annually reviewed by the occupier/manager and all pre-season preparation procedures identified (Additional Bushfire Protection Measures) in the Bushfire Emergency Plan must be conducted on-site prior to operating.</p> <p>5.A copy of the Bushfire Emergency Plan must be provided to the landowner/occupier/manager and they are to be informed that it contains responsibilities that must be actioned due to the land use being defined as 'Vulnerable'. Prior to occupancy, all actions contained within the Pre-Season Procedure established by the Bushfire Emergency Plan, must be completed.</p> <p>6.A Maintenance Plan for the on-site bushfire shelter must be prepared by a suitably qualified fire engineer with fire risk assessment expertise accredited with Engineers Australia, and must include:</p> <p>a.Details of maintenance requirements; and</p> <p>b.Details of annual testing requirements for operational compliance.</p> <p>c.The annual testing of the on-site bushfire refuge must include lodgement of a compliance certification by a suitably qualified fire engineer to the local government two months prior to the commencement of the bushfire season, or as otherwise agreed to in writing.</p>	Development Approval issued.	13/07/2021	Completed	29/06/2021 - 118463
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.6. Temporary Caravan Park and Camping Ground Licence Kununurra Race Club	<p>That council</p> <p>1.Authorises the Chief Executive Officer to sign the application form for the Temporary Caravan Park and Camping Ground Licence for the Kununurra Race Club at Reserve 30290, (Lot 707) Drovers Road, Kununurra</p> <p>2.Grants a Temporary Caravan Park and Camping Ground Licence to Kununurra Race Club for a maximum of 20 short stay sites at the Kununurra Race Club grounds (Reserve 30290 - lease away) from 1 July to 28 July 2021 subject to the following conditions:</p> <p>a.Only residents who are temporarily relocated from the Kununurra Agricultural Society Caravan Park for the duration of the temporary Caravan Park licence during the Kununurra Ag Show are to be accommodated in the park</p> <p>b.A caretaker must be onsite at all times for the duration of the temporary licence period to assist occupants.</p> <p>c.The following minimum ablution facilities are to be available for the duration of the licence: 2 toilets, 1 hand basin and 1 shower.</p> <p>d.All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point.</p> <p>e.Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish is to be removed from the site.</p> <p>f.Fire extinguisher/s are to be located within 90 metres of every site.</p> <p>3.Authorises a Temporary Caravan Park and Camping Ground Licence to be established on the (Reserve 30290 - licence area) for short stay sites for general caravan and camping areas from 1 July to 28 July 2021 subject to the following conditions:</p> <p>a.The overflow area is only to be used when all other available caravan and camping options in Kununurra are unavailable.</p> <p>b.The preparation of advice to users and a management plan for the facility.</p> <p>c.The following minimum ablution facilities are to be available for the duration of the licence: 2 toilets, 1 hand basin and 1 shower.</p> <p>d.All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point.</p> <p>e.Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish is to be removed from the site.</p> <p>f.Fire extinguisher/s are to be located within 90 metres of every site.</p>	Temporary Caravan Park and Camping Ground Licence issued to the Kununurra Race Club.	1/07/2021	Completed	29/06/2021 - 118464
OCM 29/06/2021	Felicity Heading, Director Corporate Services	16.1.Request to Waive Fees and Charges	<p>That Council:</p> <p>Does approve the request to waive Waste Disposal Fees for Green Waste from Ord Valley Events Incorporated</p>	June 2021: The Waiver of Waste Disposal Fees for Green Waste from Ord Valley Events Incorporated was processed on 30 June 2021.	30-Jun-21	Completed	29/06/2021 – 118468