COLINICII A	CTION ITEMS

			COUNCIL ACTION ITEMS				
Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed.	Minute Number
OCM 20/12/16	Director Infrastructure	Proposed closure of Jandami Lane	That Council approves:  1. The closure of a 3.2 km section of Jandami Lane as shown on Attachment 1 – Jandami Lane, section proposed for closure November 2016, in accordance with section 3.50 of the Local Government Act 1995, until the long term future of the lane is finalised, 2. A Shire application to the Department of Lands to retinquish the 3.2 km section of Jandami Lane road reserve, 3. The disposal of the road reserve, road and drainage assets on the 3.2 km section of Jandami Lane, as an exempt disposition in accordance with section 30/2(n) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and drainage has a written down value of 5.9 Ma as al 31/10/2016. 4. The permanent closure of a 3.2 km section of Jandami Lane, in accordance with section 5.50 of the Local Government Act 1995, when nocessary to Ecultate the transfer of that part of the road reserve to another partly, and 5. The removal from the Shire's asset register of the 3.2 km section of Jandami Lane, when that section of the lane is permanently close	The Shire has requested the closure of the road in accordance with the Council resolution, and is awaiting the Department of Planning, Lands and Heritage (DPLH) to complete the process to permanently close the road.  The DPLH has advised that the proposed road closure is pending other land tenure actions, being the creation of proposed easements.  No change to report as of February 2021.  11/03/21 - Email issued to Planning requesting an update. 14/04/21 - Meeting taking place with DLPH this month. 20/05/21 - No further progress made with Lands.	14-Aug-17	In progress	
				23/06/21 - No further progress made with Lands			
Jul-18	Nick Kearns, Director Planning and Community Development	Community Lease - Ord River Magpies	Transport: Planning: Lands.	leasing and user access and they have been appropriately advised.	31-Mar-21	In progress	
Aug-18	Carl Askew, Chief Executive Officer	Local Law Review	That Council  1) Undertake a review of the following: a) Shire of Wyndham East Kimberfey Dogs Local Law 2003 b) Shire of Wyndham East Kimberfey Parking and Parking Facilities Local Law 2003 c) Shire of Wyndham East Kimberfey Activities in Thoroughfares and Public Places and Trading Local Law 2005 d) Local Covernment Property Local Law 2003  2) Give State-wide public notice of the proposal to review the above Local Laws.	All four local laws have been reviewed and are in drafting stage. The work on this was postponed due to Covid- 19 but has resumed. The comments on the laws have been incorporated in the documents and will be reviewed by the responsible officers as the next step.  14/04/2021: The work that has been done on this item has been accessed. The Shire Executive will determine a process to progress this Item and revert to Council at the July Council Briefing session.	01-Jun-19	In progress	
				24/06/2021: Shire Rangers have started the process to review the Dogs Local Law 2013.			
				Discussed at the September OCM and endorsed by Council. Public notice to be issued and then a letter to the Department of Lands.			
				Submission period has closed and all information has been collated and proposal is being reviewed.	11-Jun-19 In progress		
	Stuart Dyson, Director Infrastructure Par Car		That Council approves:  1. Advertising the proposed permanent closure of a 18.5 km section of Carlton Hill Road as shown on Attachment 1 – Carlton Hill Road	July 2019 - Meeting to be arranged with KAI to assess their appetite to continue with the process.  Meeting held and discussed at the Aug Briefing Session.			
			in accordance with section 58 of the Land Administration Act 1997.  2. A Shire application to the Department of Lands to relinquish the 18.5 km section of Carlton Hill Road reserve (subject to completion	Meeting neid and discussed at the Aug Briefing Session.  Community to be provided with an update in March 2020 from the Shire, CPC and KAI.			
Sep-18		Partial Degazzeting of Carlton Hill Road	item 1 above).  3. The disposal of the road reserve, road and drainage assets on the 18.5 km section of Carlton Hill Road, as an exempt disposition in	Currently on hold pending the Covid - 19 Pandemic.		In progress	
			accordance with section 30(2)(c) of the Local Government (Functions and General) Regulations 1996 noting that the section of road and	Email issued to KAI requesting a meeting.			
			4. The removal from the Shire's asset register of the 18.5 km section of Carlton Hill Road, when that section of the road is permanently closed.	Correspondence issued to KAI on the 17 September 2020 to re-commence discussions.			
				Several emails issued to KAI with no response to date.			
				11/03/21 - Email issued to KAI requesting whether or not they wish to still pursue this. 15/05/21 - KAI has advised they wish to recommence negotiations on the road.			
				Endorsed by Council, Officers progressing item 2.			
	Stuart Dyson, Director Infrastructure 12.5.4. Landfill Management			Site visited by Ask Waste Management to look at how the creek can be diverted.			
			That Council:  1. Approves the following option for Wyndham Landfill:	Works have stalled at the moment due to resource constraints. The Shire is investigating whether or not to appoint a dedicated Waste Manager due to the work load in this area. Survey works have commenced.			
OCM 27/08/19			Option 1a - New landfill on the existing site in Wyndham (by diverting the surface water running through the existing site)	Survey works being planned and then a concept design will be produced, in parallel with this Officers are also looking at adjacent land. No further progress to report as of November 2020.	16-Sep-19	In progress	27/08/2019 - 118087
			Authorises Shire Officers to action the preferred option.	11/03/21 - Paper to be taken to Council in the March briefing to provide an update. 15/04/21 - Officers now pursuing 2 options, extend the existing site and a new site. 20/05/21 - No change to report. 24/06/21 - Discussions to commence with MG Corp regarding an ILUA.			
	Stuart Dyson, Director Infrastructure 12.5.2. Kununurra Townsite Drainage S		That Council:  1. Receives and endorses the Cardno Flood Model Report, Kununurra Stormwater Study 2019 and its identified priority works	Council resolution passed, officers working on asset management plans. Emails issued to OIC and Water Corporation regarding their asset contributions.			
			<ol> <li>Supports the following actions for funding consideration in the 2020/2021 budget deliberations;</li> <li>A budget provision of \$100,000 for survey and design for construction of projects D03 (Weaber Plain cut-off drain), D06 (Cut-off drainage at the industrial area), D05 (fronwood Drive Western end) and D02 (Messmate Way), with staff to develop a 5 year plan for</li> </ol>	Survey works completed and a scope of work is being drafted for Bandicoot and Nutwood/Rosewood. Also looking at existing Drains in and around town with a view to re-profiling them back to their original design.			
			Council consideration based on project staging. b. Provision of \$30,000 into research and modelling of cut off drains to previous Public Works Department design, so that maintenance can occur on Ivanhoe and Weaber Plains cut off drains, with a survey mounted excavator.	Design contract awarded in preparation for construction works in the 2020/2021 financial years.			
OCM 29/10/19		12.5.2. Kununurra Townsite Drainage Study	ownsite Drainage Study annum.	Construction to commenced in Dec/Jan 2021.	29-Oct-19	In Progress	29/10/2019 - 118116
		e. Proposed funding of \$259,000, be tullised to engage contractors to undertake a recorded inspection of all piped network, and indevelopment of a 5-10 year piped drainage maintenance/replacement plan, subject to Council approval.  1. Destifing of existing cut off drains, noting that combined, the proposed level of funding is \$81,000 in year 2 of the 5 year plan.  3. Engage with both Ord trigation Cooperative and the Water Corporation to obtain a formal response regarding their commitment to future drainage works.  4. Work with Ord trigation Cooperative and the Water Corporation on joint submissions to the State Government to obtain funding for drainage inprovements and new drainage assets.	Further drainage works being constructed in May 2021.  11/03/21 - Talis consultants undertaking detailed design, this is due for completion in May 2021 at which point wan RFQ for construction will be issued.  15/04/21 - A number of issues encountered with the designs hence completion is delayed until Aug 2021.  20/05/21 - Design works ongoing and will be completed in May 21.				

Meeting Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed	Minute Number
mouning recopositions of the control	iloni		RFQ issued to the market place for repairs prior to the onset of the wet season. Responses due back late November 2019	Date Medicine	completed.	minute Humber
OCM 19/11/19 Stuart Dyson, Director Infrastructure	12.5.1. Moonamang Road, surface condition	That Council approves the transfer of \$80,000 from the Goomig Farmlands Road Reserve to fund repairs to Moonamang Road.  That Council:	Only 1 response received which was double the budget, the Shire is now investigating self performing the works. Meeting scheduled in late January 2020 with MRWA. Works to be undertaken in May 2020.  Works delayed whilst a proposed solution is discussed with GHD.  Funding being requested from LandCorp (via the Goomig Sealing Reserve). Funding approved by DPIRD and works completed. The repairs will be monitored over the wet season. Test drilling to be undertaken to obtain information on basecourse and sub-base.  11/03/21 - Meeting with MRWA to discuss the sealing of the remaining section of the road and the current issues on the road.  15/04/21 - Repairs completed and MRWA have commenced works on sealing the last 7km.  20/05/21 - MRWA continue with construction.	18-Nov-19	In progress	19/11/2019 - 118134
OCM 27/08/19 Nick Kearns, Director Planning and Community Development	12.3.2. Lot 509 Commercial Boat Facility	1. Obtains a current market valuation for Lot 509 of the Commercial Boating Facility in Kununurra with a view to leasing for a term of 10 years.  2. Advertises for Expressions of Interest for a suitable business or community group to lease Lot 509 of the Commercial Boating Facility, Kununurra for a term of 10 years.	Proposal is being reviewed in the context of the preparation of detailed landscape proposals for this area and which may include this land.	09-Sep-20	In progress	10/12/2019 - 118144
OCM 25/02/2020 Stuart Dyson, Director Infrastructure	12.2.3. Annual General Meeting of Electors 12 December 2019	That Council undertakes a review of gardening and slashing activities and whether or not it is cost effective to outsource them.	Under review with the Asset and Engineering Manager.  Implementation delayed as a result of the Covid 19 Pandemic. Priority is now to self perform Swim Beach Footpath.  11/03/21 - Contract put in place for external contractors to provide slashing services. Swim Beach footpath to commence in April 2021.  15/04/21 - Swim Beach commencing in the next 3 weeks.  20/05/21 - Swim Beach footpath works ongoing.  24/06/21 - First stage of Swim Beach completed, balance to be completed in the next financial year.	25-Feb-20	In progress	25/02/2020 - 118167
OCM 28/04/2020 Nick Kearns, Director Planning and Community Development	12.3.3.Proposed Lease - Portion of Airport Land - Lot 200 on Plan 66654	That Council resolves:  1. That, on the basis of the valuation dated 13th of February 2018, in which the market value of the land was determined to be \$100 per hecture per annum, Council adopts an amount of \$400 per annum per hectare to be a true indication of the fair market value of the land at Cet April 2000.  at Cet April 2000.  The part 2000 contey a three year land only lease on a portion of Lot 200 on Deposited Plan 68654, being a portion of the East Kimberley Regional Alpront landholdings, Kunumura, subject to:  a)The commencing rent being \$400 (excluding SST) per hectare per annum;  b)The tenant meeting all applicated outgings, inclusives of rates, and irriginal owater rates and charges; and c)Local public notice of the proposed disposition being given in accordance with the Local Government Act 1905.  3. Delegates to the Chrief Executive Officer the responsibility for undertaking and finalising lease arrangements directly with Margaret Conley or her authorised representative.  4. Authorises the Shire President and Chrief Executive Officer to sign the finalised lease and affix the Shire's Common Seal.	braft lease provided to Margaret Conley for review	21-Apr-21	In progress	28/04/2020 - 118204
OCM 25/08/2020 Nick Kearns, Director Planning and Community Development	12.3.1.Lots 401 and 402 Pearse Street, Wyndham	That Council authorises the Chief Executive Officer to:  1.Obtain a current market valuation for Lot 401 and 402 on Deposited Plan 144222, Pearse Street, Wyndham with a view to selling the properties.  2.Advertise for Expressions of Interest to purchase Lot 401 and 402 on Deposited Plan 144222, Pearse Street, Wyndham.	Officers have obtained the market valuation for Lots 401 and 402. This has been evaluated and referred to the Shire's Audit and Risk Committee and will now be subjecty to an EoI process.	18-May-21	in progress	25/08/2020 – 118296
OCM 27/10/2020 Nick Kearns, Director Planning and Community Development	12.3.1. Lease of Cafe - East Kimberley Regional Airport	That Council authorises the Chief Executive Officer to:  1. Obtain a current market valuation for the Lease of the Cafe within the East Kimberley Regional Airport;  2. Tender for the Lease of the Cafe within the East Kimberley Regional Airport;  3. Approach the current Leases to seek agreement to hold over the existing Lease as an interim measure, if possible;  4. To investigate interim options to ensure a continued food and beverage service, in the event that the Leasee does not hold over the Lease, with those options including:  4. Whether there is an interest from local food businesses to self food and derinks at the airport under a stallholder's permit, or  4. The requirement and costs for the Shire to operate the cafe in the interim, or potentially as a longer-term option.	Valuation has been prepared and lease documents being prepared. In the meantime a deed of variation to the current lease has been made to allow the current business to remain trading until October 2021.	12-Dec-20	In progress	27/10/2020 - 118321
OCM 27/10/2020 Stuart Dyson, Director Infrastructure	12.5.3.Replacement Office Wyndham Landfill Site	That Council: 1.Endorses the decision to replace the Wyndham Landfill Site Office: 2.Approves an allocation of \$51,950.00 ex GST to fund the replacement of the Wyndham Landfill Site Office.	PO to be raised once the Council resolution number is confirmed. Checks to be undertaken in terms of the height of the pad it is to be put on. Installation to take place in March 2021.  11/03/21 - New office to be installed in early April 2021.  15/04/21 - Works have commenced on site with the installation.  20/05/21 - Work will be completed within the next 2 weeks.  24/06/21 - Delays encountered with shipment from Perth, completion due early July 2021.	29-Oct-20	In progress	27/10/2020 - 118329
OCM 24/11/2020 Nick Kearns, Director Planning and Community Development	12.3.4 Kununurra PCYC - Offer to lease Kununurra Youth Hub	1. Approves entering into a Memorandum of Understanding with PCYC and the Shire, committing to a 10 year community lease, with 10 year further option, of the Kununura Youth Hub (Part Lot 510 Ron Hodnetl Drive, Kununura), irom 37 October 2021, subject to Minister approval and conditional on the parties agreeing on the terms of the redevelopment of the community facility, and 2 Approvas that agreement of the terms of redevelopment between the parties is reflected in a deed of agreement to be referred back to Courtell for approval.	bal Documentation prepared and to be reported to Council at the July 2021 OCM.	21-Jun-21	In Progress	24/11/2020 – 118348
OCM 15/12/2020 Vernon Lawrence, Chief Executive Officer	16.4. MELBOURNE TO KUNUNURRA DIRECT FLIGHT TRIAL	That Councit:  1.Endorses the recommendation to defer the Melbourne to Kununurra Direct Flight Trial to the 2022 tourism season; and  2.Authorises the Chief Executive Officer pursue with stakeholders an agreement on the terms and conditions to implement a three year Melbourne to Kununurra Direct Flight Trial commencing in the 2022 tourism season.	The CEO notified all the stakeholders that the trial is to be deferred and that the Shire will be looking at commencing engagement in early 2021 to seek agreement to conduct the trial in 2022.  14/04/2021: Council briefed at Council Briefing session on 13 April. Risk factors put to the meeting that may affect the trial. Matter to be put forward to the EKAACG and then revert to Council at the next briefing session.  04/06/2021: No further progress has been made on this item. The local industry and travel restriction conditions have not changed significantly since the last update. The advice is to maintain a watching brief on the situation.  14/07/2021: No change to the above situation other than that the Shire has received \$175k from the Kimberley Development Commission to assist with the marketing of the flights when they are put on.	16-Dec-20	In progress	15/12/2020-118370

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed.	Minute Number
OCM 23/02/2021	Felicity Heading, Director Corporate Services	12.4.4.Review of Waiver of Aircraft Landing Fees	That Council, pursuant to Section 6.12(1)(b) of the Local Government Act 1995, waive Aircraft Landing Fees at the East Kimberley Regional Airport and the Wyndham Airport for a period of five months from 01 February 2021 to 30 June 2021 for the following aircraft operators:  «Simbarley Air Tours «Shotal Air Ply Ltd »HeliSpirit  —HeliSpirit	June 2021: Walvers to be recorded in the financials monthly as landing numbers received from Avdata. Total figure for the financial year will be reported to the Audit (Finance and Risk) Committee at its August 2021 meeting.	24-Feb-21	In progress	23/02/2021 - 118387
OCM 30/03/2021	Nick Kearns, Director Planning and Community Development	12.3.1. Local Planning Scheme 9 - Proposed Omnibus Amendment	That Councit:  1 Pursuant to Section 75 of the Planning and Development Act 2005, amends the Shire of Wyndham East Kimberley Local Planning Scheme No. 9 for the purposes of public advertising by incorporating all the Scheme Text and Scheme Map modifications set out under points 1-3 inclusive contained in document "Amendment No. 1 to Local Planning Scheme No. 9 - Omnibus Amendment" and included as Altachment 1.  3 Requests the Chief Executive Officer to forward this resolution and the amendment documentation to the Environmental Protection Authority pursuant to Section 81 of the Planning and Development Act 2005  4 Subject to the advice of the Environmental Protection Authority under Section 48A of the Environmental Protection Act 1986 that the amendment is not subject to formal environmental assessment, requests the Chef Executive Officer to advertise the amendment for 42 days as por the Planning and Development (Local Planning Schemes) Regulations 2015.		19-Jun-21	In progress	30/03/2021 – 118402
OCM 30/03/2021	Stuart Dyson, Director Infrastructure	12.5.2. Tourism House (Restaurant) Repairs	That Council 1.Approves the transfer of \$80,877.22 inc GST from the Tourism House Reserve account to fund repair works to the restaurant area of Tourism House. 2.Endorses the repairs outlined in this report to the restaurant area of Tourism House.	15/04/21 - Endorsed by Council and works commence 19/04/21. 20/05/20 Stage 1 works completed and the building is operational again. 24/06/21 - Stage 2 works to be completed during the wet season.	15-Apr-21	In progress	30/03/2021- 118411
OCM 27/04/2021	Felicity Heading, Director Corporate Services	12.4.3. Schedule of Fees and Charges for 2021/22	That Council:	July 2021: The amended Schedule of Fees and Charges was not adopted at the June Ordinary Council  Meeting as the adoption of the budget was delayed due to issues relating the Ministerial approval of the	04-May-21	In progress	27/04/2021 - 118423
OCM 27/04/2021	Felicity Heading, Director Corporate Services	12.4.4 2021/22 Budget - Strategic Rating Policy, Rates Modelling and Local Public Notice	That Council:  Endorse the revised Council Policy CP/FIN-3200 Strategic Rating:  Endorse the 2021/22 Rating Model as follows, with the intention of seeking public submissions thereon and thereafter reporting to Council before striking the rates as part of the 2021/22 Budget adoption, subject to receiving Ministerial approval where required by legislation;  Endorse forwitting for a minimum of twenty-one (21) days and seek as council Policy PEIN-3200 Strategic Rating (Attachment 1) that outlines the principles which underpin the proposed 2021/22 rating model, including the Object of and Reasons for Differential Rates;  The 2021/22 Rating Model (Attachment 2) which incorporates the Object of and Reasons for Differential Rates, along with the proposed differential rates and minimum payments to be applied from 1 July 2021 for the 2021/22 financial year in accordance with sectil 6.36 of the Local Government Act 1995.  Hold a Special Council Meeting on 1 June 2021 to:  a Consider Public Submissions received in relation to the Proposed Differential General Rates and Minimum Payments and Strategic Rating Policy.  Endorsed Public Submissions received in relation to the Proposed Differential General Rates and Minimum Payments and Strategic Rating Policy.  Endorsed Public Submissions received in relation to the Proposed Differential General Rates and Minimum Payments and Strategic Rating Policy.  Endorsed Public Co. or their delegate to seek Ministerial approval where required by legislation.	May 2021: Local Public Notice was published on 1 May 2021 at the Kununurra and Wyndham Administration offices; the Kununurra Community Library; the Shire Facebook and Website; in the Kimberley Echo on 6 May 2021; and the Bastion Bulletin May 2021, advertising the 2021/122 Rates in the Dollar and Council Policy CP/FIN-3200 Strategic Rating that outlines the principles which underpin the proposed 2021/22 rating model, including the Object of and Reasons for Differential Rates and inviting Public submissions from electors and ratepayers with respect to the proposed differential rates. The closing date for public submissions is 4-00pm on Friday 28 May 2021.  Public notice of the Special Council Meeting to be held on 1 June 2021 was published on 19 May 2021.  June 2021: On 4 June applications for Ministerial approval of the Differential Rates and Minimum Payments were submitted to the Department of Local Government, Sport and Cultural Industries.  On 29 June the Department advised that the Minimum Payments and Differential Rates had been approved with the exception of the UV Rural Residential rates. Further advice was sought from the Department to determine the requirements for Ministerial approval of the UV Rural Residential rates.  July 2021:	01-May-21	In progress	27/04/2021 - 118424
OCM 25/05/2021	Nick Kearns, Director Planning and Community Development	12.3.2.Community Grant Program Funding Allocation	That Council approves The allocation of \$10,000 from the Community Grant Program for the 2021 East Kimberley Abortiginal Achievement Awards; The allocation of \$40,000 from the Community Grant Program for the upgrade of the Ord River Sports Club void and Lawn Bowls surface and 2.Approval for the East Kimberley Abortiginal Achievement Awards and for the Ord River Sports Club will be subject to the following conditions. Entering into a funding agreement: Entering into a funding agreement: Suitably acknowledging the support of the Shire of Whyndham East Kimberley; and Ensuring that all necessary approvals and insurances are obtained prior to the event.		East Kimberley Aboriginal Achievement Awards funding agreement signed 23/06/2021 Ord River Sports Club funding agreement sent to lawyers 22/06/2021	In progress	25/05/2021 - 118442
SCM 01/06/2021	Felicity Heading, Director Corporate Services	11.1 2021/22 Budget - Differential Rates and Minimum Payments and Consideration of Public Submissions.	That Council: 3. Adopt revised Council Policy CP/FIN-3200 Strategic Rating as per Attachment 1.	June 2021: The 2021/22 rate model prepared in accordance with Council Policy CP/FIN-3200 Strategic Rating has been incorporated into the 2021/12 Annual Budget which will be presented to the 29 June Ordinary Council Meeting for adoption.  July 2021: The revised Council Policy CP/FIN-3200 Strategic Rating was not adopted at the June Ordinary Council Meeting as the adoption of the budget was delayed due to issues relating the Ministerial approval of the Differential rates. The revised Council Policy CP/FIN-3200 Strategic Rating will be presented to Council for adoption at the 27 July Ordinary Council Meeting.	02-Jun-21	In progress	01/06/2021 - 118451
OCM 29/06/2021	Nick Kearns, Director Planning and Community Development	12.3.4 2021 Community Scorecard Survey	That Council:  1. Receives the 2021 Community Scorecard Survey Report as an informing document to aid the Shire and Council in decision making.  2. Requests the Chief Executive Officer consider the results during the current review of the draft 2021/25 Corporate Business Plan.	Community Scorecard results have been uploaded into the Shires website as an informing document. The results have also been included in operational plans for each Shire department and they can be viewed in the Corporate Business Plan. The updated CBP will be presented to Council at the July 2021 OCM	14/07/2021	In progress	29/06/2021 - 118462
SCM 08/07/2021	Felicity Heading, Director Corporate Services	7.1. Annual Budget 2021/22 - Differential General Rates and Minimum Payments	That Council:  3. Request the CEO to obtain a definitive legal position on the application of the concessions within the UV-Rural Residential rating category and the UV-Pastoral rating category and to clarify the inconsistent treatment of concessions by the Department of Local Government Sport and Cultural Industries with respect to Ministerial approval of differential rates.	July 2021: Further clarification regarding the Ministerial decision was obtained from the Department of Local Government, Sport and Cultural Industries on 16 July 2021. Independent legal advice was obtained regarding the application of concessions to the UV Rural Residential rating category on 20 July 2021. The Differential General Rates and Minimum Payments will be re-presented to Council following consideration of this advice.	20-Jul-21	in progress	08/07/2021 - 118470