

Meeting	Minute Number	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Status
OCM 26.04.22	26.04.2022 - 118620	Vernon Lawrence, Chief Executive Officer	12.2.2. Councilor Committee Representation	That Council endorses the following changes to the representation on various Committees of Council as well as representation on external Boards and Committees: Audit (Finance and Risk) Committee Proxy - Cr B Kyne Local Emergency Management Committee (LEMC) Representative 1 - Cr B Kyne Kununurra Wyndham Alcohol Accord Proxy 1 - Cr B Kyne	No further action required.	27-Apr-22	Completed
OCM 26.04.22	26.04.2022 - 118621	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2022	Council to present clarity to rating charges and report on fair and equitable rating policy that provides transparency in line with like minded Shires.	This matter is covered by the normal functions of the Shire Administration. A comprehensive review of the Shires Rating Policy will be done in the 2022/2023 financial year.	27-Apr-22	Completed
OCM 26.04.22	26.04.2022 - 118622	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2023	Council to investigate and consult with rate payers on community infrastructure before service levels are determined.	The Shires normal processes for community engagement refer to this item. As a matter of course the Shire consults with the community on matters that affect them.	27-Apr-22	Completed
OCM 26.04.22	26.04.2022 - 118623	Nick Keams, Director Planning and Community Development	12.2.3. Annual General Meeting of Electors - 17 March 2024	That the Council provide an update to the Disability Access and Inclusion Committee on the progress of the audit of disability access to all Shire facilities.	Issue raised was discussed at the Disability Access and Inclusion Committee and the audit of disability access for Shire facilities has been initiated.	10-May-22	Completed
OCM 26.04.22	26.04.2022 - 118624	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2025	That Council consults with stakeholders at the appropriate time before formalising the divesting of road assets.	This item refers to the possible disposal of the responsibility to maintain the Kalumburu and Port Warrender Roads to Main Roads WA. As we progress through this process the community members affected will be consulted.	27-Apr-22	Completed
OCM 26.04.22	26.04.2022 - 118625	Felicity Heading, Director Corporate Services	12.2.3. Annual General Meeting of Electors - 17 March 2026	That Council reviews procurement processes to assist in the improvement of participation from local business in Shire procurement activities.	May 2022: A review of the following procurement policies is planned for completion by September 2022: CP FIN-3204 Purchasing CP FIN-3217 Regional Price Preference CP FIN-3218 Pre-Qualified Supplier Panel Policy Feedback will be sought from suppliers on how procurement processes and systems can be improved while ensuring that statutory requirements relating to local government procurement continue to be met. Officers will continue to engage with suppliers and with organisations supporting local business including EKCCI, Kimberley Small Business Support and Binari Binja Yarrawoo to assist businesses in navigating the Shire's procurement processes and the online systems.	27-Apr-22	In Progress
OCM 26.04.22	26.04.2022 - 118626	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2027	That Council reviews drainage in Wyndham with particular reference to Gully Road, Baker Street and the service roads off Great Northern Highway.	Shire staff to visit site and report on work necessary and schedule works into the program.	27-Apr-22	In Progress
OCM 26.04.22	26.04.2022 - 118627	Vernon Lawrence, Chief Executive Officer	12.2.3. Annual General Meeting of Electors - 17 March 2028	That Council clears the drain at King Location 715 to an acceptable usable standard.	Shire is awaiting the delivery of plant to effect this work.	27-Apr-22	In Progress
OCM 26.04.22	26.04.2022 - 118628	Nick Keams, Director Planning and Community Development	12.3.1. Temporary Caravan Park Licence Application - Loritz Circus	That Council 1. Authorises the Chief Executive Officer to sign the application form for the Temporary Caravan Park and Camping Ground Licence for Loritz Circus Pty Ltd at 199 Coolbah Drive, Kununurra. 2. Grants a temporary caravan park licence to Loritz Circus Pty Ltd for 15 Short Stay Sites at 199 Coolbah Drive Kununurra from 7 June 2022 to 13 June 2022 subject to the following conditions: a. Only event staff associated with the Loritz Circus are to be accommodated in the park. b. The following minimum ablution facilities are to be available for the duration of the licence: 2 toilets, 1 hand basin, and 1 shower. c. All waste water (including sullage water) is to be collected and removed from the site to be disposed of at an approved wastewater dump point. d. Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish is to be removed from the site. e. Fire extinguishers are to be located within 90 metres of every site.	Licence issued.	04-May-22	Completed
OCM 26.04.22	26.04.2022 - 118629	Nick Keams, Director Planning and Community Development	12.3.2. Event grant application - Kununurra Toy & Puzzle Library	That Council approves the allocation of \$3,565 from the Community Grant Program for the Kununurra Toy and Puzzle Library for a community event to celebrate World Play Day on 28 May 2022 and the organisation's 40th year of service to the Kununurra community, subject to the following conditions: • Entering into a funding agreement; • Providing an acquittal at the completion of the event; • Suitably acknowledging the support of the Shire, and • Ensuring that all necessary approvals and insurances are obtained prior to the event - including any applicable COVID directions.	Grant agreement issued.	02-May-22	Completed
OCM 26.04.22	26.04.2022 - 118632	Felicity Heading, Director Corporate Services	12.4.3. Review of Covid-19 Financial Hardship Policy	That Council adopts the revised policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors.	May 2022: The revised Financial Hardship Policy has been implemented	27-Apr-22	Completed
OCM 26.04.22	26.04.2022 - 118633	Felicity Heading, Director Corporate Services	12.4.4. 2022/23 Budget - Strategic Rating Policy, Rates Modelling and Local Public Notice	That Council: 1. Endorse the revised Council Policy CP/FIN-3200 Strategic Rating to reflect the Rate in the Dollar and Minimum Payments as per revised Attachment 1; 2. Endorse the 2022/23 Rating Model as follows, with the intention of seeking public submissions thereon and thereafter reporting to Council before striking the rates as part of the 2022/23 Budget adoption, subject to receiving Ministerial approval where required by legislation; Total Budgeted Net Rates Revenue Raised 10,986,089 3. Endorse for advertising for a minimum of twenty-one (21) days and seek public submissions on: a. Council Policy CP/FIN-3200 Strategic Rating (Revised Attachment 1) that outlines the principles which underpin the proposed 2022/23 rating model, including the Object of and Reasons for Differential Rates; b. The 2022/23 Rating Model (Revised Attachment 2) which incorporates the Object of and Reasons for Differential Rates, along with the proposed differential rates and minimum payments to be applied from 1 July 2022 for the 2022/23 financial year in accordance with section 6.36 of the Local Government Act 1995. 4. Properties affected by the increase in the minimum rate will be contacted individually to notify them of the impact of the change.	May 2022: Local Public Notice was published on 2 May 2022 at the Kununurra and Wyndham Administration offices; the Kununurra Community Library; the Shire Facebook and Website; in the Kimberley Echo on 5 May 2022; and the Bastion Bulletin May 2022, advertising the 2022/23 Rates in the Dollar and Council Policy CP/FIN-3200 Strategic Rating that outlines the principles which underpin the proposed 2022/23 rating model, including the Object of and Reasons for Differential Rates and inviting Public submissions from electors and ratepayers with respect to the proposed differential rates. The closing date for public submissions is 4.00pm on Friday 27 May 2022. Letters were sent to affected Ratepayers 05 May 2022	27-Apr-22	In progress

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OCM 26.04.22	26.04.2022 - 118635	Felicity Heading, Director Corporate Services	12.4.5. Schedule of Fees and Charges for 2022/23	<p>That Council:</p> <p>1. Pursuant to section 6.16 and 6.18 of the Local Government Act 1995, adopt the proposed Schedule of Fees and Charges for 2022/23 outlined in attachment 1 to be effective from either 1 July 2022 or 1 January 2023, whichever date is applicable as indicated in the attachment; and</p> <p>2. Request the Chief Executive Officer to give local public notice of Council's intention to impose the Schedule of Fees and Charges 2022/23, to apply from 1 July 2022 or 1 January 2023 as applicable, in accordance with section 6.19 of the Local Government Act 1995; and</p> <p>3. Pursuant to Section 6.13 of the Local Government Act 1995, adopt a reduced interest rate of 7% to be applied to any amount of money (other than rates and service charges) which is owed to Shire and has been owed for a period of 35 days in accordance with Council Policy CP/FIN-3214-Sundry Debt Collection, subject to:</p> <p>a. This interest rate cannot be applied to a person who is considered to be suffering financial hardship as a consequence of the COVID-19 Pandemic in accordance with Council Policy CP/FIN-3219 COVID-19 Financial Hardship - Rates and Sundry Debtors.</p>	<p>May 2022: Local Public Notice occurred from 1 May 2022. The Schedule of Fees and Charges will be re-presented to Council for adoption with the 2022/23 annual budget in June.</p>	01-May-22	Completed
OCM 26.04.22	26.04.2022 - 118636	Vernon Lawrence, Chief Executive Officer	12.5.1. Increased Security - 57 Riverlig Avenue Kununurra	That Council transfers \$30,000 from the Property Reserve to the Municipal Fund Account for the purpose of undertaking security upgrades on Shire buildings at 57 Riverlig Avenue, Kununurra.	Works in process - materials ordered waiting for delivery and installation.	27-Apr-22	In Progress