

Meeting	Responsible Officer	Item	Resolution	Progress Comment	Date Actioned	Completed
OCM 18/07/2017	Carl Askew	Risk Management Policy	That Council adopt the amended Council Policy CP/GOV 3101 Risk Management as detailed in Attachment 1.		18-Jul-17	Completed
OCM 18/07/2017	Sean Sibly	Appointment of an Independent Facilitator	That Council appoint JCP Consulting to act as Independent Facilitator in the completion of the CEO Performance Review.	JCP Consulting has been advised pursuant to minute no 18/07/2017-11720 that they have succeeded in being appointed as Independent Facilitator. JPC Consulting undertook to liaise with CEO and Commissioner on or after 3 August to confirm KPIs. CEO has been requested to confirm planned phone meeting of Monday September 25 with JPC and Commissioner to be able to have results endorsed at Council the following day.	01-Aug-17	In progress
OCM 18/07/2017	Louise Gee	4 Year Corporate Business Plan	That Council, pursuant to the provisions of section 5.56 of the Local Government Act 1995 and Regulation 19DA of the Local Government (Administration) Regulations 1996, adopt the Corporate Business Plan 2017/18 to 2020/21 as contained in Attachment 1, for the Shire of Wyndham East Kimberley which: 1. Incorporates Council's consideration of the community comments received; 2. Reflects key programs and projects to be undertaken in 2017/18 in accordance with the 2017/18 Annual Budget.	Adopted	18-Jul-17	Completed
OCM 18/07/2017	Louise Gee	Temporary Caravan Park-Kununurra Race Club	That Council grant a temporary caravan park licence to Kununurra Race Club for 20 short stay sites and 20 camp sites at Lot 707 Drivers Road, Kununurra from 6 August 2017 to 9 September 2017 subject to the following conditions:1. Only event participants and staff associated with the Kununurra Races are to be accommodated in the park. 2. The following minimum ablution facilities are to be available for the duration of the licence: • 4 toilets, 2 hand basin, and 2 showers at the Kununurra Race Club grounds to cater for 11 short stay sites and 11 camp sites. • 2 toilets, 1 hand basin and 1 shower to cater for 9 short stay sites and 9 campsites at the licenced Campground area as identified in the Kununurra Rodeo Inc. and Kimberley Action Sports Lease. 3. All wastewater (including sullage water) is to be collected and removed from site to be disposed of at an approved wastewater dump point. 4. Rubbish bins are to be sealed and provided within 90 metres of every site. All rubbish to be removed from site. 5. Fire extinguisher/s are to be located within 90 metres of every site	Licence issued	04-Aug-17	Complete

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OCM 18/07/2017	Louise Gee	2017/18 Annual grants	<p>That Council:</p> <p>1. Endorse the 2017/18 Annual Grants funding as follows:</p> <p>i. Kununurra Neighbourhood House, Women's Seminar: \$5,500.00 m. Kununurra Water Ski Club, 2018 Dam to Dam: \$10,000.00 n. Kununurra Community Garden, Equipment and Training: \$2,500.00 o. Kimberley Action Sports Inc, 2018 Lake Argyle Adventure Race: \$5,000.00 p. Wunan Foundation, EKAAA 2018: \$10,000.00 q. Ord Valley Events, 2017 Ord Valley Muster: \$20,000.00 r. Wyndham Community Events, 2018 Stars on the Bastion: \$15,000.00 s. Kununurra Motocross Club, Lighting: \$50,000.00 t. Lake Argyle Swim Inc, 2018 Lake Argyle Swim: \$10,000.00 u. Kununurra Agricultural Society, Agricultural Show 2017: \$10,000.00 v. Kununurra Agricultural Society, Agricultural Show 2018: \$10,000.00</p> <p>2. Request the Chief Executive Officer to advise the unsuccessful Annual Grant applicants that their applications were not successful and provide feedback:</p> <p>e. East Kimberley Marketing Group f. Waringarri Aboriginal Corporation g. Kununurra Visitor Centre h. Tura New Music. Carried 1/0</p>	Letters advising of outcome of Applications sent 3/08/2017.	03-Aug-17	Complete																																																																																
OCM 18/07/2017	Louise Gee	Rates Assistance Grants	<p>That Council:-</p> <p>1. Approves the following Rates Assistance Grants for the 2017/18 financial year, in accordance with the following table:</p> <table border="1"> <thead> <tr> <th>Assessment Number</th> <th>Name</th> <th>Rates Assistance Grant Applied</th> <th>Estimated Rates Grant</th> </tr> </thead> <tbody> <tr> <td colspan="4">2017/18</td> </tr> <tr> <td>A4993</td> <td>Lake Kununurra Golf Club Inc</td> <td>100%</td> <td>\$10,780.00</td> </tr> <tr> <td>A7561</td> <td>Ord River Sailing Club Inc.</td> <td>100%</td> <td>\$2,502.50</td> </tr> <tr> <td>A2859</td> <td>Kununurra Race Club Inc.</td> <td>100%</td> <td>\$3,080.00</td> </tr> <tr> <td>A7620</td> <td>Kununurra Agricultural Society</td> <td>85%</td> <td>\$3,040.79</td> </tr> <tr> <td>A1072</td> <td>Kununurra Picture Gardens</td> <td>100%</td> <td>\$20,584.00</td> </tr> <tr> <td>A1160</td> <td>Ord River Sports Club</td> <td>98.5%</td> <td>\$9,776.08</td> </tr> <tr> <td>A502</td> <td>Wyndham Gardens Inc.</td> <td>100%</td> <td>\$1,998.88</td> </tr> <tr> <td>A2866</td> <td>Ord Pistol Club Inc.</td> <td>100%</td> <td>\$1,963.50</td> </tr> <tr> <td>A5621</td> <td>Kununurra Speedway Inc.</td> <td>100%</td> <td>\$1,570.80</td> </tr> <tr> <td>A5616</td> <td>Kununurra Motorcross Club Inc.</td> <td>100%</td> <td>\$1,601.60</td> </tr> <tr> <td>A7566</td> <td>Kununurra Water Ski Club</td> <td>100%</td> <td>\$1,794.10</td> </tr> <tr> <td colspan="4">New Assessment Required Kununurra Dragon Boat Club 100% Not Currently Rated</td> </tr> <tr> <td>A501</td> <td>Wyndham Community Club</td> <td>100%</td> <td>\$3,100.00</td> </tr> <tr> <td>A2859</td> <td>Kimberley Action Sports</td> <td>100%</td> <td>\$2,032.80</td> </tr> <tr> <td colspan="4">New</td> </tr> <tr> <td colspan="4">Assessment Required Ord River Magpies Football Club 100% Not Currently Rated</td> </tr> <tr> <td>A2859</td> <td>Kununurra Camp Draft and Rodeo Association</td> <td>100%</td> <td>\$2,063.60</td> </tr> <tr> <td colspan="3">TOTAL</td> <td>\$65,888.65</td> </tr> </tbody> </table> <p>2. Notes that the amounts above will be adjusted once the 2017/18 rates are finalised, whereby it is likely that the Rates Assistance Grants</p>	Assessment Number	Name	Rates Assistance Grant Applied	Estimated Rates Grant	2017/18				A4993	Lake Kununurra Golf Club Inc	100%	\$10,780.00	A7561	Ord River Sailing Club Inc.	100%	\$2,502.50	A2859	Kununurra Race Club Inc.	100%	\$3,080.00	A7620	Kununurra Agricultural Society	85%	\$3,040.79	A1072	Kununurra Picture Gardens	100%	\$20,584.00	A1160	Ord River Sports Club	98.5%	\$9,776.08	A502	Wyndham Gardens Inc.	100%	\$1,998.88	A2866	Ord Pistol Club Inc.	100%	\$1,963.50	A5621	Kununurra Speedway Inc.	100%	\$1,570.80	A5616	Kununurra Motorcross Club Inc.	100%	\$1,601.60	A7566	Kununurra Water Ski Club	100%	\$1,794.10	New Assessment Required Kununurra Dragon Boat Club 100% Not Currently Rated				A501	Wyndham Community Club	100%	\$3,100.00	A2859	Kimberley Action Sports	100%	\$2,032.80	New				Assessment Required Ord River Magpies Football Club 100% Not Currently Rated				A2859	Kununurra Camp Draft and Rodeo Association	100%	\$2,063.60	TOTAL			\$65,888.65	Letters advising of outcome of Applications sent 3/08/2017	03-Aug-17	Complete
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OCM 18/07/2017	Louise Gee	Development Application - 60 Hibiscus Drive Kununurra	<p>That Council grant Development Approval for a commercial development submitted by Scribe Design Group at Lot 356, 60 Hibiscus Drive, Kununurra subject to the following conditions:</p> <ol style="list-style-type: none"> The development shall be in accordance with the approved plans and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without written consent of the local government. Any change of use of tenancy within the development from that specified on the endorsed plans shall be subject to local government consent. Except with the written consent of the local government the individual tenancies, as shown on the approved plans, may only operate: Deli: (a) Monday to Sunday - 6am to 8pm (b) Office: Monday to Friday - 9am to 5pm (c) Pizza (Fast Food): Tuesday to Sunday - 5pm to 10pm (d) Restaurant: Monday to Sunday - 5pm to 10pm (e) Retail: Monday to Sunday - 9am to 6pm (f) Cafe: Monday to Sunday - Monday to Saturday - 7am to 4pm; Sunday - 7am to 1pm No development shall occur that will cause additional runoff of stormwater to adjacent properties. Stormwater works must be constructed and maintained on the site in accordance with the endorsed plans. Stormwater from runoff and any sealed areas shall be mechanically directed into the local government's stormwater system in accordance with the specifications of the local government, or onsite to garden areas, sumps or rainwater tanks. Stormwater shall not be permitted to pond on the site or against any building or structure. All vehicle access and car parking areas shall be sealed, drained, marked and designed to allow vehicles to enter and leave the site in a forward direction. A crossover application shall be submitted to the local government prior to the commencement of construction of crossovers. Crossovers shall be constructed to the Shire's specifications. Provision of appropriate signs advising of location of the off-street parking area, access and egress with directions on both sides of each sign and; painted directional arrows on the pavement surface. No parking is permitted within the road reserve or on verges, and any vehicles associated with the use shall be parked on the subject land. All unloading and loading shall be conducted within the site. Provision of a bin enclosure area of a size suitable to service the development and adequately screened to the satisfaction of the local government. 	Development Approval issued.	24-Jul-17	Completed.
OCM 18/07/2017	Louise Gee	Management of Proposed Reserve - Packsaddle Creek	<p>That Council requests the Chief Executive Officer to advise the Department of Planning, Lands and Heritage that the Shire of Wyndham East Kimberley:</p> <ol style="list-style-type: none"> Does not consent to the management of the Packsaddle Creek Reserve Area (Reserve 52323), and Supports the Management Order for Reserve 52323 being issued to either the Department of Biodiversity, Conservation and Attractions or Conservation Commission Western Australia. 	Letter sent advising of Council decision.	24-Jul-17	Completed.
OCM 18/07/2017	Louise Gee	Proposed Extension - Ewin Center	<p>That Council supports, in principle, additional car parking being established within the Chestnut Drive and Coolibah Drive road reserves to facilitate the expansion of the Ewin Early Learning Centre subject to:</p> <ol style="list-style-type: none"> A traffic impact assessment being prepared to consider and address: <ol style="list-style-type: none"> The site characteristics and surrounding area; The proposal and its expected trip generation; Parking requirements, including the design of access and parking areas; Existing traffic conditions and any future changes expected to the traffic conditions, including a crash history in the locality; The expected impact of the proposed development on the existing and future traffic conditions; and To recommend the most suitable location and design for access and parking areas to ensure minimal impact on the functionality and amenity of the area. A Deed of Agreement being prepared at the proponent's cost to identify the Ewin Early Learning Centre as the party responsible for the maintenance of car parking and landscaping within the road reserve(s). 	Letter sent advising of Council decision.	24-Jul-17	Completed.
OCM 18/07/2017	Louise Gee	Draft Trails Master Plan	That Council request the Chief Executive Officer to advertise for 28 days the draft Shire of Wyndham East Kimberley Trails Master Plan for community comment.	Trail Master Plan advertised for public comment from the 7/8/2017 for 28 days.	07-Aug-17	Completed
OCM 18/07/2017	Louise Gee	Alcohol Management Policy	That Council adopt the amended CP/COM 3584 Alcohol Management Policy as detailed in Attachment 1.	Amednded Policy unupdated in Policy Register	11-Aug-17	Completed

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OCM 18/07/2017	Louise Gee	Review of Baby Tree Policy	That Council adopts the amended CP/3583 Baby Tree Policy as detailed in Attachment 1.	Amednded Policy unpdated in Policy Register	11-Aug-17	Completed
OCM 18/07/2017	Louise Gee	Response to letters sent regarding Fluoridation	That Council note the responses received from the Minister for Health and the Director General - Health in relation to concerns from members of the community regarding the planned fluoridation of the Kununurra local water supply.	No further action required	11-Aug-17	Completed
OCM 18/07/2017	Vernon Lawrence	Annual Budget	Council Adopted the Annual Budget			
OCM 18/07/2017	David Klye	Adoption of new Master Plan for East Kimberley Regional Airport	That Council adopt the Draft East Kimberley Regional Airport Master Plan 2017, in principle, for the purpose of community consultation and that a further report then be submitted to August 2017 Council Meeting.		19-Jul-17	In Progress
OCM 18/07/2017	David Klye	Asset Management Policy , Strategy and Plan	<ol style="list-style-type: none"> 1. Adopts, in principle, the draft PS/OPS-3641 Asset Management Plan as per Attachment 3 and the draft PS/OPS-3642 Asset Management Strategy as per Attachment 2; 2. Requests the Chief Executive Officer to advertise the draft PS/OPS-3641 Asset Management Plan as per Attachment 3 and the draft PS/OPS-3642 Asset Management Strategy as per Attachment 2 for 14 days for public comment, and; 3. Adopts the draft Asset Management Policy CP/OPS-3659 which replaces CP/FIN-3216 as per Attachment 1. 		19-Jul-17	In Progress
OCM 18/07/2017	David Klye	Drainage Upgrade Nutwood Crescent and Rosewood Avenue	<ol style="list-style-type: none"> 1. Accept the tender submitted by Dowsing Group Pty Ltd of 9 Ferguson St, Kewdale WA 6105, for Tender T09-16/17 - Stage 1 Nutwood Crescent and Rosewood Avenue Drainage Upgrade, in accordance with the tender documentation and for the corrected fixed lump sum price of \$551,075.36 excluding GST; and 2. Enter into a contract with Dowsing Group Pty Ltd of 9 Ferguson St, Kewdale WA 6105, for Tender T09-16/17 - Stage 1 Nutwood Crescent & Rosewood Avenue Drainage Upgrade, in accordance with the tender documentation 3. and for the fixed lump sum price of \$551,075.36 excluding GST. 		19-Jul-17	In Progress