



## **MINUTES OF AIRPORT COMMITTEE MEETING HELD 12 FEBRUARY 2010.**

I hereby certify that the Minutes of the Airport Committee meeting held 12 February 2010 are a true and accurate record of the proceedings contained therein.

***Chairperson Confirmed***

|           |   |          |
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## 1. Declaration of Opening

Cr F Mills (Chair) declared the meeting open at 12.05pm

## 2. Record of Attendance

|              |   |
|--------------|---|
| Cr F Mills   | Chair                                     |
| Cr K Wright  | Committee Member (left meeting at 1.20pm) |
| Cr J Moulden | Committee Member                          |
| Cr D Ausburn | Committee Member                          |

|                |                                      |
|----------------|--------------------------------------|
| Gary Gaffney   | Chief Executive Officer              |
| Jo-Anne Ellis  | Executive Manager Corporate Services |
| Rick Spry      | Airport Manager                      |
| Brian Sargeant | Airport Operations Officer           |

## 3. Declaration of Interest

### Financial

Nil

### Members Impartially Interest

Nil

### Proximity Interest

Nil

## 4. Acceptance of Minutes of Previous Meeting

### 4.1 Airport Committee Meeting 9 December 2009

#### Recommendation

That the minutes of the Airport Committee meeting of the 9 December 2009 be accepted as a true and accurate record of proceedings.

#### COMMITTEE RESOLUTION

##### Minute AP119

Moved: Cr K Wright

Seconded: Cr D Ausburn

That the minutes of the Airport Committee meeting of the 9 December 2009 be accepted as a true and accurate record of proceedings.

Carried Unanimously: 4/0

## **5. Officer's Report**

### **5.1 East Kimberley Regional Airport Terminal Upgrade**

This item contains material that is commercial in confidence as it relates to information that has a commercial value to a person and contains financial information about the project that if recorded in the public minutes may lead to less than competitive tender submission for the project.

This report and the recommendations of the Airport Committee in regard to this item will be considered behind closed doors at the Council meeting of 16 February 2010. Sections 5.23 (2) (c) and (e) (ii) of the Local Government Act 1995 apply.

#### **COMMITTEE RESOLUTION**

##### **Minute AP120**

**Moved: Cr K Wright**

**Seconded: Cr J Moulden**

**Carried Unanimously: 4/0**

*Note: Resolution not published in Public Minutes.*

## **6. Project Updates**

This item is to provide information to the Airport Committee on:

- ongoing projects not subject to officers reports
- items that do not require a Council decision

A confidential attachment has been provided under separate cover.

- The Committee noted that CASA's annual audit of East Kimberley Regional Airport and Wyndham Airport contained no requests for corrective action and congratulated the Airport Manager Rick Spry, Airport Operations Officer Brian Sargeant and Airport staff for this excellent result.
- The Committee requested a copy of the plans for the Patient Transfer Station be distributed to all Councillors.

*Cr Wright left the meeting at 1.20pm*

- The Committee endorsed offering to the current lessee a month by month lease on the current Barra Bar premises at the East Kimberley Regional Airport on the expiration of the current lease term until the current premises is closed for the terminal upgrade.
- The Committee requested that the lease of the new café and shop in the upgraded terminal are advertised and awarded with sufficient time to enable the lessee(s) to plan to open as soon as the lease area is complete.

## **7. Request for Officer Reports**

This section is included in the agenda in place of General Business to improve the meeting process and to enable the Airport Committee to make informed decisions based on adequate research and an officer recommendation. Even though this item exists; committee members can request officer reports at any time (giving suitable preparation time prior to the agenda deadline).

## **8. Closure of Meeting**

With all business being concluded the Chair closed the meeting at 1.25pm.