



MINUTES OF AIRPORT COMMITTEE MEETING HELD 14 DECEMBER 2010.

I hereby certify that the Minutes of the Airport Committee meeting held 14 December 2010 are a true and accurate record of the proceedings contained therein.

Chairperson Confirmed

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1. Declaration of Opening

The Chair opened the meeting at 4.15pm.

2. Record of Attendance

Cr F Mills	Committee Chair
Cr J Moulden	Committee Member
Cr D Ausburn	Committee Member
Jo-Anne Ellis	Director Corporate Services
Rick Spry	Airport Manager
Brian Sargeant	Airport Operations Officer
Tony Cheng	Director Infrastructure
Meagan LeRiche	Infrastructure Support Officers
Apologies	
Cr K Wright	Committee Member

3. Declaration of Interest

Financial

Nil

Members Impartially Interest

Nil

Proximity Interest

Nil

4. Acceptance of Minutes of Previous Meeting

4.1 Airport Committee Meeting 14 October 2010

Recommendation

That the minutes of the Airport Committee meeting of the 14 October 2010 be accepted as a true and accurate record of proceedings.

COMMITTEE RESOLUTION

Minute AP128

Moved: Cr D Ausburn

Seconded: Cr F Mills

That the minutes of the Airport Committee meeting of the 14 October 2010 be accepted as a true and accurate record of proceedings.

Carried Unanimously: 3/0

5. Officer's Report

5.1 Airport Committee Meeting Dates 2011.

DATE:	14 December 2010
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Jo-Anne Ellis, Director Corporate Services
REPORTING OFFICER:	Jo-Anne Ellis, Director Corporate Services
FILE NO:	

PURPOSE

To set the meeting dates for the Airport Committee in 2011.

BACKGROUND

The Airport Committee was established by Council at the 15 April 2008 Ordinary Council Meeting by Minute 8159.

STATUTORY IMPLICATIONS

Local Government Act 1995.

POLICY IMPLICATIONS

No policies apply to this item

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The Airport Committee provides strategic direction and recommendations to Council on Airport related matters.

COMMUNITY CONSULTATION

Nil.

COMMENT

It is recommended that bi-monthly meetings of the Airport Committee be held as was the case in 2009 and 2010. The meeting schedule recommended is:

Tuesday 15 February 2011	4.30pm	Kununurra Council Chambers
Tuesday 19 April 2011	4.30pm	Kununurra Council Chambers
Tuesday 21 June 2011	4.30pm	Wyndham Council Chambers
Tuesday 16 August 2011	4.30pm	Kununurra Council Chambers
Tuesday 18 October 2011	4.30pm	Wyndham Council Chambers
Tuesday 13 December 2011	4.30pm	Kununurra Council Chambers

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That the Airport Committee recommends

1. the following meeting dates of the Airport Committee for 2011 to be adopted and advertised on Councils website:
Tuesday 15 February 2011 4.30pm Kununurra Council Chambers
Tuesday 19 April 2011 4.30pm Kununurra Council Chambers
Tuesday 21 June 2011 4.30pm Wyndham Council Chambers
Tuesday 16 August 2011 4.30pm Kununurra Council Chambers
Tuesday 18 October 2011 4.30pm Wyndham Council Chambers
Tuesday 13 December 2011 4.30pm Kununurra Council Chambers
2. the following dates of the Airport Stakeholder meeting dates for 2011 to be adopted and advertised on Councils website:
Tuesday 26 April 2011 6.00pm East Kimberley Regional Airport
Tuesday 25 October 2011 6.00pm East Kimberley Regional Airport

COMMITTEE RESOLUTION

Minute AP129

Moved: Cr J Moulden

Seconded: Cr D Ausburn

That the Airport Committee recommends:

1. the following meeting dates of the Airport Committee for 2011 to be adopted and advertised on Councils website:
Tuesday 15 February 2011 4.30pm Kununurra Council Chambers
Tuesday 19 April 2011 4.30pm Kununurra Council Chambers
Tuesday 21 June 2011 4.30pm Wyndham Council Chambers
Tuesday 16 August 2011 4.30pm Kununurra Council Chambers
Tuesday 18 October 2011 4.30pm Wyndham Council Chambers
Tuesday 13 December 2011 4.30pm Kununurra Council Chambers
2. the following dates of the Airport Stakeholder meeting dates for 2011 to be adopted and advertised on Councils website:
Tuesday 26 April 2011 6.00pm East Kimberley Regional Airport
Tuesday 25 October 2011 6.00pm East Kimberley Regional Airport

Carried Unanimously: 3/0

5.2 Australian Airports Association W.A. Regional Meeting

DATE:	14 December 2010
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Rick Spry ,Airports Manager
REPORTING OFFICER:	Rick Spry, Airports Manager
FILE NO:	

PURPOSE

To confirm a date for the Annual Australian Airports Association W.A Regional Meeting.

BACKGROUND

The Shire of Wyndham East Kimberley was nominated to host the Australian Airports Association WA Regional Meeting for 2011.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A budget allocation of \$5,000 has been approved in the 2010/11 Budget.

STRATEGIC IMPLICATIONS

Nil

COMMENT

The Shire of Wyndham East Kimberley to nominate a date for Australian Airports Association W.A. Regional Meeting in Kununurra . Suggested dates are 8 or 15 April 2011.

ATTACHMENTS

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Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Airport Committee recommends the date of ___ April 2011 to host the Australian Airports Association WA Regional Meeting in Kununurra.

COMMITTEE RESOLUTION

Minute AP130

Moved: Cr J Moulden

Seconded: Cr D Ausburn

That the Airport Committee recommends the date of 8 April 2011 to host the Australian Airports Association WA Regional Meeting in Kununurra.

Carried Unanimously: 3/0

6. Project Updates

This item is to provide information to the Airport Committee on:

- ongoing projects not subject to officers reports
- items that do not require a Council decision

A confidential attachment has been provided under separate cover.

7. Request for Officer Reports

This section is included in the agenda in place of General Business to improve the meeting process and to enable the Airport Committee to make informed decisions based on adequate research and an officer recommendation. Even though this item exists; committee members can request officer reports at any time (giving suitable preparation time prior to the agenda deadline).

8. Closure of Meeting

With all the business of the meeting concluded the Chair thanked all those in attendance and wished everyone a safe and happy festive season before closing the meeting at 4.40pm.