



MINUTES OF AIRPORT COMMITTEE MEETING HELD 10 DECEMBER 2009.

I hereby certify that the Minutes of the Airport Committee meeting held 10 December 2009 are a true and accurate record of the proceedings contained therein.

Chairperson Confirmed

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1. Declaration of Opening

The meeting was opened at 4.30pm by the Chief Executive Officer who assumed the Chair for the election of a Presiding Member for the Airport Committee as this was the first Airport Committee following the October 2009 Local Government election, and the first meeting of the new Airport Committee appointed by Council at its Ordinary Council meeting held on the 20 October 2009.

2. Record of Attendance

Cr F Mills	Committee Member (elected Chair)
Cr K Wright	Committee Member
Cr J Moulden	Committee Member
Cr D Ausburn	Committee Member

Gary Gaffney	Chief Executive Officer
Jo-Anne Ellis	Executive Manager Corporate Services
Rick Spry	Airport Manager
Brian Sargeant	Airport Operations Officer

3. Election of Airport Committee Chair

The Chief Executive Officer called for nominations for Chair of the Airport Committee.

Minute AP114

Moved: Cr J Moulden

Seconded: Cr D Ausburn

That Cr F Mills be nominated chair of the Airport Committee.

Carried Unanimously: 4/0

As no further nominations were received for the chair the Chief Executive Officer declared that Cr F Mills was elected unopposed and welcomed Cr Mills to the Chair.

Cr F Mills assumed the Chair.

4. Declaration of Interest

Financial

Nil

Members Impartially Interest

Nil

Proximity Interest

Nil

5. Acceptance of Minutes of Previous Meeting

5.1 Airport Committee Meeting 13 October 2009

Recommendation

That the minutes of the Airport Committee meeting of the 13 October 2009 be accepted as a true and accurate record of proceedings.

COMMITTEE RESOLUTION

Minute AP115

Moved: Cr K Wright

Seconded: Cr J Moulden

That the minutes of the Airport Committee meeting of the 13 October 2009 be accepted as a true and accurate record of proceedings.

Carried Unanimously: 4/0

6. Officer's Report

6.1 Replacement of Airport Plant P342 and P344

DATE:	8 December 2009
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Rick Spry -Airports Manager
REPORTING OFFICER:	Jo-Anne Ellis, Executive Manager Corporate Services
FILE NO:	66.41.07

PURPOSE

For the Committee to consider and recommend to Council the replacement of two items of plant being:

- 2001 Isuzu, 3.5 Tonne Crew Cab Tip Truck, Plant No P342.
- 2002 Kubota BX2200 Tractor Mower, Plant No. P344.

BACKGROUND

P342 - Isuzu 3.5 Tonne Crew Cab Tip Truck is 9 years old and has accumulated 108,000 km's. Reliability and comfort of staff is an issue as the vehicle is required to transport equipment and staff to Wyndham for maintenance at the Wyndham Airport.

Quotations have been sought using WALGA's Preferred Supplier Panel for the Supply and Delivery of Trucks and Associated Equipment.

P344 - Kubota Tractor mower is 8 years old and accumulated 2,415 hours. It is showing signs of general wear and tear.

Quotations have been sought from local suppliers.

STATUTORY IMPLICATIONS

Replacement of vehicles less than \$100,000 can be undertaken by Quotation.

POLICY IMPLICATIONS

There are no specific policies relating to this report.

FINANCIAL IMPLICATIONS

Council allocated \$90,000 excluding GST in the 2009/10 adopted budget for the replacement of the 3.5 Tonne Crew Cab Tip Truck.

A trade in value of \$13,500 ex GST was also budgeted for.

Resulting in a changeover budget of \$76,500 excluding GST

Council allocated \$20,000 excluding GST in the 2009/10 adopted budget for the replacement of the Kubota Tractor Mower.

A trade in value is \$3,000 excluding GST was also budgeted for.

Resulting in a changeover budget of \$17,000 excluding GST.

The recommended plant replacements are within budget parameters.

The Shire is able to claim back the GST on the new plant but is required to pay GST on the trade equipment.

STRATEGIC IMPLICATION

The timely replacement of the Shire's plant and equipment is consistent with sound asset management practices.

COMMENT

Quotations for Replacement of P342 - Isuzu 3.5 Tonne Crew Cab Tip Truck

Supplier	Make/Model	New Plant	Trade	Net Cost (Inc. GST)	Net Changeover (excluding GST)
W.A. HINO	Hino 300 Series 3.5t 716 Crew Cab	\$78,867	\$24,000	\$54,867	\$49,879
WALTONS	Isuzu 300 3.5t Tipper Crew	\$70,076	\$9,999	\$60,077	\$54,615
Purcher- International Pty Ltd	Mitsubishi Fuso Canter 3.5t Dual Cab	\$86,238	\$19,800	\$66,438	\$60,398

All three vehicles have similar performance specifications and features as standard. Tray lengths vary with Purcher-International Pty Ltd the shorter at 2.7m, W.A. Hino 3.5m and Waltons 3.7m long. The latter two tray lengths are considered operationally suitable.

W.A. Hino is the dearer of the two; however this is offset by the excellent trade in offered. It is therefore considered that W.A. Hino offer is the best value for money offer.

Quotations for Replacement of P344 - Kubota Tractor

Supplier	Make/Model	New Plant	Trade	Net Cost (Inc. GST)	Net Changeover (excluding GST)
Vanderfield	John Deer 2305 Compact Tractor	\$21,780	\$9,350	\$12,430	\$11,300
Argyle Motors	Kubota BX2350D	\$21,371	\$5,500	\$15,871	\$14,428
Argyle Motors	Case Maxfarm 35G	\$30,007	\$5,500	\$24,507	\$22,279
Katherine Toyota	Case Maxfarm 35G	\$31,007	\$5,000	\$26,007	\$23,642

All quoted tractors have mid mounted decks, which are preferred by staff as this provides a good cut on rough and uneven surfaces. The two Case tractors are considered too large and not manoeuvrable enough for the required job. The two remaining tractors have similar performance specifications and features as standard. It is therefore considered that the Vanderfield offer is best value for money.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

MANAGERS' RECOMMENDATION

That the Airport Committee recommends to Council to purchase the following equipment as the most advantageous to Council:

1. Supply, delivery and licensing of one HINO 300 Series 716 Crew Cab Tip Truck from WA Hino at a net changeover cost of \$54,867 including GST with the purchase price being \$78,867 and the trade of a 2001 Isuzu 3.5 Crew Cab Tip Truck (IBAX-455) being \$24,000.
2. Supply, delivery and licensing of one John Deer Ride on Mower with Deck from Vanderfield Kununurra at a net changeover cost of \$12,430 including GST with the purchase price being \$21,780 and the trade of a 2002 Ride on Mower with Deck (WY 10434) being \$9,350.

COMMITTEE RESOLUTION

Minute AP116

Moved: Cr J Moulden

Seconded: Cr D Ausburn

That the Airport Committee recommends to Council to purchase the following equipment as the most advantageous to Council:

1. Supply, delivery and licensing of one HINO 300 Series 716 Crew Cab Tip Truck from WA Hino at a net changeover cost of \$54,867 including GST with the purchase price being \$78,867 and the trade of a 2001 Isuzu 3.5 Crew Cab Tip Truck (IBAX-455) being \$24,000.
2. Supply, delivery and licensing of one John Deer Ride on Mower with Deck from Vanderfield Kununurra at a net changeover cost of \$12,430 including GST with the purchase price being \$21,780 and the trade of a 2002 Ride on Mower with Deck (WY 10434) being \$9,350.

Carried Unanimously: 4/0

COMMITTEE RECOMMENDATION 1

That the following equipment be purchased as the most advantageous to Council:

1. Supply, delivery and licensing of one HINO 300 Series 716 Crew Cab Tip Truck from WA Hino at a net changeover cost of \$54,867 including GST with the purchase price being \$78,867 and the trade of a 2001 Isuzu 3.5 Crew Cab Tip Truck (IBAX-455) being \$24,000.
2. Supply, delivery and licensing of one John Deer Ride on Mower with Deck from Vanderfield Kununurra at a net changeover cost of \$12,430 including GST with the purchase price being \$21,780 and the trade of a 2002 Ride on Mower with Deck (WY 10434) being \$9,350.

6.2 Airport Committee Meeting Dates 2010.

DATE:	8 December 2009
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Jo-Anne Ellis, Executive Manager Corporate Services
REPORTING OFFICER:	Jo-Anne Ellis, Executive Manager Corporate Services
FILE NO:	

PURPOSE

To set the meeting dates for the Airport Committee in 2010.

BACKGROUND

The Airport Committee was established by Council at the 15 April 2008 Ordinary Council Meeting by Minute 8159.

STATUTORY IMPLICATIONS

Local Government Act 1995.

POLICY IMPLICATIONS

No policies apply to this item

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The Airport Committee provides strategic direction and recommendations to Council on Airport related matters.

COMMUNITY CONSULTATION

Nil.

COMMENT

It is recommended that bi-monthly meetings of the Airport Committee be held as was the case in 2009. The meeting schedule recommended is:

Tuesday 9 February 2010	4.30pm Kununurra Council Chambers
Tuesday 13 April 2010	4.30pm Kununurra Council Chambers
Tuesday 8 June 2010	4.30pm Kununurra Council Chambers
Tuesday 10 August 2010	4.30pm Kununurra Council Chambers
Tuesday 12 October 2010	4.30pm Kununurra Council Chambers
Tuesday 7 December 2010	4.30pm Kununurra Council Chambers

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That the Airport Committee recommends

1. the following meeting dates of the Airport Committee for 2010 to be adopted and advertised on Councils website:

Tuesday 9 February 2010	4.30pm East Kimberley Regional Airport
Tuesday 13 April 2010	4.30pm Kununurra Council Chambers
Tuesday 8 June 2010	4.30pm Kununurra Council Chambers
Tuesday 10 August 2010	4.30pm Kununurra Council Chambers
Tuesday 12 October 2010	4.30pm East Kimberley Regional Airport
Tuesday 7 December 2010	4.30pm Kununurra Council Chambers

2. the following dates of the Airport Stakeholder meeting dates for 2010 to be adopted and advertised on Councils website:

Tuesday 13 April 2020	6.00pm East Kimberley Regional Airport
Tuesday 12 October 2010	6.00pm East Kimberley Regional Airport

COMMITTEE RESOLUTION

Minute AP117

Moved: Cr K Wright

Seconded: Cr D Ausburn

That the Airport Committee recommends to Council

1. the following meeting dates of the Airport Committee for 2010 to be adopted and advertised on Councils website:

Tuesday 9 February 2010	4.30pm East Kimberley Regional Airport
Tuesday 13 April 2010	4.30pm Kununurra Council Chambers
Tuesday 8 June 2010	4.30pm Kununurra Council Chambers
Tuesday 10 August 2010	4.30pm Kununurra Council Chambers
Tuesday 12 October 2010	4.30pm East Kimberley Regional Airport
Tuesday 7 December 2010	4.30pm Kununurra Council Chambers

2. the following dates of the Airport Stakeholder meeting dates for 2010 to be adopted and advertised on Councils website:

Tuesday 13 April 2020	6.00pm East Kimberley Regional Airport
Tuesday 12 October 2010	6.00pm East Kimberley Regional Airport

Carried Unanimously: 4/0

COMMITTEE RECOMMENDATION 2

1. That Councils Airport Committee will meet on the following date and times in 2010:
 - Tuesday 9 February 2010 4.30pm East Kimberley Regional Airport
 - Tuesday 13 April 2010 4.30pm Kununurra Council Chambers
 - Tuesday 8 June 2010 4.30pm Kununurra Council Chambers
 - Tuesday 10 August 2010 4.30pm Kununurra Council Chambers
 - Tuesday 12 October 2010 4.30pm East Kimberley Regional Airport
 - Tuesday 7 December 2010 4.30pm Kununurra Council Chambers

2. That Airport Stakeholder meetings will be held on the following dates in 2010:
 - Tuesday 13 April 2020 6.00pm East Kimberley Regional Airport
 - Tuesday 12 October 2010 6.00pm East Kimberley Regional Airport

3. That the meeting times and dates of the Airport Committee and the Airport Stakeholders meeting will be displayed on Councils website.

7. Project Updates

This item is to provide information to the Airport Committee on

- ongoing projects not subject to officers reports
- items that do not require a Council decision

A confidential attachment has been provided under separate cover.

8. Request for Officer Reports

This section is included in the agenda in place of General Business to improve the meeting process and to enable the Airport Committee to make informed decisions based on adequate research and an officer recommendation. Even though this item exists committee members can request officer reports at any time (giving suitable preparation time prior to the agenda deadline).

The Committee requested further information and reports in relation to the following items:

- Alice Springs Air Services Feasibility Study, Assessment Panel Report and Recommendation of preferred consultant. The Assessment Panel will be headed by the Chief Executive Officer with the Airport Operations Officer and Acting Executive Manager Corporate Services as panel members.
- Information regarding exit to highway and naming of roads at East Kimberley Regional Airport.

COMMITTEE RESOLUTION

Minute AP118

Moved: Cr K Wright

Seconded: Cr J Moulden

- 1. That the Shire President writes to the Civil Aviation Authority requesting information in regard to the timeframes for assessment of the use of LED and solar lighting on runways.**
- 2. That the Sire President writes to the Australian Airport s Association supporting their endeavours to gain approval for the use of LED and solar lighting on runways.**

Carried Unanimously: 4/0

COMMITTEE RECOMMENDATION 3

- 1. That the Shire President writes to the Civil Aviation Authority requesting information in regard to the timeframes for assessment of the use of LED and solar lighting on runways.**
- 2. That the Sire President writes to the Australian Airport s Association supporting their endeavours to gain approval for the use of LED and solar lighting on runways.**

9. Closure of Meeting

With all the business of the meeting concluded the Chair thanked the members for their attendance and closed the meeting at 6.25pm.

