



MINUTES OF ORDINARY COUNCIL MEETING HELD ON 15 NOVEMBER 2005

I hereby certify that the Minutes of the Ordinary Meeting of Council held on 15 November 2005 are a true and accurate record of the proceedings contained therein.

Chairman Confirmed

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the Meeting open at 6.09pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)**

Attendance

Cr Michele Pucci	Shire President
Cr Jane Parker	Councillor
Cr John Buchanan	Councillor
Cr Maxine Middap	Councillor
Cr Julee Nelson	Councillor
Cr Keith Wright	Councillor
Mr Peter Stubbs	Chief Executive Officer
Mr Matthew Scott	Executive Manager Corporate & Community Services
Mr Steve Chadwick	Executive Manager Engineering & Development Services
Mr Yale Bolto	Manager Financial Services
Mr Keith Williams	Town Planner
Mrs Bev Ozanne	Administration Officer – Council Services
Mr Kevin Forrest	Customer Service Officer

Shire President Michele Pucci, welcomed Ms Karyn Apperly the new Manager for Community Services; Mr Yale Bolto, Manager Financial Services; and Mr Kevin Forrest, Customer Service Officer.

Apologies

Cr Bill Barnes	Deputy Shire President
Cr Roch Devenish-Meares	Councillor
Cr George Hamilton	Councillor

Leave of Absence

Nil

Gallery

No members of the public attended the gallery during the course of the meeting.

3. DECLARATION OF:

- **Financial Interest**

Nil

- **Members Impartiality Interest**

Cr M Pucci declared an Impartiality Interest in Item 13, Notice of Motion; from Cr M Middap's Motion 2; as she is employed by Department of Community Development.

Cr J Nelson declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as she is a member of the Kununurra Polo Cross Club.

Cr J Nelson declared an Impartiality Interest in Item 15.2, Proposed Transient Accommodation – Lot 20 Weero Road; as her business, Ord Laser Contractors, has undertaken some contracted work on the subject land.

Cr K Wright declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as he is Life Member of the Society.

Cr J Buchanan declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as he is Life Member of the Society.

- **Proximity Interest**

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS

Nil

8. CONFIRMATION OF MINUTES

**8.1 CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING 18.10.05
AND SPECIAL COUNCIL MEETING 01.11.05.**

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on the 18 October 2005, be confirmed as a true record of proceedings.

That the Minutes of the Special Meeting of Council held on the 01 November 2005, be confirmed as a true record of proceedings.

MINUTE NO 7310

Moved: Cr K Wright

Seconded: Cr J Parker

That the Minutes of the Ordinary Meeting of Council held on the 18 October 2005, be confirmed as a true record of proceedings.

That the Minutes of the Special Meeting of Council held on the 01 November 2005, be confirmed as a true record of proceedings.

CARRIED (6-0)

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

The Shire President made the following announcements:

1. Australian Local Government Association National General Assembly.

Key points

Delegates called on the Australian Gov to address the funding issue for LG in line with the recommendations from the Hawker Report.

Jim Lloyd, MP for Local Gov and Territories and Roads; announced Black spot funding will be extended and there will be an allocation of \$100 million towards strategic road fund. The Minister expressed concern that a significant amount of LG's had not accessed available funding. LG's will shortly receive further information on how to access these funds.

The Minister also announced that a recommendation will go to Parliament in March 2006 calling on Constitutional change to recognise LG as the third tier of Gov in Australia.

There was a strong call for LG to develop risk management plans particularly in light of potential terrorism and bird flu outbreaks. A key phrase used during the conference was "LG is there at the beginning of a disaster and is there at the end". The Australian Gov recently launched its Working Together to Manage Emergencies initiative, \$30,000 million has been made available over 4yrs to assist LG in developing up strategic plans, training and implementation. Additionally, the Australian Gov has provided \$16 million to a National Emergency Volunteer Support Fund over four years to fund initiatives aimed at risk management projects. Examples of potential projects funded include risk studies, coordination, education, infrastructure development. Community groups should visit the website for further information. www.ema.gov.au/communitydevelopment

A number of motions were put forward from the National Assembly calling for a review of Auslink and for additionally funding for this program. Additionally, a significant amount of motions were put forward with regard to Child care rebates and funding for the Child care sector. A motion also called for the next ALGA conference to be held in Darwin in 2006.

ALGA on behalf of LG is providing input into the development of a National Strategic plan framework focused on Emergency Management. The plan will clearly outline role and responsibilities of stakeholders. Additionally, ALGA on behalf of LG is having direct input into National policies. Interestingly, ALGA is also playing a role in the National inquiry into bushfire management.

During the Shire President's visit to Canberra a very brief meeting was held with Barry Haase with regard to the reduction of funding for the Child Care service in Kununurra. Mr Haase will address this issue with Minister for Community Services on our behalf. Unfortunately due to the sitting of Parliament the President was unable to meet with the Minister for Community Services.

State of the Region report 2005-2006 is available to Councillors and the public. The report makes a number of references to the Kimberley region. It focuses on statistical indicators describing how regions are performing. It closely analyses indicator trends in terms of growing equality and inequality between the regions. For those interested in the Broadband and telecommunications the report details some interesting statistics.

2. I would like to acknowledge the visit the East Kimberley on Friday 11th and Saturday 12th November by the Hon Jon Ford, Minister for the Kimberley, and Fisheries. I thank Councillors Barnes, Buchanan and Wright for meeting with the Minister and discussing with him issues related to:

- Planning for Ord Stage 2
- The Proposed Wyndham Prawn Farm
- Northwest Shipping services
- Future Jetty requirements at Wyndham
- Wyndham By Pass Road to cater for future heavy haulage.
- Transfer of Land re: Ewin and Pindan Childcare Centres
- Cane Toads – the need for State to release funds to the “Stop the Toad Foundation”.

3. I acknowledge and record Council's congratulations and best wishes to East Kimberley business El Questro who recently won Western Australia's Major Tourism Attraction award and Faraway Bay who won the award for the best Hosted Accommodation.

4. I advise members of the public, and thank those who assisted by making their own submissions; that on behalf of Council a submission has been lodged with the Hon Kay Patterson, Federal Minister for Family and Children's Services requesting the Commonwealth Government re-consider the funding cuts it has applied to Childcare in Kununurra.

10. DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MINUTES OF COUNCIL COMMITTEE MEETINGS

11.1 AUDIT COMMITTEE MEETING 18.08.2005

(Minute No 7311)



MINUTES OF AUDIT COMMITTEE MEETING HELD ON 16 AUGUST 2005, AT 4.30PM AT THE SHIRE COUNCIL CHAMBERS

1. Declaration of Opening.

The meeting was declared opened a 4:30pm by the chair, Cr K Wright

2. Record of Attendance/Apologies.

Cr Keith Wright	Councillor
Cr John Buchanan	Councillor
Cr Michele Pucci	Councillor

Mr Matthew Scott	Acting Chief Executive Officer
Mr Yale Bolto	Manager, Financial Services

3. Declaration of Interest

- Financial Interest

Nil

- Members Impartiality Interest

Nil

- Proximity Interest

Nil

4. Acceptance of Previous Minutes

Minute AC015

Moved Cr M Pucci/Cr J Buchanan

That the Minutes for the Audit Committee Meeting from the 14 June, be adopted

Carried Unanimously (3-0)

5. Officer's Report

- 5.1 Auditors pre Audit Report

Minute AC016

Moved Cr M Pucci/Cr J Buchanan

That Standing Orders be suspended as per section 7.5

Carried Unanimously (3-0)

Minute AC017

Moved Cr M Pucci/Cr J Buchanan

That Standing Orders be re-established

Carried Unanimously (3-0)

5.1 Pre Audit Report

DATE:	15/11/2005
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Matthew Scott. Acting Chief Executive Officer
REPORTING OFFICER:	Matthew Scott, Acting Chief Executive Officer
FILE NO:	
ASSESSMENT NO:	

PURPOSE

For the Committee to consider the outcome of the 2004/05 pre-audit and subsequent auditors report.

BACKGROUND

As with all medium to large local Governments, the annual audit process is broken up into two separate processes, being

- a. Pre Audit testing
- b. Financial Statements & Note Audit

The Pre audit is designed to provide the auditors a demonstration of the Shire's Financial and governance systems, procedures and process, prior to the end of the financial year. Given that the end of year result are a direct result of these processes, it is important that the appropriate controls are in place to reduce potential misappropriation and/or non compliance with the Local Government Act, associated regulations, Australian Accounting Standards and industry best practice.

As a result of the Auditors pre-audit the following nine items where raised as possible concerns:

1. Appointment of Haines Norton, not David Tomasi as Auditor,
2. Missing information on Rates notice,
3. Register of Financial Interest,
4. Unconfirmed minutes,
5. Receipt/banking reconciliations,
6. Payroll – Tax declarations and leave forms for Executive staff,
7. Level of Rates Debtors,
8. Typo errors in adoption of 2003/04 financial statements,
9. Expression of Interest not included in Tender Register.

A copy of the hand written report is attached for further clarification.

At the conclusion of the Pre Audit, on 30 June 2005, the Auditor's assistant met with the Executive Manager, Corporate and Community Services, Manager Financial Services and Councillor Buchanan, to discuss their findings.

Though nine items may seem many, past pre audit reports have raised significantly more concerns. Each of the concerns raised were responded to, and these responses are contained in the commentary section of this report.

STATUTORY IMPLICATIONS

Local Government Act 1995.

7.10. Powers of the auditor

(1) An auditor —

(a) has a right of access at all reasonable times to such books, accounts, documents and assets of the local government as are, in the opinion of the auditor, necessary to allow the audit to be conducted;

(b) may require from a member or an employee of the local government —

(i) any book, account, document or asset of the local government; or

(ii) any information, assistance or explanation, necessary for the performance of the duty of the auditor in relation to the audit; and

(c) may, at the expense of the local government obtain and act upon a legal opinion on a question arising in the course of an audit.

(2) In this section and in section 7.11 “employee” includes a person who has a contract for services with the local government.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

COMMUNITY CONSULTATION

N/A

COMMENT

Appointment of Haines Norton, not David Tomasi as Auditor

This was corrected in the July Ordinary Council Meeting, as part of adopting the previous minutes.

Missing information on Rates notice

A brief statement on the objects and reasons have been included in the new rates notice for 2005/06. Information on discounts available are actually printed on the rates notice, at time of printing rates, not on the blank stationery. A brief statement about the discounts is now available of the back of the notice.

Register of Financial Interest

A number of primary and annual returns were completed incorrectly. Is cannot be corrected, however all new primary and annual returns will properly inspected on receipt before accepting them.

Unconfirmed minutes

This was corrected in the July Ordinary Council Meeting, as part of adopting the previous minutes.

Receipt/banking reconciliations

The concern raised by the auditor, was not that the reconciliations did not balance, but that there were a number of reconciling items. The Committee should appreciate that during the interim of replacing the Council's former Accountant, various processes fell behind. The Committee should also now know, that the bank reconciliations are now being done monthly and that the number of reconciling items has been significantly reduced. A copy of the current bank reconciliation will be presented for committee's review at the meeting.

Payroll – Tax declarations and leave forms for Executive staff

The Auditors found one employee file without a tax declaration, which has now been corrected. Though some of the Executives and managers files were found not to be complete, many of these forms have been discovered and measures being made to ensure payroll files are kept up to date.

Level of Rates Debtors

The Auditors commented on the level of outstanding, though it had reduce from \$650,000 in 2003/04 to \$357,000 currently, they have indicated that they would like to see a further reduction to below 5% of total rates levied. The committee should note that this is compared to some neighbouring Shire's, which are above 20%.

The imbalance between the rate control and subsidiary ledger has reduced from \$40,000 in 2003/04 to \$19,397.30. This is due to technical issue with the Shire's information system, as process to fix the imbalance has been found, supported by the Shire's Auditors.

Typo errors in adoption of 2003/04 financial statements

These were corrected in the July Ordinary Council Meeting, as part of adopting previous minutes.

Expression of Interest not included in Tender Register

The Shire has one expression of Interest on file. Though not contained in the tender register, given that there is only one, the file is well known as assessable to both staff and public. The Auditors recommendation to add one page to the current tender register to identify this expression of interest is being implemented.

That the Audit Committee accepts the Auditor's pre audit report, 30 June 2005.

Minute AC018

Moved Cr M Pucci/Cr J Buchanan

That:

- 1. the Audit Committee accepts the Auditor's pre audit report, 30 June 2005;and**
- 2. the Chief Executive prepare a report to the next Kimberley Zone Meeting regarding the prepayment and refunds of the Emergency Services Levy.**

Carried Unanimously (3-0)

5.2 Presentation of the Kununurra Rate Map for Committees perusal

Minute AC019

Moved Cr M Pucci/Cr J Buchanan

That Standing Orders be suspended as per section 7.5

Carried Unanimously (3-0)

The Acting Chief Executive Officer presented the Kununurra rate map to the meeting.

Minute AC020

Moved Cr M Pucci/Cr J Buchanan

That Standing Orders be re-established

Carried Unanimously (3-0)

6. General Business

Cr K Wright requested that the Acting Chief Executive Officer investigate whether the Audit Committee could review items, such as, the list for Payments prior to the Council meeting.

The Acting Chief Executive Officer advised that the timing of the end of month processes was the critical factor in determining when the information would be available and also suggested that this should be discussed with then the new Chief Executive Officer, Mr Peter Stubbs.

7. Closure of Meeting

The Chair closed the meeting a 5:25 pm

ATTACHMENTS

N/A

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That the Minutes of the Audit Committee held on 16 August 2005, be confirmed as a true record of proceedings.

MINUTE NO 7311

Moved: Cr K Wright

Seconded: Cr M Middap

That the Minutes of the Audit Committee held on 16 August 2005 be confirmed as a true record of proceedings.

CARRIED (6-0)

11.2 MINUTES OF AUDIT COMMITTEE MEETING 20.09.05 (*Minute No 7312*)

MINUTES FOR AUDIT COMMITTEE MEETING HELD ON 20 SEPTEMBER 2005, AT 4.30PM AT THE SHIRE COUNCIL CHAMBERS

1. Declaration of Opening.

The meeting was declared open, by the Chair, at 4.29pm. Cr K Wright, Audit Committee Chair, welcomed the new CEO, Mr Peter Stubbs and Cr Maxine Middap

2. Record of Attendance/Apologies.

Cr K Wright	Councillor/Chair
Cr M Pucci	Councillor
Cr M Middap	Councillor
Cr J Buchanan	Councillor

Mr Peter Stubbs	Chief Executive Officer
Mr Matthew Scott	Manager Corporate and Community Services
Mr Yale Bolto	Manager Financial Services
Miss Hayley McKeen	Corporate and Community Services Support Officer/Minutes

3. Declaration of Interest

- Financial Interest

Nil

- Members Impartiality Interest

Nil

- Proximity Interest

Nil

4. Acceptance of Previous Minutes

Minute AC021

Moved Cr J Buchanan/Cr M Pucci

That the Minutes of the Audit Committee Meeting on the 16 August 2005 be adopted.

Carried Unanimously (4-0)

5. Officer's Report

5.1 PAYG Discrepancy

Minute No. AC022

Moved Cr J Buchanan/Cr M Middap

That Standing Orders be suspended per section 7.5 at 4.30pm

Carried Unanimously (4-0)

The Manager of Financial Services reported on item 5.1

5.1 PAYG Discrepancy

(Minute No. AC024)

DATE:	16/08/2005
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Yale Bolto, Manager of Financial Services
REPORTING OFFICER:	Yale Bolto, Manager of Financial Services
FILE NO:	60.01.04
ASSESSMENT NO:	N/A

PURPOSE

To inform the audit committee of the outstanding Pay As You Go (PAYG) Withholding tax for 2001, 2002 and 2004.

BACKGROUND

PAYG is paid on a monthly basis and is remitted when we lodge our Business Activity Statements. At the end of each financial year we submit a PAYG Summary sheet to the ATO detailing how many group certificates we issued and total tax withheld. The total tax withheld for the year should total the amount we have submitted to the ATO on a monthly basis. It is normal business practice to reconcile these accounts at the end of the financial year and pay any shortfalls or claim any over payments.

The Shire has received formal notification from the ATO of an outstanding debt of \$108,408.00, representing previous periods PAYG withheld:

Year	\$
2000/2001	89,767.00
2001/2002	186.00
2003/2004	18,455.00
Total	108,408.00

2000/2001 - \$89767.00

Please see attached schedule for 2001-W2 which was forwarded to the ATO. Table A shows the amounts we have paid and also the amounts we should have paid according to payment schedule. SWEK has attempted to rectify this shortfall with a payment of \$172, 771.49 on the 17/07/01. This was allocated against February 2001, May 2001 and the GST proportion, the remainder was credited to our account. After another five months of GST and PAYG adjustments SWEK has requested a refund of \$77,650.49 on the 19/02/02.

2001/2002 - \$186.00

Please see attached schedule for 2002-W2 which was forwarded to the ATO. The difference here is an under payment of \$186 on the 30th June 2002 Activity Statement.

2003/2004 - \$18455.00

Please see attached schedule for 2004-W2 which was forwarded to the ATO. Note the underpayment of \$18452 on the 30th November 2003 and \$3 on the 31st January 2004 activity statement making a total of \$18455. The \$18455 was never allocated.

Only recently has the ATO reconciled the Shire's payments with the Shire's group certificate summary, indicating the payment short fall.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Based on the information from the ATO, the Council presently owes \$108,408.00. To pay this debt, Council will need to fund this from the Current Balanced Municipal Budget, meaning that either additional surplus must be found or other items in the budget need to be reduced to fund this additional expense.

STRATEGIC IMPLICATIONS

There are no direct strategic implications regarding this item.

COMMENT

On notification of this error the finance team reconciled the 2001, 2002, 2004 PAYG accounts. On completion of our reconciliation we found that we had paid all but \$21,016, and this finding was returned to the ATO.

As stated above the majority of our account was paid but was not allocated to the correct PAYG withholding periods. The result of this being large credits in our ATO account.

With a high turnover of staff and poor reconciliation procedures (at the time) these credits have been refunded to our bank account in previous years. As they have been credited to our bank

account, they should have been recognised as revenues in the relevant periods, and therefore form part of the accumulated surplus. Investigations are still ongoing to confirm the deposits in the 2003 bank statements.

ATTACHMENTS

Three PAYG Withholding Discrepancy Schedules for 2000/2001, 2001/2002 and 2003/2004 plus a revision of activity statements letter from the ATO.

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATIONS

Committee to note this debt.

Committee to allocate funds to pay the debt at the October budget review.

Minute No. AC023

Moved Cr J Buchanan/Cr M Middap

That Standing Orders be re-established 5.22pm

Carried Unanimously (4-0)

Minute No. AC024

Moved Cr M Middap/Cr J Buchanan

Committee noted this debt.

Committee to allocate funds to pay the debt at the October budget review.

Carried Unanimously (4-0)

6. General Business

Rate Map

At the Audit Committee Meeting on the 16 August there were queries about 2 properties, namely Lot 402 Weaber Plains Road, Kununurra and Lot 15 Melaleuca Street, Kununurra.

Mr Matthew Scott explained that the rate map is an old map that has not been updated but the changes have now been rectified in the rates system.

Management Reports

Mr Matthew Scott presented a draft Schedule 2 Summary with cash accounts which were given to the Committee members. It was agreed that the report be put to Council on a monthly basis. There will be an addition of one regular item to the Council on a monthly basis. It was suggested that the report show 3 monthly figures.

Tax deductible donations to Library

Mr Matthew Scott explained that Mr Yale Bolto is investigating this with the ATO. It was suggested that the worthiness of Corporate and individual donations may be an avenue that will be investigated when timely.

7. Closure of Meeting

With all items of business being addressed the Chair closed the meeting 5.29pm.

RECOMMENDATION

That the Minutes of Audit Committee Meeting of 20 September 2005, be confirmed as a true record of proceedings.

MINUTE NO 7312

Moved: Cr K Wright

Seconded: Cr M Middap

That the Minutes of Audit Committee Meeting of 20 September 2005, be confirmed as a true record of proceedings.

CARRIED (6-0)

12. REPORTS

12.1. ENGINEERING & DEVELOPMENT SERVICES

12.1.1 Monthly Engineering and Development Service Report(*Minute No 7313*)

DATE:	15/11/2005
PROPONENT:	N/A
LOCATION:	N/A
ATLAS REFERENCE:	N/A
AUTHOR:	Engineering and Development Services Team
REPORTING OFFICER:	Steven Chadwick, Executive Manager Engineering and Development Services
FILE NO:	60.14.04
ASSESSMENT NO:	N/A

PURPOSE

For Council information.

BACKGROUND

Engineering and Development Services Monthly Report for Council.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As part of the strategic plan.

Key Result Area 5 - Governance Goal 1 - Strategic Leadership:

Strategy 4 - Produce succinct monthly reports that graphically indicate key data for financial, human resource, risk and operational management.

COMMUNITY CONSULTATION

Nil

COMMENT

That Council acknowledge the attached reports.

ATTACHMENTS

- Building Surveyors Report – October 2005
- Aboriginal & Environmental Health – October 2005
- Manager Technical Services Report – October 2005
- Town Planner – October 2005
- Ranger's Report – October 2005

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council receive the Engineering and Development Services reports for October 2005.

MINUTE NO 7313

Moved: Cr J Nelson

Seconded: Cr K Wright

That Council receive the Engineering and Development Services reports for October 2005.

CARRIED (6-0)

NOTE:

Spelling adjustments were made to the following names:

Bucktin and Ausburn in the "meetings, attendance and other matters" report.

TOWN PLANNING REPORT – 31 OCTOBER 2005 STATISTICS

POSITION TASKS

TASK	TOTAL
Planning Approval Applications received	2
Reports to Council	1
Planning Approvals issued under delegation	6
Subdivisions / Strata Applications received	0
Subdivision / Strata Applications approved	1
Current Town Planning Scheme Amendments	2
Planning Scheme Amendments Granted Final Approval by Minister	0
Site Inspections	14
Government Agency Meetings	
Meetings with Councillors	
Development Applications assessed Year to Date 2005	72
Development Applications assessed Year to Date 2004	65
Development Applications assessed Year to Date 2003	54

MEETINGS, ATTENDANCE & OTHER MATTERS

Date	Stakeholder	Purpose	Site / Application / Issue
3 rd	D Spackman	Meeting	Poincettia Way Drainage
4 th	SWEK	Meeting	Briefing Session
5 th	Bob Minniecon - TAFE	Meeting	Tropical Gardens
	Tony laws - Water Corp	Meeting	P1 Public meeting
	SWEK	Briefing	Native Title settlement
6 th	I & J Cross	Meeting	Poincettia Way Drainage
	SWEK	Release	Native Title settlement
7 th	D Meehan - DOIR	Briefing	ORIA II
10 th	T Oliver	Meeting	Art Gallery - Wyndham Port
13 th	C Mackie - Triple J Tours	Meeting	Commercial Boating facility
16 th	SWEK	Release	Water Week events
17 th	SWEK / ADM / TAFE	Meeting	Glen Hill Nursery
19 th	R Buckton	Site	Bus Stop Weaber Plain Road
20 th	Chris Spurr - TAFE	Meeting	Glen Hill Nursery
21 st	M Raven	Meeting	Commercial Boating Facility
	Adam MacKay	Meeting	Maxwell Camp
	J & D Osbourn	Meeting	Road Closures
	B Russell / B Herbert / P Greig	Briefing	Commercial Boating Facility
	SWEK	Briefing	Avian Influenza DVD
25 th	D Oliver	Meeting	Bandicoot Drive Subdivision
26 th	SWEK	Meeting	Wyndham Townscape
	Various	Meeting	Road Closures
31 st	SWEK	Meeting	DPI - LPS mapping

ENVIRONMENTAL HEALTH REPORT

October 2005

Food Premises

10 visits were carried out during the month, including the crocodile farm which is now barely operating as it awaits a buyer..

Itinerant Vendors/Stalls/Functions

One issue has been dealt with in relation to goods permitted for sale from itinerant vehicles.

Swimming Pool Sampling

9 visits were made to swimming pools in relation to sampling issues.

One ongoing issue relating to poor pool quality now seems to be under control.

Potable Water Supplies

16 visits or discussions were carried out regarding potable water supplies.

An issue has arisen in relation to river water supply to a station used for potable purposes by guests. In this particular case the sterilising agent was not working properly and the source water is naturally contaminated. Emergency procedures were put into place and the station has been advised to install bore water supply with filtration and chlorination before start up next season.

Wyndham Effluent Reuse Scheme

Five visits have taken place with regard to the effluent reuse scheme and the need to try and obtain consistent quality.

Food Complaints

Food complaints have been received regarding dirty food premises, substandard oysters, fermented pears in jelly, and nuisance from stored garbage from food premises.

Mosquitoes/Pest Control

No issues have been dealt with in relation to mosquito control during the month.

Septic Tanks

34 issues relating to septic tanks were dealt with during this period.

Sentinel Chickens

Bleeding of new flocks of poultry in Wyndham and Kununurra has been carried out. No adverse results have been received for several months.

Infectious Disease Notifications

2 investigations of infectious diseases were carried out during the month.

Lodging Houses

2 lodging house visits were made during the period including a joint visit with FESA in response to previous complaints largely relating to fire safety issues.

Caravan Parks

1 caravan park was visited during the period.

Food Recalls

Two recalls were actioned during the period on products sold in WA.

Remote Sites

Visits have been made to Home Valley, and El Questro,

Communities Visited

Mud Springs, Geeboowama, Bell Springs and Nulliwah

Asbestos

Ten issues were dealt with regarding disposal of asbestos products safely.

Health and Environmental Nuisances

12 visits have been dealt with in relation to complaints regarding rubbish/amenity, nuisance from human faeces, and a housing issue.

General Items

- Results received from leachate samples at Kununurra Landfill were satisfactory
- Kelly Fewster, the new Aboriginal Environmental Health Officer is due to start work with SWEK on Wednesday 9 November.

Roger Feely

Environmental Health Officer

BUILDING SURVEYOR'S REPORT

October 2005

Note: Some Statistical information is not available due to data not being collected until mid 2004.

Licences/Certification:

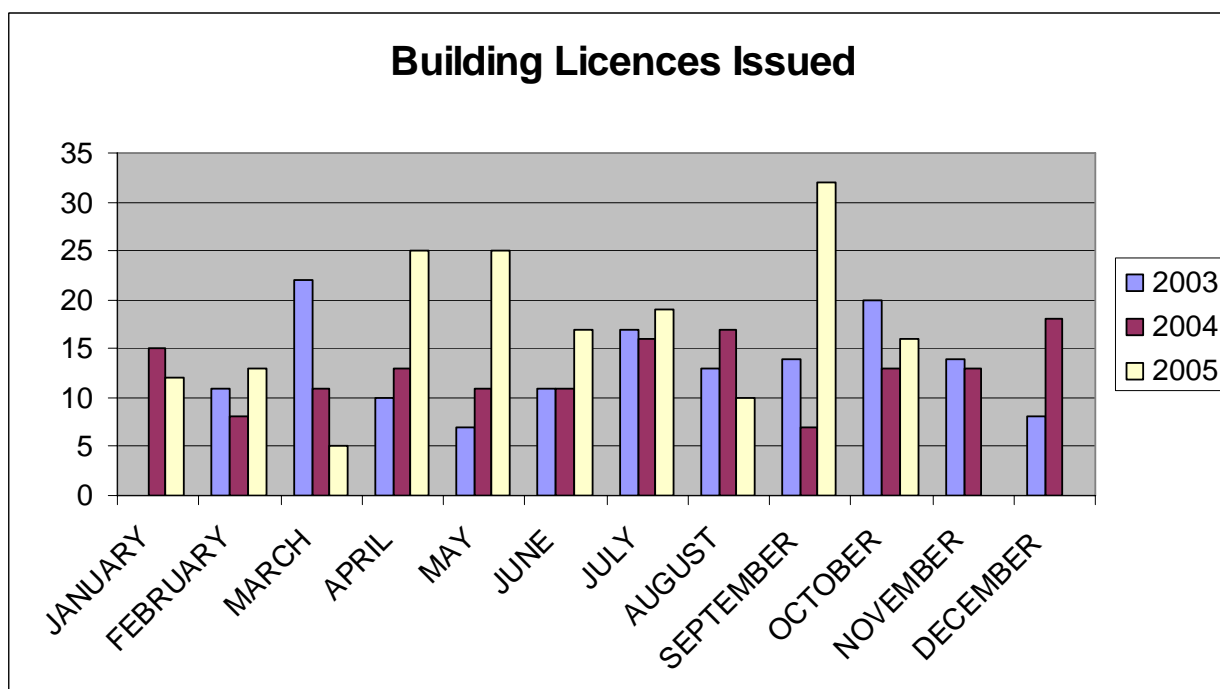
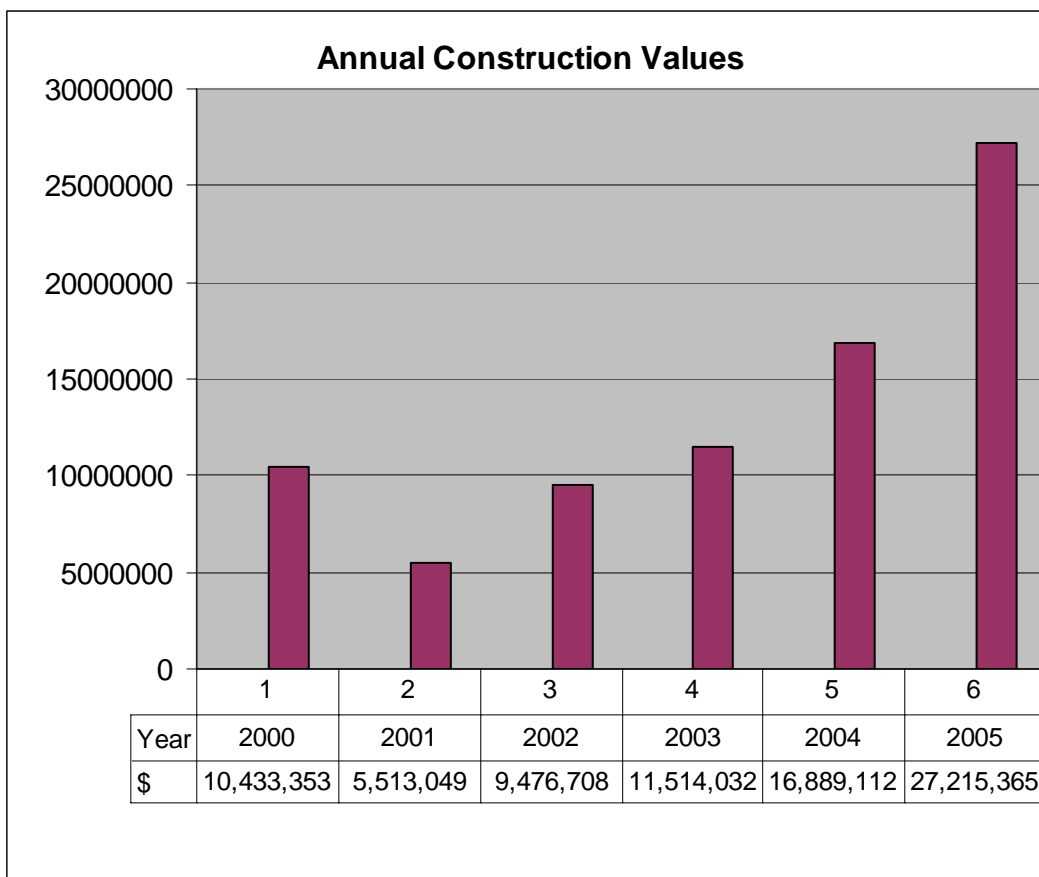
Type of Licence/Certificate	October 2003	October 2004	October 2005
Building Licences	14	13	16
Demolition Licences	2	0	4
Sign Licences	3	0	0
Certificate of Classification	0	0	0
Amended Building Licence	0	0	4
Extension of Time	0	0	0
Site Instruction	0	1	0
Formal Notice	0	0	0
Land Purchase Enquiry	17	11	3
Invitation to Acknowledge Existing	0	0	0
Service Requests Received	N/A	14	6
Service Requests Completed	N/A	12	4
Purchase Orders <\$5,000	N/A	33	16
Purchase Orders >\$5,000	N/A	0	0
Invoice Authorisations	N/A	N/A	30
Miscellaneous Correspondence	N/A	24	29

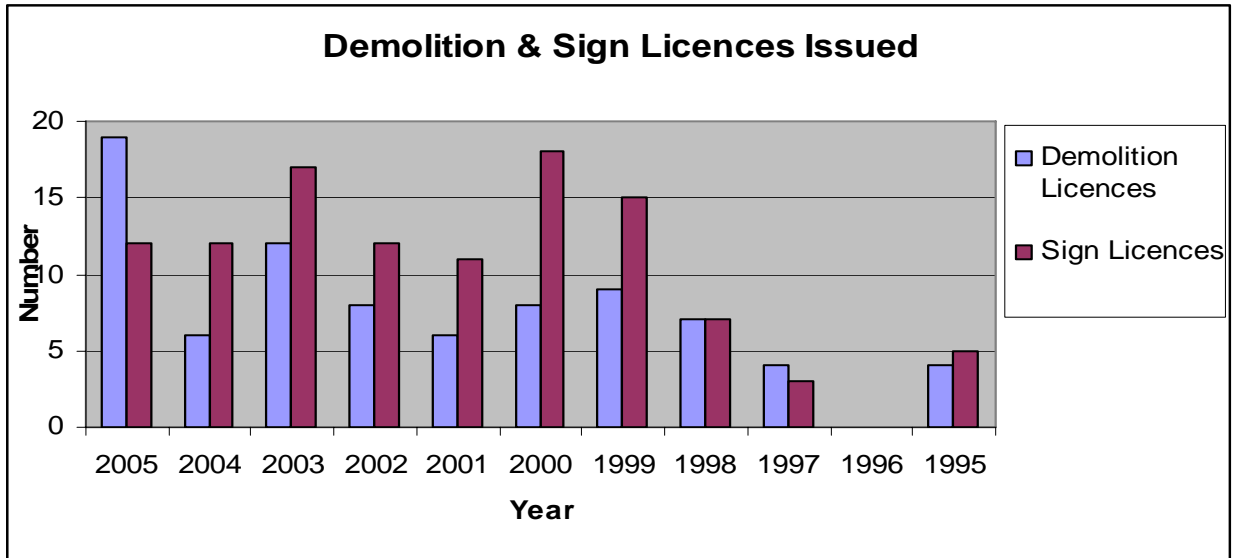
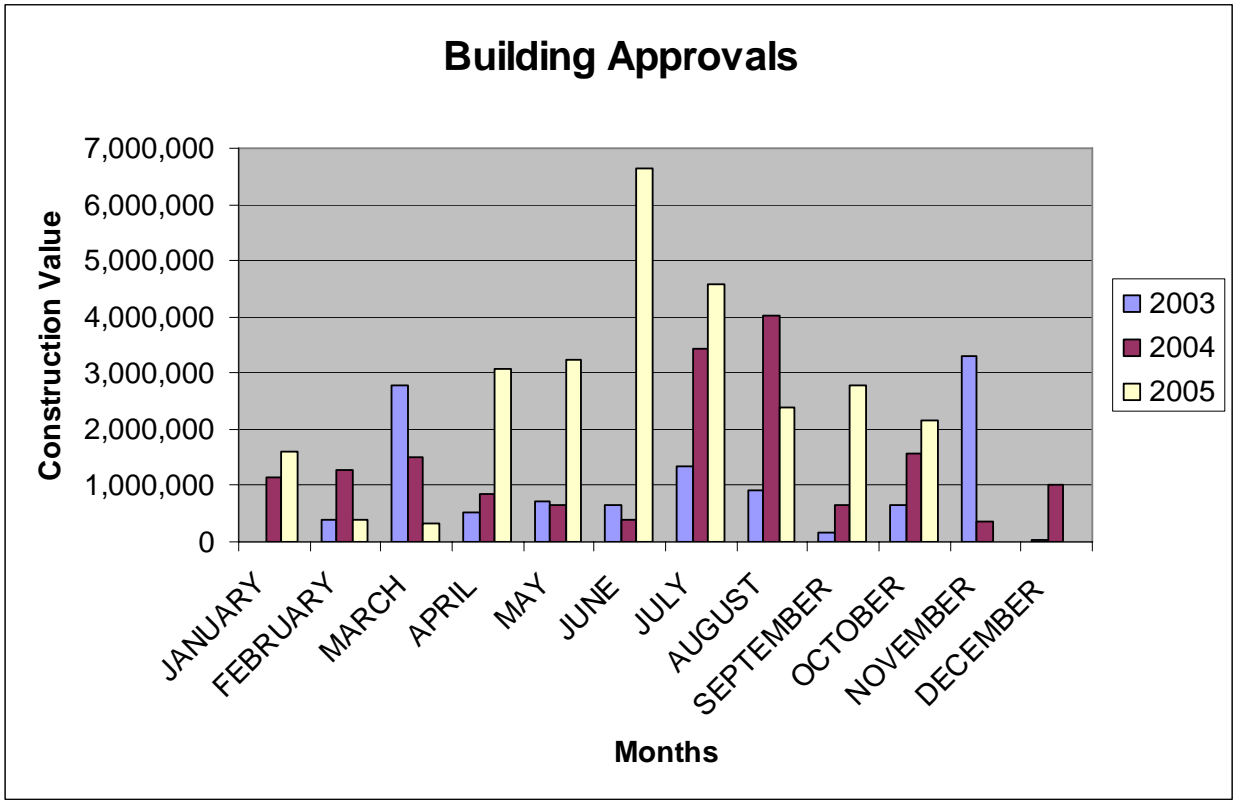
Inspections:

Type of Inspection	October 2003	October 2004	October 2005
Preliminary Site	7	8	9
Footing / Slab Inspection	4	11	11
Final Inspection	3	4	16
Swimming Pool	1	2	6
Unauthorised/Undocumented Structures	0	1	1
Aboriginal Communities	0	0	0
DOLA enquiry inspection	0	0	0
Fencing/Neighbour Dispute	0	2	0
Miscellaneous	15	24	24
Subdivision	0	0	0
Strata Titles	0	0	1
Pastoral Stations	0	0	0

2005					KUNUNURRA			WYNDHAM			ABORIGINAL RESERVES/ COMMUNITIES		
MONTH	CONTRACT VALUE \$	No of LICENCES ISSUED	ACKNOWLEDGEMENT OF EXISTING	REMOTE/ PASTORAL BUILDINGS	COMMERCIAL/ INDUSTRIAL	OUT BUILDINGS, POOLS & ADDITIONS	NEW DWELLINGS	COMMERCIAL/ INDUSTRIAL	OUT BUILDINGS, POOLS & ADDITIONS	NEW DWELLINGS	COMMERCIAL/ INDUSTRIAL	OUT BUILDINGS, POOLS & ADDITIONS	NEW DWELLINGS
JANUARY	1,594,500	12	0	0	0	14	5	0	1	0	0	0	0
FEBRUARY	408,038	13	8	10	2	10	1	0	0	0	0	0	0
MARCH	312,700	5	0	0	0	4	0	0	0	0	0	1	1
APRIL	3,084,731	25	10	0	7	7	0	0	0	0	0	4	12
MAY	3,240,702	25	16	0	2	8	4	0	0	0	0	3	7
JUNE	6,642,453	17	5	0	5	13	10	0	0	0	0	0	0
JULY	4,585,592	19	13	0	1	14	22	0	0	0	0	0	0
AUGUST	2,386,252	10	4	0	5	2	3	0	0	0	0	0	0
SEPTEMBER	2,786,368	32	5	0	3	25	6	0	1	0	0	0	2
OCTOBER	2,174,029	16	0	0	0	12	9	0	0	0	0	2	0
NOVEMBER													
DECEMBER													
TOTAL 2005	27,215,365	174	61	10	25	109	60	0	2	0	0	10	22
TOTAL 2004	16,889,112	153	31	3	18	101	36	2	8	7	0	8	11
TOTAL 2003	11,514,032	147	40	3	28	106	13	3	9	2	1	6	9
TOTAL 2002	9,476,708	135	22	10	11	94	15	3	3	3	2	15	19
TOTAL 2001	5,513,049	91											
TOTAL 2000	10,433,353	102											

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Vandalism to Council Property

Vandalism to Council buildings reported to Building Surveyor for September 2005.

DATE	BUILDING	DAMAGE	REPORTED POLICE	INSURANCE	ACTION TAKEN
27/10/2005	29 Boobialla Way	BROKEN GLASS AIRCON DAMAGE	NO	No <\$1,000	Glass cleaned up (broken bottle & fluoro) – Air conditioner grille removed.
21/10/2005	Wyndham Administration Building	SMASHED MAIN WINDOW	YES 171005141510542	No <\$1,000	GLASS REMOVED AND REPLACED
28/10/2005	Automated toilet	MAIN DOOR SCRATCHED	YES – Police said they would keep an eye on the property	No <\$1,000	PHOTOS REPORTED TO POLICE

Vandalism has been sustained at the Kununurra Leisure Centre – details unavailable at time of agenda.

CAPITAL MAINTENANCE PROGRAMME

	Property	Comment
9103403	CMP 28 Eugenia	Painting prior to new tenant occupation – termite treatment not commenced.
9103301	CMP 16 Kimberley	Replacement solar hot water – Air conditioner replacement yet to be sourced
9103101	CMP 29 Boobialla	Patio replacement – commenced -
9103401	CMP Knx Airport Man	Commenced – quotations sourced for exterior reclad & termite
8103101	CMP Wyndham Child Care	tree removal
9103701	CMP 23 Boobialla	Shed installation completed
14203104	Refit Knx Inf Health	Refurbishment 95% complete – communications equipment yet to be installed

RANGERS' REPORT

October 2005

ITEMS	KNX	WYN	TOTAL
Dogs Impounded	33	14	47
Dogs Returned	7	4	11
Dog Complaints	2	3	5
Dog Attacks	1	1	2
Cat Cages Delivered/Picked up	4	4	8
Cats Destroyed	11	5	16
Dogs Destroyed	26	12	38
Campers Moved On	2	0	2
Bags of Rubbish Collected	138	24	162
Abandoned Vehicles	0	0	0
Notices to Supermarket re: Abandoned Trolleys	0	0	0
Shopping Trolleys Impounded	0	0	0
Community Education (Courses Run)	0	0	0
Controlled Fire Attendances	2	0	2
Fire Permits Issued	1	0	1
Call Outs (After Hours & W/ends)	0	0	0
Weekend Pound Duties	5	2	7
TOTAL			

KUNUNURRA RANGER STATISTICS – YEARLY COMPARISONS					
ITEMS	2001	2002	2003	2004	Total to end of October 2005
Dogs Impounded	319	275	257	333	274
Dogs Returned	133	89	61	69	73
Dog Complaints	40	58	54	39	45
Dog Attacks	6	12	5	8	12
Cat Cages Delivered/Picked up	60	64	66	87	450
Cats Destroyed	222	222	192	145	135
Dogs Destroyed	198	157	196	258	191
Campers Moved On	106	40	52	71	33
Bags of Rubbish Collected	538	522	497	346	1060
Abandoned Vehicles	0	5	10	11	14
Notices to Supermarket re: Abandoned Trolleys	N/A	N/A	N/A	26	0
Shopping Trolleys Impounded	22	18	0	0	0
Community Education (Courses Run)	0	1	2	0	0
Controlled Fire Attendances	28	21	48	48	25
Fire Permits Issued	36	31	36	48	20
Call Outs (After Hours & W/ends)	42	48	49	29	22
TOTAL	1750	1563	1525	1513	1727

12.2. CORPORATE & COMMUNITY SERVICES

12.2.1 Monthly Corporate and Community Services Report(*Minute No 7314, 7315*)

DATE:	15/11/2005
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire Of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Hayley McKeen, Corporate and Community Services Support Officer
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03
ASSESSMENT NO:	N/A

PURPOSE

For Council's information.

BACKGROUND

Corporate and Community Services Monthly Report to Council.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As part of the Strategic Plan.

Key Result Area 5 - Governance Goal 1 - Strategic Leadership:

Strategy 4 - Produce succinct monthly reports that graphically indicate key data for financial, human resource, risk and operational management.

COMMUNITY CONSULTATION

Nil

COMMENT

That Council acknowledge the attached report.

ATTACHMENTS

Corporate and Community Services Report.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council receive the Corporate and Community Services Report for October 2005..

MINUTE NO 7314

Moved: Cr M Middap

Seconded: Cr J Nelson

That Council receive the Corporate and Community Services Report for October 2005.

CARRIED (6-0)

MINUTE NO 7315

Moved: Cr K Wright

Seconded: Cr M Middap

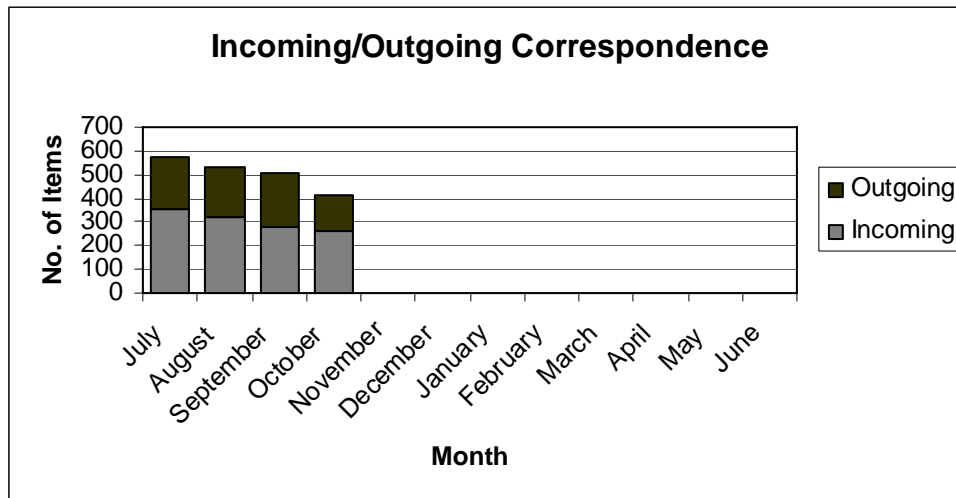
That Council delete the Incoming and Outgoing Correspondence Report from future Corporate and Community Services reports.

CARRIED (6-0)

INFORMATION COORDINATORS REPORT

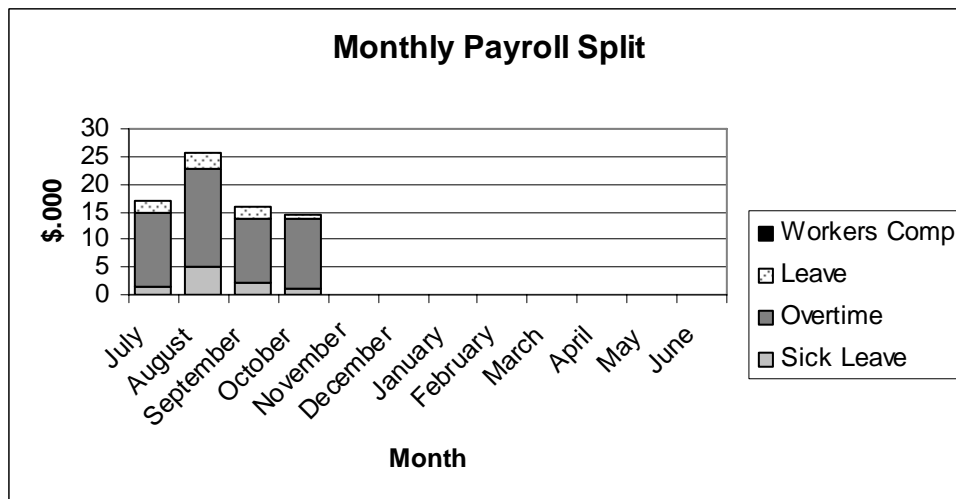
Correspondence

Attached for Council's information is a graph indicating the incoming and outgoing correspondence during the financial year.



FINANCIAL SERVICES

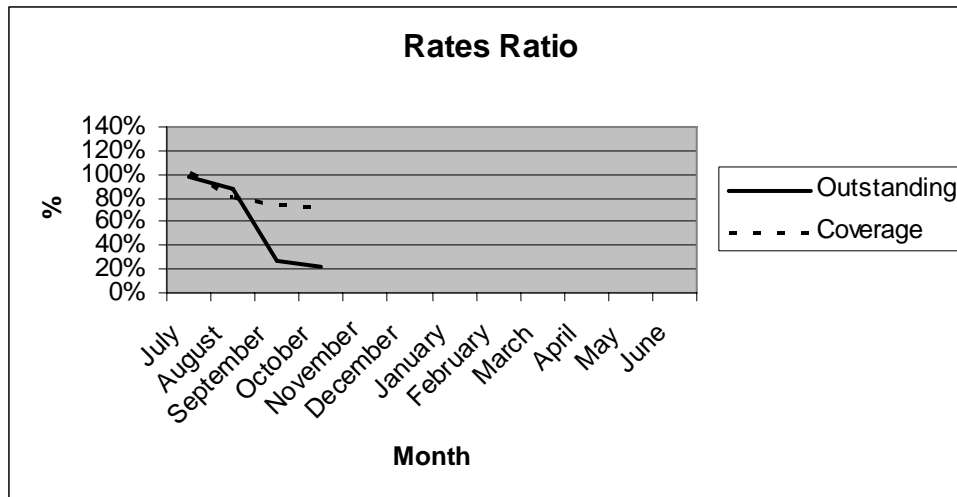
Human Resources



Rates

Outstanding rates ratio – ratio represent the amount of outstanding rates over the total amount of the rates collectable for the year (excluding interims).

Rate coverage ratio – is the ratios of the net rate revenue over the operating revenue.



Community Services

Significant Events:

- Child Care Centre tenders received.
- Youth Centre detailed design progressing.

Community Development

Significant Events:

- Tidy Indigenous Communities progressing
- Youth Advisory Council project with TAFE commences
- Call for nominations for Volunteer of the Year Awards
- Call for nominations for the Premier's Active Citizenship Awards

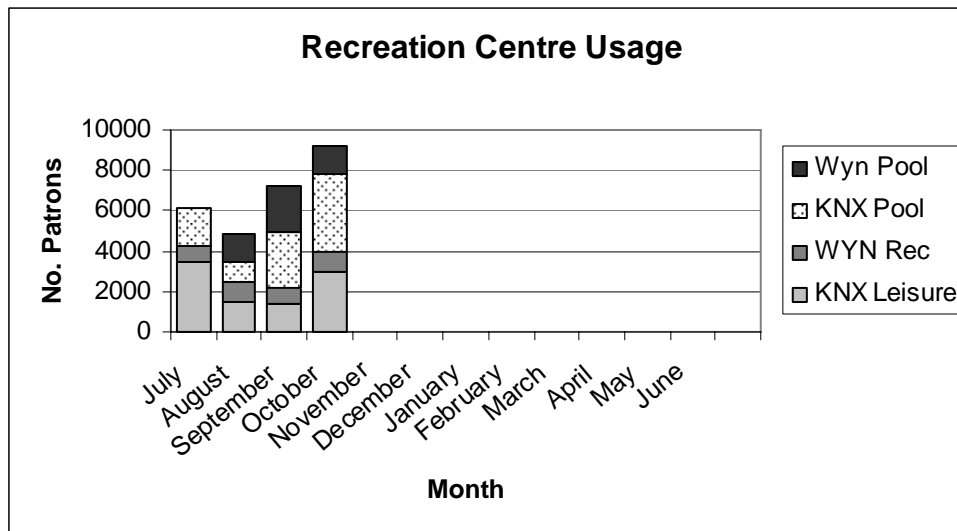
Recreation

Kununurra:

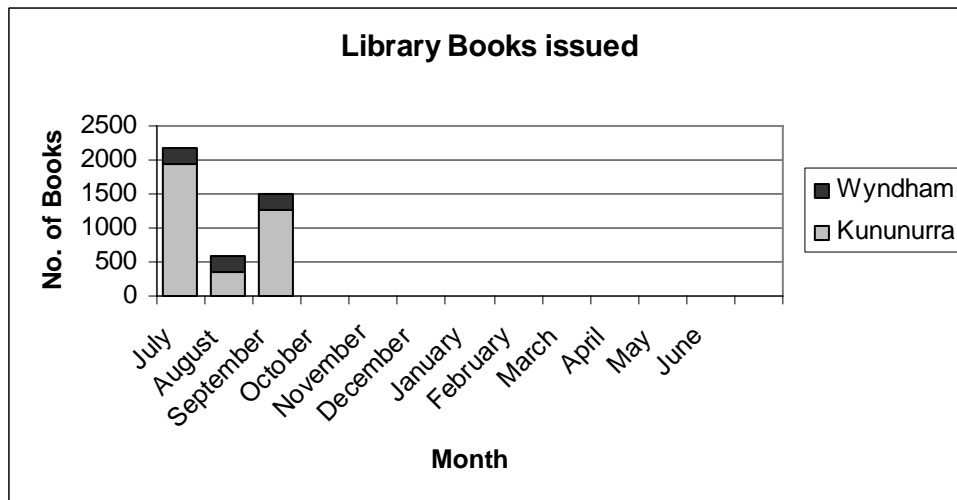
Significant Events:

- School Holiday programs undertaken – attendance full each day.
- Top Pool closed until a safety hazard can be rectified within pool safety guidelines.

- In-Term Swimming commenced on a restricted schedule due to lack of swimming instructors in Kununurra.
- Bronze Medallion Course undertaken - 22 people attending.
- Bronze Star Qualification commenced for Police Rangers – 16 participants.
- Austswim Swimming Instructors Course held in Kununurra with – 9 participants.
- Leisure Centre memberships have been steadily increasing with 54 new memberships sold in October. Since September, new memberships sold represent a 100% increase in membership base.

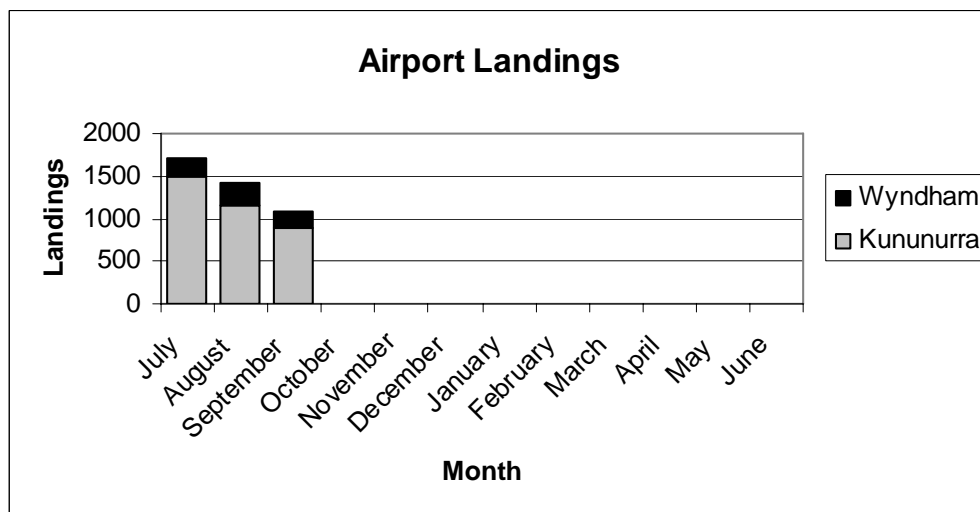
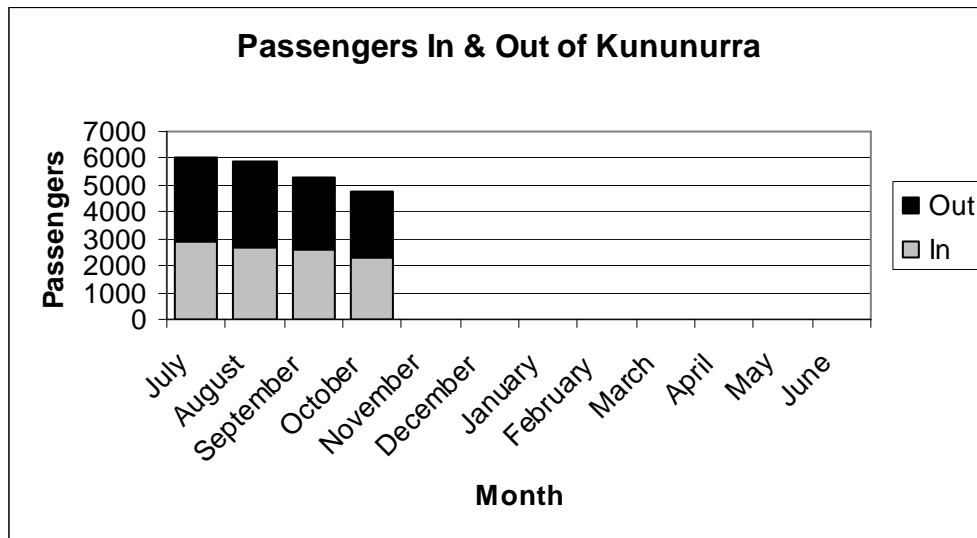


Libraries



The statistics for the Kununurra and Wyndham Library were unavailable at the time of publication.

AIRPORT MANAGER'S REPORT



Avdata will release airport landings for October in the second week of November. Statistics will be available at the December meeting of Council.

12.2.2 Payment and Debtors for the period ended 31 October (Minute No 7316)

DATE:	15/11/2005
PROPONENT:	N/A
LOCATION:	Shire Of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Amanda Trengove, Senior Finance Officer
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03
ASSESSMENT NO:	N/A

PURPOSE

To present the listing of Accounts for Payment and Sundry Debtors for the period ended 31st October 05 in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

A detailed list of all accounts and sundry debtors has been appended as a separate attachment to the Agenda.

BACKGROUND

The List of Payments presented for endorsement covers;

• Municipal cheques numbered 036637 to 036691	\$ 184,210.72
• EFT payments numbered EP007519 to EP007715	\$ 694,917.89
• Direct bank debits	\$ 750,826.05
Total Payment of Accounts totalling	\$ 1,629,954.66

Total cancelled cheques for the month	\$ 946.43
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Outstanding Invoices at month end	\$ 0.00
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Outstanding over 90 days Sundry Debtors as at month end	\$ 9,985.39
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STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4 (2)

The financial report is to:

- (a) *Be prepared and presented in the manner and form prescribed; and*
- (b) *Contain the prescribed information.*

Local Government (Financial Management) Regulations 1996 – Clause 34 (1) (b) (2)

Clause 35(1) –

“A quarterly financial report is to be in the form that sets out and includes an operating statement and supporting notes.”

POLICY IMPLICATIONS

Policy F7 – Significant Accounting Policies

Objectives: *To provide the basis for Council’s accounting concepts and annual reporting guidelines. To maintain accounting reporting procedures that will comply with statutory requirements and to demonstrate Council’s financial position.*

FINANCIAL IMPLICATIONS

Ongoing management of Council funds.

STRATEGIC IMPLICATIONS

5.5 Key Result Area 5 – Governance Goal 2 – Financial Management

That the Shire’s finances are well managed, user friendly with expenditure reflecting expressed community priorities.

Strategy 1 – Refine the Shire’s monthly and quarterly financial statements to make them more simple and user-friendly

COMMUNITY CONSULTATION

N/A

COMMENT

The accounts for payment, direct debits and sundry debtors are presented for endorsement by Council.

That the proceeding debtors be written off for the specified reasons.

ATTACHMENTS

1. Accounts for Payment, Direct Debits, Cancelled Cheques and Outstanding Unpaid Invoices.
2. Outstanding Sundry Debtors over 90 days.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

1. That the Accounts for payment as at 31st October 2005 totalling \$1,629,954.66 (GST inclusive) be received.
2. That the Outstanding Sundry Debtors' over 90 days as at 31st October 2005 totalling \$9,985.39 (GST inclusive) be received.

MINUTE NO 7316

Moved: Cr J Buchanan

Seconded: Cr K Wright

1. ***That the Accounts for payment as at 31st October 2005 totalling \$1,629,954.66 (GST inclusive) be received.***
2. ***That the Outstanding Sundry Debtors' over 90 days as at 31st October 2005 totalling \$9,985.39 (GST inclusive) be received.***

CARRIED (6-0)

LIST OF ACCOUNTS PAID BY COUNCIL SUBMITTED TO THE COUNCIL MEETING ON 15TH NOVEMBER 2005

CHEQUE	EFT	CREDITOR	DETAILS	MUNI (\$)	AUTH
36637	7/10/05	PRITCHARD BOOK BINDERS	LAMINATE BINDING (LIBRARY)	28.60	EMCCS
36638		BCITF	BCITF LEVY SEPT 05	11,662.54	EMCCS
36639		WESTERN POWER CORPORATION	ELECTRICITY ACCOUNTS	4,752.25	EMCCS
36640		STARS IN THE KIMBERLEY	CATERING FOR REGIONAL LIBRARY MEETING	104.80	EMCCS
36641		COUNCILLOR MAXINE MIDDAP	REIMBURSE MEAL EXPENSES	22.00	CEO
36642		WALKER, JAMES C	REFUND RATES OVERPAYMENT	42.64	EMCCS
36643		DOBSON, STEWART L	REFUND RATES OVERPAYMENT	946.43	EMCCS
36644		PEGG, EDWIN WJ	REFUND RATES OVERPAYMENT	17.47	EMCCS
36645		N.E. & T OSTOJIC	REFUND RATES OVERPAYMENT	46.96	EMCCS
36646		REG BIRCH	STORYTELLING LIBRARY PROGRAM	80.00	EMCCS
36647		TELSTRA	TELEPHONE ACCOUNT	964.51	EMCCS
36648		JOOROOK NGARNI ABORIGINAL CORPORATION	REFUND RATES OVERPAYMENT	270.49	EMCCS
36649		CANCER FOUNDATION OF WA	SUNSCREEN (LEISURE CENTRE)	404.25	EMCCS
36650		WATER CORPORATION	WATER USAGE ACCOUNTS	1,046.00	EMCCS
36651		CASH - PETTY CASH WYNDHAM OFFICE	PETTY CASH REIMBURSEMENT	200.40	EMEDS
36652		DEPT. CONSERVATION & LAND MANAGEMENT	CROCODILE WATCH WYNDHAM JETTY RECONSTRUCTION	2,455.11	EMEDS
36653		B & G PROPERTY CARE	PARTIAL INTERIOR & EXTERIOR HOUSE CLEAN	363.00	EMEDS
36654		AUSTRALIA POST	ANNUAL INTERAGENCY FEE TO 30 JUNE 06	217.00	EMCCS
36655		DEPARTMENT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES NUMBER PLATES	115.00	EMCCS
36656		ESPLANADE HOTEL	ACCOMMODATION M KING ACTIVE 2005 CONFERENCE	480.00	EMCCS
36657	14/10/05	WESTERN POWER CORPORATION	ELECTRICITY ACCOUNTS	11,145.30	EMCCS
36658		THE KINGS PERTH HOTEL	ACCOMMODATION M CHULUNG TRAINING	658.50	EMEDS
36659		COLLEX PTY LTD	WASTE OIL COLLECTION	12,584.55	EMEDS
36660		WINDMILL EDUCATIONAL PTY LTD	SUPPLIES SCHOOL HOLIDAY PROGRAM	126.10	EMCCS
36661		NISSAN, KATRINA	PURCHASE PRIZE ART WORKS 2005	600.00	EMCCS
36662		EFFECTIVE HAZARD MANAGEMENT	COORDINATE FORESHORE PLANNING COMMITTEE MEETINGS	3,465.00	EMCCS
36663		ST JOHN AMBULANCE ASSOCIATION WYNDHAM	OUTDOORS FIRST AID KIT (WYNDHAM RECREATION CENTRE)	140.00	EMCCS
36664		KUNUNURRA PHARMACY	WORM TREATMENTS ADULTS	16.62	EMEDS
36665		LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES- 2005/2006	1,392.60	EMEDS
36666		WATER CORPORATION	WATER USAGE ACCOUNTS	3,062.50	EMCCS

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36667		KIMBERCRUST BAKERY	DINNER ROLLS	22.40	CEO
36668		KUNUNURRA LOCK & KEY	RE-KEY DOORS KUNUNURRA LEISURE CENTRE	1,808.00	EMCCS
36669	21/10/05	DEPARTMENT OF LAND ADMINISTRATION	TITLE SEARCHES	14.20	EMEDS
36670		WESTERN POWER CORPORATION	ELECTRICITY ACCOUNTS & UPGRADE STREETLIGHTS WEABER PLAIN RD	13,063.20	EMEDS
36671		GALLERY SYSTEMS	LOOPED CABLE (2M) AND 10 HOOKS & FREIGHT	198.42	EMCCS
36672		FESA	2005-2006 EMERGENCY SERVICES LEVY SHIRE OWNED PROPERTIES	1,466.25	EMCCS
36673		DEPT. OF INDUSTRY & RESOURCES (CHEMISTRY)	CHEMICAL ANALYSIS OF BORE WATER	187.00	EMEDS
36674		KUNUNURRA COURIERS	NEVERFAIL SPRING WATER (AIRPORT)	135.00	EMCCS
36675		DR ROBERT REED	PRE-EMPLOYMENT MEDICAL WYNDHAM CHILDCARE	120.00	EMCCS
36676		G & N SMITH T/A ATTEND	LITTER PICK UP STICKS	487.50	EMEDS
36677		TELSTRA	TELEPHONE ACCOUNTS	6,823.68	EMCCS
36678		PERFECT COMPUTER SOLUTIONS	RESOLVE PRINTER ISSUE	693.00	EMCCS
36679	28/10/05	WESTERN POWER CORPORATION	ELECTRICITY ACCOUNTS	24,144.35	EMCCS
36680		VALENTINES PIZZA	CATERING VOLUNTEERS WORKSHOP, Y.A.C MOVIE NIGHT	242.50	EMCCS
36681		THE ZEBRA ROCK GALLERY	MILK SHAKES & PENDANTS SCHOOL HOLIDAY PROGRAM	273.00	EMCCS
36682		CONCEPT JARRA	MATERIALS TO CLEAN & COAT UNDERCOVER COURT WYNDHAM REC CTRE	4,930.20	EMCCS
36683		ROWENA LUPTON	STORYTELLING LIBRARY PROGRAM	120.00	EMCCS
36684		HENDRICKSE, JUDY	HOLIDAY PROGRAM DANCE LESSON	80.00	EMCCS
36685		TRUST, JACK	STORYTELLING LIBRARY PROGRAM	360.00	EMCCS
36686		KIMBERLEY AREA CONSULTATIVE COMMITTEE	BALANCE SUSTAINABLE REGIONS GRANT	68,750.00	CEO
36687		BROOME COPY CATS DIGITAL PRINT	COLOUR POSTERS & POSTAGE	75.00	EMCCS
36688		RUMOURS PATISSERIE	CATERING 18 OCTOBER 05	191.40	CEO
36689		KUNUNURRA LAKESIDE RESORT	ACCOMMODATION CR M MIDDAP & CR J PARKER	100.00	CEO
36690		CALCUTT WATSON & ASSOCIATES	AAA CONFERENCE CR BILL BARNES & R SPRY	2,395.00	EMCCS
36691		BRANDY, PETER	STORYTELLING LIBRARY PROGRAM	120.00	EMCCS
TOTAL OF CHEQUES				184,210.72	

7/10/05	EP007519	TYRE MARKETERS	TYRE REPLACEMENT 1BPT319	254.40	EMEDS
	EP007520	HASTED, CATHERINE J	EWIN CENTRE BOOK KEEPING	123.75	EMCCS
	EP007521	DARWIN AIRPORT RESORT	ACCOMMODATION K APPERLEY	276.00	EMCCS

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	EP007522	AUSTRALIA'S NORTH WEST TOURISM	ECONOMIC DEVELOPMENT GRANT	22,000.00	EMCCS
	EP007523	COMMANDER AUSTRALIA LIMITED	COMMANDER RENTAL	30.80	EMCCS
	EP007524	GRUNT LABOUR SERVICES PTY LTD	CASUAL LABOUR HIRE WYNDHAM	1,133.00	EMEDS
	EP007525	HALLMARK EDITIONS	ADVERTISEMENT VACANT POSITION	594.00	EMCCS
	EP007526	KIMBERLEY METAL RECYCLERS	CONTRACT LANDFILL MANAGEMENT & DRUM MUSTER PROCESSING	21,436.50	CEO
	EP007527	OFFICE NATIONAL KUNUNURRA	STATIONERY	112.37	EMCCS
	EP007528	COUNCILLOR JANE PARKER	REMBURSE MEAL EXPENSES	56.40	CEO
	EP007529	DELRON CLEANING PTY LTD	GENERAL CLEANING	5,176.44	EMCCS
	EP007530	EAST KIMBERLEY PLUMBING	REPAIRS LEAK TANK INLET WYNDHAM SWIMMING POOL	213.29	EMCCS
	EP007531	GUERINONI & SON	FLOAT HIRE PONTOON TO & FROM WYNDHAM WHARF	1,848.00	EMEDS
	EP007532	TNT AUSTRALIA PTY LIMITED	FREIGHT	187.47	EMEDS
	EP007533	TOP END MOTORS	VEHICLE SERVICING	595.24	EMEDS
	EP007534	ZIPFORM PTY LTD	PRINTING INVOICES & STATEMENTS	731.49	EMCCS
	EP007535	TELFORD INDUSTRIES	POOL CHEMICALS (WYNDHAM POOL)	114.84	EMCCS
	EP007536	PAINT INDUSTRIES PTY LTD	RUNWAY MARKING PAINT	3,664.10	EMCCS
	EP007537	FLAMETREE NURSERY	PLANTS WYNDHAM CHILDCARE CENTRE	250.00	EMCCS
	EP007538	ARGYLE ENGINEERING	REIMBURSE DEPOSIT FOR PILE DRIVER & LABOUR (WYNDHAM JETTY)	20,525.41	EMEDS
	EP007539	ALLGEAR MOTORCYCLE & SMALL ENGINE CENTRE	REPAIR WHIPPER SNIPPER, SUPPLY MOWER & PROTECTOR (WYNDHAM)	1,498.05	EMEDS
	EP007540	COUNTRY CLUB HOTEL	ACCOMMODATION MS KAREN APPERLEY	460.50	EMCCS
	EP007541	JASON SIGNMAKERS LTD	SIGNAGE 'WORKMAN'	935.00	EMEDS
	EP007542	ORD RIVER ELECTRICS	REPAIR POOL LIGHTS KUNUNURRA LEISURE CENTRE	99.00	EMCCS
	EP007543	TOLL WEST	FREIGHT	155.85	EMCCS
	EP007544	CABCHARGE	CABCHARGES LOCAL GOVERNMENT WEEK	295.79	CEO
	EP007545	KIMBERLEY MARKETING	TOILET ROLLS, WATER BOTTLES & DEPOSIT (LEISURE CENTRES)	231.09	EMCCS
	EP007546	KUNUNURRA CHAMBER OF COMMERCE & INDUSTRY	ECONOMIC DEVELOPMENT GRANT	1,000.00	EMCCS
	EP007547	CORPORATE EXPRESS	CREDENZA	605.28	EMCCS
	EP007548	EAST KIMBERLEY GLASS	REPAIR WINDOW 28 EUGENIA STREET, KUNUNURRA	140.00	EMEDS
	EP007549	NORTHERN INFORMATION TECHNOLOGY SERVICES	I.T. MAINTENANCE & SUPPORT, ADSL CONTRACT	1,416.60	EMCCS
	EP007550	HAINES NORTON (WA) PTY LTD	FINANCIAL REPORTING MANUAL AND CD	440.00	EMCCS
	EP007551	FARMERS FRUIT & VEG - MART	CATERING SCHOOL HOLIDAY PROGRAM	66.00	EMCCS
14/10/05	EP007552	MCLEAN ENTERPRISES	EARMUFFS KUNUNURRA AIRPORT	150.15	EMCCS

	EP007553	KIMBERLEY GROUP TRAINING	TRAINEE WAGES	627.48	EMCCS
	EP007554	KNICKEL GARDENING SERVICES	CONTRACT MOWING & ADDITIONAL GARDENING SERVICES	32,465.30	EMEDS
	EP007555	STATE LAW PUBLISHER	LOOSE LEAF COPIES LOCAL GOVERNMENT ACT	846.60	EMCCS
	EP007556	IVANHOE BUSH FIRE BRIGADE	REIMBURSE FREIGHT COST RADIO'S	10.00	EMEDS
	EP007557	FESA - ESL	FESA ESL LEVY SEPTEMBER 2005	97,098.13	EMCCS
	EP007558	GRUNT LABOUR SERVICES PTY LTD	CASUAL LABOUR HIRE WYNDHAM	1,019.70	EMEDS
	EP007559	KIMBERLEY METAL RECYCLERS	DRUM MUSTER INSPECTION FEE	130.05	EMEDS
	EP007560	BOAB BOOKS	PUBLICATION PURCHASE KUNUNURRA LIBRARY	34.95	EMCCS
	EP007561	COLIN WILKINSON DEVELOPMENTS PTY LTD	CONTRACT PAYMENT CONSTRUCTION DWELLING HIBISCUS AVE	51,597.00	CEO
	EP007562	OFFICE NATIONAL KUNUNURRA	SERVICING & REPAIRS, STATIONERY & COLOUR COPYING	808.28	EMCCS
	EP007563	SALEEBBA ADAMS ARCHITECTS	DOCUMENTATION KUNUNURRA YOUTH CENTRE & CHILDCARE CENTRE	36,296.70	EMCCS
	EP007564	ARGYLE MARINE & SMALL ENGINE SERVICES	TREES (WYNDHAM)	360.00	EMEDS
	EP007565	KING, MELANIE J	REIMBURSE EXPENSES ICE/FOOD/DVD'S HOLIDAY PROGRAM	45.85	EMCCS
	EP007566	NORTHCOAST MARINA DEVELOPMENT P/L	PILE DRIVING WYNDHAM BOAT RAMP & REPAIRS TO PILE DRIVING RIG	23,390.99	CEO
	EP007567	FRONTIER POST & NEWS	POSTAGE, PAPERS, STATIONERY (WYNDHAM)	252.95	EMCCS
	EP007568	JSW HOLDINGS PTY LTD	MACHINERY HIRE KONKERBERRY DRIVE PARKING	7,496.78	EMEDS
	EP007569	ORD RIVER DIST CO-OP	HERBICIDE SPRAY	253.00	EMEDS
	EP007570	GUERINONI & SON	MACHINERY HIRE LANDFILL TYRES	3,234.00	EMEDS
	EP007571	TNT AUSTRALIA PTY LIMITED	FREIGHT	83.92	EMEDS
	EP007572	PLANT HIRE SERVICES PTY LTD	CONTRACT RETENTIONS (50%) PACKSADDLE RD & WYNDHAM PORT RD	14,126.35	EMEDS
	EP007573	TOP END MOTORS	DOZER HIRE CLEAR VEGETATION WEABER PLAINS RD	2,464.00	EMEDS
	EP007574	AUSTRALIA POST	POSTAGE & STATIONERY KUNUNURRA	1,325.18	EMCCS
	EP007575	BLACKWOODS ATKINS PTY LTD	LAYFLAT HOSES	69.52	EMEDS
	EP007576	KC'S BOBCAT & TRUCK HIRE	BOBCAT HIRE TOP DRESS SHIRE OFFICE LAWNS	607.75	EMEDS
	EP007577	TELFORD INDUSTRIES	POOL CHEMICALS (WYNDHAM POOL)	391.60	EMCCS
	EP007578	PAINT INDUSTRIES PTY LTD	RUNWAY MARKING PAINT	3,716.63	EMCCS
	EP007579	FLAMETREE NURSERY	PLANTS FOR SHIRE OFFICE GARDENS	112.00	EMEDS
	EP007580	DESSERT SEED CO	SAND BAGS	55.00	EMEDS
	EP007581	KUNUNURRA DISTRICT HIGH SCHOOL	SPONSORSHIP KIMBERLEY CUP 2005	1,000.00	EMCCS

	EP007582	ARGYLE ENGINEERING	SUPPLY PILES, LABOUR, WELDER & MATERIALS (WYNDHAM JETTY)	45,189.10	CEO
	EP007583	THE KIMBERLEY ECHO	PRINTING LETTERHEADS	843.15	CEO
	EP007584	CROCODILE SIGNS	SIGNAGE WYNDHAM LANDFILL & BOAT RAMP UPGRADES	561.55	EMEDS
	EP007585	JASON SIGNMAKERS LTD	ONE WAY SIGNAGE & CEMETARY PLOT MARKER PLAQUES	424.60	EMEDS
	EP007586	TANAMI EARTHMOVING	GRADER HIRE UPGRADE ACCESS TO SKULL ROCK FOR BOAT RAMP WORK	1,716.00	EMEDS
	EP007587	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 116 ADDITIONAL REPAYMENT	10,000.00	EMCCS
	EP007588	ANALYTICAL REFERENCE LABORATORY	ANALYSIS OF PESTICIDE SAMPLE	104.50	EMEDS
	EP007589	HOT WIRE ELECTRICS	REPAIR FAULT WITH FLOOD LIGHTS (KUNUNURRA AIRPORT)	227.70	EMCCS
	EP007590	WHELANS	SURVEYING COOLIBAH DVE DRAINAGE & KUNUNURRA LANDFILL FEATURE	4,570.50	EMEDS
	EP007591	ORD RIVER ELECTRICS	REPLACE LIGHT (LEISURE CTRE), REPAIR FAULT (KUNUNURRA AIRPORT)	565.95	EMCCS
	EP007592	AVDATA SERVICES	AVDATA BROADCAST RECORDER FOR WYNDHAM AIRPORT	1,485.00	EMCCS
	EP007593	JAB INDUSTRIES	EXCAVATOR HIRE (LANDFILL), EXCAVATOR & TREE MULCHER HIRE	5,973.00	EMEDS
	EP007594	TOLL WEST	FREIGHT	1,838.00	EMCCS
	EP007595	TRAVELWORLD KUNUNURRA	AIRFARE CHANGES M CHULUNG TRAVEL (TRAINING)	343.59	EMEDS
	EP007596	BOB'S BRUSH STROKES	PAINTING 28 EUGENIA ST, BOOBIALLA ST, EX INFANT HEALTH CLINIC	3,770.25	EMEDS
	EP007597	TUCKERBOX/RETRAVISION	REPAIR WALKIE TALKIE CROSSING FALLS BUSHFIRE BRIGADE	136.01	EMEDS
	EP007598	BUSH CAMP SURPLUS STORES	WORKBOOTS, OVERALLS, TOMAHAWKES & MACHETES	321.10	EMEDS
	EP007599	KIMBERLEY PROPERTY VALUERS	VAULTATIONS KOOLAMA ST & O'DONNELL ST & WYNDHAM CARAVAN PARK	3,520.00	EMCCS
	EP007600	BEAUREPAIRES (KUNUNURRA)	NEW TYRES, TYRE REPAIRS, ALIGNMENT & BALANCING TYRES	1,244.00	EMEDS
	EP007601	WA TELECENTRE KUNUNURRA	VIDEO CONFERENCING LOCAL GOVERNMENT MANAGERS ASSOCIATION	67.65	CEO
	EP007602	CORPORATE EXPRESS	STATIONERY	1,769.96	EMCCS
	EP007603	WA SALT SUPPLY	SWIMMING POOL SALT (WYNDHAM)	433.60	EMCCS
	EP007604	BOSS FLUID POWER	TISSUES, PLASTIC CUPS, TOILET ROLLS, & HAND TOWELS	2,425.03	EMEDS
	EP007605	ARGYLE MOTORS	VEHICLE SERVICING	226.10	EMCCS
	EP007606	WA LOCAL GOVERNMENT ASSOCIATION	LOCAL GOVERNMENT DIRECTORYS 2005-2006	171.60	CEO

	EP007607	DAVEY TYRE AND BATTERY SERVICE	TYRES & RIM CROSSING FALLS BUSH FIRE BRIGADE	894.10	EMEDS
	EP007608	NORTHERN INFORMATION TECHNOLOGY SERVICES	AVG NETWORK ANTI-VIRUS LICENCE	979.00	EMCCS
	EP007609	G & J TOMKIN	2 DRUMS CATAMUL	484.00	EMEDS
	EP007610	HOTEL GRAND CHANCELLOR PERTH	ACCOMMODATION F KUIPER & A TRENGOVE (TRAINING)	686.25	EMCCS
	EP007611	KIMBERLEY TREE & CONTRACTING SERVICE	REMOVE & CHIP TREES KUNUNURRA OFFICE	792.00	EMEDS
21/10/05	EP007612	KIMBERLEY GROUP TRAINING	TRAINEE WAGES	438.98	EMCCS
	EP007613	KIMBERLEY WASTE SERVICES	CONTRACT STREET SWEEPING, SKIP EMPTIES (LEISURE CENTRE)	6,831.44	EMEDS
	EP007614	PARDOE-BELL, ALLAN	CONTRACT CLEANING WYNDHAM	1,952.00	EMEDS
	EP007615	CREDIPAC AUSTRALIA	DEBT RECOVERY FEES	697.90	EMCCS
	EP007616	BOAB CARPENTRY MAINTENANCE SERVICE	REPAIR LOCK 11 KWINANA ST WYNDHAM	252.78	EMEDS
	EP007617	K & M ALLCLEAN	CONTRACT CLEANING KUNUNURRA	6,782.23	EMEDS
	EP007618	GRUNT LABOUR SERVICES PTY LTD	CASUAL LABOUR HIRE WYNDHAM	1,076.35	EMEDS
	EP007619	FORMS PEOPLE	PRINTING PURCHASE ORDER BOOKS	554.00	EMCCS
	EP007620	EAST KIMBERLEY HARDWARE	HARDWARE SUPPLIES	5,253.76	EMEDS
	EP007621	QANTEC MCWILLIAM PTY LTD	UNDERTAKE CONSULTATION & PRELIMINARY DESIGN KONKERBERRY DVE	1,097.43	EMEDS
	EP007622	STITCHED UP EMBROIDERY SERVICES	SWEK LOGO UNIFORMS	66.40	CEO
	EP007623	HALLMARK EDITIONS	ADVERTISEMENT VACANT POSITION	198.00	EMEDS
	EP007624	KIMBERLEY METAL RECYCLERS	DRUM MUSTER HANDLING FEE, FILL IN PIT, RELOCATE TYRES	5,275.60	EMEDS
	EP007625	KP PUMPS & IRRIGATION	RETICULATION SUPPLIES KONKERBERRY CAR PARK	366.48	EMEDS
	EP007626	COLIN WILKINSON DEVELOPMENTS PTY LTD	CONTRACT PAYMENT CONSTRUCTION NEW DWELLING HIBISCUS AVE	60,197.00	CEO
	EP007627	DEPARTMENT OF ENVIRONMENT	KUNUNURRA LANDFILL LICENCE FEE	450.00	EMEDS
	EP007628	OFFICE NATIONAL KUNUNURRA	STATIONERY & PHOTOCOPIER SERVICING	940.36	EMCCS
	EP007629	KIMBERLEY MINI DIGGER	CONSTRUCT SEWER PONDS (LANDFILL), REINSTALL TOPSOIL EUGENIA ST	888.25	EMEDS
	EP007630	KUNUNURRA PANEL BEATING WORKS WA P/L	REPLACE WINDSCREEN	275.00	EMEDS
	EP007631	KINGS CROWN INSTRUMENTATION & ELECTRICAL	REPLACE SECURITY LIGHT KWINANA ST, WYNDHAM	265.45	EMEDS
	EP007632	DESERT-ROSE ENTERPRISES	MOW & TIDY GROUNDS WYNDHAM CHILDCARE CENTRE	40.00	EMCCS
	EP007633	NORTHERN AIRPORT SERVICES	NIGHT LOCK UP KUNUNURRA AIRPORT BUILDING	418.00	EMCCS

	EP007634	BRANKO BP MOTORS	FUEL, VEHICLE SERVICING, HARDWARE SUPPLIES (WYNDHAM)	2,794.48	EMEDS
	EP007635	EAST KIMBERLEY PLUMBING	PIPE REPAIRS, TOILET REPAIRS WYNDHAM & KUNUNURRA	625.90	EMEDS
	EP007636	JSW HOLDINGS PTY LTD	MANUFACTURE CHANNEL STOPS, MACHINERY HIRE WYNDHAM WORKS	19,142.75	EMEDS
	EP007637	KUNUNURRA SECURITY SERVICE	SECURITY PATROLS	2,856.00	EMEDS
	EP007638	KIMBERLEY STOCK-OLIVER	HARDWARE & RETICULATION SUPPLIES	13,894.30	EMEDS
	EP007639	ORD RIVER DIST CO-OP	HELCOR CULVERT	2,296.80	EMEDS
	EP007640	TNT AUSTRALIA PTY LIMITED	FREIGHT	169.27	EMCCS
	EP007641	JORRITSMA H & CO	RETICULATION SUPPLIES & PIPE	260.21	EMEDS
	EP007642	TOP END MOTORS	VEHICLE SERVICING & REPAIRS	1,171.10	EMEDS
	EP007643	VALUER GENERAL'S OFFICE	VALUATIONS	697.45	EMCCS
	EP007644	SHELF SUPPLY	DOG FOOD	80.00	EMEDS
	EP007645	MINTERELLISON	LEGAL ADVICE	283.80	EMEDS
	EP007646	DESSERT SEED CO	LAWN SEED	203.50	EMEDS
	EP007647	CARPET VINYL & TILE CENTRE	SUPPLY AND INSTALL CARPET PRESIDENTS OFFICE	812.90	EMEDS
	EP007648	THE ROYAL LIFE SAVING SOCIETY AUST	SWIMMING INSTRUCTOR ENROLMENTS	1,250.00	EMCCS
	EP007649	WYNDHAM SUPERMARKET	CLEANING PRODUCTS WYNDHAM DAYCARE CENTRE	28.84	EMCCS
	EP007650	KUNUNURRA DISTRICT HIGH SCHOOL	SHARED EXPENSES LIBRARY (TELSTRA & COMPUTER)	676.19	EMCCS
	EP007651	ALLGEAR MOTORCYCLE & SMALL ENGINE CENTRE	SELF PROPELLED MOWER	1,329.00	EMEDS
	EP007652	ALLIED PICKFORDS PTY LTD	REMOVALIST EXPENSES (CEO)	2,530.00	CEO
	EP007653	THE KIMBERLEY ECHO	ADVERTISEMENTS ABANDONED VEHICLES TENDERS	356.40	EMEDS
	EP007654	AUSTRALIAN FUEL DISTRIBUTORS	FUEL	3,893.29	EMEDS
	EP007655	TANAMI EARTHMOVING	GRADER HIRE CAVE SPRINGS RD & MULLIGANS LAGOON RD	4,752.00	EMEDS
	EP007656	GULLIVERS TAVERN	CATERING & REFRESHMENTS	92.95	CEO
	EP007657	KUNUNURRA RURAL TRADERS	RETICULATION, HARDWARE & GARDENING SUPPLIES	120.40	EMEDS
	EP007658	MUNICIPAL WORKCARE	HIH LEVY MUNICIPAL WORKCARE SCHEME	519.50	EMCCS
	EP007659	FLICK REFRIGERATION & AIRCON	SUPPLY AIRCONDITIONER KUNUNURRA AIRPORT	1,320.00	EMCCS
	EP007660	FYSH GRADER HIRE	GRADER HIRE KONKERBERRY DRIVE PARKING	7,590.00	EMEDS
	EP007661	LAKESIDE BLINDS & MACHINERY	GRIND STUMPS (LEISURE), TRENCHING KERBING KONKERBERRY DRIVE	847.00	EMEDS
	EP007662	FISCHER, CYNTHIA	CONTRACT CLEANING WYNDHAM TOILETS	2,988.15	EMEDS

	EP007663	TOLL WEST	FREIGHT	1,149.67	EMCCS
	EP007664	TRAVELWORLD KUNUNURRA	TRAVEL A DEVENISH & P STUBBS	1,297.95	EMCCS
	EP007665	NORWEST-HOLYMAN SHIPPING SERVICES	FREIGHT SALT WYNDHAM POOL	374.06	EMCCS
	EP007666	TUCKERBOX/RETRAVISION	TUCKERBOX CONSUMABLES, DIGITAL CAMERA, AIRPORT CAMERA, PHONE	1,966.45	EMCCS
	EP007667	KIMBERLEY STEEL	PUMP SHED IVANHOE PUMP	7,335.00	EMEDS
	EP007668	FRANMOR CONSTRUCTIONS PTY LTD	LOWER CEILING EX PRESIDENTS OFFICE	3,199.45	EMEDS
	EP007669	BEAUREPAIRES (KUNUNURRA)	NEW BAATTERY	110.00	EMEDS
	EP007670	STATE LIBRARY OF WESTERN AUSTRALIA	LOST/DAMAGED BOOKS LIBRARY	314.60	EMCCS
	EP007671	KUNUNURRA MOBILE WELDING SERVICE	WELDING REPAIRS WYNDHAM AIRPORT ROLLER	1,243.00	EMCCS
	EP007672	TOP END TILT TRAY HIRE	TRANSPORT ABANDONED VEHICLE	77.00	EMEDS
	EP007673	KUNUNURRA DIESEL SERVICES	VEHICLE SERVICING & REPAIRS	994.55	EMEDS
	EP007674	KUNUNURRA NEWSAGENCY	NEWSPAPERS JULY - SEPTEMBER 05	78.70	EMCCS
	EP007675	CORPORATE EXPRESS	DIARIES, TONERS & CHAIRMATS	1,774.28	EMCCS
	EP007676	BOSS FLUID POWER	HAND TOWEL ROLLS	372.06	EMEDS
	EP007677	WA LOCAL GOVERNMENT ASSOCIATION	TRAINING A TRENDOVE & F KUIPER, ADVERTISE VACANT POSITION	3,417.86	EMCCS
	EP007678	AIRNORTH REGIONAL	REFUND ELECTRICITY OVERCHARGE KUNUNURRA AIRPORT	1,194.27	EMCCS
	EP007679	ORD RIVER MEAT SUPPLY	CATERING 23 SEPTEMBER 05	165.00	CEO
	EP007680	NORTHERN INFORMATION TECHNOLOGY SERVICES	RESOLUTION I.T. ISSUE, TOSHIBA HARD DRIVE REPLACEMENT	368.50	EMCCS
	EP007681	HAINES NORTON (WA) PTY LTD	AUDIT ROAD TO RECOVERY ACQUITTAL	440.00	EMEDS
	EP007682	SHERIDAN'S FOR BADGES	NAME BADGES	148.50	CEO
28/10/05	EP007683	BOC GASES AUSTRALIAN LIMITED	INDUSTRIAL BOTTLE RENTAL	178.05	EMEDS
	EP007684	KIMBERLEY GROUP TRAINING	TRAINEE WAGES	559.63	EMCCS
	EP007685	GRUNT LABOUR SERVICES PTY LTD	CASUAL LABOUR HIRE WYNDHAM	1,812.81	EMEDS
	EP007686	EAST KIMBERLEY HARDWARE	CHAIN SWIM BEACH	49.00	EMEDS
	EP007687	KIMBERLEY METAL RECYCLERS	DRUM MUSTER INSPECTION FEE, ERECT FENCE, LOADER HIRE	328.55	EMEDS
	EP007688	OFFICE NATIONAL KUNUNURRA	REPAIR, SUPPLY & INSTALL NEW FAX KUNUNURRA ADMINISTRATION	943.00	EMCCS
	EP007689	CLAW ENVIRONMENTAL	DRUM MUSTER 35 PALLETS	1,223.11	EMEDS
	EP007690	KINGS CROWN & INSTRUMENTATION ELECTRICAL	INSTALL ELECTRICAL SUPPLY TO AIRCONDITIONER (WYNDHAM AIRPORT)	387.00	EMCCS
	EP007691	JSW HOLDINGS PTY LTD	CONSTRUCT KERB & CROSSOVER, SUPPLY SOIL KONKERBERRY CARPARK	14,058.00	EMEDS

	EP007692	KUNUNURRA SECURITY SERVICE	SECURITY ALARMS LEASE, CALL OUTS & GUARD KUNUNURRA AIRPORT	934.00	EMEDS
	EP007693	GUERINONI & SON	SIGNS, BARRIERS, CONES, CONCRETE SAW, TRUCK & MERLO HIRE	913.00	EMEDS
	EP007694	TOP END MOTORS	VEHICLE SERVICING	163.20	EMEDS
	EP007695	KIMBERLEY MOTORS	FUEL (WYNDHAM)	3,373.00	EMEDS
	EP007696	TELFORD INDUSTRIES	POOL CHEMICALS (KUNUNURRA POOL)	227.70	EMCCS
	EP007697	WYNDHAM TOURIST INFORMATION CENTRE	TOURIST INFORMATION (WYNDHAM)	476.66	EMCCS
	EP007698	KUNUNURRA REFRIGERATION	INSTALL AIRCONDITIONER WYNDHAM AIRPORT, REPAIR AIRCONDITIONERS	2,700.50	EMCCS
	EP007699	ALLGEAR MOTORCYCLE & SMALL ENGINE CENTRE	REPAIRS POST HOLE DIGGER & LAWNMOWER, SUPPLY OF PARTS	363.05	EMEDS
	EP007700	KUNUNURRA RURAL TRADERS	WEED TONGS, EXTENSION SHEARS & OXIDE	126.55	EMEDS
	EP007701	KIMBERLEY COLLEGE OF TAFE	COMPUTER TRAINING	5,056.00	CEO
	EP007702	GARRATT, SARAH	AEROBICS CLASSES	465.00	EMCCS
	EP007703	NEAT N TRIM UNIFORMS	UNIFORMS	138.00	EMCCS
	EP007704	HOT WIRE ELECTRICS	REPLACE FUSES AIRPORT TERMINAL & RUNWAY LIGHTS	310.20	EMEDS
	EP007705	ORD RIVER ELECTRICS	REPAIR SIGN FAULT, LIGHTS KUNUNURRA PRESIDENTS OFFICE	1,235.68	EMEDS
	EP007706	TOLL WEST	FREIGHT	209.79	EMCCS
	EP007707	TRAVELWORLD KUNUNURRA	TRAVEL & CHANGES M PUCCI, K WILLIAMS, B OZANNE	1,167.26	CEO
	EP007708	TROPICAL PEST CONTROL & HEALTH SERVICE	SPRAY FOR NATIVE BEES WEABER PLAIN RD	121.00	EMEDS
	EP007709	BEAUREPAIRES (KUNUNURRA)	NEW TYRES & TYRE REPAIRS	1,840.85	EMEDS
	EP007710	FERTEIS, ELAINE	AEROBIC CLASSES	420.00	EMCCS
	EP007711	KUNUNURRA DIESEL SERVICES	INSPECT & START LOADER	88.00	EMEDS
	EP007712	IT VISION	INFOLGS COMPUTER TRAINING	1,078.00	EMCCS
	EP007713	OUR COMMUNITY PTY LTD	RENEWAL OF SUBSCRIPTION	330.00	EMCCS
	EP007714	NORTHERN INFORMATION TECHNOLOGY SERVICES	REMOVE SPYWARE/VIRUS ON WORKSTATION & INSTALL ADAWARE	66.00	EMCCS
	EP007715	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST	ROAD SAFETY AUDIT SEMINAR K MACDONALD	1,155.00	EMEDS
TOTAL OF EFT PAYMENTS				694,917.89	
TOTAL PAYMENTS				879,128.61	

DIRECT DEBITS - OCTOBER 2005

20/33 KONKERBERRY DRIVE		975.00
BANK FEES		409.25
MOBIL OIL AUSTRALIA - WYNDHAM AIRPORT FUEL		13,578.64
MERCHANT FEES		3,495.08
SALARY AND WAGES		153,734.88
PACIFIC PREMIUM - INSURANCE		45,954.25
DISHONOURED CHEQUE		10.00
WESTNET P/L - LIBRARY ADSL		408.95
TRANSFER TO RESERVE ACCOUNT		11,753.00
TRANSFER TO NEW TD		500,000.00
OBB TRANSFER		20,000.00
MESSAGES ON HOLD		507.00
		750,826.05

OUTSTANDING INVOICES AS AT 31ST OCTOBER 2005

	TOTAL OUTSTANDING	0.00
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CANCELLED CHEQUES

36643		DOBSON, STEWART	CHEQUE CANCELLED AND PAYMENT RE-ISSUED TO CORRECT PAYEE	946.43
			TOTAL CANCELLED CHEQUES	946.43

Sundry Debtors as at 31 October 05

No	Sundry Debtor	Amounts Over 90 Days Outstanding	Balance @ 31 October 2005	Debt Collection Status for Debts over 90 Days
	BARRAMUNDI SCHOOL	25.00	142.64	Officer has been in contact will school to arrange payment
	BIRD HEATHER	1,653.09	1,653.09	Being paid through debt collector - Credipac
	DARRYL WILLIAMS	129.85	129.85	Final Notice has been issued
	EVANS & DURRANS	5.00	5.00	Final Notice has been issued
	LAKE ARGYLE INDUSTRIES	20.00	20.00	Debtor has advised payment will be made by 4 November 2005
	KUNUNURRA YOUTH SERVICES	20.00	20.00	Final Notice has been issued
	KUNUNURRA NETBALL ASSOCIATION	1,050.00	1,050.00	Reminder Notice has been sent
	NAIDOC COMMITTEE	750.80	750.80	Debtor to arrange payment 4 November 2005
	SOSBY JOHN	130.00	130.00	Officer sent to debt collector.
	TACHELL MARTIN	216.16	216.16	Officer sent to debt collector.
	WYNDHAM COMMUNITY CLUB	6,010.49	6,010.49	Continuing on payment Plan
		9,985.39	10,128.03	

Mr Keith Williams, Town Planner; entered Chambers at 6.39pm

12.2.3 Lot 181 Victoria Highway, Kununurra Airport Lease(*Minute No 7317, 7318*)

DATE:	15/11/2005
PROPONENT:	Margaret Liselotte Conley
LOCATION:	Lot 181 Victoria Highway , Kununurra Airport
ATLAS REFERENCE:	Map 38 G5
AUTHOR:	Yale Bolto, Manager Financial Services
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03: 01.2211.01, 01.2211.01
ASSESSMENT NO:	2211

PURPOSE

For Council to consider the renewal of the East Kimberley Regional Airport lease for Lot 181 Victoria Highway, Kununurra to Margaret Conley.

BACKGROUND

The lease of Lot 181 Victoria Highway, Kununurra was taken up by Frauke Bolten-Boshammer in 1996, the original lease was for a term of six years expiring on 17th October 2002. Schedule 11 of the original lease allowed for an option of a second further term of 3 years commencing on the 17th October 2005 and expiring on 17th October 2008.

During 2003 an assignment, variation and extension of lease was completed. The variation was to recognise Margaret Conley as the assignee and also to grant an extension of lease until the 16th October 2005.

The consideration for the lease was \$8700 per annum with no CPI indexation attributed to the lease.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 3.58

Disposing of Property
3.58 (1) In this section –

“**dispose**” includes sell, lease, or otherwise dispose of, whether absolutely or not

“**property**” includes the whole or any part of the interest of a local government in property , but does not include money.

(2) Excepted as stated in this section, a local government can only dispose of property to –

- (a) the highest bidder at public auction; or
- (b) The person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it's the highest tender.

(3) A local government can dispose of property other than under section (2) if, before agreeing to dispose of the property –

(a) it gives Statewide public notice of the proposed disposition –

- (i) describing the property concerned;
- (ii) giving details of the proposed disposition; and
- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submission made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3) (a) (ii) include –

- (a) the names of all other parties concerned;
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition as ascertained by a valuation carried out not more than six months before the proposed disposition.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Councils 2005/2006 budget is not affected as income generated from this lease is transferred to the airport reserve.

STRATEGIC IMPLICATIONS

Nil

COMMENT

The East Kimberley Regional Airport, Kununurra and lands surrounding are run as a commercial operation, as it is required to be self funding, with profits/loss being transferred to and from reserve.

Currently the land is being farmed, on discussion with Mr Rob Boshammer the land is sown with sugar cane. Council should note that sugar cane is a regenerating crop; on average sugar cane has a five year life cycle. The property is spit into three farming sections by Mr Boshammer with a one year old crop, 2 year old crop and a cleared section which is to be planted early next year. Thus the life cycle of sugar cane would suggest that the present crops have three to four years of their productive life cycle remaining.

The parcel of land being Lot 181 is 54.5563 ha; Council should consider its options at the expiry of the current option in 3 years time as the land may have increased in value due to new opportunities in farming. Consideration will need to be given to which form of disposal will gain the greatest return for Council.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

1. Give delegated authority to the Chief Executive Officer to dispose of Lot 181 Kuununurra Airport, by way of 3 year lease, by public advert, with Margaret Conley, subject to the following conditions -
 - a) The lease consideration be no less than the minimum valuation performed by a qualified valuer.
 - b) The lease is subject to annual consumer price index (CPI) adjustments.
2. Give delegated authority to the Chief Executive Officer to dispose of Lot 181 East Kimberley Regional Airport, Kununurra, by way of lease, by public tender, should no agreement be negotiated with the Chief Executive Officer and Margaret Conley .

MINUTE NO 7317

Moved: Cr K Wright

Seconded: Cr M Pucci

Should council require the land for airport services by runway lengthening or widening then six months notice may be given to the Lessees to terminate such lease.

LOST (2-4)

FOR

Cr K Wright

Cr M Pucci

AGAINST

Cr J Buchanan

Cr J Nelson

Cr M Midda

Cr J Parker

MINUTE NO 7318

Moved: Cr M Midda

Seconded: Cr J Buchanan

1. Give delegated authority to the Chief Executive Officer to dispose of Lot 181 Kununurra Airport, by way of 3 year lease, by public advert, with Margaret Conley, subject to the following conditions -

a) The lease consideration be no less than the minimum valuation performed by a qualified valuer.

b) The lease is subject to annual consumer price index (CPI) adjustments.

2. Give delegated authority to the Chief Executive Officer to dispose of Lot 181 East Kimberley Regional Airport, Kununurra, by way of lease, by public tender, should no agreement be negotiated with the Chief Executive Officer and Margaret Conley

CARRIED (6-0)

12.2.4 Community Recognition Policy

(Minute No 7319)

DATE:	15/11/2005
PROPONENT:	N/A
LOCATION:	Shire Of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Matthew Scott, Executive Manager Corporate and Community Services
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03
ASSESSMENT NO:	

PURPOSE

For Council to consider adopting Council Policy No. MC 14 Community Recognition.

BACKGROUND

As Council is aware, recently Council received a request to recognize the contribution made by a local resident in developing the Kununurra Gym over the last 18 years. Though this item is not specifically dealing with this request, it was felt necessary by Council Officers to develop a policy to assist Council recognising significant achievements within the community.

On this basis, a draft policy was presented to the November briefing session for Council to review. Based on the minor modification requested by Councillors present a final version of this policy was now been prepared for Council's adoption.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

This is a new policy.

FINANCIAL IMPLICATIONS

The intent of this policy is to recognize community members for their contribution and in doing so there will be some expenses associated with it (gifts & receptions). It is expected that these will be minor and will be funded from account 4107210 – Gift Expense, which currently has a budget of \$6,500.

STRATEGIC IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

COMMENT

The proposed community recognition policy will provide Council the ability to fairly and transparently review requests for recognition of community members. It is envisioned that once adopted, the policy will be advertised locally, encouraging community group to nominate individuals.

ATTACHMENTS

MC14 Community Recognition

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

- 1) adopts Council Policy MC14 Community Recognition as presented;
- 2) appoint Cr _____ as the third member of the Community Recognition Review Panel

MINUTE NO 7319

Moved: Cr K Wright

Seconded: Cr J Parker

That Council:

- 1) ***adopts Council Policy MC14 Community Recognition as presented;***
- 2) ***appoint Cr Wright as the third member of the Community Recognition Review Panel***

CARRIED (6-0)

POLICY No:	MC14
DIVISION:	Members of Council
SUBJECT:	Community Recognition
REPORTING OFFICER:	Chief Executive Officer
ENABLING LEGISLATION:	Local Government Act 1995 Section 5.5

OBJECTIVE:

To establish a process to recognise members of the public for their contribution to the Shire of Wyndham East Kimberley Community.

POLICY:

Nominations

All candidates must be nominated for recognition under this policy in writing by no less than two (2) recognised and active community groups, associations or organisations, and with permission of the person being nominated. All applications must include all relevant information necessary for the Community Recognition Review Panel to make an informed decision.

Applications for community recognition can be received at anytime during the year.

Once an application has been received, the community recognition review panel must make a recommendation to Council within two (2) calendar months of receipt of the application.

If the candidate has already received a form of recognition in the current year (for example volunteer of the year) the application will be refused and the nominators will be invited to re-apply in the following year. (The intention of this is to ensure that the prestige of other civic awards are not diminished by this policy)

Community Recognition Review Panel

A Community Recognition Review Panel will be created to review all applications for community recognition and make recommendations to Council on the category of recognition each candidate will receive.

The Community Recognition Review Panel will be made up of Shire President, the Deputy Shire President and one Councillor decided by Council.

When considering which category of recognition should be awarded to a candidate, the Community Recognition Review Panel will consider the following:

1. Length of service in a field(s) of activity, and
2. Level of commitment to a field(s) of activity; and
3. Personal leadership qualities; and
4. Benefits to the community of the Shire of Wyndham East Kimberley resulting from the candidate activities; and
5. Specific achievements of the candidate.

Category 3 recognition also requires:

1. The candidate must have lived in the Shire of Wyndham East Kimberley for a significant number of years (significant usually means at least 20 years); and
2. The candidate must have given extensive and distinguished service to the community in a largely volunteer capacity.

Each application will be reviewed in camera.

Community Recognition Categories

There will be three categories of Community Recognition

- 1 Certificate of Appreciation
- 2 Certificate of Appreciation and Gift
- 3 Framed Certificate, and Gift, and Honorary Title of “Freeman of the Municipality”

The value of the gift awarded in categories 2 and 3 will be at the discretion of Council, based on a recommendation from the Community Recognition Review Panel, in consultation with the Chief Executive Officer.

All Category 3 awardees will have their name placed on the Shire’s honour board and will be extended an invitation to and be recognised at all Shire Civic functions. Category 3 awardees will also be given a name badge in a similar style of that of Councillors.

At any one time, a maximum of six living persons may hold the title of “Freeman of the Municipality”. (The title of Freeman is generally considered non gender related, however Council may consider substituting “Freeman/Freewoman” as an alternative)

Presentation of Community Recognition

Presentation of Categories 1 & 2 recognition will made at an Ordinary Meeting of Council

Presentation of Category 3 will be by way of a special ceremony or reception, at an appropriate location hosted by Council. The format of the presentation shall be decided by the Shire President, in consultation with the Chief Executive Officer.

The Chief Executive Officer will arrange a press release regarding the awarding any category recognition.

Attachments

1. Nomination Form
2. Criteria to assist with considering a candidate for Community Recognition

ADOPTED:
REVIEWED:
AMENDED:

SHIRE OF WYNDHAM EAST KIMBERLEY

Nomination for Community Recognition

I hereby nominate _____, of

as a candidate for community recognition by the Shire of Wyndham East Kimberley.

The following Community Groups/Association/Organisations support this nomination;

Community Group/Association/Organisation (1) : _____

President's Signature: _____

Community Group/Association/Organisation (2) : _____

President's Signature: _____

Candidate's Signature; _____

Date _____

Signature_____

SHIRE OF WYNDHAM EAST KIMBERLEY

Criteria to assist with considering a candidate for Community Recognition

Length of service in a field(s) of activity

Level of commitment to a field(s) of activity

Personal leadership qualities

Benefits to the community of the Shire of Wyndham East Kimberley resulting from the Candidate's activities

Specific achievements of the candidate.

Cr J Nelson declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as she is a member of the Kununurra Polo Cross Club and remained in Chambers.

Cr K Wright declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as he is Life Member of the Society and remained in Chambers.

Cr J Buchanan declared an Impartiality Interest in Item 12.2.5, Kununurra Agricultural Society Lease; as he is Life Member of the Society and remained in Chambers.

12.2.5 Kununurra Agricultural Society Lease

(Minute No 7320)

DATE:	19 April 2005
PROPONENT:	Kununurra Riding Club
LOCATION:	Part Lot 77, Coolibah Drive Kununurra
ATLAS REFERENCE:	Map 51 E5
AUTHOR:	Matthew Scott, Executive Manager Corporate and Community Services
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03, 01.0268.01
ASSESSMENT NO:	2153

PURPOSE

For Council to approve the termination of the lease between the Shire and the Kununurra Riding Club over a portion of the Agricultural Oval grounds.

BACKGROUND

The Shire leased a portion of Reserve 29799 to the Kununurra Riding Club in 1991. In 1996 the Club informed Council that it would be going into recess until further notice and Council resolved to waiver any lease payments for 3 years. From 1996 to the present, there has been an number of arrangements made between the Shire, the Riding Club and other organisations for the use of the lease area. These arrangements were made on the basis that the Riding Club had ceased completely and the lease had been terminated.

According to the Department of Justice, who regulates and registers incorporated associations, the Club is still registered, though no returns have been lodged for a number of years. Investigations show that the Council has never formally agreed to terminate the lease since its decision to waiver the lease payments.

The lease area is still used for equestrian pursuits, by both the Kununurra Agricultural Society and the Polo Cross Club. Given the confusing nature of ownership/control, these organisations are now experiencing major insurance concerns.

Mrs Elaine Gardiner, the only remaining Kununurra Riding Club board member, has now written to Council (letter attached) requesting that the lease lapse. This now provides Council with an opportunity to formally terminate the lease and possibly negotiate a new lease with another organisation.

STATUTORY IMPLICATIONS

LOCAL GOVERNMENT ACT 1995

Disposing of property

3.58 . Disposing of property

- (1) In this section —
“**dispose**” includes to sell, lease, or otherwise dispose of, whether absolutely or not;
“**property**” includes the whole or any part of the interest of a local government in property, but does not include money.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives Statewide public notice of the proposed disposition —
- (i) describing the property concerned;
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has received no lease payments since the Kununurra Riding Club went into recess. By terminating the lease the Council may be able to negotiate a new lease with another organisation.

STRATEGIC IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Meetings have been held with representatives from the following interested community organisations:

- Kununurra Riding Club Inc
- Kununurra Agricultural Society Inc
- Kununurra Polo Cross Club

COMMENT

As suggested earlier in this report, Council now has an opportunity to formally terminate the lease, which for all intents and purposes, has lapsed. Once the lease has been terminated, negotiations can be made with the other users of the lease area to finally resolve other issues related to the tenure and/or use of this land.

After meeting with representatives of the Polo Cross Club and the Kununurra Agricultural Society Inc, there was unanimous support for the lease area to be leased to the Kununurra Agricultural Society Inc. The Disposal of this land (by way of lease) could be achieved by public advertisement, once the lease conditions have been negotiated. The lease area will need to be re-valued, however given the past use of the area, a market/commercial rent is probably not relevant. Traditionally, community type leases are either pepper-corn or, at least, significantly less than market valuation. Further negotiations need to occur with the Kununurra Agricultural Society to determine lease terms. Once these terms have been negotiated, a summary will be presented to Council for consideration

ATTACHMENTS

Letter – Mrs Elaine Gardiner 16/1/05

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council amend the lease with the Kununurra Agricultural Society to include the following:

1. The area shown in attachment 1 of reserve no. 29799 (part of Lot 77, Kununurra);
2. Amend item 3 of 'the Schedule' from \$500 to \$750;
3. Amend item 5 to include 'indexation of rent to be based on Perth CPI as per Rent Review Dates';
4. Amend item 6 of the lease schedule to read 'a further term of 21 years';
5. That the required minimum public risk insurance (third party/public liability) be increased to \$10,000,000.

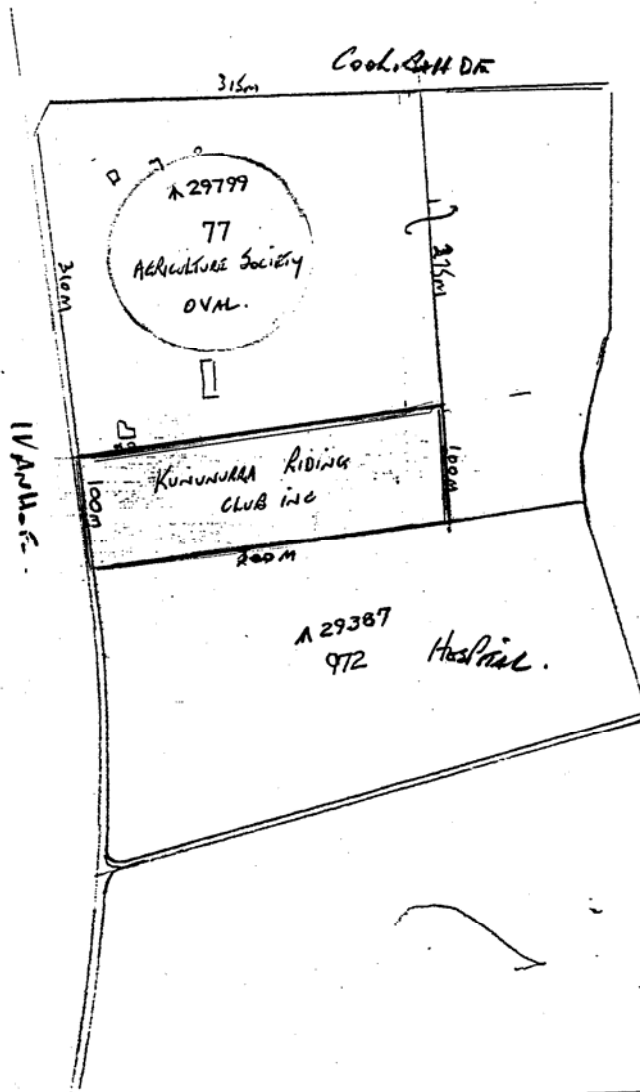
MINUTE NO 7320

Moved: Cr K Wright

Seconded: Cr J Nelson

That Council defer Item 12.2.5 until 20th December Ordinary Meeting

CARRIED (6-0)



OF WYNDHAM
T KIMBERLEY
STREET - WYNDHAM
phone 611002

DESIGNED		DATUM
DRAWN		SCALE 1: 5000
CHECKED		SHIRE ENGINEER

12.2.6 Monthly Financial Reports

(Minute No 7321)

DATE:	15/11/2005
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire Of Wyndham East Kimberley
ATLAS REFERENCE:	N/A
AUTHOR:	Matthew Scott, Executive Manager Corporate and Community Services
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03
ASSESSMENT NO:	N/A

PURPOSE

For Council to adopt the Monthly Financial Reports for the Months of July, August and September 2005

BACKGROUND

As discussed at the November Briefing Session and October meeting of the Audit Committee, Council is required to adopt Monthly Financial Reports. The minimum requirement, as stated in the Local Government (Financial Management) Regulations 1996, is to prepare a "Financial Activity Statement Report". Options were put to Audit Committee in October to determine what was to be presented to Council. At this meeting, the Committee decide to present to Council every month the following information:

1. Financial Activity Statement report, by Function;
2. Financial Activity Statement report, by Responsible Officer (business unit);
3. Reconciliation of Cash Surplus to Current Assets; and
4. Municipal Bank Reconciliation.

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996 (as amended)

34. Financial activity statement report — s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b)

and (c); and
(e) the net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing —
(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in sub-regulation (1) (d); and
(c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
(a) according to nature and type classification;
(b) by program; or
(c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —
(a) presented to the council —
(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;
and
(b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
- (6) In this regulation —
“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose;
“restricted assets” has the same meaning as in AAS 27.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Monthly financial reporting in primary financial management and control process, and provides Council the ability to oversee the Shire’s financial performance against budget targets.

STRATEGIC IMPLICATIONS

Nil

COMMENT

Nil

ATTACHMENTS

Monthly Financial Reports for:

1. July 2005
2. August 2005
3. September 2005

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council adopt the Monthly Financial Reports for month end of:

1. July 2005
2. August 2005
3. September 2005

MINUTE NO 7321

Moved: Cr J Buchanan

Seconded: Cr J Nelson

That Council adopt the Monthly Financial Reports for month end of:

- 1. July 2005***
- 2. August 2005***
- 3. September 2005***

CARRIED (6-0)

**Shire of Wyndham East Kimberley
Statement of Financial Activity by Function
For the Month Ended 31 July 2005**

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
General Purpose Funding	247,300	247,300	4,861	2%
Governance	602,850	602,850	9,679	2%
Law, Order and Public Safety	338,050	338,050	24,857	7%
Health	364,250	364,250	14,960	4%
Welfare	262,500	262,500	14,121	5%
Housing	219,600	219,600	16,180	7%
Community Amenities	1,353,200	1,353,200	21,457	2%
Recreation & Culture	2,959,450	2,959,450	155,257	5%
Transport	3,131,650	3,131,650	104,570	3%
Economic Services	393,200	393,200	11,957	3%
Public Works Overhead	5,725,650	5,725,650	525,133	9%
Airports	1,461,500	1,461,500	60,826	4%
Total Operating Expenditure	17,059,200	17,059,200	963,858	6%
Operating Revenue				
General Purpose Funding	(6,946,500)	(6,946,500)	(3,688,312)	53%
Governance	(2,000)	(2,000)	0	0%
Law, Order and Public Safety	(91,500)	(91,500)	(18,311)	20%
Health	(121,650)	(121,650)	(36,927)	30%
Welfare	(1,510,600)	(1,510,600)	(2,716)	0%
Housing	(629,040)	(629,040)	(7,553)	1%
Community Amenities	(820,300)	(820,300)	(661,294)	81%
Recreation & Culture	(2,223,500)	(2,223,500)	(57,646)	3%
Transport	(1,504,700)	(1,504,700)	(103,047)	7%
Economic Services	(85,100)	(85,100)	(3,702)	4%
Public Works Overhead	(5,831,950)	(5,831,950)	(521,994)	9%
Airports	(1,835,400)	(1,835,400)	(21,173)	1%
Total Operating Revenue	(21,602,240)	(21,602,240)	(5,122,675)	24%
Operating Surplus	(4,543,040)	(4,543,040)	(4,158,817)	92%
Non Operating Expenditure				
General Purpose Funding	130,000	130,000	0	0%
Governance	3,700	3,700	6,666	180%
Welfare	2,363,800	2,363,800	0	0%
Housing	1,107,300	1,107,300	0	0%
Community Amenities	120,000	120,000	0	0%
Recreation & Culture	2,570,950	2,570,950	16,932	1%
Transport	2,442,900	2,442,900	118,546	5%
Economic Services	43,300	43,300	5,459	13%
Public Works Overhead	937,400	937,400	935	0%

Airports	511,200	511,200	5,841	1%
Total Non Operating Expenditure	10,230,550	10,230,550	154,380	2%
Non Operating Income				
Health	0	0	0	999%
Welfare	(955,100)	(955,100)	0	0%
Housing	(720,000)	(720,000)	0	0%
Community Amenities	(54,600)	(54,600)	0	0%
Recreation & Culture	(492,900)	(492,900)	0	0%
Transport	(551,000)	(551,000)	0	0%
Economic Services	(18,400)	(18,400)	(5,459)	30%
Public Works Overhead	(845,400)	(845,400)	0	0%
Airports	(137,300)	(137,300)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	(5,459)	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(4,009,897)	999%

**Shire of Wyndham East Kimberley
Statement of Financial Activity by Responsibility
For the Month Ended 31 July 2005**

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
Aboriginal Officer	166,650	166,650	1,256	1%
Environmental Health Officer	1,461,500	1,461,500	60,826	4%
Building Services Inspector	576,800	576,800	29,781	5%
Emergency Services	100,100	100,100	436	0%
Environmental Health Officer	195,200	195,200	13,540	7%
Executive	645,700	645,700	88,664	14%
Executive Support Officer	602,850	602,850	9,679	2%
Information Coordinator	215,800	215,800	12,896	6%
Manager Community Services	2,695,250	2,695,250	118,404	4%
Manager Financial Services	3,752,050	3,752,050	351,458	9%
Manager Technical Services	6,235,550	6,235,550	245,762	4%
Rangers	237,950	237,950	24,421	10%
Town Planner	173,800	173,800	6,736	4%
Total Operating Expenditure	17,059,200	17,059,200	963,858	6%
Operating Revenue				
Aboriginal Officer	(97,250)	(97,250)	(23,873)	25%
Environmental Health Officer	(1,835,400)	(1,835,400)	(21,173)	1%
Building Services Inspector	(706,140)	(706,140)	(11,254)	2%
Emergency Services	(55,800)	(55,800)	(15,359)	28%
Environmental Health Officer	(24,400)	(24,400)	(13,054)	54%
Executive	(107,500)	(107,500)	(2,098)	2%
Executive Support Officer	(2,000)	(2,000)	0	0%
Information Coordinator	(1,100)	(1,100)	(25)	2%
Manager Community Services	(3,581,900)	(3,581,900)	(53,344)	1%
Manager Financial Services	(11,294,450)	(11,294,450)	(4,034,797)	36%
Manager Technical Services	(3,840,700)	(3,840,700)	(942,787)	25%
Rangers	(35,700)	(35,700)	(2,952)	8%
Town Planner	(19,900)	(19,900)	(1,958)	10%
Total Operating Revenue	(21,602,240)	(21,602,240)	(5,122,675)	24%
Operating Surplus	(4,543,040)	(4,543,040)	(4,158,817)	92%
Non Operating Expenditure				
Airport Manager	511,200	511,200	5,841	1%
Building Services Inspector	1,227,300	1,227,300	0	0%
Executive	300,000	300,000	0	0%
Executive Support Officer	3,700	3,700	6,666	180%
Information Coordinator	119,700	119,700	935	1%
Manager Community Services	4,683,600	4,683,600	5,459	0%

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Manager Financial Services	631,700	631,700	0	0%
Manager Technical Services	2,753,350	2,753,350	135,478	5%
Rangers	0	0	0	999%
Total Non Operating Expenditure	10,230,550	10,230,550	154,380	2%
Non Operating Income				
Airport Manager	(137,300)	(137,300)	0	0%
Building Services Inspector	(725,100)	(725,100)	0	0%
Executive	(300,000)	(300,000)	0	0%
Information Coordinator	(25,000)	(25,000)	0	0%
Manager Community Services	(1,461,300)	(1,461,300)	(5,459)	0%
Manager Financial Services	(505,100)	(505,100)	0	0%
Manager Technical Services	(620,900)	(620,900)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	(5,459)	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(4,009,897)	999%

**Bank Reconciliation
For the Month Ended 31 July 2005**

Balance as per	
Cash at Bank (131)	(193,466)
Restricted Cash	88,887
TOTAL	(104,579)

Balance as per	
Trading Account	(330,748)
SUB TOTAL	(330,748)
Add: Outstanding Deposits	4,257
Less: Outstanding Cheques	30,853
TOTAL	(295,637)
Rounding	
Variance	252,765
TOTAL	(104,579)

Variance made up of:	
ATO DEPOSIT	13,826
TRUST TRSF	18,310
TRUST TRSF	2,610
TRUST TRSF	2,527
RESERVE TRSF	187,874
RESERVE TRSF	(11,753)
RESERVE TRSF	72,315
RESERVE TRSF	25,256
28.07 ATO DEPOSIT	(57,518)
29.07 EFT 0101	(113)
29.07 EFT 0101	(570)
Total	252,765

MUNICIPAL OUTSTANDINGS

Outstanding Cheques	
35482	45
36350-36366	509
36369-36394	160
36448-36468	600
36469-36477	121
36478-36499	1,697
36500-36511	3,317
36512-36529	24,404
Total Outstanding Cheques	30,853

Outstanding Deposits	
29.07 DR REC	4,257
Total Outstanding Deposits	4,257

**Reconciliation of Cash Surplus to Current Assets
for the Month ended 31 July 2005**

Cash Surplus	4,009,897
---------------------	------------------

**Represented by
Current Assets ***

Cash Muni	(887,529)
Receivables	4,272,459
Prepayments	(6,511)
Payables	631,478
Net Current Assets	4,009,897

**Note; As the Cash Surplus does not include the
2004/05 Carried Forward, therefore the Net Current
Assets represents the net changes since 1 July 2005**

**It is expected 2004/05 will be confirmed once
the 2004/05 Financial Reports has been finalised
by the Shire Auditors**

**Shire of Wyndham East Kimberley
Statement of Financial Activity by Function
For the Month Ended 31 August 2005**

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
General Purpose Funding	247,300	247,300	8,623	3%
Governance	602,850	602,850	38,807	6%
Law, Order and Public Safety	338,050	338,050	48,815	14%
Health	364,250	364,250	35,406	10%
Welfare	262,500	262,500	48,185	18%
Housing	219,600	219,600	37,265	17%
Community Amenities	1,353,200	1,353,200	126,618	9%
Recreation & Culture	2,959,450	2,959,450	469,642	16%
Transport	3,131,650	3,131,650	285,197	9%
Economic Services	393,200	393,200	28,117	7%
Public Works Overhead	5,725,650	5,725,650	1,088,500	19%
Airports	1,461,500	1,461,500	242,500	17%
Total Operating Expenditure	17,059,200	17,059,200	2,457,674	14%
Operating Revenue				
General Purpose Funding	(6,946,500)	(6,946,500)	(4,294,162)	62%
Governance	(2,000)	(2,000)	0	0%
Law, Order and Public Safety	(91,500)	(91,500)	(15,201)	17%
Health	(121,650)	(121,650)	(40,599)	33%
Welfare	(1,510,600)	(1,510,600)	(5,501)	0%
Housing	(629,040)	(629,040)	(10,531)	2%
Community Amenities	(820,300)	(820,300)	(675,309)	82%
Recreation & Culture	(2,223,500)	(2,223,500)	(80,055)	4%
Transport	(1,504,700)	(1,504,700)	(543,566)	36%
Economic Services	(85,100)	(85,100)	(3,110)	4%
Public Works Overhead	(5,831,950)	(5,831,950)	(910,642)	16%
Airports	(1,835,400)	(1,835,400)	(187,630)	10%
Total Operating Revenue	(21,602,240)	(21,602,240)	(6,766,305)	31%
Operating Surplus	(4,543,040)	(4,543,040)	(4,308,631)	95%
Non Operating Expenditure				
General Purpose Funding	130,000	130,000	0	0%
Governance	3,700	3,700	6,666	180%
Welfare	2,363,800	2,363,800	0	0%
Housing	1,107,300	1,107,300	3,716	0%
Community Amenities	120,000	120,000	0	0%
Recreation & Culture	2,570,950	2,570,950	68,814	3%
Transport	2,442,900	2,442,900	539,342	22%
Economic Services	43,300	43,300	0	0%
Public Works Overhead	937,400	937,400	0	0%

Airports	511,200	511,200	5,841	1%
Total Non Operating Expenditure	10,230,550	10,230,550	624,379	6%
Non Operating Income				
Welfare	(955,100)	(955,100)	0	0%
Housing	(720,000)	(720,000)	0	0%
Community Amenities	(54,600)	(54,600)	0	0%
Recreation & Culture	(492,900)	(492,900)	0	0%
Transport	(551,000)	(551,000)	0	0%
Economic Services	(18,400)	(18,400)	0	0%
Public Works Overhead	(845,400)	(845,400)	0	0%
Airports	(137,300)	(137,300)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	294	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(3,684,252)	999%

Shire of Wyndham East Kimberley
Statement of Financial Activity by Responsibility
For the Month Ended 31 August 2005

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
Aboriginal Officer	166,650	166,650	2,873	2%
Environmental Health Officer	1,461,500	1,461,500	242,500	17%
Building Services Inspector	576,800	576,800	69,830	12%
Emergency Services	100,100	100,100	4,982	5%
Environmental Health Officer	195,200	195,200	32,118	16%
Executive	645,700	645,700	133,935	21%
Executive Support Officer	602,850	602,850	38,807	6%
Information Coordinator	215,800	215,800	24,227	11%
Manager Community Services	2,695,250	2,695,250	412,341	15%
Manager Financial Services	3,752,050	3,752,050	738,735	20%
Manager Technical Services	6,235,550	6,235,550	696,497	11%
Rangers	237,950	237,950	43,833	18%
Town Planner	173,800	173,800	16,997	10%
Total Operating Expenditure	17,059,200	17,059,200	2,457,674	14%
Operating Revenue				
Aboriginal Officer	(97,250)	(97,250)	(24,073)	25%
Environmental Health Officer	(1,835,400)	(1,835,400)	(187,630)	10%
Building Services Inspector	(706,140)	(706,140)	(13,641)	2%
Emergency Services	(55,800)	(55,800)	(11,859)	21%
Environmental Health Officer	(24,400)	(24,400)	(16,526)	68%
Executive	(107,500)	(107,500)	(2,963)	3%
Executive Support Officer	(2,000)	(2,000)	0	0%
Information Coordinator	(1,100)	(1,100)	(158)	14%
Manager Community Services	(3,581,900)	(3,581,900)	(78,539)	2%
Manager Financial Services	(11,294,450)	(11,294,450)	(4,881,820)	43%
Manager Technical Services	(3,840,700)	(3,840,700)	(1,541,352)	40%
Rangers	(35,700)	(35,700)	(3,342)	9%
Town Planner	(19,900)	(19,900)	(4,402)	22%
Total Operating Revenue	(21,602,240)	(21,602,240)	(6,766,305)	31%
Operating Surplus	(4,543,040)	(4,543,040)	(4,308,631)	95%
Non Operating Expenditure				
Airport Manager	511,200	511,200	5,841	1%
Building Services Inspector	1,227,300	1,227,300	3,716	0%
Executive	300,000	300,000	0	0%
Executive Support Officer	3,700	3,700	6,666	180%
Information Coordinator	119,700	119,700	0	0%
Manager Community Services	4,683,600	4,683,600	38,950	1%

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Manager Financial Services	631,700	631,700	0	0%
Manager Technical Services	2,753,350	2,753,350	569,500	21%
Total Non Operating Expenditure	10,230,550	10,230,550	624,673	6%
Non Operating Income				
Airport Manager	(137,300)	(137,300)	0	0%
Building Services Inspector	(725,100)	(725,100)	0	0%
Executive	(300,000)	(300,000)	0	0%
Information Coordinator	(25,000)	(25,000)	0	0%
Manager Community Services	(1,461,300)	(1,461,300)	0	0%
Manager Financial Services	(505,100)	(505,100)	0	0%
Manager Technical Services	(620,900)	(620,900)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	0	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(3,684,252)	999%

**Reconciliation of Cash Surplus to Current Assets
for the Month ended 31 August 2005**

Cash Surplus	3,684,252
Represented by	
Current Assets *	
Cash Muni	(429,869)
Receivables	3,525,031
Prepayments	(6,511)
Stock	(2,468)
Payables	598,070
Net Current Assets	3,684,252

Note; As the Cash Surplus does not include the 2004/05 Carried Forward, therefore the Net Current Assets represents the net changes since 1 July 2005

It is expected 2004/05 will be confirmed once the 2004/05 Financial Reports has been finalised by the Shire Auditors

Bank Reconciliation
For the Month Ended 31 August 2005

Balance as per	
Cash at Bank (131)	264,194
Restricted Cash	88,887
TOTAL	353,081

Balance as per	
Trading Account	61,899
SUB TOTAL	61,899
Add: Outstanding Deposits	64,796
Less: Outstanding Cheques	5,263
TOTAL	121,433
Rounding	
Variance	231,648
TOTAL	353,081

Variance made up of:	
ATO DEPOSIT	13,826
TRUST TRSF	2,610
TRUST TRSF	6,365
RESERVE TRSF	187,874
RESERVE TRSF	(11,753)
RESERVE TRSF	25,256
31.08 BILL EXP	7,470
Total	231,648

MUNICIPAL OUTSTANDINGS

Outstanding Cheques

35482	45
36350-36366	180
36369-36394	80
36448-36468	512
36469-36477	0
36500-36511	1,000
36512-36529	244
36530-36540	1,430
36552-36561	157
36562-36578	1,614
	5,263

Outstanding Deposits

30.08 DR REC	15
31.08 DR REC	64,781
	64,796

Shire of Wyndham East Kimberley
Statement of Financial Activity by Function
For the Month Ended 30 September 2005

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
General Purpose Funding	247,300	247,300	32,933	13%
Governance	602,850	602,850	74,471	12%
Law, Order and Public Safety	338,050	338,050	71,126	21%
Health	364,250	364,250	48,358	13%
Welfare	262,500	262,500	113,637	43%
Housing	219,600	219,600	46,167	21%
Community Amenities	1,353,200	1,353,200	244,050	18%
Recreation & Culture	2,959,450	2,959,450	719,525	24%
Transport	3,131,650	3,131,650	678,407	22%
Economic Services	393,200	393,200	97,655	25%
Public Works Overhead	5,725,650	5,797,530	1,659,150	29%
Airports	1,461,500	1,461,500	331,289	23%
Total Operating Expenditure	17,059,200	17,131,080	4,116,769	24%
 Operating Revenue				
General Purpose Funding	(6,946,500)	(6,946,500)	(4,195,644)	60%
Governance	(2,000)	(2,000)	(27)	1%
Law, Order and Public Safety	(91,500)	(91,500)	(8,790)	10%
Health	(121,650)	(121,650)	(76,386)	63%
Welfare	(1,510,600)	(1,510,600)	(10,801)	1%
Housing	(629,040)	(629,040)	(14,887)	2%
Community Amenities	(820,300)	(820,300)	(673,644)	82%
Recreation & Culture	(2,223,500)	(2,223,500)	(201,006)	9%
Transport	(1,504,700)	(1,504,700)	(709,330)	47%
Economic Services	(85,100)	(85,100)	(26,169)	31%
Public Works Overhead	(5,831,950)	(5,831,950)	(1,358,581)	23%
Airports	(1,835,400)	(1,835,400)	(406,837)	22%
Total Operating Revenue	(21,602,240)	(21,602,240)	(7,682,102)	36%
 Operating Surplus	(4,543,040)	(4,471,160)	(3,565,333)	80%
 Non Operating Expenditure				
General Purpose Funding	130,000	130,000	0	0%
Governance	3,700	3,700	6,666	180%
Welfare	2,363,800	2,363,800	23,773	1%
Housing	1,107,300	1,107,300	3,716	0%
Community Amenities	120,000	120,000	0	0%
Recreation & Culture	2,570,950	2,570,950	103,935	4%
Transport	2,442,900	2,371,020	1,074,124	45%
Economic Services	43,300	43,300	5,459	13%

Public Works Overhead	937,400	937,400	1,352	0%
Airports	511,200	511,200	67,823	13%
Total Non Operating Expenditure	10,230,550	10,158,670	1,286,847	13%
Non Operating Income				
Welfare	(955,100)	(955,100)	0	0%
Housing	(720,000)	(720,000)	0	0%
Community Amenities	(54,600)	(54,600)	0	0%
Recreation & Culture	(492,900)	(492,900)	0	0%
Transport	(551,000)	(551,000)	0	0%
Economic Services	(18,400)	(18,400)	(5,459)	30%
Public Works Overhead	(845,400)	(845,400)	0	0%
Airports	(137,300)	(137,300)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	(5,459)	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(2,283,945)	999%

Shire of Wyndham East Kimberley
Statement of Financial Activity by Responsibility
For the Month Ended 30 September 2005

	Original Budget	Amended Budget	Actual YTD	%
Operating Expenditure				
Aboriginal Officer	166,650	\	5,062	3%
Environmental Health Officer	1,461,500	1,461,500	331,289	23%
Building Services Inspector	576,800	576,800	99,993	17%
Emergency Services	100,100	100,100	5,113	5%
Environmental Health Officer	195,200	195,200	42,761	22%
Executive	645,700	645,700	173,314	27%
Executive Support Officer	602,850	602,850	74,471	12%
Information Coordinator	215,800	215,800	33,183	15%
Manager Community Services	2,695,250	2,695,250	710,277	26%
Manager Financial Services	3,752,050	3,823,930	1,178,288	31%
Manager Technical Services	6,235,550	6,235,550	1,374,669	22%
Rangers	237,950	237,950	66,013	28%
Town Planner	173,800	173,800	22,336	13%
Total Operating Expenditure	17,059,200	17,131,080	4,116,769	24%
Operating Revenue				
Aboriginal Officer	(97,250)	(97,250)	(55,900)	57%
Environmental Health Officer	(1,835,400)	(1,835,400)	(406,837)	22%
Building Services Inspector	(706,140)	(706,140)	(31,056)	4%
Emergency Services	(55,800)	(55,800)	(4,613)	8%
Environmental Health Officer	(24,400)	(24,400)	(20,486)	84%
Executive	(107,500)	(107,500)	(13,363)	12%
Executive Support Officer	(2,000)	(2,000)	(27)	1%
Information Coordinator	(1,100)	(1,100)	(194)	18%
Manager Community Services	(3,581,900)	(3,581,900)	(129,966)	4%
Manager Financial Services	(11,294,450)	(11,294,450)	(5,022,031)	44%
Manager Technical Services	(3,840,700)	(3,840,700)	(1,987,975)	52%
Rangers	(35,700)	(35,700)	(4,178)	12%
Town Planner	(19,900)	(19,900)	(5,477)	28%
Total Operating Revenue	(21,602,240)	(21,602,240)	(7,682,102)	36%
Operating Surplus	(4,543,040)	(4,471,160)	(3,565,333)	80%
Non Operating Expenditure				
Airport Manager	511,200	511,200	67,823	13%
Building Services Inspector	1,227,300	1,227,300	3,716	0%
Executive	300,000	300,000	0	0%
Executive Support Officer	3,700	3,700	6,666	180%
Information Coordinator	119,700	119,700	1,352	1%
Manager Community Services	4,683,600	4,683,600	77,883	2%

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Manager Financial Services	631,700	631,700	0	0%
Manager Technical Services	2,753,350	2,681,470	1,129,408	42%
Total Non Operating Expenditure	10,230,550	10,158,670	1,286,847	13%
Non Operating Income				
Airport Manager	(137,300)	(137,300)	0	0%
Building Services Inspector	(725,100)	(725,100)	0	0%
Executive	(300,000)	(300,000)	0	0%
Information Coordinator	(25,000)	(25,000)	0	0%
Manager Community Services	(1,461,300)	(1,461,300)	(5,459)	0%
Manager Financial Services	(505,100)	(505,100)	0	0%
Manager Technical Services	(620,900)	(620,900)	0	0%
Total Non Operating Income	(3,774,700)	(3,774,700)	(5,459)	0%
Depreciation	(2,576,000)	(2,576,000)	0	0%
(Profit)/Loss on sale	922,990	922,990	0	0%
Total Non Cash	(1,653,010)	(1,653,010)	0	0%
Surplus B/F	(259,800)	(259,800)	0	0%
Surplus C/F	0	0	(2,283,945)	999%

**Reconciliation of Cash Surplus to Current Assets
for the Month ended 31 September 2005**

Cash Surplus	2,283,945
Represented by	
Current Assets *	
Cash Muni	1,040,942
Receivables	816,517
Prepayments	(6,511)
Stock	(2,100)
Payables	435,096
Net Current Assets	2,283,945

**Note; As the Cash Surplus does not include the
2004/05 Carried Forward, therefore the Net Current
Assets represents the net changes since 1 July 2005**

**It is expected 2004/05 will be confirmed once
the 2004/05 Financial Reports has been finalised
by the Shire Auditors**

Bank Reconciliation
For the Month Ended 30 September 2005

Balance as per	
Cash at Bank (131)	1,735,005
Restricted Cash	88,887
TOTAL	1,823,892

Balance as per	
Trading Account	1,794,119
SUB TOTAL	1,794,119
Add: Outstanding Deposits	25,050
Less: Outstanding Cheques	18,415
TOTAL	1,800,753
Rounding	
Variance	23,139
TOTAL	1,823,892

Variance made up of:	
ATO DEPOSIT	13,826
21.09 PAYG DISCREPANCY	(13,826)
TRUST TRSF	2,610
TRUST TRSF	6,365
TRUST TRSF	(7,800)
RESERVE TRSF	187,874
30.09 FULL PREPAYMENT	(187,874)
RESERVE TRSF	(11,753)
RESERVE TRSF	25,256
12.09 OBB TRANSFER	(25,256)
13.09 WAUGH & DWYER	(1,449)
13.09 WAUGH & DWYER	(3,716)
30.09 EFT DEBIT CARD FEE	23
30.09 EFT	(126)
30.09 FOA	(1,515)
30.09 PACIFIC PREM	45,954
30.09 BILL EXPRESS	687
30.09 JOURNAL INCORRECT	(8,259)
30.09 DEBTOR REC	(10)
BILL EXP FEES SEPT	2,128
Total	23,139

MUNICIPAL OUTSTANDINGS**Outstanding Cheques**

35482	45
36350-36366	180
36369-36394	80
36448-36468	512
36469-36477	0
36512-36529	140
36552-36561	15
36610-36626	17,363
36627	80
Total Outstanding Cheques	18,415

Outstanding Deposits

31.08 DR REC	(921)
08.09 DR REC	773
09.09 DR REC	571
12.09 DR REC	(1,203)
13.09 DR REC	(221)
14.09 DR REC	623
16.09 DR REC	(2,089)
19.09 DR REC	617
20.09 DR REC	(545)
21.09 DR REC	(204)
23.09 DR REC	2
28.09 DR REC	(1)
29.09 DR REC	12,882
30.09 DR REC	14,766
Total Outstanding Deposits	25,050

12.3. CHIEF EXECUTIVE OFFICER

12.3.1 Common Seal

(Minute No 7322)

DATE:	15/11/2005
PROPONENT:	SWEK
LOCATION:	N/A
ATLAS REFERENCE:	N/A
AUTHOR:	John Gault, Executive Support Officer
REPORTING OFFICER:	Peter Stubbs, Chief Executive Officer
FILE NO:	60.14.04
ASSESSMENT NO:	N/A

For Council to receive report on the application of the Shire of Wyndham East Kimberley Common Seal from the period 20 September 2005 – 18 October 2005

BACKGROUND

Information is presented monthly to inform Council on what documents the Shire Common Seal has been used. In the time period specified above, the following documents have had the Shire of Wyndham East Kimberley Common Seal applied:

- Manager Services Coastal Facilities of The Department of Planning and Infrastructure and SWEK Jetty No: 3226
- Manager Services Coastal Facilities of The Department of Planning and Infrastructure and SWEK Jetty No: 3225
- Sale of 3 Kwinana St Wyndham
- Contract of Employment – SWEK and Kelly Fester
- Transfer of Land Lot 1089 on Deposited Plan 209188

STATUTORY IMPLICATIONS

Local Government Act 1995

Council's Standing Order Local Law makes reference to the application of the Common Seal.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 2 – Decision Making within the Governance KRA of the Strategic Plan includes a strategy which is relevant to this item:

Strategy 3:

Establish succinct monthly reports that graphically indicate key data for financial, human resource, risk and operational management.

As does Goal 6 – Legislation:

Strategy 3:

Ensure continued compliance with all relevant legislation through the submission of relevant reports and documents.

COMMENT

It is the Officers' recommendation that Council formally receive a report on use of the Shire Common Seal.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council receive the report on the application of the Shire of Wyndham East Kimberley Common Seal from 18 September 2005 - 15 November 2005.

MINUTE NO 7322

Moved: Cr K Wright

Seconded: Cr J Parker

That Council receive the report on the application of the Shire of Wyndham East Kimberley Common Seal from 18 September 2005 - 15 November 2005.

CARRIED (6-0)

12.3.2 Delegated Authority

(Minute No 7323)

DATE:	15/11/2005
PROPONENT:	N/A
LOCATION:	SWEK
ATLAS REFERENCE:	N/A
AUTHOR:	John Gault, Executive Support Officer
REPORTING OFFICER:	Peter Stubbs, Chief Executive Officer
FILE NO:	60.14.04
ASSESSMENT NO:	N/A

PURPOSE

To report to Council on the use of Delegated Authority by Officers from 01/10/05 – 31/10/05.

BACKGROUND

Use of Council approved Delegated Authority by Officers is reported to Council on a monthly basis.

The attached tables outline use of Delegated Authority by relevant officers for the above period.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 5.46 outlines Council's responsibilities in relation to keeping registers and records relevant to delegations to CEO and employees.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Governance KRA of the Shire's Strategic Plan includes a strategy, which is relevant to this item:

Goal 2 – Decision Making, Strategy 1 – To have established procedures and protocols that facilitate timely, effective decision making by the Council.

COMMUNITY CONSULTATION

Not Applicable.

COMMENT

The attached reports outline use of Delegated Authority by relevant Council Officers from 01/10/05 – 31/10/05 for endorsement by Council.

ATTACHMENTS

Delegated Authority Report

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council receive the Delegated Authority Report for the period 01/10/05 - 31/10/05.

MINUTE NO 7323

Moved: Cr K Wright

Seconded: Cr M Middap

That Council receive the Delegated Authority Report for the period 01/10/05 - 31/10/05.

CARRIED (6-0)

Delegated Authority for Chief Executive Officer

Nil

Delegated Authority for Executive Manager Corporate and Community Services

Nil

Delegated Authority for Executive Manager Engineering and Development Services

BUILDING LICENCES ISSUED UNDER DELEGATED AUTHORITY 01/10/2005 – 31/010/2005

LIC#	DATE	OWNER	ADDRESS	BUILDER	LOCATION	DESCRIPTION	NEW/ ADD	LOT AREA	FLOOR AREA	ROOF CLAD	WALL CLAD	EST. VALUE
159/ 2005	02/10/05	PETER & NOELENE GREEN	PO BOX 701 KUNUNURRA	KGC ENTERPRISES PTY LTD	LOT 126 (25) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0777	299	STEEL	STEEL	\$195,000.00
160/ 2005	02/10/05	PETER & NOELENE GREEN	PO BOX 701 KUNUNURRA	KGC ENTERPRISES PTY LTD	LOT 122 (17) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0703	244	STEEL	STEEL	\$185,000.00
161/ 2005	02/10/05	JOHN & ANNE KOEYERS	PMB 9 KUNUNURRA	ERNEST PUCCI	LOT 1708 (12) COLEUS CLOSE KUNUNURRA	SPA	NEW	0.0771	10	N/A	FIBRE GLASS	\$5,000.00
162/ 2005	02/10/05	LJ & SM RICHARDS	PO BOX 995 KUNUNURRA	LJ & SM RICHARDS	LOT 118 PARDALOTE CLOSE KUNUNURRA	POOL	NEW	2.0000	30	N/A	FIBRE GLASS	\$22,000.00
163/ 2005	18/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - HOUSING & WORKS	5TH FLOOR 169 HAY STREET EAST PERTH	COLIN WILKINSON DEVELOPMENTS PTY LTD	LOT 116 (5) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0666	160	STEEL	STEEL	\$223,934.00

164/ 2005	18/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - HOUSING & WORKS	5TH FLOOR 169 HAY STREET EAST PERTH	COLIN WILKINSON DEVELOPMENTS PTY LTD	LOT 119 (11) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0690	170	STEEL	STEEL	\$215,781.00
165/ 2005	20/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - HOUSING & WORKS	5TH FLOOR 169 HAY STREET EAST PERTH	COLIN WILKINSON DEVELOPMENTS PTY LTD	LOT 123 (19) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0666	170	STEEL	STEEL	\$212,506.00
166/ 2005	21/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - HOUSING & WORKS	5TH FLOOR 169 HAY STREET EAST PERTH	COLIN WILKINSON DEVELOPMENTS PTY LTD	LOT 125 (23) BARDING LOOP KUNUNURRA	SINGLE DWELLING	NEW	0.0666	178	STEEL	STEEL	\$215,710.00
167/ 2005	21/10/05	FRIEDRICH BOLTEN	PO BOX 352 KUNUNURRA	FRIEDRICH BOLTEN	KING LOC 241 FARM HILL /STOCK ROUTE ROAD , KUNUNURRA	SWIMMING POOL & SHADE SAIL	NEW	271.90 00	47	SHADE CLOTH	FIBRE GLASS	\$30,000.00
168/ 2005	24/10/05	KLAFINE PTY LTD	PO BOX 1622 KUNUNURRA	KLAFINE PTY LTD	KING LOC 206 RIVERFARM ROAD KUNUNURRA	CARETAKER'S RESIDENCE	NEW	4.0469	285	STEEL	STEEL	\$170,000.00
169/ 2005	27/10/05	JSW HOLDINGS PTY LTD	PO BOX 42 KUNUNURRA	COLIN WILKINSON DEVELOPMENTS PTY LTD	LOT 42 (10) BAUHINIA STREET KUNUNURRA	GROUP DWELLING (DUPLEX)	NEW	0.0916	295	STEEL	BRICK VENEER	\$406,098.00
170/ 2005	29/10/05	JIM RAYS & SUEANN COBURN	PO BOX 1967 KUNUNURRA	JIM RAYS & SUEANN COBURN	LOT 49 HARRIER CLOSE KUNUNURRA	SWIMMING POOL, SHADE SAIL, VERANDAH & SHED WITH ABLUTION	NEW	2.0841	252	STEEL	STEEL	\$100,000.00
171/ 2005	29/10/05	NATASHA & CRAIG PASCOE	PO BOX 61 KUNUNURRA	NATASHA & CRAIG PASCOE	LOT 735 (1) BARRINGTON A AVENUE KUNUNURRA	ABOVE GROUND POOL, SHADE SAIL & DECK	NEW	0.1037	48	SHADE CLOTH	N/A	\$10,000.00
172/ 2005	29/10/05	ANTHONY WHITE	PO BOX 1617 KUNUNURRA	ANTHONY WHITE	LOT 1374 (STRATA LOT 28) (28/1) ERYTHRINA STREET KUNUNURRA	PATIO	NEW	0.0509	36	STEEL	N/A	\$2,000.00

173/ 2005	29/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - ABORIGINAL HOUSING - YIRRALLALEM COMMUNITY	PO BOX 630 KUNUNURRA	MARVIC CONSTRUCTIONS	PO BOX 977 KUNUNURRA	ADDITION TO EXISTING SHELTER #2	ADD	6019.5 02	14	STEEL	STEEL	\$90,500.00
174/ 2005	29/10/05	DEPARTMENT OF PLANNING & INFRASTRUCTURE - ABORIGINAL HOUSING - YIRRALLALEM COMMUNITY	PO BOX 630 KUNUNURRA	MARVIC CONSTRUCTIONS	PO BOX 977 KUNUNURRA	ADDITION TO EXISTING SHELTER #1	ADD	6019.5 02	14	STEEL	STEEL	\$90,500.00
												\$2,174,029.00

THERE WERE NO SIGN LICENCES ISSUED UNDER DELEGATED AUTHORITY 01/10/2005 – 31/10/2005.

DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY 01/10/2005 – 31/10/2005.

Licence Number	Date	Assess No	Property Address	Premises	Owner	Builder/ Contractor	Contact Details	Comments (Asbestos)
16/2005	26/10/05	1233	LOT 42 (10) BAUHINIA STREET KUNUNURRA	Timber frame dwelling	JSW Holdings Pty Ltd	Colin Wilkinson Developments	PO Box 3112 Broome WA 6725	Timber frame - asbestos clad
17/2005	28/10/05	1353	LOT 862 (24) BARRINGTONIA AVENUE KUNUNURRA	Group Dwellings (3 x units) brick veneer	Department of Housing & Works	Marvic Constructions	PO Box 977 Kununurra	Brick veneer
18/2005	29/10/05	1373	LOT 1374 - STRATA LOT 14 (14/32) RIVERFIG AVENUE KUNUNURRA	Removal of termite damaged roof structure only	Jenny & Joseph Keegan	Marvic Constructions	PO Box 977 Kununurra	Roof only
19/2005	29/10/05	1948	LOT 750 (33) WEABER PLAIN ROAD KUNUNURRA	Demolition of outbuilding	Richard Finckh	Richard Finckh	PO Box 450 Kununurra	Asbestos - outbuilding demolition only

12.3.3 WA Local Government Association Request for Survey feedback(*Minute No 7324, 7325, 7326*)

DATE:	15/11/2005
PROPONENT:	WALGA
LOCATION:	N/A
ATLAS REFERENCE:	N/A
AUTHOR:	Peter Stubbs, Chief Executive Officer
REPORTING OFFICER:	Peter Stubbs, Chief Executive Officer
FILE NO:	60.14.04
ASSESSMENT NO:	N/A

PURPOSE

For Council to consider the Western Australian Local Government Association (WALGA) request for survey feedback on electoral reform.

BACKGROUND

The Minister for Local Government the Hon John Bowler MLA has announced that the Local Government Advisory Board had been requested to carry out an investigation into structural and electoral reform issues in local government.

The WALGA have requested that a survey be completed by each Council (not individual Councillors) on issues related to electoral reform. The WALGA have requested that the survey be returned by the 30th November 2005, to facilitate a coordinated response by local government to the Local Government Advisory Board.

The request from the WALGA is below;

From: Wayne Scheggia [mailto:wscheggia@walga.asn.au]
Sent: Friday, 28 October 2005 4:33 PM
To: All Councils
Subject: Attention CEO - Electoral Reform Survey

Dear CEO,

Attached is our "Electoral Reform Survey", designed to illicit your Council's views on the "Electoral Reforms" section of the Local Government Advisory Board's recent Terms of Reference. Your Council's response will be used to guide the Association in framing its submission to the Board.

It is important that your response represents the collective views of the **council**, and not simply the preferred response of the person completing the survey.

Your response by November 30th would be greatly appreciated.

Wayne Scheggia

Ordinary Council Meeting
15/11/05 MINUTES

Director, Policy
WALGA
Phone: 9213 2024
Mobile: 0407087150

The survey is attached and draft responses have been suggested by Councils management team.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Electoral issues for local government relate to democratic process which are perceived to have a large bearing on the strategic direction for society.

COMMENT

Managers appreciate there are likely to be varied views about the responses sought by the WALGA to electoral reform issues. Given that the WALGA request is for a Council resolution on the survey, a draft response has been recommended.

ATTACHMENTS

The WALGA Electoral Survey and draft responses are attached.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council adopt the draft Western Australian Local Government Association Electoral Reform Survey as presented.

MINUTE NO 7324

Moved: Cr K Wright

Seconded: Cr J Buchanan

That Standing Orders be suspended as per Section 15.1.1 of the Shire of Wyndham East Kimberley, Standing Orders Local Law 2003.

CARRIED (6-0)

MINUTE NO 7325

Moved: Cr J Buchanan

Seconded: Cr J Nelson

That Council resume Standing Orders.

CARRIED (6-0)

MINUTE NO 7326

Moved: Cr J Parker

Seconded: Cr J Nelson

That Council adopt the draft Western Australian Local Government Association Electoral Reform Survey as amended

CARRIED (6-0)



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

Electoral Reform Survey

On Tuesday 4 October 2005, the Minister for Local Government and Regional Development, the Hon. John Bowler MLA, announced that the Local Government Advisory Board would carry out an investigation of structural and electoral reform issues in Local Government.

The purpose of this survey is to ascertain your Council's views on the electoral reform issues. Structural reform issues will be dealt with separately.

Please respond to this survey by email to wscheggia@walga.asn.au, or by return fax (08 9322 2611): prior to 30 November 2005.

This survey can be downloaded from the WALGA website at www.walga.asn.au

START HERE

Eligibility to vote

Discussion: *Who should be eligible to vote in Local Government elections?*

Historically, the property tax nature of Local Government rates entitled property owners to vote in the election of those individuals that would determine the taxes that they would pay. In the modern context, Local Governments have become much more than providers of services to property, expanding into community and human service areas targeted at the general resident population. This reality helps underpin the concept of general adult franchise in Local Government elections.

Has the diversity of Local Government service provision and the bestowing of "general competence" powers on Local Governments made property ownership an obsolete pre-requisite for voting entitlement?

1. Should non-residents be able to vote in Local Government elections?

YES / NO (please circle response)

COMMENT:

Considered important that people with investments / property in a region can vote.

Should voting eligibility for Local Government elections be restricted to those on the State Electoral Roll?

☒ **YES** / ☐ **NO** (please circle response)

COMMENT:

Clarify voting eligibility

2. **Should people who own more than one property be entitled to more than one vote per ward in Local Government elections?**

☐ **YES** / ☒ **NO** (please circle response)

COMMENT:

Australian Democracy is based on one vote per person, not on property ownership

Voluntary Voting

Discussion: *Should voting in Local Government elections be made compulsory, or is there a case for retaining the current system of voluntary voting?*

Compulsory voting is a feature of the electoral process in State and Federal elections, and also in some interstate Local Government jurisdictions. Supporters argue that the current low level of voter participation serves to diminish Local Government as a legitimate sphere of government, whilst opponents argue that forcing people to vote is less democratic than encouraging people to voluntarily exercise their right to vote.

3. **Should voting in Local Government elections be made compulsory?**

☒ **YES** / ☐ **NO** (please circle response)

COMMENT:

Consistency with Federal / State processes

Type of Election

Discussion: Since the introduction of postal elections as an option for the conduct of Local Government elections, the Association has been in dispute with the State Government about the monopoly enjoyed by the Western Australian Electoral Commission over the conduct of postal elections.

Postal elections invariably result in much higher voter turnout figures than in person elections, leading to suggestions that all Local Government elections should be conducted by post.

4. Should postal voting be used for all Local Government elections?

YES / ☒ NO (please circle response)

If you have answered NO to this question, should Local Governments be able to choose their preferred election method?

☒ YES / NO (please circle response)

COMMENT :

Voting System (Part 1)

Discussion: When the 1995 Local Government Act was introduced in Western Australia, the system of voting for Local Government elections was changed from “preferential” to “first past the post”.

“Preferential” voting requires voters to place a number beside each candidates name on the ballot paper in order of preference for the respective candidates.

“First past the post” voting requires voters to place a tick next to their preferred candidate. In multi-vacancy elections additional ticks can be placed next to the names of other candidates up to the number of vacancies. In such elections, ballots with a single tick are still considered valid votes.

5. Do you support continuation of the “first past the post” system of voting in Local Government elections?

☒ YES / NO (please circle response)

COMMENT:

Keeps it simple. Public does not understand preferential voting

6. If the “first past the post” system of voting remains, should single tick votes be considered valid in multi-vacancy elections?

☒ YES / NO (please circle response)

COMMENT:

Considered voter has made intention clear

7. If you answered NO to the continuation of the “first past the post” system of voting, do you support a return to the previous “preferential” system of voting in Local Government elections?

YES / NO (please circle response)

COMMENT :

Voting System (Part 2)

Discussion: No information has been provided to date as to how proportional representation might be applied to Local Government elections in WA. Proportional representation is based on a quota system whereby candidates must achieve a certain quota or proportion of votes in order to gain election. It is the voting method used in South Australian Local Government elections and is generally acknowledged as enabling groups, political parties and individuals to be elected in proportion to the votes received. South Australia’s quotas are determined by the following formula;

$$Q = \frac{\text{\textit{formal votes received}}}{\text{\textit{No. of vacancies + 1}}} + 1$$

8. Do you support the application of a system of “proportional” representation for Local Government Elections?

YES / ☒ NO (please circle response)

COMMENT:

Anything that complicates voter understanding should be resisted.

Election of Mayor or President

***Discussion:** At present, Mayors / Presidents can be elected by one of two systems – either by and from within the number of Councillors on the Council or at large by the voters. Currently, there are 25 Mayors / Presidents elected at large, with the balance being elected from within the Council.*

An extensive array of arguments for and against both systems can be mounted. The primary argument in favour of Mayors / Presidents being elected by the Council is that such Mayors / Presidents are more likely to enjoy the support of their Council and are therefore better able to provide leadership. An equally compelling argument in favour of Mayors / Presidents being elected at large is that such Mayors / Presidents are not dependant on factional support within their Council to maintain their position, and are therefore better able execute their roles as independent leaders and chairpersons.

9. Should the current discretionary system of election of the Mayor or President remain, or should one uniform system be adopted?
(please circle response)

A. Remain Discretionary

OR

B. Uniform system

If you indicated preference for a uniform system, which do you prefer? (please circle response)

A. Elected at large

OR

B. Elected by the Council

Frequency of Ordinary Elections

Discussion: Elections are currently held every two years (biennially), with elected members given four year terms. This means that no more than half of the Council is up for re-election at any single election (extra-ordinary vacancies excluded). The argument in favour of this system is that it ensures the retention of some experience on the Council and possibly adds continuity to the Council's policy direction. On the other hand, placing the entire Council before the electorate at a single election holds the whole Council directly accountable to the voters for its collective performance. It also offers the chance of a completely new direction in policy if the electorate so chooses.

Four year terms are claimed by some to be a disincentive to potential candidates because the commitment is too long, whilst others claim it provides the opportunity to achieve better outcomes through stability and familiarity.

10. Should elections be based on a complete "spill" of all positions at the end of the term, or should elected member terms continue to be staggered? (please circle response)

A. Complete Spill

OR

B. Staggered Terms

COMMENT: __

Staggered terms facilitates transfer of experience and knowledge

11. Do you support the current four-year term for elected members? If not, what would you prefer and why?

YES / NO (please circle response)

COMMENT :

Other Electoral Matters

Are there any other issues relating to the election process, the way in which elections are conducted and the rules and regulations which govern them that you think should be raised with the Local Government Advisory Board ?

COMMENT :

[illegible]

Validation

What is the name of your Local Government? Shire of Wyndham East Kimberley

What is your name? Peter Stubbs

What is your position with your Local Government? CEO

Please note that information contained in individual responses to this survey will be treated confidentially. The use of any comments or data by the Association will be done in a way which ensures the anonymity of individual respondents.

Thank you for your participation in this survey
Please return to Wayne Scheggia by 30 November 2005 via fax (08 9322 2611) or mail at PO Box 1544, West Perth WA 6872 or by email to: wscheggia@walga.asn.au

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

(Minute No 7327, 7328, 7329, 7330)

RECOMMENDATION

Motion 1.

Cr John Buchanan has provided notice of the following motion:

That Council makes a decision on the application from the Rotary Club of Kununurra sent in March 2005 re the construction at no cost to Council of the Rotary Centennial Park and notify that body ASAP.

MINUTE NO 7327

Moved: Cr J Buchanan

Seconded: Cr J Nelson

That Council makes a decision on the application from the Rotary Club of Kununurra sent in March 2005 re the construction at no cost to Council of the Rotary Centennial Park and notify that body as soon as possible

CARRIED (6-0)

Motion 2.

Cr Maxine Middap has provided notice of the following motion:

That Council write to the Minister for Planning & Infrastructure and express Council's deep concern about the delay in finalising the tender for the North-West shipping service, considering the great importance this service has for not only the Kimberley region but the North-West as a whole.

MINUTE NO 7328

Moved: Cr M Middap

Seconded: Cr K Wright

That Council write to the Minister for Planning & Infrastructure and express Council's deep concern about the delay in finalising the tender for the North-West shipping service, considering the great importance this service has for not only the Kimberley region but the North-West as a whole.

CARRIED (6-0)

Cr M Pucci declared an Impartiality Interest in Item 13, Notice of Motion; from Cr M Middap's Motion 2; as she is employed by Department of Community Development and left Chambers at 7.17pm.

MINUTE NO 7329

Moved: Cr J Nelson

Seconded: Cr K Wright

That Council appoint Cr J Buchanan to Chair the next Motion

CARRIED (5-0)

Cr J Buchanan assumes the Chair

Motion 3.

Cr Maxine Middap has provided notice of the following motion:

That Council lobby the Minister of Department for Community Development and other appropriate Departments with a view to obtaining ongoing genuine funding for the Wyndham Youth Service.

Foreshadow Motion

Moved: Cr J Nelson

That council defer Notice of Motion re Wyndham Youth Services until December Ordinary Meeting.

Lapsed for want of a seconder.

MINUTE NO 7330

Moved: Cr M Middap

Seconded: Cr K Wright

That Council lobby the Minister of Department for Community Development and other appropriate Departments with a view to obtaining ongoing genuine funding for the Wyndham Youth Service.

CARRIED (5-0)

Cr M Pucci returned to Chambers at 7.19pm and assumed the Chair

Motion 4.

Cr Maxine Middap has provided notice of the following motion:

That Councils Informal Briefing Sessions be closed to the public, and that any presentations / deputations to Briefing Sessions be given before the commencement of the Briefing Session.

MINUTE NO 7331

Moved: Cr M Middap

Seconded: Cr J Buchanan

That Councils Informal Briefing Sessions be closed to the public, and that any presentations / deputations to Briefing Sessions be given before the commencement of the Briefing Session.

CARRIED (6-0)

Motion 5.

Cr Maxine Middap has provided notice of the following motion:

That Council amend Section 2.2 of its Standing Orders relating to the order of business at Council Meetings to include provisions for elected members' reports, so that these reports are on the public record.

Moved: Cr M Middap

Seconded: Cr K Wright

That Council amend Section 2.2 of its Standing Orders relating to the order of business at Council Meetings to include provisions for elected members' reports, so that these reports are on the public record.

Motion withdrawn by mover

MINUTE NO 7332

Moved: Cr M Middap

Seconded: Cr K Wright

That Council include provision for ordinary Council Meetings to include Councillor reports written and / or verbal.

CARRIED (5-1)

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION (*Minute No 7333*)

MINUTE NO 7333

Moved: Cr K Wright

Seconded: Cr J Buchanan

Council moves to accept Items 15.1 and 15.2 as late Items.

CARRIED (6-0)

15.1 Proposed Tourist Accommodation - Lot 100 Konkerberry Drive(*Minute No 7333, 7334*)

DATE:	15/11/2005
PROPONENT:	Lorimor Holdings Pty Ltd
LOCATION:	Weero Road
ATLAS REFERENCE:	Map 38 E1
AUTHOR:	Keith Williams, Town Planner
REPORTING OFFICER:	Steven Chadwick, Executive Manager Engineering And Development Services
FILE NO:	01.02
ASSESSMENT NO:	N/A

PURPOSE

For Council to consider granting planning approval for the use and development of Lot 100 Konkerberry Drive for Tourist Accommodation.

BACKGROUND

Lot 100 Konkerberry Drive was created via the amalgamation of two lots to create one lot for the Kimberley Croc Backpackers. An office block was added to the existing backpacker land use in 2003.

Council resolved to close a portion of the road reserve constituting a truncation in November 2004. This process is close to being finalised by the DPI. The road reserve closure is required to facilitate the proposed development.

SITE LOCATION

The land is located at the eastern side of Konkerberry Drive at the corner of Tristania Street, and has an area of 2172m². The closure of the truncation will add approximately 20m² to this area.

PROPOSED LAND USE / DEVELOPMENT

The proposed land use is the same as the current use of the land - Tourist Accommodation. The proposed development consists of an 8 bedroom dormitory style complex. 4 showers and 4 toilets are also proposed, as well as an activities room.

FINANCIAL IMPLICATIONS

An application fee of \$300 based on development costs estimated at \$300 000 has been paid.

CONSULTATION

Community consultation is not required to be undertaken by Council.

PLANNING ASSESSMENT

Strategic/Structure Plans

The land is designated as Town Centre under the Kununurra Wyndham Area Development Strategy.

Town Planning Scheme No 7

The land is zoned Town Centre under Town Planning Scheme No 7 - Kununurra & Environs. The proposed development is classified as Tourist Accommodation. The definition of Tourist Accommodation under TPS 7 is:

Tourist Accommodation

means a building or group of buildings substantially used for the temporary accommodation of tourists, visitors and travellers which may have facilities for the convenience of patrons such as restaurants, convention areas, and the like, and includes backpackers accommodation, chalets and guest houses, but does not include a building or place elsewhere specifically defined in this schedule or a building or place used for a purpose elsewhere specifically defined in this schedule.

Tourist Accommodation is a P or Permitted use under the Scheme, and accordingly the use of the land does not require Council Consent. However, approval is required for development of the land. The applicant is requesting approval to construct additional accommodation.

The development complies with the standards and provisions of Town Planning Scheme No 7 - Kununurra and Environs, with the exception of car parking. The applicant is seeking to pay cash in lieu for two parking bays as a variation to the Scheme parking standards.

Councils Planning Scheme states that one parking bay is required for every two bedrooms.

The proposed development includes 8 bedrooms, and consequently requires 4 car parking bays. The application includes two car parking bays and one bus bay, with confirmation that the applicant will pay for two additional parking bays as per the cash in lieu car parking requirements of Town Planning Scheme No 7 - Kununurra & Environs.

Council Policies

The use and development of the land complies with Council's planning policies.

CONCLUSION

The land use is a P use, and is an extension of an existing use, and is generally consistent with the provisions of the Planning Scheme. The applicant is seeking to provide Cash in Lieu with the exception of parking bay requirements.

Another issue is that the **existing** land use and development does not comply with Scheme provisions, and provides only three of the 6 car parking bays required under previous and current Scheme provisions, and the three bays provided are ad hoc bays provided off the carriageway on Tristania Street.

Council has allowed reductions in the number of parking bay numbers for development where Council has approved the initial development with less than the required number of bays; however, this has only occurred where Council has actively made a decision to allow these variations in the first instance. In this case, Council did not allow the non-compliance that has led to a shortfall in the number of bays, and there is no precedent to allow a further reduction in the number of car parking bays for an expanded use.

Councils Planning Scheme states that one parking bay is required for every two bedrooms, and also contains a special clause allowing a reduction of the number of parking bays for Tourist Accommodation that relies on coach travel, and specifically refer to Backpacker accommodation, and accordingly, some variation is permitted.

While there is a level of existing non compliance, it is considered that this could be resolved when the subject site undergoes additional redevelopment. It is considered likely that some redevelopment of the site will occur at some time in the future, and that it is logical that the shortfall of car parking bays could be made up when the fibre cement dwelling located on the southern portion of the site is removed to allow for redevelopment.

Accordingly, it is recommended that the development be approved, but only on the basis that the shortfall will be made up when further redevelopment occurs.

RECOMMENDATION

1. That Council grant Planning Consent to Lorimer Holdings Pty Ltd for the use and development of Lot 100 Konkerberry Drive for Tourist Accommodation in accordance with the submitted plans and subject to the following conditions:
 - A. Payment of Cash in Lieu to the value of two car parking bays in accordance with Clause 8.4 of Town Planning Scheme No 7 - Kununurra & environs;
 - B. Site construction fencing shall not encroach within the road reserve for any extended period of time, and shall encroach by no more than 1 metre, or any alternative dimension as agreed by the CEO on an as required basis;
 - C. No construction shall commence until such time as the truncation is amalgamated with the subject land, or the agreement of the Department for Planning & Infrastructure has been obtained to proceed while the truncation is being amalgamated; and
 - D. Other standard conditions in accordance with Council's standard conditions list.
2. That Council advise Lorimer Holdings Pty Ltd that Council will require the removal of the three car parking bays on Tristania Street and provision of additional car parking bays when further development of the site occurs - specifically the removal of the existing cement fibre dwelling.

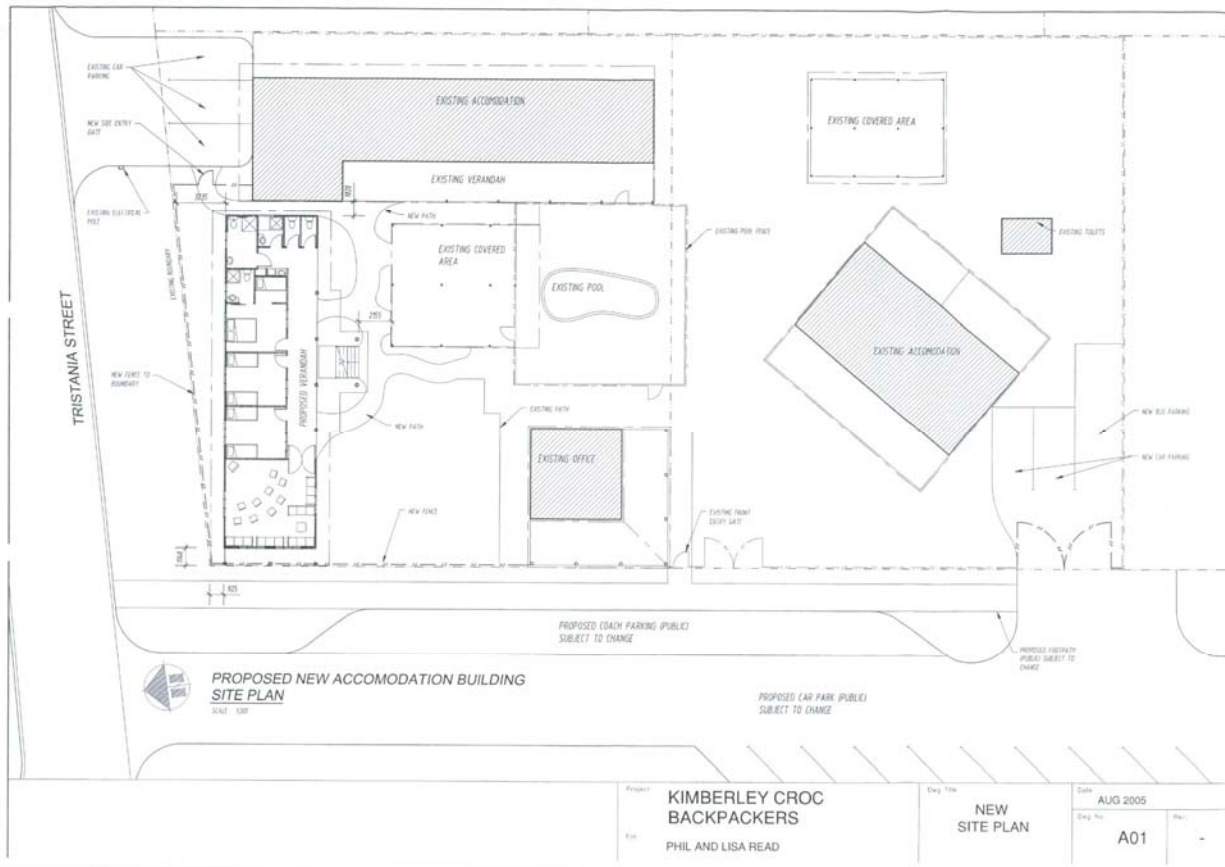
MINUTE NO 7334

Moved: Cr J Buchanan

Seconded: Cr J Nelson

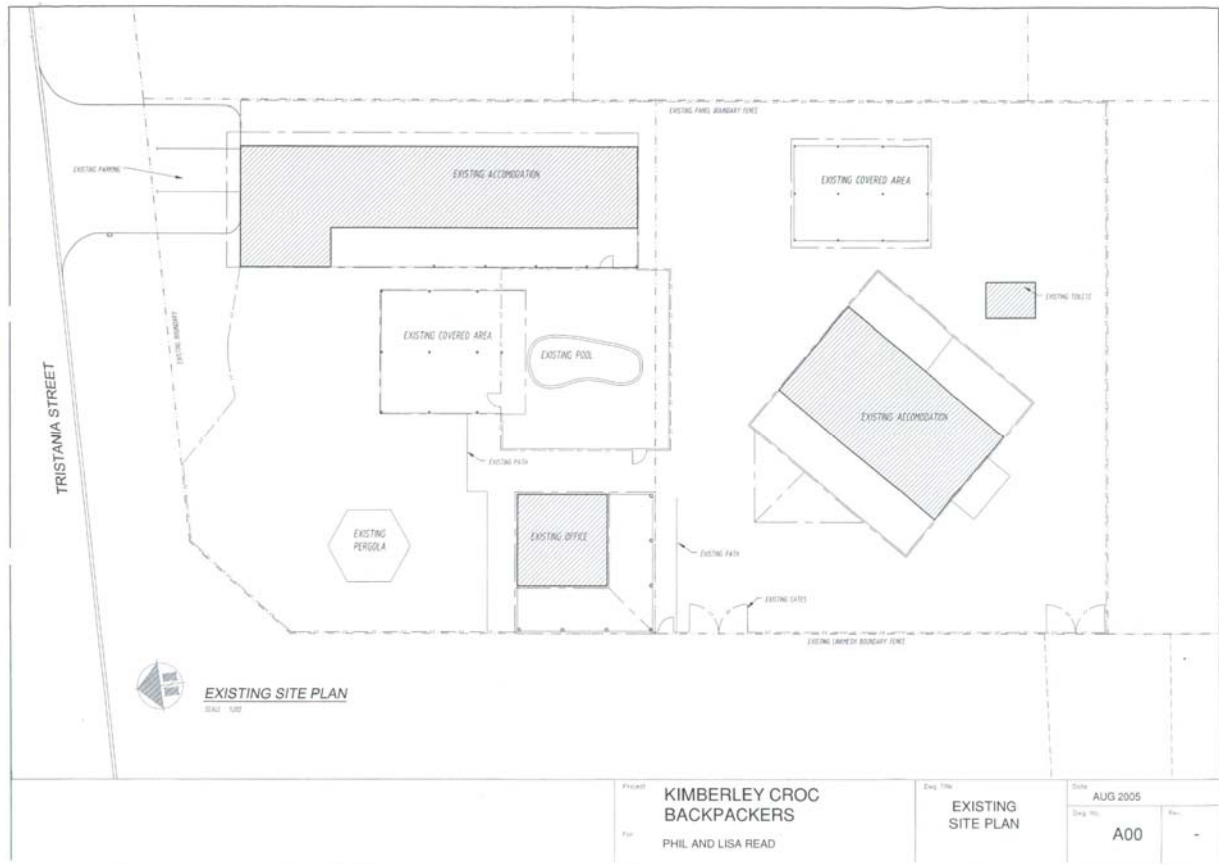
- 1. That Council grant Planning Consent to Lorimer Holdings Pty Ltd for the use and development of Lot 100 Konkerberry Drive for Tourist Accommodation in accordance with the submitted plans and subject to the following conditions:**
 - A. Payment of Cash in Lieu to the value of two car parking bays in accordance with Clause 8.4 of Town Planning Scheme No 7 – Kununurra & environs;**
 - B. Site construction fencing shall not encroach within the road reserve for any extended period of time, and shall encroach by no more than 1 metre, or any alternative dimension as agreed by the Chief Executive Officer, Mr P Stubbs on an as required basis;**
 - C. No construction shall commence until such time as the truncation is amalgamated with the subject land, or the agreement of the Department for Planning & Infrastructure has been obtained to proceed while the truncation is being amalgamated; and**
 - D Other standard conditions in accordance with Council's standard conditions list.**
- 2. That Council advise Lorimer Holdings Pty Ltd that Council will require the removal of the three car parking bays on Tristania Street and provision of additional car parking bays when further development of the site occurs – specifically the removal of the existing cement fibre dwelling.**

CARRIED (6-0)





Kimberley Croc Backpackers – Street Elevation (Artist's Impression)



Cr J Nelson declared an Impartiality Interest in Item 15.2, Proposed Transient Accommodation – Lot 20 Weero Road; as her business, Ord Laser Contractors, has undertaken some contracted work on the subject land and remained in Chambers.

15.2 PROPOSED TRANSIENT ACCOMMODATION - LOT 20 WEERO ROAD (Minute No 7335, 7336)

DATE:	15 November 2005
PROPONENT:	Rewards Group Pty Ltd
LOCATION:	Weero Road
ATLAS REFERENCE:	Map 38 E1
AUTHOR:	Keith Williams, Town Planner
REPORTING OFFICER:	Steven Chadwick, Executive Manager Engineering and Development Services
FILE NO:	01.3003.02
ASSESSMENT NO:	N/A

PURPOSE

For Council to consider granting planning approval for the use and development of Lot 20 Weero Road for Transient Accommodation.

BACKGROUND

Lot 20 Weero Road was created via subdivision in 2004. The Rewards Group purchased the property, and obtained consent for the use and development of the land for Horticulture, and the land has since been prepared and cultivated for this use. Council received an application for Transient Accommodation on September 12 2005.

SITE LOCATION

The land is located at the northern end of Weero road, on the western side. The site has frontage to the Ord River, and is 80 .3525 hectares in size. Weero road is gravel for the majority of its extent, with only the first kilometre sealed.

PROPOSED LAND USE / DEVELOPMENT

The development consists of three caravans to be parked on site and the use of the site for Transient Accommodation.

FINANCIAL IMPLICATIONS

The application fee of \$75 has been paid.

CONSULTATION

Community consultation is not required to be undertaken by Council.

PLANNING ASSESSMENT

Strategic/Structure Plans

The land is designated as Rural under the Kununurra Wyndham Area Development Strategy.

Town Planning Scheme No 7

The land is zoned Rural Agricultural 1 under Town Planning Scheme No 7 - Kununurra & Environs. Transient Accommodation is an AA [or discretionary] use, and consequently requires the consent of Council.

Council Policies

The use and development of the land complies with Council's planning policies.

CONCLUSION

The proposed land use and development is an AA use, and is consistent with the provisions of the Planning Scheme, subject to conditions to ensure compliance with time restrictions as per the definition of Transient Accommodation contained within the Scheme.

RECOMMENDATION

1. That Council grant Planning Consent to Rewards Land Pty Ltd for the use and development of Lot 20 Weero Road for Transient Accommodation, subject to the following conditions:
 - A. The Transient Accommodation shall not be occupied for a period of longer than six months, in accordance with the definition of Transient Accommodation in Town Planning Scheme No 7;
 - B. The Transient Accommodation shall be connected to Septic systems to the satisfaction of Council;
 - C. Provision of a potable water supply, to the satisfaction of Council; and
 - D. Other standard conditions in accordance with Council's standard conditions list.

MINUTE NO 7335

Moved: Cr J Nelson

Seconded: Cr K Wright

- 1. That Council grant Planning Consent to Rewards Land Pty Ltd for the use and development of Lot 20 Weero Road for Transient Accommodation, subject to the following conditions:**
 - A. The Transient Accommodation shall not be occupied for a period of longer than six months, in accordance with the definition of Transient Accommodation in Town Planning Scheme No 7;**
 - B. The Transient Accommodation shall be connected to Septic systems to the satisfaction of Council;**
 - C. Provision of a potable water supply, to the satisfaction of Council; and**
 - D. Other standard conditions in accordance with Council's standard conditions list.**

CARRIED (6-0)

16. MATTERS BEHIND CLOSED DOORS

(Minute No 7336)

MINUTE NO 7336

Moved: Cr J Buchanan

Seconded: Cr J Parker

That Council move into Camera

CARRIED (6-0)

Ms Karyn Apperly, Mrs Bev Ozanne, Mr Keith Williams, Mr Yale Bolto and Mr Kevin Forrest left Chambers at 8.05pm.

16.1 AirBP (Confidential Item)

(Minute No 7337)

DATE:	15/11/2005
PROPONENT:	AirBP
LOCATION:	East Kimberley Regional Airport, Kununurra
ATLAS REFERENCE:	Map 38, G5
AUTHOR:	Matthew Scott, Executive Manager Corporate and Community Services
REPORTING OFFICER:	Matthew Scott, Executive Manager Corporate and Community Services
FILE NO:	60.14.03, 01.2213.01
ASSESSMENT NO:	2213

IN ACCORDANCE WITH SECTION 5.23.2B OF THE LOCAL GOVERNMENT ACT 1995. THIS ISSUE IS BEING CONSIDERED BEHIND CLOSED DOORS ON THE GROUNDS THAT IT DEALS WITH THE PERSONAL AFFAIRS OF A MEMBER OF PUBLIC

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council:

1. Have lot 321 Laine Jones Drive valued by a qualified Valuer
2. Give delegated authority to the Chief Executive Officer to negotiate the disposal of lot 321 Laine Jones Drive, by way of lease, to BP Australia Pty Ltd, by public notice as per section 3.58 of the Local Government Act 1995.

MINUTE NO 7337

Moved: Cr K Wright

Seconded: Cr M Middap

That Council:

1. ***not proceed with the disposal of Lot 321 Laine Jones Drive to BP Australia Pty Ltd, as it is considered inappropriate to have fuel storage adjacent aircraft hangers and a passenger terminal.***
1. ***facilitate land acquisition to Bp Australia Pty Ltd in a non airside location.***

CARRIED (6-0)

16.2 Sale of Wyndham Caravan Park (Confidential Item) (*Minute No 7338*)

DATE:	15/11/2005
PROPONENT:	P & N Cavanaugh
LOCATION:	Reserve 22538, Conner Street, Wyndham
ATLAS REFERENCE:	Map 59, B4
AUTHOR:	Matthew Scott, Exe
REPORTING OFFICER:	Matthew Scott
FILE NO:	60.14.03, 01.0302.01
ASSESSMENT NO:	302

IN ACCORDANCE WITH SECTION 5.23.2B OF THE LOCAL GOVERNMENT ACT 1995. THIS ISSUE IS BEING CONSIDERED BEHIND CLOSED DOORS ON THE GROUNDS THAT IT DEALS WITH THE PERSONAL AFFAIRS OF A MEMBER OF PUBLIC

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council:

1. Note the submission made by on behalf of Mr Joseph Graham, 24 October 2005;
2. Agree in principal to proceed to sell the Wyndham Caravan Park to P & N Cavanaugh for \$164,000
3. Not progress the sale until such time that the Chief Executive Officer is satisfied that all lease conditions between the Shire and P & N Cavanaugh have been fulfilled.
4. receive a report from the Chief Executive Officer summarising the steps taken to insure the above lease conditions have been fulfilled.

Moved: Cr M Middap

Seconded: Cr J Buchanan

That Council:

- 1. note the submission made by on behalf of Mr Joseph Graham, 24 October 2005;**
- 2. agree in principal to proceed to sell the Wyndham Caravan Park to P & N Cavanaugh for \$164,000**
- 3. not progress the sale until such time that the Chief Executive Officer is satisfied that all lease conditions between the Shire and P & N Cavanaugh have been fulfilled.**
- 4. receive a report from the Chief Executive Officer summarising the steps taken to insure the above lease conditions have been fulfilled.**

AMENDMENT

Moved: Cr K Wright

Seconded: Cr J Parker

That prior to proceeding to sale of the Wyndham Caravan Park to P & N Cavanaugh, Council seek an ex gratia payment of a negotiated amount for the use of the caravan park without a lease since April 2002.

(LOST 2-4)

MINUTE NO 7338

Moved: Cr M Middap

Seconded: Cr J Buchanan

That Council:

- 1. note the submission made by on behalf of Mr Joseph Graham, 24 October 2005;**
- 2. agree in principal to proceed to sell the Wyndham Caravan Park to P & N Cavanaugh for \$164,000**
- 3. not progress the sale until such time that the Chief Executive Officer is satisfied that all lease conditions between the Shire and P & N Cavanaugh have been fulfilled.**
- 4. receive a report from the Chief Executive Officer summarising the steps taken to insure the above lease conditions have been fulfilled.**

CARRIED (4-2)

Cr K Wright asked for votes to be recorded:

FOR

AGAINST

Cr M Middap

Cr K Wright

Cr J Buchanan

Cr J Parker

Cr J Nelson

Cr M Pucci

Ms Karyn Apperly, Mrs Bev Ozanne, Mr Keith Williams, Mr Yale Bolto and Mr Kevin Forrest returned to Chambers at 8.40pm.

17. CLOSURE

Council would like to thank Mr Matthew Scott, Corporate and Community Services Manager; for his contribution to the improvement of the Finance Department and the hard work he has put in during his time at the Shire of Wyndham East Kimberley.

Meeting closed at 8.44pm.