



MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 JULY 2011

I hereby certify that the Minutes of the Ordinary Council Meeting held are a true and accurate record of the proceedings contained therein.

Shire President Confirmed

Date: _____

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**SHIRE OF WYNDHAM EAST KIMBERLEY
MINUTES
OF THE ORDINARY COUNCIL MEETING
HELD ON TUESDAY, 19 JULY 2011 AT 6:00 PM.**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6:01pm.

2. RECORD OF ATTENDANCE

Cr F Mills	Shire President
Cr J Moulden	Deputy Shire President
Cr D Ausburn	Councillor
Cr J McCoy	Councillor
Cr J Parker	Councillor
Cr R Dessert	Councillor
Cr R Addis	Councillor
Cr K Wright	Councillor
Cr K Torres	Councillor

G Gaffney	Chief Executive Officer
J Ellis Director	Corporate Services
K Hannagan	Director Infrastructure
K Apperley	Director Community Development
N Kearns	Director Planning Development
R Drew	Wyndham Area Services Manager
Fiona Kuiper	Executive Assistant
W Richards	Manager Recreation and Leisure
J Roach	Library Manager
G Old Manager	Financial Services
K Tripp	Environmental Officer
J McGuinness	Governance Support Officer (Minute Taker)

GALLERY

Alex Fountis
Adam Stoker
Jaclyn Rawlings
Leigh Rawlings
Kerry Fountis
Karin Carnes
Tricha Hardasyde
Robert Floyd
Darren Spackman

APOLOGIES

Janet Takarangi Economic Development Officer

LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3. DECLARATION OF INTEREST

- **Financial Interest**

Cr Wright Nature declared Financial Interest being the Director of a company with financial ties to Item 16.1, Alligator Airways Lease.

- **Impartiality Interest**

Nil

- **Proximity Interest**

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Question by Cr Keith Wright, 102 Bullrun Road Kununurra

I and at least one other Councillor have been contacted regarding the procedure that the Shire utilises when contacted by a resident or ratepayer wishing to commence construction in a light industrial area to the East of Weaber Plain Road and North of Poincettia Way. My contact claims that he is being “drip fed” (my term) the information required to commence building. He claims that he complies with a request, returns to the Shire office and is then asked to comply or incorporate a further request(s). He claims that this is delaying procedures, causing him and family undue angst and cost.

My question is:

- 1) When a ratepayer or resident approaches the Shire regarding building in a certain area, what information package is provided?
- 2) Is ALL information regarding the above given as one package?
- 3) Is there any validity in the claim that information is being supplied in a “drip feed” manner or being supplied over a number of visits?

I certainly was under the impression that Council discussed matters similar to this some time ago and feel we were assured that a “building package” with ALL information and requirement was supplied on initial contact.

Is this the case or when will this system to assist our ratepayers and residents be implemented?

The Chair requested that the Chief Executive Officer provide a response at the August Council Meeting.

6. PETITIONS

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION

Minute No. 9497

**Moved: Cr K Wright
Seconded: Cr D Ausburn**

That Council grant Cr K Torres a leave of absence for the Ordinary Council Meeting 16 August 2011.

Carried Unanimously 9/0

8. CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING OF 21 JUNE 2011

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Council Meeting held on 21 June 2011.

COUNCIL DECISION

Minute No. 9498

**Moved: Cr J Moulden
Seconded: Cr K Wright**

That Council confirms the Minutes of Ordinary Council Meeting held on 21 June 2011.

Carried Unanimously 9/0

8.2 CONFIRMATION OF MINUTES OF SPECIAL COUNCIL MEETING OF 10 MAY 2011

RECOMMENDATION

That Council confirms the Minutes of the Special Council Meeting held on 10 May 2011.

COUNCIL DECISION

Minute No. 9499

**Moved: Cr D Ausburn
Seconded: Cr J Parker**

That Council confirms the Minutes of the Special Council Meeting held on 10 May 2011.

Carried Unanimously 9/0

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

- 29 June Met with Department of Justice Assets Director Chris Davis and Project Manager Mike Hessel and architects, Finn Pedersen and Adrian Iredale for an update on the Courthouse development.
- 29 June Met with the Chinese Consular General's delegation. The main objective of this visit was to see the Ord River Irrigation Project.
- 30 June Met with the Minister of Education Dr Liz Constable
- 6 July Met with the LandCorp Board visiting to meet with the CEO and Councillors to seek their feedback on current and future projects and to seek comments regarding a 10-15 year vision for the region.
- 8 July Met with Barry Hasse
- 13 July Dinner with The WA Regional Development Trust who were holding their regional board meeting in Kununurra during that week
- 16 July Attended Australian Plexipave Annual Conference Dinner held in Kununurra

10. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11. MINUTES OF COUNCIL COMMITTEE MEETINGS

12. REPORTS

12.1 MATTERS ARISING FROM COMMITTEES OF COUNCIL

COUNCIL DECISION

Minute No. 9500

Moved: Cr R Addis

Seconded: Cr K Wright

That Council consider Item 12.2.2 Budget Adoption later in the meeting before Item 16 Matters Behind Closed Doors.

Carried Unanimously 9/0

12.2 CORPORATE SERVICES

12.2.1 List of Accounts Paid Under Delegation 18

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Sandy Griffiths, Finance Officer Asanka Jayakody, Team Leader Financial Services
REPORTING OFFICER:	Jo-Anne Ellis, Director Corporate Services
FILE NO:	FM.09.5

PURPOSE

To present the listing of accounts paid under delegated authority in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 5.42

Local Government (Financial Management) Regulations 1996 – Regulations 12 and 13

FINANCIAL IMPLICATIONS

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

STRATEGIC IMPLICATIONS

Governance, Key Result Area 5

Council's financial position and forward planning is sound

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

In accordance with statutory requirements each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled each month showing: the payee's name, amount of payment, date of payment and sufficient information to identify the transaction. The list is to be presented to Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented.

ATTACHMENTS

Attachment 1 – List of Accounts

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives and accepts the listing of payments, being:

Municipal EFT112389 – EFT112666 (09 June – 30 June 11)	\$ 1,686,979.78
Municipal cheques 40388 - 40451 (09 June – 29 June 11)	\$ 2,172,657.43
Trust cheques 160 -176 (20 June – 30 June 11)	\$ 134,274.55
Trust EFT 500068 - 500094 (18 May – 30 June 11)	\$ 55,009.40
Payroll (01 June – 30 June 11)	\$ 519,886.33
Direct bank debits (1 – 30 June 11)	<u>\$ 33,430.93</u>
TOTAL	\$ 4,602,238.42

COUNCIL DECISION

Minute No. 9501

Moved: Cr K Wright

Seconded: Cr K Torres

That Council receives and accepts the listing of payments, being:

Municipal EFT112389 – EFT112666 (09 June – 30 June 11)	\$ 1,686,979.78
Municipal cheques 40388 - 40451 (09 June – 29 June 11)	\$ 2,172,657.43
Trust cheques 160 -176 (20 June – 30 June 11)	\$ 134,274.55
Trust EFT 500068 - 500094 (18 May – 30 June 11)	\$ 55,009.40
Payroll (01 June – 30 June 11)	\$ 519,886.33
Direct bank debits (1 – 30 June 11)	<u>\$ 33,430.93</u>
TOTAL	\$ 4,602,238.42

Carried Unanimously 9/0

LIST OF ACCOUNTS SUBMITTED TO COUNCIL 19 JULY 2011

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT112389	09/06/2011	ALLCLEAN COMMERCIAL CLEANERS	CLEANING OF VARIOUS LOCATIONS - KUNUNURRA	19,544.00
EFT112390	09/06/2011	FIRE & EMERGENCY SERVICES OF WA	ESL - 4TH QUARTER CONTRIBUTION	26,946.29
EFT112391	09/06/2011	ATTORNEYGENERAL'S DEPARTMENT	AUSCHECK ASIC CHECKS - KUNUNURRA AIRPORT	729.00
EFT112392	09/06/2011	AUSTRAL MERCANTILE COLLECTIONS	LEGAL FEES	1,000.02
EFT112393	09/06/2011	AUSTRALIA POST	POSTAGE KUNUNURRA - MAY 2011	663.52
EFT112394	09/06/2011	AQUENTA CONSULTING PTY LTD	SURVEYING SERVICES POST CONTRACT - TERMINAL EXPANSION - KNX AIRPORT	6,123.14
EFT112395	09/06/2011	ARGYLE MOTORS	SERVICE - P212, P106 & P108	1,632.79
EFT112396	09/06/2011	ASHLEIGH FIEGERT	REIMBURSEMENT OF APPROVED STUDY	144.35
EFT112397	09/06/2011	C & S JOLLY ELECTRICS PTY LTD	REPAIR - DISABLED TOILET - KYC & AIRCRAFT LANDING AID SYSTEM - KNX AIRPORT	534.33
EFT112398	09/06/2011	CAM MANAGEMENT SOLUTIONS	KIMBERLEY GROUP SHIRE'S PROJECT - PROGRESS PAYMENT NO 1	136,410.89
EFT112399	09/06/2011	CENTURION TRANSPORT	FREIGHT	343.09
EFT112400	09/06/2011	CAMBRIDGE GULF CLEANING SERVICES	CLEANING OF VARIOUS LOCATIONS - WYNDHAM	1,943.92
EFT112401	09/06/2011	CHRISTINE ROE	REIMBURSE - WORKING WITH CHILDREN CHECK	50.00
EFT112402	09/06/2011	COMFORT HOTEL PERTH CITY	ACCOMM. 24/05/11 - 27/05/11 - BETTER BEGINNINGS PROGRAM -KNX LIBRARIES	435.00
EFT112403		PAYMENT CANCELLED		-
EFT112404	09/06/2011	EAST KIMBERLEY PLUMBING	BLOCKED DRAIN - YOUTH CENTRE	286.66
EFT112405	09/06/2011	EAST KIMBERLEY HARDWARE	VARIOUS HARDWARE ITEMS	559.50
EFT112406	09/06/2011	ENVIRONMENTAL HEALTH AUSTRALIA)	AUSTRALIAN FOOD SAFETY ASSESSMENT PADS	922.00
EFT112407	09/06/2011	FARMERS FRUIT & VEG MART	LUNCH BUDGET MEETING	80.00
EFT112408	09/06/2011	GET STUCK SKID STEER & TRUCK HIRE	EARTH WORKS - WHITEGUM PARK	6,435.00
EFT112409	09/06/2011	GUERINONI & SON	STOCKPILE FILL - KUNUNURRA LANDFILL SITE	717.75
EFT112410	09/06/2011	GULLIVERS TAVERN	BEVERAGES - AAA CONFERENCE &CATERING -BUDGET MEETING -12/04/11	1,411.42
EFT112411	09/06/2011	HERTZ EAST KIMBERLEY HIRINGS	HIRE - 2 X TOYOTA HILUX 4WD 17/04/11 - 29/04/11	6,568.41
EFT112412	09/06/2011	IAN DEMPSEY	REIMBURSE - FOXTEL IQ SATELLITE SYSTEM AS PER AGREEMENT	600.00
EFT112413	09/06/2011	IBAC PLUMBING PTY LTD	REPAIR - OUTSIDE TAP - KUNUNURRA LEISURE CENTRE	337.15
EFT112414	09/06/2011	JOANNE ROACH	REIMBURSE FOOD COSTS INCURRED WHILST AT CONFERENCE	98.35
EFT112415	09/06/2011	JORRITSMA H & CO	RETICULATION JOINER & COUPLING - WYNDHAM AIRPORT	38.95
EFT112416	09/06/2011	JSW HOLDINGS PTY LTD	CONCRETE - WHITEGUM PARK	12,179.20

EFT112417	09/06/2011	KIMBERLEY GROUP TRAINING	ADMIN TRAINEE COSTS - 04/05/11 - 21/05/11	396.39
EFT112418	09/06/2011	KIMBERLEY WASTE SERVICES	REFUSE COLLECTION - MARCH 2011	36,635.60
EFT112419	09/06/2011	KUNUNURRA AMCAL PHARMACY	STOPWATCH BATTERIES - KUNUNURRA LEISURE CENTRE	27.92
EFT112420	09/06/2011	KUNUNURRA PANEL BEATING WORKS	REPAIR - HIACE DRIVERS SIDE - P472	1,109.90
EFT112421	09/06/2011	KUNUNURRA REFRIG. & AIR CON	REPAIR - WASHING MACHINE - KUNUNURRA YOUTH CENTRE	104.50
EFT112422	09/06/2011	KUNUNURRA SECURITY SERVICE	PASSENGER & CBS SCREENING - KUNUNURRA AIRPORT	18,519.45
EFT112423	09/06/2011	KIMBERLEY COMMUNICATIONS	CELL BATTERIES, LEADS & SERVICED AMPS ON EQUIPMENT - KNX LEISURE CENTRE	470.00
EFT112424	09/06/2011	KIMBERLEY PUMPING SERVICE	ANNUAL SERVICE PUMPS, VALVES & REPLACE CHLORINE BOOST PUMP - KNX POOL	10,759.13
EFT112425	09/06/2011	L3 COMMUNICATIONS AUSTRALIA	EXPLOSIVE VERIFICATION KIT & SAMPLE TRAPS - KUNUNURRA AIRPORT	539.00
EFT112426	09/06/2011	NORSIGN PTY LTD	VARIOUS SIGNS -KUNUNURRA AIRPORT	250.14
EFT112427	09/06/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERY - KUNUNURRA OFFICE	15.00
EFT112428	09/06/2011	OLLIE'S IRRIGATIONS & PLUMBING	VARIOUS RETICULATION ITEMS	346.00
EFT112429	09/06/2011	PAINT INDUSTRIES PTY LTD	RUNWAY MARKING PAINT - KUNUNURRA & WYNDHAM AIRPORTS	5,356.10
EFT112430	09/06/2011	ROYAL LIFE SAVING (WA BRANCH)	NECK BRACE FOR SPINAL BOARD - KUNUNURRA LEISURE CENTRE	205.80
EFT112431	09/06/2011	ST JOHN AMBULANCE	AMBULANCE ATTENDANCE - TRIATHLON 2011 - KNX LEISURE CENTRE	275.00
EFT112432	09/06/2011	SITE WARE DIRECT	HI VIS SHIRTS , HAND & MACHINE MARKING PAINT - KUNUNURRA DEPOT	1,190.64
EFT112433	09/06/2011	TNT AUSTRALIA PTY LIMITED	FREIGHT FOR WATER SAMPLES	111.39
EFT112434	09/06/2011	TOLL EXPRESS	VARIOUS FREIGHT	1,082.21
EFT112435	09/06/2011	TROPICAL PEST CONTROL	ANNUAL PESTICIDE SPRAY - WYNDHAM CHILD CARE CENTRE	240.00
EFT112436	09/06/2011	THE TEMP FENCE SHOP	FENCING BRACKETS - WHITEGUM PARK	192.50
EFT112437	09/06/2011	WESTERN AUST. TREASURY CORP.	LOAN REPAYMENT- LOAN NO. 118 & 122 - PRINCIPAL & INTEREST	65,841.19
EFT112438	09/06/2011	WESTRALIA AIRPORTS CORPORATION	RECOUPING AAA CONFERENCE EXPENSE	1,390.00
EFT112439	09/06/2011	WYNDHAM EXCAVATIONS	PUSH & SHEET - WYN LANDFILL SITE & CONCRETE - WYN DEPOT UPGRADE	6,336.00
EFT112440	10/06/2011	KIMBERLEY PROPERTY SETTLEMENTS	LOTS 42 & 44 BELLA LANE KUNUNURRA - STAFF HOUSING	342,821.36
EFT112441	16/06/2011	AIRPORT LIGHTING SPECIALISTS	SOLAR POWER SUPPLY - WYNDHAM AIRPORT	2,659.80
EFT112442	16/06/2011	ATO CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	596.31
EFT112443	16/06/2011	AFD AUSTRALIAN FUEL DISTRIBUTORS	FUEL - MAY 2011 - KUNUNURRA	1,145.92
EFT112444	16/06/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	216.70
EFT112445	16/06/2011	ARGYLE ENGINEERING	WELD BROKEN GRID ON SITE - LAKE ARGYLE ROAD	698.50
EFT112446	16/06/2011	ARGYLE MOTORS	REPAIR & SERVICE - P109	660.50
EFT112447	16/06/2011	BRANKO BP MOTORS	CARBIE & TUNE 2 X WHIPPER SNIPERS - P357 & GAS BOTTLE - BASTION WYNDHAM	328.30

EFT112448	16/06/2011	CABCHARGE	VARIOUS CABCHARGE FEES	211.31
EFT112449	16/06/2011	CAPRICORN EXTINGUISHER SERVICE	6 MONTHLY SERVICE - FIRE EXTINGUISHERS - PVBFB	150.70
EFT112450	16/06/2011	CR FRED MILLS	REIMBURSE 50% MISS MAUD MEAL - WALGA STATE COUNCIL MEETING	49.00
EFT112451	16/06/2011	CAMBRIDGE GULF CLEANING SERVICES	CLEANING OF VARIOUS LOCATIONS - WYNDHAM	816.75
EFT112452	16/06/2011	CLEVERPATCH	CRAFT ITEMS - STORY TIME ACTIVITIES - KUNUNURRA LIBRARY	495.15
EFT112453	16/06/2011	COMFORT HOTEL PERTH CITY	ACCOM & MEALS 31/05/11 - 01/06/11 - WALGA STATE COUNCIL MEETING	305.50
EFT112454	16/06/2011	DERRICK STEENSON	REPAIR PONTOON JETTY - WYNDHAM	3,592.60
EFT112455	16/06/2011	DANIEL COX	REIMBURSE - FUEL FOR KNX - BROOME & RETURN - SHIRE HOUSE CONTRACT	109.16
EFT112456	16/06/2011	DATA #3 LICENSING SOLUTIONS	MICROSOFT CLIENT ACCESS LICENCE FOR SERVER	2,431.27
EFT112457	16/06/2011	EAST KIMBERLEY PLUMBING	REPAIR BLOCKED DRAIN - KUNUNURRA OVAL	659.63
EFT112458	16/06/2011	EAST KIMBERLEY HARDWARE	VARIOUS HARDWARE ITEMS	272.90
EFT112459	16/06/2011	EMPLOYMENT OFFICE	ADVERTISING ZONE EXECUTIVE OFFICER & MANAGER ENGINEERING RECRUITMENT	5,752.20
EFT112460	16/06/2011	FRONTIER POST & NEWS	INK CARTRIDGE - WYNDHAM SWIMMING POOL	94.20
EFT112461	16/06/2011	FUJI XEROX AUSTRALIA P/L	VARIOUS PRINTING CHARGES - MAY 2011	4,122.47
EFT112462	16/06/2011	FULLY JUICED ELECTRICS	ELECTRICAL PARTS & REPAIR PUMP - EFFLUENT PONDS WYNDHAM	1,037.50
EFT112463	16/06/2011	GARNDUWA AMBOORNY WIRNAN	QUICK GRANT - ASSIST STUDENTS ATTEND A NETBALL RALLY DERBY	550.00
EFT112464	16/06/2011	GUERINONI & SON	SIX WHEEL TIPPER - KNX REFUSE SITE & DUST SUPPRESSION - ERYTHRINA ST	1,130.25
EFT112465	16/06/2011	HART SPORT	CHAIN NETS - KUNUNURRA NETBALL COURTS	90.50
EFT112466	16/06/2011	HIDDEN VALLEY TOURIST PARK	ACCOMMODATION FOR STAFF MEMBER - 07/05/11 - 14/06/11	556.75
EFT112467	16/06/2011	IBAC PLUMBING PTY LTD	UNBLOCK AUTO TOILET -KONKERBERRY DVE, RELOCATE ICE MACHINE - WYN DEPOT	321.75
EFT112468	16/06/2011	IMAGE PRINTING	WINDOW ENVELOPES & ENVELOPES - KUNUNURRA ADMIN	671.00
EFT112469	16/06/2011	INTERCON MILLAR LOGISTICS	CHLORINE FREIGHT - KUNUNURRA SWIMMING POOL & EFFLUENT PONDS WYN	2,405.01
EFT112470	16/06/2011	IT VISION ITV	RATES ONLINE TRAINING	2,596.00
EFT112471	16/06/2011	J BLACKWOOD & SON LIMITED	GREASE RAGS & SAFETY GLOVES - KUNUNURRA AIRPORT	87.02
EFT112472	16/06/2011	JASON SIGNMAKERS LTD	INTERPRETIVE SIGNAGE - ROTARY CENTENARY PARK	4,147.00
EFT112473	16/06/2011	JSW HOLDINGS PTY LTD	CONCRETE & CRACKER DUST - WHITEGUM PARK	9,697.60
EFT112474	16/06/2011	JTAGZ	WRAPSTRAP, ART WORK & ENGRAVING - DOG REGISTRATION TAGS	242.00
EFT112475	16/06/2011	KIMBERLEY INDUSTRIES EQUIP HIRE	BUS HIRE & FUEL LEVY 15/03/11 - 16/03/11 - WARMUN EVACUATION	912.20
EFT112476	16/06/2011	KIMBERLEY MOTORS	FUEL - APRIL 2011 - WYNDHAM	3,375.23
EFT112477	16/06/2011	KUNUNURRA COUNTRY CLUB RESORT	ACCOM PLUS MEALS 31/05/11 - 03/06/11 - WYN AREA MANAGER RECRUITMENT	829.20
EFT112478	16/06/2011	KUNUNURRA CRUISES 'THE BBQ BOAT'	BBQ BOAT - 09/04/11 - AIRPORT CONFERENCE	1,680.00

EFT112479	16/06/2011	KUNUNURRA HOME & GARDEN	VARIOUS HARDWARE ITEMS	157.70
EFT112480	16/06/2011	KUNUNURRA PANEL BEATING WORKS	INSURANCE - P472	300.00
EFT112481	16/06/2011	KUNUNURRA SECURITY SERVICE	PASSENGER & CBS SCREENING - KUNUNURRA AIRPORT	14,036.25
EFT112482	16/06/2011	KUNUNURRA TYREPOWER	TYRE REPAIR - P360	80.00
EFT112483	16/06/2011	KIMBERLEY DEVELOPMENT COMM.	INDIGENOUS HOUSING PROJECT (RECOUPED FROM TRUST)	137,500.00
EFT112484	16/06/2011	KUNUNURRA DIESEL SERVICE	SERVICE - P360	546.70
EFT112485	16/06/2011	L.G.R.C.E.U	PAYROLL DEDUCTIONS	17.40
EFT112486	16/06/2011	LOCAL GOVT MANAGERS AUS	LGMA INTEGRATED PLANNING MASTER CLASS 22/08/11 - 23/08/11 - BROOME	3,300.00
EFT112487		PAYMENT CANCELLED		-
EFT112488	16/06/2011	LEONHARD DANIEL LEHNEN	REIMBURSE RELOCATION TRAVEL COSTS	582.13
EFT112489	16/06/2011	MAXXIA	PAYROLL DEDUCTIONS	5,992.69
EFT112490	16/06/2011	METALAND KUNUNURRA	MESH SHEETS - FOOTPATH - WHITEGUM PARK	2,598.59
EFT112491	16/06/2011	OFFICE NATIONAL KUNUNURRA	VARIOUS STATIONERY ITEMS	113.55
EFT112492	16/06/2011	ORD RIVER ELECTRICS	PROGRESS CLAIM NO. 2 - WHITEGUM PARK	13,920.29
EFT112493	16/06/2011	ORD VALLEY TURF	TURF - WHITEGUM PARK	71,791.50
EFT112494	16/06/2011	ORDCO	PALLETS BETTER GROW - KUNUNURRA REFUSE SITE	1,936.00
EFT112495	16/06/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERY KNX OFFICE	15.00
EFT112496	16/06/2011	OLLIE'S IRRIGATION & PLUMBING	SPRINKLERS, PVC PIPES, VALVE DECODERS - KUNUNURRA	2,790.43
EFT112497	16/06/2011	QUICK CORPORATE AUSTRALIA	STATIONERY - APRIL 2011	1,596.13
EFT112498	16/06/2011	SHERIDAN'S FOR BADGES	VARIOUS NAME BADGES	252.29
EFT112499	16/06/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	595.00
EFT112500	16/06/2011	SLINGAIR PTY LTD	HELICOPTER & AIRCRAFT HIRE 29/05/11-VIEW GIBB RIVER REMOTE FLOOD DAMAGE	12,067.50
EFT112501	16/06/2011	STREET FURNITURE AUSTRALIA	SLUGS BENCH PROTECTOR - WHITEGUM PARK	176.00
EFT112502	16/06/2011	THINKING & ADVOCACY INDI. PEOPLE	25% CONTRACT - PROPOSAL FOR KIMBERLEY HOUSING CONSTRUCTION FACILITY	11,725.00
EFT112503	16/06/2011	URBIS PTY LTD	LOCAL PLANNING SCHEME REVIEW - STAGE 1	6,242.50
EFT112504	16/06/2011	VANDERFIELD MACHINERY PTY LTD	BLADES & ATTACHMENTS - P401	559.39
EFT112505	16/06/2011	VEKTA PTY LTD	CONCEPT DESIGN - VICTORIA HWY OVAL KUNUNURRA	3,850.00
EFT112506	16/06/2011	VISION IDZ	ENDURO COLOUR RIBBONS - KUNUNURRA LEISURE CENTRE	525.80
EFT112507	16/06/2011	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	24,632.75
EFT112508	16/06/2011	WILSON HIRE	REPETITIVE MESSAGE BOARD - VICTORIA HIGHWAY - WARMUN EVACUEES	3,806.00
EFT112509	16/06/2011	WORLEYPARSONS SERVICES PTY LTD	CONSULTING SERVICES - WYNDHAM COMMUNITY JETTY	10,393.47

EFT112510	23/06/2011	ATTORNEYGENERAL'S DEPARTMENT	ASIC CHECKS - KUNUNURRA AIRPORT	243.00
EFT112511	23/06/2011	AFD AUSTRALIAN FUEL DISTRIBUTORS	UNLEADED PETROL - IVANHOE VOLUNTEER BUSH FIRE BRIGADE	415.67
EFT112512	23/06/2011	AUSTRAL MERCANTILE COLLECT	LEGAL FEES	8,525.63
EFT112513	23/06/2011	ALL SEASONS KUNUNURRA	ROOM RENTAL PLUS TEA & COFFEE - MEETING - WARMUN EVACUATION	680.00
EFT112514	23/06/2011	ALLGEAR MOTORCYCLES & SMALL ENGI.	REPAIRS & PARTS - P356 & KUNUNURRA FOGGER	369.55
EFT112515	23/06/2011	AQUENTA CONSULTING PTY LTD	SURVEYING POST CONTRACT SERVICES - AIRPORT TERMINAL EXPANSION	3,575.00
EFT112516	23/06/2011	ARGYLE MOTORS	AIR FILTER INNER & OUTER & THROTTLE CABLE - P362	240.81
EFT112517	23/06/2011	BOC GASES AUSTRALIAN LIMITED	GAS CYLINDERS RENTAL, CARBON DIOXIDE GAS CYLINDER	539.80
EFT112518	23/06/2011	BROADCAST AUSTRALIA PTY LTD	FACILITIES LEASING GWN TV 15/02/11 - 15/04/11	77.72
EFT112519	23/06/2011	BUSH CAMP SURPLUS STORES	CAMPING EQUIPMENT - KUNUNURRA YOUTH CENTRE	710.15
EFT112520	23/06/2011	BRANKO BP MOTORS	SERVICE - P473	261.95
EFT112521	23/06/2011	C & S JOLLY ELECTRICS PTY LTD	SWITCH TO CARPORT LIGHT - KUNUNURRA AIRPORT HOUSE	149.11
EFT112522	23/06/2011	CENTURION TRANSPORT	VARIOUS FREIGHT CHARGES	942.98
EFT112523	23/06/2011	CHEFMASTER AUSTRALIA	GARBAGE BAGS - VARIOUS COUNCIL LOCATIONS	1,845.45
EFT112524	23/06/2011	CIVIC LEGAL	PROFESSIONAL FEES - TERMINATION OF EMPLOYEE	751.25
EFT112525	23/06/2011	COATES HIRE OPERATIONS PTY LTD	WACKER PACKER HIRE	61.88
EFT112526	23/06/2011	CR DI AUSBURN	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112527	23/06/2011	CR JANE PARKER	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112528	23/06/2011	CR KEITH WRIGHT	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112529	23/06/2011	CR FRED MILLS	MEMBERS PAYMENT 01/04/11 - 30/06/11	8,350.00
EFT112530	23/06/2011	CR JACQUELYN F MCCOY	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112531	23/06/2011	CR KENNETH TORRES	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112532	23/06/2011	CARPET, VINYL & TILE CENTRE	PAINT & MATERIALS - WYN YOUTH MURAL , BANNERS - TERRACE COMPETITION	1,860.96
EFT112533	23/06/2011	CR RAYMOND DESSERT	MEMBERS PAYMENT 01/04/11 - 30/06/11	2,350.00
EFT112534	23/06/2011	DAMIEN ELLIS	REIMBURSE - PRINTER CARTRIDGE	76.95
EFT112535	23/06/2011	DAVEY TYRE & BATTERY SERVICE	FULL SET TYRES - P358	954.00
EFT112536	23/06/2011	DEPARTMENT OF CULTURE AND ARTS	GENERAL DISPOSAL AUTHORITY - LOCAL GOVERNMENT RECORDS	265.00
EFT112537	23/06/2011	DON MULLINS	ACCOMMODATION - KALUMBURU 06/05/11 - KIMBERLEY JOINT SHIRES	100.00
EFT112538	23/06/2011	EAST KIMBERLEY PLUMBING	LEAKING WATER MAIN - SHIRE DEPOT KUNUNURRA	224.40
EFT112539	23/06/2011	EAST KIMBERLEY HARDWARE	VARIOUS HARDWARE ITEMS	535.40
EFT112540	23/06/2011	GARRARDS PTY LTD	SOLENOID & ENGINE CLEANING BRUSHES - MOSQUITO TRAP MOTOR - KUNUNURRA	92.88

EFT112541	23/06/2011	GHD PTY LTD	FLOW CALCULATIONS - M1 W2 WASTE WAY GATES WEABER PLAIN	4,400.00
EFT112542	23/06/2011	GUERINONI & SON	MAINTENANCE GRADE - PARRY CREEK ROAD	6,220.50
EFT112543	23/06/2011	H POLESY & CO PTY LTD	BULK BALE BAGS -KUNUNURRA MAINTENANCE	467.50
EFT112544	23/06/2011	HYDRAMET PTY LTD	PARTS FOR DOSING/CIRCULATION SYSTEM - POOL -KUNUNURRA	1,138.17
EFT112545	23/06/2011	IBAC PLUMBING PTY LTD	VARIOUS REPAIRS TOILET - CELEBRITY TREE PK & SINK - BONAPARTE TOILETS WYN	4,821.08
EFT112546	23/06/2011	IRRIBIZ	VARIOUS RETIC ITEMS - WHITE GUM PARK	2,788.18
EFT112547	23/06/2011	J BLACKWOOD & SON LIMITED	2 X CEILING FANS - KNX LEISURE CENTRE SQUASH COURTS	171.14
EFT112548	23/06/2011	JSW HOLDINGS PTY LTD	CONCRETE FOOTPATH - KUNUNURRA REFUSE SITE	638.00
EFT112549	23/06/2011	KATE LYNCH	REIMBURSE ITEMS - YOUTH EMPOWERMENT PROGRAM	284.30
EFT112550	23/06/2011	KIMBERLEY ECHOALBANY ADVERTISER	VARIOUS ADVERTISING	2,936.42
EFT112551	23/06/2011	KIMBERLEY WASTE SERVICES	SKIP EMPTY - KUNUNURRA YOUTH CENTRE - APRIL 2011	150.00
EFT112552	23/06/2011	KUNUNURRA HOME & GARDEN	VARIOUS HARDWARE ITEMS	124.45
EFT112553	23/06/2011	KUNUNURRA REFRIG. & AIR CON	INSTALL 2 NEW X AIR CONDITIONING UNITS - 28 EUGENIA ST KUNUNURRA	4,950.00
EFT112554	23/06/2011	KUNUNURRA TYREPOWER	FULL SET TYRES - P478	1,368.00
EFT112555	23/06/2011	KIMBERLEY STONE	ZEBRA ROCK STONES - SEATING & BOLLARDS - WHITEGUM PARK	6,000.00
EFT112556	23/06/2011	KUNUNURRA COURIERS	NEVER FAIL SPRING WATER - VARIOUS LOCATIONS	203.50
EFT112557	23/06/2011	METALAND KUNUNURRA	GALVANISED POSTS - KONKE. DVE, COOLI. DVE, PARRY CREEK RD & IVANHOE RD	2,126.08
EFT112558	23/06/2011	NORTH KIMBERLEY TRANSPORT	OPENING GRADE KALUMBURU RD - GIBB RIVER RD TO DRYSDALE RVR STATION	17,094.00
EFT112559	23/06/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERY - KUNUNURRA OFFICE	15.00
EFT112560	23/06/2011	ORICA AUSTRALIA PTY LTD	CHLORINE - KUNUNURRA SWIMMING POOL & EFFLUENT PONDS WYNDHAM	1,723.48
EFT112561	23/06/2011	ORD FUEL SUPPLIES	FUEL - KUNUNURRA AIRPORT & OIL - P469, P477, P350, P488	7,587.85
EFT112562	23/06/2011	RED SUN SPORTS	TENNIS BALLS BUCKET & KIDS CRICKET SET - WYNDHAM RECREATION CENTRE	29.85
EFT112563	23/06/2011	RANDOM HOUSE AUSTRALIA	BOOKS TO BE SOLD DURING FESTIVAL - KIMBERLEY WRITERS FESTIVAL 2011	4,370.64
EFT112564	23/06/2011	SHELF SUPPLY	DOG BISCUITS - KUNUNURRA POUND	138.00
EFT112565	23/06/2011	SPORTSPEOPLE	VARIOUS ADVERTISING OF VACANT POSITIONS	308.00
EFT112566	23/06/2011	SAVANNAH WAY GRADER HIRE	MAINTENANCE GRADE - DUNCAN ROAD	5,425.00
EFT112567	23/06/2011	SUNNY SIGN COMPANY PTY LTD	VARIOUS SIGNS - VARIOUS ROADS	5,290.46
EFT112568	23/06/2011	TSENSIS CLEANING SUPPLIES	HAND CLEANING LOTION - KUNUNURRA LEISURE CENTRE	318.74
EFT112569	23/06/2011	TNT AUSTRALIA PTY LIMITED	FREIGHT FOR WATER SAMPLES	679.25
EFT112570	23/06/2011	TOLL EXPRESS	VARIOUS FREIGHT CHARGES	577.69
EFT112571	23/06/2011	TOP END MOTORS	SERVICE - P466	539.55

EFT112572	23/06/2011	TOP END TILT TRAY HIRE	TRANSPORT FROM WYNDHAM AIRPORT TO KUNUNURRA FOR REPAIRS - P351	440.00
EFT112573	23/06/2011	TYREPLUS KUNUNURRA	PUNCTURE - P475	30.00
EFT112574	23/06/2011	WA DEPARTMENT OF HEALTH	MOSQUITO MANAGEMENT COURSE FEES - 29/09/11	990.00
EFT112575	23/06/2011	WESFARMERS KLEENHEAT GAS PTY LTD	ANNUAL GAS BOTTLE RENTAL - 2011/12	363.00
EFT112576	23/06/2011	WESTRALIA AIRPORTS CORPORATION	ASIC CARDS - KUNUNURRA AIRPORT	300.00
EFT112577	23/06/2011	WILSON HIRE	HIRE KANGA MINI DIGGER - WHITE GUM PARK	2,460.70
EFT112578	27/06/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	BCITF COMMISSIONS 31/01/11 - 30/04/11	158.40
EFT112579	29/06/2011	AEC SYSTEMS	AUTOCAD CIVIL 3D MODELLING - 1 YEAR SUBSCRIPTION	1,292.50
EFT112580	29/06/2011	AIRPORT LIGHTING SPECIALISTS	WEATHER SEAL GASKETS FOR RUNWAY & TAXIWAY LIGHTS - KUNUNURRA AIRPORT	228.25
EFT112581	29/06/2011	ALLCLEAN COMMERCIAL CLEANERS	FULL CLEAN & DETAIL - 1/57 RIVERFIG AVE, KUNUNURRA	780.00
EFT112582	29/06/2011	ADVANCED WEIGHING TECHNOLOGY	TEST & CERTIFY SCALES - KUNUNURRA AIRPORT	407.00
EFT112583	29/06/2011	ALL ABOUT CANVAS	PVC BANNER - TERRACE COMPETITION 2011	118.80
EFT112584	29/06/2011	ALLIGATOR AIRWAYS PTY LTD	CHARTED FLIGHT ANNUAL HEALTH & BUILDING INSPECTIONS	2,565.00
EFT112585	29/06/2011	APPERLEY, KARYN	ELECTRICITY SUBSIDY 03/02/11 - 05/04/11	303.35
EFT112586	29/06/2011	ATO CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	596.31
EFT112587	29/06/2011	AFD AUSTRALIAN FUEL DISTRIBUTORS	FUEL - KUNUNURRA DEPOT	11,545.47
EFT112588	29/06/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	216.70
EFT112589	29/06/2011	AVP COMMERCIAL POOLS	REPLACE 2 X PUMP STRAINER LIDS- WYNDHAM SWIMMING POOL	496.10
EFT112590	29/06/2011	ALLGEAR MOTORCYCLES & SMALL ENGI.	BLADES - P362 & BUMP HEADS - P356	490.60
EFT112591	29/06/2011	ARGYLE ENGINEERING	REPAIRS & REPAINT LIGHT POLES - WHITEGUM PARK	4,292.75
EFT112592	29/06/2011	BOOKED OUT SPEAKERS AGENCY	BOOKING FEE - MICHAEL WAGNER - KIMBERLEY WRITERS FESTIVAL 2011	198.00
EFT112593	29/06/2011	BOAB CARPENTRY PTY LTD	SUPPLY & ERECT NEW ECO TOILET - BASTION WYNDHAM	5,102.75
EFT112594	29/06/2011	BRANKO BP MOTORS	TYRE TUBE - P354 & VARIOUS ITEMS	237.10
EFT112595	29/06/2011	CAFE CORPORATE	COFFEE BEANS - COFFEE MACHINE - KUNUNURRA ADMIN	290.00
EFT112596	29/06/2011	CIVIC LEGAL	LEGAL ADVICE	1,028.50
EFT112597	29/06/2011	COLIN WILKINSON DEV. PTY LTD	CONTRACT DEPOSIT - LOT 42 & 44 BELLA LANE - STAFF HOUSES CONSTRUCTION	65,714.00
EFT112598	29/06/2011	CORPORATE EXPRESS	TOILET ROLLS & HAND TOWELS - VARIOUS LOCATIONS	2,128.05
EFT112599	29/06/2011	CAMBRIDGE GULF CLEANING SERVICES	CLEANING OF VARIOUS LOCATIONS - WYNDHAM	6,094.61
EFT112600	29/06/2011	CARPET, VINYL & TILE CENTRE	NEW MATING FOR CRICKET PITCHES - CRICKET NET UPGRADE PROJECT KUNUNURRA	8,250.00
EFT112601	29/06/2011	CLASSIC FURNITURE REMOVALS	TRANSPORT FURNITURE - STAFF RELOCATION	14,300.00
EFT112602	29/06/2011	CREATING COMMUNITIES	SPORT AND RECREATIONAL MASTER PLAN - FINAL PAYMENT	9,690.63

EFT112603	29/06/2011	DAVID GRIMSHAW	REIMBURSE - STAFF RELOCATION	6,600.00
EFT112604	29/06/2011	DEAN PETTIT	REIMBURSE - PLANNING INSTITUTE OF AUSTRALIA MEMBERSHIP	359.94
EFT112605	29/06/2011	FRONTIER FENCING	REPAIR -CHAIN WIRE FENCE - KUNUNURRA REFUSE SITE	6,653.82
EFT112606	29/06/2011	FUJI XEROX AUSTRALIA P/L	NEW FUJI XEROX COPIER/ PRINTER/ SCANNER - FINANCE KUNUNURRA	8,668.00
EFT112607	29/06/2011	FULLY JUICED ELECTRICS	CONNECT HOT WATER SYSTEM - WYNDHAM DEPOT	99.00
EFT112608	29/06/2011	HOTEL KUNUNURRA	CATERING COUNCIL MEETINGS	915.00
EFT112609	29/06/2011	IBAC PLUMBING PTY LTD	LEAKING TAP IN KITCHEN - KNX AIRPORT HOUSE & WATER LEAK - 4 QUONDONG ST	425.92
EFT112610	29/06/2011	IT VISION ITV	RATES MODELLING WEBINAR	308.00
EFT112611	29/06/2011	IRRIBIZ	VARIOUS RETICULATION ITEMS - WHITEGUM PARK & CASUARINA WAY	448.55
EFT112612	29/06/2011	JOANNE ELLIS	ANNUAL TRAVEL ALLOWANCE - 2009/10	5,700.00
EFT112613	29/06/2011	JSW HOLDINGS PTY LTD	HAUL SHALE - LEGUNE STATION ACCESS RD	1,634.60
EFT112614	29/06/2011	KIMBERLEY EXCAVATIONS PTY LTD	CLEAR FENCE LINE FOR NEW FENCE INSTALLATION - KUNUNURRA REFUSE SITE	357.50
EFT112615	29/06/2011	KIMBERLEY GROUP TRAINING	ADMIN TRAINEE COSTS - 02/06/11 - 15/06/11	365.90
EFT112616	29/06/2011	KIMBERLEY INDUSTRIES EQUIPMENT	HIRE ARCTIC CRANE - WHITE GUM PARK	440.00
EFT112617	29/06/2011	KIMBERLEY MARKETING	ITEMS FOR VENDING MACHINE - KUNUNURRA AIRPORT	743.58
EFT112618	29/06/2011	KIMBERLEY MECHANICAL & TILT TRAY	PUMP ON FUEL TANK - P365	105.60
EFT112619	29/06/2011	KIMBERLEY TAFE CAMPUS WYNDHAM	SENIOR FIRST AID COURSE - WYNDHAM CHILDCARE CENTRE CO-COORDINATOR	180.00
EFT112620	29/06/2011	KUNUNURRA BETTA ELECTRICAL & GAS	VARIOUS FURNITURE - 14 BANYAN STREET, KUNUNURRA	3,025.00
EFT112621	29/06/2011	KUNUNURRA HOME & GARDEN	BBQ & GAS BOTTLE - KUNUNURRA YOUTH CENTRE	682.80
EFT112622	29/06/2011	KUNUNURRA JUNIOR FOOTBALL ASSOC	QUICK GRANT	500.00
EFT112623	29/06/2011	KUNUNURRA MEDICAL	PRE EMPLOYMENT MEDICAL & DRUG & ALCOHOL SCREEN	236.50
EFT112624	29/06/2011	KUNUNURRA NETBALL ASSOCIATION	QUICK GRANT	500.00
EFT112625	29/06/2011	KUNUNURRA RURAL TRADERS	SERVICE FIRE EXTINGUISHERS - KUNUNURRA & WYNDHAM DEPOT	377.00
EFT112626	29/06/2011	KUNUNURRA SECURITY SERVICE	PASSENGER & CBS SCREENING - KUNUNURRA AIRPORT 01/06/11 - 14/06/11	31,237.70
EFT112627	29/06/2011	KUNUNURRA TYREPOWER	TYRE ROTATION, BALANCE & ALIGNMENT - P110, P106	140.00
EFT112628	29/06/2011	KENNETH COTTER	REIMBURSE PURCHASE - UNIFIED COMMUNICATIONS CERTIFICATE	745.76
EFT112629	29/06/2011	KIMBERLEY CAFE	WORKING LUNCH - COMMUNITY DEVELOPMENT TEAM MEETING	118.80
EFT112630	29/06/2011	KIMBERLEY STONE	SUPPLY ROCK FOR SEATING & BOLLARDS - WHITEGUM PARK	4,000.00
EFT112631	29/06/2011	KING'S CHURCH KUNUNURRA	QUICK GRANT	475.00
EFT112632	29/06/2011	L.G.R.C.E.U	PAYROLL DEDUCTIONS	17.40
EFT112633	29/06/2011	LAKE ARGYLE RESORT	SAFETY AROUND WATER - INDIGENOUS 20-25YR FEMALES - KYC	1,232.00

EFT112634	29/06/2011	LANDGATE	ANNUAL ACCESS AGREEMENT - DIGITAL CADASTRE DATA WITH ROAD CENTRELINE	2,659.81
EFT112635	29/06/2011	LARA DAVENPORT	REIMBURSE - EXCESS LUGGAGE KNX - BROOME & FOOD ITEMS	248.40
EFT112636	29/06/2011	MARGARET LIPPITT	CLEANING OF VARIOUS PUBLIC CONVENIENCES - WYNDHAM	4,680.00
EFT112637	29/06/2011	MAXXIA	PAYROLL DEDUCTIONS	6,202.15
EFT112638	29/06/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERY - KUNUNURRA OFFICE	30.00
EFT112639	29/06/2011	ORICA AUSTRALIA PTY LTD	CHLORINE - KUNUNURRA SWIMMING POOL & EFFLUENT PONDS WYNDHAM	384.29
EFT112640	29/06/2011	PIVOTEL	SATELLITE PHONES - APRIL, MAY & JUNE 2011	322.61
EFT112641	29/06/2011	PETER AND PAUL	NEW MOTOR UNIT - MOSQUITO TRAPS	84.70
EFT112642	29/06/2011	QUICK CORPORATE AUSTRALIA	STATIONERY ORDER - MAY 2011 - KUNUNURRA OFFICE	1,185.41
EFT112643	29/06/2011	RICK SPRY	REIMBURSE TELEPHONE 01/06/11 - 30/06/11	72.17
EFT112644	29/06/2011	SHERIDAN'S FOR BADGES	NAME BADGES FOR VARIOUS STAFF	90.22
EFT112645	29/06/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	795.00
EFT112646	29/06/2011	SINCLAIR KNIGHT MERZ	PROGRESS CLAIM NO. 1 - ENGINEERING ADVICE - LAND SUBDIVISIONS	974.60
EFT112647	29/06/2011	STITCHED UP EMBROIDERY SERVICES	T-SHIRTS - KIMBERLEY WRITERS FESTIVAL 2011	1,825.00
EFT112648	29/06/2011	SOUTH WEST INST. OF TECHNOLOGY	COURSE FEES - CERTIFICATE 111 INFORMATION TECHNOLOGY	748.30
EFT112649	29/06/2011	SUE GAFFNEY	REIMBURSE ITEMS - KUNUNURRA YOUTH CENTRE NUTRITION PROGRAM	69.45
EFT112650	29/06/2011	TNT AUSTRALIA PTY LIMITED	FREIGHT FOR WATER SAMPLES	291.50
EFT112651	29/06/2011	TOLL EXPRESS	VARIOUS FREIGHT	2,123.39
EFT112652	29/06/2011	TOP END MOTORS	SERVICE & REPAIR - CFVBFB FAST ATTACK VEHICLE - P325	966.90
EFT112653	29/06/2011	TOTAL SAFETY & FIRE SOLUTIONS	REAR ABLUTION BLOCK ROOM SIGNAGE - WHITEGUM PARK	170.50
EFT112654	29/06/2011	TRIPP, KATYA MARIE	ELECTRICITY SUBSIDY 18/02/11 - 20/04/11	82.72
EFT112655	29/06/2011	TUCKERBOX/RETRAVISION	VARIOUS ITEMS - MAY 2011	1,911.05
EFT112656	29/06/2011	UHY HAINES NORTON (WA) PTY LTD	INTERIM BILLING - AUDIT YEAR ENDED 30/06/11	13,542.10
EFT112657	29/06/2011	VISITOR CENTRE ASSOCIATION OF WA	SPONSORSHIP - VISITOR CENTRE CONFERENCE 2011 & TOP TOURISM AWARDS	11,000.00
EFT112658	29/06/2011	WA LOCAL GOVERNMENT ASSOCIATION	ANNUAL ROMAN II SUBSCRIPTION 2010/11 , VARIOUS ADVERTISING	11,605.28
EFT112659	29/06/2011	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	23,254.75
EFT112660	29/06/2011	WYNDHAM EXCAVATIONS	GRADER - FIREBREAKS - WYNDHAM TOWN SITE	858.00
EFT112661	29/06/2011	WYNDHAM SUPERMARKET	REFRESHMENTS - BRIEFING SESSION 07/06/11, COUNCIL MEETING 21/06/11	167.60
EFT112662	29/06/2011	WILD MANGO	REFRESHMENTS - MEETING 02/06/11	45.00
EFT112663	29/06/2011	YMCA OF PERTH INC	ENROLMENT FEES -DIPLOMA OF CHILDREN'S SERVICES - WYN CHILDCARE CENTRE	824.00
EFT112664	30/06/2011	ARGYLE MOTORS	NEW TROOP CARRIER - WY14451 - KUNUNURRA YOUTH SERVICES	70,355.20

EFT112665	30/06/2011	KIMBERLEY WASTE SERVICES	REFUSE COLLECTION - MAY 2011	73,034.98
EFT112666	30/06/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	BCITF & BRB COLLECTIONS 01/02/2011 - 30/06/2011	390.50
TOTAL MUNI EFT PAYMENTS				1,686,979.78

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
40388	09/06/2011	CANCELLED - NEEDS TRUST CHQ		-
40389	09/06/2011	TARGET COUNTRY	HOUSEHOLD ITEMS - 14 BANYAN STREET	160.50
40390	09/06/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	1,202.18
40391	09/06/2011	MARITIME CONSTRUCTIONS PTY LTD	PROGRESS PAYMENT NO 9 - WYNDHAM COMMUNITY FISHING JETTY T19 9 10	795,715.67
40392	09/06/2011	TELSTRA	LANDLINE & MOBILE CHARGES - APRIL 2011	7,914.61
40393	10/06/2011	POLICE LICENSING SERVICES	SECURITY AGENT LICENCE 3 YEARS - KUNUNURRA AIRPORT	663.00
40394	16/06/2011	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	120.00
40395	16/06/2011	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	205.21
40396	16/06/2011	CASH PETTY CASH KNX DEPOT	REIMBURSE PETTY CASH - KUNUNURRA DEPOT	94.85
40397	16/06/2011	CBUS	SUPERANNUATION CONTRIBUTIONS	484.73
40398	16/06/2011	COLONIAL PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	2,584.79
40399	16/06/2011	DEPT FOR PLAN. & INFRASTRUCTURE	VARIOUS VEHICLE REGISTRATIONS	791.55
40400	16/06/2011	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	405.46
40401	16/06/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	39,480.51
40402	16/06/2011	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	184.20
40403	16/06/2011	LG SUPER	SUPERANNUATION CONTRIBUTIONS	351.71
40404	16/06/2011	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	333.03
40405	16/06/2011	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	604.13
40406	16/06/2011	MR. ROBERT ORELJ	RATES REFUND	1,312.65
40407	16/06/2011	REST SUPER	SUPERANNUATION CONTRIBUTIONS	698.20
40408	16/06/2011	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	178.34
40409	16/06/2011	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	195.06
40410	16/06/2011	TELSTRA	EXECUTIVE LAND LINE - MAY 2011	184.17
40411	16/06/2011	TASPLAN	SUPERANNUATION CONTRIBUTIONS	171.71
40412	16/06/2011	THE TRUSTEE FOR HEADING SUPER	SUPERANNUATION CONTRIBUTIONS	340.14
40413	16/06/2011	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	1,336.66

40414	16/06/2011	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	237.51
40415	16/06/2011	WOODHOUSE LEGAL	LEGAL ADVICE	995.50
40416	23/06/2011	CASH PETTY CASH KNX AIRPORT	REIMBURSE PETTY CASH - KUNUNURRA AIRPORT	92.25
40417	23/06/2011	CR JOHN HAMILTON MOULDEN	MEMBERS PAYMENT 01/04/11 - 30/06/11	3,475.00
40418	23/06/2011	COCACOLA AMATIL	ITEMS FOR RE-SALE - KUNUNURRA LEISURE CENTRE	191.20
40419	23/06/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	424.33
40420	23/06/2011	HORIZON POWER NON ENERGY	ELECTRICITY INFRASTRUCTURE - WHITEGUM PARK	9,855.00
40421		CHQ STOLEN CANCELLED AND REISSUE		-
40422	23/06/2011	WATER CORPORATION	VARIOUS WATER CHARGES	488.60
40423	24/06/2011	PINDAN CONTRACTING PTY LTD	PROGRESS PAYMENT NO 10 - AIRPORT TERMINAL EXPANSION	672,782.43
40424	29/06/2011	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	120.00
40425	29/06/2011	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	209.24
40426	29/06/2011	BARWON RIVER MEDICAL CENTRE	EMPLOYMENT/PRE EMPLOYMENT MEDICAL EXAMINATION	132.00
40427	29/06/2011	CASH PETTY CASH KNX OFFICE	REIMBURSE PETTY CASH - KUNUNURRA ADMIN	66.30
40428	29/06/2011	CASH PETTY CASH WYNDHAM OFFICE	REIMBURSE PETTY CASH - WYNDHAM SHIRE OFFICE	141.40
40429	29/06/2011	CBUS	SUPERANNUATION CONTRIBUTIONS	843.94
40430	29/06/2011	COLONIAL PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	801.35
40431	29/06/2011	CITY OF STIRLING	LOST LIBRARY BOOK ITEM	39.60
40432	29/06/2011	DEPT FOR PLAN. & INFRASTRUCTURE	VARIOUS VEHICLE REGISTRATIONS	273.15
40433	29/06/2011	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	226.04
40434	29/06/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	10,661.49
40435	29/06/2011	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	189.36
40436	29/06/2011	LG SUPER	SUPERANNUATION CONTRIBUTIONS	458.60
40437	29/06/2011	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	366.77
40438	29/06/2011	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	688.89
40439	29/06/2011	MARITIME CONSTRUCTIONS PTY LTD	PROGRESS PAYMENT NO 10 - WYNDHAM COMMUNITY JETTY T19 9 10	600,595.58
40440	29/06/2011	REST SUPER	SUPERANNUATION CONTRIBUTIONS	698.90
40441	29/06/2011	RODNEY WOVODICH	REFUND FOR DUPLICATE PAYMENT RECEIVED	203.00
40442	29/06/2011	SHIRE OF BUSSELTON	LOST LIBRARY BOOK ITEM	25.30
40443	29/06/2011	SEA VIEW ORTHOTIC SERVICE	LITTER GRABBERS - KUNUNURRA DEPOT	454.10
40444	29/06/2011	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	177.01

40445	29/06/2011	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	195.06
40446	29/06/2011	TELSTRA	LANDLINE & MOBILE CHARGES - MAY 2011	8,057.44
40447	29/06/2011	TASPLAN	SUPERANNUATION CONTRIBUTIONS	171.71
40448	29/06/2011	THE TRUSTEE FOR HEADING SUPER	SUPERANNUATION CONTRIBUTIONS	340.14
40449	29/06/2011	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	1,328.62
40450	29/06/2011	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	112.56
40451	29/06/2011	WYNDHAM COMMUNITY CLUB	CATERING COUNCIL MEETINGS - WYNDHAM COUNCIL CHAMBERS	825.00
TOTAL MUNI CHEQUE PAYMENTS				2,172,657.43

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
160	20/06/2011	COLIN WILKINSON DEV. PTY LTD	REFUND FOOTPATH BOND	1,890.00
161	20/06/2011	CHRISTOPHER BARRY	REFUND ASIC BOND	50.00
162	20/06/2011	ECOFFICIENT HOMES	REFUND FOOTPATH BOND	300.00
163	20/06/2011	GLORIA CLARK	BOND REFUND - HALL HIRE	1,000.00
164	20/06/2011	KUNUNURRA SECURITY SERVICE	REFUND ASIC BOND	600.00
165	20/06/2011	NORTHERN AIRPORT SERVICES	REFUND ASIC BOND	150.00
166	20/06/2011	PJ & T ELLIS BUILDERS PTY LTD	REFUND FOOTPATH BOND	370.00
167	20/06/2011	STUBBS, PETER	BOND REFUND - BUS HIRE	500.00
168	24/06/2011	MARLENE CARLTON	BOND REFUND - YOUTH CENTRE & KITCHEN HIRE	500.00
169	24/06/2011	TRAINING CONNECTIONS AUSTRALIA	BOND REFUND - YOUTH CENTRE & KITCHEN HIRE	500.00
170	27/06/2011	BCITF	BCITF COLLECTIONS 31/01/11 - 30/04/11	31,920.37
171	30/06/2011	BJ NETWORK CONSULTING AUSTRALIA	BOND REFUND - YOUTH CENTRE & KITCHEN HIRE	500.00
172	30/06/2011	CHERYL VERNONCASSIDY	BOND REFUND - YOUTH CENTRE & KITCHEN HIRE	500.00
173	30/06/2011	CHEMCENTRE EXPERT SOLUTIONS	KIMBERLEY ABORIGINAL COMMUNITY HOUSING PROJECT	1,500.40
174	30/06/2011	NBC ABORIGINAL CORPORATION	KIMBERLEY ABORIGINAL COMMUNITY HOUSING PROJECT	64,666.80
175	30/06/2011	BCITF	BCITF COLLECTION 01/05/2011 - 30/06/2011	27,434.98
176	30/06/2011	BUILDERS' REGISTRATION BOARD OF W.A.	BRB COLLECTION 01/02/2011 - 30/06/2011	1,892.00
TOTAL TRUST CHEQUE PAYMENTS				134,274.55

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
500068	18/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 18/05/2011	1,108.35
500069	19/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 19/05/2011	262.15
500070	20/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 20/05/2011	1,433.85
500071	24/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 24/05/2011	373.45
500072	25/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 25/05/2011	1,011.30
500073	26/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 26/05/2011	1,736.60
500074	27/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 27/05/2011	22,223.05
500075	30/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 31/05/2011	1,506.80
500076	31/05/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 31/05/2011	1,177.80
500077	01/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 03/06/2011	556.95
500078	02/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 07/06/2011	2,016.75
500079	03/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 07/06/2011	61.50
500080	07/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 09/06/2011	3,951.85
500081	08/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 10/06/2011	805.60
500082	09/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 13/06/2011	533.05
500083	10/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 14/06/2011	218.85
500084	13/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 15/06/2011	1,289.20
500085	14/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 16/06/2011	109.95
500086	17/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 20/06/2011	3,146.70
500087	20/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 22/06/2011	3,523.50
500088	21/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 23/06/2011	201.55
500089	23/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 23/06/2011	4,274.15
500090	28/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 28/06/2011	647.30
500091	27/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 29/06/2011	419.00
500092	30/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 30/06/2011	712.65
500093	30/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 29/06/2011	1,344.30
500094	30/06/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 30/06/2011	363.20
TOTAL TRUST EFT PAYMENTS				55,009.40

DATE	NAME	DESCRIPTION	AMOUNT
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01/06/2011	PAYROLL	PAYROLL	164,901.86
06/06/2011	PAYROLL	PAYROLL	1,455.47
10/06/2011	PAYROLL	PAYROLL	5,657.55
15/06/2011	PAYROLL	PAYROLL	178,625.47
29/06/2011	PAYROLL	PAYROLL	168,345.98
30/06/2011	PAYROLL	PAYROLL	900.00
TOTAL PAYROLL PAYMENTS			519,886.33

DATE	NAME	DESCRIPTION	AMOUNT
01/06/2011	DIRECT DEBIT	LEASE COSTS - 1 KOOJARRA STREET WYNDHAM	1,191.67
01/06/2011	DIRECT DEBIT	LEASE COSTS - 8 PALM COURT KUNUNURRA	2,173.47
01/06/2011	DIRECT DEBIT	LEASE COSTS - 11 KWINANA STREET WYNDHAM	1,386.00
01/06/2011	DIRECT DEBIT	FEES - BPAY	53.26
17/06/2011	DIRECT DEBIT	FEES - BPOINT	29.01
15/06/2011	DIRECT DEBIT	VEHICLE LEASE - SG FLEET AUSTRAL	1,036.20
14/06/2011	DIRECT DEBIT	LEASE COSTS - 1/7 GREYBOX CRESCENT KUNUNURRA	2,513.33
20/06/2011	DIRECT DEBIT	MASTERCARD PAYMENT	8,607.97
21/06/2011	DIRECT DEBIT	LEASE COSTS - 2/1 PLUM COURT KUNUNURRA	2,296.67
27/06/2011	DIRECT DEBIT	LEASE COSTS - 12/33 KONKERBERRY DRIVE KUNUNURRA	2,166.67
27/06/2011	DIRECT DEBIT	VEHICLE LEASE - NOVATED LEASE	1,270.46
01/06/2011	DIRECT DEBIT	VISA PAYMENT	6,056.62
01/06/2011	DIRECT DEBIT	WESTNET P/L - INTERNET	968.22
01/06/2011	DIRECT DEBIT	LEASE COSTS - 9B PLUM COURT KUNUNURRA	2,680.60
01/06/2011	DIRECT DEBIT	BANK FEE	1,000.78
TOTAL DIRECT DEBIT PAYMENTS			33,430.93

12.3 INFRASTRUCTURE SERVICES

No reports.

12.4 DEVELOPMENT SERVICES

12.4.1 Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 - 2016

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Katya Tripp, Environmental Officer
REPORTING OFFICER:	Nick Kearns, Director Development Services
FILE NO:	EM.10.1

PURPOSE

For Council to endorse the *Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016*.

BACKGROUND

Council endorsed the preparation of a Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016 at the 20 July 2010 Council meeting (Item 12.4.1).

The largely accepted definition of sustainable development comes from the Brundtland Commission in 1987: *“Development that meets the needs of the present without compromising the ability of future generations to meet their own needs.”* The concept of sustainability has three interconnected pillars: social, economic and environmental. The attached Environmental Sustainability Strategy recognises that the Shire Wyndham East Kimberley (Shire) has a key role in protecting our environment for future generations. This environmental pillar is the backbone for the social and economic aspects of the community.

The Strategy was approached through the support of the Shire’s management and Council, and through the formation of a Sustainability Team. This team contained staff representatives from various Directorates including indoor and outdoor staff and met on a monthly basis. The team’s role has included communicating the plan to their Directorate, gaining feedback and leading by example. The team also developed and delivered a staff survey to gain information on Environmental Sustainability within the Shire, barriers to behaviour change and actions that could be included into the strategy.

The Environmental Sustainability Strategy focuses on what we want to achieve and the actions that are needed to achieve it. It is a long term approach with a shared vision to achieve defined goals. The Strategy is focused on seven key areas, which include goals, targets, and actions as well as a complete and an overarching action implementation plan that prioritises actions and allocates timeframes and responsibilities.

It is intended that this plan will be a living document through a process of regular review and adaptation to ensure that best practice in sustainability is reflected in Council policy and activities.

STATUTORY IMPLICATIONS

There are no statutory implications associated with this report.

POLICY IMPLICATIONS

The Strategy recommends the preparation of an Environmental Sustainability Policy to help guide and ensure implementation of elements of the Strategy.

FINANCIAL IMPLICATIONS

Allowance has been made in the draft budget for metering of the pump stations and installation of rain sensors. Audits for energy and water use are included in the draft 5 year Capital Works Plan. Other expenses are able to be captured in existing program allowances.

STRATEGIC IMPLICATIONS

The strategic implications of this report are overarching compliance to the *Strategic Planning Process*.

This report aligns with Council's focus on Environment, Key Result Area 4, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Sustainable asset management for infrastructure under the Shire's control

Governance, Key Result Area 5,

- Leadership and advocacy on issues relevant to the region

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016 is recommended to be adopted because it will enable the organisation to achieve a systematic and methodical approach to the planning, implementation and review of its environmental impacts.

The Shire of Wyndham East Kimberley has been operating since 1961 and is responsible for many activities that impact upon the environment. The Environmental Sustainability Strategy will guide decision-making and management practices to help achieve environmentally responsible and sustainable outcomes. As such, the implementation of the Strategy will help the Shire move towards becoming an Environmentally Sustainable organisation.

The Environmental Sustainability Strategy will demonstrate and reflect the Shire's commitment to environmental sustainability through identifying ways in which the Shire can help to reduce resource consumption and protect land and biodiversity within its own operations.

Although the Strategy focuses on the environmental aspect of sustainability it recognises the achievement of positive economic and social outcomes and will thereby maximize gains to the organisation.

In order to ensure the Strategy is implemented, it is recommended that the Environmental Sustainability Team be expanded to include a Councillor and that quarterly reports are provided to the Council on progression of the Strategy's implementation.

ATTACHMENTS

Attachment 1 – Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016 (*provided under separate attachment*)

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1) endorses the Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016 for implementation.
- 2) nominates one Councillor (and one proxy) as a member of the Environmental Sustainability Team.

COUNCIL DECISION

Minute No. 9502

Moved: Cr J Parker

Seconded: Cr D Ausburn

That Council:

- 3) endorses the Shire of Wyndham East Kimberley Environmental Sustainability Strategy 2011 – 2016 for implementation.**
- 4) nominates Cr John Moulden and Cr Raymond Dessert (proxy) as a member of the Environmental Sustainability Team.**

Carried Unanimously 9/0

12.4.2 Lease of portion of Reserve 41812 to Celliston Nominees Pty Ltd

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Reserve 41812, Lily Creek Lagoon, Kununurra
AUTHOR:	Nick Kearns, Director Development Services
REPORTING OFFICER:	Nick Kearns, Director Development Services
FILE NO:	CP.07.2 PR.02.5

PURPOSE

For Council to consider matters relevant to the lease of part of Reserve 41812 to Celliston Nominees Pty Ltd.

BACKGROUND

At the Special Council Meeting of 22 December 2008 (Item 7.1), Council resolved the following:

Minute 8508

That Council, with the approval of the co-vestee Dept. of Water, will offer Celliston Nominees a lease over the portion of Reserve 41812, to expire on 30th September 2009. The lease is conditional on:

- 1. no further development occurring on the site, including connection to effluent disposal and electricity, but does not prevent the lessee undertaking works to render the site safe, and***
- 2. the lessee will pay a rent of \$3825. No additional or further lease payments by or on behalf of Celliston Nominees will be accepted by Council, and***
- 3. at the expiration of this lease, Council will remove, at its expense, any building or development remaining on the site, returning all materials to Celliston Nominees and returning that portion of Reserve 41812 to public open space, and***
- 4. the lease on Reserve 41812 to be duly authorised and signed by all parties covering such lease***

Celliston Nominees Pty Ltd wrote to Council on 15 January 2009 requesting additional information and the matter was again considered at the Council Meeting of 17 February 2009 (Item 12.6.12), where Council resolved the following:

Minute No: 8566

That Council advise Celliston Nominees/Diversion Cruises that if the offer of a new lease until 30 September 2009 consistent with the Council decisions Minute Number 8508, 22 December 2008, is not accepted in writing by 27 February 2009 then the offer will lapse and be withdrawn and the building owned by Celliston Nominees/Diversion Cruises on Reserve 41812 adjacent Lily Creek Lagoon will be removed at Council's expense and the land returned to public open space.

Celliston Nominees Pty Ltd wrote to Council again in August 2009 to ask for reconsideration of the previous (22 December 2008) decision and at the meeting of 18 August 2009 (Item 12.6.3), Council resolved the following:

Minute 8785

That Council not reconsider the previous Minute No. 8508 of the Ordinary Council Meeting held on Monday, 22 December 2008.

In or about September 2009 Celliston Nominees Pty Ltd by its director Darren Spackman lodged a complaint against the Shire with the Ombusman of Western Australia regarding its lease with the Shire. Council then held the matter over until the Ombudsman's Office investigation was concluded.

The Ombudsman's Office investigation has now concluded. Their findings have been forwarded to all parties, and have not been made public.

STATUTORY IMPLICATIONS

There are no statutory implications associated with this matter.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

An allocation of \$30,000 has been allowed for in the 2011/12 budget for the removal of the building located on Reserve 41812.

STRATEGIC IMPLICATIONS

The matter has been previously reported to have strategic implications having regard to the Shire's management of waterways.

COMMUNITY CONSULTATION

Community consultation was not carried out in relation to this item.

COMMENT

Given that the Ombudsman's Office investigation is concluded, and given the Council's previous view with regard to the matter – in particular as described in Minutes 8508, 8566 and 8785 - it is recommended that the Council now write to Celliston Nominees Pty Ltd to confirm its position with respect to any claims or rights to possession of Reserve 41812, and any arrangements with respect to the dismantling of the building.

A draft letter is provided at Attachment 1.

ATTACHMENTS

Attachment 1 – Draft letter to Celliston Nominees Pty Ltd

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That the Council writes to Celliston Nominees Pty Ltd with respect to Reserve 41812, to confirm that:

- 1) No permission to remain in possession has been given at any time since the expiry of the lease and that it does not recognise any claim by Celliston Nominees Pty Ltd to possession or otherwise of the land.
- 2) There is no obligation to recognise or intent to grant any further lease to Celliston Nominees Pty Ltd.
- 3) Celliston Nominees Pty Ltd may enter upon the land for a period of 30 days for the purpose of removing any development, construction or improvements, or alternatively, following this one period, it will be removed by the Shire and by agreement transported to a nominated location.

Alternate Motion for Item 12.4.2

Moved: Cr K Wright

Seconded: -

- 1) **That the Shire and the named immediate past lessee of that section of land contained within Reserve 41812 as variously referred to in Shire Minutes and resolutions but especially that referred to in Shire Minute 8508 (Celliston Nominees Pty Ltd) enter into meaningful and ongoing negotiation to locate a suitable and acceptable location from which Celliston Nominees is legally able to operate its business**
- 2) **Until such time as these negotiations and diligent work result in the location of such site, no action will be taken to dismantle or interfere with premises situated on the immediate past undefined leased site.**

Lapsed for want of a seconder

COUNCIL DECISION

Minute No. 9503

**Moved: Cr J Moulden
Seconded: Cr J Parker**

That Council writes to Celliston Nominees Pty Ltd with respect to Reserve 41812, to confirm that:

- 1) No permission to remain in possession has been given at any time since the expiry of the lease and that it does not recognise any claim by Celliston Nominees Pty Ltd to possession or otherwise of the land.**
- 2) There is no obligation to recognise or intent to grant any further lease to Celliston Nominees Pty Ltd.**
- 3) Celliston Nominees Pty Ltd may enter upon the land for a period of 30 days for the purpose of removing any development, construction or improvements, or alternatively, following this one period, it will be removed by the Shire and by agreement transported to a nominated location.**

**Carried 8/1
For: Cr F Mills, Cr D Ausburn, Cr J McCoy, Cr J Parker,
Cr R Dessert, Cr R Addis, Cr K Torres, Cr J Moulden
Against: Cr K Wright**

Attachment 1 – Draft letter to Celliston Nominees Pty Ltd

Our Ref: CP.07.2 PR.02.5
Enquiries: Nick Kearns

20 July 2011

Celliston Nominees Pty Ltd
PO Box 303
KUNUNURRA WA 6743

Attention: Darren Spackman

Dear Sir

**Re: Lease of portion of Reserve 41812
Shire of Wyndham East Kimberley and Water and Rivers
Commission to Celliston Nominees Pty Ltd**

We refer to the above matter and advise the following:

1. Your Lease with respect to the above land expired in 2008.
2. The Shire has not given you permission to remain in possession at any time since the expiry of the Lease and does not recognise any claim by you to possession or otherwise of the Land.
3. The Shire has no obligation and no intention of granting any further lease to Celliston Nominees Pty Ltd with respect to the Land.
4. If you wish you may enter upon the Land for a period of 30 days from the date of this letter. Within that time you may remove any development, construction or improvements which still remain upon the Land.
5. After the said period of 30 days has expired the Shire may elect to remove and dispose of any development, construction or improvements that still remain upon the Land, pursuant to its rights under Item 6 of the Schedule to the original Lease, and may, by agreement, transport any materials to a location that you nominate.

If you have any questions, please contact Nick Kearns, Director Development Services on 0428 473 432.

Yours faithfully

Gary Gaffney
Chief Executive Officer

12.5 COMMUNITY DEVELOPMENT

12.5.1 Annual Community Grants Round One

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Alison Lee, Executive Support Officer
REPORTING OFFICER:	Karyn Apperley, Director Community Development
FILE NO:	GS.05.3

PURPOSE

For Council to consider the recommendations made by the Annual Community Grants Assessment Panel regarding the Annual Community Grant applications received for Round One 2011.

BACKGROUND

Round One Annual Community Grant applications closed on 30 May 2011, with five applications received.

Council Policy CP/COM – 3582 states that “All recommendations of the Grants Assessment Panel will be referred to a Briefing Session and then presented to Council for consideration.”

The Annual Community Grants Assessment Panel, with membership comprising Cr Jane Parker, Cr Di Ausburn, Cr Keith Wright and Karyn Apperley, Director Community Development, met on Tuesday 14 June 2011 to assess the applications and formulate recommendations.

Of the five applications received, three were considered eligible, with the other two applications being referred to the Shire’s Economic Development Funding Scheme, administered by the Economic Development Officer.

The recommendations of the Grant Assessment Panel were referred to the Briefing Session held on 5 July 2011.

STATUTORY IMPLICATIONS

There are no statutory implications associated with this report.

POLICY IMPLICATIONS

Council Policy CP/COM – 3582 provides the strategic framework, application guidelines and process for the administration of the Annual Community Grants Scheme.

FINANCIAL IMPLICATIONS

The annual budget proposed for 2011/12 for Annual Community Grants is \$70,120. The total funds requested by the three applications is \$23,400, which the Assessment Panel has recommended, leaving a remaining balance of \$46,720. Round Two will open at the beginning of September with a closing date of 30 September 2011.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Community, Key Result Area 2, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Provide community and cultural development
- Partnerships addressing social issues in our community
- Facilitate community participation

COMMUNITY CONSULTATION

No community consultation is required in regard to this matter. However, public advertising of the Annual Community Grants Round Two, including the closing date for applications occurred late April/early May in the local paper and via the Shire's website and media releases for other print and radio media.

COMMENT

The Assessment Panel has recommended Council approve grant allocations to the following applicants:

- Wyndham Arts and Craft Show – August/September 2011
\$3,400 towards venue/equipment hire and contribution towards annual event.
Total project = \$6,500.
- Kimberley Wildlife Rescue – \$10,000 contribution to annual expenses to treat and rehabilitate injured or sick native animals. Total project = \$28,000.
- Wunan Foundation - \$10,000 contribution to East Kimberley Aboriginal Achievement Awards – 10 September 2011. Total project = \$155,000.

A copy of the Assessment Panel Information Pack which includes copies of the applications received and Assessment Panel feedback (upon which recommendations are based and as presented to the Briefing Session) is available for inspection by Councillors at the front counter of the Kununurra Office.

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the recommendations of the Annual Community Grants Assessment Panel and fund the projects as follows:

Applicant	Purpose	Amount
Kimberley Wildlife Rescue Inc.	Kimberley Wildlife Rescue	\$10,000 (supported)
Wyndham Arts & Crafts	Wyndham Arts & Craft Show	\$3,400 (supported)
Wunan Foundation	2011 East Kimberley Aboriginal Achievement Awards	\$10,000 (supported)

COUNCIL DECISION

Minute No. 9504

Moved: Cr K Torres

Seconded: Cr K Wright

That Council adopts the recommendations of the Annual Community Grants Assessment Panel and fund the projects as follows:

Applicant	Purpose	Amount
Kimberley Wildlife Rescue Inc.	Kimberley Wildlife Rescue	\$10,000 (supported)
Wyndham Arts & Crafts	Wyndham Arts & Craft Show	\$3,400 (supported)
Wunan Foundation	2011 East Kimberley Aboriginal Achievement Awards	\$10,000 (supported)

Carried 8/1

**For: Cr F Mills, Cr D Ausburn, Cr J McCoy, Cr J Parker,
Cr K Wright, Cr R Addis, Cr K Torres, Cr J Moulden
Against: Cr R Dessert**

12.5.2 Community Development Quarterly Report June 2011

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Karyn Apperley, Director Community Development
REPORTING OFFICER:	Karyn Apperley, Director Community Development
FILE NO:	CS.10.2

PURPOSE

For Council to note the Community Development Department June Quarterly Report for the period of 1 April 2011 to 30 June 2011.

BACKGROUND

The Shire's Community Development Department is responsible for the provision of services to the local community within the applicable legislative frameworks, resource allocation and staffing capacity and in response to identified community service needs. The Community Development Department's service provision assists Council to enhance and support communities through the provision of adequate, equitable and accessible services and facilities and ensure that these services and facilities are managed efficiently and effectively.

Each quarter the Community Development Department provides a report of activities conducted during the quarter, including year to date comparative data (where available) regarding the implementation of service provision and key achievements.

STATUTORY IMPLICATIONS

The statutory implications of this report are overarching compliance to the:

- *Local Government Act 1995*
- *Health (Aquatic Facility) Regulations 2007, including the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities (May 2010)*
- *Fitness Industry Code of Practice 2005*
- *Food Act 2008*
- *Liquor Control Act 1988*
- *Health Act Western Australia 1911*
- *Dangerous Goods Safety Act 1984*
- *Library Board of Western Australian Act 1951*
- *Disability Services Act 1993*
- *The Working with Children (Criminal Record Checking) Act 2004*
- *Occupational Safety and Health Act 1984*
- *Child Care Services Act 2007*
- *Children and Community Services Act 2004*
- *Young Offenders Act 1994*

POLICY IMPLICATIONS

The policy implications of this report are overarching compliance to Council and Administrative Polices including:

CP/COM – 3580 Community Services Policy

FINANCIAL IMPLICATIONS

The CSRFF grant for \$25,000 towards the Kununurra Multipurpose Courts Amenities upgrade was successful, being 50% of the total project budget.

Income and expenditure figures for the Community Development Department were within budget projections and resulted in a balanced budget outcome across the full range of services.

STRATEGIC IMPLICATIONS

The strategic implications of this report are overarching compliance to the *Shire Wyndham East Kimberley Strategic Plan 2008*.

This report aligns with Council's focus on Community, Key Result Area 2, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Public open space provides for a range of activities
- Partnerships in youth service delivery
- Partnerships addressing social issues in our community
- Equitable access to quality recreational facilities and services
- Provide and promote public library services

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The June 2011 quarter demonstrated the involvement of the Community Development Department in a diverse range of major and minor projects and planning including:

- Continued support and involvement in the planning and provision of activities and resources for the relocated Warmun community;
- April/May School Holiday activity program in Kununurra and Wyndham;
- Giant Barramundi Puppet – a youth community art project;
- Youth Empowerment Program – 6 young people from Kununurra and Wyndham selected to attend a leadership development camp;
- EKDP Education Upgrade project including development of internal layout and colour board for new school/community Library;
- Department of Sport and Recreation Club Development project monitoring visit;
- Confirmation of location and draft Concept Plan for Celebrity Tree Park playground for stages 1 and 2;
- Logistical assistance and resources for the Ord Valley Muster events program;
- Alcohol Management planning and Kununurra Alcohol Accord activities;
- Disability Access and Inclusion Plans Training Session for various local services;
- Implementation of Round 1 of the Annual Community Grants scheme for 2011/12;
- Development of the Shire's Banners in the Terrace 2011 banner with Wyndham District High School.

Specific outcomes for each service area are provided below:

Youth Services:

The Youth Services in Kununurra and Wyndham partnered with a number of external youth service providers including ITEC, Australian Navy Cadets, Garnduwa, Save the Children, Wyndham District High School, Kununurra District High School and Wyndham and Kununurra Police. Regular Term programs were implemented in Kununurra and Wyndham as well as two mural projects - a reconciliation mural at Kununurra Youth Centre Hub and the Wyndham Picture Gardens mural. In addition, the healthy relationship development program "Love Bites" was implemented at Kununurra District High School in partnership with Kinway Counselling Services.

Youth Services has increased its pool of casual staff and volunteers as well as engaging 2 peer leaders, as part of the Youth Empowerment program. The recruitment process for two full time youth officers based in Wyndham is currently being completed.

Wyndham Youth Services – April to June 2011

- A total of 111 diversionary, skills development and/or positive recreation activities delivered
- 0 referrals of young people to other agencies for support
- Serviced 335 individual young people.
- 2 occasions of hire by external groups/agencies of 12 seater bus

Kununurra Youth Services– April to June 2011

- A total of 84 diversionary, skills development and/or positive recreation activities delivered
- 3 referrals of young people to other agencies for support
- Serviced 236 individual young people
- 15 occasions of hire by external groups/agencies of 12 seater bus and 22 hire occasions of 22 seater bus.

In summary youth service attendance in Wyndham over the 111 activities provided was 3,119 occasions of participation by young people aged 10 to 25 years. In Kununurra, 84 activities were provided with 1,759 occasions of participation by young people aged 10 to 25 years.

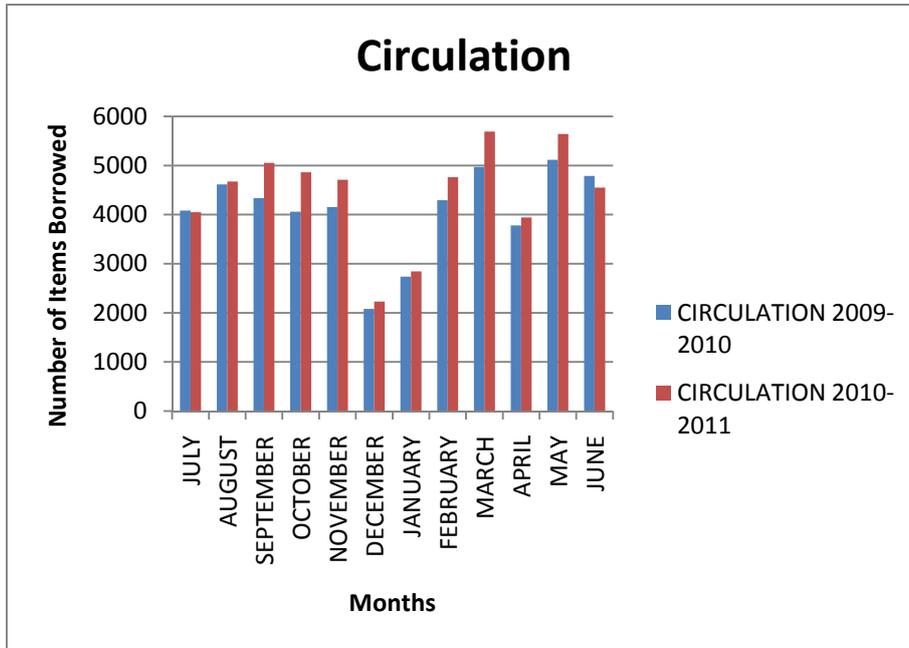


Giant Barramundi Puppet

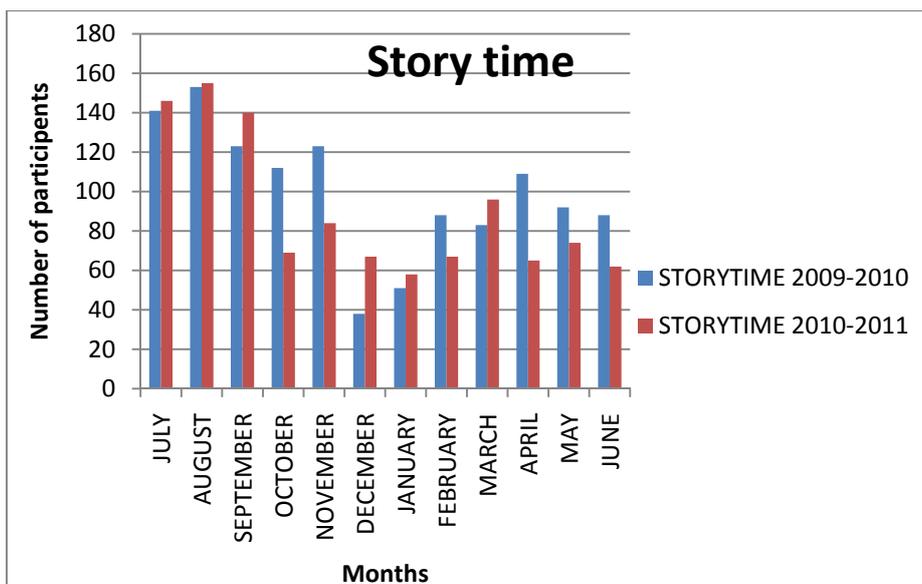
Library Services:

Kununurra Community Library was closed for a total of 10 days during April due to the combination of the Easter public holidays and a major power upgrade to the Kununurra District High School site.

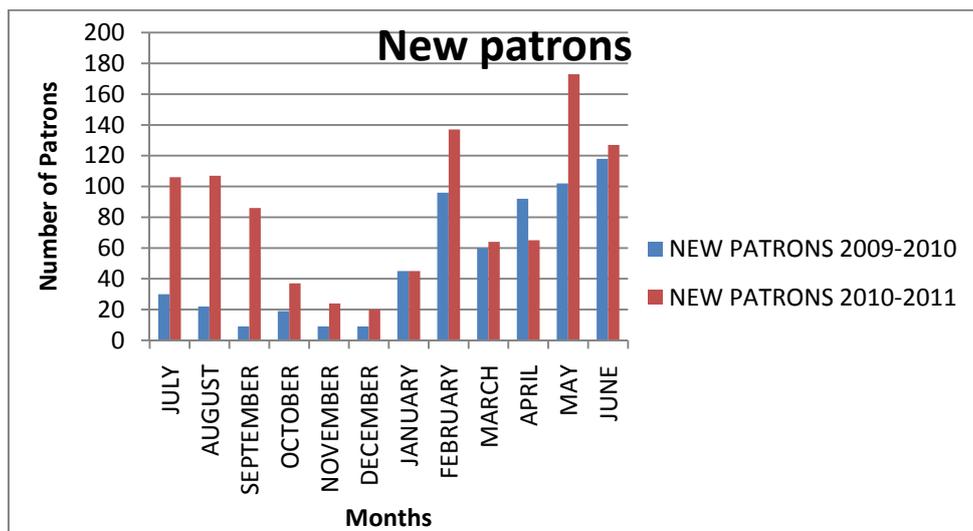
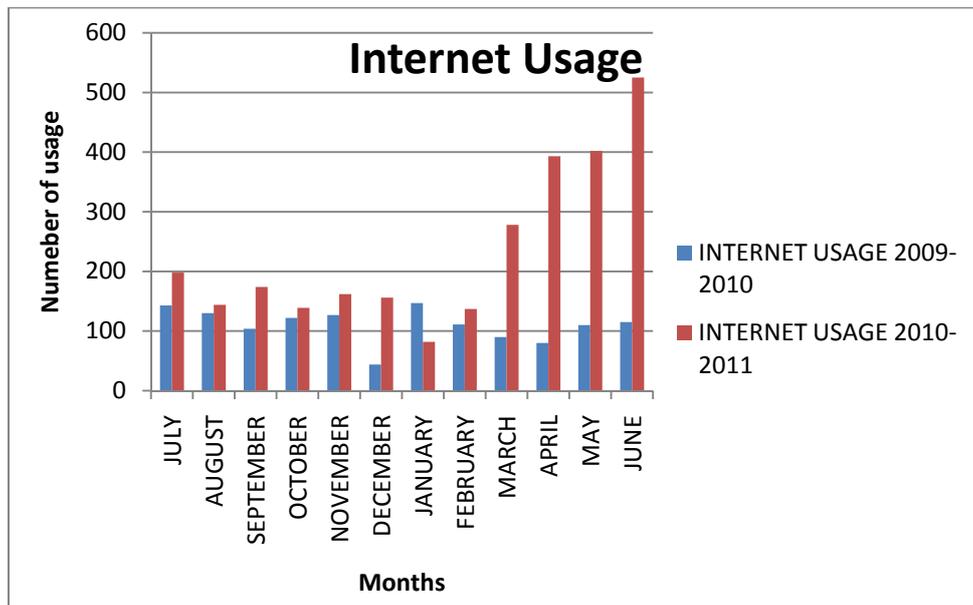
During the June 2011 quarter Kununurra Community Library has continued to be well utilised with 15,317 people entering the library. Circulation figures for this period were 14,135.



During June, the Library introduced “Baby Rhyme Time” sessions held on Friday mornings at 9am being part of the “Better Beginnings Early Family Literacy” program. These sessions are gaining in popularity with nearly 20 children and parents attending during the last Friday in June 2011.



Internet usage figures continue to be significantly higher than last year's comparative figures. There has also been an increase in the number of new patrons at the Kununurra Library.

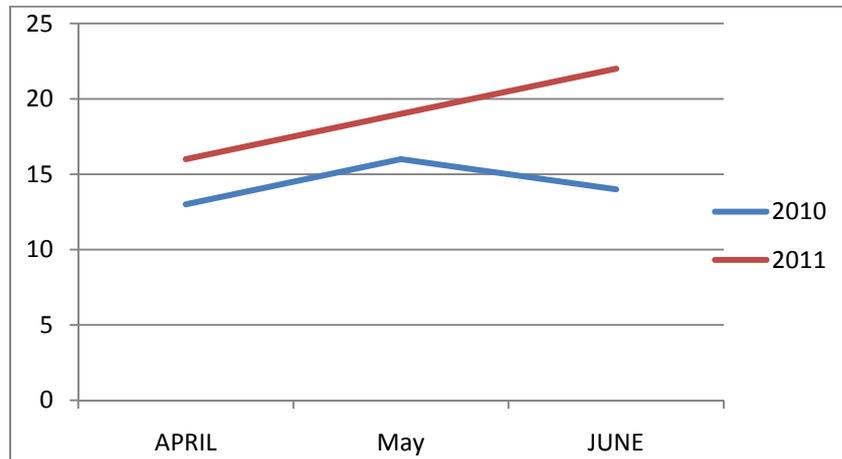


Current membership of the Wyndham Community Library is 415 patrons, with 90 active members currently borrowing books. During the June 2011 quarter the Library loaned a total of 433 books.

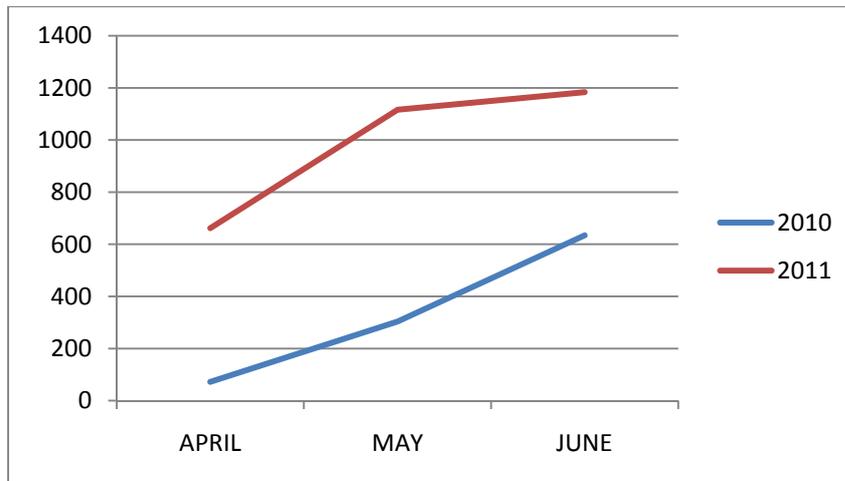
Wyndham Child Care Centre:

As a result of the employment of 2 qualified staff, there has been an increase in families utilising the centre and the number of care hours of the children. In June 2011 there were a total of 22 families using the Centre, an increase of eight families from the same time last year.

Number of Families Utilising the Centre:



Hours of Care:



Staff training included the Senior First Aid Course and an evening course hosted by Department of Child Protection titled "Suspecting Child Abuse" which gave an insight to recognising children at risk.

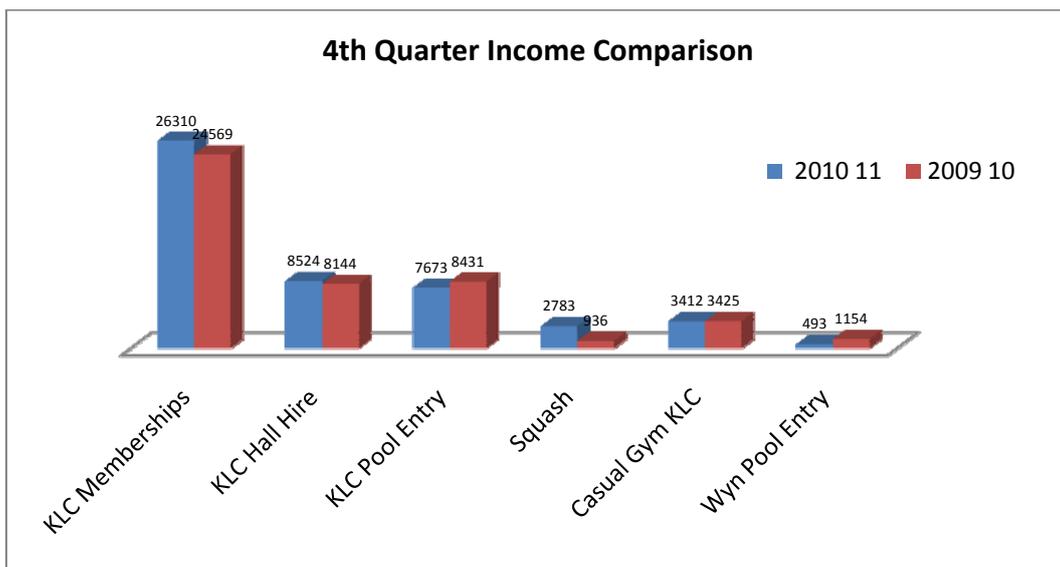
Recreation Services:

During this quarter the April School Holiday Program was a high priority with additional evacuated children from Warmun being involved. In a joint initiative with the Department of Sport and Recreation, six students from the University of Western Australia were placed with the Shire for nine days. This enabled a comprehensive program with 46 different activities, 32 of these provided directly by the Shire in both Wyndham and Kununurra. Activities included swimming pool games, oval and court sports and the Kununurra Leisure Centre disco attended by 247 children, young people and parents.



UWA Students assisted with the April School Holiday program.

Figures show that the majority of the key income streams are comparable to the same period last year, though Wyndham Pool attendance figures are 50% less.



Staffing levels at the Kununurra Leisure Centre returned to budgeted levels with the Coordinator position filled. Wyndham Recreation Services have been significantly reduced with the resignation of the Recreation Officer. Recruitment is currently underway for replacement of this position. During this quarter a joint partnership with Garnduwa has resulted in the employment of a Trainee Recreation Officer. This partnership will see Garnduwa's school based Recreation programs delivered as well as providing support and assistance for the Shire's youth and recreation programming.



WACA Cricket Development Week

Facilitated by the Shire's Club Development, WACA Cricket Development Officers spent six days conducting clinics at local schools as well as organising and hosting an interschool cricket carnival, meeting with local coaches and volunteers to discuss the direction of the game in the East Kimberley, and assisting with senior team training and governance issues. A total of 151 children and young people took part in the end of week competition.

Supported by the Club Development Project, the Kununurra Touch Association became affiliated with state body Touch West and Kimberley Rugby League submitted their application for incorporation.

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the Community Development Quarterly Report for the period of 1 April 2011 to 30 June 2011.

COUNCIL DECISION

Minute No. 9505

Moved: Cr K Wright

Seconded: Cr J Parker

**That Council notes the Community Development Quarterly Report for the period of
1 April 2011 to 30 June 2011.**

Carried Unanimously 9/0

12.6 CHIEF EXECUTIVE OFFICER

12.6.1 Examining the Potential Economic Impact on the East Kimberley Economy of the Halting of Live Cattle Exports to Indonesia

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Janet Takarangi, Economic Development Officer
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	ED.03

PURPOSE

This paper seeks to inform Council of the economic impact on the East Kimberley regarding the ban of live cattle exports to Indonesia.

This paper seeks to outline the impact this decision on the East Kimberley pastoral industry and the wider economy of the region. This information allows Council to consider the issues and to discuss if there are actions that may be taken to reduce the identified impacts.

BACKGROUND

Report Update

Council has expressed interest in being able to support to the Kimberley pastoral industry. Further information has been sought from the Northern Territory Cattleman's Association (NTCA) to ensure any action taken by this Council would lend support to industry action that has already being undertaken. Advice was sought on where any letters of support could be tabled.

Jo Brosnan Media Spokesperson from the NTCA requested the following be noted:

- "Live export has also given indigenous people the ability to work on country and operate pastoral businesses. In the northern part of the Territory, the Indigenous Land Council has worked closely with the NT Cattleman's Association to deliver training to Aboriginal stockmen wanting a future on their country as part of the live export trade.
- Pastoralist are custodians of the land on which they operate, and invest in weed management, fire controls, land degradation and erosion control etc, a job that might fall to either state or local government if their businesses become unviable. I have attached some fact sheets that we took to Canberra to provide to ministers.
- Any uncertainty over the industry negatively impacts on land values. Stations will be worthless if there is no confidence in the industry that provides cash flow to exist on those properties. Valuations will be affected which in turn can impact on rates."

The ban has been lifted on 7TH July, but it is envisaged the flow of cattle will be 30 – 40 percent below normal cattle numbers leaving for Indonesia for the next year.

- The NTCA has requested that Council writes a letter of support for Federal and State governments to support the commitment of human and financial resources to upgrade the Indonesian abattoirs work practices. There is also bill to be introduced to Parliament by Senator Xenophon and Andrew **Wilkie** - Independent Member for Denison to end the live cattle trade within three years.

Background

Following a Four Corners program on 31 May 2011 which showed animals being slaughtered in selected Indonesian abattoirs in circumstances believed to cause them undue pain and cruelty the Federal Government closed the export of live cattle to Indonesia on June 8th 2011.

Indonesia is a large export for Australian live cattle representing 75% of the live cattle export trade. The trade with Indonesia has not been easy and in the late 1990s trade was impacted by the economic crisis. BSE, Foot and Mouth scares and ongoing animal welfare concerns, a high Australian dollar and the 2009 GFC have all impacted on the sector so this latest issue is part of a sector under stress.

Many businesses along the supply chain have a degree of financial stress due to the disruption of the live cattle export season being disrupted. A report released June 2011 on the contribution of the Australian live export industry commissioned by LiveCorp and Meat and Livestock Australia was undertaken by the Centre for International Economics Canberra and Sydney, states that:

Export revenue from the live trade and at farm level is significant, over the period 2005-07 to 2008-09, the average annual value of live exports was around \$1 billion in free on board (FOB) terms. Not all this revenue flowed back to exporters and livestock producers because of the costs involved in the acquisition, preparation and transport of these animals.

LiveCorp figures in 2010 indicated that WA exported 369,106 cattle or 42% of all Australian exports followed by NT at 33.4%.

The East Kimberley exports directly to market from Wyndham Port as well as being transported by road to Broome and Darwin for export, with Darwin being the main exit point for the Indonesian market. The factors impacting on the Indonesian live trade in particular relate to the Indonesian reliance on "wet markets" for daily domestic consumption it has been reported that less than 20% of Indonesian homes have personal refrigeration. Therefore a constant supply is required to meet this domestic demand which is why the Indonesian Government considered taking Australia to the World Trade Organisation regarding their ban decision.

Until an external factor impacts so dramatically on a local industry supply chain relationships may not always be appreciated. Local media stories are highlighting some of these situations.

The supply chain for the live cattle trade starting in the East Kimberley involves for example the following parties:

PRODUCTION

BREEDING

- Cattle stations
 - Staff permanent and casual
- Stock management systems
 - Genetics

RFID TRACKING

- Ear tags companies
- Associated technologies

FEEDING

- Pellets and hay

MUSTERING

- Helicopter mustering companies
- Casual staff

CATTLE BUYERS

- Elders and others

AUCTION HOUSES

- Alternative buyers for cattle over 350kg

VETERINARIANS

BANKS

Exporters have taken loans against expected exports as collateral. The ban will be impacting on repayment options

GOVERNMENT AGENCIES

Export documentation systems and paperwork

Training facilities such as TAFE

SERVICE INFRASTRUCTURE

Fencing contractors and suppliers

Hardware stores

Seed merchants

Supermarkets

Food producers and sellers

TRANSPORT LOGISTICS DOMESTIC

DROVING

- Casual staff

ROAD TRANSPORT

- Transport companies

An article in Supply Chain Review states

While the focus of the decision to ban live exports to Indonesia for up to six months has been on cattle producers, Australia's \$12 billion livestock transportation industry will also be hit.

Transportation of livestock is a major Australian industry valued at \$12 billion per annum.

It includes both the road transport of livestock across Australian regions and the transport or export of Australian livestock to overseas markets.

Over 50 million head of livestock (cattle, sheep and lambs) are transported on Australian roads each year.

The Federal Government's Regulatory Impact Statement estimates that cattle, sheep and lambs are transported each year on Australian roads at a cost to farmers of between \$773-\$827 million per annum.

Supply Chain Review June 16 2011." Live export ban threatens transport industry".

- Petrol companies
- Drivers
- Garages

TRANSPORT LOGISTICS EXPORT

CATTLE YARDS AND HOLDING FACILITIES

- Feeding
- Water
- Health checks
- Documentation

PORT FACILITIES.

Wyndham Port is expecting to be adversely affected by the ban as they have geared up for this usual seasonal increase in export trade.

- Boats
- Wharves
- Casual staff

Discussion

Industry body LiveCorp estimates the live export industry contributes to 11,000 jobs across related industries such as transport, stevedoring, quarantine services and feed lot management. The live export trade across all markets generates about \$1 billion in revenue and another \$830 million in earnings for the wider economy.

Minister Ludwig has just commissioned an urgent review to examine the whole live animal export supply chain from paddock to the point of slaughter for all markets that receive Australian livestock this will be undertaken by Bill Farmer AO.

The terms of reference for the independent review will include:

- consideration of facilities, treatment, handling and slaughter of livestock exported from Australia
- The preparation and export of livestock including responsibility for compliance and enforcement of relevant standards and;
- The adequacy and effectiveness of current Australian regulatory arrangements for the live export trade.

The final report is due by 31 August 2011.

Regionally and locally businesses in the above supply chain within the East Kimberley and larger region and State are experiencing severe economic impacts.

What is possible to mitigate this now and into the future?

- 4) Widen markets for live exports. Given that animal welfare concerns bridge these other markets the issues are systemic and moving stock from one market to another will at some time in the future duplicate the economic risks being felt now. Meeting market demands different for different markets around size, breed, age and sex

means production for different markets can be difficult. O'Rourke Innovation in Research paper Darwin 1998

- 5) Develop a processing abattoir in the north. Talks have been ongoing on this matter and some companies such as AACo are considering this option for their own stock. Of concern for current producers is that stock grow over the set 350kg size while the ban issue continues and once this threshold is reached prices fall and costs climb due to increased handling costs

Issues to consider in relation to the abattoir include:

- a) Seasonality of the industry and having facilities with long down times in the wet season
 - b) Market demand for fresh meat not processed chilled or frozen meat as in Indonesia's case
 - c) Need to accommodate different market demands including cultural and religious practices
 - d) Staffing such facilities
- 6) Diversify the economy so that pastoralists have other potential income streams. Regionally this is where it is expected the Ord Irrigation Scheme can contribute to widening and deepening the regional economy . What role could tourism play? In 2015 all pastoral leases will be reviewed and this is another factor playing out on the long term regional economy.

A study done by Murdoch University for the Pilbara (2003) also identified an over reliance by the pastoralists on live cattle exports and proposed the following ideas for consideration:

- Bush food production
- Sustainable exploitation of native wildlife
- Integrating tourism with
 - pastoral activities
 - conservation of biodiversity
 - commercial company's like ESL (Earth Sanctuaries Limited)
- Camel dairy and meat production
- Aquaculture
- Integration of these activities with traditional lease activities

The above alternative production options, when initiated with supportive institutional arrangements, would enhance the economic viability of the Pilbara region.

The 2003 study by Garry Scadding concluded that

The recent agricultural/ pastoral prosperity from the developed live cattle export market is too narrow an economic base and too reliant on international circumstances to provide a long term stable economic base likely to facilitate continued sustainability development. The region requires a more diverse economic base structured around sustainability principles that incorporate the regions unique character, and characters, and fits with the states activities in general. As expressed by the Productivity Commission 2002 Ausinfo research paper '...Non pastoral land use can contribute to the broader economic development and management of the rangelands. The further emergence of non pastoral land use may increase the efficiency of resource use, provide development opportunities for rural and regional communities and contribute to ecological sustainable land management.

It is proposed that a similar situation exists here in the Kimberley however the growing importance of tourism, selected mining, the yet to be fully realised Ord Irrigation economic impacts and a coastline with attributes suitable for aquaculture provide the region with options others do not have.

Many stations on the Gibb River Road have diversified into tourism to help with income an option not all stations have.

Given that there are now developing different political agenda from a complete ban of all live exports of all species to all markets by 2013 to a recommencement of the live trade within 6 weeks what will actually happen is now more complex.

A \$3million compensation package for workers was announced on June 27th whilst appreciated this is a small amount to cover the full impact on people's lives as evidenced in the above supply chain.

STRATEGIC IMPLICATIONS

This ban has had significant impact on the East Kimberley economy and has caused instability within the industry.

FINANCIAL IMPLICATIONS

This is expected to have an impact on the ability of pastoralists to meet financial requirements and could impact on rates especially given the proposed increase.

The Shire of Derby West Kimberley has undertaken research and their study indicates that an inability to collect rates from pastoralists would have a direct impact on the amount of funding that could be made available for rural road maintenance. Three of the four Kimberley Shires would collect a sum of \$1.26 million from pastoral rates which partly funds an estimated expenditure of \$3.07 million on rural road maintenance grading. It can also be estimated that financial impacts will occur all along the supply chain and that stations will not be the only ones affected.

COMMUNITY CONSULTATION

Email correspondence with Cambridge Gulf CEO regarding impacts.

OFFICER'S RECOMMENDATION

That Council supports the pastoral sector by writing to the following stating Council's concerns and the regional impacts of the government's decision:

- Prime Minister Julia Gillard
- The Hon. Joe Ludwig,
- The Hon Kevin Rudd MP,
- Nick Xenophon - Independent Senate Member for South Australia,
- Andrew Wilkie - Independent Member for Denison
- The Hon Dr Craig Emerson MP
- The Premier of Western Australia, Colin Barnett,
- Agriculture and Food Minister Terry Redman
- Copies to NT Chief Minister (Paul Henderson) and Agriculture Minister Kon Vatskalis .

Cr J Parker and Cr R Dessert declared interest in item, leave room at 6.21pm.

COUNCIL DECISION

Minute No. 9506

Moved: Cr K Wright

Seconded: Cr D Ausburn

That Council supports the pastoral sector by writing to the following stating Council's concerns and the regional impacts of the government's decision:

- Prime Minister Julia Gillard
- The Hon. Joe Ludwig,
- The Hon Kevin Rudd MP,
- Nick Xenophon - Independent Senate Member for South Australia,
- Andrew Wilkie - Independent Member for Denison
- The Hon Dr Craig Emerson MP
- The Premier of Western Australia, Colin Barnett,
- Agriculture and Food Minister Terry Redman
- Copies to Northern Territory Chief Minister (Paul Henderson) and Agriculture Minister Kon Vatskalis .
- Carol Martin
- Barry Hasse Member for Durack

That Council submits this item to the Agenda for the upcoming Kimberley Zone Meeting.

Carried Unanimously 7/0

Note: The Council decision differed from the Officer's Recommendation because they required the addition of Carol Martin and Barry Hasse to the list of recipients and required the item be submitted to the Kimberley Zone meeting.

Cr J Parker and Cr R Dessert return to room at 6.33pm.

Attachment 1 – NTCA: Lifting the ban brings relief tinged with fear



NORTHERN TERRITORY CATTLEMEN'S ASSOCIATION

Media Release

7 July 2011

Lifting the Ban brings relief tinged with fear

The NT Cattlemen's Association applauds Minister Ludwig's decision to lift the live cattle trade suspension but cautions that the cash flow crisis facing northern producers may take more than a year to overcome.

NTCA president, Rohan Sullivan said that while the news is a great relief, the reality is that there is a great deal of work that needs to be done in Indonesia before the trade returns to some kind of normality.

Mr Sullivan has just returned from Indonesia as part of a joint NT Government and industry delegation.

"There are about 25 abattoirs that are being upgraded to meet the new standards required for us to export cattle, which is about a third of the facilities that normally take cattle," Mr Sullivan said.

"We call on both the federal and state governments to assist MLA in upgrading the rest of the facilities and train the Indonesian abattoir workers.

"We also need to be mindful that the cattle that are shipped into Indonesia will spend 90 days or more in a feedlot before they go to the abattoir, so during that period we must ramp up our investment and human effort into the upgrades and training."

Mr Sullivan said that cattle numbers leaving northern ports for Indonesia will be restricted for some time, which translates to continuing financial stress for producers waiting for cattle sales.

"There is no financial quick fix," Mr Sullivan said.

"Our best hope is for a strong and determined focus by industry and Government on getting the work done in Indonesia."

Background information:

The Northern Territory Cattlemen's Association is the peak primary industry group in the Northern Territory representing over 90% of the Territory's cattle herd. With over 220 pastoral leases, our industry manages a landmass in excess of 620,000 square kilometres and a herd of over two million head. Annual turnoff is around 600,000 head to live-export and domestic markets.

The pastoral industry is the Northern Territory's third largest GDP earner, accounting for more than 50% of primary production in the NT and generating over \$400 million in direct income. In 2010, over 300,000 cattle were exported live through the Port of Darwin. Live cattle exports are of critical importance to the northern pastoral industry and the northern Territory economy as a whole.

'Advancing and protecting the interests of the cattle producers in the Northern Territory'



NORTHERN TERRITORY CATTLEMEN'S ASSOCIATION

Media Release

The industry directly provides in excess of 1800 jobs, mainly in rural areas of the Northern Territory. By area, employment and economic contribution the pastoral industry is the dominant industry in land management in the NT, with a predominant focus on long-term sustainable production. Over 85% of all NTCA members are active participants in Conservation, Environmental and Landcare groups throughout the Northern Territory and the Association encourages members to join their local groups.

NTCA members include all of the country's largest beef producers including the Australian Agricultural Company (AACo), Consolidated Pastoral Company (CPC), S Kidman & Co, Heytesbury Beef, North Australian Pastoral Company (NAPCO), Georgina Pastoral Company, The Indigenous Land Corporation (ILC) and Paraway. These companies operations extend beyond the Northern Territory to cover vast tracts of northern, eastern and western Australia.

Enquiries: Jo Brosnan 0448 656 668

'Advancing and protecting the interests of the cattle producers in the Northern Territory'

Attachment 2 – NTCA: Carbon Tax is a swift kick to a downed industry



NORTHERN TERRITORY CATTLEMEN'S ASSOCIATION

Media Release

5 July 2011

Carbon tax is a swift kick to a downed industry

The Gillard Government's carbon tax will be the blow that floors the northern cattle industry, already on its knees after the government's suspension of the live cattle trade to Indonesia.

Again, the government has demonstrated that Australia's food producers are out of sight and out of mind when it comes to policy development.

NT Cattlemen's Association Executive Director Luke Bowen said northern producers are in absolute despair.

"They take away our market, and then they jack up our production costs," Mr Bowen said.

"They have exempted the cost of petrol in the suburbs but the people in the bush will pay.

"Northern cattle stations have demonstrated a rapid adoption of alternative energy systems such as solar power and remote telemetry in attempts to reduce the industry carbon emissions.

"But 30 percent of their production costs are still energy related and there is no carbon offset scheme that can be applied to northern rangelands.

"You have to understand their basic operations. Diesel is required to provide basic power to the station and run the pumps that fill the livestock water troughs, not just to operate the machinery."

Mr Bowen said that while the cattle could not be shipped from Darwin by sea, because of the live export ban, they had to be freighted south by truck.

"Freight is horrendously expensive already so a carbon tax fuelled price rise will make road transport, which right now is our only option, too expensive to consider.

"When Ms Gillard was in Darwin last week, she published a column in the local paper, where she spoke of growing up in South Australia. She said "We used to think if you wanted a big future in this country, you had to leave Adelaide and go to Melbourne or Sydney. Now, I think the advice would be if want a big future in this country, go north: because that's where so much of our nation's future is."

"Her words sound very shallow when considered in the light her suspension of the live export trade and a carbon tax that will hit rural and remote producers harder than anyone," Mr Bowen said.

'Advancing and protecting the interests of the cattle producers in the Northern Territory'



NORTHERN TERRITORY CATTLEMEN'S ASSOCIATION

Media Release

Background information:

The Northern Territory Cattlemen's Association is the peak primary industry group in the Northern Territory representing over 90% of the Territory's cattle herd. With over 220 pastoral leases, our industry manages a landmass in excess of 620,000 square kilometres and a herd of over two million head. Annual turnoff is around 600,000 head to live-export and domestic markets.

The pastoral industry is the Northern Territory's third largest GDP earner, accounting for more than 50% of primary production in the NT and generating over \$400 million in direct income. In 2010, over 300,000 cattle were exported live through the Port of Darwin. Live cattle exports are of critical importance to the northern pastoral industry and the northern Territory economy as a whole.

The industry directly provides in excess of 1800 jobs, mainly in rural areas of the Northern Territory. By area, employment and economic contribution the pastoral industry is the dominant industry in land management in the NT, with a predominant focus on long-term sustainable production. Over 85% of all NTCA members are active participants in Conservation, Environmental and Landcare groups throughout the Northern Territory and the Association encourages members to join their local groups.

NTCA members include all of the country's largest beef producers including the Australian Agricultural Company (AACo), Consolidated Pastoral Company (CPC), S Kidman & Co, Heytesbury Beef, North Australian Pastoral Company (NAPCO), Georgina Pastoral Company, The Indigenous Land Corporation (ILC) and Paraway. These companies operations extend beyond the Northern Territory to cover vast tracts of northern, eastern and western Australia.

Enquiries: Jo Brosnan 0448 656 668

'Advancing and protecting the interests of the cattle producers in the Northern Territory'

Attachment 3 – NTCA: Don't throw us crumbs: Fix the Problem



NORTHERN TERRITORY CATTLEMEN'S ASSOCIATION

Media Release

Friday, 1 July 2011

Don't throw us crumbs: fix the problem

The Government was insulting the cattle industry by throwing it crumbs rather than fixing the problem of live exports, the Chairman of the NT Cattlemen's Association Rohan Sullivan said today.

"The feedback I have had from members is despair," he said. "The Government's announcement of what amounts to an expanded welfare program seems to be a massive admission of failure in its negotiations with Indonesia."

"The man on the street might think \$30 million is a big welfare cheque, but that barely touches the sides of the abyss we are staring into," he said.

"There should be 15,000 cattle going out a week, with \$10 million a week coming into the industry, instead we are slowly being bled dry," he said.

"The monthly wages bill alone for some of these properties is about \$27,000, let alone the cost of feed and fuel.

"People have been trying to hang on as their debts accumulate. Normally, the end of the Wet is peak debt season for the cattle industry and everyone looks forward to paying their bills as the cattle are mustered and trucked off.

"Instead, people are left in limbo, with enormous bills, interest costs accumulating, many are starting to lay off their staff, and none of us know where it's all going to end because the government is refusing the nominate any sort of timeframe to resolve the problem," Mr Sullivan said.

Mr Sullivan said the cattle industry had been despondent after listening to the Minister for Agriculture Joe Ludwig in Darwin and Mt Isa this week,

"People are getting really frustrated and angry because they are hearing the same thing over and over and they don't know what they can do to help rectify the situation.

"What is the Government doing to get the trade going again? Why aren't they working with the commercial interests in Indonesia to give them a chance to show what they can do to meet government's standards? Why aren't they signalling to the Indonesian Government that they are sorry for causing offence and want to work with the Indonesians to get this trade going again?" Mr Sullivan said.

Some Top End cattle have been sent to the cattle sales in Central Australia but not all sold and those that did fetched poor prices. A small number of cattle have been sent to alternative markets, such as the Philippines, but at "fire sale prices" Mr Sullivan said.

"As we have said all along, we have no Plan B. The Top of Australia is dependent on the live cattle trade and without it many producers and their suppliers will simply go broke," he said.

Media Enquiries: Jane Munday on 0427 880 083

'Advancing and protecting the interests of the cattle producers in the Northern Territory'

12.6.2 Use of Common Seal

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Julie-Anne McGuinness, Executive Assistant
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	GN.02.1
ASSESSMENT NO:	N/A

PURPOSE

For Council to receive this report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 22 June to 14 July 2011.

STATUTORY IMPLICATIONS

Local Government Act 1995

Council's Standing Order Local Law makes reference to the application of the Common Seal.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Governance, Key Result Area 5, in Council's Strategic Plan.

COMMENT

The following documents have had the Shire of Wyndham East Kimberley Common Seal applied for the period 22 June to 14 July 2011:

Date of Use	Document
27/06/2011	Funding Agreement: Employment of Project Officer to Coordinate Regional Collaborative Group and Related Projects
30/06/2011	Lease - Portion of Foreshore Reserve 50467 - Lot 508 Lake Kununurra, between Shire of Wyndham East Kimberley and Paul Blakeney Milner and Julia Susan Milner - 3 copies
30/06/2011	Lease - Portion of Foreshore Reserve 50467 - Lot 508 Lake Kununurra, between Shire of Wyndham East Kimberley and Triple J Tours Kununurra Pty Ltd ACN 059 728 035 and Jeffrey Allan Hayley and Cameron Charles Mackie and Grant Eric Lodge (Guarantor) - 3 copies
30/06/2011	Endorsement of Community Layout Plans Yirralellm 1 and 2, Ngunulum, Mud Springs, Munthamar, Woolgergerberleng/Hollow Springs, Jimbulum, Four Mile, Wijilawarrim/Molly Springs

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 22 June to 14 July 2011.

COUNCIL DECISION

Minute No. 9507

**Moved: Cr J Moulden
Seconded: Cr K Torres**

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 22 June to 14 July 2011.

12.6.1 Carried Unanimously 9/0 Delegated Authority Report

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Julie-Anne McGuinness, Governance Support Officer
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	PL.02.1

PURPOSE

To report to Council on the use of Delegated Authority by Officers for the period 1 June to 30 June 2011.

BACKGROUND

Use of Council approved Delegated Authority by Officers is reported to Council on a monthly basis.

The attached tables outline use of Delegated Authority by relevant Officers for the above period.

STATUTORY IMPLICATIONS

Local Government Act 1995 - Sect 5.46

5.46. Register of, and records relevant to, delegations to CEO's and employees.

- 1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- 2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- 3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Governance, Key Result Area 5, in Council's Strategic Plan.

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The attached report outlines the use of Delegated Authority by relevant Council Officers for endorsement by Council.

ATTACHMENTS

Attachment 1 – Delegated Authority Report

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Delegated Authority Report for the period 1 June to 30 June 2011.

COUNCIL DECISION

Minute No. 9508

**Moved: Cr J Moulden
Seconded: Cr K Wright**

That Council receives the Delegated Authority Report for the period 1 June to 30 June 2011.

Carried Unanimously 9/0

Attachment 1 – Delegated Authority Report

BUILDING LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 30 June 2011

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW/A DD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
049/2011	6/05/2011	1/06/2011	McLean Enterprises	Darren Fulcher	Lot 24 Ivanhoe Road Kununurra	Class 7B/8 Commercial Production & Storage Shed with attached Lean-to, Class 5 Office and Class 4 Caretakers Quarters	New	\$950,000.00	
050/2011	8/12/2010	15/06/2011	Marsarmatt Holdings Pty Ltd	Marsarmatt Holdings Pty Ltd	Lot 317 Lanie Jones Drive	Class 5 Office and Class 7B/8 Commercial Storage & Production workshop	New	\$500,000.00	
051/2011	13/06/2011	15/06/2011	Jodie Morey (Zolopa)	Georgina Mooney	Lot 1897 (19) Sandalwood Street Kununurra	Class 10A Shade Sail	New	\$2,500.00	1/15 days
052/2011	22/02/2010	17/06/2011	Shire of Wyndham East Kimberley	East Kimberley Football League	Lot 77 Coolibah Drive Kununurra	Class 10B Pylon Sign	Add	\$500.00	
SP 053/2011	8/06/2011	21/06/2011	Polocrosse Lease Shire of Wyndham East Kimberley	Circus Royale	Lot 77 Coolibah Drive Kununurra	Temporary Class 9B structure (Circus Tent)	TEMP	\$0.00	8/15 days
054/2011	10/06/2011	21/06/2011	Kaldor Pty Ltd aff Shady Trust	Outdoor World Kununurra	Lot 38 (35) Poinciana Street Kununurra	Class 10A - Non-habitable display sheds & patios (4 structures)	New	\$20,000.00	6/15 days

055/ 2011	15/06/2011	22/06/2011	HCJB Australia	HCJB Australia	Lot 3000 Packsaddle Road Kununurra	Class 7B/8 Commercial Production & Storage Building - Support structure addition	Add	\$5,000.00	4/15 days
056/ 2011	15/06/2011	22/06/2011	Robert Pask	Robert Pask	Lot 233 (8) Ghost Gum Street Kununurra	Class 10A Carport, verandah & decking	New	\$45,000.00	4/15 days
057/ 2011	15/06/2011	23/06/2011	Horizon Power	Franmor Constructions	Lot 228 Messmate Way Kununurra	Class 7B/8 Commercial Production & Storage Building - Internal storeroom addition	Add	\$42,000.00	5/15 days
058/ 2011	8/06/2011	24/06/2011	Ben Farquhar	Ben Marr	Lot 363 (17) Argentea Avenue Kununurra	Class 1A dwelling with attached Class 10A carport and outdoor living	New	\$389,035.00	11/15 days
059/ 2011	6/04/2011	27/06/2011	MG Corp/ GT Shared Office Facility	Norbuilt Pty Ltd	Lot 8 (12) Bluegrass/ Chestnut Avenue Kununurra	Class 5 - two storey office blocks & Class 10A carport	New	\$4,593,575.00	

060/ 2011	5/05/2011	29/06/2011	Lakeview Apartments Kununurra Pty Ltd	TLF Construction Pty Ltd	Lot 118 (13) Salacca Loop Kununurra	Class 7B/8 Commercial Production & Storage Building (non air conditioned) - deleted amenities (subject to separate licence)	New	\$130,000.00	
061/ 2011	29/03/2011	30/06/2011	East Kimberley Medical Service (Ord Valley Aboriginal Health Service)	Ri-Con Contractors Pty Ltd	Lot 1125 Ironwood Drive Kununurra	Class 9A - Renal Dialysis Unit	New	\$4,539,639.00	
								\$11,217,249.00	

SIGN LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 30 June 2011

SIGN LIC#	DATE APPLIC RECVD	DATE LICENCED	ASSESS NO.	OWNER	ADDRESS	BUILDER/ CONTRACTOR	BUILDER ADDRESS	LOCATION	DESCRIPTION	Planning Approval / Delegation
SL 005/ 2011	13/06/2011	15/06/2011	A2148D	ROAD RESERVE		Kununurra Community Library - Kimberley Writers Festival	PO Box 666 Kununurra	Lot 2446 Coolibah Drive Kununurra "Post Office Access Road"	Temporary Banner Sign	N/A exempt sign
SL 006/ 2011	17/06/2011	20/06/2011	A2860D	Foreshore/ Road Reserve		Kununurra Agricultural Society	PO Box 271 Kununurra	1/ Cnr Ivanhoe & Victoria Highway, 2/ Cnr Konkerberry & Ebony Street and 3/ Cnr Messmate & Victoria Highway	Temporary Metal Frame sign	N/A exempt sign

DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 30 June 2011

DEMO LIC#	DATE APPLIC RECVD	DATE LICENCED	ASSES S NO.	OWNER	BUILDER/ DEMOLITION CONTRACTOR	BUILDER ADDRESS	DEMO CLASS (1, 2 or 3 - WARA)	WAD CLASS/ LIC NO	LIC No.	LOCATION	Comments (Asbestos)
DL 08/2011	27/06/2011	28/06/2011	A575P	Paul Royce	Barton Houseshift	PO Box 890 Katherine NT 0851	N/A	N/A	N/A	Lot 453 Crossing Falls Road Kununurra	Removal of Class 1A transportable building - non asbestos

CERTIFICATES OF CLASSIFICATION ISSUED UNDER DELEGATED AUTHORITY – 1 – 30 June 2011

CERT CLASS#	DATE	Building Licence	ASSESS NO.	Building Class	OWNER	BUILDER	BRB / OB NO	LOCATION	DESCRIPTION
008/2011	02.06.11	115/2010	A1127P	5	East Kimberley Medical Services (OVAHS)	Franmor Constructions	BRB 10803	Lot 1125 Ironwood Drive Kununurra	Class 5 Office building
009/2011	28.06.11	075/2006	A1015P	4, 5/6 & 7B/8	Russell Gunn	Russell Gunn	Owner Builder NO BRB JURISDICTION	Lot 1155 (15) Bandicoot Drive Kununurra	Class 4 Caretakers, Class 5/6 Office/Showroom & Class 7B/8 Workshop

THERE WERE NO FORMAL NOTICES RAISED PURSUANT TO LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1960 FOR ISSUE BY THE CEO UNDER DELEGATED AUTHORITY – 1 – 30 June 2011

PLANNING DELEGATED AUTHORITY APPROVALS - 1 - 30 June 2011

Application / Delegation Number	Approval Type	Date Received	Applicant	Owner	Property Address	Proposed Development	Assess't Number	Approval Date	Comment
DA44/11	HOCC	9/06/2011	Martina Manners	Peter & Martina Manners	5 Mango Street, Kununurra	Home Occ Renewal-Laringuadi Fam Day Care	1020	9/06/2011	Approved by Dean Pettit
DA45/11	P	16/06/2011	SWEK	SWEK	Lot 42 Bella Lane, Kununurra	Single Dwelling	7505	16/06/2011	Approved by Nick Kearns
DA46/11	HOCC	17/06/2011	Kimberley Valuers - Opteon	C Incerti	166 Gardenia Drive, Kununurra	Home Occ Renewal - Kimberley Valuers	2265	17/06/2011	Approved by Dean Pettit
DA42/11	COU (Events)	23/05/2011	Circus Ryale - Damien Syred	SWEK	Wyndham Oval and Kununurra Agricultural Oval	Events application - Circus Royale	ED.02.1	20/06/2011	Approved by Nick Kearns
DA49/11	HOCC	21/06/2011	Robina Campbell	Robina Campbell	19 Nutwood Crescent, Kununurra	Home Occ renewal - Dairy Cool	1112	22/06/2011	Approved by Dean Pettit
DA52/11	HOCC	23/06/2011	Cuong Chan Luu	R Duffy	18 Erythrina Street, Kununurra	Home Occ Renewal - Icecream Van (WY13997)	782	23/06/2011	Approved by Dean Pettit
DA24/11	P	31/03/2011	Alex & Kerry Fountis	Russell Hextall	Lot 5/20 Messmate Way, Kununurra	Signs and AI Fresco Dinning	1145	27/06/2011	Approved by Nick Kearns
DA50/11	P	21/06/2011	KNX Outdoor World	LYMA Pty Ltd	2254 Konkerberry Drive, Kununurra	Carport	3103	27/06/2011	Approved by Nick Kearns

COMMUNITY QUICK GRANTS DELEGATED AUTHORITY APPROVALS 01 June to 30 June 2011

Approval Date	Organisation	Purpose of Quick Grant	Total Project Cost	Amount Requested	Amount Approved
08/06/2011	Kununurra Community Health	Baby Expo	\$3000	\$500	\$500
06/06/2011	East Kimberley Football League	West Coast Eagles schools leadership program	\$1430	\$500	\$500
29/06/2011	Kangaroo Haven	Wildlife food costs	\$7100	\$500	\$500
29/06/2011	Wyndham NAIDOC Working Party	NAIDOC Week Activities Wyndham	\$2650	\$500	\$500
29/06/2011	KNX 1/2 Marathon Committee	KNX 1/2 Marathon	\$1100	\$460	\$460
29/06/2011	Lake Kununurra Golf Club Inc	Come Play Golf project	\$1500	\$500	\$500

12.7 ELECTED MEMBER REPORTS

Cr John Moulden

28 June White Gum Park Inspection
30 June Meeting with Minister Constable EKDP Public Forum
5 July Alcohol Accord Meeting
6 July Meeting with Landcorp Board
8 July Meeting with Barry Hasse MP
12 July M1 Channel Project Inspection

Cr Ralph Addis

30 June Meeting with Hon Liz Constable Minister for Education
12 July Back to Warmun Celebration Day with Deputy Premier Kim Hames
and Hon Brendon Grylls, Minister for Regional Development & Lands
13 July Meeting with Steve Kinnane (Notre Dame University) RE East
Kimberley Alcohol Restrictions Review Report

Cr Di Ausburn

26 June Budget Workshop
5 July Liquor Accord Meeting
Briefing Session Kununurra
6 July KCCI Board Meeting
Landcorp Board Meeting
12 July Budget Meeting
M1 Channel Inspection
14 July KVC Board Meeting
19 July Audit Meeting
Council Meeting Kununurra
Budget Adoption

Cr Wright

28 June Walk through White Gum Park with Councillors and Officers
30 June Meeting with Minister for Education Liz Constable
14 July (Dinner with Minister Terry Redman and family)

COUNCIL DECISION

Minute No. 9509

Moved: Cr D Ausburn

Seconded: Cr K Wright

That Council notes the Elected Member Reports 26 June – 19 July 2011.

Carried Unanimously 9/0

12.8 CHIEF EXECUTIVE OFFICER REPORTS

The Chief Executive Officer attended the following meetings on behalf of Council:

23 June	June KDHS and Police Skate Park issues
27 June	WALGA Business Development
28 June	Whitegum Park Interagency Meeting OVE Board Meeting
29 June	KDHS Education Minister Warmun Taskforce
30 June	Wyndham Zone Executive Officer interviews
4 July	RCG CARDNO Introduction
5 July	Waringarri Radio
6 July	Landcorp Board
8 July	HJCB CEO Interview Manager Engineering Services Barry Hasse Kununurra Agricultural Show
9 July	Kununurra Agricultural Show
12 July	Research Officer Notre Dame University M1 Inspection
13 July	Extreme Games Skate Park Meeting
15 July	OVE Board Meeting

COUNCIL DECISION

Minute No. 9510

Moved: Cr K Torres

Seconded: Cr D Ausburn

That Council notes the Chief Executive Officer Reports 23 June – 15 July 2011.

Carried Unanimously 9/0

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

COUNCIL DECISION

Minute No. 9511

Moved: Cr R Addis

Seconded: Cr D Ausburn

That Council adjourn meeting for 15 minutes at 6.45pm to allow consideration of Item 12.2.2 Budget Adoption – Attachment 7, Ministerial Approval to Raise Differential Rates and Attachment 9, Budget Document which were tabled at the meeting.

Carried 8/1

**For: Cr F Mills, Cr D Ausburn, Cr J McCoy, Cr J Parker,
Cr R Dessert, Cr R Addis, Cr K Torres, Cr J Moulden**

Against: Cr K Wright

Meeting adjourned at 6.45pm.

Meeting resumed at 7.00pm.

12.2.2 Budget Adoption

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Jo-Anne Ellis, Director Corporate Services
REPORTING OFFICER:	Jo-Anne Ellis, Director Corporate Services
FILE NO:	FM.05.2

PURPOSE

For Council to adopt the 2011/12 Budget

BACKGROUND

The proposed 2011/12 Budget as presented is in accordance with the priorities determined by Councillors at the Budget Workshops held on 12 April, 31 May, 14 June, 28 June and 12 July 2011 and discussions at Council Briefing Sessions on 10 May, 5 July 2011.

STATUTORY IMPLICATIONS

Local Government Act 1995

Division 2 — Annual budget

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.
** Absolute majority required.*
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government;
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government;
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - (c) the fees and charges proposed to be imposed by the local government;

- (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
- (a) the form of the annual budget;
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

There are also numerous other sections of the Local Government act 1995 and Local Government (Financial Management) Regulations 1996 that deal with specific parts of the Annual Budget. Where relevant these sections and/or regulations have been specifically mentioned in the relevant recommendation.

POLICY IMPLICATIONS

CP/FIN-3201 – Significant Accounting Policies
 CP/FIN-3200 – Strategic Rating Policy

FINANCIAL IMPLICATIONS

The 2011/12 Budget is the primary tool for Council to manage its financial resources for 2011/12.

STRATEGIC IMPLICATIONS

The strategic implications of this report are overarching compliance to the *Shire Wyndham East Kimberley Strategic Plan 2008*.

The proposed 2011/12 Budget provides the funding required for the implementation of the Shire's Strategic Plan. This budget enables Council to progress their strategic direction in a sustainable means.

This report aligns with Council's focus on Governance, Key Result Area 5, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Council's financial position and forward planning is sound
- Revenue is diversified and maximised
- Council decisions are consistent with policies and strategies
- Compliance with legislative requirements
- Council accepts responsibility for decisions

The 2011/12 Budget is year one of the Five Year Capital Works Program for the Financial Years Ending 30 June 2012 to 2016.

COMMUNITY CONSULTATION

Community consultation in the form of Public Notice pursuant to Section 6.36(1) of the Local Government Act 1995 was published in the Kimberley Echo on 2 June 2011. Submissions

from electors and ratepayers were invited up to 4.00pm on 27 June 2011. No submissions were received.

COMMENT

The 2011/12 Budget has been compiled based on the outcomes from the Budget Workshops attended by Councillors and Staff, previous Council resolutions, community requests and petitions received during the year and various statutory requirements of the Local Government Act 1995 and related Local Government (Financial Management) Regulations 1996.

This budget has been framed around completion of significant projects started in prior year budgets and carried forward works from the 2010/11 Budget. The Shire has also continued its commitment to maintain a balanced budget, therefore ensuring the prudent management of ratepayer's funds.

Impact on Rates

It is important that Council keeps rate increases in line with the increasing costs of service delivery, ensuring service levels are not eroded as overall costs continue to increase.

Council adopted a Strategic Rates Review Report in April 2010. This report details the legislative framework, current rating practices, principals of rating, alternate rating structures and recommendations for change.

The Strategic Rates Review Report identified that there was scope to increase the rates in the dollar for UV Mining and UV Pastoral when comparing the rate in the dollar raised by the Shire of Wyndham East Kimberley to neighbouring Councils.

Council also adopted a Strategic Rating Policy in April 2010. The policy identifies GRV and UV Differential Rates on the following basis:

- GRV Town site, properties in gazetted town sites.
- GRV Other, Discounted GRV rate for GRV rated properties outside gazetted town sites.
- UV Rural Residential, lifestyle property on a small rural holding with close proximity to an urban centre.
- UV Pastoral, properties under a pastoral lease valuation.
- UV Mining, Mining Tenements
- UV Other, UV properties that do not fit into category above, generally agriculture.

The policy includes transitional provisions for properties currently rated as UV Rural Agriculture 1 and UV Rural Agriculture 2 to transition these two rate codes to the same value and levy the rates as UV Other.

In 2010/11 a general increase of 5.5% was adopted to take into account the increase in the LGCI in the previous twelve months, the increase in wages costs and the need to keep ahead of rising costs generally. This general rate increase was adjusted in some rating categories to implement the Strategic Rating Policy.

- GRV Town Sites - increased by 5.5%.
- GRV Other - equal to the GRV Town Sites rate discounted to 80%.
- UV Pastoral and UV Mining - increased by 10%, this was greater than the general rate increase to progress the implementation of the Strategic Rates Review Report recommendations. (however in implementation, due to revaluations and some large

interim rates being incorrectly included in the final rate calculation many pastoral rates decreased significantly)

- UV Rural Residential - 5.5% increase on the current rate code UV Rural Living.
- UV Rural Agriculture 2 – no change as this is the higher of the two Rural Agriculture rate in the dollars.
- UV Rural Agriculture 1 – 10% increase to commence transition to UV Other.
- UV Other – a rate half way between UV Rural Agriculture 1 and UV Rural Agriculture 2.
- Minimum rates increased by 5.5% rounded to \$830.00 for all expect UV Mining that increased to \$1,100.00.

Again in 2011/12 a general increase of 5.5% is recommended, adjusted in some rating categories to further implement the Strategic Rating Policy and to realign UV Pastoral Rates to 2009/10 values.

In 2009/10 total Pastoral Rates increased by 10% as per Council adoption however most individual UV Pastoral Rates decreased substantially due to the significant impact of the UV revaluations disguising the fact that 4 large interim rates had been entered into the system between the time the model was created for advertising rates in dollar and adjusting these rates for the UV revaluation. This was discussed in detail at the Council Briefing Session on 10 May 2011 and the consensus around the table was that a rate in the dollar increase of 20% was required to commence the return to pre 2010/11 rates values on individual assessments.

The discussion around Mining Rates at the 10 May 2011 Council Briefing Session gave officers direction that the Mining Rate in the dollar should increase from 9.1090 cents in dollar to 20.0000 cents in the dollar. This was advertised for public comment with no submissions being received.

Based on the rates database as at 1 July \$5,861,824 would be raised if the same rate in the dollar was used as adopted in 2010/11. This is \$265,778 more than the 2010/11 Rates Billing. This increase is due to the impact of interim rates during 2010/11 and represents the natural growth of our rates base through new properties, additions etc.

A general rate increase of 5.5% would have raise increased rates revenue of \$322,101, over and above what would be raised if no increase in the rate in the dollar was imposed.

Implementation of the Strategic Rating Policy and adjustment of pastoral and mining rates with the following proposed rate in the dollar and minimum rate increases rate revenue by \$628,847, over and above what would be raised if no increase in the rate in the dollar was imposed.

The following increases are recommended:

- GRV Town Sites - increase by 5.5%.
- GRV Other - equal to the GRV Town Sites rate discounted to 80%.
- UV Mining - increase to 20.000 cents in dollar, this is greater than the general rate increase to continue progress the implementation of the Strategic Rates Review Report recommendations.
- UV Pastoral – increase by 20%, due to impact of interim rates entered in 2010/11 prior to recalculation of rate in dollar.
- UV Rural Residential - increase by 5.5%.
- UV Rural Agriculture 1 – increase by 5.5%.
- UV Rural Agriculture 2 – 10% increase to transition to UV Other (1 July 2012).
- UV Other – increase by 5.5%.

- Minimum rates increase by 5.5% rounded to \$875.00 for all expect UV Mining.
- UV Mining minimum rate increase by 5.5% rounded to \$1,160.00.

Fees and Charges

A review of Councils fees and charges has occurred in relation to the legislative premise for the charge. This has seen some fees and charges switch between being represented as a statutory charge or a council charge, and the fee amounts have been reviewed accordingly. This legislative reference is now shown in the published fees and charges document.

Statutory charges have been amended in accordance with the governing body or legislation and have been included where it is deemed appropriate that this information be made easily available in Councils publication. It is to be noted that the setting of these fees are outside the control of Council.

Clarification regarding calculation methodology of Planning and Building application fees in relation to GST has occurred, and some existing fees have been restructured to provide more equitable charging. These include public events applications where the existing single charge was replaced now defined by the type of event, and community and recreation equipment hire now defined by the hirer.

The majority of Council adopted fees and charges have been increased by the Local Government Cost Index (LGCI) of 4% or have remained the same, however there are some exceptions.

Some waste disposal fees have increased between 10-50% based on the higher cost requirements to manage the waste.

Bonds required for footpaths and hire of signage have been increased in an effort to encourage greater responsibility.

Public cemetery fees in relation to grave preparation have increased by 10% to cover higher costs.

Wyndham Childcare fees have increased by an average of 10%.

No changes to the Airport Passenger and Landing fees have occurred in recognition of the terminal upgrade currently occurring. These will be reviewed on completion.

Collection of Councils adopted fees and charges are governed by adopted policy CP-FIN3207 Collection of Fees and Charges. This policy has been reviewed and is presented to Council for adoption. Changes include the notation that bonds do not form part of the exceptions listing, and the inclusion of "regular" users on the exceptions listing.

Salaries and Wages

Total Employee Costs which include Gross Salaries and Wages, Payroll Allowances, Superannuation, Non-Payroll Allowances, Workers Compensation Insurance, Fringe Benefits Tax, Recruitment and Relocation Expenses, Conferences and Training, Protective Clothing and Uniforms is budgeted at \$8,714,578 compared to \$7,298,168 in the 2010/11 budget. A total increase in employee costs of \$1,416,410 (19%).

Salaries and Wages, being Gross Salaries and Wages and Payroll Allowances have increase by \$1,100,149 (18%) from Budget Salaries and Wages for 2010/11 of \$6,157,361 to \$7,257,510 in 2011/12.

This increase in Salaries and Wages is due to a number of factors including impact of the Collective Workplace Agreement for non contract staff of 4% plus step increases and pay increases for contract staff averaging at 4%. The effect of the 4% increase and step increases is estimated at \$197K. Expected impact of increase in East Kimberley Allowance under the Collective Workplace Agreement for non contract staff is \$122K. Changes to District Allowances and Overtime account for \$32K and \$44K respectively

New / restructured positions and formalisation of positions changed during 2010/11 account for \$659K of the increase included in the 2011/12 budget.

Restructured positions:

- Wyndham Area Manager replaced vacant position of Team Leader Wyndham to add capacity to Wyndham services and a management presence in the Wyndham Office.
- Community Support Officer now includes two part time job share positions of 3 days each instead of on full time position. This will add capacity to provide support to Youth Services and Recreation in addition to Community Services.
- Development Support Officer role has gone from a part time role to a full time roll to add capacity in supporting Planning, Building and Health officers.
- Property Maintenance Officer now working out of depot and costing time to building maintenance jobs with a focus on performing the maintenance and the property management part of the role being transferred to a new position.

Formalisation of positions changed during 2010/11

- Addition of part time trainees in Governance and Customer Service
- Inclusion of hours for Casual Reporting Officer at Wyndham Airport previously paid as overtime to Ranger.
- Addition of library casual hours, child care relief and casual fitness instructors to reflect actual service requirements.
- Restructure of Health positions to reflect Senior Health Officer being part time and full time Health Trainee that was previously budgeted for only part year.

New Positions

- Manager Airports is budgeted for part year to bring a strategic focus to airport operations.
- Casual Ranger position to cover extensive leave accruals of two existing rangers.
- Property Management Officer for part year to oversee maintenance of Council owned buildings and focus on leases and contracts.
- Assets Officer to undertake asset condition audits to progress asset management.
- Full time and casual cleaner/administration officers at Wyndham Office to replace cleaning contract and add capacity in Wyndham Office during lunch breaks and when customer service officers on leave.

Borrowings

Loan 121 for Staff Housing matures on 25 June 2012. This is an interest only bridging loan and is to be funded from sale of old stock staff housing.

Council is budgeting to draw down two new loans during the 2011/12 financial year.

- \$150,000 as balance of funding for Staff Housing to purchase a 3x2 dwelling in Kununurra. A five year loan is recommended in this budget.
- A two year interest only bridging loan to part fund the purchase of a new administration building. This loan will be repaid through the sale of land in future budgets.

ATTACHMENTS

The associated attachment will be provided under separate cover.

Attachment 1 – Note 8 – Rating Information 2011/12

Attachment 2 – Note 5 – Information on Borrowings 2011/12 Financial Year

Attachment 3 – CP/FIN-3201 – Significant Accounting Policies (Current)

Attachment 4 – CP/FIN-3201 – Significant Accounting Policies (Revised)

Attachment 5 – Council Policy F22– Fees and Charges (Current)

Attachment 6 – CP/FIN-3207 – Fees and Charges (Revised)

Attachment 7 – Ministerial Approval to Raise Differential Rates

Attachment 8 – Fees and Charges 2011/12

Attachment 9 – Budget Document

VOTING REQUIREMENT

Absolute Majority

Note each recommendation must be dealt with separately.

ADOPTION OF GRV AND UV VALUATIONS

The valuation schedule for the 2011/12 year is included in the budget document at Note “8 Rating Information”. Total rateable values of \$294,688,602 up from \$267,885,849 in 2010/11 apply to the Shire of Wyndham East Kimberley for 2011/12.

The increase of \$26,802,7531 is represented by \$7,269,636 from the annual UV revaluation and \$19,533,117 from interim valuations processed during 2009/10 resulting from subdivisions and other changes to the value of properties due to improvements or removal of improvements.

Note 8 – Rating Information 2011/12 Financial Year is Attachment 1 to this agenda item.

OFFICER’S RECOMMENDATION 1

That:

- e) The valuation schedule for the 2011/12 year included in the budget document at Note 8 – Rating Information be adopted with the total rateable values of \$294,688,602 to apply to the Shire of Wyndham East Kimberley for 2011/12.
- f) Council imposes differential rates on rateable land within the district for the 2011/12 financial year using the valuation schedule in Note 8 – Rating Information as the basis for the 201/12 budget rating calculations

COUNCIL DECISION

Minute No. 9512

Moved: Cr J Moulden

Seconded: Cr K Torres

That:

- a) **The valuation schedule for the 2011/12 year included in the budget document at Note 8 – Rating Information be adopted with the total rateable values of \$294,688,602 to apply to the Shire of Wyndham East Kimberley for 2011/12.**
- b) **Council imposes differential rates on rateable land within the district for the 2011/12 financial year using the valuation schedule in Note 8 – Rating Information as the basis for the 201/12 budget rating calculations**

Carried Unanimously 9/0

DIFFERENTIAL RATES – CONSIDERATION OF SUBMISSIONS

Before Council can impose differential rates in the dollar, Council must advertise the proposed differential rate for a minimum period of 21 days. The advertising period allows ratepayers the ability to consider the proposed rates in the dollar and make any submissions prior to Council adopting the proposed rates as part of the budget adoption process.

Additionally, under the Local Government Act, Council must seek permission from the Minister of Local Government to raise the differential rate where the highest differential rate is more than twice the lowest differential rate.

The Shire of Wyndham East Kimberley has historically imposed differential rates that include a rate that is more than twice the lowest differential rate category, with the approval of the Minister.

At the Ordinary Council Meeting on 10 May Council passed the following resolution:

1. *Council endorse and arrange to be advertised for 21 days the following proposed Rate in the Dollar and Minimum Rate for 2010/11.*

	<i>Cents in the dollar</i>	<i>Min Rate \$</i>
GRV - Townsites	7.5116	875.00
GRV - Other	6.0093	875.00
UV - Rural Agricultural 1	0.5091	875.00
UV - Rural Agricultural 2	0.4753	875.00
UV - Rural Residential	0.7382	875.00
UV - Other	0.4826	875.00
UV - Pastoral	2.1959	875.00
UV - Mining	20.0000	1,160.00

2. *That the Minister for Local Government's approval be sought for the imposing of differential rates which are more than twice the lowest differential general rate, in accordance with S6.33(3) of the local Government Act.*

A Public Notice pursuant to Section 6.36(1) of the Local Government Act 1995 was published in the Kimberley Echo on 2 June 2011. Submissions from electors and ratepayers were invited up to 4.00pm on 17 June 2011. No submissions were received.

Ministerial approval from the Department of Local Government and Regional Development has been sought and the indication at the time of writing this agenda is that approval will be provided prior to the adoption of the budget. This approval will be provided as a separate attachment and labelled Attachment 2 to this agenda.

Interim rates have been processed since the May rates modelling was done so a further base model was created on 1 July 2010 to determine the quantum of revenue to be raised, based on the recommended increase in rate in dollar from previous year. The annual UV revaluation has been loaded and the recommended rates in the dollar amended from those advertised to raise the same quantum of revenue from each rate code as would have been raised prior to the revaluation. Mining rates are the exception because Council requested these rates be raised at 20.0000 cents in the dollar rather than a percentage increase.

OFFICER'S RECOMMENDATION 2

That Council note a public consultation process in relation to proposed differential rates for 2011/12 was conducted and that no submissions were received.

COUNCIL DECISION

Minute No. 9513

Moved: Cr K Wright

Seconded: Cr R Addis

That Council note a public consultation process in relation to proposed differential rates for 2011/12 was conducted and that no submissions were received.

Carried Unanimously 9/0

SETTING OF GRV DIFFERENTIAL RATES

The 2010/11 adopted GRV rate was 7.1200¢ in the dollar for GRV – Townsite. The discounted rate for GRV Other was 80% of the townsite rate being 5.6960¢ in the dollar.

The recommended 5.5% rate increase results in the new GRV rate of in the dollar of 7.5116¢ in the dollar for GRV – Townsite. The discounted rate for GRV Other is 80% of the townsite rate being 6.0093¢ in the dollar

These rates are the same as advertised in the Differential Rating Notice pursuant to Section 6.36(1) of the Local Government Act 1995.

OFFICER'S RECOMMENDATION 3

That the differential rate in the dollar of:

GRV- Townsite	7.5116¢
GRV – Other	6.0093¢

for GRV rated properties for the 2011/12 year be adopted.

COUNCIL DECISION

Minute No. 9514

**Moved: Cr J Moulden
Seconded: Cr J Parker**

That the differential rate in the dollar of:

GRV- Townsite	7.5116¢
GRV – Other	6.0093¢

for GRV rated properties for the 2011/12 year be adopted.

Carried Unanimously 9/0

SETTING OF UV DIFFERENTIAL RATES

The 2011/12 adopted UV rates in the dollar were:

UV – Rural Agriculture 1	0.4826¢
UV – Rural Agriculture 2	0.4321¢
UV – Rural Residential	0.6997¢
UV – Other	0.4574¢
UV – Pastoral	1.8299¢
UV – Mining	9.1090¢

It is recommended that in respect to total rates raised

- UV Mining - increase to 20.000 cents in dollar, this is greater than the general rate increase to continue progress the implementation of the Strategic Rates Review Report recommendations.
- UV Pastoral – increase by 20%, due to impact of interim rates entered in 2010/11 prior to recalculation of rate in dollar.

- UV Rural Residential - increase by 5.5%.
- UV Rural Agriculture 1 – increase by 5.5%.
- UV Rural Agriculture 2 – 10% increase to transition to UV Other (1 July 2012).
- UV Other – increase by 5.5%.

Taking into account the total rates to be raised and the impact of the UV revaluation the following rates in the dollar are recommended for 2011/12

UV – Rural Agriculture 1	0.5091¢
UV – Rural Agriculture 2	0.4561¢
UV – Rural Residential	0.6843¢
UV – Other	0.4826¢
UV – Pastoral	2.1959¢
UV – Mining	20.0000¢

These rates for Rural Agriculture 1, Rural Agriculture 2 and Rural Residential differ from those advertised in the Differential Rating Notice pursuant to Section 6.36(1) of the Local Government Act 1995 due to the increase in UV valuations uploaded to the rates database following the resolution of Council to advertise.

OFFICER’S RECOMMENDATION 4

That differential rates in the dollar of:

UV – Rural Agriculture 1	0.5091¢
UV – Rural Agriculture 2	0.4561¢
UV – Rural Residential	0.6843¢
UV – Other	0.4826¢
UV – Pastoral	2.1959¢
UV – Mining	20.0000¢

for UV rated properties for the 2011/12 year be adopted.

COUNCIL DECISION

Minute No. 9515

Moved: Cr J Moulden

Seconded: Cr R Dessert

That differential rates in the dollar of:

UV – Rural Agriculture 1	0.5091¢
UV – Rural Agriculture 2	0.4561¢
UV – Rural Residential	0.6843¢
UV – Other	0.4826¢
UV – Pastoral	2.1959¢
UV – Mining	20.0000¢

for UV rated properties for the 2011/12 year be adopted.

Carried Unanimously 9/0

SETTING OF MINIMUM GRV RATE

The 2010/11 adopted GRV minimum rate was \$830.00. To remain consistent with the rate in the dollar increase a 5.5% increase to \$875.00 is recommended.

OFFICER'S RECOMMENDATION 5

That the minimum rate of :

GRV- Townsite	\$875.00
GRV – Other	\$875.00

for GRV rated properties for the 2011/12 year be adopted

COUNCIL DECISION

Minute No. 9516

**Moved: Cr J Moulden
Seconded: Cr K Torres**

That the minimum rate of :

GRV- Townsite	\$875.00
GRV – Other	\$875.00

for GRV rated properties for the 2011/12 year be adopted

Carried Unanimously 9/0

SETTING OF MINIMUM UV RATE

The 2010/11 adopted UV Minimum rate was \$830.00 on all UV properties except Mining Tenements which had a minimum of \$1,100.00

The following increase in minimum rates is recommended:

- UV (except Mining) increase by 5.5% rounded to \$875.00
- UV Mining minimum rate increase by 5.5% rounded to \$1,160.00

OFFICER'S RECOMMENDATION 6

That minimum rates of:

UV – Rural Agriculture 1	\$875.00
UV – Rural Agriculture 2	\$875.00
UV – Rural Residential	\$875.00
UV – Other	\$875.00
UV – Mining	\$1,160.00
UV – Pastoral	\$875.00

for UV rated properties for the 2011/12 year be adopted.

COUNCIL DECISION

Minute No. 9517

Moved: Cr J Parker

Seconded: Cr K Wright

That minimum rates of:

UV – Rural Agriculture 1	\$875.00
UV – Rural Agriculture 2	\$875.00
UV – Rural Residential	\$875.00
UV – Other	\$875.00
UV – Mining	\$1,160.00
UV – Pastoral	\$875.00

for UV rated properties for the 2011/12 year be adopted.

Carried Unanimously 9/0

RATING ZONE CATEGORIES

It is recommended that rating zone categories consistent with CP-FIN/3200 Strategic Rating Policy are adopted.

OFFICER'S RECOMMENDATION 7

That Council adopt, for the purpose of general and differential rating, the following rate zone categories for 2011/12:

Townsites

Includes all properties within the 'townsite' zone as defined in Town Planning Scheme 7 - Kununurra & Environs, and Town Planning Scheme 6 – Wyndham

Other

Includes all properties that don't meet the criteria of any other rate zoning category

Rural Agricultural 1

Includes all properties within the 'Rural Agricultural 1' zone as defined in Town Planning Scheme 7 - Kununurra & Environs

Rural Agricultural 2

Includes all properties within the 'Rural Agricultural 2' zone as defined in Town Planning Scheme 7 - Kununurra & Environs

Rural Residential

Includes all properties within the 'Rural Living' zone as defined in Town Planning Scheme 7 - Kununurra & Environs and all properties within the 'Special Rural' zone as defined in Town Planning Scheme 6 – Wyndham

Mining

Includes all properties that currently operate under a mining lease tenure.

Pastoral

Includes all properties that currently operate under a pastoral lease tenure

COUNCIL DECISION

Minute No. 9518

Moved: Cr K Torres

Seconded: Cr D Ausburn

That Council adopt, for the purpose of general and differential rating, the following rate zone categories for 2011/12:

Townsites

Includes all properties within the 'townsite' zone as defined in Town Planning Scheme 7 - Kununurra & Environs, and Town Planning Scheme 6 – Wyndham

Other

Includes all properties that don't meet the criteria of any other rate zoning category

Rural Agricultural 1

Includes all properties within the 'Rural Agricultural 1' zone as defined in Town Planning Scheme 7 - Kununurra & Environs

Rural Agricultural 2

Includes all properties within the 'Rural Agricultural 2' zone as defined in Town Planning Scheme 7 - Kununurra & Environs

Rural Residential

Includes all properties within the 'Rural Living' zone as defined in Town Planning Scheme 7 - Kununurra & Environs and all properties within the 'Special Rural' zone as defined in Town Planning Scheme 6 – Wyndham

Mining

Includes all properties that currently operate under a mining lease tenure.

Pastoral

Includes all properties that currently operate under a pastoral lease tenure

Carried Unanimously 9/0

WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007 – WASTE CHARGES

Waste Management Charges are levied under the Waste Avoidance and Resource Recovery Act 2007.

Section 66 of the Act states that Local government may impose waste collection rate for the purpose of providing for the proper performance of all or any of the waste services it provides. The annual rate must not exceed the prescribed cents in the dollar. General rating principles under Local Government Act apply

Section 67 states that the Local government may impose a receptacle charge in lieu of or addition to the rate under section 66 to provide for the proper disposal of waste by making an annual charge per waste receptacle in respect of premises provided with a waste service.

Section 68 provides for fees and charges fixed by local government by imposing or recovering a fee or charge in respect of waste services under section 6.16 of Local Government Act.

Section 6.35 (4) of the LG Act provides that approval is required to impose a minimum payment on more than 50% of separately rated properties however, Part 5 Local Govt Financial Management Regulations 1986 states that this requirement does not need to be met if the minimum payment is under \$200.

OFFICER'S RECOMMENDATION 8

That Waste Management Charge levied under Section 66 of the Waste Avoidance and Resource Recovery Act 2007 at rates in the dollar of:

GRV - Townsite	0.0001¢
GRV – Other	0.0001¢
UV – Rural Agriculture 1	0.0001¢
UV – Rural Agriculture 2	0.0001¢
UV – Rural Residential	0.0001¢
UV – Other	0.0001¢
UV – Mining	0.0001¢
UV – Pastoral	0.0001¢

for the 2011/12 year be adopted.

COUNCIL DECISION

Minute No. 9519

Moved: Cr K Torres

Seconded: Cr J Parker

That Waste Management Charge levied under Section 66 of the Waste Avoidance and Resource Recovery Act 2007 at rates in the dollar of:

GRV - Townsite	0.0001¢
GRV – Other	0.0001¢
UV – Rural Agriculture 1	0.0001¢
UV – Rural Agriculture 2	0.0001¢
UV – Rural Residential	0.0001¢
UV – Other	0.0001¢
UV – Mining	0.0001¢
UV – Pastoral	0.0001¢

for the 2011/12 year be adopted.

Carried Unanimously 9/0

OFFICER'S RECOMMENDATION 9

That the minimum rate to apply to Waste Management Charge levied under Section 66 of the Waste Avoidance and Resource Recovery Act 2007 of:

GRV - Townsite	180.00
GRV – Other	180.00
UV – Rural Agriculture 1	180.00
UV – Rural Agriculture 2	180.00
UV – Rural Residential	180.00
UV – Other	180.00
UV – Mining	180.00
UV – Pastoral	180.00

for 2010/11 year be adopted.

COUNCIL DECISION

Minute No. 9520

Moved: Cr J McCoy

Seconded: Cr R Dessert

That the minimum rate to apply to Waste Management Charge levied under Section 66 of the Waste Avoidance and Resource Recovery Act 2007 of:

GRV - Townsite	180.00
GRV – Other	180.00
UV – Rural Agriculture 1	180.00
UV – Rural Agriculture 2	180.00
UV – Rural Residential	180.00
UV – Other	180.00
UV – Mining	180.00
UV – Pastoral	180.00

for 2010/11 year be adopted.

Carried Unanimously 9/0

OFFICER'S RECOMMENDATION 10

That a Waste Receptacle Charge of \$210.00 levied under Section 67 of the Waste Avoidance and Resource Recovery Act 2007 apply to the first waste receptacle service on all properties provided with a waste receptacle collection service.

COUNCIL DECISION

Minute No. 9521

**Moved: Cr J Moulden
Seconded: Cr K Wright**

That a Waste Receptacle Charge of \$210.00 (GST free) levied under Section 67 of the Waste Avoidance and Resource Recovery Act 2007 apply to the first waste receptacle service on all properties provided with a waste receptacle collection service.

Carried Unanimously 9/0

Note: The Council decision differed from the Officer's Recommendation as Council wanted to add the words GST Free to make the matter explicit.

OFFICER'S RECOMMENDATION 11

That a Waste Receptacle Charge of \$430.00 (including GST) levied under Section 67 of the Waste Avoidance and Resource Recovery Act 2007 apply to each and every additional waste receptacle service on all properties provided with a waste receptacle collection service in addition to the first waste receptacle collection service.

COUNCIL DECISION

Minute No. 9522

**Moved: Cr D Ausburn
Seconded: Cr K Wright**

That a Waste Receptacle Charge of \$430.00 (including GST) levied under Section 67 of the Waste Avoidance and Resource Recovery Act 2007 apply to each and every additional waste receptacle service on all properties provided with a waste receptacle collection service in addition to the first waste receptacle collection service.

Carried Unanimously 9/0

PAYMENT INSTALMENT OPTIONS

A local government is required to provide an option to pay a rate or service charge:

- (a) In full
- (b) by 4 equal or nearly equal instalments
- (c) by such other method of payment by instalments as is set forth in the local government's annual budget.

Assuming the budget is adopted at the Ordinary Council Meeting on 19 July 2011 the following rates due dates will apply:

- Rates Issue Date – 1 August 2011
- Discount Date – 15 August 2011 (14 Days)
- Rates Due Date – 5 September 2011 (36 days)
- Instalment Due – 7 November 2011 (2 months)
- Instalment Due – 9 January 2012 (2 months)
- Instalment Due – 12 March 2012 (2 months)

OFFICER'S RECOMMENDATION 12

That Council adopt the instalment plan options, being:

- (a) To pay in full within 35 days of service of the rates notice.
- (b) To pay by 2 equal instalments as under.
 - (i) 50% of the rates within 35 days
 - (ii) 50% of the rates within 4 months of (i)
- (c) To pay by 4 equal instalments as under.
 - (i) 25% of the rates within 35 days
 - (ii) 25% of the rates within 2 months of (i)
 - (iii) 25% of the rates within 2 months of (ii)
 - (iv) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.

COUNCIL DECISION

Minute No. 9523

**Moved: Cr J Moulden
Seconded: Cr J Parker**

That Council adopt the instalment plan options, being:

- (a) To pay in full within 35 days of service of the rates notice.**
- (b) To pay by 2 equal instalments as under.**
 - (i) 50% of the rates within 35 days**
 - (ii) 50% of the rates within 4 months of (i)**
- (c) To pay by 4 equal instalments as under.**
 - (i) 25% of the rates within 35 days**
 - (ii) 25% of the rates within 2 months of (i)**
 - (iii) 25% of the rates within 2 months of (ii)**
 - (iv) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**

Carried Unanimously 9/0

INTEREST RATE AND COSTS OF PROCEEDINGS

The maximum interest rate charge applicable under the Local Government Act is 11% per annum calculated on a daily basis on rates and services charges remaining unpaid (excluding eligible pensioners.) This rate was charged in 2010/11 and it is recommended that the maximum charges continue to apply.

OFFICER'S RECOMMENDATION 13

That Council in accordance with section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, impose interest at 11% per annum calculated on a daily basis on rates and services charges remaining unpaid (excluding eligible pensioners):

- a) No instalment option taken - 35 days after the date of service of the Rates Notice.
- b) Instalment option taken - after the due date of the instalment, and continue to accrue until the instalment is paid.

COUNCIL DECISION

Minute No. 9524

Moved: Cr K Torres

Seconded: Cr J McCoy

That Council in accordance with section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, impose interest at 11% per annum calculated on a daily basis on rates and services charges remaining unpaid (excluding eligible pensioners):

- a) No instalment option taken - 35 days after the date of service of the Rates Notice.**
- b) Instalment option taken - after the due date of the instalment, and continue to accrue until the instalment is paid.**

Carried Unanimously 9/0

OFFICER'S RECOMMENDATION 14

That Council in accordance with section 6.51 of the Local Government Act 1995, shall recover the costs of any proceedings to recover any rates or service charges remaining unpaid after becoming due and payable:

- a) No instalment option taken - 35 days after the date of service of the Rates Notice.
- b) Instalment option taken - after the due date of the instalment.

COUNCIL DECISION

Minute No. 9525

Moved: Cr J Moulden

Seconded: Cr D Ausburn

That Council in accordance with section 6.51 of the Local Government Act 1995, shall recover the costs of any proceedings to recover any rates or service charges remaining unpaid after becoming due and payable:

- a) No instalment option taken - 35 days after the date of service of the Rates Notice.**
- b) Instalment option taken - after the due date of the instalment.**

Carried Unanimously 9/0

INSTALMENT PLAN INTEREST RATE AND ADMINISTRATION FEE

Council can impose an interest rate charge on each instalment if ratepayers elect to use any of the instalment plan options. The maximum interest rate is 5.5% for those on an instalment plan. Last year's rate was the maximum of 5.5% and it is recommended that the maximum charges continue to be applied.

Section 6.45(3) of the Local Government Act 1995 allows a local government to impose an additional charge where payment of a rate or service charge is made by instalments.

In 2010/11 a service charge of \$5.00 for each instalment other than the first was applied and it is recommended that Council continue to impose a charge of \$5 for instalment payments.

Payment of rates and service charge by payment arrangement incurred a \$30.00 per arrangement fee in 2010/11 and it is recommended that this fee remain at \$30.00 and is adopted as part of the fees and charges – debtor special payment arrangement administrative charge.

OFFICER'S RECOMMENDATION 15

That Council in accordance with section 6.45(3) of the Local Government Act and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose administration fees for payment of rates and service charge by instalments - \$5.00 per instalment reminder notice plus interest at 5.5% per annum calculated daily (excluding eligible pensioners).

COUNCIL DECISION

Minute No. 9526

Moved: Cr J Parker

Seconded: Cr K Wright

That Council in accordance with section 6.45(3) of the Local Government Act and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose administration fees for payment of rates and service charge by instalments - \$5.00 per instalment reminder notice plus interest at 5.5% per annum calculated daily (excluding eligible pensioners).

Carried Unanimously 9/0

EARLY PAYMENT DISCOUNT

A local government may, when imposing a rate or service charge, resolve to grant a discount or other incentive for the early payment of any rate or service charge.

In prior years a discount of 5% has been available to ratepayers who pay in full by the discount date. Two years ago to provide a positive cash flow impact of the discount the discount date was changed from the due date to 14 days after issue.

The discount of 5% on current the year rates for all rates paid in full within 14 days of the date of issue is recommended. Based on the proposed rating timeline the discount date will be 15 August 2011 at 4.00pm.

OFFICER'S RECOMMENDATION 16

That Council in accordance with section 6.46 of the Local Government Act 1995, allow a 5% discount on 2011/12 rates if all rates accounts are paid in full within 14 days of the date of issue of the Rates Notice.

COUNCIL DECISION

Minute No. 9527

Moved: Cr K Torres

Seconded: Cr J McCoy

That Council in accordance with section 6.46 of the Local Government Act 1995, allow a 5% discount on 2011/12 rates if all rates accounts are paid in full within 14 days of the date of issue of the Rates Notice.

Carried Unanimously 9/0

RATES PAYMENT INCENTIVE PRIZES

Local businesses have offered the following generous prizes to be used as rates payment incentive prizes:

- Bankwest—\$1,000 bank account
- Aspen Resorts—Kununurra Country Club \$100 food / bottle of wine
- Lovell Gallery—\$100 Gift Voucher
- Alligator Airways—Bungles scenic flight valued at \$275
- Novotel Hotel Darwin—1 nights accommodation

It is recommended that all ratepayers who have paid their rates assessment in full by 4.00pm on the due date are eligible to go in the draw for the above prizes. Each prize will be drawn individually and only one prize will be available per rates assessment. Where more than one ratepayer is listed on the rates assessment the prize will be awarded in the name of the first listed ratepayer.

The Chief Executive Officer and Director Corporate Services will conduct the draw, using the dedicated program within the rating system, because they are not ratepayers. No employees or Councillors who have met the payment eligibility criteria will be excluded from the draw.

OFFICER'S RECOMMENDATION 17

1. That Council acknowledges the generosity of the following local businesses and offers the following donated items as rates payment incentives prizes:
Bankwest—\$1,000 bank account
Aspen Resorts—Kununurra Country Club \$100 food / bottle of wine
Lovell Gallery—\$100 Gift Voucher
Alligator Airways—Bungles scenic flight valued at \$275
Novotel Hotel Darwin—1 nights accommodation
2. That all rate assessments paid in full by 4.00pm on the rates due date are eligible to be included in the random draw to award the rates payment incentive prizes.

Where more than one ratepayer is listed on the rates assessment any rates payment incentive prize will be awarded in the name of the first listed ratepayer.

COUNCIL DECISION

Minute No. 9528

Moved: Cr K Torres

Seconded: Cr J Parker

1. That Council acknowledges the generosity of the following local businesses and offers the following donated items as rates payment incentives prizes:
Bankwest—\$1,000 bank account
Aspen Resorts—Kununurra Country Club \$100 food / bottle of wine
Lovell Gallery—\$100 Gift Voucher
Alligator Airways—Bungles scenic flight valued at \$275
Novotel Hotel Darwin—1 nights accommodation
2. That all rate assessments paid in full by 4.00pm on the rates due date are eligible to be included in the random draw to award the rates payment incentive prizes.

Where more than one ratepayer is listed on the rates assessment any rates payment incentive prize will be awarded in the name of the first listed ratepayer.

Carried Unanimously 9/0

RATES WAIVER UNDER POLICY CP/FIN-3200 – STRATEGIC RATING POLICY

Strategic Rating Policy CP/FIN-3200 was adopted by Council on 20 April 2010 and provides for not for profit community groups to apply for Council to grant a waiver or concession of rates annually in accordance with discretionary powers provided by section 6.47 of the Local Government Act 1985.

Waivers are required to be reviewed annually as part of the annual budget adoption process. It is to be noted that the waiver consideration applies to rates only, and all other services and levies will still apply.

Wyndham Gardens (Inc) is the organisation that owns the Wyndham Picture Gardens situated at Lot 1 Civic Way Wyndham. Minimum rates of \$875.00 would be applied to the property.

The assessment of the application for rates waiver under Policy CP/FIN-3200 – Strategic Rating Policy was completed in 2010/11 and the circumstances have not changed. The granting of waiver of rates in 2011/12 is again recommended.

OFFICER'S RECOMMENDATION 18

That Council grant a waiver of rates valued at \$875.00 for the financial year of 2011/12 in accordance with discretionary powers provided by section 6.47 of the Local Government Act 1985 to Wyndham Gardens (Inc) on A502 (Lot 1 Civic Way Wyndham).

COUNCIL DECISION

Minute No. 9529

Moved: Cr K Torres

Seconded: Cr J McCoy

That Council grant a waiver of rates valued at \$875.00 for the financial year of 2011/12 in accordance with discretionary powers provided by section 6.47 of the Local Government Act 1985 to Wyndham Gardens (Inc) on A502 (Lot 1 Civic Way Wyndham).

Carried Unanimously 9/0

USER FEES AND CHARGES

The fees and charges schedule is provided as Attachment 8 to this item.

OFFICER'S RECOMMENDATION 19

That the fees and charges schedule for the 2011/12 financial year be adopted as presented.

COUNCIL DECISION

Minute No. 9530

Moved: Cr J Parker

Seconded: Cr D Ausburn

That the fees and charges schedule for the 2011/12 financial year be adopted as presented.

Carried Unanimously 9/0

BORROWINGS

Note 5 - Information on Borrowings 2011/12 details ongoing loan commitments as well as new loans. This note has been provided as Attachment 2 to this agenda item.

OFFICER'S RECOMMENDATION 20

That Council in accordance with Section 6.20 of the Local Government Act 1995, raise loans for the following amounts and purposes in 2011/12:

- a) Staff Housing \$150,000
- b) Administration Building (Bridging Loan) \$1,500,000

COUNCIL DECISION

Minute No. 9531

Moved: Cr K Wright

Seconded: Cr J Parker

That Council in accordance with Section 6.20 of the Local Government Act 1995, raise loans for the following amounts and purposes in 2011/12:

- a) Staff Housing \$150,000
- b) Administration Building (Bridging Loan) \$1,500,000

Carried Unanimously 9/0

COUNCILLOR FEES

Council adopted the following Councillor Fees in 2010/11:

Meeting Fees (x 1 for Councillors, x 2 for Shire President)	\$ 6,000
Communication Allowance	\$ 2,400
Information Technology Allowance	\$ 1,000
Shire President's Allowance	\$18,000
Deputy Shire President's Allowance	\$ 4,500

Based on discussions during budget workshops the following fees are recommended:

Meeting Fees (x 1 for Councillors, x 2 for Shire President)	\$ 6,240
Communication Allowance	\$ 2,400
Information Technology Allowance	\$ 1,000
Shire President's Allowance	\$18,720
Deputy Shire President's Allowance	\$ 4,680

OFFICER'S RECOMMENDATION 21

That Council adopt the following Councillor fees and allowances for 2011/12:

Meeting Fees (x 1 for Councillors, x 2 for Shire President)	\$ 6,240	Communication Allowance	\$ 2,400
Information Technology Allowance	\$ 1,000	Shire President's Allowance	\$18,720
Deputy Shire President's Allowance	\$ 4,680		

COUNCIL DECISION

Minute No. 9532

Moved: Cr D Ausburn

Seconded: Cr K Wright

That Council adopt the following Councillor fees and allowances for 2011/12:

Meeting Fees (x 1 for Councillors, x 2 for Shire President)	\$ 6,240
Communication Allowance	\$ 2,400
Information Technology Allowance	\$ 1,000
Shire President's Allowance	\$18,720
Deputy Shire President's Allowance	\$ 4,680

Carried Unanimously 9/0

SETTING OF MATERIALITY FOR MONTHLY REPORTING

Local Government Act and Regulations require the Council to set the materiality level at which explanations are required for variations between Year to Date Budget and Year to Date Actual figures. The materiality level recommended is +/-10% and +/- \$5,000 at account level and +/-10% and +/- \$50,000 at financial statement level.

OFFICER'S RECOMMENDATION 22

That materiality level for monthly reporting be set at +/-10% and +/--\$5,000 at account level and +/-10% and +/- \$50,000 at financial statement level.

COUNCIL DECISION

Minute No. 9533

Moved: Cr J McCoy

Seconded: Cr J Parker

That materiality level for monthly reporting be set at +/-10% and +/--\$5,000 at account level and +/-10% and +/- \$50,000 at financial statement level.

Carried Unanimously 9/0

ADOPTION OF ACCOUNTING POLICIES

Council should consider its accounting policies on an annual basis and adopt the policies to apply to financial reporting including the annual financial statements and the budget.

Current Policy CP/FIN3201 - Significant Accounting Policies is provided as Attachment 3 to this item.

Revised Policy CP/FIN3201 - Significant Accounting Policies is provided as Attachment 4 to this item.

OFFICER'S RECOMMENDATION 23

That Council adopts revised policy CP/FIN3201 - Significant Accounting Policies.

COUNCIL DECISION

Minute No. 9534

Moved: Cr J Parker

Seconded: Cr K Torres

That Council adopts revised policy CP/FIN3201 - Significant Accounting Policies.

Carried Unanimously 9/0

COLLECTION OF FEES AND CHARGES

Council's policy on collection of fees and charges was reviewed during the budget process to ensure consistency with wording in the fees and charges document.

Current Policy F22 – Collection of Fees and Charges is provided as Attachment 5 to this item.

Revised Policy CP/FIN3207 – Collection of Fees and Charges is provided as Attachment 6 to this item.

OFFICER'S RECOMMENDATION 24

That Council adopts revised policy CP/FIN3207 – Collection of Fees and Charges.

COUNCIL DECISION

Minute No. 9535

Moved: Cr K Torres

Seconded: Cr J Parker

That Council adopts revised policy CP/FIN3207 – Collection of Fees and Charges.

Carried Unanimously 9/0

ADOPTION OF THE 2011/12 BUDGET

The management recommend that in order to maintain real operating expenditure and continue to position Council to undertake future projects of significant economic benefit and employment growth initiatives, and to progress the implementation of CP/FIN-3200 Strategic Rating policy, that Council adopt an 11% rate increase.

The general rate increase is 5.5% however the impact of valuation increases during 2010/11, transitioning Rural Agriculture 1 and Rural Agriculture 2 to UV – Other, increasing UV Mining Rates to 20.000 cents in the dollar and increasing UV Pastoral Rates by 20% to fix a prior year error had resulted in total rates revenue increase of 11% compared to the 2010/11 budgeted rates revenue.

The budget document is provided under separate cover

OFFICER'S RECOMMENDATION 25

That the 2011/12 budget, reflecting an 11% increase in total GRV and total UV rates, be adopted.

COUNCIL DECISION

Minute No. 9536

Moved: Cr K Wright

Seconded: Cr D Ausburn

That the 2011/12 budget, reflecting an 11% increase in total GRV and total UV rates, be adopted.

Carried Unanimously 9/0

Attachment 1 – Note 8 – Rating Information 2011/12

8. RATING INFORMATION - 2011/12 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Budgeted Rate Revenue \$	Budgeted Interim Rates \$	Budgeted Back Rates \$	Budgeted Total Revenue \$	2010/11 Actual \$
Differential General Rate								
GRV - Townsites	7.5116	1,573	55,350,769	4,157,728	15,000	0	4,172,728	3,812,585
GRV - Other	6.0093	1	101,764	6,115	0	0	6,115	5,796
UV - Rural Agriculture 1	0.5091	99	107,724,000	548,423	0	0	548,423	523,843
UV - Rural Agriculture 2	0.4561	112	57,446,000	262,011	0	0	262,011	236,487
UV - Rural Residential	0.6843	172	53,007,600	362,731	0	0	362,731	349,681
UV - Other	0.4826	5	5,313,000	25,641	10,000	0	35,641	25,955
UV - Pastoral	2.1959	22	9,465,939	207,863	0	0	207,863	225,687
UV - Mining	20.0000	89	2,722,104	544,421	0	0	544,421	225,121
Sub-Totals		2,073	291,131,176	6,114,933	25,000	0	6,139,933	5,405,155
Minimum Rates	Minimum \$							
GRV - Townsites	875.00	351	2,561,399	307,125	0	0	307,125	326,190
GRV - Other	875.00	0	0	0	0	0	0	0
UV - Rural Agriculture 1	875.00	8	668,800	7,000	0	0	7,000	6,640
UV - Rural Agriculture 2	875.00	0	0	0	0	0	0	0
UV - Rural Residential	875.00	1	0	875	0	0	875	0
UV - Other	875.00	1	121,000	875	0	0	875	830
UV - Pastoral	875.00	3	73,355	2,625	0	0	2,625	3,320
UV - Mining	1160.00	64	132,872	74,240	0	0	74,240	83,600
Sub-Totals		428	3,557,426	392,740	0	0	392,740	420,580
Ex Gratia Rates							6,532,673	5,825,735
Specified Area Rates (Note 9)							2,900	2,888
							0	0
Discounts							6,535,573	5,828,623
Excess Rates Adjustment							(140,000)	(139,207)
Totals							(46,706)	11,983
							6,348,867	5,701,399

8. RATING INFORMATION (Continued) - 2011/12 FINANCIAL YEAR

All land except exempt land in the Shire of Wyndham East Kimberley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Differential Rates

A Public Notice pursuant to Section 6.36(1) of the Local Government Act 1995 was published in the Kimberley Echo on 2 June 2011. Submissions from electors and ratepayers were invited up to 4.00pm on 27 June 2011. No submissions were received. The Differential Rates advertised are detailed in the table below.

	Cents in the dollar	Min Rate \$
GRV - Townsites	7.5116	875.00
GRV - Other	6.0093	875.00
UV - Rural Agricultural 1	0.5091	875.00
UV - Rural Agricultural 2	0.4753	875.00
UV - Rural Residential	0.7382	875.00
UV - Other	0.4826	875.00
UV - Pastoral	2.1959	875.00
UV - Mining	20.0000	1160.00

The UV Differential rates adopted for Rural Agriculture 1, Rural Agriculture 2 and Rural Residential are different to these advertised rates due to UV revaluations being received after the notice was published.

The adopted rates raise the same total rates from each rating category as those advertised.

Attachment 2 – Note 5 – Information on Borrowings 2011/12 Financial Year

INFORMATION ON BORROWINGS Debt Repayments		Maturity Date	Interest Rate %	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
						2011/12 Budget \$	2010/11 Actual \$	2011/12 Budget \$	2010/11 Actual \$	2011/12 Budget \$	2010/11 Actual \$
Governance											
L122 Administration Building Land		25.06.2020	6.00%	452,982	1,500,000	39,273	37,018	413,709	452,982	26,990	28,949
L124 Administration Building Bridging Loan						0	0	0	0	50,000	
Education and Welfare											
L120 Kununurra Childcare Centre		02.09.2019	6.19%	501,459		46,425	43,680	455,034	501,459	29,698	32,593
Housing											
L115 Staff Housing		28.08.2018	6.14%	97,838		10,628	10,004	87,210	97,838	5,641	6,263
L121 Staff Housing		25.06.2012	5.33%	880,000	150,000	880,000	0	0	880,000	47,270	47,527
L123 Staff Housing			6.00%			0	0	150,000	0	1,925	0
Recreation and Culture											
L113 KNX Aquatic Centre Refurbishment		28.08.2018	6.14%	546,670		59,382	55,897	487,288	546,670	31,521	34,996
L114 WYN Recreation Centre		28.08.2018	6.14%	229,308		24,909	23,447	204,399	229,308	13,222	14,680
L118 KNX Youth Centre		30.06.2018	7.24%	192,779		21,979	20,457	170,800	192,779	13,508	15,030
L119 Multi Purpose Courts		08.05.2019	5.61%	312,253		31,903	30,186	280,350	312,253	17,071	18,812
				3,213,289	1,650,000	1,114,499	220,689	2,248,790	3,213,289	236,846	198,850

All debenture repayments are to be financed by general purpose revenue.

New Debentures - 2011/12

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
							Budget	Budget	
L123 Staff Housing	150,000	WATC	Debtenture	5	22,036	5.5	150,000	150,000	0
L124 Administration Building Bridging Loan	1,500,000	WATC	Debtenture	2	165,000	5.5	1,500,000	1,500,000	0

Unspent Debentures

Council had no unspent debenture funds as at 30th June 2011 nor is it expected to have unspent debenture funds as at 30th June 2012.

Overdraft

Council has not utilised an overdraft facility during the financial year.

It is not anticipated that an overdraft facility will be required to be utilised during 2011/12.

Attachment 3 – CP/FIN-3201 – Significant Accounting Policies (Current)



Shire of Wyndham East Kimberley
Council Policy Number: CP/FIN-3201
Significant Accounting Policies

OBJECTIVE:

Statement of intent

To provide the basis for Council's accounting concepts and annual reporting guidelines. To maintain accounting reporting procedures that comply with statutory requirements and demonstrate Council's financial position.

POLICY:

Significant Accounting Policies

(a) Basis of Accounting and Preparation

The budget and financial report are general purpose financial reports which are to be prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), other mandatory professional reporting requirements, the Local Government Act 1995 and accompanying regulations. The reports are also to be prepared on the accrual basis under the convention of historical cost accounting modified, where applicable by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of the financial reports.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears in the financial reports.

(c) Actual Balances

Balances shown in budget documentation as previous year Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) Rounding off Figures

All figures shown in financial reports, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period are obtained on the condition that they be expended in particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in the financial report. The disclosure also includes the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(f) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(g) Superannuation

The Shire of Wyndham East Kimberley contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(h) Cash and Cash Equivalents

Cash and cash equivalents in the statement of financial position comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the statement of financial position.

(i) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of the land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(k) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Revaluation

Certain asset classes may be re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Those assets carried at a re-valued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be re-valued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the local government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of Council.

(l) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are as per Council adopted policy F20 Asset Management Policy.

(m) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the statement of financial position.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the reporting date. Investments are designated as

available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the statement of comprehensive income. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the statement of comprehensive income as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the statement of comprehensive income within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the statement of comprehensive income as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the statement of comprehensive income. Impairment losses recognised in the statement of comprehensive income on equity instruments classified as available-for-sale are not reversed through the statement of comprehensive income.

(n) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the

same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(o) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting a budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June of that year.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on a budget document.

(p) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(q) Employee Benefits

The provision for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages, salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount that the Council has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) *Long Service Leave (Long-term benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit

method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(r) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(s) Provisions

Provisions are recognised when: The Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(t) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(u) Joint Venture

The municipality's interest in a joint venture is to be recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the relevant items reported in the statement of financial position and statement of comprehensive income.

(v) Comparative Figures

Where required, comparative figures are to be adjusted to conform with changes in presentation for the current financial year.

(w) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in the annual financial report relate to the amended budget estimate for the relevant item of disclosure.

(x) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(y) New Accounting Standards and Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2010.

Council's assessment of these new standards and interpretations is set out below:

	Title and Topic	Issued	Applicable (*)	Impact
(i)	AASB 9– Financial Instruments	December 2009	1 January 2013	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Council, it is not anticipated the standard will have any material effect.
(ii)	AASB 124– Related Party Disclosures	December 2009	1 January 2011	Nil – It is not anticipated the Council will have any related parties as defined by the Standard.

	Title and Topic	Issued	Applicable (*)	Impact
(iii)	AASB 2009-5 - Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 8, 101, 107, 117, 118, 136 & 139]	May 2009	1 January 2010	Nil – The revisions are part of the AASB's annual improvement project to help ensure consistency with presentation, recognition and measurement criteria of IFRSs. It is not anticipated these will have any effect on the Council.
(iv)	AASB 2009-8 - Amendments to Australian Accounting Standards – Group Cash – Settled Share-based Payment Transactions [AASB 2]	July 2009	1 January 2010	Nil - The Council will not have applicable transactions.
(v)	AASB 2009-12 Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]	December 2009	1 January 2011	Nil – The revisions embodied in this standard relate to standards which do not apply to local government (ie AASB8) or are largely editorial in nature and will have minimal effect (if any) on the accounting practices of the Council.
(vi)	AASB 2009– 11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12)	December 2009	1 January 2013	Nil – The revisions embodied in this standard give effect to the consequential changes arising from the issuance of AASB 9 which is not anticipated to have

	Title and Topic	Issued	Applicable (*)	Impact
(vii)	AASB 2009-13 Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]	December 2009	1 January 2010	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
	AASB 2010- 1 Amendment to Australian Accounting Standards – Limited Exemption from Comparative AASB 7 Disclosure for First- time Adopters [AASB 1 & AASB 7]	February 2010	1 July 2010	
	AASB 2009- 10 Amendments to Australian Accounting Standards – Classification of Rights Issues [AASB132]	October 2009	1 February 2010	
(vii)	Interpretation 19– Extinguishing Financial Liabilities with Equity Instruments	December 2009	1 July 2010-08- 09	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
	AASB 2009– 14 Amendments to Australian Interpretations – Prepayments of a minimum Funding Requirement [AASB Interpretation 14]	December 2009	1 January 2011	

Notes:

(*) Applicable to reporting periods commencing on or after the given date.

(z) Adoption of New and Revised Accounting Standards

During the current year, the Council adopted all of the new and revised Australian Accounting Standards and Interpretations which became mandatory and which were applicable to its operations.

The following is an explanation of the impact the adoption of these standards and interpretations has had on the financial statements of the Council.

AASB 101: Presentation of Financial Statements

In September 2007, the Australian Accounting Standards Board revised AASB 101 and as a result, there have been changes to the presentation and disclosure of certain information within the financial statements. Below is an overview of the key changes and the impact on the Council's financial statements.

Disclosure Impact

Terminology changes – The revised version of AASB 101 contains a number of terminology changes, including the amendment of the names of the primary financial statements.

Reporting changes in equity – The revised AASB 101 requires all changes in equity arising from transactions with owners, in their capacity as owners, to be presented separately from non-owner changes in equity. Owner changes in equity are to be presented in the statement of changes in equity, with non-owner changes in equity presented in the statement of comprehensive income. The previous version of AASB 101 required owner changes in equity and other comprehensive income to be presented in the statement of changes in equity.

Statement of comprehensive income – The revised AASB 101 requires all income and expenses to be presented in either a single statement, the statement of comprehensive income, or two statements, a separate income statement and a statement of comprehensive income. The previous version of AASB 101 required only the presentation of a single income statement.

The Council has adopted the single statement approach and the financial statements now contain a statement of comprehensive income.

Other Comprehensive Income – The revised version of AASB 101 introduces the concept of 'other comprehensive income' which comprises income and expenses not recognised in profit or loss as required by other Australian Accounting Standards. Items of other comprehensive income are to be disclosed in the statement of comprehensive income. The previous version of AASB 101 did not contain an equivalent concept.

POLICY ADMINISTRATION

Directorate		Officer Title			
Corporate Services		Director Corporate Services			
Date Effective	10/08/2010				
Date Adopted	10/08/2010	Last Reviewed		DD/MM/YYYY	
Risk Rating	Low	Review Cycle	Annual	Next Due	MM/YYYY
Organisational Compliance	Annual Financial Report Annual Adopted Budget				
Process Links	Financial Management Polices, Procedures and Practices.				

Attachment 4 – CP/FIN-3201 – Significant Accounting Policies (Revised)



Shire of Wyndham East Kimberley **Council Policy Number: CP/FIN-3201** **Significant Accounting Policies**

OBJECTIVE:

Statement of intent

To provide the basis for Council's accounting concepts and annual reporting guidelines. To maintain accounting reporting procedures that comply with statutory requirements and demonstrate Council's financial position.

POLICY:

Significant Accounting Policies

(a) Basis of Accounting and Preparation

The budget and financial report are general purpose financial reports which are to be prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), other mandatory professional reporting requirements, the Local Government Act 1995 and accompanying regulations. The reports are also to be prepared on the accrual basis under the convention of historical cost accounting modified, where applicable by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of the financial reports.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears in the financial reports.

(c) Actual Balances

Balances shown in budget documentation as previous year Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) Rounding off Figures

All figures shown in financial reports, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period are obtained on the condition that they be expended in particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in the financial report. The disclosure also includes the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(f) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(g) Superannuation

The Shire of Wyndham East Kimberley contributes to a number of Superannuation Funds on behalf of employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(h) Cash and Cash Equivalents

Cash and cash equivalents in the statement of financial position comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the statement of financial position.

(i) Trade and Other Receivables

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of the land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(k) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Revaluation

Certain asset classes may be re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of comprehensive income.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a re-valued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be re-valued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the local government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of Council.

(l) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods and capitalisation threshold are as per Council adopted policy F20 Non Current Asset Capitalisation and Depreciation Control.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When re-valued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

(m) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;

- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. They are included in current assets or liabilities, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months of the end of the reporting period (classified as current assets).

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

(n) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(o) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting a budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June of that year.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on a budget document.

(p) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(q) Employee Benefits

The provision for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages, salaries and are calculated as follows:

- (i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term benefits)*
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount that the Council has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) *Long Service Leave (Long-term benefits)*
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(r) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(s) Provisions

Provisions are recognised when:

- (a) The Council has a present legal or constructive obligation as a result of past events;
- (b) for which it is probable that an outflow of economic benefit will result to settle the obligation; and
- (c) the outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Provisions are not recognised for future operating losses.

(t) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(u) Joint Venture

The Council's interest in a joint venture is to be recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the relevant items reported in the statement of financial position and statement of comprehensive income.

(v) Comparative Figures

Where required, comparative figures are to be adjusted to conform with changes in presentation for the current financial year.

When the Council applies an accounting policy retrospectively, make a retrospective restatement or reclassifies items in its financial statement, a statement of financial position as at the beginning of the earliest period will be disclosed.

(w) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in the budget/annual financial report relate to the amended budget estimate for the relevant item of disclosure.

(x) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(y) New Accounting Standards and Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2011.

Council's assessment of these new standards and interpretations is set out below:

	Title and Topic	Issued	Applicable (*)	Impact
(i)	AASB 9– Financial Instruments	December 2009	1 January 2013	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB

				139. Given the nature of the financial assets of the Council, it is not anticipated the standard will have any material effect.
(ii)	AASB 124– Related Party Disclosures	December 2009	1 January 2011	Nil – It is not anticipated the Council will have any related parties as defined by the Standard.
(iii)	AASB 1053 - Application of Tiers of Australian Accounting Standards	June 2010	01 July 2013	Nil - Due to its nature and statutory requirements the Council will be deemed a Tier 1 entity and will continue to prepare general purpose financial statements.
(iv)	AASB 2009 -12 Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]	December 2009	01 January 2011	Nil – The revisions embodied in this standard relate to standards which do not apply to local government (ie AASB8) or are largely editorial in nature and will have minimal effect (if any) on the accounting practices of the Council.
(v)	AASB 2009– 11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12)	December 2009	01 January 2013	Nil – The revisions embodied in this standard give effect to the consequential changes arising from the issuance of AASB 9 which is not anticipated to have any material effect on the Council (refer (i) above).
(vi)	AASB 2010 - 2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements [AASB 1, 2, 3, 5, 7, 8, 101, 102, 107, 108, 110,	June 2010	01 July 2013	Nil - None of these amendments will have any effect on the financial report as the standard does not apply in the case of general purpose financial statements.

	111, 112, 116, 117, 119, 121, 123, 124, 127, 128, 131, 133, 134, 136, 137, 138, 140, 141, 1050, & 1052 and Interpretations 2, 4, 5, 15, 17, 127, 129 & 1052]			
(vii)	AASB 2010 - 4 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, 7, 101, 134, and Interpretation 13]	June 2010	01 January 2011	Nil - The revisions are part of the AASB's annual improvement project to help ensure consistency with presentation, recognition and measurement criteria of IFRSs. It is not anticipated these will have any effect on the Council.
(viii)	AASB 2010 - 5 Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042]	October 2010	01 January 2011	Nil - The revisions embodied in this standard are largely editorial in nature or relate to standards not applicable to the Council and will have minimal effect (if any) on the accounting practices of the Council.
(ix)	AASB 2010 - 6 Amendments to Australian Accounting Standards - Disclosures on Transfers of Financial Assets [AASB 1 & 7]	November 2010	01 July 2011	Nil - The revisions embodied in this standard amend disclosures required on transfers of financial assets. The Council is not expected to have any qualifying transfers.
(x)	AASB 2010 – 7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12)	December 2010	01 January 2013	Nil – The revisions embodied in this standard give effect to the consequential changes arising from the issuance of AASB 9 which is not anticipated to have any material effect on the Council (refer (i) above).

(xi)	AASB 2010 - 8 Amendments to Australian Accounting Standards - Deferred Tax: Recovery of Underlying Assets [AASB 1 & 7]	December 2010	01 July 2011	Nil - None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
	AASB 2010 - 9 Amendments to Australian Accounting Standards - Severe Hyperinflation and Removal of Fixed Dates for First-time Adopters [AASB 1]	December 2009	01 January 2011	
	AASB 2009- 14 Amendments to Australian Interpretations – Prepayments of a Minimum Funding Requirement [AASB Interpretation 14]	December 2010	01 January 2013	
	AASB 2010 - 10 Further Amendments to Australian Accounting Standards - Removal of Fixed Dates for First-time Adopters [AASB 2009 - 11 & 2010 - 7]			

Notes:

(*) Applicable to reporting periods commencing on or after the given date.

(z) Adoption of New and Revised Accounting Standards

During the current year, the Council adopted all of the new and revised Australian Accounting Standards and Interpretations which became mandatory and which were applicable to its operations.

These new and revised standards were:

AASB 2009 – 5
AASB 2009 – 8

AASB 2009 – 10
AASB 2009 – 13
AASB 2010 – 1
AASB 2010 – 3

Interpretation 19

The standards adopted had a minimal effect on the accounting and reporting practices of the Council as they were either largely editorial in nature, were revisions to help ensure consistency with presentation, recognition and measurement criteria of IFRSs or related to topics not relevant to operations.

POLICY ADMINISTRATION

Directorate		Officer Title			
Corporate Services		Director Corporate Services			
Date Effective	10/08/2010				
Date Adopted	10/08/2010	Last Reviewed		19/07/2011	
Risk Rating	Low	Review Cycle	Annual	Next Due	MM/YYYY
Organisational Compliance	Annual Financial Report Annual Adopted Budget				
Process Links	Financial Management Polices, Procedures and Practices.				

Attachment 5 – Council Policy F22– Fees and Charges (Current)



Shire of Wyndham East Kimberley

Council Policy

F22

POLICY NO:	F22
DIVISION:	Finance
SUBJECT:	Collection of Fees and Charges
REPORTING OFFICER:	Executive Manager Corporate Services
ENABLING LEGISLATION:	Local Government Act 1995

OBJECTIVE

To establish best practice guidelines for the collection of fees and charges imposed by the Shire of Wyndham East Kimberley.

POLICY

With the exception of those charges listed below, all fees and charges for the Shire of Wyndham East Kimberley must be paid in full prior to the service, or approval being received by customers.

Bonds must be paid in cash or at least 5 working days prior to the event/hire to enable clearance of funds.

Exceptions:

- Annual subscription to Council Minutes and Agenda's
- Wyndham Childcare Centre Fees & Charges
- Annual Registrations for caravan & camping, food business and lodging houses (certification is provided once invoice is paid)
- Annual refuse charges, waste management levy, replacement or repairs to bins (will occur as part of Rates Notices)
- Waste disposal charges at landfill sites (non domestic)
- Water supply / reticulation charges (per kilolitre)
- Annual swimming pool fee (will occur as part of Rates Notice)
- Airport passenger taxes and screening fees
- Annual Airport Parking fees
- Annual Lease Fees
- Seasonal Hirers of Ovals/Courts (not casual hirers)

The fees and charges listed as 'exceptions' may be charged by invoice to any customer who has applied and been approved to hold an account with the Shire of Wyndham East Kimberley. Payment terms as per the Sundry Debt Collection Policy F15 are to apply.

Discretion for invoicing of fees and charges not included in the exceptions list is delegated to the Executive Manager Corporate Services.

Notes:

- Any requests for concessions on Fees and Charges must be in advance, in writing, and addressed to the Chief Executive Officer.

- **Modification of fees and charges can only occur as a resolution of Council or under delegated authority by the Chief Executive Officer.**
- **Purchase orders are not an acceptable method of 'payment', but may be accepted for charges that are approved for invoicing to account holders.**
- **Bonds will be refunded on request once a Council officer has inspected the facility / equipment and confirmed approval of the bond release.**
- **Infringements and fines are to be paid in accordance with the notice issued.**

Adopted: 18 August 2009

Reviewed:

Amended:

Shire of Wyndham East Kimberley
Council Policy Number: CP FIN-3207
Collection of Fees and Charges

OBJECTIVE:

Statement of intent

To establish best practice guidelines for the collection of fees and charges imposed by the Shire of Wyndham East Kimberley.

POLICY:

Scope & Limitations

Fees and charges for the Shire of Wyndham East Kimberley must be paid in full prior to the service, or approval being received by customers.

Bonds must be paid in cash or at least 5 working days prior to the event/hire to enable clearance of funds.

To facilitate the collection of certain fees and charges, exceptions to this rule are detailed below. The listed exceptions do not apply to bonds.

These ‘exceptions’ may be charged by invoice to any customer who has applied and been approved to hold an account with the Shire of Wyndham East Kimberley. Payment terms as per the Sundry Debt Collection Policy **CP FIN-3202** are to apply.

Exceptions:

- Annual subscription to Council Minutes and Agendas
- Wyndham Childcare Centre Fees & Charges
- Annual Registrations for caravan & camping, food business and lodging houses (certification is provided once invoice is paid)
- Annual refuse charges, waste management **charges**, replacement or repairs to bins (will occur as part of Rates Notices)
- Waste disposal charges at landfill sites (non domestic)
- Water supply / reticulation charges (per kilolitre)
- Annual swimming pool fee (will occur as part of Rates Notice)
- Airport passenger taxes and screening fees
- Annual Airport Aircraft Parking fees
- Annual Lease Fees
- Fees and charges collected under contract by external agencies.
- **Regular (including seasonal) hirers of Community and Recreation facilities and equipment (as defined in relevant administrative policy)**

Discretion for invoicing of fees and charges not **covered** in the exceptions list is delegated to the **Director** Corporate Services.

Notes:

- Purchase orders are not an acceptable method of ‘payment’, but may be accepted for charges that are approved for invoicing to account holders.

- Bonds will be refunded on request once a Council officer has inspected the facility / equipment and confirmed approval of the bond release.
- Infringements and fines are to be paid in accordance with the notice issued.

Background

Council fees and charges are adopted by Council resolution in accordance with the Local Government Act.

These fees and charges can only be modified by a resolution of Council or under delegated authority by the Chief Executive Officer. All requests for concessions on fees and charges must be made in advance, in writing and addressed to the Chief Executive Officer.

Policy herewith is to ensure adopted fees and charges are collected efficiently and effectively.

Guiding Statement

Collection of fees and charges is to be in a manner that ensures payment security.

Outcomes

Revenue collected from fees and charges contributes to the provision of Council's services.

GOVERNANCE REFERENCES

Statutory Compliance	<i>Local Government Act and Local Government Financial Management Regulations.</i>
Industry Compliance	<i>Australian Accounting Standards</i>
Organisational Compliance	
Process Links	

POLICY ADMINISTRATION

Directorate		Officer Title			
Corporate Services		Manager Financial Services			
Date Effective	18 August 2009				
Date Adopted	18 August 2009	Last Reviewed		19 July 2011	
Risk Rating	High	Review Cycle	Annual	Next Due	July 2012

Shire of Wyndham East Kimberley

Council Policy Number: CP FIN-3207

Collection of Fees and Charges

OBJECTIVE:

Statement of intent

To establish best practice guidelines for the collection of fees and charges imposed by the Shire of Wyndham East Kimberley.

POLICY:

Scope & Limitations

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These ‘exceptions’ may be charged by invoice to any customer who has applied and been approved to hold an account with the Shire of Wyndham East Kimberley. Payment terms as per the Sundry Debt Collection Policy **CP FIN-3202** are to apply.

Exceptions:

- Annual subscription to Council Minutes and Agendas
- Wyndham Childcare Centre Fees & Charges
- Annual Registrations for caravan & camping, food business and lodging houses (certification is provided once invoice is paid)
- Annual refuse charges, waste management **charges**, replacement or repairs to bins (will occur as part of Rates Notices)
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Discretion for invoicing of fees and charges not **covered** in the exceptions list is delegated to the **Director** Corporate Services.

Notes:

- Purchase orders are not an acceptable method of 'payment', but may be accepted for charges that are approved for invoicing to account holders.
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- Infringements and fines are to be paid in accordance with the notice issued.

Background

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Industry Compliance	<i>Australian Accounting Standards</i>
Organisational Compliance	
Process Links	

POLICY ADMINISTRATION

Directorate		Officer Title			
Corporate Services		Manager Financial Services			
Date Effective	18 August 2009				
Date Adopted	18 August 2009	Last Reviewed	19 July 2011		
Risk Rating	High	Review Cycle	Annual	Next Due	July 2012

Attachment 7 – Ministerial Approval to Raise Differential Rates



Government of **Western Australia**
Department of **Local Government**

Our Ref: E1127403; WE5-1



Chief Executive Officer
Shire of Wyndham-East Kimberley
PO Box 614
KUNUNURRA WA 6743

Attn: Jo-Anne Ellis

I refer to your letter of 28 June 2011 requesting approval to impose differential rates in the 2011/2012 financial year that exceed the statutory two times limit in the Shire's unimproved value area.

I advise that the Director General, under delegated authority from the Minister for Local Government, has approved, in accordance with section 6.33(3) of the *Local Government Act 1995*, of the Shire imposing the differential rates as proposed in your letter.

This approval is valid for the 2011/2012 financial year.

Yours sincerely

A handwritten signature in black ink that reads "Mary Adam".

Mary Adam
MANAGER LEGISLATION

15 July 2011

Dumas House 2 Havelock Street West Perth WA 6005
GPO Box R1250 Perth WA 6844
Tel: (08) 9217 1500 Fax: (08) 9217 1555 Freecall: 1800 620 511 (Country only)
E-mail: info@dlg.wa.gov.au Website: www.dlg.wa.gov.au
wa.gov.au

1405991X

Attachment 9 – Budget Document

The completed and published budget document will be distributed separately.

16. MATTERS BEHIND CLOSED DOORS

16.1 Lease for Lot 509 Alligator Airways

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Katya Tripp, Environmental Officer
REPORTING OFFICER:	Nick Kearns, Director Development Services
FILE NO:	LP.02.6

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person.

COUNCIL DECISION

Minute No. 9537

Moved: Cr R Addis

Seconded: Cr J Parker

That Council moves behind closed doors to consider Items 16.1 Lease for Lot 509 Alligator Airways and 16.2 Hire of Kununurra Leisure Centre Room at 7.10pm.

Carried Unanimously 9/0

Cr K Wright declared interest in Item 16.1 Lease for Lot 509 Alligator Airways and left meeting at 7.10pm.

Council move behind closed doors at 7.10pm.

PURPOSE

For Council to consider the execution of a lease with Alligator Airways, for the operation of a float plane tourism business, from Lot 509 of the Commercial Boat Facility, Kununurra.

VOTING REQUIREMENT

Simple Majority

**Moved: Cr R Addis
Seconded: Cr J Parker**

That Council moves Officer's Recommendation with addition of dot point after the words "That Council" and before "include the following":

the lessee to pay rent at full market rate at date of signing of lease

COUNCIL DECISION

Minute No: 9538

**Moved: Cr R Addis
Seconded: Cr J Moulden**

That Council suspends Standing Order 7.5 at 7.32pm.

Carried Unanimously 8/0

G Gaffney left meeting at 7.33pm.

G Gaffney returns to meeting at 7.34pm.

Cr R Addis withdrew the motion with the consent of the seconder Cr J Parker.

COUNCIL DECISION

Minute No: 9539

**Moved: Cr J Moulden
Seconded: Cr K Torres**

That Council resumes Standing Order 7.5 at 7.47pm.

Carried Unanimously 8/0

COUNCIL DECISION

Minute No: 9540

Moved: Cr R Addis

Seconded: Cr J Parker

That Council:

Include the following special condition in the Alligator Airways lease:

In consideration of the Lessee undertaking to commence commercially operating a float plane or float planes from the Premises by 1 May 2012 in accordance with the permitted and restricted use of the Premises then the Lessor will not initially require the Lessee's strict compliance with Clause 15.1 of the Lease.

In accordance with the Lessee's above undertaking the Lessor will require strict compliance with Clause 15.1 of the Lease from and including 1 May 2012.

The Lessee acknowledges and agrees that:

- a) if it does not commence commercially operating a float plane or float planes from the Premises in accordance with Clause 15.1 of the Lease by 1 May 2012 then it will be in breach of an essential term of the Lease; and
- b) the Lessor may consequently exercise any of its rights under Clause 36 of the Lease including the right to terminate the Lease.
- 4) Change the definition of Lessee's Business by deleting the words "*waterborne craft*" and replacing them with the words "*a float plane or float planes*".
- 5) Advise Alligator Airways Pty Ltd in writing that:
 - (a) it is prepared to enter into a lease of Lot 509 on Deposited Plan 66529 (incorporating a licence of Lot 514) on the terms and conditions set out in the lease document;
 - (b) if they wish to enter into the Alligator Airways Lease then Alligator Airways and their guarantors must execute the said lease in triplicate and return it to the Shire within 28 days of receiving it from the Shire.
- 6) PROVIDED THAT the Alligator Airways Lease has been properly executed by Alligator Airways and their guarantors and received by the Shire within the said 28 days then the Shire proceed to enter into the Alligator Airways lease by executing the triplicate copies.

Carried 8/1

For: Cr F Mills, Cr D Ausburn, Cr J McCoy, Cr J Parker,
Cr R Dessert, Cr R Addis, Cr K Torres
Against: Cr J Moulden

Cr K Wright returned to meeting at 7.49pm and was advised of the outcome of the Item.

16.2 Hire of Kununurra Leisure Centre Room

DATE:	19 July 2011
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Wayne Richards, Manager Recreation and Leisure
REPORTING OFFICER:	Karyn Apperley, Director Community Development
FILE NO:	RC.09.1

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person.

PURPOSE

For Council to consider the hiring or leasing of the back training room/office at Kununurra Leisure Centre for health related services.

VOTING REQUIREMENT

Simple Majority

Moved: Cr K Wright
Seconded: Cr R Dessert

Amendment to Officer's Recommendation to include

- **Lessee to pay full market rate at time of signing**

Cr K Wright withdrew moving of Motion

COUNCIL DECISION

Minute No: 9541

Moved: Cr R Addis

Seconded: Cr R Dessert

That Council offer a rental agreement to Julie Hadingham for a period of 6 months for the purpose of providing physiotherapy services at the Kununurra Leisure Centre, which includes the following terms and that Council communicate to the Hirer that Council reserves the right to extend or not extend the hire arrangement beyond 6 months:

Terms of hire to include:

- **A rate of \$350 per week for rental of the office space only, inclusive of power and water costs, for a term of six (6) months.**
- **Access to gym and pool facilities during Leisure Centre operating hours in accordance with the Shire's fees and charges and Leisure Centre regular conditions of hire or usage.**
- **Infrastructure improvements to be completed by the Shire prior to the hire arrangement commencing including installation of a hand basin, telephone infrastructure access, change of door lock and professional cleaning.**
- **All operational requirements and costs to be met by the hirer including telephone and internet rental line and service including connection set up, regular cleaning, public liability insurance.**
- **Internal signage in foyer and on office door provided and installed at hirer's expense.**

Terms of hire not to include:

- **Access to printing and/or photocopying facilities.**
- **Any requirement by the Kununurra Leisure Centre to provide reception or other administrative type support functions for the Physiotherapy service.**

Carried 8/1

**For: Cr F Mills, Cr D Ausburn, Cr J McCoy,
Cr R Dessert, Cr R Addis, Cr K Torres, Cr J Moulden
Against: Cr J Parker, Cr K Wright**

COUNCIL DECISION

Minute No: 9542

Moved: Cr J Parker

Seconded: Cr K Torres

That Council moves from behind closed doors at 8.09pm.

Carried Unanimously 9/0

17. CLOSURE

With all matters of business complete the Shire President declared the meeting closed 8:10pm.



ATTACHMENT 1

FOR

ORDINARY COUNCIL MEETING

19 JULY 2011

Shire of Wyndham East Kimberley Environmental
Sustainability Strategy 2011 – 2016

**Shire of Wyndham East Kimberley
Environmental Sustainability Strategy
2011-2015**



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Introduction

The Shire recognises its responsibility for reducing its impact on the environment and to provide leadership to encourage others to do the same. The Environmental Sustainability Strategy (Strategy) focuses on what we want to achieve and the actions that are needed to achieve it. It is a long term approach with a shared vision to achieve defined goals. The Strategy aims to integrate environmental targets into future Shire strategies, policies and service delivery, reflecting global, national and local best practice.



The notion of sustainability is not new. The largely accepted definition of sustainable development comes from the Brundtland Commission in 1987: *“Development that meets the needs of the present without compromising the ability of future generations to meet their own needs.”* A core feature of sustainability is planning for the long term to ensure that future generations are able to meet their needs. Society has been living beyond the planet’s means and if we continue to deplete our natural resources at the current rate we will leave little for future generations.

The concept of sustainability has three interconnected pillars: social, economic and environmental. This Strategy focuses on the environmental pillar of sustainability which is the backbone for the social and economic aspects. The environment provides the natural resources upon which we ultimately depend and the connection we have with our natural environment is reflected in our health and well being. Although the Strategy focuses on the environmental aspect of sustainability it recognises that through addressing the environmental aspect positive results will also be achieved in the economic and social aspects. Further, in implementing the Strategy, the Shire will endeavour to achieve the widest possible gains as appropriate.

This Environmental Sustainability Strategy recognises that the Shire has a key role in protecting our environment for future generations. The Shire’s impact on the environment is related to:

1. how it conducts itself internally (eg its own procurement, energy efficiency, waste management etc);

2. managing the impacts of its external operations (eg choice of plants, operational awareness of sensitive habitats etc);
3. strategic decisions on service delivery priorities (eg the provision and management of waste services, parks and gardens, community facilities such as the recreation centre, roads and drainage);
4. how it gives effect to its regulatory responsibilities (eg fire and dog control and planning and development);
5. leadership, advocacy and education to align community and stakeholder awareness and participation; and
6. monitoring and reporting progress on environmental outcomes

This Strategy is focused on the first two of these, particularly the first. The other dimensions are more appropriately determined through the Strategic Community Plan and related processes. However, this is not to say these dimensions are unconnected. The Shire is mindful that leading by example is a fundamental pre-requisite for strong and effective engagement with the community on sustainability issues. In addition, the monitoring and reporting of progress against this Strategy will also contribute to the sixth dimension of monitoring and reporting progress on environmental outcomes.

The Strategy has been prepared to enable the Shire to achieve a systematic and methodical approach to the planning, implementation and review of its environmental impacts in the first and second dimensions identified above. It is focused on seven key areas, which include goals, targets, and actions as well as a complete and overarching action implementation plan that prioritises actions and allocates timeframes and responsibilities. It is intended that this plan will be a living document through a process of regular review and adaptation to ensure that best practice in sustainability is reflected in Council policy and activities. The initial action plan of the Strategy covers a 4 year period. It is intended to refresh the action plan every year, maintaining a four year horizon. This matches the rolling four year planning cycle of the Corporate Business Plan which will be developed as part of the new integrated planning framework.



Background and Purpose

People are increasingly recognising that health and wellbeing are linked to the environment. The increased need to balance the areas of social, economic and environmental development has led to the term sustainable development. In response to this, government, industry and the community have been changing the way that they operate to reduce their impact on the environment. The Environmental Sustainability Strategy provides the framework to move the Shire towards being a sustainable organisation.

The Shire of Wyndham East Kimberley has been operating since 1961 and is responsible for many activities that impact upon the environment. The Environmental Sustainability Strategy reflects the Shire's commitment to environmental sustainability through identifying ways in which the Shire can help to reduce resource consumption and protect land and biodiversity within its own operations. The Strategy will guide decision-making and management practices to help achieve environmentally responsible and sustainable outcomes.

A critical success factor will be ensuring that Shire Officers are fully aware of sustainability impacts, initiatives and practices within their area of operation. Understanding that we have a role to play in reducing our environmental impact is the first step to changing the way we act as an organisation. There is a need to raise awareness of environmental sustainability within the Shire and to integrate it into all sections of the organisation. Acting in a sustainable manner needs to become a part of our everyday business. Support and communication will be key to achieving this.

The Strategy recommends the development and/or review of many policies and programs. The introduction of new policies and programs will require strong communication and partnerships between different departments, management and staff and between management and Council.

Relevant Shire plans, strategies and policies

In the Shire's Strategic Plan, the stated objective for the key result area of Environment is to *ensure the Shire contributes to the unique environment in a sustainable and realistic manner*. Essentially this is what guides this Strategy.

Currently there are no policies that are directly related to the environmental sustainability of the organisation; however, this plan does recommend the development of policies in order to increase the presence of environmental sustainability within the organisation.

Process of Preparing the Strategy

Approach

The Strategy was approached through the support of management and Council and through the formation of a Sustainability Team. This team contained staff representatives from various Directorates including indoor and outdoor and met on a monthly basis. The team's role included communicating the plan to their Directorate, gaining feedback and leading by example. The team also developed and delivered a staff survey to gain information on Environmental Sustainability within the Shire, barriers to behavior change and actions that could be included into the Strategy.



Methodology

In the development of this Strategy the following methodology of The Canadian Natural Step Sustainability program was incorporated and the following tasks undertaken:

1. Support for the plan gained from Directors, Chief Executive Officer and Council.
2. Presentations to staff to raise awareness and gain a common understanding on what sustainability means and why it is important.
3. Formation of a Sustainability Team with staff from across the different sections of the organisation.
4. Development of a definition of sustainability, a vision, target areas, and goals.
5. Assessment of the organisation (assets inventory) to establish what is already being done to address sustainability plus identify gaps.
6. Distribution of a staff survey to assess current knowledge, barriers and ideas. Presentation of results to all staff.
7. Brainstorming and justification of actions currently undertake to increase the sustainability performance of the organisation.
8. Targets developed for each focus area and action implementation plan finalised including responsibility, timeframe and priority.
9. Compilation of a draft document to include information such as background, monitoring and evaluation, reporting and communication.
10. Presentation of key aspects of the plan to the management team and to staff followed by distribution for comment and feedback.
11. External peer review
12. Present to Council for comment and adoption.

Monitoring and Evaluation

The Sustainability Team is responsible for overseeing implementation of the plan. In order to successfully carry out this function it should be expanded to include an Officer from each Directorate as well as a Councillor. The Sustainability Team will be responsible for providing support and information to Council. Baseline data needs to be established before the monitoring of achievement towards some targets can occur. In order to ensure that the sustainability plan is being implemented the Sustainability Team will continue to hold monthly meetings to report against actions and progress towards achieving targets and goals. It is recommended that this plan be reviewed and updated after two years of implementation. As many of the actions in the plan are to establish policies, programs and guidelines, a key focus of the first review will be to bring that work together into a more substantial document.

Reporting and Communication

Those departments or sections responsible for actions within this plan are required to report quarterly on progress against their actions to the Sustainability Team. The Sustainability Team will collate this information into a quarterly report for Directors and Council. Policies as required under this plan will be presented to Council for final approval.

Regular communication is required under the targets and actions in the key area of Education and Awareness. It is important that communication is maintained as otherwise the plan is at risk of not being achieved.



Definition of Sustainability

The term sustainability means different things to different people. In order to work together as an organisation, in achieving a more sustainable future, it is important to have a shared understanding of what sustainability means to us as an organisation. The Shire of Wyndham East Kimberley's definition of sustainability is:

Meeting the needs of the present, whilst also considering the ability of future generations to meet theirs.

Aims

The Strategy aims to:

1. Establish an overall vision for a sustainable environment;
2. Provide a basis for the Shire to integrate best practice sustainability measures into its own operations across all of the Shire's departments;
3. Establish a framework of key internal strategies and priorities;
4. Provide an action plan with measurable environmental targets and indicators;
5. Provide a framework for an effective and ongoing environmental sustainability report to staff and Council.

Principles

Just as a shared definition is important in moving the organisation forward towards a sustainable future, so are shared principles. Principles provide guidance in and boundaries to the way we should act as individuals and as an organisation. The principles below have been chosen as the constraints in which the Shire and its staff should operate:

- *Tread lightly to reduce our ecological footprint;*
- *Consider others and their future needs;*
- *Plan for and ensure sustainable growth and development;*
- *Use all resources efficiently to minimise waste;*
- *Consider whole of life costs in purchasing products and services;*
- *Seek environmentally friendly alternatives;*
- *Lead and guide others by setting a good example.*
- *Protect and maintain our biodiversity;*

Vision

A vision is a broad, overarching and idealistic statement of how the organisation will look in the future. It is the ideal place to be in 10, 20, or 50 year's time. Goals are then used to help clarify the vision and ensure that progress is being made towards achieving it.



The Vision for the Shire of Wyndham East Kimberley is:

A Shire that operates in an environmentally conscious manner; considering and contributing to a sustainable environment.

Goals

The goals help to define the long term vision by adding depth and meaning. A goal was developed for each key focus area. The Strategy's goals are to:

1. Improve energy efficiency.
2. Purchase environmentally sustainable products and services.
3. Minimise production of waste and increase recycling.
4. Improve water use efficiency
5. Promote more efficient use of transport.
6. Increase environmental awareness and education.
7. Contribute to maintaining a high level of biodiversity.

Targets

To enable the measurement of progress towards each goal, targets need to be clearly linked to each goal and readily measured. When trying to establish targets the Sustainability Team found that there was a lack of reliable data and that the limited available data was poorly recorded and that retrieval time was consuming. In order to report against targets, reliable baseline data needs to be gathered and subsequent data then collected in a consistent manner. The targets that have been chosen reflect that the Shire is continuing to grow and therefore rather than reduce the amount of resources we use overall we instead needed to become more efficient in how we use them.

The Targets are to:

- Decrease energy use per m² by 10% by 2014.
- Establish and implement a green purchasing policy by 2013.
- Achieve a minimum recycle rate of 15% within all Shire buildings by 2015.
- Reduce amount of paper waste to landfill by 10%
- Reduce water use per m² of irrigated land by 10% by 2014.
- Reduce water use per m² building space by 10% by 2015.
- Revise and implement stormwater guidelines.
- Improve stormwater entering Lily Creek Lagoon through the implementation of storm water and subdivision guidelines such as IPWEA.
- Ensure that 100% of the Shire's plant and fleet carbon and fuel efficient by 2020.
- Ensure that 50% of the Shire's vehicle fleet non 4WD passenger vehicles by 2015.
- Develop and implement a travel policy by 2013
- Actions for biodiversity protection to be incorporated into SWEK operations by 2015

Key Focus Areas

Key focus areas were chosen to reflect the full complement of activities within the Shire that influence the sustainability of the organisation. The following key areas were chosen:

1. Energy Use
2. Green Purchasing
3. Waste Management and Recycling
4. Water Use
5. Efficient Transport
6. Biodiversity
7. Environmental Awareness and Education

The actions and relative priorities will not be able to be confirmed in some cases until further investigation of the costs and benefits is undertaken. The availability of funding will also be a factor in determining the final action plan.

1. Energy

The Shire uses electricity generated from a Hydro scheme yet the more hydro energy that the town uses the less hydro energy there is available for the Argyle Diamond Mine. This results in increased burning of fossil fuels (diesel) to power its operations. Electricity usage within the Shire is high with annual costs in excess of \$250,000. Through reducing our energy use we not only make more hydro energy available we also save money.



Members of the Sustainability Team were made aware of appliances and fittings such as lighting, air conditioners, computers and printers that use electricity in their areas of work. They were asked to make note of the number of times that they found these appliances and fittings to be switched on when not in use. The team found that in general two to three times a week something would be left on when people had vacated the building and that often it was a combination of appliances and fittings that had been left on. The staff survey found that most people forgot to check and turn off appliances at the end of the day. This survey also found that air conditioners were often set to temperatures as low as 18C, yet in some cases this was due to the inefficiency of the cooling system, unevenness of temperature across an area or differing staff comfort levels.

When scoping the Shire buildings for energy efficiency appliances it was found that items such as dishwashers and fridges were not rating high on the energy efficiency star rating. The purchase of more energy efficient products is therefore an action that should be considered through the Shire's purchasing procedure.



Modern technology has allowed people to rely on appliances such as air conditioners rather than consider energy efficiency in building and site design. With a Shire that is predicted to grow and electricity prices that are set to increase, substantial financial savings could be made through improved energy efficiency in new Shire buildings and possibly through refurbishment of existing buildings.

In order to meet the targets that have been identified the first action for energy is to establish sound base line data. This is best achieved through a complete energy audit which will also consider whole of life costs and provide additional recommendations and budget estimates.

2. Purchasing

The Shire is responsible for the purchase of many goods and services, from tea bags to vehicles. The process of purchasing goods and services is directed through the purchasing policy which defines sustainable procurement as: *the procurement of goods and services that have less environmental and social impacts than competing products and services*. The staff survey showed that staff are not purchasing long lasting and water/energy efficient products.



The Sustainability Team felt that there was an opportunity to improve the purchasing policy so that it was easier to understand in terms of purchasing goods with long life, less packaging, high efficiency and considering whole of life costs. The team felt that it may not only be the language used but also that many employees may not be familiar with the details of purchasing policy. This would explain why items such as individually wrapped tea bags, non recycled office paper and appliances with low energy efficiency ratings were sometimes purchased. A list of preferred supplies and a checklist for purchasing were also recommended as possible solutions to the purchase of unsustainable goods.



3. Waste Management and Recycling

Over the last 50 years the availability of cheap and disposable products has increased the amount of material goods consumed and waste produced. Society is increasingly viewing products and goods as convenient and disposable with a 'throw away' attitude. According to the Living Planet Report (World Wildlife Fund 2008), we are consuming our planet's resources faster than they can be replenished. There is a strong need to reduce our consumption patterns if we are to leave anything behind for future generations.



The staff survey found that the majority of people felt that we performed poorly in relation to waste management and recycling. Most people know how to double side their printing and do so where possible yet there is a high volume of printing that is not collected, indicating that people are printing unnecessarily. The advent of portable computers and projectors has



allowed paper use to be reduced yet as a Shire we still appear to be heavily paper-dependent. This can be evidenced through the printing of Council and other meeting agendas and documents for proofing as well as for distribution when electronic alternatives should be used. The staff survey also showed that where paper (and cans) could be recycled most people didn't as there were no bins, didn't know how or couldn't be bothered. In response to this the Sustainability Team felt that there was a need to increase the use of information technology, decrease the use of paper and increase recycling.

4. Water

Water in the Kimberley appears to be in excess yet variable rainfall, the long dry season and the costs of capturing and distributing water result in the need to use it more wisely. It is estimated that the Shire currently uses over 500,000KL of non potable river water supply for its parks and gardens and over 31,000 KL of potable mains water in its buildings. Currently there is little focus on water conservation and reuse within the Shire's operations. Water restrictions are in place within the Shire and although yearly rainfall received is high the climate is extreme with long periods of no rain.



The Sustainability Team felt that the Shire had a responsibility to set an example in using water wisely and that the conservation of water will also result in economic saving. To meet the targets set for this focus area there is a need to obtain reliable base line data. Therefore the first action is to audit our buildings and irrigation practices. Like electricity usage, this will not only result in more reliable data it will also provide whole of life costs, additional recommendations and costing estimates.

In their survey responses, Staff members noted the use of sprinklers when it was raining, water leaks not being reported, and improvements that could be made to appliances such as taps, showers and toilets.

This area not only covers the use of water but also maintaining healthy waterways. Kununurra's stormwater drains discharge directly into Lily Creek Lagoon which is an internationally and locally important wetland. Stormwater monitoring results for the town of Kununurra showed elevated nutrients and sediments which are known to be harmful to freshwater bodies such as the lagoon. The Sustainability Team recommended the use of stormwater guidelines and water sensitive urban design to help improve the quality of stormwater runoff entering the lagoon.



5. Transport

In the face of climate change and a carbon tax, reducing our emissions is a priority. Living in a remote location there is a need to meet with people in cities or neighbouring shores such as Perth, Broome and Darwin. An alternative to travel is the use of video and teleconferencing facilities which would not only save harmful greenhouse gas emissions but also time, fuel, vehicle wear and tear, flights, accommodation and other associated travel costs.



The Sustainability Team felt that the number and usage of vehicles within the Shire was higher than necessary. They noted a lack of incentives to walk and cycle to work and little effort made for car pooling especially when travelling to Wyndham. A suggested action was that the youth centre buses could be used for Council meetings in Wyndham or site visits and that this would also provide the opportunity for presentations to occur whilst travelling.



The purchase of 4WDs over passenger vehicles was seen by the Sustainability Team as unnecessary as the majority of officers only require a vehicle for use on bitumen roads. The group felt that only one or two 4WD pool vehicles and an efficient vehicle booking system were needed. It was seen that this would save the Shire money in terms of purchase, running costs and emissions as well as providing higher levels of comfort to drivers and passengers.

6. Biodiversity

The Kimberley is high in wildlife and biodiversity which attracts visitors and residents to the Kimberley. As the towns of Kununurra and Wyndham expand, natural habitat is reduced leading to the loss of native animals in urban areas. The Sustainability Team agreed that there was a need to maintain and where possible enhance the presence of biodiversity in our urban areas.

The creation and maintenance of corridors and areas of remnant vegetation were recommended to allow the biodiversity of urban areas to be encouraged and maintained. Other simple actions were suggested such as the use of native plants and the removal of weeds, yet more complicated actions such as the introduction of a cat local law will also require careful consideration.



7. Awareness and Education

Working to improve environmental sustainability is an obligation for all staff whilst they are carrying out their roles in the workplace. The aim of this area is to raise the profile of sustainability within the organisation so that staff consistently consider it within the scope of their duties. The major feedback from the staff survey was that more reminders, information, posters and greater leadership were required to increase education and awareness of environmental sustainability issues. The Sustainability Team agreed that in order to see changes to behaviour there is a need for regular and consistent communication and support of senior management. It was also agreed that the more engaging and fun it was, such as through incentives and competition, the more effective it was likely to be.



Action Implementation Plan

For each of the key focus areas the Sustainability Team developed a list of actions. These were combined with the Strategy's goals and targets to create an easy to follow action implementation table. Responsibilities, priorities and time frames were then added. Timeframes are given as Short = < 12 months, Mid = 1-4yrs or Long = >4 years and priority as low, medium or high. Short timeframes and high priority are given to those actions that are most easily achieved (immediate success) with the cheapest cost or the greatest return on investment (the low hanging fruit). Where more than one work area is listed as responsible the one highlighted in **bold** takes the lead for the action.

As noted above, some actions (or their relative priority) will not be able to be confirmed until further investigation of their costs and benefits has been undertaken. A column with indicative cost levels (high, mid, low) has been included to guide prioritisation of the assessment of costs and benefits.

It is also important to note that the action plan incorporates measuring baseline information and an ongoing process of monitoring and reporting which works in conjunction with the actions proposed in this Strategy to provide a process of continuous improvement.

In addition to the actions for each focus area there are several overarching priority actions required to ensure that the plan is implemented.

These priority actions are:

1. Expand the Sustainability team to include an officer from each Directorate as well as a Councillor.
2. Nominate a position to act as the facilitator and administrator for the Sustainability Team, effectively driving and overseeing the implementation of the Strategy.
3. Include quarterly progress reports from each Directorate to the Sustainability Team and from the Sustainability Team to Council.
4. Seek appropriate funding opportunities.

Energy

Goal – Improve energy efficiency

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Decrease energy use per m ² by 10% by 2014	Complete independent energy audits to establish energy use per m ² , energy efficiency recommendations and budget requirements. Include renewable options and wiring compatibility for energy saving equipment in audits.	Building/Environment	High	Short	Mid
	Implement energy audit's recommendations.	Building/Environment	High	Mid	Mid
	Develop and distribute end of day checklists to staff to help ensure electrical fixtures and appliances are switched off at close of business.	Sustainability Team	High	Short	Low
	Include electronic reminders on all computers to switch off all electrical fixtures and appliances at the end of day.	IT	Medium	Short	Low
	Develop and implement energy efficiency procedure for personal computer settings.	IT	Medium	Mid	Low
	Include purchase of energy efficient appliances (star rating) in purchasing policy and procedure.	Purchasing CFT	High	Short	Low
	Teams to review staff seating to ensure staff are seated at a desk that suits their temperature comfort levels.	Directors	Medium	Long	Low
	Replace non working or faulty traditional light globes with energy saving LED or fluorescent light globes and fittings.	Building Maintenance	High	Long	Low
	De-lamp light fittings to reduce the amount of globes used whilst still meeting occupation health and safety standards.	Building Maintenance	High	Short	Low
	Develop and implement policy and guidelines to support the preparation of specifications and assessment of tender proposals to ensure improved energy efficiency and resource efficiency in new Shire buildings and where possible improved energy efficiency of existing Shire owned buildings and services	Building & Environment	High	Long	Low

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Decrease energy use per m ² by 10% by 2014	Increase staff education and awareness on how they can save energy at work and at home (see specific focus area of awareness and education)	Sustainability Team	High	Short	Low
	Install push in timers or movement sensors for lighting in general areas such as toilets, kitchen, and stationary cupboard.	Building maintenance	High	Short	Low
	Research ecologically sustainable development principles/guidelines for urban or industrial development.	Planning/Environment	Medium	Mid	Mid
	Develop/modify and adopt ecologically sustainable development principles/guidelines for urban or industrial development.	Planning/Environment	Medium	Long	Mid
	If building a new Shire building, investigate the installation of an energy metering device and program, preferably one that breaks down individual energy usage into A/Cs, lights, computers and other appliances or into areas such as kitchen, toilets, foyer, gym, and pool.	Building	Medium	Dependent upon buildings	Low
	Investigate the use of a card that is inserted for power to your area when you arrive at work and is taken at end of day.	IT	Low	Long	Low
	Replace old inefficient A/Cs as per energy audit recommendations.	Building Maintenance	Low	Short	Mid
Where feasible, install solar lighting in all new public open space and toilets.	Infrastructure	Low	Short, ongoing	High	

CFT = Cross Functional Team

COST:

Low = under \$2k

Mid = \$2k-\$20k

High = over \$20k

TIMEFRAME:

Short = < 12 months

Mid = 1-4yrs

Long = >4 years

Purchasing

Goal – Purchase environmentally sustainable products and services

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Establish and implement a green purchasing policy by 2013.	Revise purchasing policy language to make it easier to understand and include goods purchased to: <ul style="list-style-type: none"> • have less packaging; • consider whole of life cycle costs; and • be energy and water efficient. 	Purchasing CFT	High	Short	Low
	Ensure employees are familiar with the policy.	Purchasing CFT & Admin officers	High	Short	Low
	Develop a checklist for purchasing.	Purchasing CFT	High	Short	Low
	Investigate and implement a plant procurement policy and procedure.	Purchasing CFT	High	Mid	Mid
	Develop and maintain a list of preferred suppliers that have shown they meet the purchasing policy requirements.	Purchasing CFT	High	Mid	Low

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Waste and Recycling

Goal – Minimise production of waste and increase recycling

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Minimum recycle rate of 15% within all Shire buildings by 2015.	Place and label recycle bins in all areas of all Shire buildings.	Sustainability Team	High	Short	Low
	Introduce and maintain composting of kitchen scraps and garden refuse at shire buildings.	Sustainability Team	Low	Mid	Mid
	Investigate method for cleaners to empty internal recycling and compost bins and the use of bulk soap and refills.	Building Maintenance	High	Mid	Low
	Reduce the size of office bins for general rubbish at each desk and if requested provide separate bins for cans and paper recycling.	Sustainability Team	Medium	Short	Low
Reduce amount of paper waste to landfill by 10%	Establish base line figure for amount of paper waste to landfill per week, month and year.	Sustainability Team	High	Short	Low
	Replace Shire produced paper Christmas cards with electronic Christmas cards.	Governance	High	Short	Low
	Encourage the use of info technology over paper including electronic diaries over paper diaries and electronic alternatives for meeting agendas, presentations etc including Council.	Governance	High	Short	Mid
	Remove paper towels from kitchen and put procedure in place to ensure clean tea towels.	Building Maintenance & Administration	Medium	Mid	Low

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Reduce amount of paper waste to landfill by 10%	Investigate the use of hand dryers over paper towels in Shire building (excluding public toilets).	Building Maintenance	Low	Mid	Low
	Research suitable IT equipment for relevant outdoor staff ie tablets for data entry at landfill site.	IT & Infrastructure	Low	Short	Low
	Double sided printing as default for all printers.	IT	High	Short	Low

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TIMEFRAME:

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Long = >4 years

Water

Goal – Improve water use efficiency

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Reduce water use per m ² of irrigated land by 10% by 2014. Reduce water use per m ² building space by 10% by 2015.	Audit of council buildings and parks and gardens irrigation practices including recommendations and associated costs to increase efficiency. This will also Establish current water use per m ² for buildings and irrigated areas.	Parks and Gardens & Building Maintenance	High	Short	Mid
	Meter all pump stations.	Parks and Gardens	High	Short	High
	Investigate the joining of a water wise program such as ICLEI.	Sustainability Team	Medium	Short	Low
	Include purchase of water wise products and appliances (AAA) in purchasing policy and checklist.	Purchasing CFT	High	Short	Low
	Install or activate rain sensors on pump stations.	Parks and Gardens	High	Short	Mid
	Develop guidelines for reducing water consumption in new and council buildings and parks/gardens.	Environment	Medium	Mid	Low
	Develop list of water wise grant opportunities.	Sustainability Team	Medium	Short, ongoing	Low
	Ensure service request system to report water issues is included in induction for new staff.	Human Resources	Medium	Short, inductions & refreshers	Low
	Replace any remaining micro spray systems with drippers/soakers.	Parks and Gardens	Medium	Mid	Low
All taps, urinals, showers etc in council buildings to have AAA rating.	Building Maintenance	Medium	Mid, depends on building age	Mid	
Improve stormwater quality entering Lily Creek lagoon through the revision and implementation of stormwater and subdivision guidelines such as IPWEA.	Review, update and implement SWEK stormwater management guidelines.	Infrastructure & Environment	Medium	Mid	Low

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Improve stormwater quality entering Lily Creek lagoon through the revision and implementation of stormwater and subdivision guidelines such as IPWEA.	Implement SWEK stormwater management guidelines.	Infrastructure & Environment	Medium	Mid	High
	Investigate and adopt appropriate guidelines, such as IPEWA, for subdivision development.	Infrastructure/Planning	High	Short	Mid

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Transport

Goal – Efficient use of transport

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
100% of the Shire's plant and fleet carbon and fuel efficient by 2020.	Include purchase of fuel efficient vehicles and plant in purchasing policy and procedure.	Purchasing CFT	Medium	Short	Low
	Audit of fleet with recommendations including efficiency, carbon offsetting and alternative fuels.	Plant CFT	High	Short	Mid
	Identify unnecessary pool 4WDs and replace with fuel efficient economical vehicles.	Corporate	High	Mid	Low
Travel policy developed and implemented by 2013.	Provide video/teleconferencing facilities for meetings.	IT	High	Mid/Short	Mid/Low
	Develop a policy that prioritises the use of video and teleconferencing facilities for meetings.	Governance	High	Mid	Low
	Develop a procedure for use of youth centre buses for Wyndham Council meetings and other large group outings.	Governance	Medium	Short	Low
10% of staff walking, riding or car pooling to work	Encourage walking, cycling and car pooling amongst staff through incentives such as improved end of trip facilities.	Sport and Recreation	High	Mid	Low

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Biodiversity

Goal – Continue to maintain a high level of biodiversity

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Actions for biodiversity protection to be incorporated into SWEK operations by 2015	Use native plants in landscaping.	Parks and Gardens	High	ongoing	Low
	Continue to raise cane toad awareness amongst staff.	Sustainability Team	Low	ongoing	Low
	Install animal crossings signs where relevant ie bandicoots along Lakeview Drive and turtles along Millington Drive.	Infrastructure	Medium	Short	Low
	Map and maintain corridors and areas of habitat for conservation.	Planning/Environment & Parks & Gardens	Medium	Long	Mid
	Provide plant identification and management training for relevant Council staff and contractors to increase awareness of indigenous species, pest plant species, sensitive habitat areas and protected species under State and Federal legislation within the Shire.	Environment	High	Short	Low
	Develop a Shire verge and roadside Vegetation Management Plan to include: greater control of weeds; protection of remnant vegetation, and re-vegetation of degraded areas.	Environment	Medium	Mid	Mid
	Establish and maintain fire breaks and ecologically sensitive preventative burning regime for the towns of Kununurra and Wyndham.	Environment and Fire Control Officer	Medium	Mid	High
	Investigate the development of a local law or similar for control of cats.	Rangers	Medium	Mid	Low
	Create and use Shire seed bank and plant nursery including training of relevant staff in seed collection.	Environment/Parks & Gardens	Medium	Mid	Mid

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TIMEFRAME:

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Education and Awareness

Goal – Increase environmental education and awareness

TARGET	ACTION	RESPONSIBILITY	PRIORITY	TIMEFRAME	COST
Staff education and awareness program developed and implemented by 2012.	Regular presentations and information distributed to staff, including SWEK news and infoline, covering all focus areas.	Sustainability Team	High	Mid	Low
	Develop little facts that can be related to real life i.e. swimming pools and football ovals for volume comparison.	Sustainability Team	Medium	Short	Low
	Communicate monthly figures and graphs to compare usage of energy and water over time. This assumes audits and monitoring system in place to provide data.	Sustainability Team	High	Mid	Low
	Develop an information package for staff at home to help encourage correct habits at home as well as work.	Sustainability Team	Medium	Mid	Low
	Include sustainability issues in induction package ie recycling, energy use, reporting water leaks, purchasing policy etc.	Sustainability Team	High	Short	Low
	Develop a program to show level of sustainability achieved by section or work area and other.	Sustainability Team	Low	Mid	Low
	Use a white or pin up board to advertise sustainability messages/information.	Sustainability Team	High	Short	Low
	Develop reminders (stickers/symbols) to turn off switches.	Sustainability Team	Low	Mid	Low
	Include in Council reports a heading titled <i>Environmental Implications</i> .	Governance	Medium	Short	Low
	Develop decision making process for purchase of products based on product life expectancy ie plastic lasts longer but paper biodegrades.	Sustainability Team	Medium	Mid	Low

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