



**MINUTES OF ORDINARY MEETING OF COUNCIL  
HELD ON 20 SEPTEMBER 2011**

I hereby certify that the Minutes of the Ordinary Council Meeting held are a true and accurate record of the proceedings contained therein.

\_\_\_\_\_  
**Shire President Confirmed**

**Date:** \_\_\_\_\_

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**SHIRE OF WYNDHAM EAST KIMBERLEY  
MINUTES  
OF THE ORDINARY COUNCIL MEETING  
HELD ON TUESDAY, 20 SEPTEMBER 2011 AT 6:00 PM.**

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 6:00pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE  
(PREVIOUSLY APPROVED)**

**RECORD OF ATTENDANCE**

Cr F Mills	Shire President
Cr J Moulden	Deputy Shire President
Cr D Ausburn	Councillor
Cr J McCoy	Councillor
Cr R Dessert	Councillor
Cr R Addis	Councillor
Cr K Wright	Councillor
Cr K Torres	Councillor
Cr J Parker	Councillor
G Gaffney	Chief Executive Officer
J Ellis	Director Corporate Services
K Hannagan	Director Infrastructure
K Apperley	Director Community Development
N Kearns	Director Development Services
R Drew	Wyndham Area Services Manager
K Tripp	Strategic Planner
ALee	Executive Support Officer - Community
P Kerp	Manager Engineering Services
J McGuinness	Governance Support Officer (Minute Taker)

**GALLERY**

Janine Fulcher

**APOLOGIES**

Nil

**3. DECLARATION OF INTEREST**

- **Financial Interest**

Nil

- **Impartiality Interest**

Nil

- **Proximity Interest**

Keith Wright declared an interest in Item 15.1.3 Request for Quotation Road Construction and Cement Stabilising Q05 11/12, being an adjacent landowner to the Director of the Company.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. PETITIONS**

Nil

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**8. CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING OF 16 AUGUST 2011**

**RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Council Meeting held on 16 August 2011.

**COUNCIL DECISION**

**Minute No. 9566**

**Moved: Cr J Moulden**

**Seconded: Cr K Wright**

**That Council confirms the Minutes of the Ordinary Council Meeting held on 16 August 2011.**

**Carried Unanimously 9/0**

**9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

I recently attended a Company Directors Course in Perth and came away with the opinion that all Councillors should do the course within first 6 months of their term. In my opinion this should be mandatory for all new Councillors, and it would also be valuable for anyone running business to attend.

The subject matter was in line with Local Government Responsibilities and Liabilities, and is followed by a 3000 word assignment and closed book exam. The course is well worth it, and until it becomes mandatory I suggest that if you get the opportunity to attend, take it.

- Cr F Mills

**10. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**11. MINUTES OF COUNCIL COMMITTEE MEETINGS**

**11.1 MINUTES OF AIRPORT COMMITTEE MEETING 16 AUGUST 2011**

**RECOMMENDATION**

That Council accepts the Unconfirmed Minutes of the Airport Committee Meeting held on 16 August 2011.

**COUNCIL DECISION**

**Minute No. 9567**

**Moved: Cr K Wright**

**Seconded: Cr D Ausburn**

**That Council accepts the Unconfirmed Minutes of the Airport Committee Meeting held on 16 August 2011.**

**Carried Unanimously 9/0**

**12. REPORTS**

**12.1 MATTERS ARISING FROM COMMITTEES OF COUNCIL**

## 12.2 CORPORATE SERVICES

### 12.2.1 Monthly Financial Report

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Gill Old, Manager Financial Services
<b>REPORTING OFFICER:</b>	Jo-Anne Ellis, Director Corporate Services
<b>FILE NO:</b>	FM.09.5

#### **PURPOSE**

For Council to note and accept the Monthly Financial Report for July 2011.

#### **BACKGROUND**

Council is required to prepare Monthly Financial Reports as required by the Local Government (Financial Management Regulations) 1996.

#### **STATUTORY IMPLICATIONS**

Section 6.4 Local Government Act 1995  
Regulation 34, Local Government (Financial Management Regulations) 1996.

#### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of the report.

#### **FINANCIAL IMPLICATIONS**

Monthly financial reporting is a primary financial management and control process, it provides Council with the ability to oversee the Shire's financial performance against budgeted target.

#### **STRATEGIC IMPLICATIONS**

*Governance, Key Result Area 5,*  
Council's financial position and forward planning is sound

#### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

#### **COMMENT**

Councils 2011/12 Budget was adopted on 19 July 2011.

Comments in relation to budget to actual variances are included as a note in the Financial Report.

**ATTACHMENTS**

Attachment 1 – Monthly Financial Report

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council accepts the Monthly Financial Report for the month of July 2011.

**COUNCIL DECISION**

**Minute No. 9568**

**Moved: Cr K Wright  
Seconded: Cr J Parker**

**That Council accepts the Monthly Financial Report for the month of July 2011.**

**Carried Unanimously 9/0**

## Attachment 1 – Monthly Financial Report



# Shire of Wyndham East Kimberley

## Monthly Financial Report 2011/2012

As at 31 July 2011

Presented to Council 20 September 2011

### Contents:

- Statement of Financial Activity
- Note to Statement of Financial Activity (Net Current Asset Position)
- Note to Statement of Financial Activity (Explanation of Material Variances)
- Note to Statement of Financial Activity (Budget Remaining to Collect/Spend)
- Monthly Report on Investment Portfolio (Cash)

Financial Activity Legend:  
Above Budget Expectations: ▲  
Below Budget Expectations: ▼

# Shire of Wyndham East Kimberley

## Statement of Financial Activity Year to Date Actual v Year to Date Budget as at 31 July 2011

	YTD Actual 2011/12 \$	YTD Budget 2011/12 \$	YTD Variance 2011/12	
			\$	%
<b>Revenue</b>				
General Purpose Funding	306,618	305,300	1,318	0% ▲
Governance	23,977	1,000	22,977	2298% ▲
Law, Order, Public Safety	1,863	1,625	238	15% ▲
Health	2,250	1,600	650	41% ▲
Education and Welfare	4,928	5,000	(72)	-1% ▼
Housing	13,916	13,790	126	1% ▲
Community Amenities	1,018,399	1,010,655	7,744	1% ▲
Recreation and Culture	26,925	27,410	(485)	-2% ▼
Transport	23,439	23,370	69	0% ▲
Economic Services	15,589	15,520	69	0% ▲
Other Property and Services	49,789	4,680	45,109	964% ▲
	<u>1,487,693</u>	<u>1,409,950</u>	<u>77,743</u>	<u>6% ▲</u>
<b>Expenses</b>				
General Purpose Funding	(18,216)	(18,150)	(66)	0% ▲
Governance	(131,296)	(105,588)	(25,708)	24% ▲
Law, Order, Public Safety	(55,035)	(54,730)	(305)	1% ▲
Health	(19,334)	(18,750)	(584)	3% ▲
Education and Welfare	(7,395)	(5,885)	(1,510)	26% ▲
Housing	(38,220)	(33,432)	(4,788)	14% ▲
Community Amenities	(310,918)	(306,632)	(4,286)	1% ▲
Recreation & Culture	(181,878)	(179,970)	(1,908)	1% ▲
Transport	(242,086)	(241,520)	(566)	0% ▲
Economic Services	(70,998)	(70,700)	(298)	0% ▲
Other Property and Services	(369,479)	(47,900)	(321,579)	671% ▲
	<u>(1,444,855)</u>	<u>(1,083,257)</u>	<u>(361,598)</u>	<u>33% ▲</u>
<b>Adjustments for Cash Budget Requirements:</b>				
<b>Non-Cash Expenditure and Revenue</b>				
(Profit)/Loss on Asset Disposals	0	0	0	0% ▲
Movement in Accruals and Provisions	0	0	0	0% ▼
Depreciation on Assets	0	0	0	0% ▼
<b>Capital Expenditure and Revenue</b>				
Purchase Land Held for Resale	0	0	0	0% ▲
Purchase Land and Buildings	(70,262)	(67,000)	(3,262)	5% ▲
Purchase Infrastructure Assets - Roads	(41,131)	(41,000)	(131)	0% ▲
Purchase Infrastructure Assets - Footpaths	0	0	0	0% ▲
Purchase Infrastructure Assets - Drainage	0	0	0	0% ▲
Purchase Infrastructure Assets - Other	(515,252)	(515,075)	(177)	0% ▲
Purchase Plant and Equipment	0	0	0	0% ▲
Purchase Furniture and Equipment	(8,978)	(8,700)	(278)	3% ▲
Grants / Contributions for Development of Assets	0	0	0	0% ▼
Proceeds from Disposal of Assets	0	0	0	0% ▼
Proceeds from Sale of Land Held for Resale	0	0	0	0% ▼
Repayment of Debentures	0	0	0	0% ▲
Proceeds from New Debentures	0	0	0	0% ▼
Transfers to Reserves (Restricted Assets)	0	0	0	0% ▲
Transfers from Reserves (Restricted Assets)	0	0	0	0% ▼
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7,280,968	7,280,968	0	0% ▼
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	13,152,579	13,439,886	(287,307)	-2% ▼
<b>Amount Required to be Raised from Rates</b>	<u>6,464,396</u>	<u>6,464,000</u>	<u>396</u>	<u>0% ▲</u>

# Shire of Wyndham East Kimberley

## Note to Statement of Financial Activity

### Net Current Assets

as at 31 July 2011

#### NET CURRENT ASSETS

##### Composition of Estimated Net Current Asset Position

	YTD Actual 2011/12
<b>CURRENT ASSETS</b>	
Cash - Unrestricted	5,250,878
Cash - Restricted	8,123,383
Cash - Restricted Unspent Grants	0
Receivables	10,250,742
Inventories	11,833
	<u>23,636,835</u>
<b>LESS: CURRENT LIABILITIES</b>	
Payables and Provisions	(2,360,873)
Less: Cash - Restricted	<u>(8,123,383)</u>
<b>NET CURRENT ASSET POSITION</b>	<u><u>13,152,579</u></u>

## Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 July 2011

### Explanation of Material Variances

*Variances +/- \$50,000 at Financial Statement Level*

*Variances +/- \$5,000 and 10% at Account Level*

#### **Operating**

<b>Recurrent Income - Excluding Rates</b>	▲		
<b>General Purpose Funding</b>	▲		
No material variances to report			
<b>Governance</b>	▲		
Contributions - Projects/Business Planning - Kimberley Zone	\$ 22,700	▲	Unbudgetted revenue received for Business Case development
<b>Law, Order and Public Safety</b>	▲		
No material variances to report			
<b>Health</b>	▲		
No material variances to report			
<b>Education and Welfare</b>	▼		
No material variances to report			
<b>Housing</b>	▲		
No material variances to report.			
<b>Community Amenities</b>	▲		
No material variances to report.			
<b>Recreation and Culture</b>	▼		
No material variances to report.			
<b>Transport</b>	▲		
No material variances to report.			
<b>Economic Services</b>	▲		
No material variances to report.			
<b>Other Property and Services</b>	▲		
Transfer in Long Service Leave Entitlements	\$ 43,900	▲	Unbudgetted revenue received for staff benefits
<b>Recurrent Expenditure</b>	▲		
<b>General Purpose Funding</b>	▲		
No material variances to report.			
<b>Governance</b>	▲		
Organisational Culture Training	\$ 21,100	▲	Costs will be journalled to individual departments once attendance is finalised in October.
<b>Law, Order and Public Safety</b>	▲		
No material variances to report.			
<b>Health</b>	▲		
No material variances to report.			
<b>Education and Welfare</b>	▲		
No material variances to report.			
<b>Housing</b>	▲		
No material variances to report.			
<b>Community Amenities</b>	▲		
No material variances to report.			
<b>Recreation and Culture</b>	▲		
No material variances to report.			
<b>Transport</b>	▲		
No material variances to report.			
<b>Economic Services</b>	▲		
No material variances to report.			
<b>Other Property and Services</b>	▲		
Insurance - Unclassified	\$ 319,800	▲	Costs of insurance premiums yet to be journalled across organisation accordingly

#### **Non Cash Expenditure and Revenue**

**Adjustments and Accruals**  
No material variances to report.

#### **Capital**

No material variances to report.

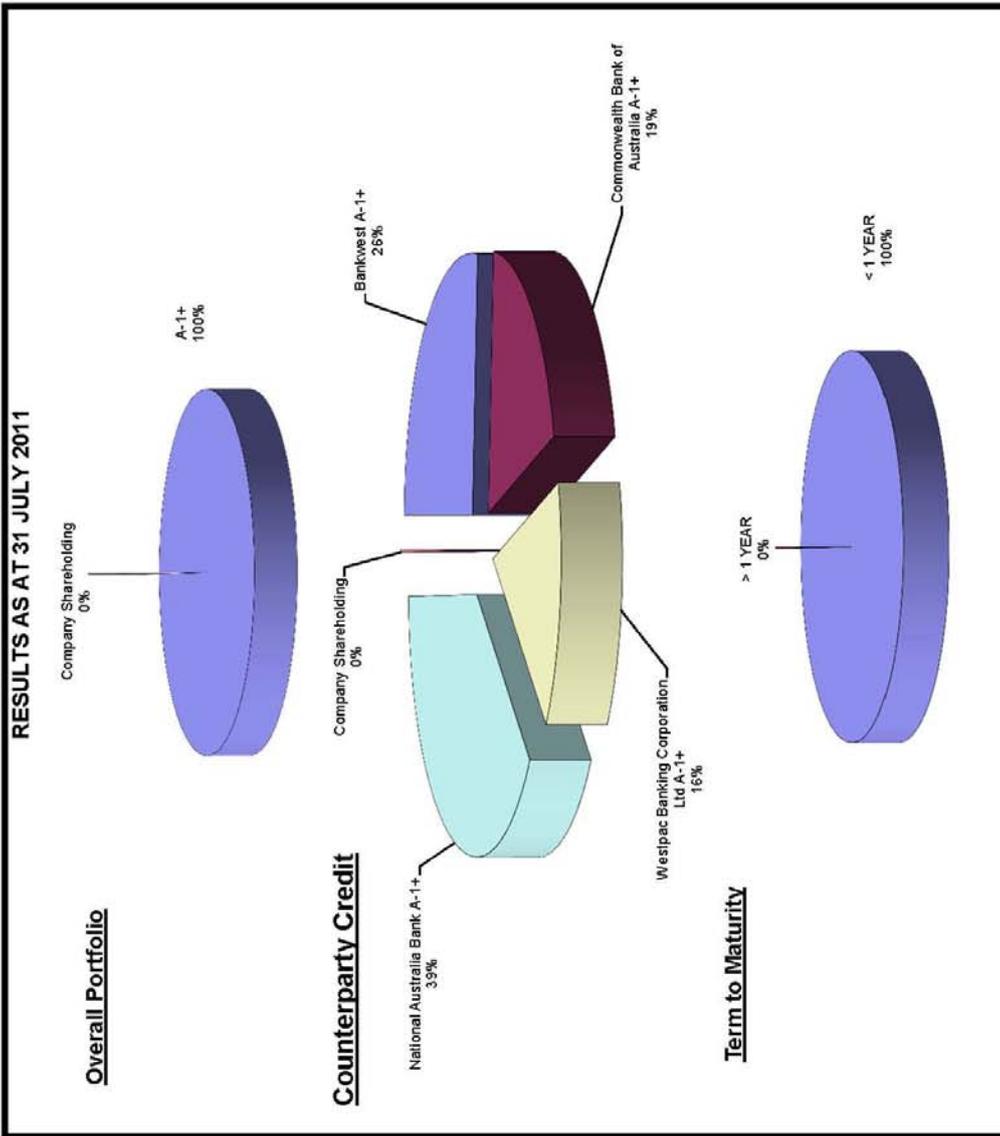
# Shire of Wyndham East Kimberley

## Note to Statement of Financial Activity Budget Remaining to Collect/Spend as at 31 July 2011

	YTD Actual 2011/12 \$	Annual Budget 2011/12	Budget Remaining 2011/12 \$	%	
<b>Revenue</b>					
General Purpose Funding	306,618	4,046,649	3,740,031	92%	▼
Governance	23,977	484,320	460,343	95%	▼
Law, Order, Public Safety	1,863	114,507	112,644	98%	▼
Health	2,250	46,500	44,250	95%	▼
Education and Welfare	4,928	125,500	120,572	96%	▼
Housing	13,916	887,889	873,974	98%	▼
Community Amenities	1,018,399	2,162,878	1,144,479	53%	▼
Recreation and Culture	26,925	584,500	557,575	95%	▼
Transport	23,439	4,392,596	4,369,157	99%	▼
Economic Services	15,589	354,000	338,411	96%	▼
Other Property and Services	49,789	109,904	60,115	55%	▼
	<u>1,487,693</u>	<u>13,309,243</u>	<u>11,821,551</u>	<u>89%</u>	<u>▼</u>
<b>Expenses</b>					
General Purpose Funding	(18,216)	(535,060)	(516,843)	97%	▼
Governance	(131,296)	(2,577,379)	(2,446,083)	95%	▼
Law, Order, Public Safety	(55,035)	(620,666)	(565,631)	91%	▼
Health	(19,334)	(409,222)	(389,887)	95%	▼
Education and Welfare	(7,395)	(402,614)	(395,219)	98%	▼
Housing	(38,220)	(560,822)	(522,603)	93%	▼
Community Amenities	(310,918)	(5,012,413)	(4,701,496)	94%	▼
Recreation & Culture	(181,878)	(3,916,755)	(3,734,877)	95%	▼
Transport	(242,086)	(5,524,938)	(5,282,852)	96%	▼
Economic Services	(70,998)	(1,043,908)	(972,909)	93%	▼
Other Property and Services	(369,479)	(116,075)	253,405	-218%	▲
	<u>(1,444,855)</u>	<u>(20,719,851)</u>	<u>(19,274,996)</u>	<u>93%</u>	<u>▼</u>
<b>Adjustments for Cash Budget Requirements:</b>					
<b>Non-Cash Expenditure and Revenue</b>					
(Profit)/Loss on Asset Disposals	0	(760,643)	(760,643)	100%	▼
Movement in Accruals and Provisions	0	0	0	0%	▼
Depreciation on Assets	0	2,916,607	2,916,607	100%	▼
<b>Capital Expenditure and Revenue</b>					
Purchase Land Held for Resale	0	0	0	0%	▲
Purchase Land and Buildings	(70,262)	(12,152,323)	(12,082,060)	99%	▼
Purchase Infrastructure Assets - Roads	(41,131)	(10,172,894)	(10,131,763)	100%	▼
Purchase Infrastructure Assets - Footpaths	0	0	0	0%	▲
Purchase Infrastructure Assets - Drainage	0	(740,000)	(740,000)	100%	▼
Purchase Infrastructure Assets - Other	(515,252)	(3,595,166)	(3,079,914)	86%	▼
Purchase Plant and Equipment	0	(1,170,500)	(1,170,500)	100%	▼
Purchase Furniture and Equipment	(8,978)	(728,400)	(719,422)	99%	▼
Grants / Contributions for Development of Assets	0	16,105,764	16,105,764	100%	▼
Proceeds from Disposal of Assets	0	1,173,002	1,173,002	100%	▼
Proceeds from Sale of Land Held for Resale	0	300,000	300,000	100%	▼
Repayment of Debentures	0	(1,114,499)	(1,114,499)	100%	▼
Proceeds from New Debentures	0	1,650,000	1,650,000	100%	▼
Transfers to Reserves (Restricted Assets)	0	(462,024)	(462,024)	100%	▼
Transfers from Reserves (Restricted Assets)	0	2,630,648	2,630,648	100%	▼
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7,280,968	7,280,968	0	0%	▼
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	13,152,579	98,800	(13,053,779)	-13212%	▲
<b>Amount Required to be Raised from Rates</b>	<u>6,464,396</u>	<u>6,348,867</u>	<u>(115,529)</u>	<u>-2%</u>	<u>▲</u>

# MONTHLY REPORT ON INVESTMENT PORTFOLIO (CASH)

<b>INVESTMENT POLICY F17</b>			
<b>"Overall Portfolio Limits"</b>			
S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	60%	80%
<small>Note: "S &amp; P" relates to Standard &amp; Poors credit rating agency</small>			
<b>"Counterparty Credit Framework"</b>			
S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%
<b>"Term to Maturity Framework"</b>			
Overall Portfolio Term to Maturity Limits			
Portfolio % < 1 year	100% max	40% min	
Portfolio % > 1 year			60%
Portfolio % > 3 year			35%
Portfolio % > 5 year			25%
Individual Investment Maturity Limits			
ADI			5 years
Non ADI			3 years
<small>Note: "ADI" relates to an Authorised Deposit Institution (authorised under the Banking Act 1959)</small>			



**EXPLANATION OF VARIANCES:**

1) Company shareholding (non S&P rated or ADI) represents less than 1% of investment portfolio. Council minute 8314 of 19 August 2008 provides instruction to sell shareholding. Council minute 8812 of 15 September 2009 instructs that status of shares be re-examined in six months time. Council minute 9067 of 16 March 2010 confirms Councils intention to sell, requested listing with Company for disposal and reviewing status in twelve months. Council minute 9484 of 21 June 2011 confirms Councils intention to continue listing with the Company for the purposes of disposal and review status in twelve months (June 2012) if still held. A Council decision is required for the disposal of the shares.

## 12.2.2 List of Accounts Paid from Municipal Fund and Trust Fund

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Sandy Griffiths, Finance Officer Asanka Jayakody, Team Leader Financial Services
<b>REPORTING OFFICER:</b>	Jo-Anne Ellis, Director Corporate Services
<b>FILE NO:</b>	FM.09.5

### **PURPOSE**

To present the listing of accounts paid from the Municipal Fund and Trust Fund in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

### **BACKGROUND**

Council delegated to CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund at the Ordinary Council Meeting of 16<sup>th</sup> August 2011.

### **STATUTORY IMPLICATIONS**

Local Government Act 1995 – Section 5.42  
Local Government (Financial Management) Regulations 1996 – Regulations 12 and 13

### **POLICY IMPLICATIONS**

CD\GOV6113 – Payments from Municipal Fund and Trust Fund.

### **FINANCIAL IMPLICATIONS**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

### **STRATEGIC IMPLICATIONS**

*Governance, Key Result Area 5,*  
Council's financial position and forward planning is sound

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

### **COMMENT**

In accordance with statutory requirements, each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled each month showing: the payee's name, amount of payment, date of payment and sufficient information to identify the transaction. The list is to be presented to Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented.

**ATTACHMENTS**

Attachment 1 – List of Accounts Paid from Municipal Fund and Trust Fund

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

That Council receives and accepts the listing of accounts paid from the Municipal and Trust fund, being:

Municipal EFT112876 – EFT113079 (04 Aug – 26 Aug 11)	\$ 1,124,583.40
Municipal cheques 40536 - 40593 (10 Aug – 25 Aug 11)	\$ 1,524,542.61
Trust cheques 190 - 201 (16 Aug – 23 Aug 11)	\$ 6,620.00
Trust EFT 500112 - 500131 (29 Jul – 30 Aug 11)	\$ 24,834.10
Payroll (09 Aug – 24 Aug 11)	\$ 397,682.42
Direct bank debits (01 Aug – 31 Aug 11)	<u>\$ 34,105.00</u>
TOTAL	\$ 3,112,367.53

**COUNCIL DECISION**

**Minute No. 9569**

**Moved: Cr D Ausburn**

**Seconded: Cr K Torres**

**That Council receives and accepts the listing of accounts paid from the Municipal and Trust fund, being:**

Municipal EFT112876 – EFT113079 (04 Aug – 26 Aug 11)	\$ 1,124,583.40
Municipal cheques 40536 - 40593 (10 Aug – 25 Aug 11)	\$ 1,524,542.61
Trust cheques 190 - 201 (16 Aug – 23 Aug 11)	\$ 6,620.00
Trust EFT 500112 - 500131 (29 Jul – 30 Aug 11)	\$ 24,834.10
Payroll (09 Aug – 24 Aug 11)	\$ 397,682.42
Direct bank debits (01 Aug – 31 Aug 11)	<u>\$ 34,105.00</u>
<b>TOTAL</b>	<b>\$ 3,112,367.53</b>

**Carried Unanimously 9/0**

**Attachment 1 – List of Accounts Paid from Municipal Fund and Trust Fund**

**LIST OF ACCOUNTS SUBMITTED TO COUNCIL 20 SEPTEMBER 2011**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT112876	4/08/2011	KIMBERLEY FIRST NATIONAL REAL ESTATE	BOND, RENT - 16B PLUM COURT KUNUNURRA - 5/8/11 - 5/9/11	5,000.00
EFT112877	11/08/2011	LOCAL GOVT MANAGERS AUSTRALIA	LGMA MEMBERSHIPS SUBSCRIPTIONS - DIRECTORS - 11/12	1,720.00
EFT112878	11/08/2011	ALLIED PICKFORDS	STAFF MEMBER RELOCATION EXPENSES	9,317.00
EFT112879	11/08/2011	ATO CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	450.51
EFT112880	11/08/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	237.60
EFT112881	11/08/2011	AUSTRALIAN TAXATION OFFICE	BAS - JUNE 2011	94,501.00
EFT112882	11/08/2011	ALLGEAR MOTORCYCLES & SMALL ENGINES	SPRUR SPROCKET - P356	218.00
EFT112883	11/08/2011	ARGYLE MOTORS	SERVICE - P112, GREASE GUN - P488	1,661.74
EFT112884	11/08/2011	BOC GASES AUSTRALIAN LIMITED	VARIOUS INDUSTRIAL BOTTLE RENTAL - JULY 2011	336.92
EFT112885	11/08/2011	BROADCAST AUSTRALIA PTY LTD	FACILITIES LEASING FEES - GWN - KUNUNURRA, WYNDHAM	4,820.57
EFT112886	11/08/2011	BUSH CAMP SURPLUS STORES	SWAGS - WYNDHAM YOUTH CENTRE	1,365.00
EFT112887	11/08/2011	BEAUREPAIRS	GRADER TYRE - P477	1,830.00
EFT112888	11/08/2011	CAFE CORPORATE	COFFEE BEANS, TABLETS & FILTER - KUNUNURRA ADMIN	437.40
EFT112889	11/08/2011	CEMETERIES & CREMATORIA ASSOCIATION	MEMBERSHIP RENEWAL - 11/12	100.00
EFT112890	11/08/2011	CENTURION TRANSPORT	FREIGHT - EMULSION	2,852.08
EFT112891	11/08/2011	COURIER AUSTRALIA	VARIOUS FREIGHT	225.27
EFT112892	11/08/2011	CARPET, VINYL & TILE CENTRE	PAINT & BRUSHES - KUNUNURRA LEISURE CENTRE	124.74
EFT112893	11/08/2011	CHRISTINE ROE	REIMBURSE TRAVEL - KUNUNURRA - WYNDHAM	472.20
EFT112894	11/08/2011	DEPT OF ENVIRONMENT & CONSERVATION	ANNUAL LICENCE - 11/12 - KUNUNURRA WASTE DISPOSAL SITE	4,557.39
EFT112895	11/08/2011	DRYSDALE RIVER STATION	ACCOMMODATION & MEALS - INSPECT FLOOD DAMAGE - KALUMBURU ROAD	1,060.00
EFT112896	11/08/2011	EAST KIMBERLEY TOWING	DELIVER STEEL - GAUGING STATION	165.00
EFT112897	11/08/2011	EAST KIMBERLEY HARDWARE	AIR COMPRESSOR-KNX YOUTH, CEMENT-M1 PROJECT, VARIOUS ITEMS	1,321.05
EFT112898	11/08/2011	GRACE REMOVALS	STAFF MEMBER RELOCATION EXPENSES	4,790.74
EFT112899	11/08/2011	GUERINONI & SON	WATER TRUCK - AG SHOW, TIPPER - CELEB TREE PARK, LOADER - KNX CEMETERY	1,788.05
EFT112900	11/08/2011	GELGANYEM LTD	QUICK GRANT	550.00
EFT112901	11/08/2011	HART SPORT	EXERCISE MATS - KUNUNURRA LEISURE CENTRE	643.50
EFT112902	11/08/2011	IBAC PLUMBING PTY LTD	PLUMBING NEW TOILETS - WHITE GUM PARK, PLUMBING WORKS - M1 PROJECT	17,143.02
EFT112903	11/08/2011	IMAGE PRINTING	ENVELOPES - KUNUNURRA ADMIN	385.00
EFT112904	11/08/2011	ICE AGE REFRIGERATION & AIRCON.	REPAIR, GAS - AIRCON - 14 BANYAN STREET KUNUNURRA	665.50
EFT112905	11/08/2011	IRRIBIZ	PRESSURE PUMP - M1 OFFICE, SOLVENT CEMENT & PRIMING FLUID - WYN RETIC	971.06

EFT112906	11/08/2011	JH COMPUTER SERVICES	DATA SWITCH, PHONE LINES - KUNUNURRA OFFICES	4,583.24
EFT112907	11/08/2011	JSW HOLDINGS PTY LTD	WATER - KNX LANDFILL, CONCRETE - WEABER PLAIN & KERBING - WHITEGUM PK	3,407.80
EFT112908	11/08/2011	JAB INDUSTRIES	EXCAVATOR - M1 PROJECT & D2 DRAIN	26,356.00
EFT112909	11/08/2011	KIMBERLEY MOTORS	FUEL & TOURIST INFORMATION - JUNE 2011	883.28
EFT112910	11/08/2011	KIMBERLEY WASTE SERVICES	SKIP EMPTIES MAY 2011 - KUNUNURRA LEISURE CENTRE	260.00
EFT112911	11/08/2011	KUNUNURRA CRUISES 'THE BBQ BOAT'	KIMBERLEY WRITERS FESTIVAL - BRUNCH CRUISE - 31/07/11	2,025.00
EFT112912	11/08/2011	KUNUNURRA HOME & GARDEN	VARIOUS HARDWARE ITEMS	711.20
EFT112913	11/08/2011	KUNUNURRA LOCK & KEY	KEYS CUT - KUNUNURRA LEISURE CENTRE, PADLOCKS, KEYS - WYNDHAM DEPOT	646.00
EFT112914	11/08/2011	KUNUNURRA MEDICAL	RANDOM DRUG AND ALCOHOL TESTING - KNX AIRPORT	55.00
EFT112915	11/08/2011	KUNUNURRA PEST MANAGEMENT	TERMITE INSPECTION - VARIOUS SITES	470.00
EFT112916	11/08/2011	KUNUNURRA REFRIGERATION & AIR CON	AIRCON MOTOR - 3A DRYANDRA KUNUNURRA	474.10
EFT112917	11/08/2011	KUNUNURRA SECURITY SERVICE	ALARM CALLOUT - KUNUNURRA SHIRE OFFICE	75.00
EFT112918	11/08/2011	KEVIN HANNAGAN	REIMBURSE PROFESSIONAL DEVELOPMENT MEMBERSHIPS	1,145.00
EFT112919	11/08/2011	KIMBERLEY COMMUNICATIONS	RESET - SBS	77.00
EFT112920	11/08/2011	KIMBERLEY HYDRAULICS	HYDRAULIC HOSE - P469	100.65
EFT112921	11/08/2011	KIMBERLEY KOOL REFRIGE. & AIRCON.	REPAIR AIRCON - KUNUNURRA LEISURE CENTRE	569.80
EFT112922	11/08/2011	KUNUNURRA COMMERCIAL BODY WORKS	WINDSCREEN - P303	330.00
EFT112923	11/08/2011	KUNUNURRA DIESEL SERVICE	BATTERY - P107, AIRLINE LEAK REPAIR- P309	448.70
EFT112924	11/08/2011	KUNUNURRA DISTRICT HIGH SCHOOL	LIBRARY PHOTOCOPIER USAGE APRIL - JUNE 2011	207.18
EFT112925	11/08/2011	KUNUNURRA TRENCHING & BORING	EXCAVATOR - D2 GAUGING STATION	500.50
EFT112926	11/08/2011	L.G.R.C.E.U	PAYROLL DEDUCTIONS	17.40
EFT112927	11/08/2011	LANDGATE	RURAL UV REVALUATION - 11/12	7,396.04
EFT112928	11/08/2011	LEISURE INSTITUTE OF WA AQUATICS	LIWA MEMBERSHIP, ACCREDITATION 11/12 - RECREATION OFFICER	100.00
EFT112929	11/08/2011	MT ELIZABETH STATION	MAINTENANCE GRADE - MT ELIZABETH ROAD	3,300.00
EFT112930	11/08/2011	MARGARET LIPPITT	CLEANING PUBLIC TOILETS - WYNDHAM 22/06/11 - 8/07/11	1,200.00
EFT112931	11/08/2011	MAXXIA	PAYROLL DEDUCTIONS	6,861.92
EFT112932	11/08/2011	METALAND KUNUNURRA	SIGN LEG RODS - KALUMBURU ROAD	683.10
EFT112933	11/08/2011	OFFICE NATIONAL KUNUNURRA	STATIONERY - KUNUNURRA DEPOT	127.82
EFT112934	11/08/2011	ORDCO	BALER WEIGHING - REGISTRATION CHECK - P489	35.00
EFT112935	11/08/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERIES X 3 - KUNUNURRA ADMIN	45.00
EFT112936	11/08/2011	OLLIE'S IRRIGATIONS & PLUMBING SUPPLIES	VARIOUS RETICULATION FITTINGS	211.58
EFT112937	11/08/2011	RED ELEVEN RED 11 PTY LTD	DATA SWITCH & FIBRE OPTIC CARDS - EAST KIMBERLEY REGIONAL AIRPORT	11,746.44

EFT112938	11/08/2011	RICK SPRY	TELEPHONE SUBSIDY- JULY 11, REIMB. MEAL FOR STAFF - TERMINAL UPGRADE	116.10
EFT112939	11/08/2011	ROYAL LIFE SAVING (WA BRANCH)	SIGNS - KUNUNURRA SWIMMING POOL	192.20
EFT112940	11/08/2011	SEARLES MECHANICAL REPAIRS	RETRACTABLE AIR HOSE - P356	180.00
EFT112941	11/08/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	320.00
EFT112942	11/08/2011	TELFORD INDUSTRIES	CHLORINE PALIN TEST - KUNUNURRA SWIMMING POOL	151.29
EFT112943	11/08/2011	THE SMART SECURITY COMPANY	ALARM BATTERY PACK - KUNUNURRA LIBRARY	38.50
EFT112944	11/08/2011	TNT AUSTRALIA PTY LIMITED	VARIOUS FREIGHT	298.89
EFT112945	11/08/2011	TOLL EXPRESS	VARIOUS FREIGHT	72.33
EFT112946	11/08/2011	TOP END MOTORS	FUEL PUMP - P488, LICENCE INSPECTION - P489	525.40
EFT112947	11/08/2011	TOTAL SAFETY & FIRE SOLUTIONS	FIRE EXTINGUISHERS - KUNUNURRA & WYNDHAM AIRPORTS	4,021.60
EFT112948	11/08/2011	TYREPLUS KUNUNURRA	BATTERY - P369	135.00
EFT112949	11/08/2011	VANDERFIELD MACHINERY PTY LTD	BLADES, BEARINGS - P335	155.64
EFT112950	11/08/2011	VEKTA PTY LTD	CONCEPT DESIGN, DRAWINGS - KUNUNURRA COMMUNITY OVAL	1,650.00
EFT112951	11/08/2011	WA LOCAL GOVERNMENT ASSOCIATION	ROMAN II PAVEMENT MANAGEMENT SYSTEM LICENCE - 11/12	6,374.50
EFT112952	11/08/2011	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	28,283.85
EFT112953	11/08/2011	WESTERN AUST. TREASURY CORPORATION	LOAN PAYMENTS - KNX POOL, STAFF HOUSING, WYN RECREATION CENTRE	73,567.75
EFT112954	11/08/2011	WESTRAC EQUIPMENT PTY LTD	SERVICE - P488	1,788.14
EFT112955	11/08/2011	WILSON HIRE	EXCAVATOR - M1 PROJECT	506.00
EFT112956	11/08/2011	WYNDHAM PLUMBING & GAS	NEW TAP - WYNDHAM DEPOT	120.00
EFT112957	15/08/2011	BERM BACKHOE HIRE	SLASHING - VARIOUS LOCATIONS	7,623.00
EFT112958	15/08/2011	GARY KING	RESIGNATION & 10 YEAR SERVICE RECOGNITION	1,350.00
EFT112959	15/08/2011	KUNUNURRA SECURITY SERVICE	PASSENGER & CBS SCREENING - KUNUNURRA AIRPORT	47,328.05
EFT112960	15/08/2011	NORTH KIMBERLEY TRANSPORT	GRADE, REPAIR WASHOUTS - KALUMBURU ROAD	16,178.25
EFT112961	15/08/2011	OLD, GILL	ANNUAL TRAVEL ALLOWANCE - 10/11	2,600.00
EFT112962	15/08/2011	ORD IRRIGATION COOPERATIVE	SLASHING - IVANHOE, MILLS, RESEARCH STATION ROADS	4,466.00
EFT112963	15/08/2011	PROTEUS	50% DEPOSIT 3 DAY LEADERSHIP DEVELOPMENT PROGRAM	18,750.00
EFT112964	25/08/2011	ALLCLEAN COMMERCIAL CLEANERS	CLEANING OF VARIOUS LOCATIONS - KUNUNURRA	20,723.00
EFT112965	25/08/2011	ATTORNEYGENERAL'S DEPARTMENT	AUSCHECK ASIC CHECKS - KUNUNURRA AIRPORT	243.00
EFT112966	25/08/2011	ATO CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	167.27
EFT112967	25/08/2011	AUSTRAL MERCANTILE COLLECTIONS	LEGAL FEES	8,919.18
EFT112968	25/08/2011	AUSTRALIA POST	POSTAGE KUNUNURRA - JULY 2011	696.62
EFT112969	25/08/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	194.40

EFT112970	25/08/2011	ALAN CARTER	PERFORMANCE FEES - KIMBERLEY WRITERS FESTIVAL 2011	2,310.00
EFT112971	25/08/2011	ALLGEAR MOTORCYCLES AND SMALL ENG.	NEW CHAINSAW, BLOWERS, REPAIR - P356	1,834.75
EFT112972	25/08/2011	AMANDA HUNTER	REIMBURSE WORKING WITH CHILDREN'S CHECK & POLICE CLEARANCE	107.00
EFT112973	25/08/2011	ARGYLE ENGINEERING	FALL ARREST SAFETY BRACKETS - WYNDHAM & KUNUNURRA FLAG POLES	1,044.23
EFT112974	25/08/2011	ARGYLE MOTORS	SERVICE - P309, P313, P475, P367, REPAIR HYDRAULIC LEAK - P362	7,510.15
EFT112975	25/08/2011	BERM BACKHOE HIRE	REACH MOWING - VARIOUS WYNDHAM LOCATIONS	5,929.00
EFT112976	25/08/2011	BUSH CAMP SURPLUS STORES	WORK PANTS -DEPOT STAFF, BOOTS - BUILDING SURVEYOR	407.70
EFT112977	25/08/2011	BOSS OIL PTY LTD	TOILET PAPER , HAND TOWELS - VARIOUS LOCATIONS KUNUNURRA	1,660.56
EFT112978	25/08/2011	BRANKO BP MOTORS	SERVICE - P372, BLADES - P335, GAS REFILL - BASTION BBQS & CLUTCH - P357	919.65
EFT112979	25/08/2011	C & S JOLLY ELECTRICS PTY LTD	NEW FAN - KUNUNURRA LEISURE CENTRE - SQUASH COURTS	154.00
EFT112980	25/08/2011	C Y O'CONNOR TAFE	MUNICIPAL LAW ENFORCEMENT COURSE - RANGER	350.00
EFT112981	25/08/2011	CENTURION TRANSPORT	VARIOUS FREIGHT	156.87
EFT112982	25/08/2011	CJ PEARSON PAINTING	PAINTING WORKS - KUNUNURRA OVAL CHANGE ROOMS	495.00
EFT112983	25/08/2011	COUNTRY COMFORT INTER CITY PERTH	ACCOMM. - LOCAL GOVERNMENT CONFERENCE - ZONE 1/8/11 - 7/8/11	1,100.50
EFT112984	25/08/2011	CROCODILE SIGNS	WARNING SIGNS - KUNUNURRA AIRPORT	334.40
EFT112985	25/08/2011	CADIA GROUP	SLUDGE PUMP - KUNUNURRA DEPOT	1,980.00
EFT112986	25/08/2011	DERRICK STEENSON	STEEL FOOTINGS - BASTION TOILET	165.00
EFT112987	25/08/2011	DARWIN AIRPORT GATEWAY MOTEL	ACCOMMODATION - V KHOZA 31/7/11 - KIMBERLEY WRITERS FESTIVAL 2011	398.00
EFT112988	25/08/2011	DAVEY TYRE & BATTERY SERVICE	TYRES - P316, P309	1,372.00
EFT112989	25/08/2011	DON SMITH	PERFORMANCE FEES - KIMBERLEY WRITERS FESTIVAL 2011	1,760.00
EFT112990	25/08/2011	DRYSDALE RIVER STATION	ACCOMMODATION & MEALS - KALUMBURU ROAD INSPECTION	238.00
EFT112991	25/08/2011	EAST KIMBERLEY PLUMBING	BLOCKED MALE & FEMALE TOILETS - KUNUNURRA AIRPORT	1,040.75
EFT112992	25/08/2011	EAST KIMBERLEY HARDWARE	VARIOUS HARDWARE ITEMS	574.80
EFT112993	25/08/2011	FRONTIER POST & NEWS	NEWSPAPER, POSTAGE - WYNDHAM	6.80
EFT112994	25/08/2011	FUJI XEROX AUSTRALIA P/L	VARIOUS PRINTING CHARGES	619.70
EFT112995	25/08/2011	FIVE RIVERS CAFE	CATERING - COMMUNITY DEVELOPMENT MEETING	118.10
EFT112996	25/08/2011	FIX ALL MOBILE MECHANIC	PUNCTURE - DRY HIRE GRADER	60.00
EFT112997	25/08/2011	FULLY JUICED ELECTRICS	WIRE RETIC PRESSURE PUMP - WYNDHAM CROC PARK	198.00
EFT112998	25/08/2011	GULLIVERS TAVERN	CATERING -COUNCIL MEETINGS, WRITERS FESTIVAL OPENING	2,725.00
EFT112999	25/08/2011	HIDDEN VALLEY TOURIST PARK	ACCOMMODATION STAFF MEMEBR - 24/7/11 - 9/8/11	1,840.00
EFT113000	25/08/2011	HITACHI CONSTRUCTION MACHINERY	SERVICE - P479	87.25
EFT113001	25/08/2011	HYDRO KLEEN	AIRCON MAINTENANCE - KUNUNURRA OFFICE	2,992.00

EFT113002	25/08/2011	IAN DEMPSEY	REIMBURSE SALARY PACKAGING	275.00
EFT113003	25/08/2011	IBAC PLUMBING PTY LTD	BLOCKED TOILETS - SWIM BEACH, HOT WATER SYSTEM - KNX YOUTH CENTRE	1,508.43
EFT113004	25/08/2011	IAN O'LEARY	ANNUAL TRAVEL ALLOWANCE - 10/11	1,300.00
EFT113005	25/08/2011	IMAGESOURCE	LAYOUT & DESIGN STATIONERY - LETTERHEAD, COMPLIMENTS SLIPS	275.00
EFT113006	25/08/2011	J BLACKWOOD & SON LIMITED	YARD BROOM - KNX DEPOT, FLUORO TUBES - KUNUNURRA LEISURE CENTRE	360.22
EFT113007	25/08/2011	JASON SIGNSMAKERS LTD	SIGN BRACKETS - PARRY CREED ROAD	115.50
EFT113008	25/08/2011	JOANNE ROACH	REIMBURSE TYRE REPAIR - P112, MEAT FOR BBQ - KIMBERLEY WRITERS FESTIVAL	780.00
EFT113009	25/08/2011	JORRITSMA H & CO	VARIOUS RETICULATION PARTS	262.20
EFT113010	25/08/2011	JAB INDUSTRIES	LOADER HIRE - LANDFILL SITE -KUNUNURRA, M1 PROJECT	5,882.25
EFT113011	25/08/2011	JAMES FOLEY ILLUSTRATIONS	PERFORMANCE FEES - KIMBERLEY WRITERS FESTIVAL 2011	2,310.00
EFT113012	25/08/2011	KDHS P&C CANTEEN	AUTHORS LUNCHESES - 29/7/11 - KIMBERLEY WRITERS FESTIVAL	77.60
EFT113013	25/08/2011	KIMBERLEY MARKETING	ITEMS FOR VENDING MACHINE - KUNUNURRA AIRPORT	1,077.55
EFT113014	25/08/2011	KIMBERLEY WASTE SERVICES	REFUSE COLLECTION - JULY 2011	26,920.99
EFT113015	25/08/2011	KUNUNURRA BETTA ELECTRICAL & GAS	WATER COOLER FILTERS - KUNUNURRA LEISURE CENTRE	42.95
EFT113016	25/08/2011	KUNUNURRA HOME & GARDEN	HYDROCHLORIC ACID - KNX SWIMMING POOL, WHEELBARROW - KNX DEPOT	546.50
EFT113017	25/08/2011	KUNUNURRA PANEL BEATING WORKS	DOOR TRIM & GLASS - P215	468.27
EFT113018	25/08/2011	KUNUNURRA SECURITY SERVICE	DATA CABLES - WYNDHAM LIBRARY	301.23
EFT113019	25/08/2011	KUNUNURRA PUMPING SERVICE	UPGRADE BORE PUMP SYSTEM - WYNDHAM	964.70
EFT113020	25/08/2011	KUNUNURRA COURIERS	SPRING WATER - VARIOUS LOCATIONS	232.45
EFT113021	25/08/2011	KUNUNURRA ENGINEERING	FEED ROLLERS, COLUMN GUARDS - CBS X-RAY MACHINE - KUNUNURRA AIRPORT	4,595.80
EFT113022	25/08/2011	L3 COMMUNICATIONS AUSTRALIA PTY LTD	EXPLOSIVES VERIFICATION KIT, SAMPLE TRAPS - KUNUNURRA AIRPORT	752.40
EFT113023	25/08/2011	L.G.R.C.E.U	PAYROLL DEDUCTIONS	17.40
EFT113024	25/08/2011	LANDGATE	GROSS RENTAL VALUATIONS	950.77
EFT113025	25/08/2011	LANGFORD MACHINERY PTY LTD	SERVICE - P351, VARIOUS REPAIRS - P401, P348, P355	4,004.00
EFT113026	25/08/2011	LGIS INSURANCE BROKING	INSURANCE - MOTOR VEHICLE, AIRPORT, ACCIDENT, BUSINESS LIABILITY - 11/12	102,517.57
EFT113027	25/08/2011	LGIS LIABILITY	LIABILITY INSURANCE - 11/12	45,955.53
EFT113028	25/08/2011	LGIS PROPERTY	PROPERTY INSURANCE - 11/12	97,102.78
EFT113029	25/08/2011	LGIS WORKCARE	WORKCARE INSURANCE - 11/12	106,161.00
EFT113030	25/08/2011	LEISURE INSTITUTE OF WA AQUATICS (INC)	2011 ANNUAL STATE CONFERENCE - RECREATION OFFICER & KLC COORDINATOR	1,020.00
EFT113031	25/08/2011	MODERN TEACHING AIDS	TOYS, GAMES - WYNDHAM CHILDCARE CENTRE	22.78
EFT113032	25/08/2011	MARLENE CARLTON	CATERING - COUNCIL MEETING 9/8/11	255.00
EFT113033	25/08/2011	MAXXIA	PAYROLL DEDUCTIONS	8,212.69

EFT113034	25/08/2011	MCLEAN ENTERPRISES PTY LTD	FREIGHT CHARGES	60.50
EFT113035	25/08/2011	METALAND KUNUNURRA	TYRE RIM - P355	148.50
EFT113036	25/08/2011	MULTIFILE	PLAN HANGING UNIT - KUNUNURRA	864.05
EFT113037	25/08/2011	NEXUS ARTS	GUESTS PERFORMANCE FEES - KIMBERLEY WRITERS FESTIVAL - 2011	3,613.50
EFT113038	25/08/2011	NICK ALLEN	REIMBURSE MEALS - FOOTBALL WEST VISIT	61.00
EFT113039	25/08/2011	OFFICE NATIONAL KUNUNURRA	DESK, PRINTER CARTRIDGE - KUNUNURRA ADMIN	450.90
EFT113040	25/08/2011	ORD RIVER ELECTRICS	LIGHTS - 3/57 RIVERFIG AVE, TRIPPING FUSES - 3 EUCALYPTUS CLOSE	760.89
EFT113041	25/08/2011	ORIA ORCHARDS	WEEKLY FLOWER DELIVERY - KUNUNURRA ADMIN	15.00
EFT113042	25/08/2011	ORICA AUSTRALIA PTY LTD	CHLORINE - KUNUNURRA SWIMMING POOL , EFFLUENT PONDS WYNDHAM	391.81
EFT113043	25/08/2011	OLLIE'S IRRIGATIONS & PLUMBING SUPPLIES	VARIOUS RETICULATION FITTINGS	37.28
EFT113044	25/08/2011	PIVOTEL	SATELLITE PHONES - JULY 2011	105.00
EFT113045	25/08/2011	PPCA LTD	MUSIC LICENCES - KUNUNURRA LEISURE CENTRE	846.60
EFT113046	25/08/2011	PAUL CARTER	PERFORMANCE FEES - KIMBERLEY WRITERS FESTIVAL 2011	2,541.00
EFT113047	25/08/2011	PILA GROUP	FLAGPOLE DOORS INCLUDING FASCIA, KEYS & RIVETS - WYNDHAM ADMIN	140.80
EFT113048	25/08/2011	QUICK CORPORATE AUSTRALIA	STATIONERY - JULY 2011, FOLDING MACHINE	2,222.82
EFT113049	25/08/2011	RED ELEVEN RED 11 PTY LTD	LAPTOPS, DOCKING STATIONS - KNX & WYN, TVS - KUNUNURRA AIRPORT	12,147.92
EFT113050	25/08/2011	RICK SPRY	ANNUAL TRAVELLING ALLOWANCE - 10/11	2,600.00
EFT113051	25/08/2011	RNR CONTRACTING	EMULSION - VARIOUS LOCATIONS	8,976.00
EFT113052	25/08/2011	ROBERT DREW	REIMBURSE FUEL	70.00
EFT113053	25/08/2011	SETON AUSTRALIA PTY LTD	FLOOR STANDS - KUNUNURRA & WYNDHAM POOL	928.42
EFT113054	25/08/2011	SHELF SUPPLY	SAFETY BOOTS - INFRASTRUCTURE STAFF & KUNUNURRA DEPOT	633.00
EFT113055	25/08/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	1,341.65
EFT113056	25/08/2011	SOMERSET ST GEORGES TERRACE	ACCOMM. STAFF 1/8/11 - 4/8/11 - LOCAL GOVT WEEK & ZONE MEETING	3,457.00
EFT113057	25/08/2011	TELFORD INDUSTRIES	SODIUM BISULPHATE - KUNUNURRA SWIMMING POOL	2,098.63
EFT113058	25/08/2011	THE KIMBERLEY GRANDE	MEALS & ACCOMMODATION FOR GUESTS - KIMBERLEY WRITERS FESTIVAL 2011	1,444.00
EFT113059	25/08/2011	THE SMART SECURITY COMPANY	24 HOUR MONITORING OF ALARM SYSTEM 1/9/11 -28/2/12 - KNX LIBRARY	180.18
EFT113060	25/08/2011	TNT AUSTRALIA PTY LIMITED	VARIOUS FREIGHT	340.98
EFT113061	25/08/2011	TOLL EXPRESS	VARIOUS FREIGHT	174.84
EFT113062	25/08/2011	TOP END MOTORS	SERVICE - P472	415.05
EFT113063	25/08/2011	TUCKERBOX/RETRAVISION	VARIOUS ITEMS - JULY 11	1,941.73
EFT113064	25/08/2011	THE TERRACE LOUNGE	FUNCTION ROOM HIRE, CATERING - ZONE & REGIONAL COLLABORATIVE GROUP	1,950.00
EFT113065	25/08/2011	TYREPLUS KUNUNURRA	TYRE - P110	417.00

EFT113066	25/08/2011	UDLA	CONSULTANCY FEES - CELEBRITY TREE PARK PLAYGROUND	2,761.00
EFT113067	25/08/2011	UFL AIRPORTS AUSTRALIA PTY LTD	40% DEPOSIT FURNITURE - EAST KIMBERLEY AIRPORT TERMINAL EXPANSION	23,234.64
EFT113068	25/08/2011	VANDERFIELD MACHINERY PTY LTD	BLADE & GUARD - P481	180.14
EFT113069	25/08/2011	VIRTUNET PTY LTD	DATA SWITCH - KUNUNURRA OFFICE	2,457.40
EFT113070	25/08/2011	WA LOCAL GOVERNMENT ASSOCIATION	EVALUATION SERVICES - LEASE CAFE & SHOP - KUNUNURRA AIRPORT	2,118.60
EFT113071	25/08/2011	WESTERN AUST. TREASURY CORPORATION	LOAN PAYMENT- KUNUNURRA CHILDCARE CENTRE	38,541.85
EFT113072	25/08/2011	WYNDHAM EXCAVATIONS	LOADER - LANDFILL SITE WYNDHAM	3,960.00
EFT113073	25/08/2011	WYNDHAM SUPERMARKET	DISINFECTANT - WYNDHAM PUBLIC TOILETS	18.40
EFT113074	25/08/2011	WEST COAST HIFI MIDLAND	PROJECTOR & ACCESSORIES - WYNDHAM CHAMBERS	7,140.00
EFT113075	25/08/2011	WILD MANGO	CATERING - OPEN NIGHT KIMBERLEY WRITERS FESTIVAL 2011	1,500.00
EFT113076	25/08/2011	WILSON HIRE	REPEATER MESSAGE BOARD - VICTORIA HIGHWAY - WARMUN RELOCATION	3,080.00
EFT113077	25/08/2011	WINUN NGARI ABORIGINAL CORPORATION	CLEANING, TIP TRUCK, DIESEL - GIBB RIVER COMMUNITY EVACUATION EXP.	25,487.50
EFT113078	26/08/2011	MID COAST SURF	WATERSLIDE DEPOSIT - KUNUNURRA LEISURE CENTRE	7,500.00
EFT113079	26/08/2011	MUSOMAGIC PTY LTD	PROGRAM FACILITATORS FEES - SCHOOL HOLIDAY PROGRAM JULY 11 - WYN	16,974.00
<b>TOTAL MUNI EFT PAYMENTS</b>				<b>1,124,583.40</b>

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
40536	10/08/2011	AUSTRALIAN TAXATION OFFICE	FINAL FBT PAYMENT - 10/11	55,528.50
40537	10/08/2011	WA ELECTORAL COMMISSION	BALLOT BOXES & SCREENS - KUNUNURRA ADMINISTRATION	150.00
40538	11/08/2011	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	126.38
40539	11/08/2011	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	205.27
40540	11/08/2011	CASH PETTY CASH KNX AIRPORT	REIMBURSE PETTY CASH - KUNUNURRA AIRPORT	97.20
40541	11/08/2011	CBUS	SUPERANNUATION CONTRIBUTIONS	185.22
40542	11/08/2011	COLONIAL PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1,426.84
40543	11/08/2011	DEPT FOR PLANNING & INFRASTRUCTURE	VARIOUS VEHICLE REGISTRATIONS	515.60
40544	11/08/2011	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	124.62
40545	11/08/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	31,211.95
40546	11/08/2011	HORIZON POWER NON ENERGY	DISCONNECT & RECONNECT ELECTRICAL POWER BOX - WHITEGUM PARK	250.00
40547	11/08/2011	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	211.11
40548	11/08/2011	LG SUPER	SUPERANNUATION CONTRIBUTIONS	423.23
40549	11/08/2011	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	366.77
40550	11/08/2011	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	206.97

40551	11/08/2011	QUADRANT	SUPERANNUATION CONTRIBUTIONS	304.67
40552	11/08/2011	REST SUPER	SUPERANNUATION CONTRIBUTIONS	920.07
40553	11/08/2011	SEAFARERS RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	185.51
40554	11/08/2011	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	189.02
40555	11/08/2011	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	205.27
40556	11/08/2011	TELSTRA	MOBILE PHONE CHARGES - JUNE 2011	2,072.71
40557	11/08/2011	TASPLAN	SUPERANNUATION CONTRIBUTIONS	171.71
40558	11/08/2011	THE TRUSTEE FOR HEADING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	357.15
40559	11/08/2011	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	2,266.47
40560	11/08/2011	WA RANGERS ASSOCIATION (INC)	WA RANGERS CONFERENCE - 22/9/11 - 23/9/11	570.00
40561	11/08/2011	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	475.51
40562	11/08/2011	WATER CORPORATION	METER & WASTE WATER CONNECTION - CONSTRUCTION 42 BELLA LANE, KNX	5,690.70
40563	11/08/2011	WA DEPARTMENT OF HEALTH	HEALTH DEPARTMENT APPLICATION FEES	35.00
40564	19/08/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	20,456.97
40565	19/08/2011	HORIZON POWER NON ENERGY	POWER SUPPLY - LAKESIDE STAGE 6 RETICULATION	2,671.00
40566	19/08/2011	MARITIME CONSTRUCTIONS PTY LTD	PROGRESS PAYMENT NO 10 - WYNDHAM COMMUNITY FISHING JETTY	462,501.27
40567	25/08/2011	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	126.38
40568	25/08/2011	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	205.27
40569	25/08/2011	CASH PETTY CASH WYNDHAM OFFICE	SUPERANNUATION CONTRIBUTIONS	157.85
40570	25/08/2011	CBUS	SUPERANNUATION CONTRIBUTIONS	111.40
40571	25/08/2011	COLONIAL PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	901.84
40572	25/08/2011	COMMISSIONER OF POLICE	ANNUAL FIREARMS LICENCE -11/12	109.70
40573	25/08/2011	DEPT OF HEALTH DIRECTOR OF ENVIRO	WASTEWATER MANAGEMENT COURSE - HEALTH OFFICER -5/8/11	1,458.00
40574	25/08/2011	FIVE RIVERS MAINTENANCE	STRIP & SEAL - WYNDHAM RECREATION CENTRE FLOOR	1,550.00
40575	25/08/2011	HORIZON POWER	VARIOUS ELECTRICITY CHARGES	104.53
40576	25/08/2011	HORIZON POWER NON ENERGY	ELECTRICAL POWER POLE - FESA - WEABER PLAIN ROAD	3,897.57
40577	25/08/2011	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	265.46
40578	25/08/2011	LG SUPER	SUPERANNUATION CONTRIBUTIONS	1,375.15
40579	25/08/2011	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	366.77
40580	25/08/2011	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	362.63
40581	25/08/2011	QUADRANT	SUPERANNUATION CONTRIBUTIONS	304.67
40582	25/08/2011	REST SUPER	SUPERANNUATION CONTRIBUTIONS	914.39

40583	25/08/2011	SEAFARERS RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	184.80
40584	25/08/2011	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	189.10
40585	25/08/2011	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	205.27
40586	25/08/2011	TELSTRA	VARIOUS LANDLINE - JUNE 2011	7,550.60
40587	25/08/2011	TASPLAN	SUPERANNUATION CONTRIBUTIONS	171.71
40588	25/08/2011	THE TRUSTEE FOR HEADING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	357.15
40589	25/08/2011	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	2,157.42
40590	25/08/2011	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	501.09
40591	25/08/2011	WATER CORPORATION	ANNUAL INDUSTRIAL WASTE CHARGE 11/12 - WYNDHAM CHILD CARE	205.70
40592	25/08/2011	PINDAN CONTRACTING PTY LTD	PROGRESS PAYMENT NO 12 - KUNUNURRA AIRPORT TERMINAL EXPANSION	910,605.47
40593	25/08/2011	KUNUNURRA CRUISES 'THE BBQ BOAT'	REFUND FOOD BUSINESS CHARGE - RISK ASSESSMENT CHANGED TO LOW	100.00
<b>TOTAL MUNI CHEQUE PAYMENTS</b>				<b><u>1,524,542.61</u></b>

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
190	16/08/2011	ANTOINETTE D'ANNA	REFUND BOND PETER REID HALL HIRE	1,000.00
191	16/08/2011	COLIN WILKINSON DEV. PTY LTD	REFUND BOND FOOTPATH	270.00
193	16/08/2011	TIM JOHSTONE	REFUND BOND BASKETBALL COURT HIRE	500.00
194	16/08/2011	SHIRE OF WYNDHAM EAST KIMBERLEY	REIMBURSE CLEANING COSTS - 57A RIVERFIG AVE KUNUNURRA	780.00
195	16/08/2011	WAY CHENG	PART REFUND HOUSING BOND - 57A RIVERFIG AVE KUNUNURRA	220.00
196	16/08/2011	JULIE HAVLEN	REFUND BOND KUNUNURRA OVAL HIRE	1,000.00
197	23/08/2011	DANIEL PAUL TIMSON	BOND REFUND FOOTPATH	250.00
198	23/08/2011	JULIE RYAN	BOND REFUND YOUTH CENTRE HIRE	500.00
199	23/08/2011	KENNETH BIN JACOB	BOND REFUND CHAIRS HIRE	100.00
200	23/08/2011	WARINGARRI CROWS FOOTBALL CLUB	BOND REFUND HALL HIRE	1,000.00
201	23/08/2011	WYNDHAM DISTRICT HIGH SCHOOL	BOND REFUND PETER REID HALL HIRE	1,000.00
<b>TOTAL TRUST CHEQUE PAYMENTS</b>				<b><u>6,620.00</u></b>

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
500112	29/07/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 29/07/2011	249.95
500113	01/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 01/08/2011	1,442.35
500114	02/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 02/08/2011	1,158.30
500115	03/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 03/08/2011	4,394.75

500116	04/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 04/08/2011	1,139.85
500117	05/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 05/08/2011	224.60
500118	09/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 08/08/2011	371.80
500119	10/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 10/08/2011	1,130.20
500120	11/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 11/08/2011	840.05
500121	12/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 12/08/2011	515.40
500122	16/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING 16/08/2011	313.20
500123	15/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 15/08/2011	1,659.30
500124	18/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 18/08/2011	5,068.15
500125	19/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 19/08/2011	375.70
500126	23/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 23/08/2011	3,504.15
500127	24/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 24/08/2011	66.85
500128	25/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 25/08/2011	1,366.35
500129	26/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 26/08/2011	291.55
500130	29/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 29/08/2011	379.55
500131	30/08/2011	TRUST DPI CLEARING	TRANSPORT CLEARING - 30/08/2011	342.05

**TOTAL TRUST EFT PAYMENTS**

**24,834.10**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
09/08/2011	PAYROLL	PAYROLL	10,286.60
11/08/2011	PAYROLL	PAYROLL	33,350.07
10/08/2011	PAYROLL	PAYROLL	182,214.09
24/08/2011	PAYROLL	PAYROLL	171,831.66

**TOTAL PAYROLL PAYMENTS**

**397,682.42**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
01/08/2011	DIRECT DEBIT	LEASE COSTS - 1 KOJARRA STREET WYNDHAM	1,191.67
01/08/2011	DIRECT DEBIT	LEASE COSTS - 8 PALM COURT KUNUNURRA	2,173.47
01/08/2011	DIRECT DEBIT	LEASE COSTS - 11 KWINANA STREET WYNDHAM	1,386.00
01/08/2011	DIRECT DEBIT	FEES - BPAY	36.63
14/08/2011	DIRECT DEBIT	LEASE COSTS - 1/7 GREYBOX CRESCENT KUNUNURRA	2,513.33
15/08/2011	DIRECT DEBIT	FEES - BPOINT	29.01

15/08/2011	DIRECT DEBIT	VEHICLE LEASE - SG FLEET AUSTRAL	1,137.72
18/08/2011	DIRECT DEBIT	VISA PAYMENT	7,830.96
18/08/2011	DIRECT DEBIT	MASTERCARD PAYMENT	9,804.66
22/08/2011	DIRECT DEBIT	LEASE COSTS - 2/1 PLUM COURT KUNUNURRA	2,296.67
25/08/2011	DIRECT DEBIT	LEASE COSTS - 12/33 KONKERBERRY DRIVE KUNUNURRA	2,166.67
Aug 2011	DIRECT DEBIT	LEASE COSTS - 9B PLUM COURT KUNUNURRA	2,680.60
Aug 2011	DIRECT DEBIT	BANK FEE	857.61
		<b>TOTAL DIRECT DEBIT PAYMENTS</b>	<b>34,105.00</b>

### 12.2.3 Write off Balances of \$20 or Less

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Felicity Heading, Finance Officer - Rates
<b>REPORTING OFFICER:</b>	Jo-Anne Ellis, Director Corporate Services
<b>FILE NO:</b>	FM.11.1

#### **PURPOSE**

For Council to write off to the value of \$658.71 in outstanding rates and penalties as required by Policy F12 – Rate Collection Policy

#### **BACKGROUND**

On 22 January 2008 Council reviewed and adopted the current F12 Rate Collection Policy.

The objective of this policy is “to establish a uniform approach to the collection of rates and to minimise Council’s outstanding rate debtors”.

This Policy states “That properties with outstanding rates of \$20 or less be written off and this write off reported to Council”.

#### **STATUTORY IMPLICATIONS**

##### **Local Government Act 1995**

6.12 Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may –
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money;
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money.

which is owed to the local government.

\*absolute majority required

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

#### **POLICY IMPLICATIONS**

On 22 January 2008 Council reviewed and adopted Rate Collection Policy – F12.

This Policy States:

- Penalty interest less than \$5.00 may be written off.

- That properties with outstanding rates of \$20.00 or less be written off and this write off reported to Council.
- The Chief Executive Officer be given delegated authority to initiate the necessary action under this policy (with the exception of the sale, or the reverting of property back to the Shire).

### **FINANCIAL IMPLICATIONS**

Council incurred an expense of \$658.71 as a write off.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications associated with this report.

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

### **COMMENT**

A report generated on 14 July 2011 indicated that there were a total of 339 properties with an outstanding balance of \$20.00 or less.

The total value of \$658.71 that has been written off consists of rates of \$269.90, interest of \$375.86, emergency services levy penalties of \$12.95

The highest value written off against any individual property was \$18.62

### **ATTACHMENTS**

There are no attachments associated with this report.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council notes that the total value of \$658.71 has been written off in accordance with Policy F12 Rate Collection Policy.

### **COUNCIL DECISION**

**Minute No. 9570**

**Moved: Cr K Wright  
Seconded: Cr J Parker**

**That Council notes that the total value of \$658.71 has been written off in accordance with Policy F12 Rate Collection Policy.**

**Carried Unanimously 9/0**

## 12.3 INFRASTRUCTURE SERVICES

### 12.3.1 Recreational Nature Trail from the Pump House Restaurant to the Diversion Dam and Swim Beach

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Kevin Hannagan, Director Infrastructure
<b>REPORTING OFFICER:</b>	Kevin Hannagan, Director Infrastructure
<b>FILE NO:</b>	GS.01.4

#### **PURPOSE**

To seek Council approval for a 2011/12 Budget Amendment to include Expenditure and Funding for the construction of a Recreational Nature Trail along the Lake Kununurra Foreshore from the Pump House Restaurant to the Diversion Dam and Swim Beach.

#### **BACKGROUND**

Council has not included this project in its 2011/12 adopted budget and as such this report seeks a budget amendment to have it included.

The trail will increase the recreational opportunities available to the community, encourage access to natural and cultural areas, provide an additional nature based tourist activity, and raise awareness of the Lake Kununurra Golf Club and local indigenous culture (via interpretive signage). This trail is part of a larger planned trail network that was requested by the community as part of the Lake Kununurra Foreshore Plan.

This trail will add value to a path that runs along Victoria Highway from town to the Swim beach enabling a scenic portion and a loop to be completed. In the future, as Council works through the other stages of the proposed trail network, this trail will join to the other trail sections to make one large trail or several smaller trails.

(Note: This trail is stage 1 of a larger trail network around Lake Kununurra and Lily Creek Lagoon.)

#### **STATUTORY IMPLICATIONS**

Water Corporation and the Shire of Wyndham East Kimberley jointly manage the land for the purpose of recreation. Approval has been given from the Water Corporation for the trail to follow the top of the levy bank.

#### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of this report.

#### **FINANCIAL IMPLICATIONS**

##### Asset Construction

The project total budget is for \$150,000 with requested funding of \$75,000 from Lotteries West (awaiting confirmation) and \$75,000 to be transferred from Council's Foreshore Reserve. Should Councils grant application not be successful the project will not proceed.

### Asset Maintenance

Regular maintenance will be required on the trail include mowing of the grass on either side of the gravel and regular visual inspection of the pathway, signage and other associated facilities. This maintenance and inspection will become a part of the Shire works crew maintenance schedule. In addition to this any maintenance issues identified by the public will be addressed through the service request system currently in place at the Shire. There will be increased maintenance costs for the 2012 budget onwards.

### **STRATEGIC IMPLICATIONS**

The strategic implications of this report are overarching compliance to the *Shire Wyndham East Kimberley Strategic Plan 2008*.

This report aligns with Council's focus on Infrastructure, Key Result Area 1, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Cycle ways and footpaths link to key community assets

### **COMMUNITY CONSULTATION**

Not necessary as the project is identified through the Lake Kununurra Foreshore Plan and more specifically through the concept trail network maps including collaboration with the traditional owners via the MG Corporation. The local language group will be used to develop the proposed interpretive signage for the project..

### **COMMENT**

Lotteries West have advised of their intention to submit recommendation for funding of \$75,000 towards this project at their September meeting.

### **ATTACHMENTS**

Attachment 1 – Lake Kununurra Trails Network

Attachment 2 – Proposed Lake Kununurra Walk Trail – Stage 1

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council adopts the following amendments to the 2011/12 Budget:

- Addition of new Capital Expenditure account called Lake Kununurra Foreshore Trail with a budget of \$150,000;
- Increase in budget revenue in account 3017010 Transfer from Foreshore Reserve with budget amendment of \$75,000;
- Addition of new Capital Revenue Account called Lake Kununurra Foreshore Trail Grant with a budget of \$75,000;

for the construction of a recreational nature trail along the Lake Kununurra Foreshore from the Pump House Restaurant to the Diversion Dam and Swim Beach.

**COUNCIL DECISION**

**Minute No. 9571**

**Moved: Cr J Parker**

**Seconded: Cr D Ausburn**

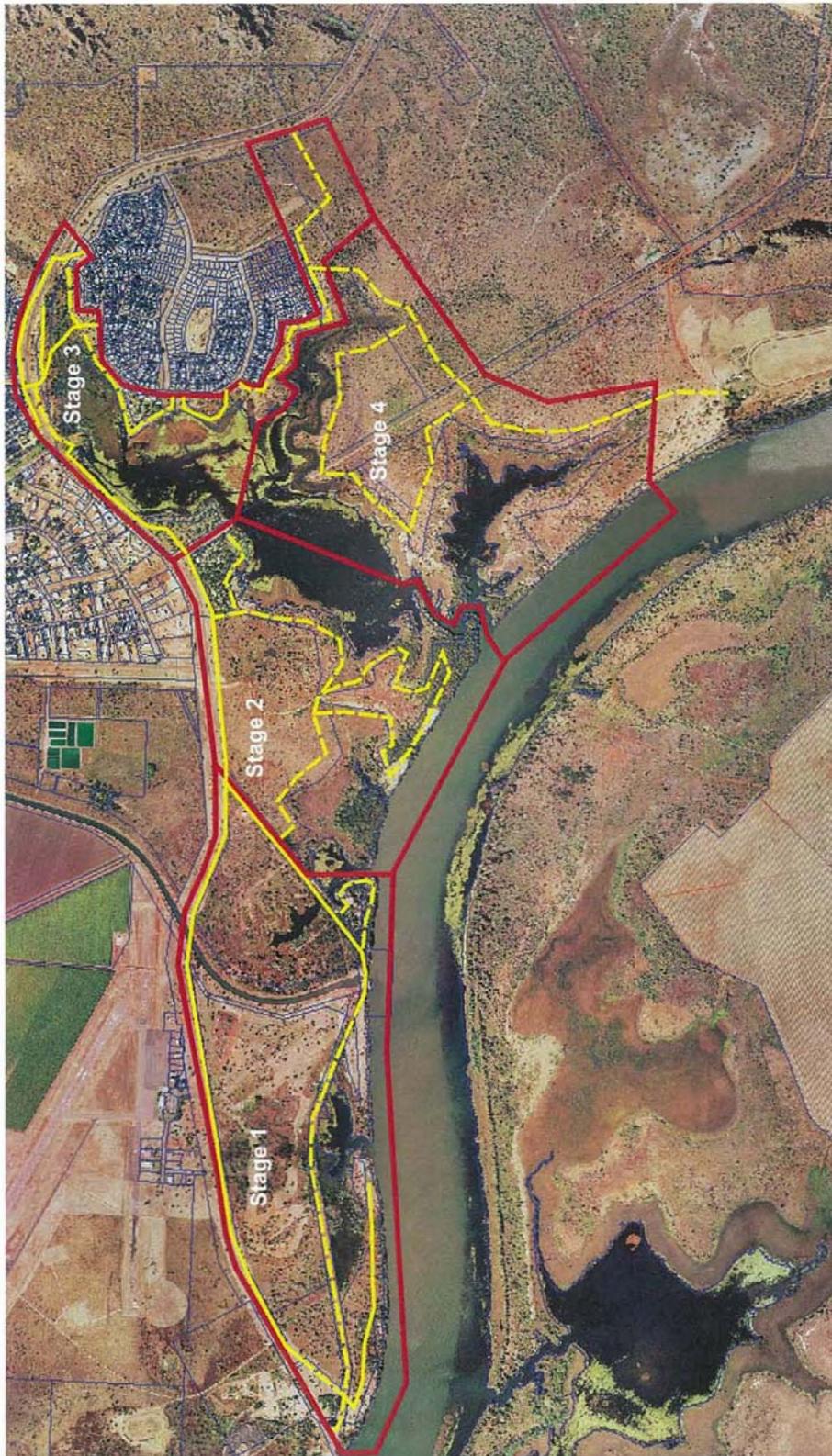
**That Council adopts the following amendments to the 2011/12 Budget:**

- **Addition of new Capital Expenditure account called Lake Kununurra Foreshore Trail with a budget of \$150,000;**
- **Increase in budget revenue in account 3017010 Transfer from Foreshore Reserve with budget amendment of \$75,000;**
- **Addition of new Capital Revenue Account called Lake Kununurra Foreshore Trail Grant with a budget of \$75,000;**

**for the construction of a recreational nature trail along the Lake Kununurra Foreshore from the Pump House Restaurant to the Diversion Dam and Swim Beach.**

**Carried Unanimously 9/0**

# Attachment 1 – Lake Kununurra Trails Network



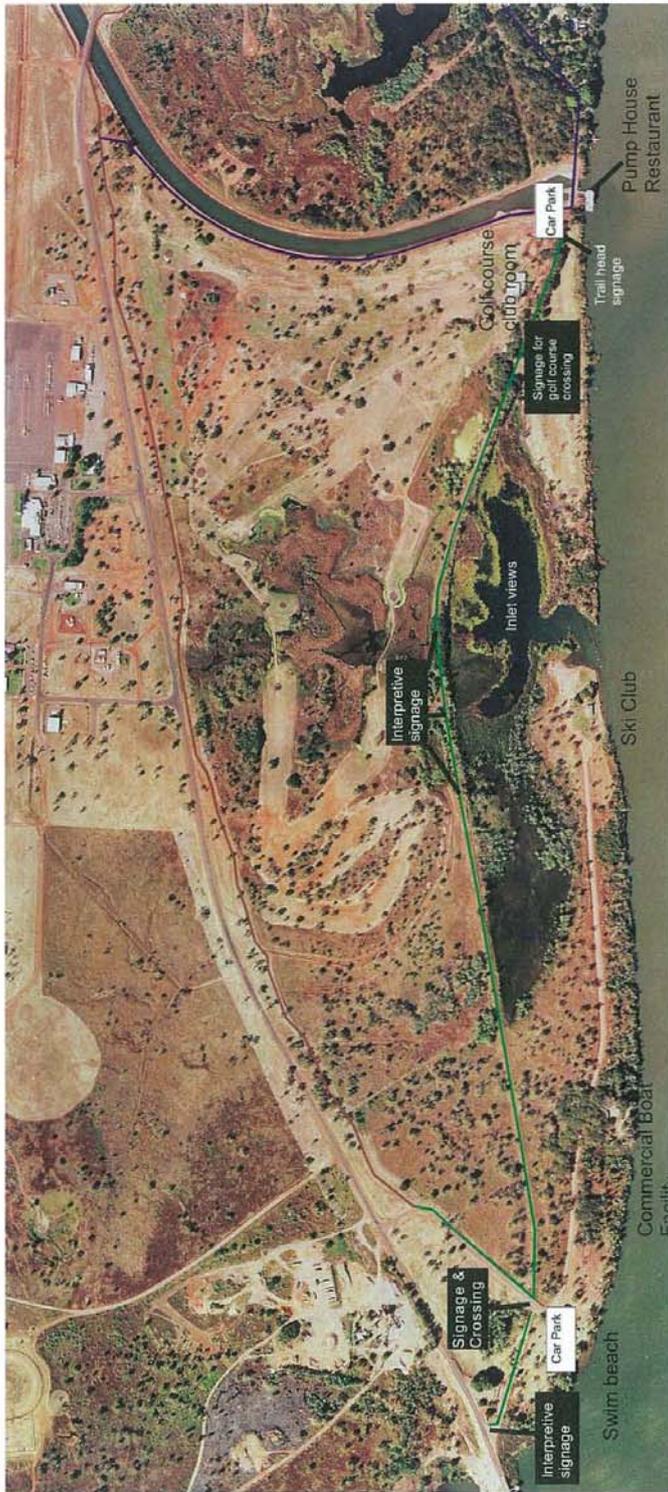
## Lake Kununurra Trails Network

February 2010

**Legend**

Planned trail/path	Existing trail/path	Stage boundaries

Attachment 2 – Proposed Lake Kununurra Walk Trail – Stage 1



Proposed Lake Kununurra Walk Trail  
Stage 1

**LEGEND**

- Proposed new dual use path
- Existing path
- Existing access track/road

December 2009

## 12.4 DEVELOPMENT SERVICES

### 12.4.1 Lease of Lot 505 Kununurra Commercial Boating Facility

<b>DATE:</b>	22 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Lot 505 Commercial Boating Facility, Kununurra
<b>AUTHOR:</b>	Katya Tripp, Strategic Planner
<b>REPORTING OFFICER:</b>	Nick Kearns, Director Development Services
<b>FILE NO:</b>	LP.02.6

#### **PURPOSE**

For Council to consider the leasing of Lot 505 of the Commercial Boat Facility.

#### **BACKGROUND**

At the 16 December 2008 meeting Council resolved to offer by private treaty a lease to Diversion Cruises and Hire – Celliston Nominees. The resolution included a deadline of 30 January 2009 for acceptance of the offer, after which time the offer of the lease would lapse.

No acceptance of the lease offer was received and as a result Lot 505 of the Commercial Boating Facility, as shown on the plan in Attachment 1, remains vacant and unoccupied.

Over the last three years, many businesses have expressed interest in the leasing of a lot at the Commercial Boating Facility (see Attachment 2) including Lot 505.

There are several options available to Council for release and/or development of Lot 505:

- 1) lease Lot 505 to a suitable business;
- 2) develop and manage Lot 505 directly; and
- 3) call for a suitable business to develop and manage Lot 505 on Council's behalf.

#### **STATUTORY IMPLICATIONS**

The *Local Government Act 1995* and *Section 18* of the *Land Administration Act 1997* are applicable to any lease arrangements (disposal of land), or advertising associated with this item.

#### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of this report.

#### **FINANCIAL IMPLICATIONS**

Leases fees for the other Commercial Boating Facility lots were calculated at \$7 per square meter which was based on an evaluation from 2008. Lot 505 covers an area of 2136 square meters which at the same rate would equate to an annual lease fee of \$14,952.

S3.58 of the *Local Government Act 1995* requires the land valuation to be no more than 6 months old or for Council to believe an older valuation to be a true indication of the value at the time of disposition.

## **STRATEGIC IMPLICATIONS**

Lot 505 is recognised in the reviewed Lake Kununurra Foreshore and Aquatic Use Plan as within the Commercial Boating Facility. Development Guidelines as contained within this plan will apply to this property.

## **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item. The expression of interest process will inform the community of the Shire's intent to lease the land. Public advertising, with the opportunity to appeal the decision, will occur once the successful applicant is known.

## **COMMENT**

Through the process of the Foreshore Plan review, the Water Corporation have indicated that, due to its close proximity to the Diversion Dam, vessels would only be allowed to moor at this site for a maximum period of 24hrs. This restriction would require that, during period of non operation, businesses would need a license to moor at Lily Creek Lagoon or alternatively be able to transport and/or store their vessels by/on the land.

As this land was valued in 2008 it is recommended a new valuation be received.

Based on discussions at the August briefing session the officer's recommendation is to advertise for expressions of interest for a suitable business to lease the land. Council can then consider the expressions of interest received and advertise disposal of the property to the successful party.

## **ATTACHMENTS**

Attachment 1 – Commercial Boat Facility Lot Plan

Attachment 2 – Previous Expressions of Interest Received

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION**

- 1) That Council gains a new property valuation for Lot 505 of the Commercial Boating Facility, Kununurra.
- 2) That Council advertises for expressions of interest for a suitable business to lease Lot 505 of the Commercial Boating Facility, Kununurra.

**COUNCIL DECISION**

**Minute No. 9572**

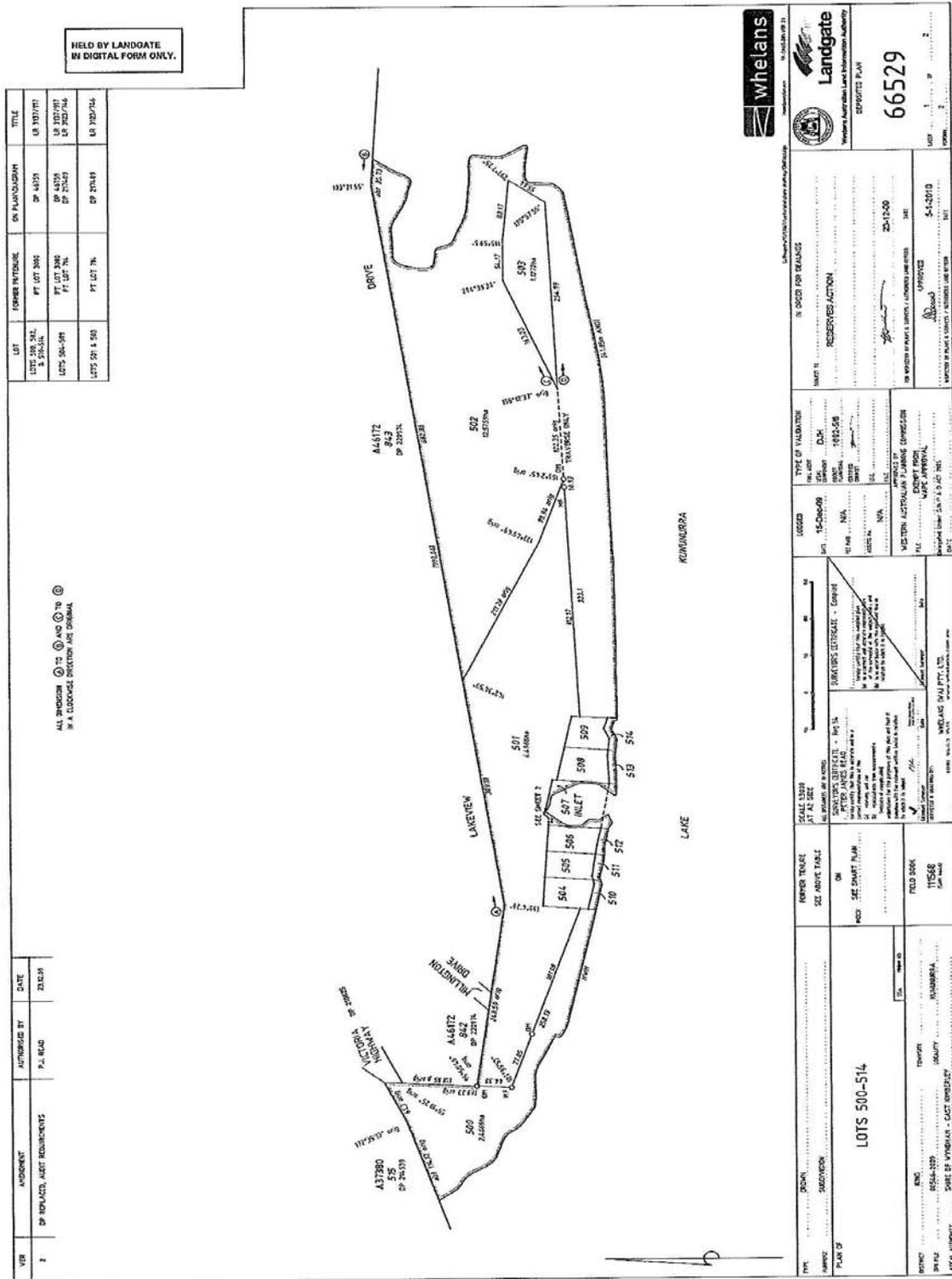
**Moved: Cr D Ausburn**

**Seconded: Cr R Addis**

- 1) That Council gains a new property valuation for Lot 505 of the Commercial Boating Facility, Kununurra.**
- 2) That Council advertises for expressions of interest for a suitable business to lease Lot 505 of the Commercial Boating Facility, Kununurra.**

**Carried Unanimously 9/0**

# Attachment 1 – Commercial Boat Facility Lot Plan



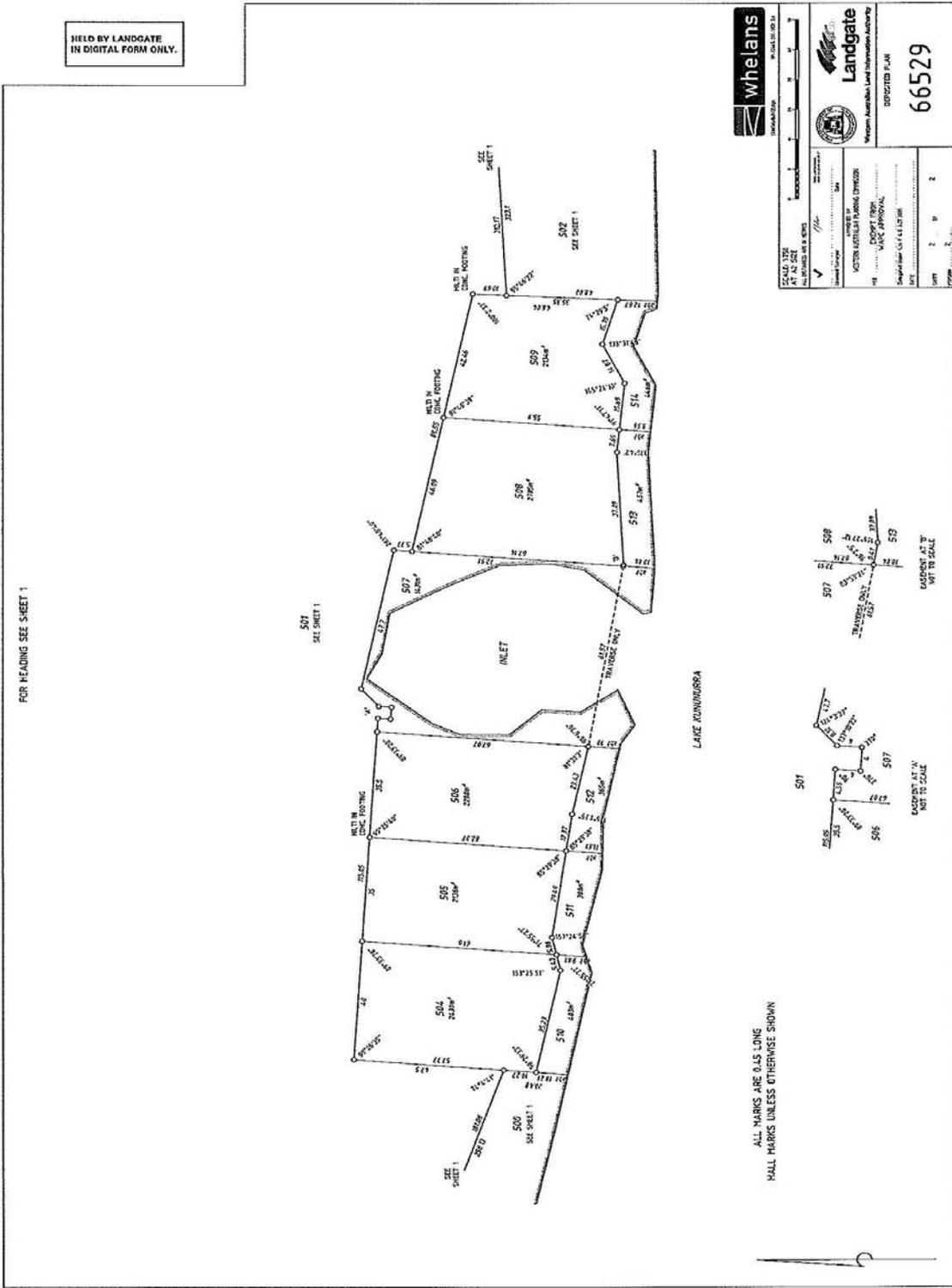
LOT	FORMER REFERENCE	ON PLAN/SLIP/DP/DP	TITLE
LOT 500	PT LOT 306	DP 44325	LR 1001/01
LOTS 504-509	PT LOT 306 PT LOT 76	DP 44325 DP 27549	LR 1001/01 LR 3027/146
LOTS 511-514	PT LOT 76	DP 27549	LR 3027/146

PLAN OF LOTS 500-514		66529	
SUBDIVISION PART OF WHARF LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100		25/1/2010	
TOWN OF MUMPSHAW		54-2010	
LOCAL AUTHORITY EAST WYNDHAM - EAST WYNDHAM		DATE	
FORMER TRACE SEE ADJACENT TABLE		TYPE OF VALIDATION PRELIMINARY	
SCALE 1:500 AT AS SHOWN		LOGGED DATE 15/02/2010	
SURVEYOR'S CERTIFICATE - Part 1A THE SURVEYOR'S CERTIFICATE IS A STATEMENT OF THE ACCURACY OF THE SURVEY AND IS NOT A GUARANTEE OF THE ACCURACY OF THE SURVEY.		TYPE OF VALIDATION PRELIMINARY	
FORMER TRACE ON		TYPE OF VALIDATION PRELIMINARY	
FIELD BOOK 11658		TYPE OF VALIDATION PRELIMINARY	

LANDGATE USE ONLY, COPY OF ORIGINAL, NOT TO SCALE

Printed: 15/02/2010 1:06:17 PM Page: 1

HELD BY LANDGATE  
IN DIGITAL FORM ONLY.



**whelans**  
DIGITAL PLAN

1:5000

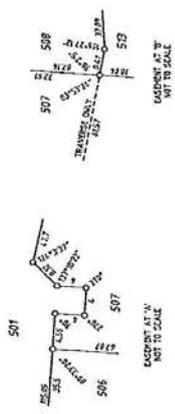
**Landgate**  
DIGITAL PLAN  
66529

APPROVED BY  
ACTING AUSTRALIA FARMING OFFICER

DO NOT TRIM  
UNLESS APPROVAL

DATE: 15/02/2010 1:06:12 PM

PLAN: 2 10 2



Attachment 2 – Previous Expressions of Interest Received

Doc No.	064045
Date	24 NOV 2008
Officer	CEO/TFD/EO
Response	
File	43.04.01
Cross Ref.	



TO WHOM IT MAY CONCERN

8/11/8

I write with reference to the proposed leases advertised by SWEK as part of the Commercial Boat Facility. I have a commercial boat operation with Eco-noeing, and currently use the Celebrity Tree Park boat ramp, which is a headache on Sundays, for my vessel Crocadilly. I have a mooring in Lilly Lagoon which the BBQ Boat is currently using, and use the swim beach for instructing all school groups, from Fitzroy to Kununurra, as the solid shallow base is ideal for teaching kids how to paddle.

I was involved in the initial consultation regarding the commercial boat facility, but due to the nature of my business had some issues with access, as there is no way any of us want my canoes using the same inlet as Triple J or Alligator. At that stage I had to wait for stage 2 of the proposed development, and Keith had earmarked the block behind the sailing club in the initial proposal for me, so I could utilise both the boat inlet and the sailing inlet for the canoes. I have not received any notification of the development since.

The opportunity for dual access to the sailing club inlet would be highly beneficial, as canoes and sailboats are obviously fairly compatible and we would both like to be as far away from the floatplane as possible. We would both enjoy a shallow inlet and I have no preference if the sailing club would rather access on the eastern (windward) side.

My proposal would be similar I suppose to the other operators - I would, with the relevant approvals, be looking to construct a reasonably sized shed for the canoe and camping gear, ropes and maintenance of my equipment. I would utilise the foreshore for a landing area for Crocadilly, similar in height to the landing at Celebrity Tree Park, and canoes would be stored along the foreshore. The canoe trailers and small boats would be stored beside the shed. I would also be looking at a caretakers facility, probably on a mezzanine level in the shed.

I can see a great opportunity here for my business, with the possibility to hire canoes from Swim Beach to access the Everglades (Ramsar wetlands) across the river. The original proposal allowed for a site adjacent to Ski Beach for tourism related activities, and I can see an opportunity in the long term for a water slide/activities and ice cream shop targeting the swim beach area, subject to approval of course.

Therefore I would like to apply for consideration for a foreshore lease.

I look forward to hearing from you after the meeting.

Regards,



Adam Mackay



Phone 1300 66 33 69 Visit [www.gowild.com.au](http://www.gowild.com.au) Mob 0409 456 643 PO Box 487 Kununurra WA 6743

Doc No.	071810
Date	27 Aug 10
Officer	
Response	Vin O'Sullivan
File	Our Gold Corp
Cross Ref.	P.O Box 712. Kununurra 6743. Phone 0427914274

Shire of Wyndham East Kimberley.  
Attn: The CEO.

Dear Sir.

After discussions today with the Director of Planning I would like to submit a proposal to develop a Tourism Based activity in the area on Lake Kununurra next to the existing operators (BBQ Boat JJJ ) on the Ski Club road.

Our company is an experienced tourism operator having owned and operated businesses such as the Ningaloo Reef Resort at Coral Bay, The Tambrey Centre at Karratha and several other smaller marine based tourism businesses on the Ningaloo Reef. We have also had an interest in aviation based tourism again in the Gascoyne,

We seek to develop a parcel of land in the area to accommodate our intention to enter into the marine and aviation based business. Essentially we plan to provide Hire and drive Sail Boats, Speed Boats, Jet Skis, and Party Boats.

We will also provide a Ski Boat for tuition in Water Skiing Banana Boat rides and similar including Para Gliding rides.

Further to the above we would also develop Amphibious Micro light sight seeing tours.

For those who are unaware these are Hang gliders with a motor that can carry the pilot and one passenger. They are extremely safe and a brilliant way to observe the local area and sun sets.

Our company is cashed up and ready to move quickly with no financing required. We would develop the land to the Councils' requirements and then some.

We would require positive feedback in a reasonable time to enable us to make a decision based on how keen the shire would be with this proposal prior to an ODP.being submitted.

Yours truly,

Vin O'Sullivan

Our Gold Corp

20 Nov 2010

pg 1of 2

Attention: Nick Kearns

Director of Development Services

Shire of Wyndham

East Kimberley

115 Coolibah Drive KUNUNURRA WA 6743

A W Hartley

P/O box

mobile 04 39645286

email: toanhartley@gmail.com

## **PROPOSED BOAT STORAGE**

**FIND ATTACHED:**

Site plan of proposal

Lot plan

Dear Sir/Madam,

Re: your letter 20 August 2009, discussion 11 August 2009 council briefing session where it acknowledged no available land for such proposal. Ref 01.2860.08,43.04.01 TP1308 (copy attached)

It has come to my attention via discussions with the perspective tenant to a property under your control on the water front between Triple J and the Kununurra yacht club being lot 505 R50467 and access area 511 that they are not going to accept your offer to lease such. At this stage I understand no leases have been committed to by the existing tenants.

Should this situation arise I put it to you that a boat storage area would be of great benefit to the kununurra community, these being.

The increased units construction in Kununurra doesn't set aside room for boat storage this will give them that option to own a boat.

No secure storage exists for fly in fly out workers /company directors or short term workers.

Boats can be launched and retrieved by the caretaker for people who wish to use them after work on limited time, this will also reduce the likely hood of excessive speed in Lilly Lagoon from overzealous boat users, who are running late.

Storage is provided for oversize vessels and retrieval for large vessels would be available.

Our hire vessels could access the river without hirers having to traverse the channel in Lilly lagoon and they can be easily removed from the water and safely stored.

The access to the water ski area is immediate, thereby reducing the excessive usage of Lilly Lagoon.

Lilly Lagoons future usage will only increase due to the rapid growth of Kununurra this in turn will lead to the demand for further boat trailer parking, the fact that vacant land is directly opposite from the proposal would mean that expansion in the future would also help further relieve this congestion.

Increased traffic in Lilly Lagoon presents a higher opportunity for an incident to occur with either lost of life or fuel contamination to this enclosed area.

Future developments in Kununurra will more than likely require that an emergency vessel be required on a permanent basis on consultation storage for this could be made available.

The lowering of water in the river system would see the existing ramp becoming unavailable due to the lower weed becoming exposed swim beach would become the only available ramp.

This ramp is not always open and could present a danger to the public swimming area if over loaded.

Future fueling and sewer collection could be made available to private vessels according to demand.

These are just some of the benefits that could be available to the public along with reduced expenditure to council .All methods will be used to reduce poor visual exposure by the use of correct vegetation to visual areas, colour to buildings to blend in with the existing trees to the water front, lawns and siltation traps to control soil movement. This may be the only opportunity for council to secure this type of development with the limited amount of waterfront land available close to the main flow of Kununurra.

I trust that you will see this in a favourable light and realize the benefits.

Thank you

A W Hartley

sign 



Doc No.	070258
Date	27 APR 2010
Officer	LEO
Response	
File	43 04 01
Cross Ref.	

Saturday 27th March 2010

Dear Gary,

We are writing to you as the proprietors of Kimberley Air Pty Ltd, to inform you of the need for us to secure a position in the Kununurra Commercial Boat Facility.

After having spoken with a number of other tourism operators in town, it has become apparent how vital this facility is as a base for Kimberley Air to commence operations in 2010. As our business revolves around the unique experience of taking off from and landing on water, it is fundamental for us to have facilities with direct access to the river. In order to enhance our service fully, we would like to be able to offer transfers for passengers directly from the water's edge. This would mean that our business would be able to solely operate from the marina facility, including the overnight parking of our aircraft.

It is our understanding that the purpose of the Kununurra Commercial Boat Facility is to group all commercial water users into one area which can be more easily managed and therefore enhance the safety of those operations, and of the users on Lake Kununurra alike.

We have been informed that there is one site not under lease that would be suitable to act as a base for our operations. We would like to express our need for securing this position as soon as possible.

Kimberley Air is of the opinion that securing a site in the Kununurra Commercial Boat Facility is essential for the long term viability of our business. With our operations commencing in early May 2010, a timely response in regards to this issue would be much appreciated. We would like the opportunity to discuss this matter with you further and are available to meet from early next week, 31st March, 2010.

Kind regards,

Leigh Rawlings & Adam Stoker

## 12.4.2 Enforcement Action for Unapproved Development - Various

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Nick Kearns, Director Development Services
<b>REPORTING OFFICER:</b>	Nick Kearns, Director Development Services
<b>FILE NO:</b>	A1122, A999, A467, A466, A153

### **PURPOSE**

For Council to instigate enforcement proceedings against unapproved development.

### **BACKGROUND**

The following properties have unapproved development, being the placement of unauthorised sea containers, and are referred to Council for the purpose of instigating enforcement proceedings:

- Lot 159 Leichhardt Street, Kununurra
- Lot 308 Dusty Rankin Drive, Kununurra
- Lot 390 O'Donnell Street, Wyndham
- Lot 1043 Gully Road, Wyndham

Three notices have been issued against the properties, and there has been no action by the landowners to remove the structures.

Aerial imagery and photographs of each of the unapproved developments are found at Attachment 1.

### **STATUTORY IMPLICATIONS**

Section 214 of the *Planning and Development Act 2005*, outlines what constitutes illegal development and the powers that local government(s) have to give written direction to the owner or any other person who undertook the development to remove the development and to restore the land as nearly as practicable to its condition immediately prior to commencement of the development.

### **POLICY IMPLICATIONS**

Local Planning Policy 2 (*LPP2 – Compliance and Enforcement Policy*) describes procedures for the purpose of instigating enforcement proceedings against unapproved development. The policy enables matters to be referred to Council for consideration where there has been no action following the issue of a third notice.

Local Planning Policy 5 (*LPP5 – Sea (Shipping) Containers*) enables an application to be made for planning consent and for a building licence for sea containers and other similar relocatable storage units. Sea containers within the airport site, nevertheless, are expressly only permitted within an existing shed or hangar. This policy also stipulates enforcement action.

## **FINANCIAL IMPLICATIONS**

Should the landowner fail to comply with a Direction issued under Section 214(3) of the *Planning and Development Act 2005*, they may be deemed to have committed an offence under Section 214(7)(b) of the *Planning and Development Act 2005* and will be liable to a penalty not exceeding \$50,000 and a further daily penalty of \$5,000 for each day which the offence continues.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications associated with this report.

## **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

## **COMMENT**

None of these structures are sufficiently tied down to the land and present a risk to the Shire and to surrounding properties, particularly in Wyndham, which is included in Cyclone Region C. The structures also have negative visual impacts to the streetscape and an impact upon the amenity of surrounding properties.

One sea container is located partly within the Leichhardt Street Road Reserve and inhibits vehicle access to the property, which contravenes requirements of the Town Planning Scheme No 7 - Kununurra and Environs.

Officers have written to the owners of each property referenced in this report, however, to date no action has been taken by them to obtain necessary planning and/or building approval or alternatively to remove the structures from the land.

It is recommended that the Council gives written direction to the owners of the land that they are required to remove all unauthorised structures from the land within 60 days of the written direction, and authorises the Chief Executive Officer to commence enforcement proceedings against each of the land owners in relation to the unauthorised structures in the event that they fail to comply with the written direction.

## **ATTACHMENTS**

Attachment 1 – Property maps and photographs

## **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That the Council gives written direction to the owners of the land listed below, that they are required to remove all unauthorised structures from the land within 60 days of the written direction. These properties being:

- Lot 159 Leichhardt Street, Kununurra
- Lot 308 Dusty Rankin Drive, Kununurra
- Lot 390 O'Donnell Street, Wyndham
- Lot 1043 Gully Road, Wyndham

and authorises the Chief Executive Officer to commence enforcement proceedings against each of the land owners in relation to the unauthorised structures in the event that they fail to comply with the written direction.

### **COUNCIL DECISION**

**Minute No. 9573**

**Moved: Cr R Addis**

**Seconded: Cr J Moulden**

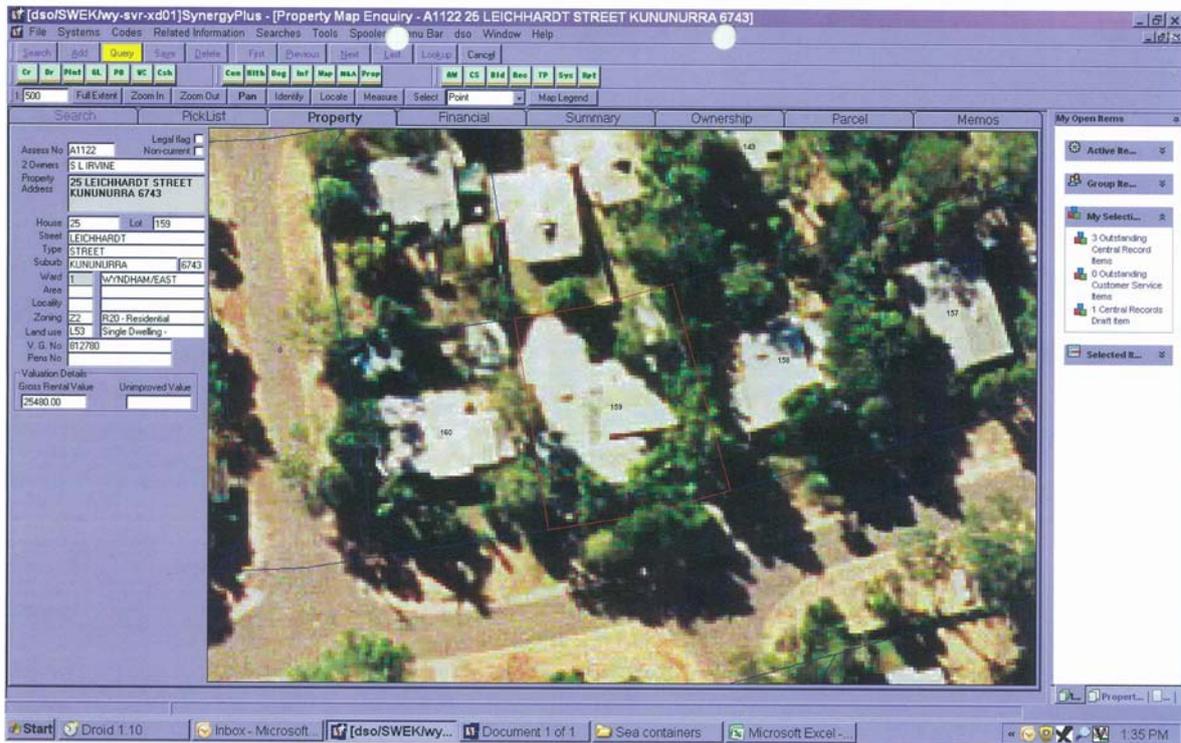
**That the Council gives written direction to the owners of the land listed below, that they are required to remove all unauthorised structures from the land within 60 days of the written direction. These properties being:**

- **Lot 159 Leichhardt Street, Kununurra**
- **Lot 308 Dusty Rankin Drive, Kununurra**
- **Lot 390 O'Donnell Street, Wyndham**
- **Lot 1043 Gully Road, Wyndham**

**and authorises the Chief Executive Officer to commence enforcement proceedings against each of the land owners in relation to the unauthorised structures in the event that they fail to comply with the written direction.**

**Carried Unanimously 9/0**

## Attachment 1 – Property maps and photographs



\* First letter 11-11-2009

\* Second letter 2-2-2010

Put on hold while building @ forshore

\* Com bined letter 13-1-2011 -STILL THERE !!



A1122 - Lot 159 Leichhardt St.



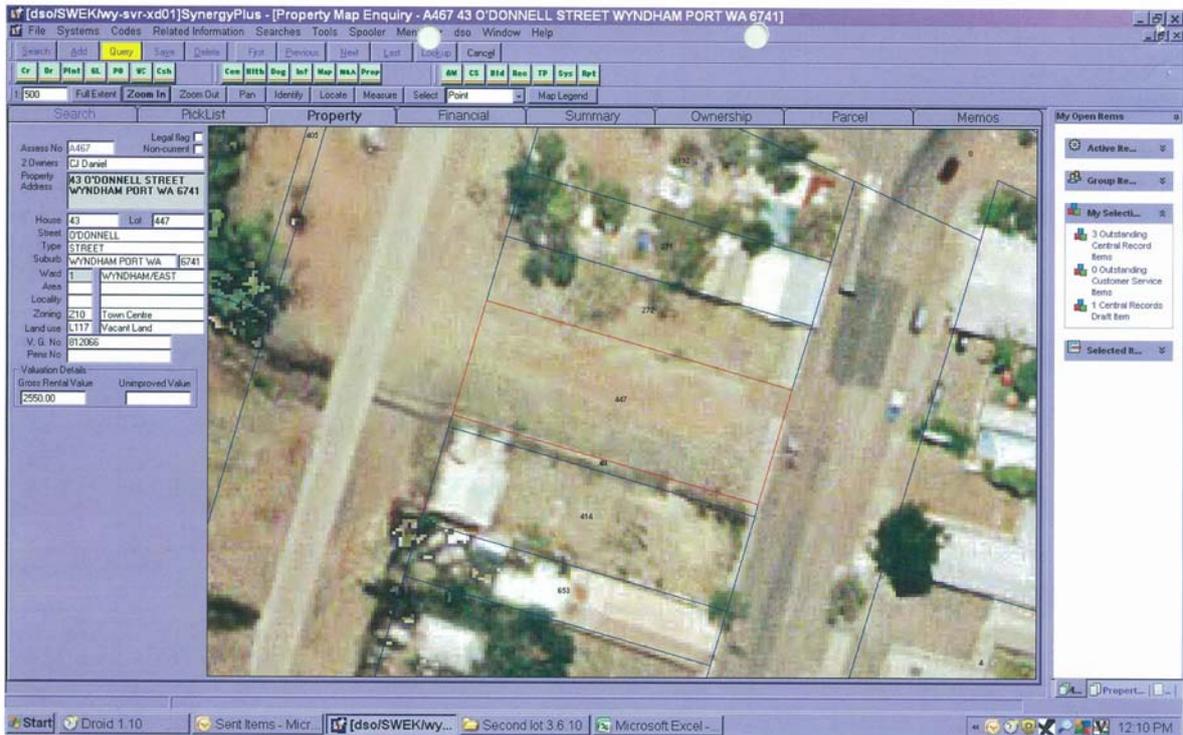
- \* First letter 16.2.2010
- \* Second letter 24.3.2010
- \* Third letter 18.5.2010

\* Combined letter 13.1.2011

STILL THERE !!



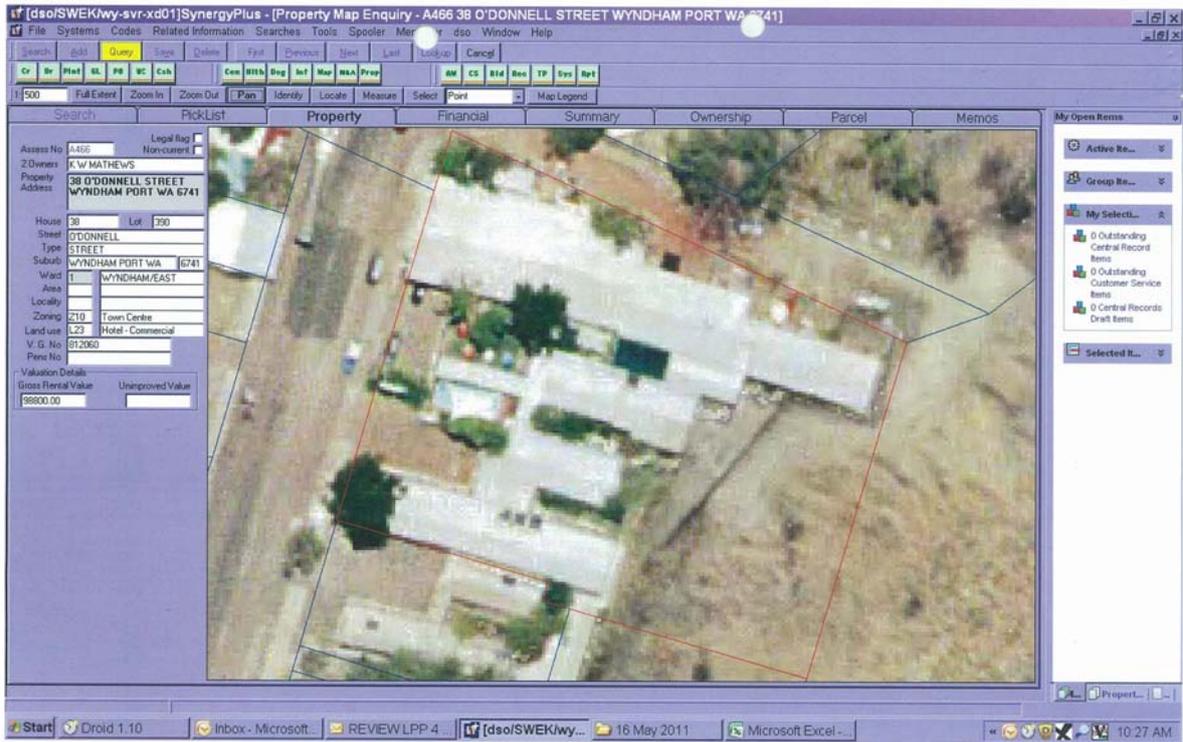
A999 - Lot 308 Dusty Rankin Drive.



- \* First letter 19.11.2010 (0-7882)
- \* Second letter 2.6.2011 (0-9195)
- \* Third letter 13.7.2011 (0-9612)



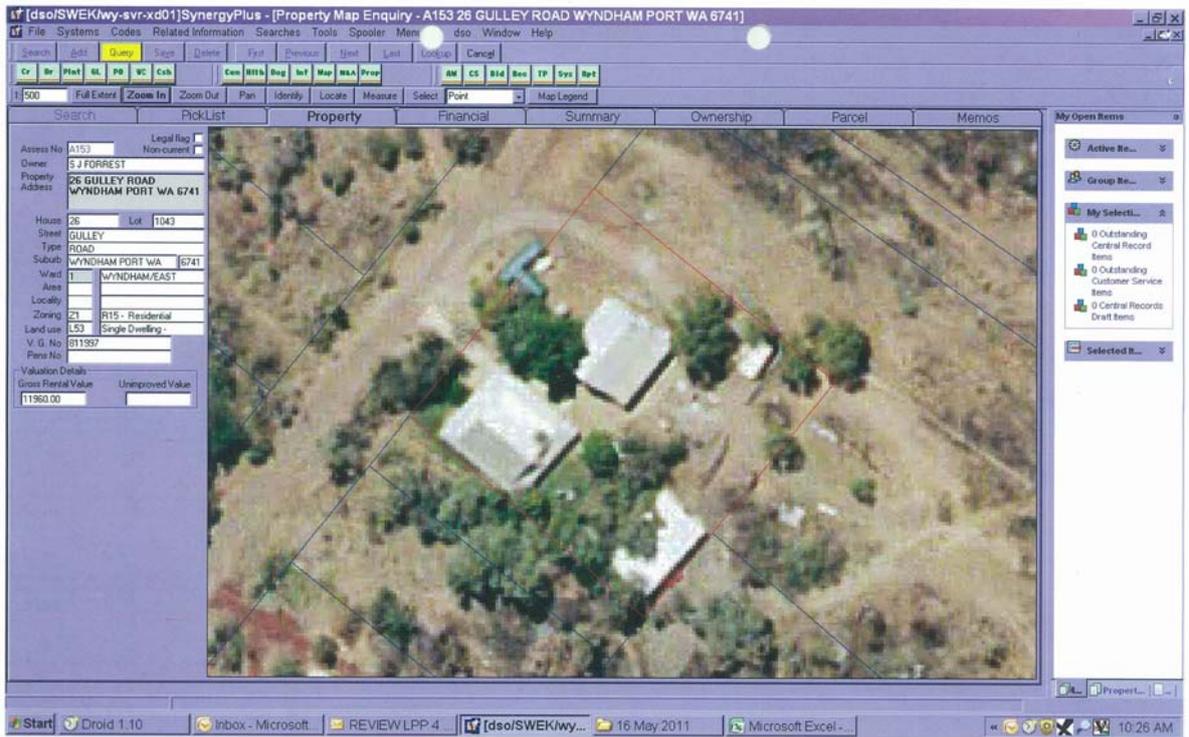
A467 - Lot 447 O'Donnell Street



- \* First letter 13.1.2011 (0-8160)
- \* Second letter 2.6.2011 (0-9196)
- \* Third letter 13.7.2011



A466 - 390 O'Donnell Street



- \* First letter - 8.6.2010
- \* Second letter - 23.7.2010
- \* Third letter - 19.11.2010



A153 - Lot 1043 Gulley Rd.

## 12.5 COMMUNITY DEVELOPMENT

### 12.5.1 Kununurra Agricultural Society New Lease Term

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Karyn Apperley, Director Community Development
<b>REPORTING OFFICER:</b>	Karyn Apperley, Director Community Development
<b>FILE NO:</b>	CP.07.1

#### **PURPOSE**

For Council to consider legal advice received in regard to the term of the proposed new lease with the Kununurra Agricultural Society Inc.

#### **BACKGROUND**

At its meeting held 14 December 2010, Council decided the following;

**Minute No: 9379**

**Moved: Cr J Moulden**

**Seconded: Cr J Parker**

**That Council requests the Chief Executive Officer to:**

- 1. Enter into negotiations with the Kununurra Agricultural Society Inc. with a view to determining their ongoing requirements in relation to Reserve 29799, and;**
- 2. Write to the Minister Regional Development and Lands requesting approval to enter into a lease over reserve 29799 with the Kununurra Agricultural Society Inc. for a term of 10 years with a 10 year option, at the discretion of either party, for the purpose of recreation, equestrian and agricultural show activities, and caravan park and camping ground.**

**CARRIED UNANIMOUSLY: (7/0)**

In January 2011, the Shire wrote to the Minister of Regional Development and Lands requesting a section 18 in-principle approval to enter into a lease with in-principle Ministerial approval being received in March 2011.

In June 2011, the Shire wrote to the Kununurra Agricultural Society to advise that while in principle Ministerial approval had been received, the Ord River Magpies Football Club had expressed interest in a direct lease with the Shire for their club house and requested a meeting to initiate discussions. In August 2011, the Kununurra Agricultural Society advised they wished to contact the Ord River Magpies Football Club prior to meeting with Shire.

The Shire also requested a draft lease with standard clauses from Civic Legal to be able to commence negotiations prior to a meeting with Agricultural Society representatives and Shire staff held on 24 August.

Civic Legal has advised that in regard to the proposed term of 10 years with a 10 year option, at the discretion of either party, that;

*'It is not possible to grant a 10 year option, "at the discretion of either party" (as contained in Minute 9379). The purpose of an option period in a lease is to give the tenant a unilateral right to extend the lease after the expiration of the initial term. If the Shire is to retain discretion as to whether or not it will allow an extension after the initial term then no option should be given at the outset.*

*After the initial term has expired the parties can negotiate to see whether an extension of the original lease will be granted and if so, on what terms.'*

Therefore, the intent of Council's decision on 14 December 2010 cannot be enacted in a draft lease and the matter was presented to the September briefing session. The options for the lease term were identified as 10 years, 10 years plus 10 years (at the discretion of the lessee) and 20 years, with discussion that knowledge of the long term plans of the Kununurra Agricultural Society, including infrastructure development, activity and service provision and sustainability strategies, would assist to decide the term of lease to be offered.

### **STATUTORY IMPLICATIONS**

The *Local Government Act 1995* provides for leasing under *section 3.58 Disposing of Property* and the *Land Administration Act 1997* provides for the leasing of crown land reserves for one or more purposes of public interest.

### **POLICY IMPLICATIONS**

There are no specific policy implications associated with this matter.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

### **STRATEGIC IMPLICATIONS**

The term of a lease on public land for one or more purposes of public interest is of strategic importance both to the Council in deciding the length of time that reserve land will be allocated for a specific purpose and therefore unavailable for medium or longer term other and/or potentially unknown community purposes as the community grows and develops and also to the community group/lessee in terms of their length of tenure and associated security of tenure to facilitate their own development.

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item at this time. Public advertising of Council's intention to enter a lease will be required once the term and rent amount have been determined.

### **COMMENT**

In summary, the process required to enact Council's decision regarding entering into a new lease with the Kununurra Agricultural Society involves:

- Council's determination of the proposed term for a new lease, following receipt of the advice from Civic Legal;
- Ongoing development and negotiation of draft lease and standard clauses;

- Clarification of Ord River Magpies Football Club's intention for direct lease with Council (and associated considerations and process);
- Determination of the Agricultural Society lease area and valuation of this area;
- Council determination of the annual rental fee (based on lease area and valuation);
- Draft lease agreed by both parties;
- Ministerial approval of the draft lease;
- Council advertises its intention to lease the specified area for a specified term to the Agricultural Society;
- Lease signed by both parties and enacted.

### **ATTACHMENTS**

There are no attachments associated with this report.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That to assist Council in determining an appropriate term for a new lease on portion of Reserve 29799, the Kununurra Agricultural Society be requested to provide a long term business plan.

### **COUNCIL DECISION**

**Minute No. 9574**

**Moved: Cr J Moulden**

**Seconded: Cr J Parker**

**That to assist Council in determining an appropriate term for a new lease on portion of Reserve 29799, the Kununurra Agricultural Society be requested to provide a long term business plan.**

**Carried Unanimously 9/0**

## 12.5.2 Community Engagement Policy

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Katya Tripp, Strategic Planner
<b>REPORTING OFFICER:</b>	Karyn Apperley, Director Community Development
<b>FILE NO:</b>	CM.11.2/CM.10.3

### **PURPOSE**

To present to Council the draft Community Engagement Policy for consideration.

### **BACKGROUND**

In April 2011 and September 2011, Council were briefed on the amendments to the *Local Government (Administration) Regulations 1996* which require all local governments to develop a Strategic Community Plan and a Corporate Business Plan. These documents replace the previous requirements for a "Plan for the Future".

The Strategic Community Plan is principally a planning document that incorporates community input to establish future local aspirations and priorities for 10 plus years. In the development of the Strategic Community Plan the community consultation and engagement phase should be deliberate, meaningful, clear and inclusive. The attached Community Engagement Policy (see Appendix 1) will ensure that the Community Engagement Plan and the resulting community engagement strategies meet and exceed these needs.

### **STATUTORY IMPLICATIONS**

There are no statutory implications associated with this report.

### **POLICY IMPLICATIONS**

A draft Community Engagement Policy is attached for Council's consideration (Appendix 1).

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

### **STRATEGIC IMPLICATIONS**

This policy will set the parameters for the community engagement strategy that will occur as the major component of the Strategic Community Plan.

This report aligns with Council's focus on Community, Key Result Area 2, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Facilitate community participation

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

## **COMMENT**

Community engagement provides opportunities for people who are effected by or interested in a Council decision to be involved, engaged and participate in the decision making process. Community Engagement does not replace appropriate decision making by Council and instead adds value to decisions through an increased understanding of community needs, aspirations and priorities.

The attached policy will guide the community consultation process for the required Strategic Community Plan as well as any future community engagement activities ensuring that Council undertakes a consistent approach to effective community engagement.

## **ATTACHMENTS**

Appendix 1– Draft Community Engagement Policy

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council adopt the Community Engagement Policy as attached at Appendix 1 of this report.

## **COUNCIL DECISION**

**Minute No. 9575**

**Moved: Cr K Torres**

**Seconded: Cr K Wright**

**That Council adopt the Community Engagement Policy as attached at Appendix 1 of this report.**

**Carried Unanimously 9/0**

## Appendix 1– Draft Community Engagement Policy



### *Shire of Wyndham East Kimberley* **Council Policy Number: CP- GOV 3100** **Community Engagement Policy**

#### **OBJECTIVE:**

The purpose of this policy is to define a consistent approach and provide the framework and principles for all community engagement activities conducted by the Shire of Wyndham East Kimberley.

The Council's objectives for community engagement are:

- To use the community's input to assist in making more informed and sustainable decisions;
- To make clear the nature of decisions that will involve community participation;
- To make clear any matters that are non-negotiable and why;
- To learn from and build on previous relevant community engagement conducted;
- To use engagement methods that are inclusive, flexible and appropriate to those participating;
- To facilitate mutual understanding between groups and individuals with differing perspectives and interests;
- To build positive relations between Council and all sections of the community.

#### **POLICY:**

##### Definitions:

Community – is broadly defined as those who have an interest in or are affected by the business of Council and the way it operates and may include residents and landowners; service providers; users of Council services; business operators; visitors; associations and organisation based locally or within the wider region; people who work and recreate in the Shire; and statutory and government agencies.

Community Engagement – is any process that includes the variety of methods used by Council to inform, consult, involve and collaborate with the community in the development of policies, services and infrastructure within the Shire. It recognises that if the community is going to be affected by a decision, it needs to be provided with the opportunity to participate in the decision making process. Community engagement does not replace, but enhances the formal decision-making functions and responsibilities of Council as an elected governing body through a more sound understanding of the needs of community and the impacts of the decision made.

##### Scope & Limitations

This policy will apply to Councillors and Council staff. It also applies to contract workers, consultants and tenderers who are undertaking community engagement on behalf of Council.

Community engagement is about involving the community in decisions which affect them. It is crucial to the successful development and implementation of effective policies and decisions and for improving services through understanding and responding to the needs and aspirations of the community.

Community engagement does not necessarily mean achieving consensus. However it does involve seeking broad informed agreement and the best possible outcome for Council and the community.

This policy does not prevent Council from engaging with the community in addition to any statutory requirements provided that any legislative timeframes are also met.

### Background

Community engagement is recognised as critical to effective, transparent and accountable governance in the public, community and private sectors as effective engagement generates better decisions and can deliver more sustainable economic, environmental, social and cultural outcomes. Meaningful community engagement seeks to address barriers and build the capacity and confidence of all people to participate in and negotiate and partner with institutions that affect their lives.

The introduction of the Integrated Planning and Reporting Framework highlights the importance of community engagement to the achievement of the Shire of Wyndham East Kimberley's Strategic Community Plan.

### Guiding Statement

The following principles reflect Council's approach to community engagement. They represent Council's best practice approach in community engagement. They are not prescriptive but rather are used to guide the development, implementation and evaluation of the community engagement process.

#### Open and Inclusive:

- Recognise community participation as a rights of all citizens and an integral component of informed decision-making;
- Create, support and promote opportunities for the community to participate in decision-making;
- Encourage involvement from a wide cross-section of the community using engagement processes that are accessible, inclusive and suitable to the audiences;
- Provide openness and commitment to ensuring that the community is well informed about Council's service delivery, planning and decision-making processes.

#### Mutual Trust, Respect and Accountability:

- Treat all participants in the engagement process with respect and dignity;
- Approach engagement from an impartial perspective, free from bias toward any stakeholder involved in the process;
- Ensure accountability, accessibility and ethical dealings with the community.

#### Early and Clear Engagement:

- Seek early engagement and regularly involve the community in decision making;
- Communicate clearly the objectives of the engagement process and provide community members with all available and relevant information as part of the consultation engagement process to ensure informed discussion;
- Communicate the parameters of the engagement process (what is and is not negotiable) to participants from the outset, including legislative requirements, Council's sphere of influence, conflicting community views, policy frameworks and context, budget constraints, etc;
- Acknowledge that planning is a critical process to deliver successful outcomes and commit to developing and implementing community engagement plans.

#### Consideration and Feedback:

- Commitment to demonstrating that all community contributions and relevant data have been considered prior to making any decisions that affect the local community;
- Commitment to providing participants with feedback at key stages throughout the project and upon completion and how community input influenced the decision.

#### Skills and Resources:

- Endeavour to ensure that sufficient timeframes and adequate resources are allocated to engagement processes;
- Coordinate community engagement processes where possible to optimise resources, ensure efficiency and avoid duplication;
- Recognise the skills required to undertake community engagement and provide staff and Councillors with opportunities for further skills development and training.

#### Outcomes

The outcomes and benefits of effective community engagement include:

- Increased community awareness about Council's services, planning and program delivery;
- Increased awareness across Council of community views and the issues that should be considered as part of the decision-making process;
- Increased awareness of the needs, priorities and diversity of the local community, which in turn ensures that Council's service provision and planning functions are aligned appropriately;
- Increased levels of community ownership and acceptance of decisions affecting the local government area;
- Council and the community working together to address local issues;
- Potential for time, resource and cost savings for Council.

**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	Local Government (Administration) Regulations 1996
<b>Industry Compliance</b>	
<b>Organisational Compliance</b>	
<b>Process Links</b>	

**POLICY ADMINISTRATION**

<b>Directorate</b>		<b>Officer Title</b>		<b>Contact:</b>	
Governance		Chief Executive Officer		Ext: 111	
<b>Date Effective</b>	DD/MM/YYYY				
<b>Date Adopted</b>	DD/MM/YYYY	<b>Last Reviewed</b>	DD/MM/YYYY		
<b>Risk Rating</b>	Low	<b>Review Cycle</b>	Annual	<b>Next Due</b>	MM/YYYY

DRAFT

## 12.6 CHIEF EXECUTIVE OFFICER

### 12.6.1 Council Meeting Dates – October and November 2011

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Julie-Anne McGuinness, Governance Support Officer
<b>REPORTING OFFICER:</b>	Gary Gaffney, Chief Executive Officer
<b>FILE NO:</b>	GN.05.4

#### **PURPOSE**

To inform Council of upcoming engagements which coincide with Council Meetings in the months of October and November 2011 and make appropriate changes to the pre-approved schedule.

#### **BACKGROUND**

The following item 12.6.4 *Council Meeting Dates* was discussed at the Ordinary Council Meeting 16 November 2010. The decision is as follows:

#### ***COUNCIL DECISION***

***Minute No: 9346***

***Moved: Cr K Wright***

***Seconded: Cr J Parker***

***That Council set the following dates for Ordinary Council Meetings in 2011:***

<b><i>Council Meeting Dates 2011</i></b>	
<b><i>18 January</i></b>	<b><i>Kununurra</i></b>
<b><i>15 February</i></b>	<b><i>Kununurra</i></b>
<b><i>15 March</i></b>	<b><i>Wyndham</i></b>
<b><i>19 April</i></b>	<b><i>Kununurra</i></b>
<b><i>17 May</i></b>	<b><i>Kununurra</i></b>
<b><i>21 June</i></b>	<b><i>Wyndham</i></b>
<b><i>19 July</i></b>	<b><i>Kununurra</i></b>
<b><i>16 August</i></b>	<b><i>Kununurra</i></b>
<b><i>20 September</i></b>	<b><i>Kununurra</i></b>
<b><i>18 October</i></b>	<b><i>Wyndham</i></b>
<b><i>15 November</i></b>	<b><i>Kununurra</i></b>
<b><i>13 December</i></b>	<b><i>Kununurra</i></b>

***CARRIED UNANIMOUSLY: (9/0)***

Due to the Council Election occurring in October and prevailing Chief Executive Officer commitments in November 2011, it may be necessary to review the current calendar of events in order to maintain the organisation of Council Briefing Sessions and Ordinary Council Meetings. An Audit Committee Meeting and the Electors Meeting will also be affected.

Newly elected Councillors are intended to be sworn in at a Special Council Meeting on 18 October 2011. This session conflicts with the scheduled Ordinary Council Meeting. In addition, on 1 November 2011 the Chief Executive Officer is booked to attend training.

It is proposed that Council consents to postpone the following meetings:

- Ordinary Council Meeting 18 October by one week; 25 October 2011
- Council Briefing Session 1 November by one week; 8 November 2011
- Audit Committee Meeting 15 November by one week; 22 November 2011
- Electors Meeting 1 November by three weeks; 22 November 2011
- Ordinary Council Meeting 15 November by one week; 22 November 2011

### **STATUTORY IMPLICATIONS**

The proposed meeting deferment complies with the *Local Government Act, Division 2 Section 5.5*, which states:

- 3) *The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting*

### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications associated with this report.

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

### **COMMENT**

It is advised that Council approves the following revised schedule of meetings.

<b>Date</b>	<b>Meeting</b>
15 October 2011	Shire of Wyndham East Kimberley Council Election 2011
18 October 2011	Special Council Meeting – New Councillors Sworn In and Committee Representation
25 October 2011	Airport Committee Meeting – 4.30pm Wyndham Ordinary Council Meeting – 6.00pm Wyndham
8 November 2011	Council Briefing Session – Kununurra
22 November 2011	Audit Committee Meeting - 4.00pm Kununurra Electors Meeting - 5.00pm Kununurra Ordinary Council Meeting - 6.00pm Kununurra
29 November 2011	Airport Stakeholders Meeting – 6.00pm East Kimberley Regional Airport

6 December 2011	Council Briefing Session – Kununurra (as scheduled)
13 December 2011	Airport Committee Meeting – 4.30pm Kununurra Ordinary Council Meeting – 6.00pm Kununurra

### **ATTACHMENTS**

There are no attachments associated with this report.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council adopts the following revised schedule of meetings.

<b>Date</b>	<b>Meeting</b>
15 October 2011	Shire of Wyndham East Kimberley Council Election 2011
18 October 2011	Special Council Meeting – New Councillors Sworn In and Committee Representation
25 October 2011	Airport Committee Meeting – 4.30pm Wyndham Ordinary Council Meeting – 6.00pm Wyndham
8 November 2011	Council Briefing Session – Kununurra
22 November 2011	Audit Committee Meeting - 4.00pm Kununurra Electors Meeting - 5.00pm Kununurra Ordinary Council Meeting - 6.00pm Kununurra
29 November 2011	Airport Stakeholders Meeting – 6.00pm East Kimberley Regional Airport
6 December 2011	Council Briefing Session – Kununurra (as scheduled)
13 December 2011	Airport Committee Meeting – 4.30pm Kununurra Ordinary Council Meeting – 6.00pm Kununurra

## **ALTERNATE OFFICER'S RECOMMENDATION**

That Council adopts the following revised schedule of meetings.

<b>Date</b>	<b>Meeting</b>
15 October 2011	Shire of Wyndham East Kimberley Council Election 2011
18 October 2011	Swearing In Ceremony – 6.00pm Kununurra Special Council Meeting – 6.30pm Kununurra (Election of Shire President, Election of Deputy Shire President, Councillor Representation on Audit Committee, Airport Committee and CEO Review Committee)
25 October 2011	Airport Committee Meeting – 4.30pm Wyndham Ordinary Council Meeting – 6.00pm Wyndham
8 November 2011	Council Briefing Session – Kununurra
22 November 2011	Audit Committee Meeting - 4.00pm Kununurra Electors Meeting - 5.00pm Kununurra Ordinary Council Meeting - 6.00pm Kununurra
29 November 2011	Airport Stakeholders Meeting – 6.00pm East Kimberley Regional Airport
6 December 2011	Council Briefing Session – Kununurra (as scheduled)
13 December 2011	Airport Committee Meeting – 4.30pm Kununurra Ordinary Council Meeting – 6.00pm Kununurra

## **COUNCIL DECISION**

**Minute No. 9576**

**Moved: Cr R Addis**

**Seconded: Cr K Wright**

**That Council adopts the following revised schedule of meetings, with the amendment to the meeting schedule as follows:**

<b>Date</b>	<b>Meeting</b>
15 October 2011	Shire of Wyndham East Kimberley Council Election 2011
18 October 2011	Swearing In Ceremony – 6.00pm Kununurra Special Council Meeting – 6.30pm Kununurra (Election of Shire President, Election of Deputy Shire President)
25 October 2011	Ordinary Council Meeting – 6.00pm Wyndham
8 November 2011	Council Briefing Session – 5.00pm Kununurra
22 November 2011	Audit Committee Meeting - 4.00pm Kununurra Electors Meeting - 5.00pm Kununurra Ordinary Council Meeting - 6.00pm Kununurra (Councillor Representation on Audit Committee, Airport Committee and CEO Review Committee)
29 November 2011	Airport Stakeholders Meeting – 6.00pm East Kimberley Regional Airport
6 December 2011	Council Briefing Session – Kununurra (as scheduled)
13 December 2011	Airport Committee Meeting – 4.30pm Kununurra Ordinary Council Meeting – 6.00pm Kununurra

**Carried Unanimously 9/0**

## 12.6.2 Use of Common Seal

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Julie-Anne McGuinness, Governance Support Officer
<b>REPORTING OFFICER:</b>	Gary Gaffney, Chief Executive Officer
<b>FILE NO:</b>	GN.02.1

### **PURPOSE**

For Council to receive this report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 12 August to 15 September 2011.

### **STATUTORY IMPLICATIONS**

Local Government Act 1995

Council's Standing Order Local Law makes reference to the application of the Common Seal.

### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

### **STRATEGIC IMPLICATIONS**

This report aligns with Council's focus on Governance, Key Result Area 5, in Council's Strategic Plan.

### **COMMENT**

The following documents have had the Shire of Wyndham East Kimberley Common Seal applied:

<b>Date of Use</b>	<b>Document</b>
24/08/2011	ESL Section 36ZJ Option B Agreement
02/09/2011	Funding Agreement: Recreational Boating Facilities Scheme Round 16 2011
09/09/2011	Glen George home built electric car logbook for world record attempt to drive around Australia.

### **ATTACHMENTS**

There are no attachments associated with this report.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 12 August to 15 September 2011.

**COUNCIL DECISION**

**Minute No. 9577**

**Moved: Cr K Wright**

**Seconded: Cr J Parker**

**That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 12 August to 15 September 2011.**

**Carried Unanimously 9/0**

### 12.6.3 Delegated Authority Report

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Julie-Anne McGuinness, Governance Support Officer
<b>REPORTING OFFICER:</b>	Gary Gaffney, Chief Executive Officer
<b>FILE NO:</b>	PL.02.1

#### **PURPOSE**

To report to Council on the use of Delegated Authority by Officers for the period 1 August to 31 August 2011.

#### **BACKGROUND**

Use of Council approved Delegated Authority by Officers is reported to Council on a monthly basis.

The attached tables outline use of Delegated Authority by relevant Officers for the above period.

#### **STATUTORY IMPLICATIONS**

Local Government Act 1995 - Sect 5.46

5.46. Register of, and records relevant to, delegations to CEO's and employees.

- 4) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- 5) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- 6) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

#### **POLICY IMPLICATIONS**

No policy implications apply in the preparation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

#### **STRATEGIC IMPLICATIONS**

This report aligns with Council's focus on Governance, Key Result Area 5, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

### **COMMUNITY CONSULTATION**

Community consultation is not required in relation to this item.

### **COMMENT**

The attached report outlines the use of Delegated Authority by relevant Council Officers for endorsement by Council.

### **ATTACHMENTS**

Attachment 1 – Delegated Authority Report

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council receives the Delegated Authority Report for the period 1 August to 31 August 2011.

### **COUNCIL DECISION**

**Minute No. 9578**

**Moved: Cr J Parker**

**Seconded: Cr J Moulden**

**That Council receives the Delegated Authority Report for the period 1 August to 31 August 2011.**

**Carried Unanimously 9/0**

Attachment 1 – Delegated Authority Report

**BUILDING LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 31 August 2011**

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW/A DD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
071/2011	17/02/2011	8/08/2011	McWaters Holdings Pty Ltd	McWaters Holdings Pty Ltd	Lot 103 (18) Salacca Loop Kununurra	Class 7B/8 Commercial Production & storage building with amenities and service pit	New	\$173,000.00	
072/2011	21/06/2011	9/08/2011	Lyma Pty Ltd	Ian McKenna	Lot 2 (3) Konkeberry Drive, KNX	Class 10A Garage	New	\$26,938.00	
073/2011	1/04/2011	10/08/2011	Bradley Williams	MI Building Technology	Lot 195 Quondong St Kununurra	Class 1A dwelling with attached Class 10A carport and outdoor living	New	\$450,000.00	
074/2011	1/06/2011	11/08/2011	Woolah Aboriginal Corporation (Doon Doon Pastoral Station)	Woolah Aboriginal Corporation (Doon Doon Pastoral Station)	"Doon Doon Road House" Loc 703 Great Northern Highway Via Kununurra	Class 1B Transportable accommodation unit under Class 10A tropical roof and Class 10A shed	New	\$70,000.00	
075/2011	11/03/2011	11/08/2011	Kununurra Panel Beating Works (Erny Smith & Bob Parsons)	Kununurra Panel Beating Works (Erny Smith & Bob Parsons)	Lot 120 Salacca Loop	Class 7B/8 Commercial Production & storage building with amenities	New	\$202,500.00	

076/ 2011	15/08/2011	18/08/2011	Marc & Mandy Watson	Marc & Mandy Watson	Lot 27 (90) Egret Close Kununurra	Class 1A transportable dwelling on stumped footings	New	\$238,000.00	1/15 days
077/ 2011	30/06/2011	10/08/2011	Lake Argyle Pty Ltd	Lake Argyle Pty Ltd	"Lake Argyle Resort" Lot 3001 Lake Argyle Road Lake Argyle	Class 1B Tourist Accommodation Villas (7 off)	New	\$1,747,900.00	
078/ 2011	10/08/2011	29/08/2011	Kristen Dodd	Ben Marr	Lot 318 (17) Zamia Link Kununurra	Class 1A dwelling with attached Class 10A carport and outdoor living	New	\$248,722.79	12/15 days
079/ 2011	25/07/2011	30/08/2011	MG Corporation	The Canvas Shed	Lot 2440 (15) Pindan Avenue Kununurra	Class 10A shade structure	New	\$8,200.00	
BAC 080/ 2011		30/08/2011	J Dawe	J Dawe	Lot 1247 (7) Kimberley Street Wyndham	Existing Structures	Exist	\$7,000.00	
081/ 2011	10/08/2011	31/08/2011	B Lonnie & D Pekin	Darren Fulcher	Lot 371 (23) Gregorii Street Kununurra	Class 1A dwelling with attached Class 10A carport and outdoor living	New	\$489,000.00	
082/ 2011	23/08/2011	31/08/2011	PT & AJ McLean	PT & AJ McLean	Lot 24 (20) Mangaloo Street Kununurra	Class 10B Below Ground Pool and Fencing	New	\$35,000.00	5/15 days
								<b>\$3,696,260.79</b>	

## SIGN LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 31 August 2011

SIGN LIC#	DATE APPLIC RECVD	DATE LICENCED	ASSESS NO.	OWNER	ADDRESS	BUILDER/ CONTRACTOR	BUILDER ADDRESS	LOCATION	DESCRIPTION	Planning Approval / Delegation
SL 008/2011	16/08/2011	17/08/2011	A2860D	Foreshore/ Road Reserve		Kununurra Race Club	PO Box 140 Kununurra	1/ Cnr Messmate & Victoria Highway and 2/ Cnr Drovers Road & Victoria Highway	1 & 2 Temporary Metal Frame sign	N/A exempt sign
SL 009/2011	5/07/2011	17/08/2011	A1665P	Minister for Health	PO Box 239 Kununurra	Frontier Services - Kununurra Home & Community Care	PO Box 253 Kununurra	Lot 501 (5) Coolibah Drive Kununurra	Pylon Sign	N/A compliant with LPP 15
SL 010/2011	24/08/2011	24/08/2011	A1084P	Warraminga Pty Ltd	PO Box 2111 Kununurra	Stuart Fewster & Rachell Fewster	PO Box 627 Kununurra	Lot 557 (112b) Coolibah Drive Kununurra	Roof Mounted illuminated sign (replace existing) & Window decals	N/A compliant with LPP 15

## DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY – 1 – 31 August 2011

DEMO LIC#	DATE APPLIC RECVD	DATE LICENCED	ASSESS NO.	OWNER	BUILDER/ DEMOLITION CONTRACTOR	BUILDER ADDRESS	DEMO CLASS (1, 2 or 3 - WARA)	WAD CLASS/ LIC NO	LIC No.	LOCATION	Comments (Asbestos)
DL 09/2011	10/08/2011	10/08/2011	A2860P	Shire of Wyndham - East Kimberley		Peter Bolton t/as PC Welding & Construct	PO Box 685 Howard Springs NT 0835		WAD 219	Reserve 41812 Victoria Highway Kununurra	Dismantle of Office structure

**CERTIFICATES OF CLASSIFICATION ISSUED UNDER DELEGATED AUTHORITY – 1 – 31 August 2011**

<b>CERT CLASS#</b>	<b>DATE</b>	<b>Building Licence</b>	<b>ASSESS NO.</b>	<b>Building Class</b>	<b>OWNER</b>	<b>BUILDER</b>	<b>BRB / OB NO</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>
010/2011	05.08.11	033/2011	A2482P	10A & 6	Kandiwal Aboriginal Corporation	PMB 2 Kununurra WA	Outback Spirit Tours (Graeme Connolly)	93 Bennu Circuit Albury NSW 2640	Owner Builder (Lessee) NO BRB JURISDICTION

**FORMAL NOTICES RAISED PURSUANT TO LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1960**

**FOR ISSUE BY THE CEO UNDER DELEGATED AUTHORITY – 1 – 31 August 2011**

<b>Date</b>	<b>Assess No</b>	<b>Owner</b>	<b>Owner Address</b>	<b>Section No Notice issued under from the Local Government (Miscellaneous Provisions) Act 1960</b>	<b>Property Address</b>	<b>Description of structure</b>	<b>Cause of Objection</b>
31.08.11	A197P	K & S Mathews	PO Box 109 Wyndham	Notice 408 (1)(a) and c	Lot 394 (34) O'Donnell Street Wyndham	Durack Hardware Store	Dilapidated building
31.08.11	A1649P	Wyndham Historical Society	PO Box 379 Wyndham	Notice 409(1)	Lot 9 (30) O'Donnell Street, Wyndham	Bluey Lloyd's House & Flat - Flat portion	Dilapidated building
31.08.11	A262P	Oombulgurri Association Incorporated	PO Box 208 Wyndham	Notice 409(1)	Lot 414 (41) O'Donnell Street, Wyndham	Class 10A shed	Dilapidated building
31.08.11	A143P	Joorook Ngarni Aboriginal Corporation	PO Box 209 Wyndham	Notice 409(1)	Lot 1068 (1) Dorrigo Street Wyndham	Class 1A dwelling	Dilapidated building

## PLANNING DELEGATED AUTHORITY APPROVALS - 1 - 31 August 2011

Application / Delegation Number	Approval Type	Date Received	Applicant	Owner	Property Address	Proposed Development	Assessment Number	Approval Date	Comment
DA75/11	Events	8/08/2011	Wyndham Golf Club	SWEK	Wyndham - Bastion lookout	Events Application - Stars on the Bastion 2011	ED.02.1	11/08/2011	Approved by Nick Kearns
DA77/11	P	9/08/2011	SWEK	SWEK	Lot 829 Koolama Street, Wyndham	3 x residential dwellings	2198	15/08/2011	Approved by Nick Kearns
DA69/11	P	21/07/2011	Alex Robertson	Alex Robertson	25 Ivanhoe Road, Kununurra	Change of use from display to caretakers	7165	18/08/2011	Approved by Nick Kearns
DA81/11	P	17/08/2011	Dominic Pekin	Dominic Pekin	Lot 371 Gregorii Street, Kununurra	Privacy Screening	7332	18/08/2011	Approved by Nick Kearns
DA79/11	P	15/08/2011	MG Corporation	MG Corporation	Lot 2440 Pindan Ave, Kununurra	Shade sail over play ground	1071	22/08/2011	Approved by Nick Kearns
DA71/11	P	29/07/2011	Ri-Con Contractors	OVAHS	Lot 1125 Ironwood Drive< Kununurra	Temporary transportable accommodation	1127	29/08/2011	Approved by Nick Kearns
DA70/11	P	27/07/2011	Kimberley Green Constructions	Bill Brogmus	Loc 213 Riverfarm Road, Kununurra	Caretakers dwelling	50	29/08/2011	Approved by Nick Kearns
DA72/11	Events	29/07/2011	Kununurra Water Ski Club	SWEK	Ski Beach, Kununurra	Events Application - Dam to Dam 2011	ED.02.1	31/08/2011	Approved by Nick Kearns

## COMMUNITY QUICK GRANTS DELEGATED AUTHORITY APPROVALS – 1 August – 31 August 2011

Approval Date	Organisation	Purpose of Quick Grant	Total Project Cost	Amount Requested	Amount Approved
04/08/2011	Waringarri Crows Football Club	Kids Disco	\$1980	\$500	\$500
18/08/2011	Wyndham District High School	School Country Week trip	\$25000	\$500	\$500
18/08/2011	Kununurra Race Club Inc	Thoroughbred Meet	\$750	\$500	\$500

## 12.7 ELECTED MEMBER REPORTS

### Cr Ralph Addis

31 August	Kimberley Development Commission Board Meeting
9 September	Hon Gary grey Special Minister of State RE Warmun Reconstruction Taskforce
10 September	East Kimberley Aboriginal Awards

### Cr Di Ausburn

25 August	Liquor Accord Meeting M Sutherland Special Meeting
3 September	St John Ambulance 20 <sup>th</sup> Anniversary Dinner
8 September	Kununurra Visitor Centre Board Meeting
16 September	Citizenship Ceremony – Kris Thomas
20 September	Liquor Accord Meeting

### Cr Keith Wright

14 September	Regional Road Group Meeting - Kimberley Zone, Main Roads and WALGA, Derby
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### Cr John Moulden

25 August	Kununurra Liquor Accord, M. Sutherland Kimberley Economic Forum dinner
26 August	Kimberley Economic Forum opening session
4 September	Meeting with Stan Smythe
5 September	Carbon Tax meeting, All Seasons Hotel, Kununurra
8 September	Tender openings
9 September	Fiona Kuiper Farewell Party Electric car reception
10 September	East Kimberley Aboriginal Achievement Awards
20 September	Kununurra Liquor Accord Meeting

## 12.8 CHIEF EXECUTIVE OFFICER REPORTS

The Chief Executive Officer attended the following reports on behalf of Council:

18th August	Meeting with Main Roads – Peter Podlaha Battle of Long Tan Ceremony
22nd August	ICC – Substance and petrol sniffing briefing
23rd August	Landcorp stakeholder meeting
24th August	Regional Development and Lands
25th August	Warmun Taskforce Meeting
26th August	Kimberley Economic Forum Interviews: Manager Organisational Development
27th August	Northern Australia Substance and Petrol Sniffing Strategy Forum
1st September	Paul Howarth – Kimberly Affordable Housing brief Peter Stubbs Regional Development and Lands – Ord stage 2 Roads
2nd September	Attended Top Tourism Awards Site Visit
3rd September	50th Anniversary Float Parade St John’s Ambulance 20th celebration
5th September	Carbon Tax Institute of Public Affairs Director General Agriculture Rob Delane
6th September	LEMAC meeting – Race the Planet Clontaff Academy Meeting
7th September	Meeting with Brett Chivers – Landcorp
8th September	CAMMS Management – Report (all day session)
9th September	RCG CEO Group Cardno – Report (all day session)
12th September	Bruce Lorimer CT Management Asset Management
16th September	Citizenship Ceremony – Kris Thomas
20th September	Phil Kuhne DCP

**COUNCIL DECISION**

**Minute No. 9579**

**Moved: Cr K Wright**

**Seconded: Cr D Ausburn**

**That Council notes the Chief Executive Officer Reports 18 August – 20 September 2011.**

**13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**15.1.1 Confidential: Reseal of Kununurra Airport Runway and Associated Taxiway Works T01 11/12**

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Peter Kerp, Manager Engineering Services
<b>REPORTING OFFICER:</b>	Kevin Hannagan, Director Infrastructure
<b>FILE NO:</b>	CM.16.20
<b>ASSESSMENT NO:</b>	Tender T01 11/12

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
  - (ii) information that has a commercial value to a person.

**COUNCIL DECISION**

**Minute No. 9580**

**Moved: Cr J Parker**

**Seconded: Cr R Addis**

**That Council moves behind closed doors to consider items:**

**15.1.1 Confidential: Reseal of Kununurra Airport Runway and Associated Taxiway Works T01 11/12**

**15.1.2 Confidential: Consultancy – Period Tender Professional Services for Engineering Surveying and Road design T02 11/12**

**15.1.3 Confidential: Request for Quotation Road Construction and Cement Stabilising Q05 11/12, and**

**16.1.1 Tender T14-10/11 Lease of Cafe and Shop at East Kimberley Regional Airport**

**at 6.21pm.**

**Carried Unanimously 9/0**

**J Fulcher, K Tripp, A Lee, R Drew, K Hannagan leave room at 6.22pm**

**P Kerp and K Hannagan enter room at 6.23pm**

## **PURPOSE**

To provide Council with details of the Tenders received for T01 11/12 Reseal of Kununurra Airport Runway and Associated Taxiway Works, document the results of the tender assessment and make recommendations regarding award of the Tender.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Minute No. 9581**

**Moved: Cr K Wright**

**Seconded: Cr R Dessert**

**That Council accept the tender with an amendment to Point 1, submitted by Fulton Hogan Industries Pty Ltd, Lot 1 Talbot Road, Hazelmere, WA 6055 for Tender T01 11/12 Reseal of Kununurra Airport Runway and Associated Taxiway Works of:**

- 7) \$4.61/m<sup>2</sup> ex GST for Supply and Apply 7mm Polyseal HSS Reseal including surface Enrichment Seal to Kununurra Airport Runway 12/30 in accordance with the tender documentation.**
- 8) \$1.72/m<sup>2</sup> ex GST for Supply and Apply CRS enrichment to Kununurra Airport Taxiways Foxtrot and Golf in accordance with the tender documentation.**
- 9) \$18,000 ex GST lump sum price for Mobilisation Charge in accordance with the tender documentation.**

**Carried Unanimously 9/0**

**15.1.2 Confidential: Consultancy – Period Tender Professional Services  
for Engineering Surveying and Road Design T02 11/12**

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Peter Kerp, Manager Engineering Services
<b>REPORTING OFFICER:</b>	Kevin Hannagan, Director Infrastructure
<b>FILE NO:</b>	CM.16.22
<b>ASSESSMENT NO:</b>	Tender T02 11/12

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
  - (ii) information that has a commercial value to a person.

**PURPOSE**

To provide Council with details of the Tenders received for T02 11/12 Period Tender Professional Services for Engineering, Surveying and Road Design, document the results of the tender assessment and make recommendations regarding award of the Tender.

**VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Minute No. 9582**

**Moved: Cr K Wright**

**Seconded: Cr J Parker**

**That Council accept the Tenders submitted by:**

- **SJR Civil Consulting Pty Ltd, 30 North Road, Bassendean, WA, 6054;**
- **Survey North Pty Ltd, 5/2B MacPherson Street, Broome, WA, 6725;**
- **Fugro PMS, Unit 7B, 26 Powers Road, Seven Hills (Sydney) NSW, 2147;**
- **Pritchard Francis, PO Box 3634, Broome, WA, 6725;**
- **Shawmac Pty Ltd, 1st Floor, 908 Albany Highway, East Victoria Park, WA, 6101;**
- **GHD Pty Ltd, PO Box 3106, Perth, WA, 6832;**
- **Cardno, 2 Bagot Road, Subiaco, WA 6008;**
- **Serling Consulting (WA) Pty Ltd, Unit 210/396 Scarborough Beach Road, Osborne Park, WA, 6017;**

**for Tender T02 11/12 Period Tender Professional Services for Engineering, Surveying and Road Design, for the contract period of two (2) years commencing from the date of execution of the Contract, with a further one (1) year extension available at the sole discretion of the Principal, with engagement of professional services being obtained based on availability, price, level of service, proven performance and suitability in relation to specific job requirements, and in accordance with the tender documentation and schedule of prices.**

**Carried Unanimously 9/0**

### 15.1.3 Confidential: Request for Quotation Road Construction and Cement Stabilising Q05 11/12

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Peter Kerp, Manager Engineering Services
<b>REPORTING OFFICER:</b>	Kevin Hannagan, Director Infrastructure
<b>FILE NO:</b>	RD. 07.3 Research Station Road RD. 07.4 Weero Road RD. 07.11 Egret Close
<b>ASSESSMENT NO:</b>	Quotation Q05 11/12

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
  - (ii) information that has a commercial value to a person.

#### **PURPOSE**

To provide Council with details of the Quotations received for Q05 11/12

1. Win, crush, and stockpile approximately 20,000m<sup>3</sup> of 40mm sized road base material from the Weero Road Quarry Site at the junction of Victoria Highway, Kununurra;
2. Load, cart and dump the 40mm sized crushed road base material from quarry site and transport to three (3) separate road locations (Weero Road, Egret Close & Research Station Road);
3. Spread, water and compact the imported R/B material at the 3 nominated road locations;
4. Clean and grade shoulders and batters of all undergrowth and ensure all table drains inverts are unobstructed and flow freely at all 3 nominated road locations.

#### **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Minute No. 9583**

**Moved: Cr J Parker**

**Seconded: Cr K Wright**

**That Council take the following action:**

- 1. Reject quote from JAB Industries for Q05 11/12 for Win, Crush and Stockpile 40mm road base material at Weero Road Quarry Site and/or Load, Cart and Dump road base material to 3 nominated road locations**
- 2. Advise JAB Industries of Council's decision.**
- 3. Undertake drainage scope of works on all 3 roads immediately with costs incurred debited against the appropriate road capital account.**
- 4. Recall tenders for Weero Road, Egret Close and Research Station Road with revised budget allocation (2012/13) for the full scope of works inclusive of cement stabilisation and 2 coat seal in early 2012 with works commissioned in 2012/13 financial years with Practical Completion aimed for 30 September 2012.**

**Carried Unanimously 9/0**

## 16. MATTERS BEHIND CLOSED DOORS

### 16.1.1 Tender T14-10/11 Lease of Café and Shop at East Kimberley Regional Airport

<b>DATE:</b>	20 September 2011
<b>PROPONENT:</b>	Shire of Wyndham East Kimberley
<b>LOCATION:</b>	Shire of Wyndham East Kimberley
<b>AUTHOR:</b>	Jo-Anne Ellis, Director Corporate Services
<b>REPORTING OFFICER:</b>	Jo-Anne Ellis, Director Corporate Services
<b>FILE NO:</b>	CM.16.19

This item will be discussed Behind Closed Doors under Section 5.23 (2) (c) and (e) (ii) as this is a matter that affects:

- c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e) A matter that if disclosed, would reveal –
  - (ii) information that has a commercial value to a person.

#### **PURPOSE**

For Council to consider Tender 14-10/11 Lease of Café and Shop at the East Kimberley Regional Airport.

#### **VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Minute No. 9584**

**Moved: Cr K Wright**

**Seconded: Cr J Moulden**

**That Council in regard to Tender T14-10/11 Lease of Café and Shop at East Kimberley Regional Airport:**

- 1) Accepts the tender submitted by Everspring Pty Ltd for lease of Café.**
- 2) Disposes of café lease area at East Kimberley Regional Airport being the area shaded green on Appendix B to Tender T14-10/11 by leasing these premises to Everspring Pty Ltd for a period of five years commencing on the handover of the lease area to the lessee for the tendered sum of Year 1 \$42,180 (incl GST), Year 2 \$44,289 (incl GST), Year 3 \$46,503 (incl GST), Year 4 \$48,829 (incl GST), Year 5 \$51,270 (incl GST)**
- 3) Acknowledges that no tender submissions were received for lease of shop. Requests the CEO to approach existing retail outlet(s) that cater to the tourist souvenir market to negotiate a suitable outcome for the retail shop at the East Kimberley Regional Airport and bring a recommendation back to Council.**

**Carried Unanimously 9/0**

**COUNCIL DECISION**

**Minute No. 9585**

**Moved: Cr K Wright**

**Seconded: Cr J Moulden**

**That Council moves from behind closed doors at 6.45pm.**

**Carried Unanimously 9/0**

**K Tripp, R Drew, return to room at 6.45pm.**

**Cr J Moulden**

**Thank you to the Shire President Cr Fred Mills for his guidance over last 3 years, the Shire has experienced some interesting times has come a long way in those years.**

**Cr Fred Mills**

**Response: Thank you to Councillors and staff for all the input and support, the town has a promising future. It has been rewarding to see the completion of the Airport, Lily Lagoon, and hopes to see an improvement in the Shire administration building.**

**17. CLOSURE**

**Meeting Closed at 6.50pm. Thank you to staff for staff attendance in gallery.**