



**MINUTES OF ORDINARY MEETING OF COUNCIL
HELD ON 19 FEBRUARY 2013**

I hereby certify that the Minutes of the Ordinary Council Meeting held are a true and accurate record of the proceedings contained therein.

Shire President Confirmed

Date: _____

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**SHIRE OF WYNDHAM EAST KIMBERLEY
MINUTES
OF THE ORDINARY COUNCIL MEETING
HELD ON TUESDAY, 19 FEBRUARY 2013 AT 5:00 PM**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 5:00pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE)
PREVIOUSLY APPROVED**

ATTENDANCE

Cr J Moulden	Shire President
Cr R Addis	Councillor
Cr R Dessert	Councillor
Cr J Parker	Councillor
Cr C Gore-Birch Gault	Councillor
Cr J McCoy	Councillor
G Gaffney	Chief Executive Officer
D Hannington	Acting Director Corporate Services
K Hannagan	Director Infrastructure
N Kearns	Director Community Development
R Drew	Wyndham Area Services Manager
D McCallum	Governance Officer (Minute Taker)

GALLERY

Nil

APOLOGIES

Nil

LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr D Ausburn Deputy Shire President

3. DECLARATION OF INTEREST

- **Financial Interest**

Nil

- **Impartiality Interest**

Nil

- **Proximity Interest**

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. PETITIONS

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Cissy-Gore Birch Gault applies for a leave of absence for March 2013 Ordinary Council Meeting

Cr Ralph Addis applies for a leave of absence for March 2013 Ordinary Council Meeting

Cr Jackie McCoy applies for a leave of absence for April 2013 Ordinary Council Meeting

COUNCIL DECISION

Minute No. 9986

Moved: Cr J McCoy

Seconded: Cr R Dessert

That Council grants Cr Cissy-Gore Birch Gault a leave of absence for March 2013 Ordinary Council Meeting.

Carried Unanimously 6/0

COUNCIL DECISION

Minute No. 9987

Moved: Cr J McCoy

Seconded: Cr R Dessert

That Council grants Cr Ralph Addis a leave of absence for March 2013 Ordinary Council Meeting.

Carried Unanimously 6/0

COUNCIL DECISION

Minute No. 9988

Moved: Cr J McCoy

Seconded: Cr R Dessert

That Council grants Cr Cissy-Gore Birch Gault a leave of absence for March 2013 Ordinary Council Meeting.

Carried Unanimously 6/0

8. CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING OF 22 JANUARY 2013

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Council Meeting held on 22 January 2013

COUNCIL DECISION

Minute No. 9989

Moved: Cr J Parker

Seconded: Cr Cissy Gore-Birch Gault

That Council confirms the Minutes of the Ordinary Council Meeting held on 22 January 2013.

Carried Unanimously 6/0

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr John Moulden, Shire President

Following the success of the Company Directors Course attended by the Chief Executive Officer and Shire President, Cr Moulden requested the Shire make a provision in next year's budget for a Councillor and Director to attend the Company Director's Course.

10. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11. MINUTES OF COUNCIL COMMITTEE MEETINGS

Nil

12. REPORTS

12.1 MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil

12.2 CORPORATE SERVICES

12.2.1 Monthly Financial Report

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	David Hannington, Acting Manager Corporate Services
REPORTING OFFICER:	David Hannington, Acting Director Corporate Services
FILE NO:	FM.09.5

PURPOSE

For Council to note and accept the Monthly Financial Report for December 2012.

BACKGROUND

Council is required to prepare Monthly Financial Reports as required by the Local Government (Financial Management Regulations) 1996.

STATUTORY IMPLICATIONS

Section 6.4 Local Government Act 1995
Regulation 34, Local Government (Financial Management Regulations) 1996.

POLICY IMPLICATIONS

No policy implications apply in the preparation of the report.

FINANCIAL IMPLICATIONS

Monthly financial reporting is a primary financial management and control process, it provides Council with the ability to oversee the Shire's financial performance against budgeted target.

STRATEGIC IMPLICATIONS

Governance, Key Result Area 5,
Council's financial position and forward planning is sound

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

Councils 2012/2013 Budget was adopted on 7 August 2012.

Comments in relation to budget to actual variances are included as a note in the Financial Report.

ATTACHMENTS

Attachment 1 – Monthly Financial Report

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Monthly Financial Report for the month of December 2012.

COUNCIL DECISION

Minute No. 9990

Moved: Cr J Parker

Seconded: Cr Cissy Gore-Birch Gault

That Council accepts the Monthly Financial Report for the month of December 2012.

Carried Unanimously 6/0



Shire of Wyndham East Kimberley

Monthly Financial Report 2012/2013

As at 31 December 2012

Presented to Council 19 February 2013

Contents:

- Statement of Financial Activity
- Note to Statement of Financial Activity (Net Current Asset Position)
- Note to Statement of Financial Activity (Explanation of Material Variances)
- Note to Statement of Financial Activity (Budget Remaining to Collect/Spend)
- Monthly Report on Investment Portfolio (Cash)

Financial Activity Legend:
Above Budget Expectations: ▲
Below Budget Expectations: ▼

Shire of Wyndham East Kimberley

Statement of Financial Activity Year to Date Actual v Year to Date Budget as at 31 December 2012

	YTD Actual 2012/13 \$	YTD Budget 2012/13 \$	YTD Variance 2012/13 \$ %	
Revenue				
General Purpose Funding	1,451,436	1,415,263	36,173	3% ▲
Governance	114,366	520,970	(406,604)	-78% ▼
Law, Order, Public Safety	23,188	22,046	1,142	5% ▲
Health	6,595	11,700	(5,105)	-44% ▼
Education and Welfare	87,298	82,150	5,148	6% ▲
Housing	86,956	101,225	(14,269)	-14% ▼
Community Amenities	1,886,328	1,839,603	46,725	3% ▲
Recreation and Culture	270,583	263,516	7,067	3% ▲
Transport	2,958,222	3,532,187	(573,965)	-16% ▼
Economic Services	59,812	76,996	(17,184)	-22% ▼
Other Property and Services	134,072	118,620	15,452	13% ▲
	<u>7,078,856</u>	<u>7,984,276</u>	<u>(905,420)</u>	<u>-11% ▼</u>
Expenses				
General Purpose Funding	(317,930)	(280,158)	(37,772)	13% ▲
Governance	(925,503)	(1,527,878)	602,375	-39% ▼
Law, Order, Public Safety	(271,690)	(281,677)	9,987	-4% ▼
Health	(229,727)	(201,525)	(28,202)	14% ▲
Education and Welfare	(246,298)	(227,521)	(18,777)	8% ▲
Housing	(351,587)	(349,153)	(2,434)	1% ▲
Community Amenities	(2,349,816)	(2,398,705)	48,889	-2% ▼
Recreation & Culture	(2,304,265)	(2,214,754)	(89,511)	4% ▲
Transport	(3,891,289)	(4,223,127)	331,839	-8% ▼
Economic Services	(375,525)	(452,468)	76,943	-17% ▼
Other Property and Services	(11,876)	(289,191)	277,315	-96% ▼
	<u>(11,275,506)</u>	<u>(12,446,157)</u>	<u>1,170,651</u>	<u>-9% ▼</u>
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	(52,737)	29,880	(82,617)	-276% ▲
Movement in Accruals and Provisions	(152,358)	52,204	(204,562)	-392% ▲
Depreciation on Assets	2,026,674	1,580,286	446,388	28% ▲
Capital Expenditure and Revenue				
Purchase Land Held for Resale	(23,185)	(12,000)	(11,185)	93% ▲
Purchase Land and Buildings	(3,612,816)	(4,782,769)	1,169,953	-24% ▼
Purchase Infrastructure Assets - Roads	(3,300,921)	(3,757,795)	456,874	-12% ▼
Purchase Infrastructure Assets - Footpaths	(10,000)	(36,252)	26,252	-72% ▼
Purchase Infrastructure Assets - Drainage	(260,572)	(669,230)	408,658	-61% ▼
Purchase Infrastructure Assets - Other	(556,073)	(1,922,021)	1,365,948	-71% ▼
Purchase Plant and Equipment	(319,769)	(537,000)	217,231	100% ▼
Purchase Furniture and Equipment	(239,144)	(567,546)	328,402	-58% ▼
Grants / Contributions for Development of Assets	1,385,397	2,892,956	(1,507,559)	-52% ▼
Proceeds from Disposal of Assets	122,517	118,496	4,021	3% ▲
Proceeds from Sale of Land Held for Resale	0	0	0	0% ▼
Repayment of Debentures	(122,697)	(122,696)	(1)	0% ▲
Proceeds from New Debentures	4,000,000	4,400,000	(400,000)	0% ▼
Transfers to Reserves (Restricted Assets)	(145,332)	(180,000)	34,668	-19% ▼
Transfers from Reserves (Restricted Assets)	0	6,091	(6,091)	0% ▼
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	8,590,706	9,029,406	(438,700)	-5% ▼
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	10,195,039	8,127,129	2,067,910	25% ▲
Amount Required to be Raised from Rates	<u>7,061,998</u>	<u>7,067,000</u>	<u>(5,002)</u>	<u>0% ▲</u>

Shire of Wyndham East Kimberley

Note to Statement of Financial Activity

Net Current Assets as at 31 December 2012

NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	YTD Actual 2012/13	Brought Forward 1 July 2012
CURRENT ASSETS		
Cash - Unrestricted	8,205,093	7,245,397
Cash - Restricted	6,642,435	6,468,456
Cash - Restricted Unspent Grants	0	0
Receivables	3,412,740	3,206,224
Inventories	9,620	11,865
	<u>18,269,889</u>	<u>16,931,942</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	(1,432,415)	(1,872,780)
Less: Cash - Restricted	<u>(6,642,435)</u>	<u>(6,468,456)</u>
NET CURRENT ASSET POSITION	<u><u>10,195,039</u></u>	<u><u>8,590,706</u></u>

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

Explanation of Material Variances

Variances +/- \$50,000 at Financial Statement Level

Variances +/- \$5,000 and 10% at Account Level

Operating

Recurrent Income - Excluding Rates		▼	
General Purpose Funding		▲	
Recovery of Legal Expenses - Rates	\$ 18,400	▲	Higher income offset by higher costs.
Emergency Services Levy - Rates	\$ 8,600	▲	Higher levy collected than budget estimates. Funds collected on behalf of external party. Will be offset by higher expenditure.
Grants Commission - General Purpose Grant	\$ 19,700	▼	Coding error in budget formulation to be corrected - see account below.
Grants Commission - Local Road Funding Grant	\$ 19,200	▲	Coding error in budget formulation to be corrected - see account above.
Interest Income - Reserve Fund	\$ 6,000	▼	Timing related to year to date budget estimates due to investment maturity dates. Has reduced by approximately \$25,000 compared to last month. Trend expected to continue.
Interest Income - East Kimberley Development Package Funds	\$ 8,400	▲	No annual budget set for this.
Governance		▼	
Business Planning Capacity Building - Grant - Kimberley Regional Collaborative Group (KRCG) MUN	\$ -	▼	Coding error in December, corrected January.
Other Income - Other Governance	\$ 19,000	▼	Local Government Insurance Services member rebate not yet received.
Integrated Planning Framework (IPF) - Strategic Community Plan Funding	\$ 45,000	▲	Progress payment Dept Regional Devel & Lands not included in annual budget, should have been a carry forward.
Kimberley Zone and Regional Collaborative Group contributions and grant income	\$ 450,000	▼	Timing related to year to date budget estimates. Pending transfer to new Secretariat
Interest Income - Kimberley Zone	\$ 23,800	▲	Variance due to delay in transfer of funds to Secretariate
Law, Order and Public Safety		▲	
No material variances to report			
Health		▼	
No material variances to report			
Education and Welfare		▲	
Fees - Wyndham Childcare	\$ 5,300	▲	Revenue greater than budget estimates due to higher activities.
Housing		▼	
Staff Housing - Rental Income	\$ 10,900	▼	Lower rental income set-off against lower rental expenditure.
Community Amenities		▲	
Waste Management Receptacle Charge	\$ 15,600	▲	Charges higher than anticipated when issuing Rates notices. Some corrections expected throughout year.
Rubbish Disposal Charges	\$ 33,800	▲	Liquid waste charge increase
Landfill Recycling Income	\$ 24,100	▼	Mulch burnt so can't sell.
Development Application Fees	\$ 22,400	▼	Timing related to year to date budget estimates.
Kununurra Youth Services - Colocation Fees and Reimbursements	\$ 19,700	▼	Pending finalisation of MOU's. Expect to correct shortly.
Kununurra Youth Centre Fees	\$ 6,400	▲	Higher level of hall hire than anticipated in budget, particularly for training courses and dancie classes.
Youth Services Grants Wyndham and Kununurra	\$ 53,900	▲	Funding received earlier than year to date budget estimates. Varaince has fallen by approx. \$275,000 since last month,
Recreation and Culture		▲	
Wyndham Hall Hire	\$ 6,700	▲	Long term hire increased revenue greater than budget estimates.
Foreshore Leases	\$ 37,400	▲	Timing related to year to date budget estimates. Expected to correct by end of financial year.
Recreation Hall Hire - Kununurra Leisure Centre	\$ 12,300	▲	Higher level of hall hire than budget

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Operating (continued)

Recurrent Income - Excluding Rates (continued)

Recreation and Culture (continued)

Memberships - Kununurra Leisure Centre	\$	5,200	▲	Timing related to year to date budget estimates. Expected to correct by end of financial year.
Sale of Consumables - Kununurra Leisure Centre	\$	8,100	▼	Lower than year to date budget estimates due to closure of pool. Offset by less expenditure to purchase consumables.
Group Fitness - Kununurra Leisure Centre	\$	8,100	▲	Income from annual agreement memberships received earlier than expected.
Hardcourt Hire - Kununurra Grounds	\$	13,100	▼	Correspondence of 11/12 charges in impacting on 12/13 income. Lower ? than budget
Contributions - Water Supply	\$	5,500	▼	Timing related to year to date budget estimates. Expected to correct by end of financial year.
Writers Festival Income - Libraries	\$	7,100	▼	Timing related to year to date budget estimates. Expected to correct by end of financial year.
Grant Income - Club Development	\$	50,000	▼	Project being rescoped, yet to be finalised. Offset by no expenditure.

Transport ▼

MRWA Direct Grants	\$	13,100	▲	Received more than budget estimate.
WANDRRA Funding - Monsoonal Trough and Associated Flooding	\$	80,800	▼	Variance reduced by \$378,000 from last month, due to receipt of claim. Awaiting final claim for Wyndham Work
Bridge Funding - WALGGC/MRWA	\$	110,000	▼	Timing related to year to date budget estimates. MRWA will keep their 2/3, see exp offset.
Aircraft Landing Fee - East Kimberley Regional Airport	\$	105,100	▼	Timing related to year to date budget estimates. Variance has reduced by approximately \$45,000 compared to last month. Trend expected to continue.
Passenger Taxes and Screening Fees - East Kimberley Regional Airport	\$	249,800	▼	Timing related to year to date budget estimates. Expected to correct.
Leases - East Kimberley Regional Airport Terminal and Other	\$	8,800	▲	Timing related to year to date budget estimates. Has reduced by approximately \$38,000 compared to last month. Trend expected to continue.
Private Works - Airport Operations	\$	5,900	▼	Hire Grader DEC
Aircraft Landing Fees - Wyndham Airport	\$	11,100	▼	Fees down on budget expectations, lower flight activity.

Economic Services ▼

Lease Fee - Visitors Centre	\$	10,000	▼	Lease fee not yet charged.
Licences - Building Control	\$	9,200	▼	Very difficult to estimate, new Building Act has impacted negatively on level of income.

Other Property and Services ▲

Subdivision Supervision Income (Planning & Development Act 2005)	\$	8,100	▲	Timing. Income received earlier than budget estimates.
Profit on Sale of Assets - Plant Operation	\$	52,700	▲	Timing. Plant exchanged earlier than budget estimates, expected to correct.
Landcorp/SWEK Deed Agreement - Reimbursements	\$	52,600	▼	Timing and exp offset

Recurrent Expenditure ▼

General Purpose Funding ▲

Debt Collection Costs - Rates	\$	25,900	▲	Higher costs offset by higher income.
Emergency Services Levy Payment - Rates	\$	21,100	▲	Payment of higher collections. Partly offset by increased revenue.

Governance ▼

Member Fees - Meeting Allowance	\$	5,400	▼	Timing related to year to date budget estimates. Expected to correct.
Conferences - Members	\$	6,200	▲	Timing related to year to date budget estimates. Expected to correct.
Audit Fees	-\$	6,700	▲	Budget timing issue
Lobby and Representation - Governance	\$	7,500	▲	Additional expenditure regarding visit of Prime Minister
Website Development	\$	15,000	▼	Timing related to year to date budget estimates. Expected to correct.
SWEK Contribution and Travelling expenses to Kimberley Zone Secretariat	\$	35,900	▼	Timing related to year to date budget estimates. Pending transfer to new Secretariat.
Occupational Safety and Health	\$	13,900	▼	Project may need rescoping as costs are expected to exceed estimates.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Operating (continued)

Recurrent Expenditure (continued)

Governance (continued)

Integrated Planning Framework (IPF) - Asset Management, Strategic Community Plan and Long Term Financial Plan	\$	5,200	▲	Timing related to year to date budget estimates. Variance has reduced by approximately \$26,000 compared to last month. Trend expected to continue.
Organisational Culture Training	\$	7,000	▼	Timing related to year to date budget estimates. Expected to correct.
Administration Overheads - Other Governance	\$	34,800	▼	Overall administrative overheads less than year to date budget estimates. Expected to correct.
Kimberley Zone and Regional Collaborative Group	\$	492,500	▼	Secretariat salary expenses payout offset with underspend in project activity pending transfer to new Secretariat.

Law, Order and Public Safety

Firebreaks	\$	10,200	▼	Firebreaks expenditure highly seasonal. Needs to be closely monitored. Potential budget saving.
Animal Control Expenses	\$	24,900	▲	Significant overspend on project expenditure, matched by underspend in direct salaries (see below).
Ranger Services - Other Law, Order and Public Safety	\$	5,800	▲	Overspend on salaries. To be monitored.
Direct Salaries - Ranger Services	\$	24,200	▼	Significant overspend on project expenditure, matched by underspend in direct salaries (see above).
Job Costed Wages Allocated - Ranger Services	\$	16,900	▼	Significant overspend on project expenditure, matched by underspend in direct salaries (see above).

No material variances to report

Health ▲

Mosquito Control	\$	7,700	▲	Timing related to year to date budget estimates. Expected to correct.
Direct Salaries, Salary Overheads & Admin Overheads - Other Health	\$	27,100	▲	Higher costs due to filling vacant positions with short term contracted replacements.

Education and Welfare ▲

Direct Salaries - Wyndham Childcare Centre	\$	20,200	▲	Extra casual coverage during staff absences. Expected to correct.
Garden Maintenance - Kununurra Childcare Centre	\$	2,000	▲	Vacant block next to Ewing centre now maintain

Housing ▲

Lease Costs - Kwinana St, Wyndham	\$	9,200	▼	Budget estimates require review.
Depreciation - Staff Housing	\$	44,100	▲	Budget estimates will require review due to completed housing. Non cash item.

Community Amenities ▼

Tip Maintenance	\$	171,700	▲	Extra costs related to fires, wet season preparation and DEC compliance requirements re lagoons and wet weather access.
Refuse Collection	-\$	28,300	▲	Awaiting invoices.
Litter Control	\$	25,500	▲	Timing, invoices paid earlier than budget estimates.
Pre Cyclone Cleanups	\$	18,700	▼	Variance reduced by approx \$42k over last month.
Weaber Plain Flood Mitigation	\$	52,000	▼	Timing, await wet season to assess damage.
Street Tree Planting - Protection of Environment	\$	20,500	▼	Timing related to year to date budget estimates. Expected to correct.
Cumbungi Management - Protection of Environment	\$	31,800	▼	Aquatic Weed Harvester requires repairs.
Waste Management Strategy - Protection of Environment	\$	22,000	▲	Timing pending receipt of invoices. Variance has fallen by \$7,000 since last month. Expected to correct.
Wyndham Foreshore Protection and Enhancement Plan - Expenses	\$	11,100	▼	Timing related to year to date budget estimates. Expected to correct.
Consultants - Town Planning and Regional Development	\$	39,400	▼	Delayed project initiation for East Lily Creek Structure Plan update.
Legal Expenses - Town Planning and Regional Development	\$	5,700	▼	Delayed project initiation for East Lily Creek Structure Plan update.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Operating (continued)

Recurrent Expenditure (continued)

Community Amenities (continued)

Direct Salaries and vehicle expenses - Town Planning and Regional Development	\$	13,100	▼	Vacant planning officer position.
Admin Salaries and Overheads Allocated - Town Planning & Regional Development	\$	15,500	▼	Timing, overall administrative overheads less than year to date budget estimates. Expected to correct.
Community Grants	\$	29,600	▲	March funding round payments.
Community Events - In Kind Works on Council Property	\$	6,800	▼	Timing related to year to date budget estimates. Expected to correct.
Public Conveniences - Lower Bastion and Bonaparte Street	\$	19,900	▲	Demolition costs not provided for in budget. Budget amendment required.
Building Maintenance - Kununurra Youth Centre	\$	13,700	▼	Timing related to year to date budget estimates. Expected to correct.
Regional Youth Development Coordinator - Program Expenses	\$	38,800	▼	Audit fee costs incurred earlier than anticipated. Timing, expected to correct.
Direct Salaries - Wyndham and Kununurra Youth Services	\$	26,800	▼	Position vacancy caused underspend. Externally funded activity.

Recreation and Culture ▲

Building Maintenance - Peter Reid Memorial Hall	\$	8,200	▼	Timing related to year to date budget estimates. Electrical works occurring. Expected to correct.
Pool Operating - Kununurra Swimming Complex	\$	29,900	▼	Pool chemicals and other costs not being incurred due to closure.
Pool Operating & Maintenance - Wyndham Swimming Complex	\$	7,600	▲	Higher level of expenditure than budgeted. To be monitored.
Direct Salaries - Kununurra Swimming Complex and Leisure Centre	\$	6,400	▼	Timing related to year to date budget estimates. Expected to correct.
Depreciation - Recreation and Culture	\$	96,600	▲	Budget estimates will require review due to completed infrastructure now depreciating. Non cash item.
Building Maintenance - Kununurra Leisure Centre	\$	26,300	▼	Timing. Airconditioning replacement arranged for November.
Purchase of Consumables for Sale - Kununurra Leisure Centre	\$	5,100	▼	Lower than year to date budget estimates due to closure of pool. Offset by less revenue from consumables sales.
Building Operating - Kununurra Leisure Centre	\$	19,100	▼	Timing related to year to date budget estimates. Expected to correct.
Agricultural Oval Maintenance	\$	7,200	▼	Timing related to year to date budget estimates. Expected to correct.
Hardcourts Maintenance - Kununurra Grounds	\$	8,400	▲	Timing related to year to date budget estimates. Expected to correct.
Wyndham Sports Oval and Oval Club Rooms Maintenance	\$	15,600	▼	Timing related to year to date budget estimates. Expected to correct.
Parks and Gardens Maintenance - Wyndham and Kununurra	\$	118,700	▲	Reticulation repairs, litter and timing related to year to date budget estimates. Expected to correct.
KidSport Expenses - Club Development	\$	13,500	▼	Timing related to year to date budget estimates. Grant funded activity.
Direct Salaries - Club Development	\$	27,800	▼	Grant funded project may not proceed. Offset revenue not received.
Joint Use Contribution - Libraries	\$	10,539	▼	Timing related to year to date budget estimates. Expected to correct.
Writers Festival - Libraries	\$	20,400	▲	Timing related to year to date budget estimates. Expected to correct.

Transport ▼

Rural Road Maintenance	\$	94,800	▼	Timing. Closing grades commenced.
Urban Road Maintenance - Kununurra and Wyndham	\$	119,400	▼	Timing.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Operating (continued)

Recurrent Expenditure (continued)

Transport (continued)

Street Lighting	\$	10,300	▼	Timing related to year to date budget estimates. Expected to correct.
Bridge Repairs	\$	165,000	▼	Timing related to year to date budget estimates. Expected to correct.
Renew Shire/Town Entry Signage	\$	19,500	▼	Only being replaced as required.
WANDRRA Monsoonal Trough and Associated Flooding - Expenditure	\$	162,600	▼	Invoices being processed, may come in under budget. Variance has fallen by approx. \$30,000 since last month.
Depreciation - Streets, Roads & Bridges - Maintenance	\$	90,900	▲	Budget estimates will require review due to completed infrastructure now depreciating. Non cash item.
Consultancy Fees - East Kimberley Regional Airport	\$	20,000	▼	Timing related to year to date budget estimates. Expected to correct.
Airport Terminal Building Maintenance - East Kimberley Regional Airport	\$	105,800	▼	Timing related to year to date budget estimates. Expected to correct.
Passenger Screening Expenses - East Kimberley Regional Airport	\$	17,500	▲	Contractor costs higher than anticipated, due to timing of training and takeover of airport services in-house.
EKRA Master Planning - East Kimberley Regional Airport	\$	24,300	▼	Timing related to year to date budget estimates. Expected to correct.
Salary expenses Direct - East Kimberley Regional Airport	\$	83,100	▼	Vacant positions.
Vehicle Expenses - East Kimberley Regional Airport	\$	10,800	▼	Airport salaries, contractor accounts and related expenditure to be subject to independent review.
Direct Salaries & Overhead- Airport Screening and Reporting	\$	242,211	▲	Airport salaries, contractor accounts and related expenditure to be subject to independent review.
Airport Operating and Building Maintenance - Wyndham Airport	\$	36,100	▼	Timing related to year to date budget estimates. Expected to correct.
Repairs to Perimeter Fencing - Wyndham Airport	\$	6,000	▼	Timing related to year to date budget estimates. Expected to correct.
Depreciation - East Kimberley Regional Airport	\$	154,900	▲	Budget estimates will require review due to completed infrastructure now depreciating. Non cash item.
Admin Salaries and Overheads Allocated - East Kimberley Regional Airport	\$	15,300	▼	Timing, overall administrative overheads less than year to date budget estimates. Expected to correct.

Economic Services

Admin Overheads Allocated - Building Control	\$	6,300	▼	Timing, overall administrative overheads less than year to date budget estimates. Expected to correct.
Economic Development Grants - Other Economic Services	\$	30,200	▼	Timing related to year to date budget estimates. Expected to correct.
Direct Salaries & Overheads - Building Control	\$	11,700	▼	Timing related to year to date budget estimates. Expected to correct.
Building Maintenance - East Kimberley Tourism House	\$	5,700	▼	Timing related to year to date budget estimates. Expected to correct.

Other Property and Services

Wyndham Depot Building and Grounds	\$	15,100	▼	Timing related to year to date budget estimates. Expected to correct.
Minor Equipment Purchases (under \$5,000) - Kununurra Works	\$	10,500	▼	Timing related to year to date budget estimates. Expected to correct.
Direct Salaries and Overheads - Public Works	\$	92,500	▼	Timing related to staffing levels and year to date budget estimates. Variance has reduced by approx. \$18,000 since last month. Expected to correct.
Administration Salaries and Overheads Allocated - Public Works Overheads	\$	15,700	▼	Timing, overall administrative overheads less than year to date budget estimates. Expected to correct.
Kununurra Administration Office expenses	\$	29,100	▼	Timing related to year to date budget estimates. Expected to correct.
Administration Salaries and overheads	\$	167,500	▼	Staffing vacancies in Information Technology, Customer Service, Finance and Executive.
Software Licencing - Information Services	\$	43,200	▼	Timing related to year to date budget estimates. Expected to correct.
Network Support and Monitoring - Information Services	\$	15,500	▲	Budget estimates will require review due to changeover of IT staff and rebuild of library server.
Depreciation - Plant Operation	\$	39,500	▲	Budget estimates will require review due to vehicle purchases now depreciating. Non cash item.
Landcorp /SWEK Deed Agreement - Expenses	\$	47,500	▼	Timing, position was vacant for period. Partially externally funded.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Non Cash Expenditure and Revenue

Adjustments and Accruals

Profit/Loss on Sale of Assets - Plant Operation	\$	82,600	▼	Internal postings yet to occur. Non cash item.
Movement in Accruals and Provisions	\$	204,600	▲	Provisioning for employee costs and movement of land from inventory to non current assets
Depreciation	\$	446,400	▲	Budget estimates will require review due to completed infrastructure now depreciating. Non cash item.

Capital

Purchase Land Held for Resale			▲	
No material variances to report				
Purchase Land and Buildings			▼	
20, Coolibah - Administration Land & Building - Purchase	\$	984,000	▼	Pending receipt of final invoicing.
Waterlily Place - Staff Housing Stage One	\$	111,500	▲	Sewer connection commenced earlier than budgeted. Expected to correct.
Staff Housing - 4x2 Kununurra	\$	5,100	▲	Part of project brought forward.
Building Upgrades - Kununurra Swimming Complex	\$	37,900	▼	Timing related to year to date budget estimates. Expected to correct.
Kununurra Leisure Centre Hall Upgrade	\$	50,500	▼	Pending receipt of final invoicing.
Airport Terminal Expansion - East Kimberley Regional Airport	\$	59,800	▼	Pending receipt of invoices. Project progressing with some activities requiring tendering.
Wyndham Depot Upgrade	\$	31,000	▼	Potential savings.
Kununurra Depot Upgrade	\$	100,000	▼	Timing. Contractors sourced in November.
Banking Security Upgrade - Wyndham Office	\$	25,000	▼	Timing. Project not yet commenced.
Purchase Infrastructure Assets - Roads			▼	
Kalumburu Road - Re-sheet	\$	97,400	▲	Works ahead of schedule.
Road Reseals - Townsites	\$	128,300	▼	Timing related to year to date budget estimates. Jetpatching has now commenced.
Weaber Plain Road - RRG - Reconstruct	\$	29,000	▲	Project almost finalised, cost more than budget estimates. Offset by savings in other areas.
Research Station Road - RRG - Road Repairs	\$	39,900	▼	Project almost finalised, cost less than budget estimates. Savings will offset costs in other areas.
Kalumburu Road - RRG Projects	\$	41,900	▼	Timing related to year to date budget estimates. Works in progress. Variance has fallen by \$70,000 since last month.
Gardenia Drive Reseal - RRG	\$	32,800	▼	Project finalised, cost less than budget estimates. Externally funded 2/3. Council savings 1/3 will offset costs in other areas.
Mount Elizabeth Road Crossing Upgrade	\$	24,700	▼	Timing related to year to date budget estimates. Contractor has been engaged. Variance has fallen by approx. \$50,000 since last month.
Jetpatch - Townsites	\$	39,200	▼	Timing related to year to date budget estimates. Works not yet commenced.
Weero Road - Construct and Seal	\$	65,100	▼	Timing. Pending receipt of invoices. Variance has fallen by approx. \$19,000 since last month.
Research Station Road - Construct and Seal	\$	109,200	▼	Timing. Pending receipt of invoices.
Packsaddle Road - Road Shoulder Repairs	\$	52,400	▼	Timing related to year to date budget estimates. Contractor has been engaged.
Cato Court - Reconstruction	\$	29,900	▼	Review of work scope to occur after wet season.
Egret Close - Construct and Seal	\$	94,500	▲	Additional cement stabilising required, cost more than budget estimates. Offset by savings in other areas.
Parry Creek Road- Drain, Resheet, Grade	\$	9,200	▼	Timing, pending receipt of final invoicing. Variance has fallen by approx. \$30,000 since last month.
Meatworks Road Wyndham - Reconstruct and Seal	\$	105,000	▼	Timing related to year to date budget estimates. Contractor has been engaged.
Purchase Infrastructure Assets - Footpaths			▼	
Footpath renewal	\$	6,300	▼	Timing related to year to date budget estimates.
Coolibah Estate - Footpath Construction	\$	20,000	▼	Timing related to year to date budget estimates.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Capital (continued)

Purchase Infrastructure Assets - Drainage ▼

D2 Drain Rehabilitation	\$	40,700	▼	Project to be reviewed after wet season.
River Farm Road - Drainage Upgrades	\$	62,600	▼	Materials purchased. Waiting on dry season to commence work. Timing.
Drainage Feature Survey	\$	13,200	▼	Timing related to year to date budget estimates. Works in progress, almost complete. Variance has fallen by approx. \$20,000 since last month.
Drainage - Picture Gardens/Coolibah Drive	\$	24,600	▲	Timing related to year to date budget estimates. Materials purchased earlier than anticipated. Work to be completed in dry season.
Drainage - Kununurra Childcare (Ewin) Centre Chestnut Drive	-\$	4,700	▲	Timing, pending invoicing.
Victoria Highway Kununurra Townsite - Drainage Upgrade	\$	321,500	▼	Timing, pending invoicing.

Purchase Infrastructure Assets - Other ▼

20, Coolibah - Admin Building Car park	\$	25,600	▲	Carpark construction budgeted under building acquisition. Budget to be amended as part of budget review.
Kununurra Landfill Site - Fencing Upgrades	\$	20,000	▼	Timing due to a delay in project commencement.
Kununurra Landfill Site - Liquid Waste Lagoon	\$	122,300	▼	Timing related to year to date budget estimates. Design and licence application completed.
Pool Capital Repairs - Kununurra Swimming Complex	\$	95,000	▲	Timing related to year to date budget estimates. Works in progress.
Lake Kununurra Foreshore Recreational Nature Trail	\$	25,300	▼	Project completed, potential savings.
Celebrity Tree Boat Ramp Upgrade Stage 1	\$	12,500	▼	Timing. In discussion with consultant regarding final draft.
Multi Purpose Courts Redevelopment Kununurra	\$	25,900	▼	Timing related to year to date budget estimates. Expected to correct.
Agricultural Oval Lighting	\$	698,700	▼	Timing due to a delay in project commencement.
Wyndham - Non Potable Water to Reserves	\$	43,000	▼	Timing due to a delay in project commencement.
Whitegum / Warlarring Park Power and Lighting Upgrade	\$	18,500	▼	Timing related to year to date budget estimates. Expected to correct.
Konkerberry Drive Carparks (x3)	\$	148,900	▼	Timing due to a delay in project commencement.
Street Light Upgrades	\$	28,500	▼	Timing related to year to date budget estimates. Parts received.
Ivanhoe Bridge Railing	\$	48,900	▼	Timing related to year to date budget estimates. Variance has fallen by approx. \$20,000 since last month.
Leichart Street -Angle Parking Carpark Upgrade - East Kimberley Regional Airport	\$	71,100	▼	Awaiting final costs, potential savings
Reticulation Works - East Kimberley Regional Airport	\$	20,000	▼	Timing. Project scoping has now commenced.
Security Fence Upgrade - East Kimberley Regional Airport	\$	20,000	▼	Timing due to a delay in project commencement.
Reseal Apron - East Kimberley Regional Airport	\$	20,000	▼	Timing. Project expected to occur over wet season.
Reseal Apron - East Kimberley Regional Airport	\$	100,000	▼	Timing related to year to date budget estimates.
Car Park Repairs - Wyndham Airport	\$	10,000	▼	Timing due to a delay in project commencement.
Runway Maintenance - Wyndham Airport	\$	15,000	▼	Timing due to a delay in project commencement.

Purchase Plant and Equipment ▼

Metering of Pump Stations	\$	6,000	▲	Project complete. Overexpended, cost to Council.
Airport Plant - Purchase Price	\$	183,500	▼	Timing related to year to date budget estimates. One item purchased.
Light and Medium Plant - Purchase Price	\$	35,700	▼	Timing related to year to date budget estimates. Expected to correct.

Purchase Furniture and Equipment ▼

Wyndham Youth Service - Setup	\$	29,600	▼	Timing. Contractor engaged.
Telephone System - East Kimberley Regional Airport	\$	12,000	▼	Timing due to a delay in project commencement.

Shire of Wyndham East Kimberley

Notes to Statement of Financial Activity

For the Period Ended 31 December 2012

(continued)

Capital (continued)

Purchase Furniture and Equipment (continued)

Air Services Building Fitout - East Kimberley Regional Airport	\$	169,200	▼	Project completed. Awaiting invoices.
Server and Network Upgrades - Information Technology	\$	19,000	▼	Timing related to year to date budget estimates. Expected to correct.
Laptop and Desktop Upgrades - Information Technology	\$	16,500	▼	Timing related to year to date budget estimates. Expected to correct.
Printer Replacements - Information Technology	\$	46,900	▼	Timing related to year to date budget estimates. Expected to correct.
Implementation Synergy Modules - Information Technology	\$	19,700	▼	Timing related to year to date budget estimates. Expected to correct.
Payroll System - Information Technology	\$	25,000	▼	Project not to proceed this financial year with funds being used for Integrated Workforce Plan.

Grants / Contributions for Development of Assets ▼

Country Local Government Fund - Kimberley Regional Collaborative Group	\$	474,000	▼	Timing related to year to date budget estimates. Pending transfer to new Secretariat
Royalties for Regions Infrastructure Grant	\$	947,800	▼	Timing related to year to date budget estimates. Timing of payment tied to completion of projects.
Celebrity Tree Boat Ramp - Grant	\$	16,000	▼	Timing related to a delay in the receipt of grant income.
Multi Purpose Community Courts - Grants and Contributions	\$	23,300	▼	Timing. Expected to correct.
Celebrity Tree Boat Ramp Upgrade Stage 1- Grant	\$	50,000	▼	Timing due to a delay in project commencement.
Hall Upgrade Kununurra Leisure Centre - Grants	\$	147,600	▼	Timing related to a delay in the receipt of grant income. Expected to correct.
Developers Contribution - Footpaths - Landcorp (Lakeside)	\$	7,400	▲	Additional contribution from Landcorp.
Aboriginal Roads Funding - Federal Grants	\$	154,000	▼	Timing. Will correct.
Aboriginal Roads Funding - State Grants	\$	77,400	▼	Timing. Expected to correct.
Regional Road Group Grants	\$	200,200	▲	Timing. Expected to correct.
Road Contributions - Carlton Hill Road	\$	225,000	▲	Unbudgeted contribution for roadworks. Capital expenditure will offset. To be addressed in Budget Review.
Road Contributions - Meatworks Road Wyndham	\$	50,000	▼	Timing related to a delay in the receipt of grant income. Expected to correct.

Proceeds from Disposal of Assets ▲

Heavy Plant - Trade Value	\$	54,500	▼	Timing. Loader will now be traded in 2013.
Light Plant - Trade Value	\$	58,600	▲	Timing related to year to date budget estimates. Expected to correct.

Debentures

No material variances to report

Reserves

Reserve Interest - Transfer to Reserve	\$	34,700	▼	Timing of interest due to investment maturity dates.
Staff Entitlement Reserve - Transfer from Reserve	\$	6,100	▼	Transfer yet to occur.

Shire of Wyndham East Kimberley

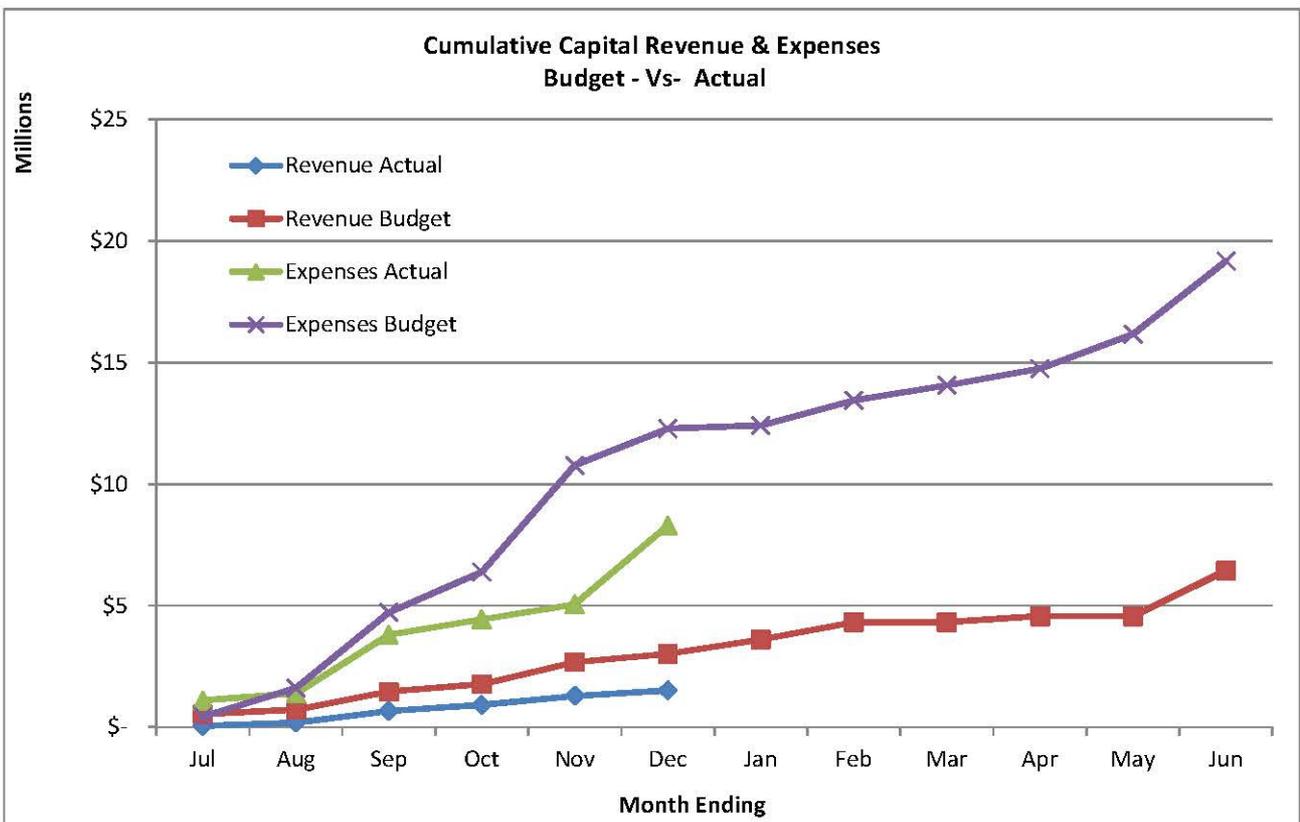
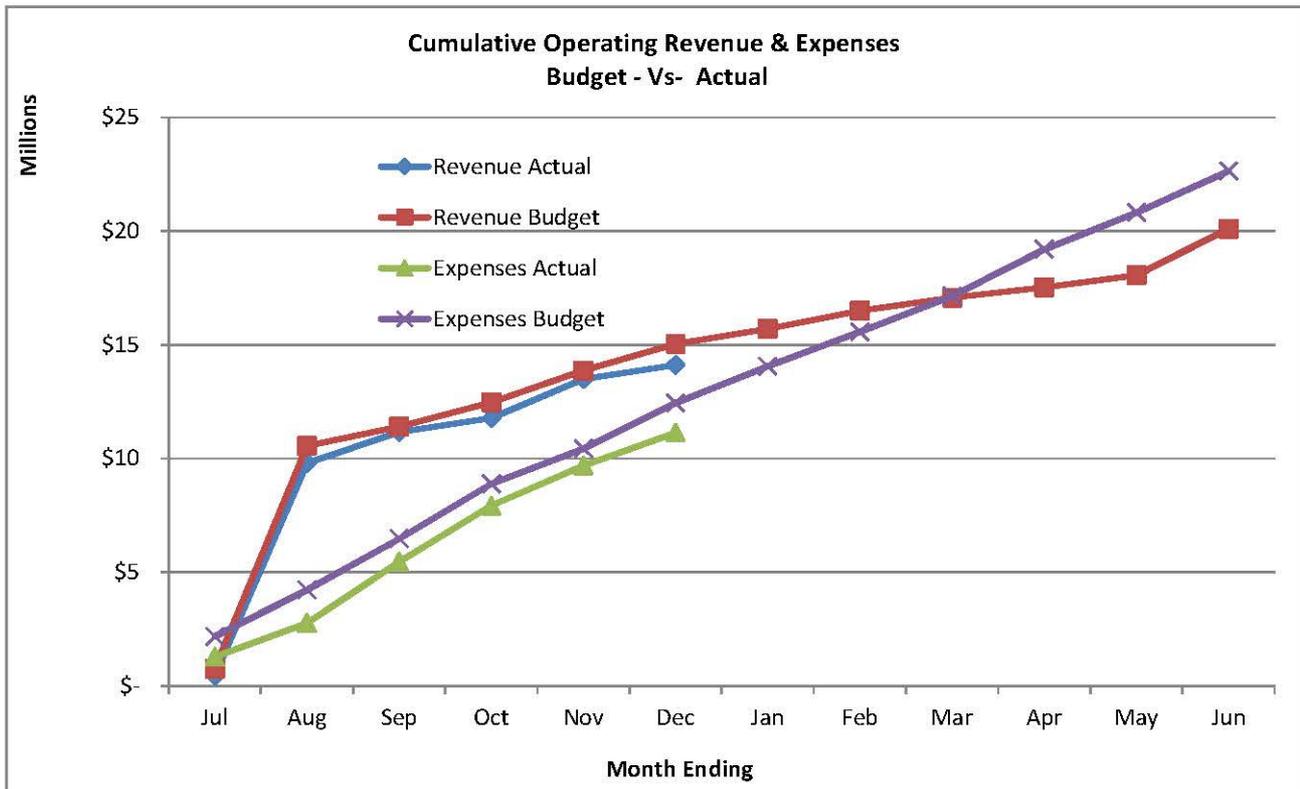
Note to Statement of Financial Activity

Budget Remaining to Collect/Spend as at 31 December 2012

	YTD Actual 2012/13 \$	Annual Budget 2012/13	Budget Remaining 2012/13 \$ %	
Revenue				
General Purpose Funding	1,451,436	2,421,912	970,476	40% ▼
Governance	114,366	677,320	562,954	83% ▼
Law, Order, Public Safety	23,188	226,138	202,950	90% ▼
Health	6,595	61,900	55,305	89% ▼
Education and Welfare	87,298	164,305	77,007	47% ▼
Housing	86,956	919,339	832,383	91% ▼
Community Amenities	1,886,328	2,198,633	312,305	14% ▼
Recreation and Culture	270,583	583,820	313,237	54% ▼
Transport	2,958,222	5,314,142	2,355,920	44% ▼
Economic Services	59,812	144,000	84,188	58% ▼
Other Property and Services	134,072	275,806	141,735	51% ▼
	<u>7,078,856</u>	<u>12,987,315</u>	<u>5,908,459</u>	<u>45% ▼</u>
Expenses				
General Purpose Funding	(317,930)	(550,904)	(232,974)	42% ▼
Governance	(925,503)	(2,785,482)	(1,859,979)	67% ▼
Law, Order, Public Safety	(271,690)	(555,566)	(283,876)	51% ▼
Health	(229,727)	(421,676)	(191,949)	46% ▼
Education and Welfare	(246,298)	(424,198)	(177,900)	42% ▼
Housing	(351,587)	(587,194)	(235,607)	40% ▼
Community Amenities	(2,349,816)	(4,492,415)	(2,142,599)	48% ▼
Recreation & Culture	(2,304,265)	(4,298,745)	(1,994,480)	46% ▼
Transport	(3,891,289)	(7,273,309)	(3,382,020)	46% ▼
Economic Services	(375,525)	(884,859)	(509,334)	58% ▼
Other Property and Services	(11,876)	(372,478)	(360,602)	97% ▼
	<u>(11,275,506)</u>	<u>(22,646,826)</u>	<u>(11,371,320)</u>	<u>50% ▼</u>
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	(52,737)	(876,321)	(823,584)	94% ▼
Movement in Accruals and Provisions	(152,358)	52,204	204,562	392% ▼
Depreciation on Assets	2,026,674	3,160,790	1,134,116	36% ▼
Capital Expenditure and Revenue				
Purchase Land Held for Resale	(23,185)	(94,000)	(70,815)	75% ▼
Purchase Land and Buildings	(3,612,816)	(9,380,170)	(5,767,354)	61% ▼
Purchase Infrastructure Assets - Roads	(3,300,921)	(4,462,412)	(1,161,491)	26% ▼
Purchase Infrastructure Assets - Footpaths	(10,000)	(42,500)	(32,500)	76% ▼
Purchase Infrastructure Assets - Drainage	(260,572)	(969,995)	(709,423)	73% ▼
Purchase Infrastructure Assets - Other	(556,073)	(2,501,391)	(1,945,318)	78% ▼
Purchase Plant and Equipment	(319,769)	(1,059,000)	(739,231)	70% ▼
Purchase Furniture and Equipment	(239,144)	(666,550)	(427,406)	64% ▼
Grants / Contributions for Development of Assets	1,385,397	5,141,800	3,756,403	73% ▼
Proceeds from Disposal of Assets	122,517	1,048,991	926,474	88% ▼
Proceeds from Sale of Land Held for Resale	0	250,000	250,000	100% ▼
Repayment of Debentures	(122,697)	(352,066)	(229,369)	65% ▼
Proceeds from New Debentures	4,000,000	4,400,000	400,000	9% ▼
Transfers to Reserves (Restricted Assets)	(145,332)	(939,744)	(794,412)	85% ▼
Transfers from Reserves (Restricted Assets)	0	822,619	822,619	100% ▼
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	8,590,706	9,029,406	438,700	5% ▼
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	10,195,039	26,300	(10,168,739)	-38664% ▲
Amount Required to be Raised from Rates	<u>7,061,998</u>	<u>7,124,150</u>	<u>62,152</u>	<u>1% ▼</u>

Shire of Wyndham East Kimberley

Note to Statement of Financial Activity
as at 31 December 2012

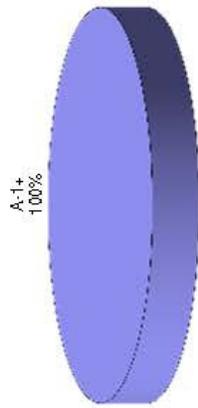


MONTHLY REPORT ON INVESTMENT PORTFOLIO (CASH)

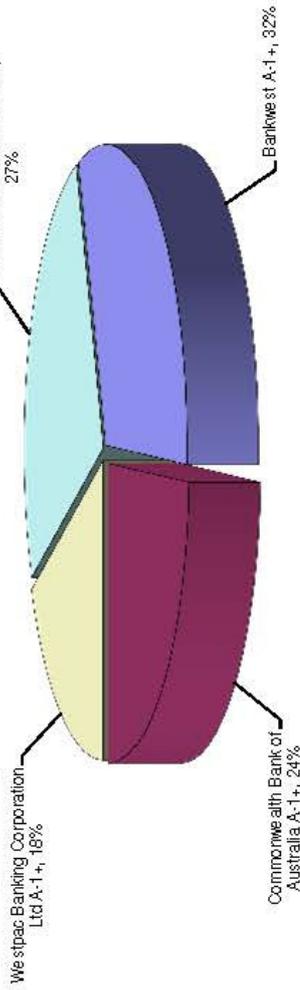
RESULTS AS AT 31 DECEMBER 2012

INVESTMENT POLICY F17			
"Overall Portfolio Limits"			
S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	80%	80%
Note: "S & P" relates to Standard & Poors credit rating agency			
"Counterparty Credit Framework"			
S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%
"Term to Maturity Framework"			
Overall Portfolio Term to Maturity Limits			
Portfolio % < 1 year	100% max 40% min		
Portfolio % > 1 year	80%		
Portfolio % > 3 year	35%		
Portfolio % > 5 year	25%		
Individual Investment Maturity Limits			
ADI	5 years		
Non ADI	3 years		
Note: "ADI" relates to an Authorised Deposit Institution (authorised under the Banking Act 1959)			

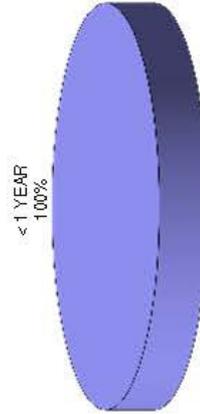
Overall Portfolio



Counterparty Credit



Term to Maturity



12.2.2 List of Accounts Paid Under Delegation

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Shire of Wyndham East Kimberley
AUTHOR:	Paulette Strongman, Finance Officer Asanka Jayakody, Accountant
REPORTING OFFICER:	David Hannington, Acting Manager Corporate Services
FILE NO:	FM.09.5

PURPOSE

To present the listing of accounts paid from the Municipal Fund and Trust Fund in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

Council delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from the Municipal Fund and the Trust Fund at the Ordinary Council Meeting of 16th August 2011.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 5.42
Local Government (Financial Management) Regulations 1996 – Regulations 12 and 13

POLICY IMPLICATIONS

CD\GOV6113 – Payments from Municipal Fund and Trust Fund.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

STRATEGIC IMPLICATIONS

Governance, Key Result Area 5,
Council's financial position and forward planning is sound

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

In accordance with statutory requirements, each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled each month showing: the payee's name, amount of payment, date of payment and sufficient information to identify the transaction. The list is to be presented to Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented.

ATTACHMENTS

Attachment 1 – List of Accounts Paid from Municipal Fund and Trust Fund

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives and accepts the listing of accounts paid from the Municipal and Trust fund, being:

Municipal EFT117178 – EFT117386 (04 Jan – 24 Jan 13)	\$ 1,077,913.97
Municipal cheques 41768 - 41844 (04 Jan – 24 Jan 13)	\$ 192,913.69
Trust cheques 463 - 466 (17 Jan – 17 Jan 13)	\$ 2,120.00
Trust EFT 500408 - 500424 (02 Jan – 31 Jan 13)	\$ 17,764.15
Payroll (09 Jan – 31 Jan 13)	\$ 503,526.98
Direct bank debits (02 Jan – 30 Jan13)	<u>\$ 39,691.78</u>
TOTAL	\$ 1,833,930.57

COUNCIL DECISION

Minute No. 9991

Moved: Cr R Addis

Seconded: Cr Cissy Gore-Birch Gault

That Council receives and accepts the listing of accounts paid from the Municipal and Trust fund, being:

Municipal EFT117178 – EFT117386 (04 Jan – 24 Jan 13)	\$ 1,077,913.97
Municipal cheques 41768 - 41844 (04 Jan – 24 Jan 13)	\$ 192,913.69
Trust cheques 463 - 466 (17 Jan – 17 Jan 13)	\$ 2,120.00
Trust EFT 500408 - 500424 (02 Jan – 31 Jan 13)	\$ 17,764.15
Payroll (09 Jan – 31 Jan 13)	\$ 503,526.98
Direct bank debits (02 Jan – 30 Jan13)	<u>\$ 39,691.78</u>
TOTAL	\$ 1,833,930.57

Carried Unanimously 6/0

LIST OF ACCOUNTS SUBMITTED TO COUNCIL 19 FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT117178	04/01/2013	ABCO PRODUCTS	BATHROOM/KITCHEN SUPPLIES - AIRPORT, LEISURE CENTRE KNX	531.21
EFT117179	04/01/2013	ASK WASTE MANAGEMENT	TECHNICAL/STRATEGIC ADVICE - WASTE STRATEGY - WYN, KNX	21,984.88
EFT117180	04/01/2013	AUSFUEL	FUEL - KNX, WYN	14,100.59
EFT117181	04/01/2013	AIRSERVICES AUSTRALIA	ERSA SPIRAL BOUND WITH RDS - 12 MONTH AMENDMENT SERVICE ONLY	122.00
EFT117182	04/01/2013	ALLGEAR MOTORCYCLES AND SMALL ENGI.	CORDS, BLADES - P356	420.00
EFT117183	04/01/2013	ARGYLE MOTORS	SERVICE AND REPAIRS - P475	1,392.30
EFT117184	04/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	389.30
EFT117185	04/01/2013	BLACKWOODS ATKINS PTY LTD	SAW BLADE - P356, INSECT CONTROL ITEMS - AIRPORT KNX	745.63
EFT117186	04/01/2013	C & S JOLLY ELECTRICS PTY LTD	ELECTRIC. WORKS, REPLACE BULBS - PETER REID HALL, POOL, REC CENTRE - WYN	2,065.86
EFT117187	04/01/2013	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	SUBSCRIPTION 2013 - CHILDREN'S BOOK COUNCIL OF AUSTRALIA WA	115.00
EFT117188	04/01/2013	COCA-COLA AMATIL	ITEMS FOR RE-SALE - LEISURE CENTRE KNX	816.59
EFT117189	04/01/2013	DAVEY TYRE & BATTERY SERVICE	PUNCTURE REPAIRS - P381, P481, P309. NEW TYRE - P365	376.76
EFT117190	04/01/2013	DEPARTMENT OF TRANSPORT	ANNUAL JETTY LICENSE - BUTTONS CROSSING	34.95
EFT117191	04/01/2013	EAST KIMBERLEY REAL ESTATE	BOND PAYMENT - STAFF HOUSING KNX	2,900.00
EFT117192	04/01/2013	FUJI XEROX AUSTRALIA P/L	PRINTING COST - NOV 12 - LEISURE CENTRE KNX	86.05
EFT117193	04/01/2013	FRANMOR CONSTRUCTIONS PTY LTD	REPAIR DOOR - YOUTH CENTRE KNX	110.00
EFT117194	04/01/2013	GEMECOM	ANNUAL MANAGER SUBSCRIPTION RENEWAL - LIBRARY KNX	1,295.00
EFT117195	04/01/2013	GUERINONI & SONS	RELOCATE WASTE WATER - LANDFILL KNX	14,740.00
EFT117196	04/01/2013	IBAC PLUMBING PTY LTD	PLUMBING REPAIRS - POOL WYN	519.53
EFT117197	04/01/2013	JASON SIGNMAKERS LTD	SIGNAGE - TAXI ZONE - AIRPORT KNX	184.80
EFT117198	04/01/2013	JSW HOLDINGS PTY LTD	DRAINAGE REPAIRS - KNX, HIRE - WATER TRUCK - POUND KNX	874.50
EFT117199	04/01/2013	JAB INDUSTRIES	HIRE LOADER - REMOVE TREES FALLEN - PARRY CREEK ROAD	374.00
EFT117200	04/01/2013	KIMBERLEY COMMUNICATIONS	RESET RADIO STATION	187.00
EFT117201	04/01/2013	KIMBERLEY ECHO - ALBANY ADVERTISER	ADVERTISING - THE SHIRE NEWS - NOV 12	3,630.95
EFT117202	04/01/2013	KIMBERLEY MARKETING - CASH AND CARRY	RE-SALE ITEMS - LEISURE CENTRE KNX	543.95
EFT117203	04/01/2013	KIMBERLEY PUMPING SERVICE	REPAIR PUMPS/MOTORS/POLY PIPES - MESSMATE WAY PUMP STATION	5,849.80
EFT117204	04/01/2013	KUNUNURRA DIESEL SERVICE	AIR CONDITIONING REPAIRS - P488	976.45

EFT117205	04/01/2013	KUNUNURRA HOME & GARDEN	MINOR HARDWARE ITEMS , CHLORINE - POOL, TIP KNX	650.79
EFT117206	04/01/2013	KUNUNURRA MAINTENANCE SERVICE	PAINT INTERIOR, INSTALL KITCHEN - SWIMMING POOL WYN	4,970.00
EFT117207	04/01/2013	KUNUNURRA REFRIGERATION & AIR CON	REPAIR A/C - PETER REID HALL WYN, YOUTH CENTRE KNX	617.54
EFT117208	04/01/2013	L.G.R.C.E.U	PAYROLL DEDUCTIONS	38.80
EFT117209	04/01/2013	MAXXIA	PAYROLL DEDUCTIONS	14,865.58
EFT117210	04/01/2013	ORD RIVER ELECTRICS	LIGHTING -STAFF HOUSING , CONVEYOR BELT, LOCATE CABLES -AIRPORT KNX	10,394.74
EFT117211	04/01/2013	ORDCO	HERBICIDES - KNX	352.00
EFT117212	04/01/2013	OFFICE NATIONAL KUNUNURRA	STATIONERY - LIBRARY, AIRPORT, ADMIN KNX	668.89
EFT117213	04/01/2013	OLLIE'S IRRIGATIONS & PLUMBING SUPP.	SPRINKLERS, SOLENOIDS - KNX	1,173.76
EFT117214	04/01/2013	PERTH AIRPORT PTY LTD	REPLACEMENT ASIC, VISITOR CARDS - AIRPORT KNX	375.00
EFT117215	04/01/2013	SALERNO LAW	LEGAL ADVICE ON DEED OF RELEASE - AIRPORT KNX	1,743.50
EFT117216	04/01/2013	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	140.00
EFT117217	04/01/2013	SURVEY NORTH	FEATURE SURVEY - AIRPORT CAR PARKING - KNX	4,312.00
EFT117218	04/01/2013	TST ELECTRICAL	ELECTRICAL REPAIRS - MESSMATE WAY PUMP KNX	413.50
EFT117219	04/01/2013	TOP END MOTORS	ANNUAL INSPECTION - P475	150.35
EFT117220	04/01/2013	TYREPLUS KUNUNURRA	WHEEL BALANCE - P467	65.00
EFT117221	04/01/2013	VANDERFIELD MACHINERY PTY LTD	PARTS & FREIGHT - P481, P381, P491	831.43
EFT117222	04/01/2013	VISION IDZ	RIBBON, CARDS - LEISURE CENTRE KNX	585.75
EFT117223	04/01/2013	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	59,382.46
EFT117224	04/01/2013	WA LOCAL GOVERNMENT ASSOCIATION	MODIFIED LAKESIDE PARK STRUCTURE PLAN (STAGES 5-7) – KNX (ADVERTISEMENT)	261.06
EFT117225	15/01/2013	ABCO PRODUCTS	CLEANING EQUIPMENT - KNX AIRPORT	350.86
EFT117226	15/01/2013	AUSFUEL	OVERDUE PENALTIES - OCT 12	33.00
EFT117227	15/01/2013	AVIATION ID AUSTRALIA PTY LTD	STATIONERY , AVIATION ID - AIRPORT KNX	440.00
EFT117228	15/01/2013	ACE CORPORATE APPAREL	STAFF UNIFORMS - AIRPORT KNX	340.73
EFT117229	15/01/2013	ALLGEAR MOTORCYCLES &SMALL ENG.	SERVICE - P356, P357. SHIN GUARDS, FUEL CANS, SCREWS, NUTS - KNX DEPOT	1,072.50
EFT117230	15/01/2013	ALLTUFF	TROLLEY BAYS - AIRPORT KNX	5,208.23
EFT117231	15/01/2013	ARGYLE MOTORS	SERVICE - P358	384.55
EFT117232	15/01/2013	AUST LOCAL GOVERNMENT JOB DIRECTORY	ADVERTISE - DIRECTOR COPORATE - 26/11/12. AIRPORT MANAGER 19/11/12	1,303.50

EFT117233	15/01/2013	AUSTRALIA POST - ACCOUNTS RECEIVABLE	POSTAGE AND STATIONARY PURCHASES - NOV 12	642.24
EFT117234	15/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
EFT117235	15/01/2013	BOAB REFRIGERATION AND AIRCON	INSTALL A/C & POWER UNIT - ADMIN KNX	4,675.00
EFT117236	15/01/2013	BODAN CONSTRUCTIONS PTY LTD	REPAIR LOCKS, WINDOWS, LEAKING ROOFS - CHILD CARE CENTRE, ADMIN WYN	814.00
EFT117237	15/01/2013	BADGELINK	NAME BADGES - STAFF	276.56
EFT117238	15/01/2013	BUDGET MOTEL MIDLAND	ACCOMMODATION - LAW ENFORCEMENT B TRAINING PERTH - 03-07/12/12	440.00
EFT117239	15/01/2013	CENTURION TRANSPORT	FREIGHT - SIGNAGE, STATIONERY - LEISURE CENTRE, DEPOT KNX	310.39
EFT117240	15/01/2013	COMMERCIAL AQUATICS AUSTRALIA	FINAL PAYMENT FOR POOL LINER WORKS - KNX	107,588.67
EFT117241	15/01/2013	CROCODILE SIGNS PTY LTD	APPLY SIGNAGE - P122	316.80
EFT117242	15/01/2013	DARWIN CENTRAL HOTEL	ACCOMMODATION - TESTING AND TAGGING TRAINING - 21-22/11/12	238.00
EFT117243	15/01/2013	EAST KIMBERLEY PLUMBING	PLUMBING WORKS - TOILETS - AIRPORT KNX	608.28
EFT117244	15/01/2013	FUJI XEROX AUSTRALIA P/L	PRINTING COSTS - NOV 12 - ADMIN, AIRPORT KNX	1,211.33
EFT117245	15/01/2013	FRANMOR CONSTRUCTIONS PTY LTD	REFIT JAMB TO BRICK WORK - LEISURE CENTRE KNX	240.00
EFT117246	15/01/2013	HERBERT SMITH FREEHILLS	REFUND - DUE TO UNABLE TO PROVIDE INFORMATION	440.00
EFT117247	15/01/2013	IBAC PLUMBING PTY LTD	PLUMBING WORKS - TOILETS - CELEBRITY TREE PARK KNX	354.20
EFT117248	15/01/2013	JASON SIGNMAKERS LTD	WASTE SIGNS ON STANDS, STREET PLATES, DIRECTIONAL - TIP AND OTHER KNX	3,312.10
EFT117249	15/01/2013	JAB INDUSTRIES	BASE COURSE GRAVEL - IN ACCORDANCE WITH AGREEMENT - T02 11/12	20,387.87
EFT117250	15/01/2013	STAFF MEMBER	GIFT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	350.00
EFT117251	15/01/2013	KIMBERLEY COMMUNICATIONS	RESET JJJ - KNX	77.00
EFT117252	15/01/2013	KIMBERLEY HYDRAULICS	REPLACEMENT HOSES - P362	143.72
EFT117253	15/01/2013	KIMBERLEY KOOL REFRIGE. & AIRCON	REPAIR A/C - ADMIN, STAFF HOUSING KNX	363.00
EFT117254	15/01/2013	KUNUNURRA BETTA ELECTRICAL & GAS	REPLACEMENT DISHWASHER - CHILDCARE CENTRE - KNX	1,031.95
EFT117255	15/01/2013	KUNUNURRA COURIERS	WATER FOR KNX RECEPTION - NOV 12	39.00
EFT117256	15/01/2013	KUNUNURRA DIESEL SERVICE	SERVICE/REPAIRS - P360	1,366.35
EFT117257	15/01/2013	KUNUNURRA MAINTENANCE SERVICE	REPLACE VALLEY GUTTER - CHILD CARE WYN	4,200.00
EFT117258	15/01/2013	KUNUNURRA REFRIGERATION & AIR CON	REPAIR AIRCON - AIRPORT KNX	660.00
EFT117259		CANCELLED	CANCELLED	-
EFT117260	15/01/2013	L.G.R.C.E.U	PAYROLL DEDUCTIONS	19.40
EFT117261	15/01/2013	LAWRENCE & HANSON GROUP	REPLACE EXISTING GLOBES WITH ECO GLOBES - STAFF HOUSING	73.15

EFT117262	15/01/2013	LGIS LIABILITY	PROPERTY ENDORSEMENT - 12/13. FAILURE TO ATTEND CHARGE - KNX	686.65
EFT117263	15/01/2013	LANDGATE	LAND ENQUIRES	1,196.07
EFT117264	15/01/2013	LEARNING DISCOVERY PTY LTD	BOOKS AND RESOURCES - CHILDCARE WYN	199.95
EFT117265	15/01/2013	MAXXIA	PAYROLL DEDUCTIONS	6,089.68
EFT117266	15/01/2013	MCLEAN ENTERPRISES PTY LTD	FREIGHT - PARTS - P477 - KNX	66.00
EFT117267	15/01/2013	METALAND KUNUNURRA	STEEL TO MANUFACTURE A SCOOP - TIP KNX	29.82
EFT117268	15/01/2013	ORD RIVER ELECTRICS	ELECTRIC. WORKS - WHITE GUM PARK, AIRPORT, KLC - WYN AIRPORT	25,071.77
EFT117269	15/01/2013	ORDCO	HYDROGEN PEROXIDE - MESSMATE WAY PUMP - KNX	475.20
EFT117270	15/01/2013	OLLIE'S IRRIGATIONS & PLUMBING SUPP.	BACCARA CONTROLLER - RETIC KNX	136.40
EFT117271	15/01/2013	ORD PLUMBING AND GAS	PLUMBING WORKS - TOILETS, LEAKING TAPS - ADMIN, KLC, WHITEGUM PARK KNX	332.86
EFT117272	15/01/2013	PORTNER PRESS PTY LTD	EMPLOYMENT LAW BOOK UPDATE - KNX	97.00
EFT117273	15/01/2013	REMOTE IT PERSPECTIVES	ORIENTATION OF NEW IT MANAGER - KNX	6,080.40
EFT117274	15/01/2013	SEARLES MECHANICAL REPAIRS	ADAPTOR PLUG - P467	25.95
EFT117275	15/01/2013	SHELF SUPPLY	WORK WEAR - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	2,649.00
EFT117276	15/01/2013	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	70.00
EFT117277	15/01/2013	STAPLES AUSTRALIA PTY LIMITED	TOILETRIES - ADMIN, DEPOT, KLC, AIRPORT, PUBLIC CONVENIENCES KNX	1,172.05
EFT117278	15/01/2013	SURVEY NORTH	SURVEY -DOG/CAT POUNDS, HELI LANDING, APRON LINE WORK - KNX/ WYN	3,696.00
EFT117279	15/01/2013	TNT AUSTRALIA PTY LIMITED	FREIGHT - WATER SAMPLES - HEALTH	170.55
EFT117280	15/01/2013	TOX FREE SOLUTIONS LTD	SKIP EMPTIES, REFUSE & LITTER COLLECTION, ROAD SWEEP - WYN/KNX - NOV 12	72,110.58
EFT117281	15/01/2013	TROPICAL PEST CONTROL	PEST CONTROL - TREAT FOR GENERAL PESTS - KUNUNURRA LEISURE CENTRE	330.00
EFT117282	15/01/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION - PENSIONER DEFERRED RATES OUTSTANDING	385.00
EFT117283	15/01/2013	VANDERFIELD MACHINERY PTY LTD	HYGUARD OIL - P477, P479	535.00
EFT117284	15/01/2013	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	27,903.93
EFT117285	18/01/2013	AIR LIQUIDE WA PTY LTD	OXYGEN . ACETYLENE, MIGSHIELD CYLINDER'S ANNUAL CHARGE - WYN	1,109.42
EFT117286	18/01/2013	AUSTRAL	DEBT COLLECTION - RATES	25,310.10
EFT117287	18/01/2013	ALLGEAR MOTORCYCLES AND SMALL ENG.	PARTS - P356, P362	150.20
EFT117288	18/01/2013	ANSTAT	ANNUAL SUBSCRIPTION - FSANZ FOOD STANDARDS CODE - 2013/2014	396.00
EFT117289	18/01/2013	ARGYLE MOTORS	VEHICLE ACCESSORIES/PARTS - P467,P362	260.26
EFT117290	18/01/2013	AUSTRALIAN TAXATION OFFICE	BAS - NOV 12	111,773.00

EFT117291	18/01/2013	BUNNINGS (DWN)	CABINET PACK DIY FOR OFFICE AREA - POOL WYN	1,702.03
EFT117292	18/01/2013	CIVIC LEGAL	LEGAL ADVICE GREEN SWAMP AGRICULTURE & DEED PREPARATION	9,949.64
EFT117293	18/01/2013	CORE BUSINESS AUSTRALIA PTY LTD	ASSET DATA COLLECTION PROPOSAL	19,836.30
EFT117294	18/01/2013	DAVEY TYRE & BATTERY SERVICE	NEW TYRES - P362, P491, P367. REPAIR - P309. BALANCING - P467	837.71
EFT117295	18/01/2013	FRESHWATER EAST KIMBERLEY APART.	ACCOMMODATION - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	4,136.00
EFT117296	18/01/2013	HALLMARK EDITIONS	ADVERTISING - INDUSTRY JOBS SUITE OF EMPLOYMENT WEBSITES	2,200.00
EFT117297	18/01/2013	IML LOGISTICS	TRANSPORT - CHLORINE - WYN	2,798.45
EFT117298	18/01/2013	IT VISION ITV	SYNERGY ASSISTANCE - BANK RECONCILIATION PROGRAM KNX	462.00
EFT117299	18/01/2013	INSTITUTE OF PUBLIC WORKS ENGI. WA	PROFESSIONAL MEMBERSHIP - SENIOR TECHNICAL OFFICER	23.93
EFT117300	18/01/2013	JSW HOLDINGS PTY LTD	SUPPLY & DELIVER AGGREGATE - AIRPORT KNX	2,956.80
EFT117301	18/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	446.50
EFT117302	18/01/2013	KIMBERLEY COMMUNICATIONS	RESET CLASSIC FM - KNX	77.00
EFT117303	18/01/2013	KIMBERLEY MOTORS	FUEL COSTS - OCT 12 & NOV 12 - WYN	11,216.82
EFT117304	18/01/2013	KUNUNURRA COURIERS	WATER FOR THE LANDFILL SITE -12/12/12	97.50
EFT117305	18/01/2013	KUNUNURRA HOME & GARDEN	REPAIR ITEMS - P356 KNX	38.55
EFT117306	18/01/2013	KUNUNURRA MOBILE WELDING SERVICE	WELD NEW HINGES - BACK GATE - LEISURE CENTRE KNX	250.00
EFT117307	18/01/2013	KUNUNURRA SECURITY SERVICE	SECURITY PATROL, MONITOR ALARMS, CALL OUT DOCKETS - NOV 12 - KNX/WYN	1,856.50
EFT117308	18/01/2013	LANDGATE	LAND ENQUIRES	561.07
EFT117309	18/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	361.98
EFT117310	18/01/2013	MCLEAN ENTERPRISES PTY LTD	FREIGHT - PARTS - P477	66.00
EFT117311	18/01/2013	METALAND KUNUNURRA	WAKKA PAKKA PLATE - P356. BLACK PLASTIC - TIP KNX. DEFORMED BAR - KNX	927.09
EFT117312	18/01/2013	ORICA AUSTRALIA PTY LTD	HIRE AND STORAGE - CHLORINE GAS DRUM - POOLS KNX/WYN	391.81
EFT117313	18/01/2013	OFFICE NATIONAL KUNUNURRA	NEW TILL FOR LIBRARY - KNX	580.00
EFT117314	18/01/2013	OLLIE'S IRRIGATIONS & PLUMBING SUPP.	SPRINKLERS, PVC PIPE, ASSORTED RETICULATION FITTINGS - WYN	853.99
EFT117315	18/01/2013	QUICK CORPORATE AUSTRALIA	STATIONERY ORDER DEC 12 - ADMIN KNX	24.89
EFT117316	18/01/2013	SHELF SUPPLY	DOG FOOD AND SUNDRIES - POUND KN X	507.00
EFT117317	18/01/2013	SURVEY NORTH	SURVEY - LANDFILL - WYN. PROPOSED CAR PARKS - KNX	6,358.00
EFT117318	18/01/2013	TELFORD INDUSTRIES	MAGNOR TELE-POLE - POOL KNX	57.75
EFT117319	18/01/2013	TIDAL TYRE AND BATTERIES	REPAIR PUNCTURES AND FIT 2 X NEW TYRES - P331, P473	1,617.00

EFT117320	18/01/2013	TOWN CARAVAN PARK	ACCOMMODATION - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	300.00
EFT117321	18/01/2013	VANDERFIELD MACHINERY PTY LTD	PARTS - P333, P385	1,135.46
EFT117322	18/01/2013	WA LOCAL GOVERNMENT ASSOCIATION	ADVER. -DIRECTOR CORPORATE, TENDER T04 12/13	6,531.79
EFT117323	18/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	39.90
EFT117324	18/01/2013	WYNDHAM EXCAVATIONS	HIRE ROLLER/LOADER - CLEAN UP LANDFILL WYN	3,080.00
EFT117325	22/01/2013	EAST KIMBERLEY REAL ESTATE	FINAL TENANCY PAYMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	1,638.24
EFT117326	24/01/2013	A & R WELDING FABRICATION	REPAIRS - PONTOON JETTY , POOL BLOCK - WYN	3,520.00
EFT117327	24/01/2013	AUSTRAL MERCANTILE COLLECTIONS PTY	DEBT COLLECTIONS - SUNDRY DEBTORS - NOV 12	5,578.02
EFT117328	24/01/2013	ALLCLEAN COMMERCIAL CLEANERS	CLEANING - VARIOUS LOCATIONS KNX - DEC 12	13,218.13
EFT117329	24/01/2013	ALLGEAR MOTORCYCLES AND SMALL ENG.	PARTS - P356	30.30
EFT117330	24/01/2013	ARGYLE MOTORS	SERVICE - P113, PARTS - P313, OIL - P351	1,192.84
EFT117331	24/01/2013	AUSMART INTERNATIONAL PTY LTD	FURNISHINGS - AIRPORT KNX	7,509.64
EFT117332	24/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
EFT117333	24/01/2013	C & S JOLLY ELECTRICS PTY LTD	REPAIR LIGHTING - LEISURE CENTRE KNX	3,256.00
EFT117334	24/01/2013	CABCHARGE	CAB CHARGE -NOV - DEC 12	992.04
EFT117335	24/01/2013	COCA-COLA AMATIL	ITEMS FOR RE-SALE - LEISURE CENTRE KNX	1,174.97
EFT117336	24/01/2013	DE CARPENTERS PTY LTD	75% CLAIM - FIT OUT - AIRSERVCS BUILDING KNX	80,355.00
EFT117337	24/01/2013	DSC CONTRACTING	REWIRE PHONE/DATA SYSTEM - NEW SHIRE ADMIN BUILDING - KNX	26,151.32
EFT117338	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	35.00
EFT117339	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	1,104.82
EFT117340	24/01/2013	DIGITAL MAPPING SOLUTIONS	INSTALLATION, CONFIGURATION & TRAINING INTRAMAPS - KNX	20,396.75
EFT117341	24/01/2013	EAST KIMBERLEY HARDWARE	VARIOUS HARDWARE ITEMS - AIRPORT, YOUTH CENTRE, ADMIN KNX	261.05
EFT117342	24/01/2013	ESRI AUSTRALIA	ANNUAL MAINTENANCE ARCGIS DESKTOP BASIC - 2013	2,013.00
EFT117343	24/01/2013	FUJI XEROX AUSTRALIA P/L	PRINTING COSTS - DEC 12 - ADMIN, AIRPORT, COMMUNITY, YOUTH, KLC - KNX	3,153.64
EFT117344	24/01/2013	GHD PTY LTD	CLAIM NO 2 & NO 5 - FLOOD RISK ASSESSMENT - KUNUNURRA TOWNSHIP	28,985.00
EFT117345	24/01/2013	HART SPORT	GYM EQUIPMENT, ITEMS FOR RE-SALE - LEISURE CENTRE, POOL KNX	446.80
EFT117346	24/01/2013	JSW HOLDINGS PTY LTD	HIRE WATER TRUCK - FILL THE WATER TANKS AT THE DOG POUND - KNX	214.50
EFT117347	24/01/2013	KUNUNURRA MEDICAL	MEDICAL IMMUNISATION - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	100.00
EFT117348	24/01/2013	KIMBERLEY TREE SERVICES PTY LTD	REMOVAL AND CLEAN UP OF BROKEN BRANCHES - LEISURE CENTRE KNX	375.00

EFT117349	24/01/2013	KUNUNURRA COMM. RESOURCE CNTR	MICROSOFT EXCEL TRAINING - CUSTOMER SERVICE STAFF	220.00
EFT117350	24/01/2013	KUNUNURRA LOCK & KEY	NEW KEYS - BANKING BAG - LEISURE CENTRE KNX	30.00
EFT117351	24/01/2013	KUNUNURRA SECURITY SERVICE	SECURITY PATROL, MONITOR ALARMS, CALL OUT DOCKETS - DEC 12 - KNX/WYN	2,063.50
EFT117352	24/01/2013	L.G.R.C.E.U	PAYROLL DEDUCTIONS	19.40
EFT117353	24/01/2013	L3 COMMUNICATIONS AUSTRALIA PTY LTD	AIRPORT SECURITY ACCESSORIES - KNX	1,584.00
EFT117354	24/01/2013	LAWRENCE & HANSON GROUP	TEST TAG - IN ACCORDANCE WITH OCCUPATIONAL SAFETY & HEALTH	163.44
EFT117355	24/01/2013	LGIS INSURANCE BROKING	INSURANCE - MOTOR VEHICLE - 2012/13	2,118.39
EFT117356	24/01/2013	LGIS LIABILITY	INSURANCE -PROPERTY ENDORSE. -NEW ADMIN, PACKSADD. FIRE BRIGADE 12/13	10,567.86
EFT117357	24/01/2013	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	5,777.73
EFT117358	24/01/2013	MARTELL ROAD MAINTENANCE	SURFACE CORRECTION, PATCHING, EDGE REPAIR, RESEALS - WYN/KNX	47,170.20
EFT117359	24/01/2013	MAXXIA	PAYROLL DEDUCTIONS	5,812.75
EFT117360	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	800.00
EFT117361	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	296.86
EFT117362	24/01/2013	ORDCO	HERBICIDE - AIRPORT KNX	726.00
EFT117363		CANCELLED	CANCELLED	-
EFT117364	24/01/2013	ORD PLUMBING AND GAS	PLUMBING WORKS - TOILETS, REPAIR WATER FOUNTAIN - LEISURE CENTRE KNX	199.98
EFT117365	24/01/2013	ORIA ORCHARDS	WEEKLY FLOWER DELIVERIES - DEC 12 - ADMIN, AIRPORT KNX	145.00
EFT117366	24/01/2013	QUICK CORPORATE AUSTRALIA	STATIONERY ORDER - ADMIN - JAN 13	759.35
EFT117367	24/01/2013	RJ & MG MARSHALL	DETAIL CLEANING - P475	400.00
EFT117368	24/01/2013	REMOTE IT PERSPECTIVES	REMOTE IT SUPPORT - JAN 13	6,600.00
EFT117369	24/01/2013	RHOMBUS BCA PTY LTD	CONSULTANTS - CERTIFICATE OF DESIGN COMPLIANCE - POOL LIGHTING - WYN	396.00
EFT117370	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	474.60
EFT117371	24/01/2013	STATE LAW PUBLISHER	ADVER.- GOVERNMENT GAZETTE- FINAL ADOPT. AMEND 39 -TOWN PLAN. NO.7	160.20
EFT117372	24/01/2013	SHIRE OF WYNDHAM EAST KIMBERLEY	PAYROLL DEDUCTIONS	70.00
EFT117373	24/01/2013	ST JOHN AMBULANCE	APPLY FIRST AID TRAINING - 4 X STAFF	1,100.00
EFT117374		CANCELLED	CANCELLED	-
EFT117375	24/01/2013	TELFORD INDUSTRIES	POOL CHEMICALS - LEISURE CENTRE KNX	2,795.10
EFT117376	24/01/2013	TNT AUSTRALIA PTY LIMITED	FREIGHT - WATER SAMPLE - HEALTH	86.32
EFT117377	24/01/2013	TOLL EXPRESS	FREIGHT - CAR PARK ITEMS, DRAINAGE UPGRADES, CHEMICALS - KNX	8,190.69

EFT117378	24/01/2013	TOYWORLD KUNUNURRA	GIFT VOUCHERS, CELEBRATION ITEMS - AUSTRALIA DAY CELEBRATIONS 2013	85.94
EFT117379	24/01/2013	TIDAL TYRE AND BATTERIES	PUNCTURE REPAIR - P372	88.00
EFT117380	24/01/2013	TUCKERBOX / RETRAVISION KUNUNURRA	FOOD ITEMS, NEWSPAPERS, KITCHENWARE - LIBRARY, ADMIN - WYN, KLC	473.13
EFT117381	24/01/2013	VINIDEX PTY LIMITED	STORM PRO. PIPES - RIVER FARM RD, ADMIN CAR PARK, PICTURE GARDENS - KNX	37,945.16
EFT117382	24/01/2013	WA LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	27,693.22
EFT117383	24/01/2013	WA LOCAL GOVERNMENT ASSOCIATION	ADVERT - EXTRAORDINARY ELECTION - WEST AUSTRALIAN & KIMBERLEY ECHO	2,132.21
EFT117384	24/01/2013	STAFF MEMBER	REIMBURSEMENT - IN ACCORDANCE WITH EMPLOYMENT CONTRACT	666.00
EFT117385	24/01/2013	WILD MANGO	CATERING - WORKING IN PARTNERSHIP MEETING - LIBRARY - 24/01/13	168.50
EFT117386	24/01/2013	WUNAN FOUNDATION INC.	SUCCESSFUL QUICK GRANT	360.25
TOTAL MUNI EFT PAYMENTS				1,077,913.97

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
41768	04/01/2013	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	898.82
41769	04/01/2013	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	282.32
41770	04/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2,771.79
41771	04/01/2013	BOWEN ENERGY LTD	RATES REFUND FOR ASSESSMENT - A6904	540.33
41772	04/01/2013	BT FINANCIAL GROUP	SUPERANNUATION CONTRIBUTIONS	402.63
41773	04/01/2013	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	455.22
41774	04/01/2013	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	390.09
41775	04/01/2013	DPMT PLANNING AND INFRASTRUCTURE	ANNUAL VEHICLE REGISTRATION - P113	273.15
41776	04/01/2013	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	244.54
41777	04/01/2013	GELLARD ENTERPRISES PTY LTD	RATES REFUND FOR ASSESSMENT - A7538	71.60
41778	04/01/2013	GOLDEN GECHO PTY LTD	RATES REFUND FOR ASSESSMENT - A7708	5,739.02
41779	04/01/2013	HORIZON POWER	ELEC - KNX AIRPORT, VARIOUS STREET LIGHTS - 10/10/12 - 09/11/12	35,142.21
41780	04/01/2013	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	957.51
41781	04/01/2013	LG SUPER	SUPERANNUATION CONTRIBUTIONS	478.80
41782	04/01/2013	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	909.98
41783	04/01/2013	RATE PAYER	RATES REFUND FOR ASSESSMENT - A1277	2,308.49

41784	04/01/2013	MLC MASTERKEY PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1,152.82
41785	04/01/2013	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	944.67
41786	04/01/2013	RATE PAYER	RATES REFUND FOR ASSESSMENT - A827	5,151.66
41787	04/01/2013	PANORAMA DIAMONDS PTY LTD	RATES REFUND FOR ASSESSMENT - A7146	257.98
41788	04/01/2013	REST SUPER	SUPERANNUATION CONTRIBUTIONS	2,601.40
41789	04/01/2013	RATE PAYER	RATES REFUND FOR ASSESSMENT - A6866	1,393.85
41790	04/01/2013	SEA VIEW ORTHOTIC SERVICE	LP2030 - LITTER GRABBERS	763.85
41791	04/01/2013	SEAFARERS RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	395.88
41792	04/01/2013	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	693.66
41793	04/01/2013	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	449.54
41794	04/01/2013	TEX GUN SUPPLIES	BOX (25 CART) PAINS WESSEX BIRD FRITE PLUS FREIGHT - KNX AIRPORT	837.50
41795	04/01/2013	THE TRUSTEE FOR HEADING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	801.48
41796	04/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	362.66
41797	04/01/2013	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	9,022.91
41798	04/01/2013	WATER CORPORATION	WATER - WYN SWIMMING POOL 01/08/12 - 18/12/12	8,342.25
41799	15/01/2013	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	438.30
41800	15/01/2013	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	141.16
41801	15/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,121.33
41802	15/01/2013	BT FINANCIAL GROUP	SUPERANNUATION CONTRIBUTIONS	201.76
41803	15/01/2013	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	227.62
41804	15/01/2013	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	180.84
41805	15/01/2013	HORIZON POWER	ELEC - KNX LEISURE CENTRE - 13/11/12 - 11/12/12	22,161.11
41806	15/01/2013	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	531.01
41807	15/01/2013	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	454.99
41808	15/01/2013	MLC MASTERKEY PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	452.36
41809	15/01/2013	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	427.46
41810	15/01/2013	REST SUPER	SUPERANNUATION CONTRIBUTIONS	997.15
41811	15/01/2013	SEAFARERS RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	196.59
41812	15/01/2013	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	224.77

41813	15/01/2013	THE TRUSTEE FOR HEADING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	400.74
41814	15/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	177.85
41815	15/01/2013	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	3,272.73
41816	15/01/2013	WORKWEAR GROUP (PACIFIC BRANDS)	18 X KOOLGEAR LIGHTWEIGHT CARGO PANTS	591.04
41817	18/01/2013	CASH - PETTY CASH KNX DEPOT	PETTY CASH - JAN 12 - KUNUNURRA DEPOT	98.35
41818	18/01/2013	CASH - PETTY CASH KNX OFFICE	PETTY CASH - JAN 12 - KUNUNURRA ADMINISTRATION	148.10
41819	18/01/2013	HORIZON POWER	ELEC -ADMIN OFFICE & VARIOUS LOCATIONS - WYN, 28/09/12 - 28/11/12	4,632.24
41820	18/01/2013	WESTBOOKS	BOOKS - LIBRARY KNX	750.71
41821	18/01/2013	WATER CORPORATION	WATER - DEPOT & VARIOUS LOCATIONS - WYN -08/08/12-20/12/12	7,744.05
41822	24/01/2013	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	245.22
41823	24/01/2013	AUST ETHICAL INVESTMENT & SUPER	SUPERANNUATION CONTRIBUTIONS	141.16
41824	24/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,097.71
41825	24/01/2013	BT FINANCIAL GROUP	SUPERANNUATION CONTRIBUTIONS	203.92
41826	24/01/2013	BT LIFETIME PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	227.61
41827	24/01/2013	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	275.55
41828	24/01/2013	HORIZON POWER	ELEC - KNX ADMIN & LEISURE CENTRE - 12/12/12 - 10/01/13	25,438.25
41829	24/01/2013	HORIZON POWER - NON ENERGY	INSTALL TRANSFORMER - AGRICULTURE OVAL LIGHTING - KNX	15,749.10
41830	24/01/2013	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	754.63
41831	24/01/2013	LG SUPER	SUPERANNUATION CONTRIBUTIONS	292.50
41832	24/01/2013	LOCAL GOVERNMENT SUPER	SUPERANNUATION CONTRIBUTIONS	454.99
41833	24/01/2013	MLC MASTERKEY PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	700.64
41834	24/01/2013	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	452.82
41835	24/01/2013	REST SUPER	SUPERANNUATION CONTRIBUTIONS	825.39
41836	24/01/2013	SEAFARERS RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	197.98
41837	24/01/2013	SHIRE OF BROOME	REIMB. - COSTS FROM KIMBERLEY ZONE AT WALGA FORUM - NOV 12	6,722.68
41838	24/01/2013	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	224.77
41839	24/01/2013	TELSTRA	MOBILE PHONE COSTS - DEC 12	4,015.57
41840	24/01/2013	TELSTRA (SES ONLY)	TELSTRA - DEC 12 (SES) ACCOUNT	22.77
41841	24/01/2013	THE TRUSTEE FOR HEADING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	400.74

41842	24/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	186.26
41843	24/01/2013	VISION SUPER	SUPERANNUATION CONTRIBUTIONS	3,272.91
41844	24/01/2013	WALKABOUT SOUVENIRS	CITIZENSHIP GIFTS - AUS DAY 2013 CITIZENSHIP CEREMONY.	399.65
TOTAL MUNI CHEQUE PAYMENTS				192,913.69

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
463	17/01/2013	BOTHKAMP AUSTRALIA PTY LTD	BOND REFUND - FOOTPATH, BL. NO.018/2012, RCT NO.378641	600.00
464	17/01/2013	PHILOMENA HUNTER	BOND REFUND - PETER REID HALL	1,000.00
465	17/01/2013	TINY TOTS IMAGES	BOND REFUND - WYN REC CENTRE	250.00
466	17/01/2013	WYNDHAM DISTRICT HIGH SCHOOL	BOND REFUND - PETER REID HALL	270.00
TOTAL TRUST CHEQUE PAYMENTS				2,120.00

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
500408	02/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 02/01/13	1,590.15
500409	03/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 03/01/13	1,432.60
500410	04/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 04/01/13	1,024.65
500411	07/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 07/01/13	45.70
500412	08/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 08/01/13	1,833.10
500413	09/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 09/01/13	834.45
500414	10/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 10/01/13	626.90
500415	11/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 11/01/13	194.85
500416	14/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 14/01/13	1,576.05
500417	15/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 15/01/13	2,099.55
500418	21/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 21/01/13	156.00
500419	22/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 22/01/13	666.00
500420	23/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 23/01/13	1,509.40
500421	25/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 25/01/13	1,919.75
500422	24/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 24/01/13	434.80

500423	30/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 30/01/13	815.35
500424	31/01/2013	TRUST DPI CLEARING	TRANSPORT CLEARING - 31/01/13	1,004.85
TOTAL TRUST EFT PAYMENTS				17,764.15

DATE	NAME	DESCRIPTION	AMOUNT
09/01/2013	PAYROLL	PAYROLL	216,256.03
16/01/2013	PAYROLL	PAYROLL	41,109.36
23/01/2013	PAYROLL	PAYROLL	215,116.81
25/01/2013	PAYROLL	PAYROLL	1,176.00
25/01/2013	PAYROLL	PAYROLL	2,467.50
31/01/2013	PAYROLL	PAYROLL	27,401.28
TOTAL PAYROLL PAYMENTS			503,526.98

DATE	NAME	DESCRIPTION	AMOUNT
02/01/2013	DIRECT DEBIT	FEE - BPAY	102.47
02/01/2013	DIRECT DEBIT	LEASE COSTS - 11 KWINANA STREET WYNDHAM	1,441.00
08/01/2013	DIRECT DEBIT	LEASE COST S - 9B PLUM COURT KUNUNURRA	1,375.50
08/01/2013	DIRECT DEBIT	MESSAGES ON HOLD	507.00
10/01/2013	DIRECT DEBIT	LEASE COSTS - 5, RATTLEPOD CLOSE KUNUNURRA	2,946.66
15/01/2013	DIRECT DEBIT	VEHICLE LEASE - SG FLEET AUSTRAL	1,036.20
17/01/2013	DIRECT DEBIT	LEASE COSTS - 1/25 KONKERBERRY DRIVE KUNUNURRA	3,141.66
21/01/2013	DIRECT DEBIT	MASTERCARD PAYMENT	19,883.08
22/01/2013	DIRECT DEBIT	LEASE COSTS - 12/33 KONKERBERRY DRIVE KUNUNURRA	2,166.67
22/01/2013	DIRECT DEBIT	LEASE COST S - 9B PLUM COURT KUNUNURRA	1,380.50
29/01/2013	DIRECT DEBIT	LEASE COSTS - 17/33 KONKERBERRY DRIVE KUNUNURRA	2,210.00
29/01/2013	DIRECT DEBIT	LEASE COSTS - 16/33 KONKERBERRY DRIVE KUNUNURRA	2,258.13
JAN 13	DIRECT DEBIT	BANK FEE	1,242.91
TOTAL DIRECT DEBIT PAYMENTS			39,691.78

12.2.3 Write Of Rates Balances of \$100 or less

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Shelley Binnie, Finance Officer – Rates & Property
REPORTING OFFICER:	David Hannington, Acting Manager Corporate Services
FILE NO:	FM.11.1

PURPOSE

For Council to write off to the value of \$183.05 in outstanding rates and penalties as required under Policy F12 – Rate Collection Policy

BACKGROUND

On 22 January 2008, Council reviewed and adopted the current F12 Rate Collection Policy.

The objective of this policy is “to establish a uniform approach to the collection of rates and to minimise Council’s outstanding rate debtors”.

This Policy states “That properties with outstanding rates of up to \$100 may be written off only at the discretion of the Chief Executive Officer and that write off reported to Council”.

STATUTORY IMPLICATIONS

Local Government Act 1995

6.12 Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may –
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money.

which is owed to the local government.

*absolute majority required

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

POLICY IMPLICATIONS

On 22 January 2008 Council reviewed and adopted Rate Collection Policy – F12.

This Policy States:

- Properties with outstanding rates of up to \$100 may be written off only at the discretion of the Chief Executive Officer

- The Chief Executive Officer be given delegated authority to initiate the necessary action under this policy (with the exception of the sale, or the reverting of property back to the Shire).

FINANCIAL IMPLICATIONS

Council incurred an expense of \$183.05 as a write off.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this report.

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

A report generated on 11 January 2013 on non-current mining tenements indicated that there were five non-current mining tenements with an outstanding balance of \$100.00 or less.

The total value of \$183.05 that has been written off consists of back rates of \$54.88 and interest of \$128.17.

The highest value written off against any individual non-current mining tenement was \$95.45.

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes that the total value of \$183.05 has been written off in accordance with Policy F12 Rate Collection Policy.

COUNCIL DECISION

Minute No. 9992

Moved: Cr R Addis

Seconded: Cr Cissy Gore-Birch Gault

That Council notes that the total value of \$183.05 has been written off in accordance with Policy F12 Rate Collection Policy.

Carried Unanimously 6/0

12.3 INFRASTRUCTURE SERVICES

12.3.1 Mobile Asphalt Plant

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	Weero Road, Kununurra
AUTHOR:	Peter Kerp, Manager Engineering Services
REPORTING OFFICER:	Kevin Hannagan, Director Infrastructure
FILE NO:	CM16.33

PURPOSE

To provide Council with update on proposed location for establishing a mobile asphalt plant in Shire Wyndham East Kimberley

BACKGROUND

Council at Special Council Meeting on Tuesday 1 May 2012 resolved to accept the tender submission from BGC Asphalt as follows:

That Council:

- 1. Accept the tender submitted by BGC Asphalt/Quarries, Lot 4 Stirling Crescent, Hazelmere WA 6055 for Tender T13 11/12 Supply and Lay Hot Asphalt in accordance with the schedule of prices tendered and tender documentation for the contract period from date of award to 30 June 2014.*
- 2. Assist BGC Asphalt/Quarries to obtain an Asphalt Manufacturing licence issued by the Department Environment Conservation in accordance with the Environmental Protection Regulations 1987 for BGC Asphalt/Quarries to operate an Asphalt Manufacturing premises.*

That a lease agreement be entered into between BGC Asphalt/Quarries and the Council should the agreed site be on Council owned or managed land.

STATUTORY IMPLICATIONS

Council has no power to lease under its management order for Reserve 30804 Gravel but has the power to enter into a license agreement.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

All costs for the establishment of the mobile asphalt plant will be borne by BGC Asphalt.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Infrastructure, Key Result Area 1, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Sustainable asset management for infrastructure under the Shire's control

- Road network that is safe and meets its functional requirements

COMMUNITY CONSULTATION

DEC will publicly advertise the proposal in the *West Australian* as part of the process for consideration of a Works Approval application for mobile asphalt plant on Reserve 30804, Weero Road, Kununurra.

COMMENT

Infrastructure officers have identified a portion of Reserve 30804 Lot 879, corner Weero Road and Victoria Highway, Kununurra, as a potential site for the establishment of a mobile asphalt plant. The proposed plant operation is unlikely to compromise the amenity of the nearest residents along Weero Road as the nearest resident is some 1.3km away.

Reserve 30804 is vested in the Shire for the purpose of gravel extraction and therefore the Shire has no power under its management order to enter into a Lease Agreement with the proponent however, the Shire has power to enter into a License Agreement.

Council is in receipt of a letter from RDL advising the department has no issue/objection to location of mobile asphalt plant on portion of Reserve 30804 Lot 879 corner Weero Road and Victoria Highway, Kununurra.

The proponent BGC Asphalt is required to lodge an application with the Department of Environment and Conservation (DEC) for a Works Approval to establish a mobile asphalt plant on reserve 30804. As part of the documentation to be lodged a letter is required from the Shire that it does not object to the establishment of the plant on this location.

The plant itself would operate only for a short period in the 'dry season' (possibly 1 month maximum) and only on a once-off due to high mobilisation/demobilisation costs.

Main Roads WA has shown interest in laying hot asphalt on its main highway and should they proceed they will endeavour to align their works with the Shire to share mobilisation/demobilisation costs which would result in significant cost savings.

ATTACHMENTS

Attachment 1 – RDL Correspondence
Attachment 2 – Plan of Reserve 30804

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council advises BGC Asphalt that it has no objection to the establishment of a mobile asphalt plant on a portion of Reserve 30804, corner Weero Road and Victoria Highway, Kununurra.

COUNCIL DECISION

Minute No. 9993

Moved: Cr J Parker

Seconded: Cr J McCoy

That Council notes that the total value of \$183.05 has been written off in accordance with Policy F12 Rate Collection Policy.

Carried Unanimously 6/0



Government of Western Australia
Department of Regional Development and Lands

State Land Services

1-16879

Your ref:
Our ref: 02777-1970 Prompt Job No. 112598
Enquiries: Eugene Carmody Ph: (08) 6552 4775
Fax: (08)6552 4415
Eugene.Carmody@rdl.wa.gov.au

27 December 2012

Shire of Wyndham-East Kimberley
PO Box 614
KUNUNURRA WA 6743

03 JAN 2013

ATTN: Jennifer Ninyette

Dear Jennifer

REQUEST TO LOCATE MOBILE ASPHALT PLANT ON PORTION RESERVE 30804

I refer to your email 13 December 2012.

The Department for Regional Development and Lands wishes to advise there are no issues/objections in reference to the location of the mobile asphalt plant on portion of Reserve 30804-Lot 879 on deposited Plan 192409.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Eugene Carmody'.

**Eugene Carmody
State Land Officer
Kimberley Region
STATE LAND SERVICES**

2 Location

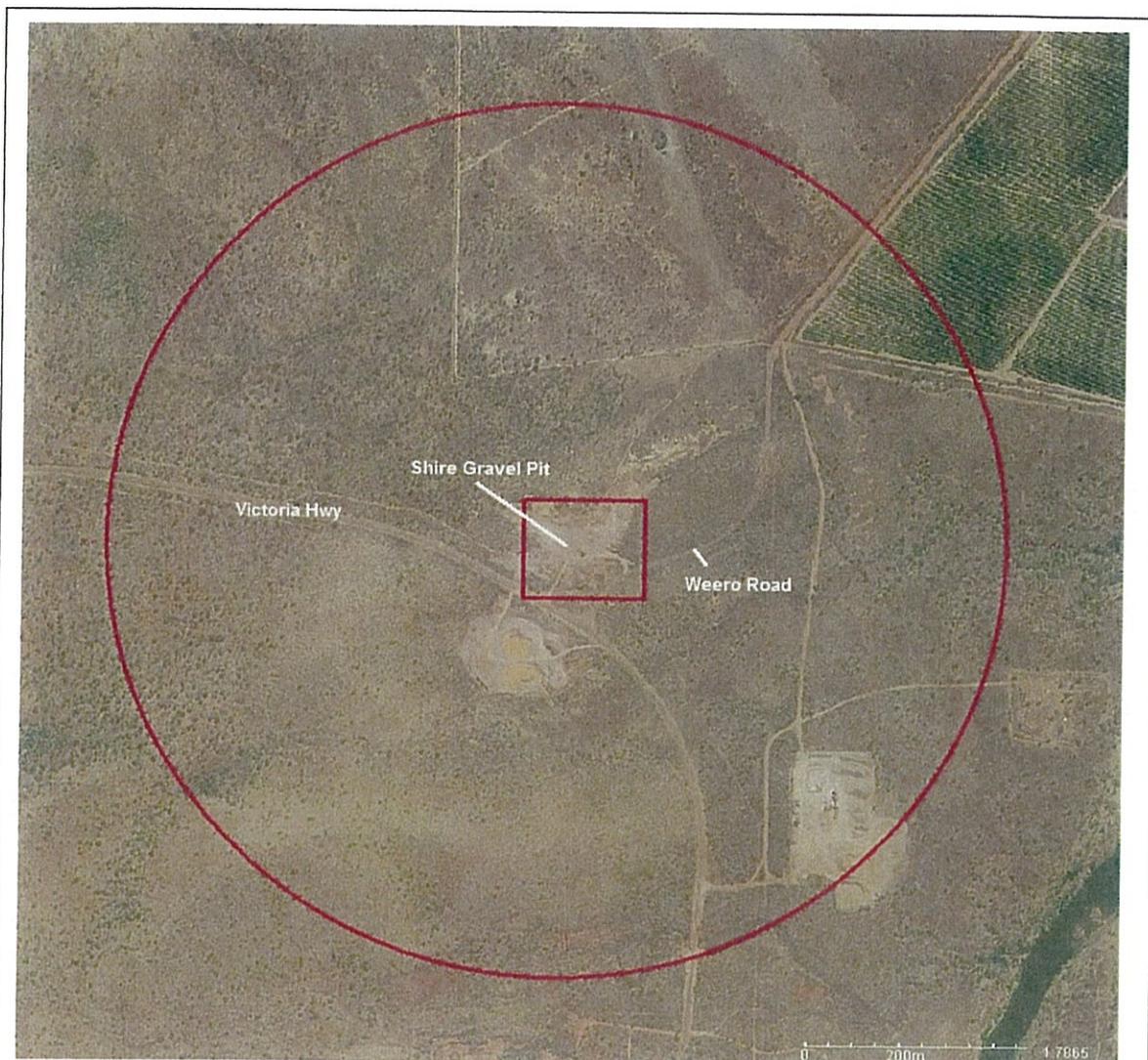


Figure 2. Site Location in relationship to roads and nearest facilities. (from Landgate)
The circle indicates a 1km radius from the proposed site. A quarry can be to the south east of the site.

2 Location



Figure 4. Aerial Photograph with lot boundary overlay showing zoned boundary limits of the Shire Gravel Pit (from Landgate).

12.3.2 Roads 2030 Regional Roads Strategy

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Kim Edmeades, Manager Projects
REPORTING OFFICER:	Kevin Hannagan, Director Infrastructure
FILE NO:	RD.07.01

PURPOSE

To provide Council with roads nominated for the updated 2013, Roads 2030 Regional Road Strategy. The new document when updated will assist in the allocation of funds between State Government, WALGA and Regional Road Groups.

BACKGROUND

In the late nineties WALGA and Main Roads WA (MRWA) had implemented a process of establishing Roads of Regional Significance. The purpose of this exercise was to identify main and local authority roads and to categorise them by their function. Thus establishing a hierarchy of the roads nominated.

This document is used by Regional Road Groups to assist in the allocation of funds provided via the "State Road Funds to Local Government Agreement" between the State Government and WALGA.

The Regional Road Strategy is reviewed every five years to re-establish the veracity, current nature of the detail, and the changing circumstances and priorities of the road system within the Strategy.

The current review will result in a document called "Roads 2030 Regional Road Strategy" and be released later in 2013.

STATUTORY IMPLICATIONS

There are no statutory implications associated with this report.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

It is MRWA intention to only fund future Regional Road Group funding applications in accordance with the Roads 2030 Regional Road Strategy. The Shire needs to make a submission to the strategy update to assist future funding submissions.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Infrastructure, Key Result Area 1, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Sustainable asset management for infrastructure under the Shire's control
- Council's financial position and forward planning is sound

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The current edition of the Roads 2025 Strategy is the 2007 edition and is due for updating.

Of the 51 roads nominated in the 2007 edition the Shire has 11 roads nominated. These being:

1. Fishfarm Road (part of) – It is proposed to request the removal of that section of Fishfarm Road from the Crossing Falls Road to the end of Fish Farm Road. Ownership of the existing track currently resides with the State. I.e. it is not a Shire road so we have no responsibility for its maintenance or development.
2. Gibb River Kalumburu Road – No change required.
3. Glenn Hill Road – No change required.
4. King River Road – No change required.
5. Lake Argyle Road – No change required.
6. Mt Elizabeth Road – No change required.
7. Ninbing Road – No Change required.
8. Parry Creek Road – We need to include the Valentine Springs link to Victoria Highway to complete the route / link to compensate for the ongoing closure of Ivanhoe Crossing.
9. Port Warrender Road – No change required.
10. Research Station Road – Extend the section to include from the Frank Wise Research Station to Stock Route Road to acknowledge the RAV Network 9 (Triple Road Train Route). Update to include Ord Stage 2.
11. Weaber Plain Road – Requires updating to remove / update old references to products and update progress with Ord Stage 2.

Additions include:

1. Ivanhoe Road – From Victoria Highway through to Valentine Springs Road including the Crossing.
2. Mills Road – Full length to acknowledge the RAV Network 9 and its role as a connection between Ivanhoe Road and Weaber Plain Road.
3. Research Station Road – Extend existing entry to include the section from the Research Station to Stock Route Road. This will acknowledge its function as a connection between Ivanhoe Road and Weaber Plain as part of RAV Network 9.
4. Stock Route Road – Include the section of Stock Route Road between Weaber Plain Road and Research Station Road in recognition of its role as part of the RAV Network 9 route from Ivanhoe Road to Weaber Plain Road.
5. Moonamang Road – Amend / Delete the existing entry for Weaber Plain Road from the D4 Drain to the Northern Territory Border. Replace with the new Ord Stage 2 Road, Moonamang Road.
6. Packsaddle Road – Full length in recognition of its role as a RAV Network 9 network road and as a Local Distributor.
7. Coolibah Road – Include as the main arterial road in the Kununurra Town Site as access to commercial, medical, dental, Post Office, Police, Visitor Centre, Shire Office, Sporting Facilities, 3 schools, Day Care Centre and the Showgrounds.

8. Weero Road – In recognition of its role as RAV Network 9, access to the Ord River and sole access to the Valentine Falls Estate.
9. Erythina Street – Main access for Residents in the east of town into the Kununurra town site (CBD).
10. Hugo Austia Drive, Wyndham – significant tourism traffic to the Five Rivers, Bastion lookout.
11. Kelly Road (to Kelly's Knob), Kununurra – tourism traffic to the lookout over Kununurra

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council submits changes to Main Roads WA for the review / update of the Roads 2030, Regional Roads Strategy as outlined in item 12.3.2 of February 2013 Ordinary Council meeting.

COUNCIL DECISION

Minute No. 9994

Moved: Cr R Addis

Seconded: Cr R Dessert

That Council submits changes to Main Roads WA for the review / update of the Roads 2030, Regional Roads Strategy as outlined in item 12.3.2 of February 2013 Ordinary Council meeting.

Carried Unanimously 6/0

12.4 COMMUNITY DEVELOPMENT

12.4.1 Proposed Modification to Amendment No. 36 to Town Planning Scheme No. 7 – Lakeside Local Centre

DATE:	19 February 2013
PROPONENT:	Urbis Pty Ltd
LOCATION:	Hibiscus Drive and Argentea Avenue, Kununurra
AUTHOR:	Jennifer Ninyette, Senior Planning Officer
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	LP.04.55
ASSESSMENT NO:	A7190

PURPOSE

For Council to consider the modification to Scheme Amendment No. 36 to the Shire of Wyndham East Kimberley Town Planning Scheme No.7 (TPS 7) – Kununurra and Environs, to:

1. Rezone Lots 356 and 264 Argentea Avenue, Kununurra from “Residential Development” to “Local Centre” with a density of “R40” to facilitate the development of a local centre, potentially incorporating mixed-use development.
2. Rezone the northern portion of Lot 356 which is currently not zoned to “Local Centre”, consistent with the balance of the lot.
3. Apply additional uses of Art and Craft Centre, Art Gallery, Aged and Dependent, Persons Dwelling, Grouped Dwelling, Home Business, Home Occupation, Multiple Dwelling, Residential Building, Service Station, Single Dwelling, Tourist Accommodation and Veterinary Consulting Rooms or Hospital to the subject site within TPS7.

Amendment No. 36 was initiated by Council at its Ordinary Meeting dated 21 September 2010 and to date has not progressed.

This report proposes minor modifications to this Amendment and requests that Council resolve to approve the modifications to enable the amendment to be referred to the Environmental Protection Authority and the Western Australian Planning Commission for comment and to authorise the commencement of advertising for public comment.

BACKGROUND

In September 2010, a report was provided to Council for the initiation of Amendment No.36 to Town Planning Scheme No.7 – Lakeside Local Centre. The Scheme Amendment proposed to rezone a portion of the Lakeside Park residential expansion area from “Residential Development” to “Local Centre” to facilitate the development of a local centre, potentially incorporating mixed-use development. At the meeting held 21 September 2010, the following resolution was adopted:

“That Council:

1. *In pursuance of Section 75 of the Planning and Development Act (2005) (as amended), amends Town Planning Scheme No.7 – Kununurra and Environs, by:*

- a) *Rezoning Lot 356 (No. 1) and Lot 264 (No. 3) and Lot 357 Argentea Avenue, Kununurra from “No Zone” and “Residential Development” to “Local Centre”, as indicated on the Scheme Amendment Map.*
- b) *Identifying Lot 356 (No. 1) and Lot 264 (No. 3) and Lot 357 Argentea Avenue, Kununurra as being subject to an Additional Use A4, as indicated on the Scheme Amendment Map.*
- c) *Adding the following row to the Additional Uses Schedule table contained within Appendix 2A of the Scheme Text:*

A4	4.	Lot 356 (No.1) Lot 264 (No.3) Lot 357 Argentea Avenue, Kununurra	Art and Craft Centre Art Gallery Community Home Grouped Dwelling Multiple Dwelling Residential Building Service Station Single Dwelling Veterinary Consulting Rooms or Hospital	Nil
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2. *Advise the applicant of its resolution and requests formal Scheme Amendment documentation to be prepared to enable referral to the Environmental Protection Authority and Western Australian Planning Commission.*
3. *Forwards Amendment No. 36 to Town Planning Scheme No. 7 – Kununurra and Environs to the Environmental Protection Authority for review, pursuant to Section 81 of the Planning and Development Act (2005) and the Western Australian Planning Commission for information, and subject to no environmental review being required by the Environmental Protection Authority and acknowledgment of the Shire’s intention to advertise the Scheme Amendment being received from the Western Australian Planning Commission, the Amendment be advertised for public comment pursuant to Regulation 25(2) of the Town Planning Regulations (1967) for a period of 42 days.*
4. *Requires Lots 356, 357 and 264 to be amalgamated into one title to enable development as an integrated mixed use development for convenience shopping.”*

To date Scheme Amendment No. 36 has not been progressed.

In late 2012, a Local Structure Plan (LSP) modification was submitted to the Shire to modify the coding of two residential lots within the Lakeside Park Local Structure Plan area. During the consideration of this application, it became apparent that the above Scheme Amendment had not progressed since the September 2010 meeting, which is required in order to finalise the outstanding zoning matters.

However, as outlined in the previous report, since 2010, Lot 357 which was originally intended to be included into the Local Centre zone, had been purchased by the Department of Housing and developed for grouped dwellings and it was determined that rezoning of this site to “Local Centre” was no longer feasible.

As such, the report to Council included a recommendation that Lots 356 and 264 be rezoned to “Local Centre” to reflect the intentions of the original Scheme Amendment. At the meeting, Council resolved the following:

“That Council:

- 1. Determines that the Lakeside Park (Stages 5-7) Structure Plan is satisfactory for referral to the Western Australian Planning Commission for consideration and endorsement, subject to the following modification:
 - a. Lot 264 Tamarind Meander to be shown as Local Centre.**
- 2. Directs Shire staff to request LandCorp to amend the Lakeside Park (Stage 5 - 7) Structure Plan to show Lot 264 Tamarind Meander as Local Centre.*
- 3. Directs Shire to forward the modified Lakeside Park (Stages 5-7) Structure Plan to the Western Australian Planning Commission for endorsement, once the modification to Lot 264 has been made.”*

In light of recent discussions between Shire Officers and LandCorp, the proposal now presented to Council will facilitate the modification of Amendment No. 36 to formalise the appropriate zoning of the subject sites under the provisions of the Scheme and Local Structure Plan.

Scheme Amendment No. 36

The originally approved Structure Plan identified Lot 356 as “mixed use” did not recognise that mixed use was not a zone of the Scheme, and it was therefore not possible to directly apply land use permissibilities under the Scheme. The site is currently zoned “Residential Development” under the Scheme and this zone does not permit various land uses which could be considered appropriate in a mixed-use development, such as shop and office.

In 2010, when the most recent Lakeside Structure Plan (LSP) was adopted, it was considered that a “Local Centre” zone was more appropriate to reflect the development intentions of the site and allow the provisions of the Scheme to be directly related. To allow for the consideration of the residential component of a mixed-use development and further diversify the types of uses which may be permitted on the site, it was also deemed necessary to apply additional residential and commercial uses to the site through the Scheme, given the uses currently allowable under the Scheme for the Local Centre zone are quite restrictive.

During the process of preparing the Scheme Amendment, concern was raised by Council at its briefing session held on 7 September 2010 that the proposed size and configuration of the “Local Centre” site (being Lot 356) would be insufficient to be viably developed for commercial purposes, particularly having regard to road access and the provision of on-site parking. It was requested by Council that adjoining Lots 264 and 357 be included into the Local Centre zone to create a more viable and operable mixed use centre. However, on the basis that Lot 357 was already committed (and has since been developed for 4 grouped dwellings), and LandCorp considered that further investigation was required for the proposed amalgamation of Lots 346 and 264, the amendment had not progressed any further since the 2010 Council meeting.

Lakeside Park Local Centre Site Precinct

The site is located approximately 2.5 kilometres from the Kununurra town site. The site is bounded by the Victoria Highway to the east, Hibiscus Drive and the existing Lakeside Park Residential Development (Stages 1-4) to the north, and the proposed Lakeside Park Residential Development (Stages 5-7) to the west and south.

Envisaged Development

The site is proposed to be developed as a Local Centre incorporating a mix of commercial and residential land uses. The form of development has yet to be identified, however, the site is proposed to provide convenience services to the immediately surrounding residential areas of Lakeside Park and the proposed East Lily Creek residential area.

Residential land uses are proposed to be incorporated into the local centre, to assist in establishing a catchment population, assisting in providing a diversity of housing within the area, and providing for after-business hours surveillance and activation. A mixed residential and commercial development outcome will also aid in providing residential density and dwelling type diversity and choice in Kununurra, and an improved level of amenity for residents nearby.

Land Use Details

The objectives of the Local Centre zone are set out in TPS 7:

'To provide for commercial and retail development in residential areas remote from the existing town centre in order to cater for local service and shopping needs in the Lakeside and associated residential areas'.

'To ensure that land uses proposed within the Local Centre zone are consistent with the local residential needs and do not detract from the commercial viability of the existing town centre retail area'.

Table 1, provides a list of the uses permitted ('P') under the Local Centre zone set out in TPS 7, although it should be noted that this zone hasn't previously been applied in the town site.

All other use classes listed under TPS 7 are prohibited within the Local Centre zone.

Please Note:

'P' – means that the use is permitted provided it complies with the relevant standards and requirements laid out in the Scheme and all conditions imposed by the Council in granting Planning Approval;

'IP' – means a use that is not permitted unless such use is incidental to the predominant use of the land as determined by Council.

'AA' – means that Council may, at its discretion, permit the use;

'SA' - means that the Council may, at its discretion, permit the use after notice of application has been given in accordance with Clause 11.2.

Table 1 – Use Classes for Local Centre Zone

Use Class	
Amusement Parlour	AA
Bakery – Retail	SA
Car Park	P
Convenience Store	P

Fast Food Outlet	P
Garden Centre	AA
Health Studio	AA
Laundromat	P
Lunch Bar	P
Market	SA
Office	P
Plant Nursery	AA
Restricted Premises	SA
Restaurant	P
Road House	SA
Shop	P
Caretaker's Dwelling	IP
Civic Building	AA
Club Premises	AA
Consulting Rooms	P
Day Care Centre	AA
Education Establishment	AA
Kindergarten	AA
Medical Centre	P
Public Amusement	AA
Radio & Tv Installation	AA
Motor Vehicle Repair	AA
Private Recreation	AA
Public Recreation	P

The modified Amendment No.36 proposes to rezone the site to Local Centre and allow the following additional land uses as "AA" uses, to be considered for approval on the site:

- Art and Craft Gallery
- Art Gallery
- Aged and Dependent Persons Dwelling
- Grouped Dwelling
- Home Business
- Home Occupation
- Multiple Dwelling
- Residential Building
- Service Station
- Single Dwelling
- Tourist Accommodation
- Veterinary Consulting Rooms or Hospital

STATUTORY IMPLICATIONS

The Scheme Amendment will rezone the subject sites to "Local Centre" and identify uses which can be considered on the site. These uses will be in addition to those able to be approved under the existing TPS 7 Zoning Table. The modification to the Local Structure Plan will ensure the zoning of the land is appropriately shown on the Structure Plan.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

Kununurra Wyndham Area Development Strategy

The Kununurra Structure Plan, contained within the Kununurra Wyndham Area Development Strategy (KWADS), identifies the subject land for residential development. The Structure Plan was finalised in 2000 and has since been superseded by the Shire's Local Planning Strategy and later Kununurra Enquiry-By-Design process.

Local Planning Strategy (LPS)

With regard to Lakeside Park, the Shire's Local Planning Strategy identifies that structure planning is to define the location of local shopping facilities. This Amendment, combined with the modification to the structure plan, will facilitate the development of local facilities to service the Lakeside Park and proposed surrounding residential expansion areas.

Kununurra Strategic Directions: Town Centre Development Concept Plan and Strategic Land Use Plan

An Enquiry-By-Design exercise was undertaken for Kununurra in July 2009, resulting in the preparation of the Kununurra Strategic Directions document entailing a Town Centre Development Concept Plan and Strategic Land Use Plan. The Strategic Land Use Plan identifies that Lakeside Park is one of three locations being considered for the development of local commercial facilities. This Amendment will facilitate a local commercial development outcome serving Lakeside Park

COMMUNITY CONSULTATION

If Council resolves to initiate the proposed scheme amendment it will be referred to the Environmental Protection Authority (EPA) for a period of 30 days as per the requirement of the *Planning and Development Act 2005*. Once the advice from the EPA has been received the Shire will commence public advertising of the proposed amendment for an agreed period not less than 42 days as per the requirement of the *Town Planning Regulations 1967*.

It is anticipated that the concurrent modifications to the Lakeside Local Structure Plan will not require re-advertising and will be prepared and lodged with the Western Australian Planning Commission for endorsement, as resolved by Council at its Ordinary Meeting dated 11 December 2012.

COMMENT

LandCorp has also advised that eventual development of the site will be influenced by a number of matters including:

- Commercial viability / demand / optimum commercial land / servicing requirements / uses
- Financial impacts / valuation advice
- The Shire's requirements
- Other potential future combined fuel and convenience store locations around Kununurra

- Stakeholder considerations – MG Corporation / Existing residents / Department of Housing
- Environmental considerations / buffer zones / water table / contamination
- Fatal flaw analysis (i.e. high water table may mean it is not possible to install below ground fuel tanks)

LandCorp has agreed to undertake the process of rezoning lots 356 and 264, being the purpose of this report. This Scheme Amendment does not intend to amalgamate the lots, and that the ability to still develop residential on the site, consistent with Council’s original resolution of the Amendment, is still intended. Amendment No.36 is therefore proposed to be modified to rezone only lots 356 and 264 from “Residential Development” to “Local Centre”, with a density of “R40”, with lot 357 being excluded from the amendment.

In addition, Lot 264 will need to be rezoned in the LSP to ‘Local Centre’ – this matter has been dealt with in Council’s most recent resolution, and need not form part of the resolution being considered in this report.

The proposed uses differ slightly from the previously initiated Amendment No. 36, however the additional uses proposed will enable a more flexible approach to the development of the subject sites for a wide variety of uses, in line with the mixed-use identification of the site on the earlier Lakeside Structure Plan, and in order to reflect market demand. It will also reflect the current R40 coding of the land, enabling a higher density development to occur within the Local Centre to support other commercial activities on the site.

In order to ensure Council has greater discretion to approve appropriate activities on, and development of, the local centre site, it is also recommended that a number of use class permissibilities listed in Table 1 of the Scheme be amended from ‘P’ or ‘IP’ uses, to ‘AA’ uses so that they can only be approved with the discretion of Council. The following uses classes are recommended to be changed to an ‘AA’ use:

- Car Park
- Fast Food Outlet
- Garden Centre
- Health Studio
- Laundromat
- Lunch Bar
- Restaurant
- Caretaker’s Dwelling
- Public Recreation

Road Reserve Anomaly

A portion of Lot 356 (along the northern boundary) is currently un-zoned/reserved under the Scheme. As part of this amendment it is proposed that this portion of the site be rezoned to “Residential Development”, consistent with the balance of the land within the structure plan area

ATTACHMENTS

Attachment 1 – Proposed Modified Scheme Amendment Plan

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. In pursuance of Section 75 of the Planning and Development Act (2005) (as amended) amends Town Planning Scheme No.7 - Kununurra and Environs, by:
 - a) Rezoning the unzoned portion of Lot 356 and whole of Lot 264 Argentea Avenue, Kununurra from "Residential Development" to "Local Centre", with a density of R40, as indicated on the Scheme Amendment Map.
 - b) Identifying Lot 356 and Lot 264 Argentea Avenue, Kununurra as being subject to an Additional Use A4, as indicated on the Scheme Amendment Map.
 - c) Adding the following additional uses into Additional Uses Schedule table contained within Appendix 2A of the Scheme Text:

A4	4.	<i>Lot 356 (No.1) and Lot 264 (No.3) Argentea Avenue, Kununurra</i>	<i>The following uses are considered as "AA" uses under the Scheme:</i> <i>Art and Craft Gallery</i> <i>Art Gallery</i> <i>Aged and Dependent Persons</i> <i>Caretaker's Dwelling</i> <i>Car Park</i> <i>Dwelling</i> <i>Fast Food Outlet</i> <i>Garden Centre</i> <i>Grouped Dwelling</i> <i>Health Studio</i> <i>Home Business</i> <i>Home Occupation</i> <i>Laundromat</i> <i>Lunch Bar</i> <i>Multiple Dwelling</i> <i>Public Recreation</i> <i>Residential Building</i> <i>Restaurant</i> <i>Service Station</i> <i>Single Dwelling</i> <i>Tourist Accommodation</i> <i>Veterinary Consulting Rooms or Hospital</i>	<i>Nil</i>
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2. Advises the applicant of its resolution and request formal Scheme Amendment documentation to be prepared to enable referral to the Environmental Protection Authority and Western Australian Planning Commission.
3. Forwards Amendment No.36 to Town Planning Scheme No.7 – Kununurra and Environs to the Environmental Protection Authority for review, pursuant to Section 81 of the Planning and Development Act (2005) and the Western Australian Planning Commission for information, and subject to no environmental review being required by the Environmental Protection Authority and acknowledgment of the Shire's intention to advertise the Scheme Amendment being received from the Western Australian Planning Commission, the Amendment to be advertised for public comment pursuant to Regulation 25(2) of the Town Planning Regulations (1967) for a period of 42 days.

Rob Drew leaves the room 5:06pm

COUNCIL DECISION

Minute No. 9995

Moved: Cr J Parker

Seconded: Cr R Dessert

That Council:

1. In pursuance of Section 75 of the Planning and Development Act (2005) (as amended) amends Town Planning Scheme No.7 - Kununurra and Environs, by:
 - d) Rezoning the unzoned portion of Lot 356 and whole of Lot 264 Argentea Avenue, Kununurra from “Residential Development” to “Local Centre”, with a density of R40, as indicated on the Scheme Amendment Map.
 - e) Identifying Lot 356 and Lot 264 Argentea Avenue, Kununurra as being subject to an Additional Use A4, as indicated on the Scheme Amendment Map.
 - f) Adding the following additional uses into Additional Uses Schedule table contained within Appendix 2A of the Scheme Text:

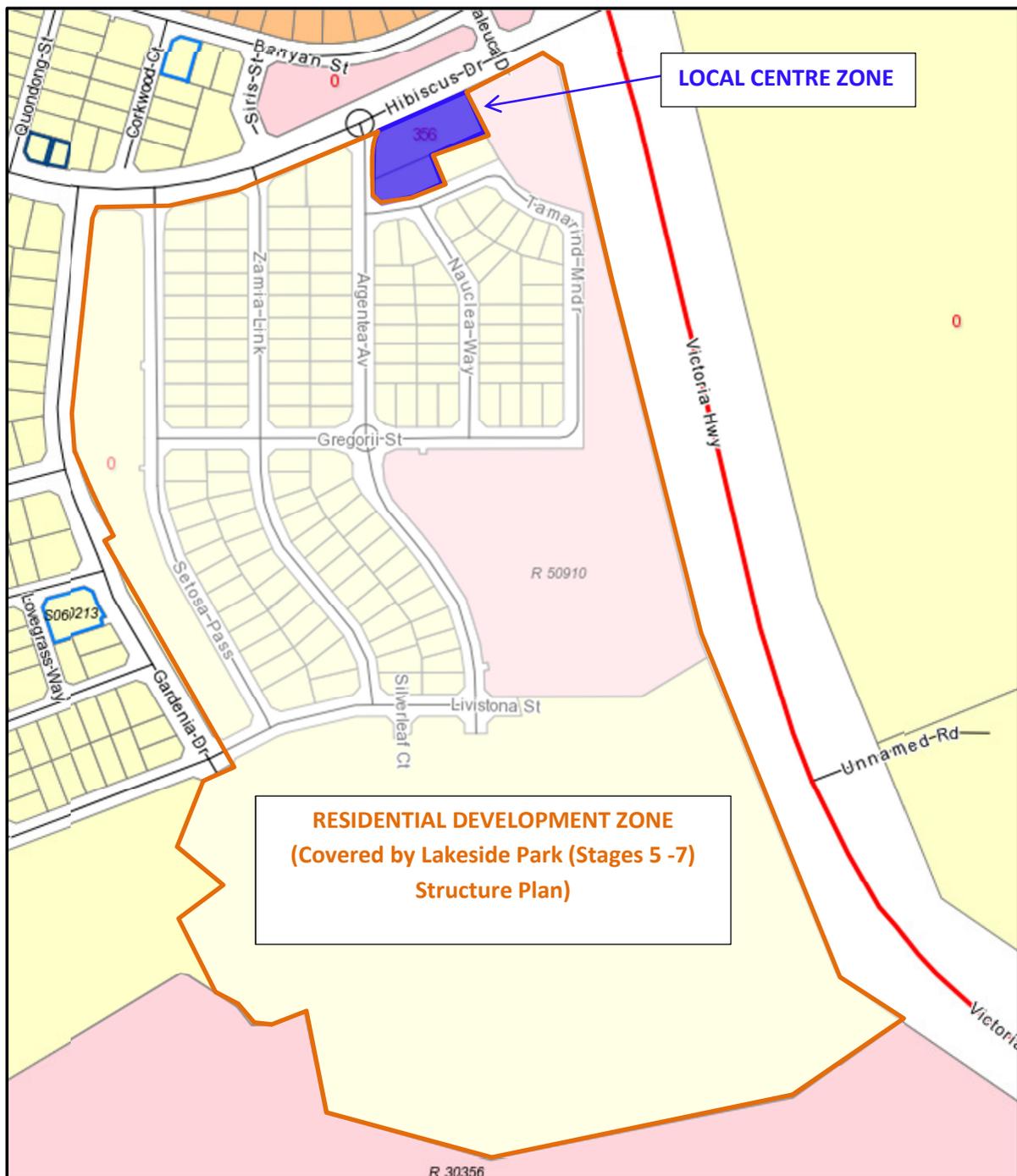
A4	4.	<i>Lot 356 (No.1) and Lot 264 (No.3) Argentea Avenue, Kununurra</i>	<i>The following uses are considered as “AA” uses under the Scheme:</i> <i>Art and Craft Gallery</i> <i>Art Gallery</i> <i>Aged and Dependent Persons</i> <i>Caretaker’s Dwelling</i> <i>Car Park</i> <i>Dwelling</i> <i>Fast Food Outlet</i> <i>Garden Centre</i> <i>Grouped Dwelling</i> <i>Health Studio</i> <i>Home Business</i> <i>Home Occupation</i> <i>Laundromat</i> <i>Lunch Bar</i> <i>Multiple Dwelling</i> <i>Public Recreation</i> <i>Residential Building</i> <i>Restaurant</i> <i>Service Station</i> <i>Single Dwelling</i> <i>Tourist Accommodation</i> <i>Veterinary Consulting Rooms or Hospital</i>	<i>Nil</i>
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2. Advises the applicant of its resolution and request formal Scheme Amendment documentation to be prepared to enable referral to the Environmental Protection Authority and Western Australian Planning Commission.

- 3. Forwards Amendment No.36 to Town Planning Scheme No.7 – Kununurra and Environs to the Environmental Protection Authority for review, pursuant to Section 81 of the Planning and Development Act (2005) and the Western Australian Planning Commission for information, and subject to no environmental review being required by the Environmental Protection Authority and acknowledgment of the Shire’s intention to advertise the Scheme Amendment being received from the Western Australian Planning Commission, the Amendment to be advertised for public comment pursuant to Regulation 25(2) of the Town Planning Regulations (1967) for a period of 42 days.**

Carried Unanimously 6/0

Attachment 1 – Proposed Modified Scheme Amendment Map



12.4.2 Community Strategic Plan

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Katya Tripp, Strategic Planner
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	LP.02.64

PURPOSE

For Council to endorse the final Strategic Community Plan.

BACKGROUND

At the December 2012 OCM, the Council (Item 12.4.7) resolved to adopt the Shire's draft Strategic Community Plan for public comment. The Plan was circulated for public comment from 12 December 2012 to 1 February 2013. Two submissions were received within that period and are outlined on the attachment to this report.

A Strategic Community Plan is required under the amended Local Government (Administration) Regulations 1996 that came into effect in August 2011. Following extensive community consultation, the plan presents the community's vision, values, aspirations and priorities for the next ten years. This plan drives the development of the Shire's Corporate Business Plan, resourcing and other planning processes. In order to remain current and abreast of changes within the community, it will undergo a desktop review every two years, with a full community review every four years.

The final Strategic Community Plan, including changes suggested from the comments received is provided as an attachment to this report.

STATUTORY IMPLICATIONS

The *Local Government (Administration) Regulations 1996* have been amended to require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:

- A Strategic Community Plan, and
- A Corporate Business Plan.

The Integrated Planning and Reporting Advisory Standards specify the regulatory requirements for these plans as well as requirements required to meet the basic, intermediate and advanced standards.

In order to be compliant with the regulations the Strategic Community Plan must meet the basic standard which is an attachment to this report.

POLICY IMPLICATIONS

Council adopted a Community Engagement Policy in September 2011, which was subsequently reviewed and is proposed to be approved as an updated document at this meeting (refer item 12.4.4). The Strategic Community Plan, as well as the advertising and promotion of this plan for public comment, is in line with this Policy.

FINANCIAL IMPLICATIONS

The Strategic Community Plan provides the long term view of the Shire and is informed by Community aspirations. This plan informs activities in the Corporate Business Plan which will require budget allocations in the 2013/14 and ongoing financial year(s).

STRATEGIC IMPLICATIONS

The Integrated Planning and Reporting Framework set by the Department of Local Government provides the basis for improving the practice of strategic planning in local government.

The Strategic Community Plan is the overarching plan in this framework. It informs the activities to be undertaken in the Corporate Business Plan which in turn determines the organisation's annual budget and is linked to long term asset management and financial planning.

The Strategic Community Plan:

- guides the development of the Shire's corporate business plan to inform decisions made by Council over the next ten years
- complements, guides and informs the Shire's other strategic planning systems and decision making such as Planning Schemes
- sets a direction for the community for the next 10 years and helps it to achieve its priorities and aspirations and
- begins a process of continual improvement.

COMMUNITY CONSULTATION

Extensive community consultation has already been undertaken in relation to this plan. The yoursaythe Shire website saw over 2000 visits, the survey was distributed to all rate payers (approximately 2500), and stalls were held at local markets and community events which would have seen approximately 100 people at each event. The details of the consultation process and results are presented in an additional draft information document titled 'Creating a Strategic Community Plan – The Community Engagement Process and Results'.

COMMENT

The Strategic Community Plan is a requirement under the Local Government Act as part of the Integrated Planning Framework. The requirement for the plan was used as an opportunity to build capacity within the organisation in the area of community engagement to better enable the Shire to engage the community into the future.

ATTACHMENTS

Attachment 1 – Comments

Attachment 2 – Strategic Community Plan - Final

Attachment 3 – IPR Advisory Standards

Attachment 4 – Community Engagement Process and Results Document

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the Shire of Wyndham East Kimberley's Strategic Community Plan 2012-2022 and advertise it for community awareness.
2. Forward the Shire of Wyndham East Kimberley's Strategic Community Plan 2012-2022 to the Department of Local Government for endorsement.

Rob Drew enters the room 5:21pm

COUNCIL DECISION

Minute No. 9996

Moved: Cr J Parker

Seconded: Cr R Dessert

That Council:

1. **Endorse the Shire of Wyndham East Kimberley's Strategic Community Plan 2012-2022 and advertise it for community awareness.**
2. **Forward the Shire of Wyndham East Kimberley's Strategic Community Plan 2012-2022 to the Department of Local Government for endorsement.**

Carried Unanimously 6/0

Comments Received for Strategic Community Plan 2012

Goal 2: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability

Objective 2.1 "A highly valuable East Kimberley economy that maximises social benefits"

Strategy 2.1.4 Promote and Support major events that benefit locals and attract visitors to the area

Comment: *wants to encourage more visitors but not a lot of point getting them here just to see Kununurra, they want to see places like the Bungles and Mitchell Falls and the access to both places is pretty disgusting much of the time. The more time they spend in the shire the more money that is spent in the shire (Anne Koeyers, Drysdale River station)*

Action: Noted. No changes required

Response: The Shire of Wyndham East Kimberley spends significant amounts of money and staff resources on maintaining remote roads across the whole Shire. At the Council meeting of 22 January 2013 Infrastructure reported on a maintenance funding submission for the Kalumburu Road and the importance of this report was that it gave the potential funding bodies and accurate and up-to-date assessment of the entire road. The essential element of this report is that the Shire has requested \$250,000 p.a. from the State matched by \$125,000 from the Shire (\$375,000 maintenance grading) and \$400,000 Capital Resheeting from existing Aboriginal Access Road Funding, totalling \$775,000 per annum on maintaining the road to an acceptable standard for the increased traffic that it is carrying due to increased tourist use. If not funded by the Shire will seek to transfer management of Kalumburu Road to Main Roads WA but this may take a lengthy process. The Bungles road is within the Shire of Halls Creek.

Objective 2.2 "Maintenance of economic diversity"

Strategy 2.2.1 Promote the expansion of irrigation land

Comment: *Inviting a single foreign investor will not maintain economic diversity and result in monoculture. In the future, we should keep large companies out of here, especially where they are non-Australian. KJ Olawsky*

Action: Noted. No changes required

Response: The release of land for Ord Stage 2 was a State Government Decision and the Shire were not represented on the Advisory Panel for that decision. The Shire will attempt to play a bigger part in consultation on these matters in the future and maintain the position that the Council supports a diversity of crop types and sufficient water allocation to support a variety of agricultural pursuits.

Strategy 2.2.5 Improve facilities for visitors and tourist activities

Comment: *Closing the facilities at Ivanhoe Crossing, Button's Crossing, Skull Rock and the Grotto is counterproductive and does not reflect that this strategy is being pursued. KJ Olawsky*

Action: Noted. No changes required

Response: "Council decided at the OCM of 18 September 2012 to decommission those sites due to their current condition and susceptibility to damage. The cost of maintaining these facilities is prohibitive and Council decided that it was preferable to dispose of these assets and use the money to better maintain other remote facilities"

Comment: *This doesn't cover it at all, 'Facilities' are not roads and access. Anne Koeyers, Drysdale River station*

Action: Change the Strategy to state "Enhance and expand tourism opportunities in the East Kimberley and improve access to significant tourism destinations"

Response: Slowly upgrading remote access roads is very difficult due to the massive damage caused to roads by seasonal weather conditions. See response to Strategy 2.1.4 above.

Objective 2.3 "Facilities are appropriate for their intended purpose and factor in whole of life costing and maintenance"

Strategy 2.3.2 Prioritise infrastructure upgrades according to usage

Comment: *mentions prioritise upgrades to infrastructure according to use. While infrastructure can in general be said to cover roads but as no tourism access is possible without decent roads then I feel the roads and access to important tourism attractions need to be specified and near the top of many lists not hidden somewhere in 'upgrades to infrastructure'. Anne Koeyers, Drysdale River station*

Action: Noted. No changes required

Response: The asset management plan sets out priorities for maintenance for the next ten years. In future, all new development projects will be costed in consideration of ongoing maintenance costs instead of just considering initial construction costs.

Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities

Strategy 2.5.2 Advocate for the introduction of culturally appropriate alternative education for Indigenous people

Comment: *This is a good approach and could possibly be promoted by supporting the services of Indigenous organisations such as the Mirima Language Centre in order to offer a broader range of education opportunities for Indigenous people. There also is no*

structural opportunity for anyone to learn a language other than English, neither at TAFE nor at the school. KJ Olawsky

Action: Noted. No changes required

Response: The Corporate Business Plan may be able to incorporate an action to send a letter to KTI to ask about alternative language options and to enrol all SWEK staff into Cultural Course at the Language Centre as part of induction into the workplace.

Strategy 2.5.3 Provide support for the establishment of a new non-government high school in Kununurra

Comment: *I fully support this, thanks for listing it here. KJ Olawsky*

Action: Noted. No changes required.

Response: No response required.

Goal 3: Protection and Enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities

Objective 3.3 Towns are safe and inviting for locals and tourists

Comment: *As for 3.3 and many of the other sections that refer to 'safe' towns, if children keep being allowed to prey on and ie; expose themselves women with only minor repercussions when (IF) caught, then everything else spent will be a waste of money. MUCH tougher penalties are required for all vandalism or threatening behaviour, this is a form of terrorism. These totally out of control brats are terrorising local residents and visitors therefore making Kununurra an undesirable place for people to wish to live, work or even visit. Watch out when these 12 year olds are 18 or 20 years old, at the rate we are going murders will become common in the town. Tourists don't want to stay in the towns because it is too dangerous. Anne Koeyers, Drysdale River station*

Action: Noted. No changes required

Response: The Shire of Wyndham East Kimberley will continue to work with the Police and other agencies to reduce anti-social behaviour. The Shire will continue to coordinate the youth services hub and support initiatives to reduce crime.

Strategy: 3.3.9 Develop design guidelines for main commercial areas and the development of new buildings that reflect the character of the region

Comment: *No, I believe we have already had enough restrictions ("guidelines") imposed on us - We don't need more big-city-style bureaucracy. KJ Olawsky*

Action: Noted. No changes required

Response: To maintain consistency of development throughout the main commercial areas within the Shire the design guidelines will be used to inform future projects. Particular development outcomes, in terms of region specific design, are not included within the Town Planning Schemes and therefore the Strategic Community plan will help to guide future development outcomes. These recommendations will not be enforceable but will assist Shire officers to achieve desired design outcomes for Town Centres that are specific for the region.

Strategy 3.3.10 Ensure roads and lanes are well constructed and maintained

Comment: *Yes, fully support this as some roads are in poor shape. KJ Olawsky*

Action: Noted. No changes required

Response: The Asset Management Plan identifies a number of areas of town that will have roads repaired in a systematic way rather than constant 'patch-up' jobs as have been done in the past.

Objective 3.5 An active outdoor lifestyle is encouraged and promoted

Strategy 3.5.4 Increased access to the lake, gulf and rivers, including boat ramps, according to demand usage and safety considerations

Comment: *Yes. In particular, the boat ramp at Lake Argyle desperately needs upgrading. Not having proper facilities there is wasting a lot of opportunities. KJ Olawsky*

Action: Noted. No changes required

Response: The Lake Argyle boat ramp is a Water Corporation Asset. However, the Shire will add an action to the Corporate Business Plan to partner with Water Corporation to Investigate opportunities for Lake Argyle boat ramp to be upgraded with facilities funding.

Comment: *3.5.4 mentions getting people better access to the lake, gulf, rivers but again I see no mention of the other scenic places most tourists visit, yet Kununurra couldn't exist without the tourism dollar, those dollars support the majority of Kununurra businesses even if it is second or third hand money. Anne Koeys, Drysdale River station*

Action: Change Strategy (now 3.5.3) to state "Increased access to the lake, gulf and rivers and significant tourism destinations, including boat ramps, according to demand usage and safety considerations

Response: The Shire of Wyndham East Kimberley receives very little financial benefits in return for significant investment into remote tourist destinations but will continue to investigate opportunities for funding for these projects in partnership with other agencies such as the Department of Environment and Conservation and Main Roads WA

SHIRE of WYNDHAM EAST KIMBERLEY

STRATEGIC COMMUNITY PLAN 2012 - 2022



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SHIRE PRESIDENT'S MESSAGE

This Strategic Community Plan marks a significant change in the way that the Shire interacts with its residents.

For the first time, Council has used a number of different forums to seek feedback about what residents think the Shire should concentrate on over the next 10 years. Council has positively received the community's feedback and ideas and has incorporated the feedback into this Strategic Community Plan.

The plan presents a 10-year vision for the East Kimberley and reflects the priorities and aspirations of all who work, live and play in this wonderful part of the world.

The East Kimberley has a rich history and exceptional natural beauty, and people are attracted to it for the lifestyle and great employment opportunities. It is an exciting time to be living in the East Kimberley, with the expansion of the Ord irrigation scheme, new mining prospects and huge investment by both State and Federal government.

Despite all the positives, we have significant challenges. Our Aboriginal population continues to experience social and material disadvantage. The desire to bring about meaningful improvements to Aboriginal people's life prospects is a strong theme coming from all parts of the community.

Our community prides itself on looking out for each other, and expects its Council and the Shire staff to be attuned to its needs. The Council is committed to listening to its community and setting its priorities in conversation with the community. I am pleased to endorse this Strategic Community Plan.

John Moulden
Shire President



HAVE YOUR SAY

We want to hear from you. If you would like to have your say on the future direction of the Shire of Wyndham East Kimberley, you need to let us know your thoughts about this draft. To provide feedback on the Shire of Wyndham East Kimberley Strategic Community Plan 2012 – 2022, please submit your comments to:

Chief Executive Officer
PO Box 614
Kununurra WA 6743

Submissions can also be emailed to mail@swek.wa.gov.au or posted online via the Shire's website www.yoursayswek.wa.gov.au

The closing date for submissions is
1st February 2013.

INTRODUCTION

The Shire of Wyndham East Kimberley is located in the ruggedly picturesque and sparsely populated northeast corner of Western Australia (WA), stretching from the Northern Territory border to the northern most tip of WA. The Shire includes the towns of Kununurra and Wyndham, the township of Kalumburu, more than 40 Indigenous communities and a number of other small settlements and station homesteads.

The Shire covers 121 000 square kilometres and is one of the four local governments that make up the Kimberley region. It is an exciting time to live in the East Kimberley with rapid population growth due to the expansion of the Ord Irrigation area, new mining prospects, a thriving tourism industry and the associated infrastructure and employment opportunities. The East Kimberley has the benefits of a rich history mixed with dynamic growth and a vibrant community.

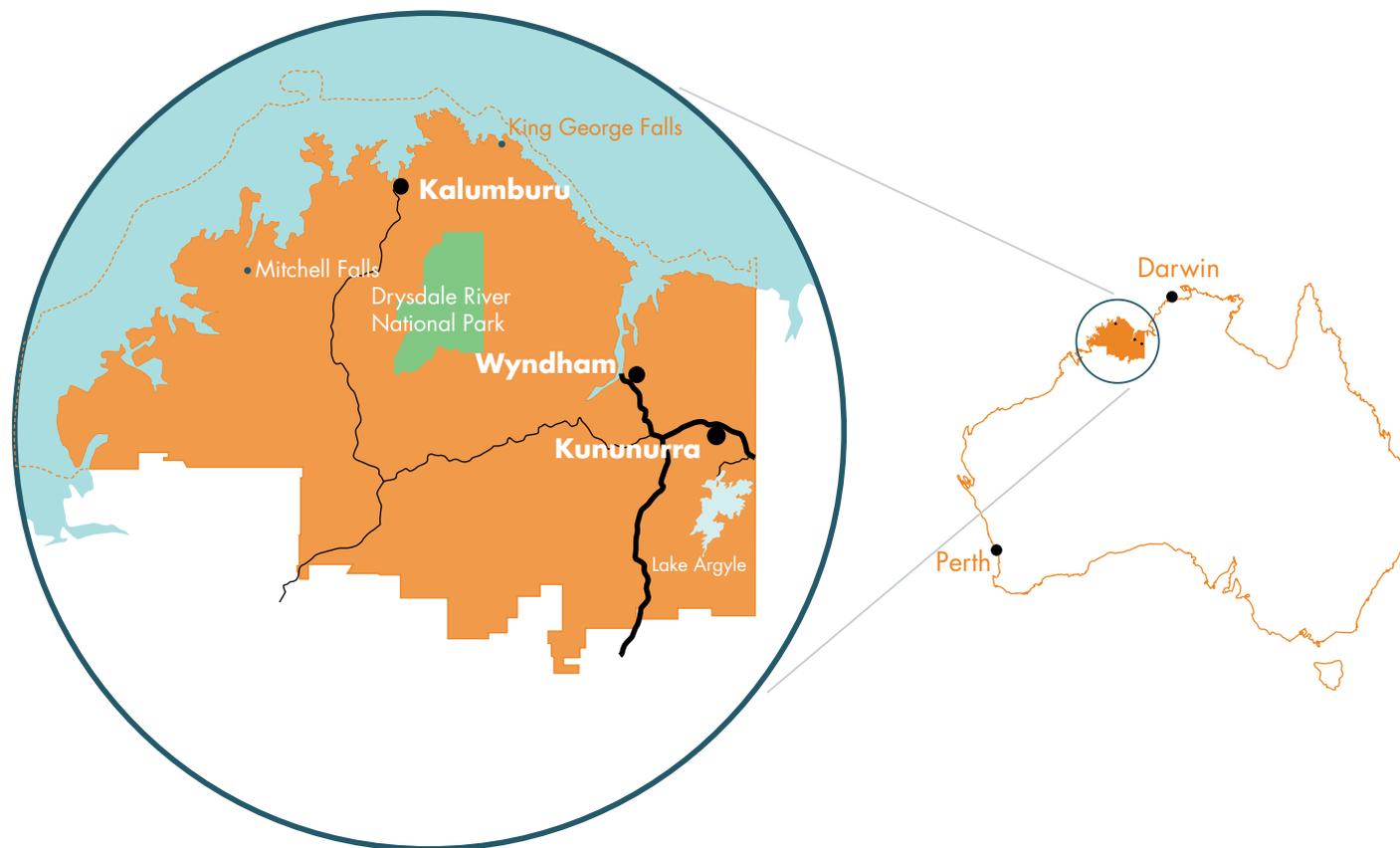


Figure 1: Profile map of the Shire of Wyndham East Kimberley

Kununurra

Kununurra was developed in the early 1960s to service the construction of the Ord Irrigation Scheme. The town has seen the transformation of ancient river plains into one of Australia's most diverse and productive agricultural areas. Harnessing the mighty Ord River opened up the area to horticulture, aquaculture, eco-tourism and agri-tourism. From its beginnings as a service town for workers, Kununurra has grown to a population of about 6 000 and is home to most of the Shire's residents.



Wyndham

Wyndham is Western Australia's most northern town and the second largest town in the Shire. It is a small town with a population of just 800, but Wyndham was once a bustling town that grew with the discovery of gold at Halls Creek. The Wyndham Port was established at the base of the Bastion Range in the 1880s and today provides for the state ship service, the import of fuel, ammonium nitrate and general freight and the export of iron ore, nickel and live cattle. It is also a popular stop over for cruise ships.

Smaller Communities

The Shire includes a number of small Indigenous communities, such as Kalumburu and Doon Doon. During the wet season (October to May) many residents move to the larger towns to be closer to family members when flooding isolates their communities.



The Planning Process

What is this plan about?

The Strategic Community Plan is a high-level plan that identifies the Shire's and the community's vision for its region for the next 10 years. It is a 'whole of community' plan that is not just about what local government can do for its constituents, but what can be achieved through working in partnership with a wide range of stakeholders and all levels of government.

Why is this plan important?

The purpose of this plan is to:

- set a direction for the community for the next 10 years and help it to achieve its priorities and aspirations
- begin a process of continual improvement in engagement by the Shire that will make for more robust decision making.
- guide the development of the Shire's corporate business plan to inform decisions made by Council over the next 10 years
- complement, guide and inform the Council's other strategic planning systems and decision making, such as Planning Schemes

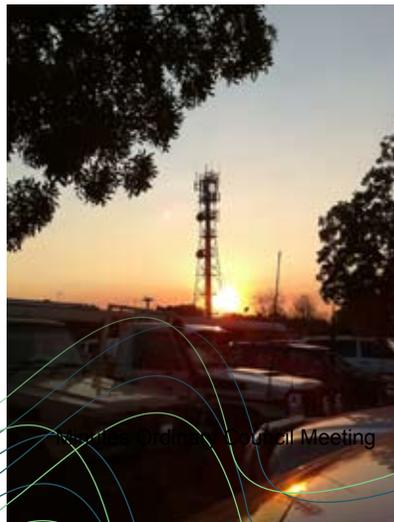


What is the Integrated Planning and Reporting Framework?

The Strategic Community Plan is the foundation document that determines the Shire's activities and direction over the next 10 years. It is supported by a long-term financial plan, an asset management plan and is the key driver for the Shire's Corporate Business Plan. These plans determine annual budgets and resources.

The Shire directly contributes to fulfilling the community's vision by providing services and infrastructure and facilities. It indirectly plays the role of facilitator or advocate. A range of other organisations and groups including the private sector, Aboriginal trusts and corporations, government and non-government organisations can work with the Shire to deliver other projects and programmes that help achieve the community's vision.

The Shire of Wyndham East Kimberley Plan for the Future 2008–2010 (extended to 30 June 2013) provides a good foundation for the Shire's future directions. Many of the goals and objectives in that plan were also identified as priorities through the community engagement process.



SHIRE PROFILE

Environment

The East Kimberley's natural environment is blessed with an abundance of water, rugged landscapes, unique Boab trees, glorious sunsets, distinct wet and dry seasons and bio diverse flora and fauna. There are vast expanses of open space, spectacular gorges and waterfalls. The climate is described as tropical monsoon. The weather is warm and crisp in the dry season (winter) and hot, humid and wet in the wet season (summer). Rainfall can be localised and averages 800 – 2 000 mm per year.



Economics

The damming of the Ord River created Lake Kununurra and Lake Argyle which provide a permanent water supply for 14 000 hectares of fertile farm land as part of the original Ord Irrigation Scheme. The more recent \$322 million, government funded Ord East Kimberley Expansion project has seen this area grow by another 8 000 hectares to a total of 22 000 hectares for irrigated agricultural land.

The resource sector plays a big part in the local economy, particularly the Argyle Diamond Mine, Kimberley Nickel Mine and more recently, the Rydges Iron Ore mine.

The Shire is geographically closer to Asia than the Western Australia capital, Perth. Its close proximity to the major northern port of Darwin makes it more economically viable to export Shire products to Asian markets through Darwin than within Western Australia. Recent growth in mineral and live cattle exports have also generated growth at Wyndham Port.

The Shire also attracts many tourists. In 2008, the tourism industry was valued at \$92 million, with multiplier effects valued at approximately \$145 million (KPP, 2009).

Social

The Shire's estimated population is 7 799 (Australian Bureau of Statistics (ABS), 2011) however it can grow to 10 000 people in the dry season. Indigenous people make up approximately 38 per cent of the population. (ABS, 2011).

The Indigenous population is relatively young which significantly contributes to the Shire's low median population age of 31 years (in contrast to Perth's 36 years). There is a large decrease in population aged 15–19 years as young people move away from town to go to high school, which is typical for regional and remote locations.

The Shire has a transient population with a big proportion of visitors and temporary residents. The demographic changes significantly between the wet and dry seasons. Short-term visitors and tourists boost population numbers during the dry season (May to October) whilst access to Indigenous communities is often difficult in the wet season (November to April) temporarily boosting the transient population in towns.



Figure 2: Age of Kimberley residents v Age of WA residents (ABS, 2011)



Social and lifestyle challenges

The Shire of Wyndham East Kimberley is booming. The \$322 million Ord East Kimberley Expansion project and major State and Federal investment of funds through the 'Royalties for Regions' and 'Closing the Gap' projects, has grown infrastructure and services over the last five years. The growth is likely to continue with the imminent release of more irrigated agricultural land and mining projects on the horizon. However, this investment also brings with it some risks and challenges:

Cost of living:

Living costs have increased substantially since 2001 with the median price of rent increasing by 166 per cent since 2001 and the median monthly mortgage repayment rising by 237 per cent (ABS, 2011). Freight costs have also increased, making it harder for residents to make ends meet.

Infrastructure:

Many of Kununurra's roads and drains have reached the end of their practical life and will require expensive reconstruction. They were not built well when the town was first developed. This will consume much of the Shire's allocated budget for infrastructure. The community identified infrastructure issues as some of their highest priorities through the consultation process.



Attraction and retention of key workers:

Attracting and retaining key workers is a big challenge for all employers in the East Kimberley. Some of the issues that affect staff retention are the high cost of living, remote location and, for families, limited schooling options. Statistics show the population has a disproportionately low number of teenagers between 15 – 19 years, which indicates that many families leave town when their children reach high school age. This means that there is diminished demand for facilities and services for this age group, so those that do stay in town find there are limited entertainment options. The same can be said for retirees. Statistically, there are very few 'over 50s' in the region, because they are choosing to retire elsewhere.

The gap between non-Indigenous and Indigenous residents

Many Indigenous residents continue to experience social disadvantage, particularly in health, education and employment outcomes. The Federal and State governments, along with some philanthropic organisations, operate programmes in the Shire. Feedback from residents emphasised their desire to 'close the gap' between Indigenous and non-Indigenous life experience.

Opportunities

The community engagement process has highlighted opportunities for the Shire to respond to the community's key issues, including:

- greater opportunity to work in partnership with different levels of government – to facilitate discussion and to avoid duplication
- to promote racial harmony and address key social issues
- to enhance and build upon what residents feel are the East Kimberley's most attractive attributes
- build vibrancy and connectedness in our main town centres
- to ensure that new facilities are able to serve multiple purposes and are budgeted in consideration of expenses for their whole of life cost



- to improve educational opportunities that will have long-term benefits for the region including the availability of locally trained employees
- to seek opportunities for grants by working collaboratively with other agencies and organisations
- the potential to extend the runway at the East Kimberley Regional Airport in order to increase competition and therefore reduce airfares.



COMMUNITY ENGAGEMENT

In May 2012, Council adopted a Community Engagement Strategy. As part of the strategy, Shire staff were trained on best practice techniques to engage with the community to gather their views about what should be included in the Plan. Over 2500 community members provided feedback through:

- yoursayswek web forum
- Facebook
- community survey
- consultation stalls at community events
- Open houses and community workshops
- face to face meetings
- deliberative forums

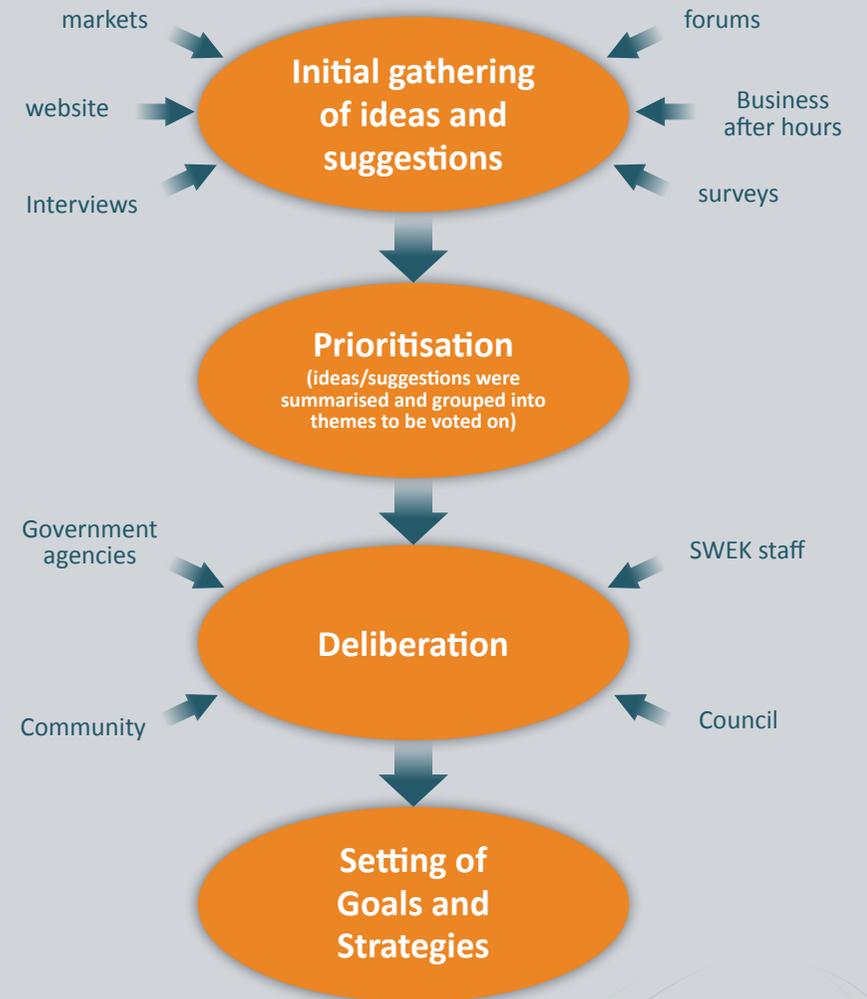
More information about the methodology used in the SWEK Community Engagement process is in a separate document titled *SWEK 10 Year Plan Community Engagement Strategy*. The diagram here shows a summary of the process:



Minutes Ordinary Council Meeting

19 February 2013

Figure 3: Community Engagement Process



COMMUNITY ASPIRATIONS

Initial information gathering.

The consultation process started with collecting ideas and suggestions from the community in a variety of different ways. We gathered information at Business After Hours, through printed and online surveys, community forums held in Wyndham and Kununurra, and information stands at Wyndham Supermarket, Kununurra markets, community libraries and at events such as Five Rivers Picnic day and the 'Pindan kids love books' book launch.

Some of the comments received during the initial information gathering process are listed here:



What we love ... We love the East Kimberley's natural landscape and beauty. We value opportunities to camp, fish and enjoy its open spaces and rivers. We enjoy the relaxed lifestyle and the strong sense of community, perhaps because the towns and communities are small.

"The weather is so beautiful at the moment it makes me want to get out and enjoy the amazing environment we are blessed with here in the Kimberley. I would love to see more walking trails along the Kununurra Foreshore and footpaths that link the town and Lakeside to the water so that I can walk along the lagoon and lake."

What we would like to change ... we would like affordable housing options and less litter around town. Cheaper flights and moving to the NT time zones would make our lives easier. We would like to see more rural and waterfront land release. We need to make our streets safer and encourage greater integration between different community members. We would also like to experience less racism in our community.

"I would like to see a better quality of education for children, safe houses for kids to go to and better quality services. We also need to retain good, dedicated, qualified staff in order to move forward in many areas of this community"

We would like to see more ... recycling, well linked bike and footpaths and walking trails and better maintained roads.



Key issues for agencies:

The Shire also asked other government agencies and organisations to fill out surveys about issues that they are facing, projects that they are working on and opportunities to collaborate on activities and challenges.

Feedback suggests that agencies, business and the Shire share common challenges, mostly due to the region's remoteness and the high cost of living. They also identified opportunities to share information more frequently and in a structured way, and to work more closely on projects for the community's benefit.



Challenges identified by agencies included:

- staff recruitment and retention
- cost of housing and land availability
- seasonality, particularly where it impacts on access and mobility throughout the region
- cost of developing commercially viable residential and light industrial land
- reducing duplication of effort
- working together collaboratively.



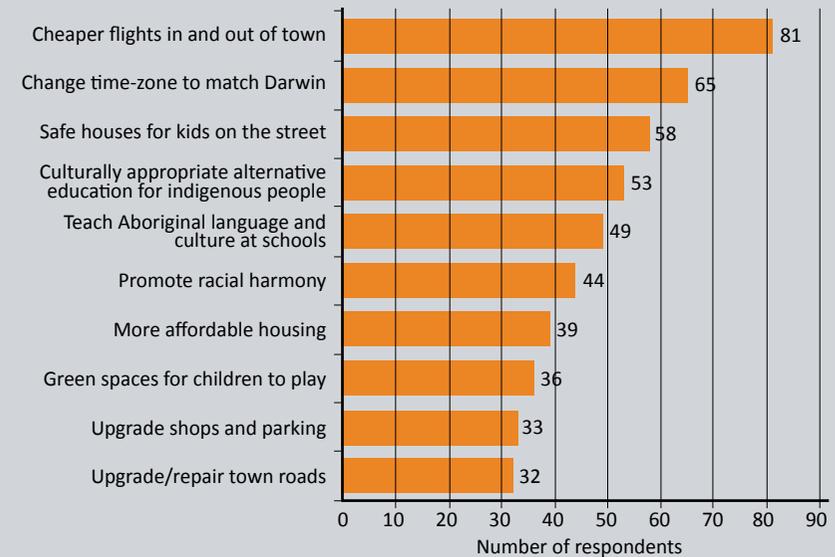
Prioritisation:

Key themes emerged during the consultation process, so the Shire collated the feedback under those themes. They were:

- look and feel of towns
- shire facilities and services
- environment and lifestyle
- our economic future
- our educational future
- other.

The Shire asked the community to prioritise the ideas within each theme by voting at the Wyndham supermarket, Kununurra markets, Kununurra Community Library and Wyndham Youth Services and online through the 'YourSaySwek' website. The top 10 priorities identified by the community are shown in the following graph.

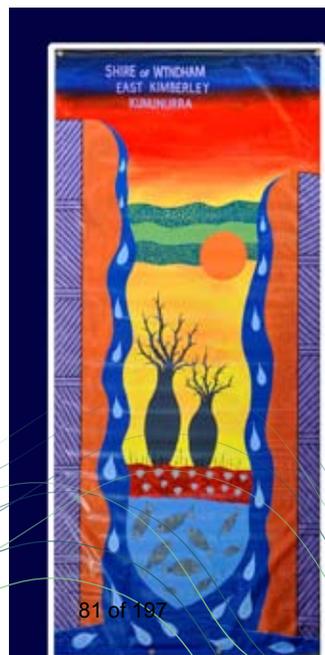
Figure 4: Top 10 priorities for East Kimberley residents identified through prioritisation phase.



Deliberation:

The Shire held two deliberative forums following the prioritisation phase. The first brought government agency representatives together and the second was a community forum that included representatives from sporting clubs, schools and community service providers. Attendees prioritised actions for the Shire to either lead, to work in partnership with another agency, or to advocate.

Outcomes from the deliberative forums are recorded in the *SWEK 10 Year Plan Community Engagement Strategy*.



OUR STRATEGIC DIRECTION

The early stages of consultation generated many ideas and suggestions from the community. The Shire Councillors held a workshop to consider all feedback before this plan was developed.

Vision and Values

Vision: For the East Kimberley to be a thriving community with opportunities for all.

Mission: To enable the East Kimberley to develop in a manner that will achieve social, cultural, economic and environmental benefits for all.

The following objectives, goals and strategies have been set by the Shire and will set the basis for the Corporate Business Plan and Long Term Financial Plans for the next 10 years.

Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability

It was clear throughout the community engagement process that the citizens of the East Kimberley want improved two way communications with the Shire, where community have the opportunity to be actively involved in Council planning and decision making.

Opportunities to work more strategically and efficiently between organisations, community groups and government departments at a local and regional level will increase the financial viability of shared services, projects and programs as well as promote cross cultural and community harmony.

The East Kimberley has significant strategic importance at a regional, state and national level. Therefore the community expects the Shire to champion its interests at and across these broader levels to enable progress and growth whilst also ensuring the local lifestyle and community benefits are protected.

The Shire is committed to being a transparent, accountable and financially viable organisation that delivers improved services to its community thereby ensuring a long term sustainable future.

The community said:

- Promote the interests of the community in other decision making organisations e.g. State and Federal government departments
- Keep the community informed about upcoming projects and activities
- Develop relationships and consultation processes with Aboriginal groups at a regional level
- Form a multi-agency forum to oversee land release and zoning
- The Shire to have a greater involvement and say in government activities and programs that affect residents
- We need better communication between Council and the community.



Objective		Strategies
1.1	Strong community engagement	1.1.1 Investigate and implement options to encourage and integrate community input in Council planning, policies and decision making
		1.1.2 Improve planning processes to ensure broader engagement and identification of relevant issues from all parties
1.2	Alignment of regional and local priorities with other agencies and community groups	1.2.1 Work collaboratively with agencies for forward planning and to expand opportunities and to reduce wastage and duplication
		1.2.2 Work collaboratively with the other Kimberley Shires to create and manage regionally beneficial projects
		1.2.3 Promote the colocation of community facilities and sharing of resources among community groups
1.3	Advocacy of East Kimberley issues and opportunities at regional, state and national levels	1.3.1 Actively provide input to decision making at the Regional, State and Federal levels on behalf of the community
		1.3.2 Actively participate in the review and implementation of municipal services to remote and Aboriginal communities
1.4	Business innovation, efficiency and improved service	1.4.1 Ensure legislative compliance and follow best practice principles in planning and service delivery
		1.4.2 Improve the efficiency and productivity of Shire services
		1.4.3 Maintain Council's long term financial viability
		1.4.4 Deliver cost effective and efficient corporate services
		1.4.5 Attract and maintain a skilled, motivated and professional workforce



Goal 2: Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure

The East Kimberley is fortunate to have many thriving economic drivers including mining, agriculture, industry and tourism. The protection, promotion and expansion of these diverse economies foster economic resilience and therefore long term sustainability. The community would like to see greater local returns for the increased investment in these economies.

The Shire of Wyndham East Kimberley recognises that it is important to be able to maintain infrastructure and services to its residents and therefore, rather than focusing on new assets that can be built or developed, the focus needs to shift to repairing and renewing existing infrastructure.

Reducing the cost of living, improving services, particularly in the area of health, and increasing educational opportunities in the region, were all considered high priorities by the community throughout the engagement process.

The community said:

- Give us cheaper flights in and out of Kununurra
- We need more affordable and appropriate housing
- We want better transport options
- We want better education options

Objective		Strategies	
2.1	A highly valuable East Kimberley economy that maximises social benefits	2.1.1	Encourage a mix of businesses that meet community needs
		2.1.2	Promote and support major events that benefit locals and attract visitors to the area



Objective		Strategies	
2.2	Maintenance of economic diversity and greater community returns from investment in the region	2.2.1	Promote the expansion of residential and industrial land
		2.2.2	Support agricultural opportunities
		2.2.3	Advocate for improved availability of adequate water resources
		2.2.4	Enhance and expand tourism opportunities in the East Kimberley and improve access to significant tourism destinations
		2.2.5	Advocate for improved telecommunications and internet services
		2.2.6	Support local initiatives that promote entrepreneurial activities and a greater diversity of industries in the East Kimberley
		2.2.7	Advocate for a range of affordable housing options and styles that cater to a broad market including key worker housing
		2.2.8	Support and advocate for further development of the East Kimberley regional airport to attract more aircraft and greater competition
		2.2.9	Lobby for improvements to transport infrastructure, particularly for heavy haulage and shipping
		2.2.10	Provide growth management plans that identify and guide decision making for potential population growth scenarios
2.3	Facilities are appropriate for their intended purpose and factor in whole of life costing and maintenance	2.3.1	Manage and maintain assets in a strategic and cost effective manner
		2.3.2	Plan, design and budget for sustainable infrastructure



Objective		Strategies	
2.4	High standard of health and community facilities and services available to all residents	2.4.1	Advocate for improved health and community services
		2.4.2	Ensure community compliance with Environmental Health regulations
		2.4.3	Support early childhood and family support services
		2.4.4	Provide an environment where youth are empowered to develop their potential
2.5	East Kimberley residents have access to a broad range of educational opportunities	2.5.1	Support initiatives aimed at enhancing the range of educational programs offered at Years 11 and 12
		2.5.2	Advocate for the introduction of culturally appropriate alternative education for Indigenous people
		2.5.3	Advocate for the establishment of more school based apprenticeships
		2.5.4	Encourage activities that promote adult educational opportunities including family support and life skills programs



Goal 3: Protection and Enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities.

The spectacular natural environment and relaxed lifestyle of the East Kimberley are the main reasons that people love living in this part of the world. It is important that a balance is maintained so that the region is able to grow and thrive without compromising these lifestyle benefits.

The citizens of the East Kimberley are a socially responsible community but the urban environment within towns requires some improvement for the community to feel safe and enjoy clean streets and a vibrant community spirit.

The community said:

- Protect our lifestyle values
- Make towns safer and more inviting
- Promote racial harmony
- Beautify towns
- Give us more access to the foreshore

Objective		Strategies
3.1	A broad range of lifestyle opportunities and activities are available for East Kimberley residents	3.1.1 Support activities that promote volunteerism and active participation in community events and programs
		3.1.2 Promote a greater range of cultural and art activities
		3.1.3 Support the community by providing access to local funding and sponsorship opportunities
		3.1.4 Facilitate activities that link communities
3.2	Waste management and protection of environmental values	3.2.1 Provide an integrated approach to waste management that includes waste minimisation strategies
		3.2.2 Ensure energy efficiency and low carbon options are used to reduce the Shire's energy costs and carbon footprint.



Objective		Strategies	
3.3	Towns are safe and inviting for locals and tourists	3.3.1	Improve streetscapes in town and urban centres incorporating public art and designing out crime principles
		3.3.2	Promote greater vibrancy and activity within town centres, particularly through a mix of restaurants and accommodation
		3.3.3	Ensure adequate street lighting
		3.3.4	Ensure a well-connected and maintained network of shared paths
		3.3.5	Provide for adequate public parking areas that meet demand, including for long vehicles
		3.3.6	Collaborate with Police and other agencies to review and make recommendations with regard to improved safety and reduced vandalism in towns
		3.3.7	Develop design guidelines for main commercial areas and the development of new buildings that reflect the character of the region
		3.3.8	Ensure quality, consistent and responsive development and building assessment approval processes and enforcement
		3.3.9	Provide animal control in accordance with legislative requirements
		3.3.10	Adopt a partnership approach for emergency and fire management planning, preparedness, response and recovery
3.4	Protection and enhancement of community facilities	3.4.1	Manage, maintain and upgrade public parks and amenities to ensure they meet community need and are accessible to people of all ages and abilities
		3.4.2	Consider cultural values in all planning and design phases
		3.4.3	Ensure Shire facilities are planned and managed to meet community needs
3.5	An active outdoor lifestyle is encouraged and promoted	3.5.1	Promote an increase in the number of outdoor (public) events, particularly for youth and which promote cultural diversity
		3.5.2	Encourage cooperation between sporting groups and assist them in building capacity
		3.5.3	Increased access to the lake, gulf and rivers and significant tourism destinations, including boat ramps, according to demand usage and safety considerations



Monitoring and reviewing the plan

The Shire can amend the Strategic Community Plan when and if circumstances change. It must remain relevant to the community that it serves.

The Integrated Planning and Reporting Framework prescribes that, as a minimum, the Shire and community conduct a desk-top review of the Strategic Community Plan every two years. However, ongoing input and contributions from the community are encouraged and can be provided via the Shire of Wyndham East Kimberley website www.swek.wa.gov.au or in person at the Shire office.

A full review and renewed long term visioning process will be conducted every four years. This will ensure that community priorities and aspirations are kept up-to-date and remain relevant.

The www.yoursayswek.wa.gov.au website will enable people to continue to make suggestions and improvements throughout the life of the plan and these comments will be collated and used in the desktop reviews every two years. Any letters or emails from the community with concerns or suggestions about any aspect of the plan will also be collated to help inform future directions for the Shire.



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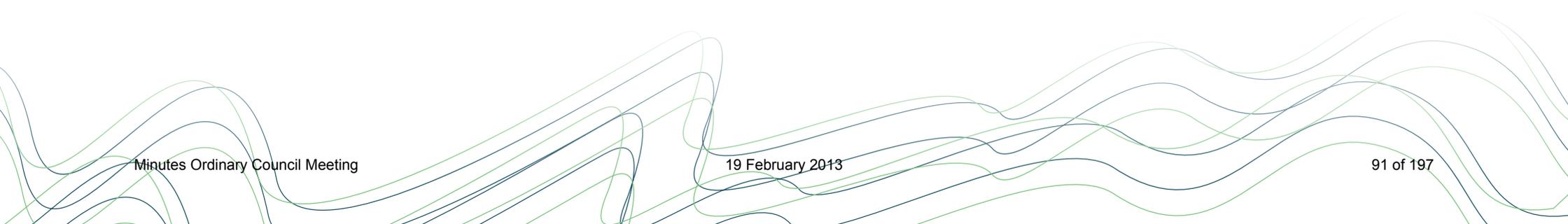
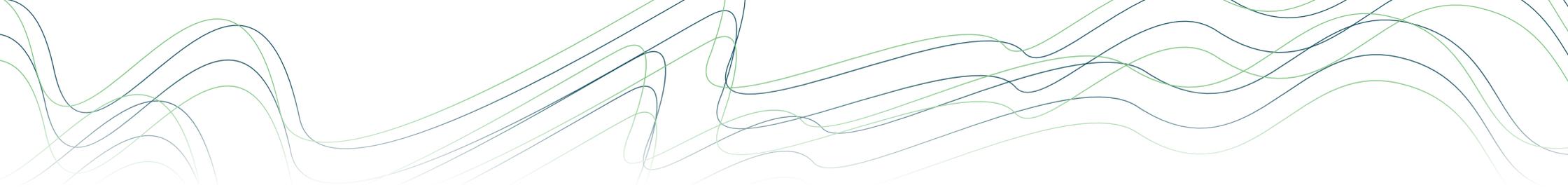
www.swek.wa.gov.au



ACKNOWLEDGEMENTS

We thank the community members and representative groups and organisations who have helped develop this Plan.

We would also like to acknowledge the energy and input of Shire staff and Councillors who organised community engagement activities and collected feedback.



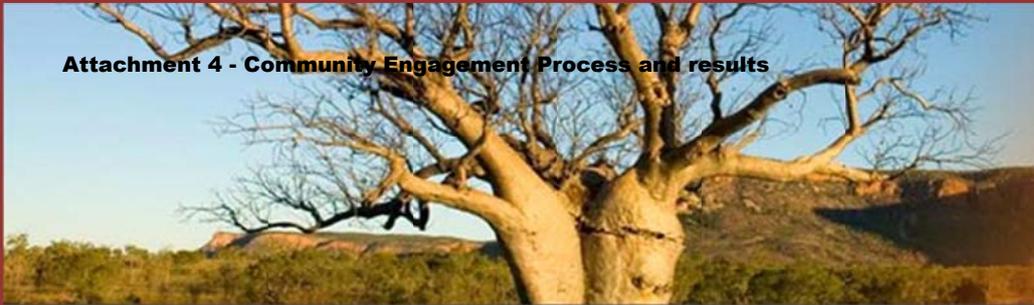
PART A – What are the Standards?

1.1 Strategic Community Plan

Element	Regulatory requirements	Standards
<p>Strategic Community Plan</p>	<p>A Strategic Community Plan:</p> <p>(i) Is for a minimum 10-year timeframe.</p> <p>(ii) States community aspirations, vision and objectives.</p> <p>(iii) Was developed or modified through engagement with the community, and this is documented.</p> <p>(iv) Has regard to current and future resource capacity, demographic trends and strategic performance measurement.</p> <p>(v) Was adopted or modified by an absolute majority of council.</p> <p>It is also required that:</p> <p>(i) A strategic review of the Strategic Community Plan is to be scheduled for 2 years from when it is adopted; and</p> <p>(ii) A full review of the Strategic Community Plan is to be scheduled for 4 years from when it is adopted.</p>	<p>Standard is NOT met:</p> <p>If a council has not, by 30 June 2013 or earlier, adopted a Strategic Community Plan that meets all of the regulatory requirements.</p> <p>Basic Standard:</p> <p>Basic Standard is met when:</p> <ul style="list-style-type: none"> • A council has, by 30 June 2013 or earlier, adopted a Strategic Community Plan that meets all of the regulatory requirements. • The local government has a community engagement policy/strategy. • Community engagement involves at least 500 or 10% of residents, whichever is fewer, and is conducted by at least 2 documented mechanisms. <p>Intermediate Standard:</p> <p>Intermediate Standard is met when:</p> <ul style="list-style-type: none"> • The Strategic Community Plan connects most of the activities / services that are delivered by the local government with the community’s vision, aspirations and objectives. • The Strategic Community Plan takes into account a range of relevant external factors, including relevant plans of State and Commonwealth agencies. • Community engagement involves more than the minimum number of electors, is inclusive and uses more than the minimum number of documented mechanisms. <p>Advanced Standard:</p>

		<p>Advanced Standard is met when:</p> <ul style="list-style-type: none"> • The Strategic Community Plan meets Basic and Intermediate standards; • The Strategic Community Plan connects all of the activities/services that are delivered by the local government with the community’s vision, aspirations and objectives; • The Strategic Community Plan demonstrates effectiveness in achieving community outcomes.
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Further information that will assist local governments to meet the standards is available in the Integrated Planning and Reporting Framework and Guidelines document and supplementary guidance to be published by the Department.



SHIRE of WYNDHAM EAST KIMBERLEY

CREATING A STRATEGIC COMMUNITY PLAN

DEAF

THE COMMUNITY ENGAGEMENT PROCESS AND RESULTS



Living Together Working Together

SHIRE of WYNDHAM | EAST KIMBERLEY

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The Integrated Planning and Reporting Framework

In October 2010, the WA Department of Local Government (DLG) released the Integrated Planning and Reporting Framework (IP&R Framework).

The Local Government Act 1995 requires each local government to prepare a Plan for the Future. Amendments to the Local Government (Administration) Regulations 1996 came into effect in August 2011 and now define what comprises the Plan for Future, which is the preparation of an Integrated Strategic Plan (ISP) comprising a Strategic Community Plan (SCP) and Corporate Business Plan (CBP).

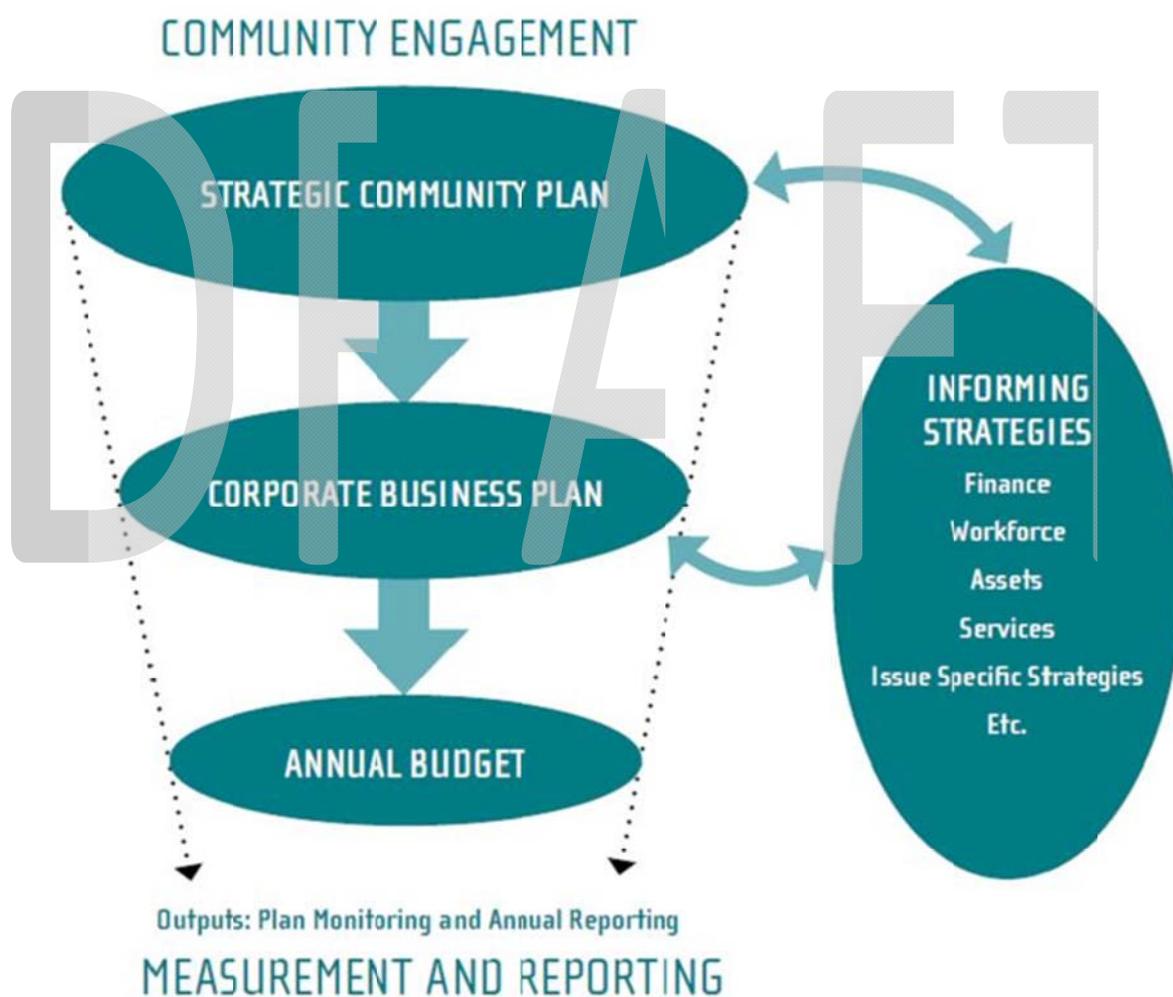


Figure 1: The Integrated Planning and Reporting Framework

The Strategic Community Plan is a document which states the community vision, values, aspirations and priorities for the next ten years with consideration to the local government plans, information and resourcing capabilities. This Community Engagement Process and Results document, explains

the community consultation process that was undertaken for the Strategic Community Plan and the results for each step of that consultation process.

The Strategic Community Plan

What is the Strategic Community Plan about?

The Strategic Community Plan is a high-level plan that identifies the Shire's and the community's vision for its region for the next ten years. It is a 'whole of community' plan that is not just about what local government can do for its constituents, but what can be achieved through working in partnership with a wide range of stakeholders and all levels of government.

The Strategic Community Plan is the foundation document that determines the Shire's activities and direction over the next 10 years. It is supported by informing strategies such as a long-term financial plan, an asset management plan and a workforce plan and is the key driver for the Shire's Corporate Business Plan which determines annual budgets and resource allocation.

The Shire directly contributes to fulfilling the community's vision by providing services, infrastructure and facilities. It indirectly plays the role of facilitator or advocate. A range of other organisations and groups including the private sector, Aboriginal trusts and corporations, government and non-government organisations may work with the Shire to deliver other projects and programmes that help achieve the community's vision.

Why is the Strategic Community Plan important?

The purpose of the plan is to:

- Set a direction for the community for the next 10 years and help it to achieve its priorities and aspirations
- Begin a process of continual improvement in engagement by the Shire that will make for more robust decision making.
- Guide the development of the Shire's corporate business plan to inform decisions made by Council over the next ten years
- Complement, guide and inform the Council's other strategic planning systems and decision making such as Planning Schemes

The Plan aims to address three questions about this local government area:

- Where are we now?
- Where do we want to be?
- How do we get there?

The Plan prioritises community aspirations giving consideration to:

- Social objectives.
- Economic objectives.
- Environmental objectives.
- Cultural objectives.

- Factors such as changing demographics and land use.

The Plan is not static; it will undergo a desktop review at least every two years and a full review every four years. It is therefore important that the Shire continues to engage with the East Kimberley community to ensure that the priorities and aspirations of the community are accurately reflected.

Creating the Strategic Community Plan

The process used for development of the Strategic Community Plan is summarised in the diagram below.

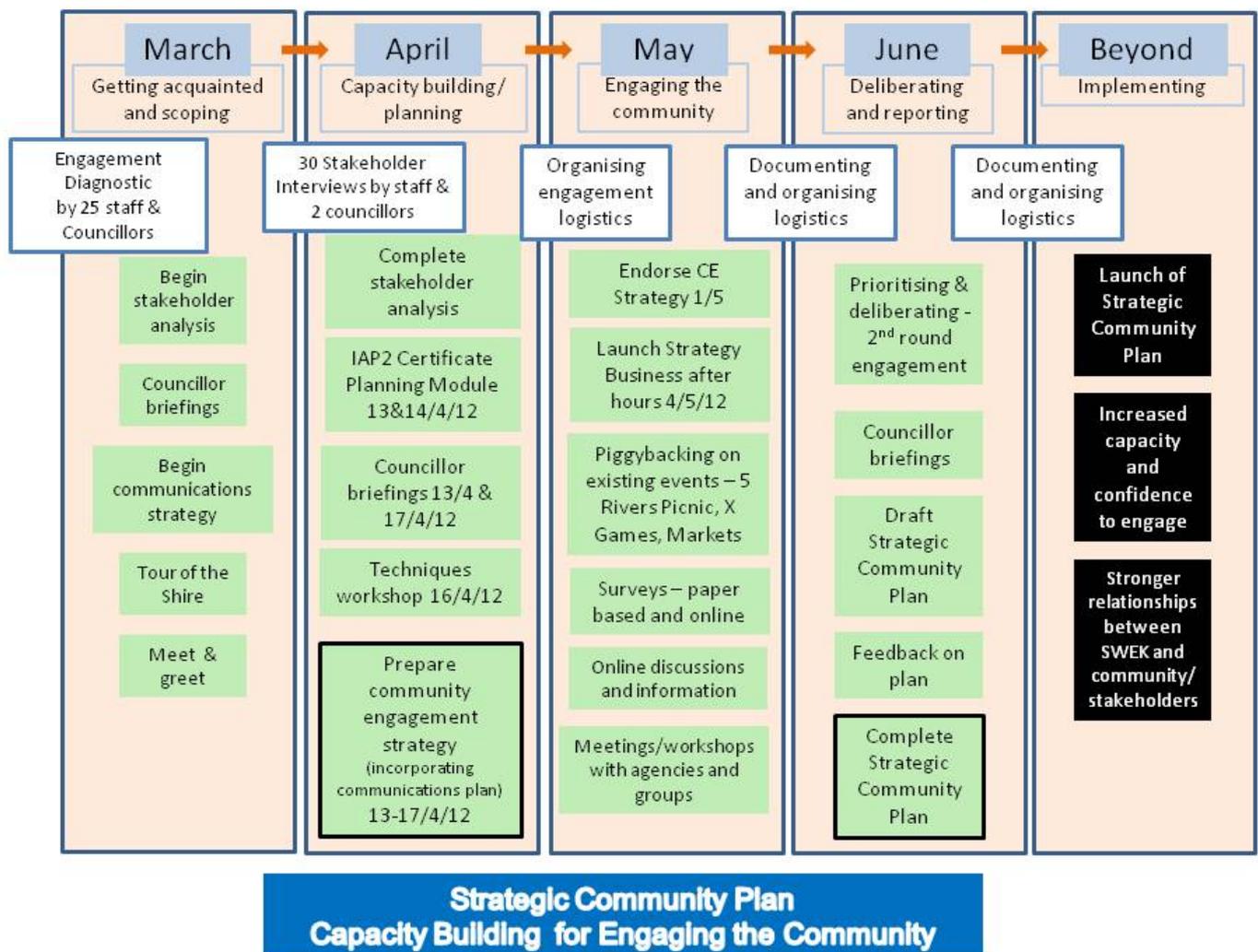


Figure 2: Process for Development of the Strategic Community Plan

Preparing for Community Consultation

A key requirement of the new Integrated Planning and Reporting Framework is for the plan to identify and reflect the community's aspirations for its region. In order for the Shire to effectively engage with its community now and into the future a Community Engagement Policy, A Community Engagement Strategy, and a Communications Plan were developed along with intensive Councillor and staff capacity building and training.

Community Engagement Policy

In September 2011, Council introduced a policy that prescribes the need to consult with the community:

Shire of Wyndham East Kimberley
Council Policy Number: CP/GOV-3100
Community Engagement Policy

OBJECTIVE:

The purpose of this policy is to define a consistent approach and provide the framework and principles for all community engagement activities conducted by the Shire of Wyndham East Kimberley.

The Council's objectives for community engagement are:

- ❖ To use the community's input to assist in making more informed and sustainable decisions;
- ❖ To make clear the nature of decisions that will involve community participation;
- ❖ To make clear any matters that are non-negotiable and why;
- ❖ To learn from and build on previous relevant community engagement conducted;
- ❖ To use engagement methods that are inclusive, flexible and appropriate to those participating;
- ❖ To facilitate mutual understanding between groups and individuals with differing perspectives and interests;
- ❖ To build positive relations between Council and all sections of the community.

Council and Staff Capacity Building and Training

Following an exhaustive tender process, Council and key staff were trained in community engagement processes and techniques. This included an analysis of stakeholders and targeted stakeholder interviews.

.....

The Consultation Process

Community Engagement Strategy

In May 2012, Council adopted a Community Engagement Strategy to describe how Council, the Shire and its consultants would work together to harness the community's input into the Strategic Community Plan. The Strategy listed stakeholder groups and key questions to guide conversations with the community as well as an internal and external Communications Plan to raise internal and external awareness of the Strategic Community Plan and its progress.

The key stakeholder groups identified were:

- youth/children
- visitors/tourists
- transient workers
- town residents
- Indigenous people
- Out of town residents
- agencies/businesses/community groups

Guiding questions that formed the basis of conversation in all methods of consultation were:

- What is it that you love about the East Kimberley?
- What would you like to see change?
- How would you like to be involved with the Shire in shaping the priorities and directions?
- Do you have any feedback on previous priorities and goals that the Shire has developed?
- How would you like the Shire to communicate with you as it develops, refines and monitors the Ten Year Plan?
- With whom should the Shire work to achieve community's goals?
- What additional or enhanced services or facilities would you like to see the Shire providing (short term – long term)?
- What services or facilities could be less resourced or receive less focus?

Methods of consultation

The Community Engagement Strategy specified the objectives and techniques to harness the community's aspirations and priorities for the Strategic Community Plan.

The following consultation methods were used throughout the Community Engagement Process:

YourSaySwek web forum

A specially designed web forum called 'YourSaySwek' was created to provide a one stop shop for information about the Community Strategic Plan. It gave the community the ability to have their say on-line and included a variety of on-line discussion forums, polls and surveys. Visitors to the web forum could also download surveys and send the Shire emails. There were over 2000 visits to the web forum.

Facebook

The Shire Facebook page provided another forum for the community to have their say, and to find out more about the Plan's development. Regular updates about Shire activities are posted on the facebook page.

Community Survey

The Shire distributed a survey to give community members the opportunity to provide feedback for the plan. Shire staff distributed surveys via a letter box drop, at community events, the Kununurra Markets, the Wyndham supermarket, the East Kimberley Regional Airport, on the yoursayswek website and at static displays at the Kununurra library and the Kununurra and Wyndham Shire offices. The survey questions related specifically to the Community Strategic Plan. Seventy, completed surveys, which represents approximately 10% of the population, were returned to the Shire.

Consultation stalls at community events

Shire staff manned stalls at the Kununurra Markets and Wyndham supermarket. They also gave out information and gathered feedback at the Five Rivers Picnic Day, the 'Pindan Kids Love Books' launch and the NAIDOC week celebrations. A group of young people participating in the East Kimberley Youth Development Programme also made a video about young people's aspirations for the region. The footage was based on interviews at the Kununurra X Games.

Open houses and community workshops

An Open House was held in Kununurra and another in Wyndham, followed by a community workshop. The events were open to all members of the community and participants were asked to consider the following themes:

- Look and feel of towns
- Our economic future
- Our educational future
- Environmental and lifestyle
- Shire facilities and services
- Other

Face to Face meetings

There are a number of federal, state and non-government agencies within the Shire that formed part of the consultation. As part of the community engagement strategy, several Shire staff members that participated in the training, conducted one on one interviews with local agencies and organisations. It was important that their plans, activities and views informed the Plan.

Deliberative forums

Two deliberative forums were held in Kununurra to discuss the community feedback and priorities gathered through each of the consultation tools. The first forum was with representatives from

government agencies who operate in the region and the second involved representatives from the community with a range of interests and demographics.

Councillor Strategic Planning Session

The Councillors held a Strategic Planning session to discuss their plans for the community for the next ten years, given the feedback from the community. The Councillors were able to consider the community suggestions and then develop a vision and mission statement that provided a holistic view of the community. The themes used in the community consultation, were adapted to reflect the councillors' input.

DRAFT

Community Aspirations (What you told us)

The community consultation process consisted of four main phases as seen in the diagram below:

Initial gathering of ideas and suggestions

During the months of May and June, various consultation methods focussed on the gathering of ideas and suggestions from members of the community with no pre-determined list of possible ideas. This allowed the community to respond freely and come up with their own ideas and suggestions.

Some of the comments received during the consultation process are listed below:

What we love ... the climate, the natural landscape and beauty, opportunities to camp, fish and enjoy open spaces and rivers, the relaxed lifestyle, the strong sense of community, the hiking, small population, nature, river, swimming holes, isolation, space, freedom, employment opportunities, no traffic, isolation, friendships.

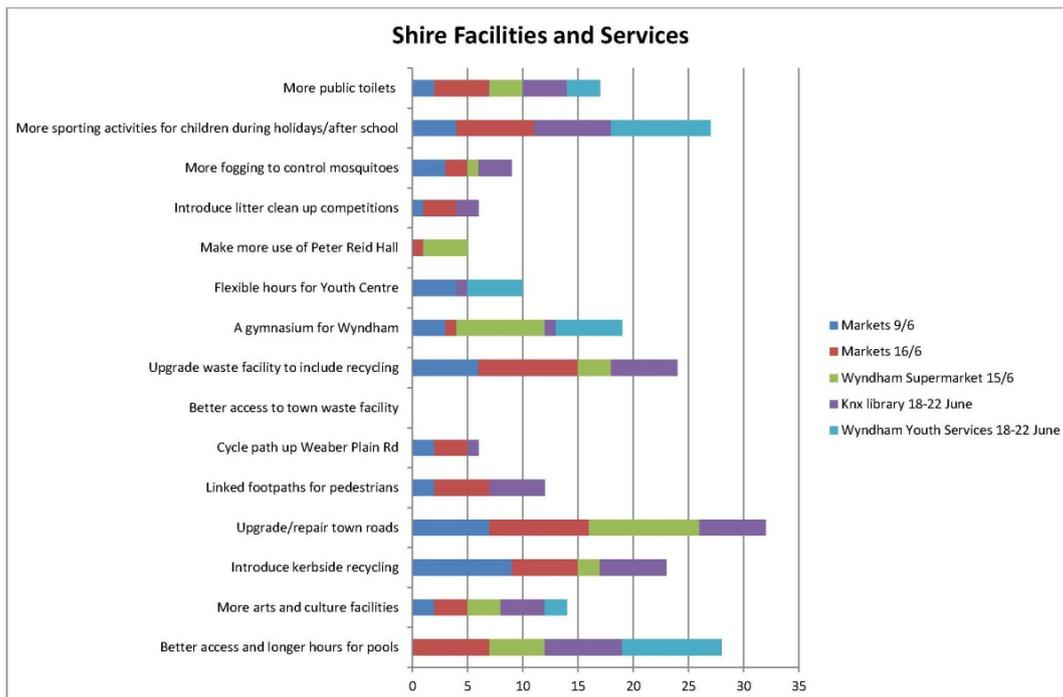
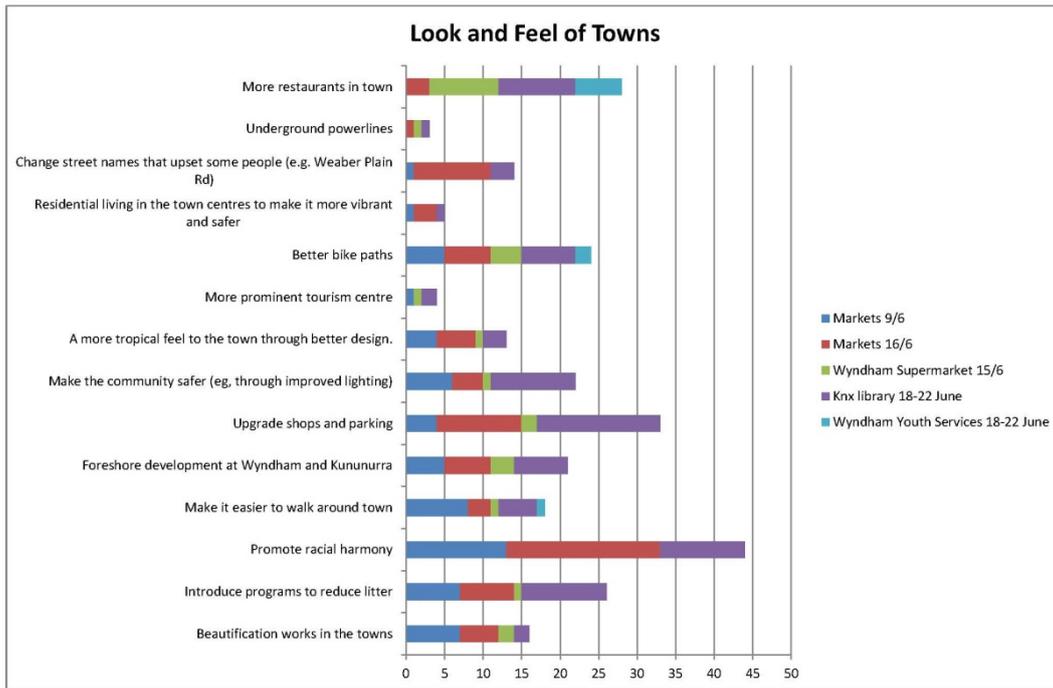
What we would like to change ... we would like affordable housing options, less litter around town, cheaper flights, moving to the NT time zones, more rural and waterfront land release, make our streets and children safer, greater integration between different community members, less racism, linked footpaths, condition of local roads, underground power, path right round the lake, reform welfare, bigger blocks, upgrade of cultural scene – arts and culture space developed, safe place for kids on the street, more programs to help with integration, private schooling, water park and youth café, more shade, antisocial behavior, social structure, meaningful education programs, more accountability, recycling, introduce a rail link, crime, social issues, more government involvement with community concerns.

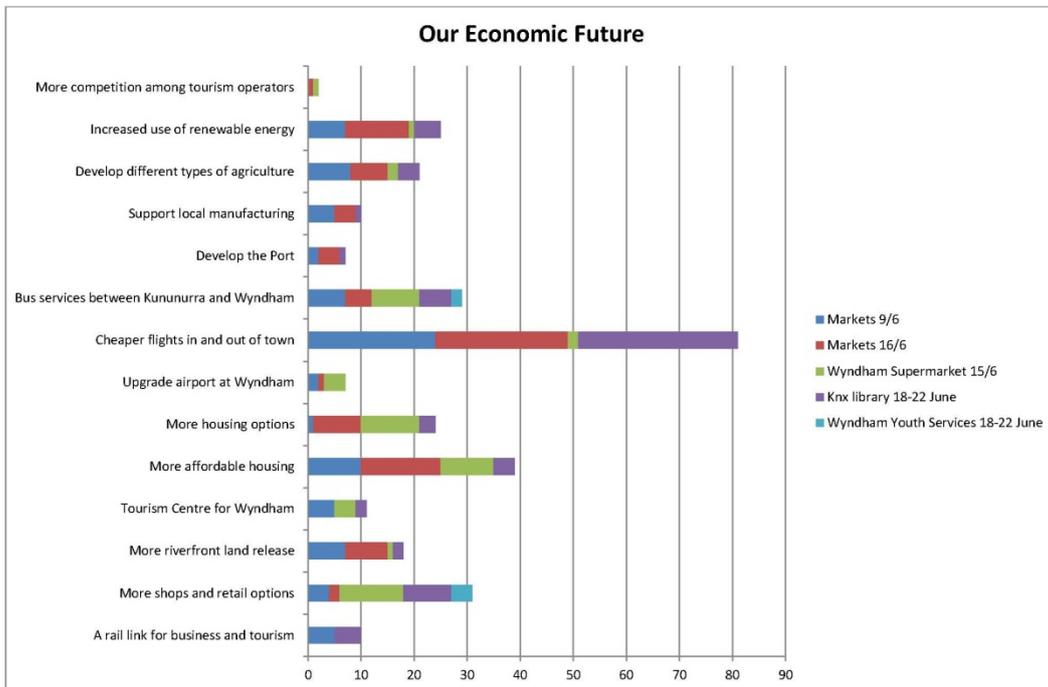
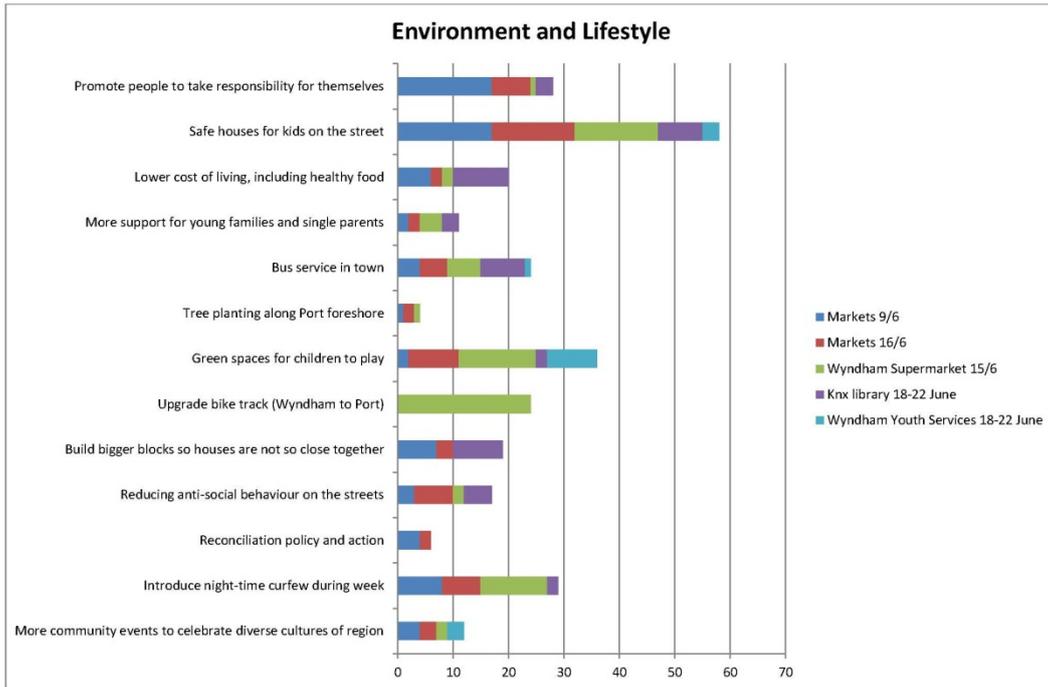
The ideas and suggestions that were gathered at initial community sessions were then divided into key themes. The themes were:

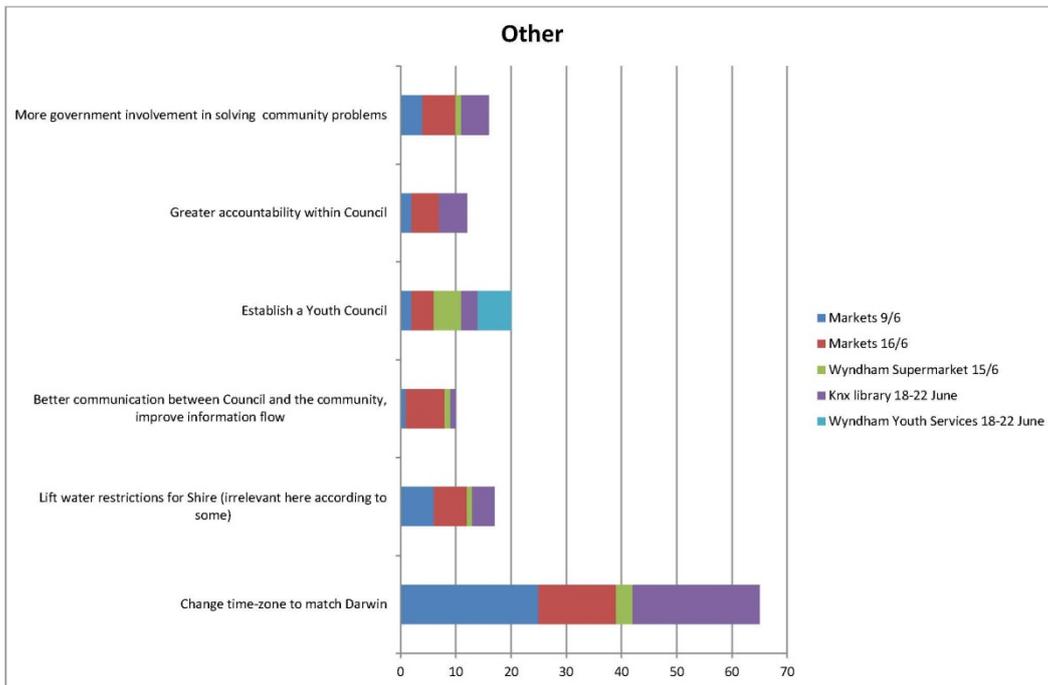
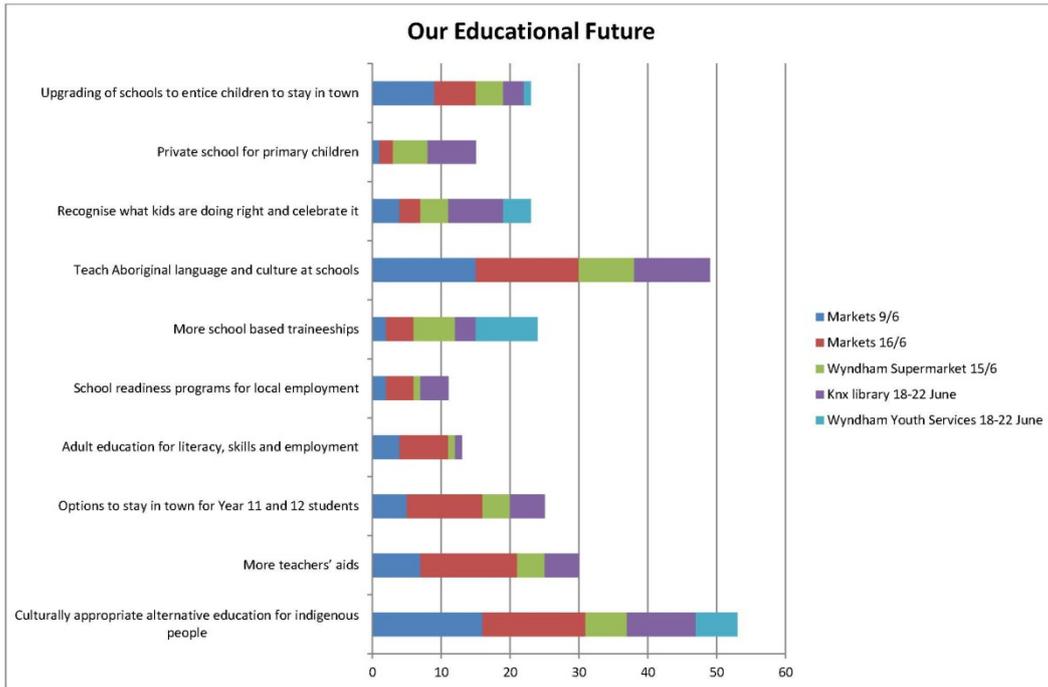
- Look and Feel of Towns
- Shire Facilities and Services
- Environment and Lifestyle
- Our Economic Future
- Our Educational Future
- Other

Prioritisation

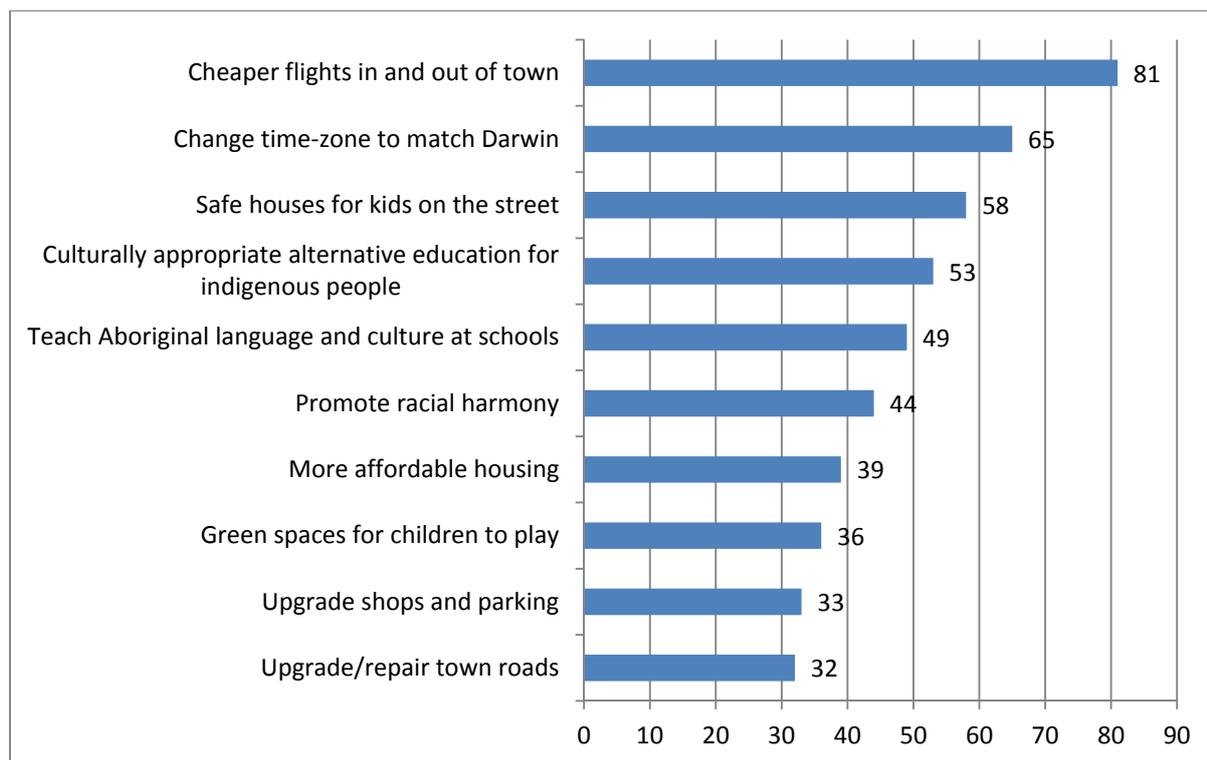
In the prioritisation phase, the ideas and suggestions were listed in the theme headings and the community were asked to prioritise the ideas within each of those themes. This was done at community events and at the library. The following graphs illustrate the prioritisation feedback from community events:







The top ten priorities identified by the community in our consultation are shown in the graph below.



Deliberation

Agency Session

Following the prioritisation phase, two deliberation sessions were held. The first, on Monday 25 June was a session for government agencies. Prior to the session, agencies were sent a questionnaire to answer, with the following questions:

1. What do you consider are the main assets (infrastructure, environment, social) of this region?
2. What do you see as the main constraints to achieving and implementing long term plans in the local area?
3. What do you consider is working well in this region (e.g. the way Agencies work with each other, the way they work with the Shire, other service providers and business, with the community)?
4. What could be working better?
5. What are your agency/department/organisation's priorities for the next 10 years?
6. What are your major projects for the next 10 years? (if different from above)
7. In what ways could your agency/department/organisation and the Shire work better together?

These questions were then used to guide discussion at the deliberation session and helped to identify potential partnerships between agencies. Agencies in attendance were Department of Water, Kimberley Training Institute, Disability Services Commission, Landcorp, Kimberley Development

Commission and Indigenous Coordination Centre/ FaHCSIA. The Shire received surveys back from Landcorp, the Kimberley Training Institute, the Department of Water, Department for Child Protection and the Disability Services Commission.

Feedback suggests that agencies, businesses and the Shire share common challenges, mostly due to the region’s remoteness and the associated high cost of living. They also identified opportunities to share information more frequently and in a structured way, and to work more closely on projects for the community’s benefit.

Challenges identified by agencies included:

- Staff recruitment and retention
- Cost of housing and land availability
- Seasonality, particularly where it impacts on access and mobility throughout the region
- Cost of developing commercially viable residential and light industrial land

It is important that government agencies and organisations share information and effort to achieve the community’s vision. It was agreed that they would:

- form a joint agency forum to meet quarterly to consider human resource issues, including staff retention, training and housing.
- attend the existing Kununurra Networking meetings
- establish a development focused group (similar to WIP) to discuss issues such as land and water availability, strategic planning and funding opportunities

They also identified the following actions to support each other to achieve the community’s vision for the East Kimberley:

Staff attraction and retention	<ul style="list-style-type: none"> • Kimberley Training Institute to incorporate a careers expo and ‘speed dating’ with industry reps for Year 10,11 and12 students as part of its “TAFE taster” program • Investigate options for an East Kimberley recruitment program so that job applicants’ resumes can be shared across agencies • Kimberley Training Institute to work with schools to develop an appropriate cultural awareness training program for schools • Kimberley Training Institute to establish advanced writing skills program and potentially regional training/leadership/governance development programs so employees don’t have to travel for training. • Investigate options for more affordable housing options. • Investigate possibility of an alternative high school option in Kununurra.
Infrastructure development and town planning	<ul style="list-style-type: none"> • People with disabilities to form essential part of consultation team on new development projects • An interagency contact list which agencies can use to

	<p>notify others of projects/developments/issues</p> <ul style="list-style-type: none"> • Landcorp, the Shire and Water Corp to meet as needed to discuss residential and industrial developments in Wyndham and Kununurra. • Watercorp to drive a combined water conservation education program.
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Community Session

The Community Deliberation Session was held on Tuesday 26th June and included many of the agency representatives from the Agency session as well as a broad range of community representatives including sports clubs, youth workers, service organisations, retirees and high school students from the Kununurra Youth Development Program. A number of Shire Councillors were also present so it was an opportunity for them to hear the views of community members and assist them in prioritising some of the issues and identifying partnerships. The following tables were generated from the community sessions.

<i>Key theme – Look and feel of the East Kimberley</i>		
Goal	Strategies	Our partners
Reduce litter	<ul style="list-style-type: none"> • investigate options for recycling as part of the waste management strategy • encourage schools to introduce school based litter education campaigns and competitions • use more suitable bins for the type of litter and place • evaluate frequency of litter collection • Encourage residents to care for and maintain their yards 	<ul style="list-style-type: none"> • Department of Environment and Conservation • Department of Education • Department of Housing and Works
Make towns safer and inviting	<ul style="list-style-type: none"> • improve lighting • establish a Youth Council that is consulted on when the Shire is making decisions • encourage more restaurants to open in town • make it easier to walk around town by linking footpaths • introduce night time curfew Monday – Friday 	<ul style="list-style-type: none"> • Disability Services Commission • Chamber of Commerce • Police • Department for Child Protection
Promote racial harmony	<ul style="list-style-type: none"> • more community events that celebrate cultural diversity • school and sporting programs are made available to everyone, rather than program availability based on race • change street names that are historically offensive to Indigenous people and involve them in determining new street names. 	<ul style="list-style-type: none"> • Department of Indigenous Affairs • Kimberley Development Commission • Landcorp • Department of Education

	<ul style="list-style-type: none"> • teach Aboriginal language and culture in schools 	
East Kimberley Buliding Style	<ul style="list-style-type: none"> • bulk up the street scape with more greenery and tropical trees • Accentuate the “Kimberley architectural style” in residential and commercial developments 	<ul style="list-style-type: none"> • Landcorp • Department of Regional Development and Lands
Precinct Planning	<ul style="list-style-type: none"> • East Lily Creek – Recreation • Drovers Rest – Shops/School • Phase 2 Commercial Boat Facility • Youth/Community (Ord River Sports Club) • Race Course/Events Precinct • Town Centre • Ivanhoe Road – Industrial Land/Upgrade 	<ul style="list-style-type: none"> • Department of Regional Development and Lands • Landcorp • Lake Kununurra Foreshore Committee

<i>Key theme – Our economy</i>		
Goal	Strategies	
Cheaper flights in and out of Kununurra	<ul style="list-style-type: none"> • carry out a feasibility study into attracting new airlines to service the East Kimberley region. If sufficient demand, develop business case for airlines • investigate extension of runway to allow larger capacity aircraft to land in Kununurra. May require relocation of waste water treatment plant 	<ul style="list-style-type: none"> • Kimberley Development Commission • Department of Water • Department of Indigenous Affairs • Department of Agriculture Chamber of Commerce
More affordable and appropriate housing	<ul style="list-style-type: none"> • form a multi-agency forum to oversee land release and zoning • use ‘cost of development’ as measure when assessing if land is suitable for release • release more waterfront land and support foreshore development • Government key worker housing 	<ul style="list-style-type: none"> • Department of Planning and Infrastructure • Department of Housing and Works • Landcorp
Better public transport	<ul style="list-style-type: none"> • Research level of demand and develop a shire wide transport plan 	<ul style="list-style-type: none"> • Department of Transport
Develop a tourism strategy	<ul style="list-style-type: none"> • Work with Ord East Kimberley Expansion Project team to encourage more tourism associated with the expansion of the agricultural area 	<ul style="list-style-type: none"> • Department of Regional Development and Lands
Set the agenda for development in the East Kimberley	<ul style="list-style-type: none"> • The Shire to be more involved in regional decision making 	<ul style="list-style-type: none"> • Kimberley Development Commission • Department for Regional Development and Lands
Small enterprise	<ul style="list-style-type: none"> • Promote further economic 	<ul style="list-style-type: none"> • Kimberley

development	development opportunities such as small scale agriculture and aquaculture pursuits	Development Commission <ul style="list-style-type: none"> • Kimberley Training Institute
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<i>Key theme – Our social infrastructure</i>		
Goal	Actions	Our partners
Improve youths’ job readiness	<ul style="list-style-type: none"> • identify local opportunities for Kimberley Training Institute to work with schools and businesses to include job readiness programmes in school curriculums 	<ul style="list-style-type: none"> • Child Protection • Department of Education • Kimberley Training Institute • Chamber of Commerce
Greater parental involvement in schools	<ul style="list-style-type: none"> • Shire to help promote awareness of the importance of parental involvement in children’s education 	<ul style="list-style-type: none"> • Wunan PaCE program • Department of Education
Keep more senior students in the region	<ul style="list-style-type: none"> • Provide more subject choice and variety of study programmes for Year 11 and 12 students • more school based apprenticeships • investigate the feasibility of an alternative secondary school in Kununurra 	<ul style="list-style-type: none"> • Department of Education • Kimberley Training Institute
Increase adult education options	<ul style="list-style-type: none"> • encourage adults to do TAFE courses that link to specific community projects, such as community gardens. • Assist Kununurra Neighbourhood House, through the Linkwest network, to be able to offer these services to the public 	<ul style="list-style-type: none"> • Kimberley Training Institute • Kununurra Neighbourhood House
Increase school attendance	<ul style="list-style-type: none"> • link rewards to school attendance • Encourage Regional Development Australia to promote early education programs so there are more staff in the region available for childcare centres and as teachers aides • culturally appropriate alternative education for Indigenous people 	<ul style="list-style-type: none"> • Kimberley Development Commission • Department of Education
Encourage an active outdoor lifestyle	<ul style="list-style-type: none"> • upgrade Wyndham to Port bike track • organise community tree planting on foreshore • increase number of outdoor community events to celebrate cultural diversity 	<ul style="list-style-type: none"> • Department of Water • Department of Environment and Conservation

	<ul style="list-style-type: none"> investigate options for a water park build more and better bike paths in Kununurra and around the waterfront fix pedestrian and pushbike access over the Diversion Dam 	
Bus transport in and around town and between Wyndham and Kununurra	<ul style="list-style-type: none"> Research level of demand and develop a shire wide transport plan 	<ul style="list-style-type: none"> Department of Transport
More youth activities	<ul style="list-style-type: none"> Increase the number of hobby/special interest groups or clubs available to young people, such as photographic, design or art Introduce army or police cadets to the region 	<ul style="list-style-type: none"> Kimberley Development Commission Kimberley Training Institute

<i>Key theme – Delivering Services to the East Kimberley</i>		
Goal	Actions	Our partners
Public health, safety and lifestyle	<ul style="list-style-type: none"> evaluate the current number of public toilets upgrade/repair town roads and footpaths open a gymnasium in Wyndham support more sporting activities for children during holidays and after school better access and longer opening hours for swimming pools support the opening of more art and craft facilities New aquatic centre in Kununurra 	<ul style="list-style-type: none"> Department of Transport Department of Environment and Conservation
Waste management	<ul style="list-style-type: none"> Encourage the establishment of a Tidy Towns committee to promote litter clean up competitions upgrade waste facility to include recycling as part of the Waste Management strategy investigate the feasibility of kerbside recycling as part of the waste management strategy 	<ul style="list-style-type: none"> Department of Environment and Conservation
Improve the quality of education, health, housing, safety and welfare in the region	<ul style="list-style-type: none"> Development of health and educational services infrastructure Precinct planning for more appropriate location of infrastructure to reflect service needs 	<ul style="list-style-type: none"> Kimberley Development Commission Department of Regional Development and Lands.

Councillor Session

The early stages of consultation generated a large number of ideas and suggestions from the community. Some actions will be for the Shire to lead but for others, the Shire will advocate on behalf of the community or work in partnership with other agencies. A committed Council has higher community respect and this is something that Shire Councillors would like to achieve. All of the community's ideas and suggestions were considered by the Councillors in order to present a community plan that is a collaboration of community and councillor views. Councillors are representatives of the community and their ideas and aspirations therefore need to reflect the community as a whole. Following the two deliberation sessions, Councillors had the opportunity to re-examine the Shire's Vision, Mission and Values as listed below:

Vision: For the East Kimberley to be a thriving community with opportunities for all

Mission: To enable the East Kimberley to develop in a manner that will achieve social, cultural and economic outcomes.

Our values:

- Inclusive: We recognise the diversity of our community and want to ensure that everyone can actively participate in community life
- Part of Community: we will work collaboratively with the community, united in a common purpose
- Sustainability: ensure that the aspirations of the people of the East Kimberley can be met within budget in order to remain financially sustainable
- Responsible for our own future: We will actively participate in providing input to decision making at a State and Commonwealth level on issues that affect our region.
- Leadership: We will listen to the community's concerns and advocate for issues that are important to East Kimberley residents.

These were considered in the compilation of this plan and will help set the direction for the Shire for the next 10 years.

Setting Goals and Strategies

There are a number of other plans for the East Kimberley region that have been taken into account when we developed this Strategic Community Plan.

These plans include:

EK@25

SWEK Plan for the Future 2008-2010

Sports Precinct Master Plan

Lake Kununurra Foreshore and Aquatic Use Plan

Enquiry by Design – Kununurra Strategic Directions

Many of the issues raised in previous plans have been raised again throughout this consultation process. For example, the Plan for the Future 2008-13 recognised the young demographic of the East

Kimberley with many young families enjoying the region for lifestyle and employment options. Quality childcare and family support options are crucial in to the social and economic wellbeing of communities. The objectives of the Kununurra Foreshore and Aquatic Use plan 2006 also featured prominently in this community consultation process with East Kimberley residents indicating that they wanted more access to the foreshore and more opportunity for development on waterways. An investigation into the second stage of the commercial boating facility remains the highest priority from that process.

The Shire compiled all of the information from the entire consultation process and developed Goals and Strategies as seen in the Community Strategic Plan.

Steps From Here...

The community Strategic Plan will be used to form the basis of the long term financial plan, the workforce development plan and the Corporate business plan, which will set out the priorities, actions and timeframes for each of the SWEK directorates for the next 10 years.

The Community Engagement Policy has been adopted by Council and will continue to be reviewed and updated to ensure that community members are engaged in conversation with the Shire on an ongoing basis to ensure that Local Government priorities are aligned with community aspirations. A Community Engagement and Community Strategy will be developed to ensure ongoing community consultation in all aspects of the Shire's business.

The Integrated Planning Framework prescribes that as a minimum, the Shire and community conduct a desk-top review of the Strategic Community Plan every two years. A full review and renewed long term visioning process will be conducted every four years. This will ensure that community priorities and aspirations are kept up-to-date and remain relevant.

Appendices

Appendix 1 – Community Engagement Policy



Shire of Wyndham East Kimberley **Council Policy Number: CP/GOV-3100** **Community Engagement Policy**

OBJECTIVE:

The purpose of this policy is to define a consistent approach and provide the framework and principles for all community engagement activities conducted by the Shire of Wyndham East Kimberley.

The Council's objectives for community engagement are:

- To use the community's input to assist in making more informed and sustainable decisions;
- To make clear the nature of decisions that will involve community participation;
- To make clear any matters that are non-negotiable and why;
- To learn from and build on previous relevant community engagement conducted;
- To use engagement methods that are inclusive, flexible and appropriate to those participating;
- To facilitate mutual understanding between groups and individuals with differing perspectives and interests;
- To build positive relations between Council and all sections of the community.

POLICY:

Definitions:

Community – is broadly defined as those who have an interest in or are affected by the business of Council and the way it operates and may include residents and landowners; service providers; users of Council services; business operators; visitors; associations and organisation based locally or within the wider region; people who work and recreate in the Shire; and statutory and government agencies.

Community Engagement – is any process that includes the variety of methods used by Council to inform, consult, involve and collaborate with the community in the development of policies, services and infrastructure within the Shire. It recognises that if the community is going to be affected by a decision, it needs to be provided with the opportunity to participate in the decision making process. Community engagement does not replace, but enhances the formal decision-making functions and responsibilities of Council as an elected governing body through a more sound understanding of the needs of community and the impacts of the decision made.

Appendix 1 – Community Engagement Policy

Scope & Limitations

This policy will apply to Councillors and Council staff. It also applies to contract workers, consultants and tenderers who are undertaking community engagement on behalf of Council.

Community engagement is about involving the community in decisions which affect them. It is crucial to the successful development and implementation of effective policies and decisions and for improving services through understanding and responding to the needs and aspirations of the community.

Community engagement does not necessarily mean achieving consensus. However it does involve seeking broad informed agreement and the best possible outcome for Council and the community.

This policy does not prevent Council from engaging with the community in addition to any statutory requirements provided that any legislative timeframes are also met.

Background

Community engagement is recognised as critical to effective, transparent and accountable governance in the public, community and private sectors as effective engagement generates better decisions and can deliver more sustainable economic, environmental, social and cultural outcomes. Meaningful community engagement seeks to address barriers and build the capacity and confidence of all people to participate in and negotiate and partner with institutions that affect their lives.

The introduction of the Integrated Planning and Reporting Framework highlights the importance of community engagement to the achievement of the Shire of Wyndham East Kimberley's Strategic Community Plan.

Guiding Statement

The following principles reflect Council's approach to community engagement. They represent Council's best practice approach in community engagement. They are not prescriptive but rather are used to guide the development, implementation and evaluation of the community engagement process.

Open and Inclusive:

- Recognise community participation as a rights of all citizens and an integral component of informed decision-making;
- Create, support and promote opportunities for the community to participate in decision-making;
- Encourage involvement from a wide cross-section of the community using engagement processes that are accessible, inclusive and suitable to the audiences;
- Provide openness and commitment to ensuring that the community is well informed about Council's service delivery, planning and decision-making processes.

Appendix 1 – Community Engagement Policy

Mutual Trust, Respect and Accountability:

- Treat all participants in the engagement process with respect and dignity;
- Approach engagement from an impartial perspective, free from bias toward any stakeholder involved in the process;
- Ensure accountability, accessibility and ethical dealings with the community

Early and Clear Engagement:

- Seek early engagement and regularly involve the community in decision making;
- Communicate clearly the objectives of the engagement process and provide community members with all available and relevant information as part of the consultation engagement process to ensure informed discussion;
- Communicate the parameters of the engagement process (what is and is not negotiable) to participants from the outset, including legislative requirements, Council's sphere of influence, conflicting community views, policy frameworks and context, budget constraints, etc;
- Acknowledge that planning is a critical process to deliver successful outcomes and commit to developing and implementing community engagement plans.

Consideration and Feedback:

- Commitment to demonstrating that all community contributions and relevant data have been considered prior to making any decisions that affect the local community;
- Commitment to providing participants with feedback at key stages throughout the project and upon completion and how community input influenced the decision.

Skills and Resources:

- Endeavour to ensure that sufficient timeframes and adequate resources are allocated to engagement processes;
- Coordinate community engagement processes where possible to optimise resources, ensure efficiency and avoid duplication;
- Recognise the skills required to undertake community engagement and provide staff and Councillors with opportunities for further skills development and training.

Outcomes

The outcomes and benefits of effective community engagement include:

- Increased community awareness about Council's services, planning and program delivery;
- Increased awareness across Council of community views and the issues that should be considered as part of the decision-making process;
- Increased awareness of the needs, priorities and diversity of the local community, which in turn ensures that Council's service provision and planning functions are aligned appropriately;
- Increased levels of community ownership and acceptance of decisions affecting the local government area;
- Council and the community working together to address local issues;
- Potential for time, resource and cost savings for Council.

Appendix 1 – Community Engagement Policy

GOVERNANCE REFERENCES

Statutory Compliance	Local Government (Administration) Regulations
Industry Compliance	IAP2 Spectrum of Public Participation
Organisational	<i>Administrative Policies and Work Instruction (TBA)</i>
Process Links	

POLICY ADMINISTRATION

Directorate		Officer Title		Contact:	
Governance		Chief Executive Officer		Ext: 111	
Date Effective	21/09/2011				
Date Adopted	20/09/2011	Last Reviewed	N/A		
Risk Rating	Low	Review Cycle	Annual	Next Due	21/09/2012

Shire of Wyndham/East Kimberley

A Plan to Promote the Community’s Opportunity to have their say about the 10 Year Plan

Background

The Shire of Wyndham and East Kimberley (Shire) is developing a Strategic Community Plan that will chart the Shire’s course over the next ten years.

The Strategic Community Plan (10 Year Plan) will be informed by community aspirations and will consider where we are now, where we want to be and how we will get there.

Its framework will include social, economic and environmental objectives and they will be overlaid against existing plans that outline land use, future industries and developments and what we know about our changing demographics.

The 10 Year Plan will be shaped using input from the community, whose wisdom and views will be harnessed by using a range of community engagement tools.

These external and internal communication plans will be used to implement the community engagement strategy.

“None of us is as smart as all of us” Eric Schmidt

Key messages about the plan and the way it will be developed:

- The Strategic Community Plan will allow our community to articulate its vision, aspirations and priorities.
- The Plan’s development process will encourage community members to help the Shire make decisions about priorities according to budget, environmental restraints and other commercial realities.
- Engaging the community in local government decision making is national and international best practice and respects community wisdom.
- Aside from a 10 Year Plan, the community engagement process will help develop a more robust relationship between Council and the community that forms a stronger, future decision making platform.

Visual identity

Appendix 2 – Communications Plan for ‘10 Year Plan’

A unique ‘look and feel’ will be developed to identify communications specific to the 10 Year Plan. This includes the tag line ‘Living Together, Working Together’ which symbolises the partnership between Council and the community in achieving the long term vision, aspiration and goals. This visual identity gives the project a life of its own, and sets it apart from the Shire’s day to day business. It also visually communicates that this project does not specifically “belong” to the Shire – it is owned by the Shire and the community it serves the region. The branding should be used internally and externally.

External Communications Plan

Why have we developed an external communications plan?

Promoting how community members can help shape the Shire’s future by contributing to the 10 Year Plan is the first step in community engagement.

Some audiences are hard to reach, and many don’t use the same language, so communication needs to be strategic and we should monitor its effectiveness. You might think that reaching people in a sparsely populated community should be easy, but East Kimberley residents are culturally diverse and live in small pockets over a vast area that has unique technical challenges.

The Shire’s community profile

Understanding the community’s demographic goes a long way to building an effective plan.

- Kununurra has a low median age of 31 and has only 3.6% of the resident population over 65 (in comparison to 12% state wide);
- 26% of the Kununurra population in the Census were identified as of Aboriginal descent, however, this figure is believed to be an under representation of the correct figure, given the mobility of Aboriginal people into and out of Kununurra and outlying communities;
- The indigenous population is particularly youth concentrated, with the age ranges of 5-9 and 10-14 years old being the largest in the indigenous population (Centre for Aboriginal Economic Policy Research, 2008);
- There is an income divide in the East Kimberley in that the median weekly income for indigenous households is between \$500-\$649 while non-indigenous households earn \$1000-\$1,399 per week (Centre for Aboriginal Economic Policy Research, 2008);
- Only 17.8% of indigenous students continue high school to study Years 10-12 (Centre for Aboriginal Economic Policy Research, 2008);
- The proportion of families compared to other household types is significantly lower in Kununurra than compared to Western Australia;
- Kununurra has a high proportion of visitor and temporary residents;
- The permanent resident population is somewhat stable, while visitor numbers are increasing;
- Residents live mostly in single houses and are significantly more likely to be renting than own/purchasing; and
- A significant portion of household types are classified as other, indicating the non-permanency of much of the population.

*“Know how to listen and you will profit even from those who talk badly”
Plutarch*

TARGET AUDIENCE (Shire region-wide) | COMMUNICATION TOOLS/CHANNELS

Appendix 2 – Communications Plan for ‘10 Year Plan’

Youth/children	Schools, youth centres, recreation clubs (pool), Facebook, libraries, child care centres
Visitors/tourists	Flyers/poster at Visitor Information Centre, posters at caravan park kiosks, Kimberley Echo
Transient workers/ Fly-in, Fly Out (FIFOs)	Caravan park posters, fact sheet to Argyle Mines communications officer to share information with staff, Kimberley Echo, ABC Kimberley and Waringarri Radio 6WR, ABC TV and WIN news, community noticeboards at Coles, BP, Tucker Box, Wyndham Supermarket and Thorley’s Store, Facebook, post link to local groups on-line forum (eg. Picture Gardens & Ord River Sports Club Facebook pages)
Town residents (Wyndham and Kununurra)	Kimberley Echo, ABC Kimberley and Waringarri Radio 6WR, ABC TV and WIN news, community noticeboards at Coles, BP, Tucker Box, Wyndham Supermarket and Thorley’s Store, letterbox drops, rates notice, flyers (through child care centres)
Indigenous people	Indigenous representative organisations, identify and brief people who visit residents who are trusted by residents and visit them regularly so they can talk to residents about the 10 Year Plan eg. Yogita Thompson, health workers etc
Out of town residents	Flyers through the post, email to representative orgs to be distributed through their databases eg. WA Pastoralists and Graziers Association
Agencies, businesses, community groups	phone calls, emails, meetings

Appendix 2 – Communications Plan for ‘10 Year Plan’

Communication Tools	Action	Responsible
Project URL to be used by Bang The Table –eg. 10 Year Plan	Place link to on line consultation forum on the Shire’s website, email signatures and Facebook groups and pages and all printed handouts.	Strategic Planner to organise
Flyer, poster and email note	<p>Display poster at:</p> <ul style="list-style-type: none"> • libraries • offices • youth centres • recreation centres • caravan park kiosks • community notice boards at Coles, Tuckerbox, BP, Wyndham Supermarket, Thorley’s Store <p>Have leaflets available at:</p> <ul style="list-style-type: none"> • Visitor Information Centres • Post Offices • Shire offices • Libraries • Argyle Mine staff facilities • Rydges Mine staff facilities <p>Create an email with advertising copy, and send to community organisations, service clubs, sports clubs and major employers, like Argyle Mines and Rydges Mines, and ask them to forward through their databases</p>	Strategic Planner and Comms Officer
Advertising	<p>Place advertisements explaining what the 10 Year Plan will mean to the community, and how people can have their say. Place ads in:</p> <ul style="list-style-type: none"> • Kimberley Echo • Bastion Bulletin • School and sporting club newsletters where available • Waringarri Radio 6WR 	Strategic Planner and Comms Officer
On line Engagement	<p>Create a Facebook group specific to the 10 Year Plan and invite followers of existing local community group forums to like the group</p> <p>Use Bang the Table</p>	Comms Officer
Media releases and interviews	<p>Distribute media releases to the Shire’s media network and WIN News and Golden West Network</p> <p>Brief Shire President and CEO as spokespeople, provide them with key messages and practise interviews.</p> <p>Include plan updates in The Shire news</p>	Comms Officer
Communication Tools	Action	Responsible

Appendix 2 – Communications Plan for ‘10 Year Plan’

Direct mail	<p>Slip flyer in with rate notices or use other opportunities</p> <p>Do an unaddressed mail letterbox drop through Australia Post</p>	Admin
Face to face	<p>Ask councillors and Shire staff to brief local community and business group meetings about the plan and let them know how their constituents know how they can contribute.</p> <p>Briefings to include community groups and agencies.</p>	Councillors
On hold message	Record a new on hold message for the Shire office that promotes their ability to have a say in the 10 Year Plan.	Admin and Comms Officer
Email blast	Include sending email information to agencies	Strategic Planner and Comms Officer

Appendix 2 – Communications Plan for ‘10 Year Plan’

Internal Communications Plan

How do we talk about the plan and its development between ourselves?

Councillors and Shire staff need clear and concise information that is timely and relevant about the 10 Year Plan’s progress and development strategy.

While they don’t need to be experts on every aspect of community engagement and the 10 Year Plan, an Internal Communications Plan will allow them to learn enough to feel comfortable with the process and advocate for it.

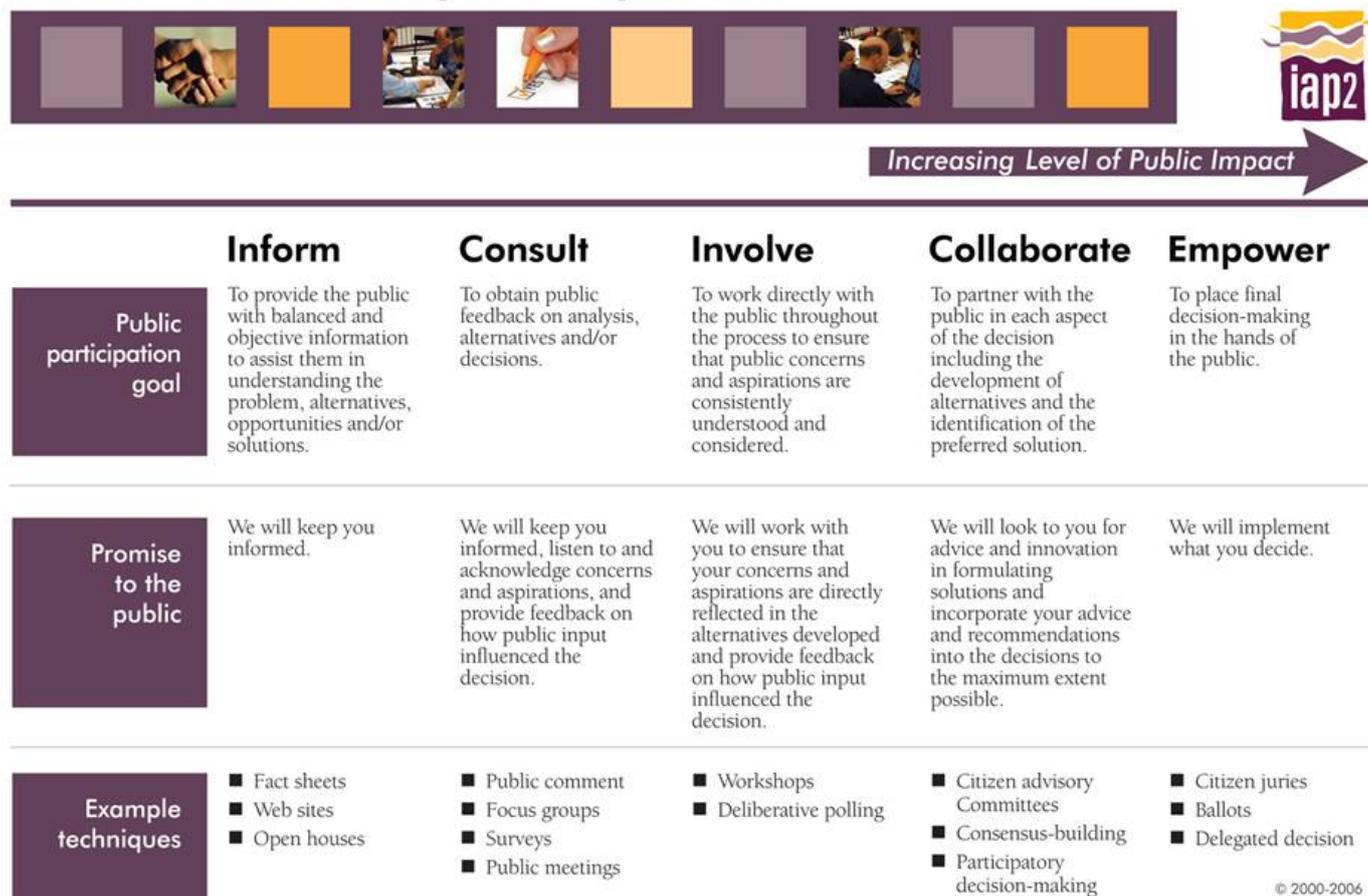
The Shire has designated its Strategic Planner as the single point of contact for Councillors and staff to go to for information about the 10 Year Plan and its development process.

Communications Tool	Action	Responsible	When
Staff update on plan development at fortnightly staff meetings as well as using the Intranet (info line).	<p>Include:</p> <ul style="list-style-type: none"> photos of community engagement activities like workshops and interviews etc. <p>Keep it brief – suggest a couple of paragraphs.</p> <p>Topics might include:</p> <ul style="list-style-type: none"> emerging themes who we spoke to this week who is involved in the process etc. <p>Be mindful that staff will share this information with family, friends and mates at BBQs, so the messaging must be suitable for public consumption.</p> <p>Involve staff in drafting updates, like reporting on interviews or engagement activities they have undertaken.</p> <p>Include photos where possible.</p>	Strategic Planner	Fortnightly
Weekly email blast to Directors and titled along the lines of Plan Progress.	Emails to go out Tuesday for discussion at Wed executive management meetings – the emails should be very brief forward looking updates to flag what’s coming up in terms of community engagement and external communications.	CEO to send out emails under his signature. Strategic Planner to draft.	Weekly
Communications Tool	Action	Responsible	When

Appendix 2 – Communications Plan for ‘10 Year Plan’

<p>Directors to use team/toolbox meetings to cascade the information down to their staff for discussion at team meetings.</p>	<p>The updates from the CEO provided during the Friday meetings can be shared with staff at their team/tool box meetings.</p>	<p>Directors</p>	<p>Frequency depends on how often teams meet</p>
<p>Council communiqué Council briefing papers</p>	<p>The plan progress needs to be included as part of the Integrated Planning Framework agenda item for each Council briefing over the next six months.</p>	<p>Strategic Planner to co-ordinate</p>	<p>Fortnightly</p>

IAP2’s Public Participation Spectrum



12.4.3 Local Planning Strategy Review

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Katya Tripp, Strategic Planner
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	GS.01.12

PURPOSE

For Council to consider a business case for review of our Local Planning Strategy (LPS).

For Council to consider a budget amendment to enable the acquisition of \$220,000 external funding towards the review and update of the Local Planning Strategy.

BACKGROUND

In 2012 the Shire submitted Expressions of Interest to the Royalties for Regions - Northern Planning Program for funding of two priority planning projects: the development of a residential planning strategy and an industrial planning strategy.

The Department of Planning, which administers the Northern Planning Program, responded to these expressions of interest requesting that we incorporate the two projects into a review of our Local Planning Strategy and that the Shire submit to them a business case. (Attachment 1)

STATUTORY IMPLICATIONS

The current LPS for the Shire of Wyndham East Kimberley was prepared in 2005. The Shire has undertaken a Local Planning Scheme review to consolidate the existing Town Planning Schemes which cover Kununurra and Wyndham respectively, and incorporate the remainder of the Shire.

The review of the LPS is therefore required to occur in line with this statutory Scheme review, and will provide the mechanism to undertake significant additional investigation and study in regard to key issues, which will inform future amendments to the Scheme, particularly in regard to the broader Shire area.

The review of the local planning strategy is necessitated due the Shire's growing economic environment and subsequent major development, social and physical infrastructure required to be planned for.

The reviewed LPS will meet the new standards as required by the State Government which are found in the Department of Planning's Local Planning Manual.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There is currently no budget allocation for this project although a total of \$86,000 was budgeted for the original projects (residential and industrial strategies).

The business case, which is attached, details the required budget for this modified project. In section 8, table 5.2.1 of the business case a total cash budget of \$452,000 is required of which \$220,000 is requested from the Northern Planning Fund. This leaves a remaining cash budget of \$232,000 required to be provided by the Shire over the next three financial years.

In sections 8 and 9 of the business case you can see that 95% or \$209,000 of the \$220,000 external funds will be acquired in the 2013/14 financial year which is when the majority of project costs will be expended.

In order to carry out this project, an internal budget of \$6,000 is required this (2012/13) financial year. This can be met from the original projects' budget. Next financial year (2013/14) an internal budget of \$196,000 will need to be provided of which it is expected that \$60,000 will be available to be carried forward from the original projects budget leaving \$136,000 required. A final amount of \$30,000 will be required in the 2014/15 financial year.

In summary, to complete this project, the Shire would be required to budget \$136,000 for the 2013/14 financial year and \$30,000 for the 2014/15 financial year.

STRATEGIC IMPLICATIONS

This project will review and update the Shire of Wyndham East Kimberley's Local Planning Strategy (LPS), effectively providing a new and up to date LPS that provides the long term strategic planning framework for future developments within the Shire for the next 10 years.

The review will also address the formation of key land use planning strategies and policies including an Industrial Planning Strategy and a Residential Planning Strategy for the town of Kununurra to guide future industrial and residential development. These two strategies have been highlighted in the Kununurra Strategic Directions report as high priorities in the short to medium term and will cover existing and future housing areas, and industrial and business locations including retail and commercial. Issues such as townscape, open space, rural residential, tourism and the Wyndham Port will also need specific planning strategies which are likely to be identified as part of, and possibly coincide with, this review.

A new LPS will provide the region with a strategic planning framework that addresses economic, social, environmental and resource management factors that affect or will affect land use and development and which are currently being effected due to the increased growth in the region.

The new LPS will create a coordinated and holistic approach to future development which considers drivers for growth, opportunities and constraints, community benefit, and the optimal approach for infrastructure and development staging.

COMMUNITY CONSULTATION

No community consultation is required in regards to the budget allocation and submission of a business case for funding.

Extensive community consultation will need to be undertaken during project implementation.

COMMENT

A Local Planning Strategy is required to inform a Local Planning Scheme. The main focus of the current LPS is the corridor between Kununurra and Wyndham and Lake Argyle, and only provides broad strategic directions for the remainder of the Shire.

The Shire has undertaken a Local Planning Scheme Review and prepared a draft Scheme (LPS no. 8) which will incorporate, and extend planning control, to the whole Shire. A review of the LPS is therefore required to help guide future use and development, particularly in rural areas that are not adequately addressed in the current strategy.

The LPS review will provide a strategic direction and plan in which to guide future and use and development so local government, state government, developers and land managers are better able to make informed decisions.

The reviewed strategy will increase the local government's capacity to make sound sustainable planning and development decisions that guide the development and use of land, and address region needs including, but not limited to:

- Affordable housing and land
- Identification of infrastructure and services needs
- Expansion of Ord Irrigation area
- Expansion of mining
- Strategic port development
- Opportunities for tourism
- Identification of new settlement location(s)
- Protection of environment and conservation

The project will either incorporate and/or identify the need for the development of additional planning strategies that meet the need for rural residential, industrial, commercial and residential land.

ATTACHMENTS

Attachment 1 – Draft Business Case

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Approves the review of the Shire of Wyndham East Kimberley's local Planning Strategy
2. Allocates \$136,000 for the 2013/14 financial year and \$30,000 for the 2014/15 financial year for the review of the Shire of Wyndham East Kimberley's local Planning Strategy.

COUNCIL DECISION

Minute No. 9997

Moved: Cr R Dessert

Seconded: Cr C Gore-Birch Gault

That Council defer consideration of item 12.4.3 Local Planning Strategy Review from February 2013 Ordinary Council Meeting, until it receives further information at a Council briefing session.

Carried Unanimously 6/0

BUSINESS CASE

FOR

SHIRE OF WYNDHAM EAST KIMBERLEY
LOCAL PLANNING STRATEGY REVIEW

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1. EXECUTIVE SUMMARY

The East Kimberley's strong economic growth and future expansion is being impelled by \$415 million in current infrastructure projects being delivered in the region, and increased employment opportunities associated with agriculture, tourism and mining. These drivers are providing the impetus for significant business and government investment in Kununurra and Wyndham.

This project will review and update the Shire of Wyndham East Kimberley's Local Planning Strategy (LPS), effectively providing a new and up to date LPS that provides the long term strategic planning framework for future developments within the Shire for the next 10 years.

The review will also address the formation of key land use planning strategies and policies including an Industrial Planning Strategy and a Residential Planning Strategy for the town of Kununurra to guide future industrial and residential development. These two strategies have been highlighted in the Kununurra Strategic Directions report as high priorities in the short to medium term and will cover existing and future housing areas, and industrial and business locations including retail and commercial. Issues such as townscape, open space, rural residential, tourism and the Wyndham Port will also need specific planning strategies which are likely to be identified as part of, and possibly coincide with, this review.

The current growth and investment in the region has resulted in the need for a long term planning direction for the local government and therefore the region. A new LPS will provide the region with a strategic planning framework that addresses economic, social, environmental and resource management factors that affect or will affect land use and development and which are currently being effected due to the increased growth in the region.

Through a review of the LPS associated local and regional objectives will be addressed such as building capacity and retaining benefits within the region, improving service provision, opportunity for employment and financial prosperity and overall sustainability.

The new LPS will create a coordinated and holistic approach to future development which considers drivers for growth, opportunities and constraints and community benefit, and the optimal approach for infrastructure and development staging.

The LPS will seek to translate elements of the strategic community plan, the Kununurra strategic directions report and Local Planning Scheme review to:

- Create an identifiable and economically viable retail core for Kununurra, with improved connections and pedestrian pathways.
- Activate an interface with the Lake Kununurra waterfront and create a viable and vibrant Tourism Precinct.
- Improve the Wyndham Port to cater to/for a greater diversity of industry.
- Provide housing diversity and choice, and diversified housing form to meet a broad demographic profile.
- Deliver industrial, commercial and residential land supply, and create readily developable land banks which can be quickly released to the market.
- Create a modern vibrant and attractive town centre for Kununurra which offers diversified opportunities to shop, recreate and socialise.
- Provide community facilities and services at a standard that meets the needs and expectations of a diverse community.
- Provide improved, practical connectivity and transport linkages throughout the towns.
- Undertake detailed planning for the Kununurra Mixed Business area.
- Identify land to be rezoned for Rural Residential based on a review of the current demand and supply of rural residential land and protection of agricultural land.

- Consider rezoning(s) for MG Corporation landholdings.
- Investigate and plan for relocation of the waste water treatment plant, power generation site and relocation and development of the bore fields,
- Prepare a structure plan for a dedicated Events Precinct.
- Undertake detailed planning for Lake Argyle, including beyond the existing Interim Development Order.
- Infill of the Ord Irrigation Area and further expansion to the Northern Territory
- More detailed land use planning for areas outside the main town sites to provide for future growth, integrated settlement and potential development nodes.

The milestones for the project brief are outlined below:

1. Preparation of project brief
2. Completion of tender process and appointment of consultant
3. Preliminary consultation and information gathering
4. Analysis of information and identification of issues
5. Preparation of draft strategy
6. Consideration of draft strategy by SWEK
7. Consultation on draft
8. Council adoption on strategy
9. Strategy to WAPC for assessment
10. Changes to strategy from WAPC assessment
11. Certification by Planning Commission
12. Advertising, public comment and referral to agencies
13. Consideration of submissions, modification and adoption of changes (if necessary)
14. Strategy to commission for final endorsement and assessment of modifications
15. Endorsement of final strategy by commission.

The Shire of Wyndham East Kimberley, as the responsible local government for the planning strategy will be responsible for management of the project including funds. The project will be outsourced to a consultant yet will be managed by the Senior Planning Officer and Strategic Planner within the Shire and will be overseen by the Shire's Director Community Development.

A key partner in the project will be the Department of Planning who will play an advisory role in regards to analysis of issues and preparation of the strategy.

Effective consultation/communication will be critical to the success of the review, and would be carried out in line with an agreed Communication Plan. Key stakeholders are likely to include:

- Key stakeholders (letters and meetings),
- Government agencies (letters and meetings)
- Service providers (letters and meetings)
- Council (presentations and meetings) and
- Community (advertising, online consultation, displays)
- Traditional Owners, Native Title holders or claimants, and Indigenous Communities (letters and meetings)

The objective of the consultation process and Communication Plan will be to build a relationship between the community Local and State government, and to ultimately find synergies in the vision and priority objectives for the Shire. It will also enable each respective agency to gain support for projects and deliver better outcomes.

A steering group will be established to ensure continuous communication between key agencies. This group will likely comprise of representatives from Department of Planning, Department of Regional Development and Lands, Department of Water, Department of Environment and

Conservation, Indigenous Affairs, Water Corporation, LandCorp and Department of Agriculture and Food.

2. PROJECT INFORMATION

2.1. *Project Description*

The Shire has undertaken a Local Planning Scheme review to consolidate the existing Town Planning Schemes which cover Kununurra and Wyndham respectively, and incorporate the remainder of the Shire. The draft Local Planning Scheme No. 8 is a policy neutral Scheme consistent with the Model Scheme Text, which aims primarily to provide consistency over the main towns, and extend planning controls to cover the whole Shire.

The Shire considered that the Scheme review should be limited in scope, ensuring that a new and up-to-date Scheme could be delivered in a reasonable timeframe, addressing a select number of key issues.

The current LPS for the Shire of Wyndham East Kimberley was prepared in 2005 and, with high government investment in the area and high growth associated with increased mining and development of Ord Stage 2, there is a need for an up to date strategic framework to guide sustainable resource management and development through land use planning including zoning and reserves, subdivision and development, and the planning of physical and social infrastructure over the next 10 years.

The review of the LPS is therefore required to occur in line with this statutory Scheme review, and will provide the mechanism to undertake significant additional investigation and study in regard to key issues, which will inform future amendments to the Scheme, particularly in regard to the broader Shire area.

The review of the local planning strategy is necessitated due the Shire's growing economic environment and subsequent major development, social and physical infrastructure required to be planned for.

2.2. *Objectives*

The objectives of the LPS review are to:

- Provide strategic planning direction for the next 10 years which responds both to community needs and demands and the need to consider socially, economically and environmentally sustainable development based on comprehensive analysis of state, regional and local planning issues and objectives.
- Demonstrate the application of State and regional plans, policies and strategies with particular emphasis on implementation of the Kununurra Strategic Directions report, SWEK Community Strategic Plan, Kimberley Science and Conservation Strategy.
- Give direction to local government, the Department of Planning, WAPC, the Minister and the State Administrative Tribunal in assessment of amendments, subdivision, development, appeals and provides strategic planning support for this decision making.
- Provide the basis for coordinated decision making on future servicing of the local government area by local, state government and any other service agency.
- Explain/justify the strategic direction for growth and development to all stakeholders.
- Provides the rationale for future zoning, reservation and development provisions for local planning scheme amendments for land uses for the whole Shire.

2.3. Project Scope

This project will review and update the Shire of Wyndham East Kimberley's Local Planning Strategy providing the local government with a long term strategic framework that sets the planning direction for the next 10 years. As part of this review, issues will be identified including the need for supporting planning strategies and policies. In particular residential, rural residential, industrial, commercial, retail and tourism land uses and strategies for development will be explored and analysed. The strategy will include a vision and planning principles, objectives, a strategic plan (including a spatial plan) and strategies and actions for achieving the plan.

The review of the plan will not include development of all the planning strategies and policies required but will ensure that a thorough analysis of issues is undertaken so that these strategies and policies are clearly identified and prioritised so that they can be achieved in the future.

The LPS review will incorporate:

- Review of state and regional planning policy, including current strategies, structure plans and strategic development initiatives, to ensure consistency and provide the rationale for any variation(s).
- Preparation of supporting documents including:
 - Economic analysis
 - Environmental assessment
 - Visual landscape assessment
 - Land demand assessment (residential/rural residential/industrial)
- Development of a consultation strategy that will involve undertaking appropriate consultation with relevant government and private stakeholders, service providers and traditional owners to ensure all issues are addressed and resolved, and identified other studies being undertaken in the region.
- Investigation of current status of native title claims and determinations.
- Identification and analysis of key issues
- Data analysis
- Identification of a desirable future integrated settlement and infrastructure plan based on an assessment of the demand for commercial, industrial, residential, rural residential or other land uses and provision for these uses based on the principles of economically, environmentally and socially sustainable development.
- Identification and recommendation for the protection of natural resources and sensitive environments from unacceptable development impact.
- Preparation of a strategic plan with associated priority actions

The strategy will be compiled in the following manner:

Part 1 – Strategy

This will include a summary of the major characteristics and issues relevant to the future planning and development of the region and incorporate the strategic plan and the actions required to implement the strategy.

Vision and planning principles

Outline a vision for the planning and development of the Shire, and may include a statement of principles on which to base future planning decisions.

Objectives

To detail the objectives that will guide the preparation of the strategic plan and provide the basis for detailed policies and planning provisions to be included in the Scheme.

Strategic Plan

Is the focus of the strategy and will include a diagrammatic representation (spatial plan) of strategic land uses, development, infrastructure and natural resources, and is expected to include:

- existing and future housing areas (including density and diversity)
- existing and future industrial and business locations
- existing and future retail and commercial centres by type and function
- existing and future local and district open space (including strategic open space links)
- natural resource management and environmental protection areas
- visual landscape protection and management areas
- strategically significant natural resource areas
- constraints (including flooding, flood plains, bush fire risk, coastal processes, acid soils, risk, air quality, etc)
- rural land
- existing and future rural residential areas
- existing and future Aboriginal communities
- strategically significant special use sites (tourist facilities, rural industry)
- existing and proposed major transport routes (road, waterways)
- existing and future utilities (solid waste, waste-water, electricity, water)

Strategies and actions:

Setting out the strategies and actions by which the objectives are to be pursued and the strategic plan is to be implemented. Actions will recommend local planning scheme provisions such as zoning, reservation and development control, as well as more proactive measures such as infrastructure development, promotion, direct investment or other development initiatives.

Part 2 – Background information and analysis

Will provide relevant background to the strategy, and include analysis of information and the rationale for the strategy.

Introduction

Will explain the role and purpose of the strategy, the relationship to other planning mechanisms and outline the various elements and issues which have been taken into account in preparation, including reference to the regulatory framework for local planning strategies, and in particular to the procedure for the preparation, consultation and approval of the strategy.

State and regional planning context

To identify any state and regional planning policies, strategies and plans which are relevant to the region.

Particular attention will be given to state policy measures that require implementation at the local planning level and will include other state government strategies, not necessarily planning, which may have an effect. This section will also identify and justify any variation or departure from state planning policy.

Local planning context

Acknowledge any established vision and mission statements of the Shire and local community, the local government's strategic plan and any strategic local government policies relevant to the planning and development of the local area.

Local Profile

An outline of the key characteristics of the Shire and the major physical, environmental, social and economic influences relevant to planning for the future, accompanied by a series of maps, also highlighting any relevant opportunities and constraints.

Analysis of key issues

A review of key planning issues identified through the local profile and planning context, and consideration of options to address each issue.

Analysis will include an explanation of each issue, which interests are affected and the areas that are particularly affected. Consideration will also be given to the urgency of the issue and the information available to establish future direction. This is a fundamental element of the strategy development process and will be given particular attention.

2.4. Key Deliverables

Item / Deliverable	Deliverable Date	Responsibility
Preparation of project brief	March 2013	SWEK
Tender process	April 2013	SWEK
Preliminary consultation and information gathering	September 2013	Consultant
Analysis of information and identification of issues	December 2013	Consultant
Preparation of draft strategy	January 2014	Consultant
Consideration of draft strategy by Local Government	March 2014	SWEK
Consultation on draft with stakeholder group	May 2014	Consultant
Council adoption	June 2014	SWEK
Strategy to WAPC for assessment	July 2014	Consultant
Assessment by WAPC	October 2014	WAPC
Changes to strategy from WAPC assessment	January 2015	Consultant
Certification by commission	March 2015	WAPC
Advertising, public comment	June 2015	Consultant

and referral to agencies		
Consideration of submissions, modification and adoption.	September 2015	SWEK
Strategy to commission for final endorsement and assessment of modifications	October 2015	Consultant
Endorsement of final strategy by commission	December 2015	WAPC

3. NEEDS ANALYSIS

3.1. *Region/Project Analysis*

A Local Planning Strategy is required to inform a Local Planning Scheme. The main focus of the current LPS is the corridor between Kununurra and Wyndham and Lake Argyle, and only provides broad strategic directions for the remainder of the Shire.

The Shire has undertaken a Local Planning Scheme Review and prepared a draft Scheme (LPS no. 8) which will incorporate, and extend planning control, to the whole Shire. A review of the LPS is therefore required to help guide future use and development, particularly in rural areas that are not adequately addressed in the current strategy.

The LPS review will provide a strategic direction and plan in which to guide future and use and development so local government, state government, developers and land managers are better able to make informed decisions.

The reviewed strategy will increase the local government's capacity to make sound sustainable planning and development decisions that guide the development and use of land, and address region needs including, but not limited to:

- Affordable housing and land
- Identification of infrastructure and services needs
- Expansion of Ord Irrigation area
- Expansion of mining
- Strategic port development
- Opportunities for tourism
- Identification of new settlement location(s)
- Protection of environment and conservation

The project will either incorporate and/or identify the need for the development of additional planning strategies that meet the need for rural residential, industrial, commercial and residential land.

3.2. *Critical Assumptions*

- Alignment with the new Local Planning Scheme (LPS No. 8)
- Growth and investment in the region are strong and will continue to be strong.
- The current LPS needs to be reviewed to align with updated State Planning Policies, regional strategies, the local planning environment and community needs and aspirations, and to guide future planning due to the regional growth already experienced.

- Industrial, commercial and residential land is in demand and will continue to be as a result of the increased investment in mining and agriculture.
- Kununurra town centre needs to be consolidated and diversified.
- Lake Argyle will become an important development area for the Shire.
- Tourism will continue to be a major industry within the Shire, particularly in rural/pastoral and remote areas.
- Protection and management of natural resources required for sustainable development.
- Retain landscape values, vistas, character and feel of the natural environment.

4. RISK ASSESSMENT

4.1. Conclusions

Risks	Internal or External	Level (low, medium, high)	Mitigation
Staff turn over	internal	high	Have at least two officers plus the Director involved in the project
Time for commission to assess	external	low	Allow for appropriate time frames
Ongoing financial resourcing	internal	low	Incorporate into business planning. Secure external funds
Lengthy consultation process	external	high	Development of an appropriate consultation and communication strategy
Scope creep	internal and external	medium	Develop detailed activities and outcomes for tender and remain within tender scope.
Management of Steering Committee	internal	low	Establish terms of reference for steering group

5. APPROVAL REQUIREMENTS

5.1. Conclusions

Approval Type (i.e. Native Title, Heritage, etc)	Issues	Actions	Timeframe for Resolution
WAPC	WAPC is responsible for certifying a LPS as being consistent with the Town Planning Regulations 1967, and adoption of the LPS	Regular meetings and consultation with the Department of Planning	Ongoing for the length of the review.

Approval Type (i.e. Native Title, Heritage, etc)	Issues	Actions	Timeframe for Resolution
	following the consultation.	throughout the project.	

6. CONSULTATION

6.1. Stakeholders Consultations

- Land Corp – Paul Ferrante
- Regional Development and Lands (RDL) – Jackie Farmer
- Department of Planning (DoP) – Phil Woodward
- Kimberley Development Commission (KDC) – Geoff Gooding

A steering group will be established to ensure continuous communication between key agencies. This group will likely comprise of representatives from Department of Planning, Department of Regional Development and Lands, Department of Water, Department of Environment and Conservation, Indigenous Affairs, Water Corporation, LandCorp and Department of Agriculture and Food.

7. GOVERNANCE AND MANAGEMENT

7.1. Project Management

Shire of Wyndham East Kimberley, as the responsible local government for the planning strategy will be responsible for all management of funds including receipting. The project will be managed by the senior planning officer and strategic planner within the Shire and overseen by the Director of Community Development who reports directly to the Chief Executive Officer. Key partner to the project will be the Department of Planning who will play an advisory role in regards to analysis of issues and allocation of zones.

7.2. Delivery Method

The project will be delivered by a consultant managed by SWEK.

7.3. Project Maintenance

Implementation of the new Local Planning Strategy will be the responsibility of SWEK.

All statutory obligations will be met as part of preparation and development of the LPS i.e. certification and endorsement of the strategy by the WAPC.

8. PROJECT BUDGET AND IMPLEMENTATION

8.1. Procurement Strategy

Procurement would be initiated in line with the Shire's Purchasing and Tendering Policy (F19) and in line with best practice procedures of the Western Australian Local Government Association Procurement Handbook, and AS4122-2000 General Conditions of Contract for the Engagement of Consultants.

- Council budget of \$110,000 funds to undertake the project
- Allocation of officers and managers to the project
- Tender for suitable consultant to undertake the project
- Working in partnership with agencies and businesses for relevant and required information.

Indicative payment schedule for NPP funding

Milestone	NPP Funding (% total)	Payment Due
Preparation of project brief	0	March 2013
Tender process	11,000 (5%)	June 2013
Preliminary consultation and information gathering	55,000 (25%)	September 2013
Analysis of information and identification of issues	44,000 (20%)	December 2013
Preparation of draft strategy	55,000 (25%)	March 2014
Consideration of draft strategy by Local Government	0	March 2014
Consultation on draft with stakeholder group	33,000(15%)	May 2014
Council adoption	22,000 (10%)	June 2014

8.2. Communications Plan

Effective consultation/communication will be critical to the success of the project, and would be carried out in line with an agreed Communication Plan, to be prepared in consultation with the Shire, Department of Planning and consultant.

The objective of the consultation process and Communication Plan will be to build a relationship between the community Local and State government, and to ultimately find synergies in the vision and priority objectives for the Shire. It will also enable each respective agency to gain support for projects and deliver better outcomes.

This will be included as part of the deliverables of the tender yet is likely to target:

- Key stakeholders (letters and meetings),
- Government agencies (letters and meetings)
- Service providers (letters and meetings)
- Council (presentations and meetings) and
- Community (advertising, online consultation, displays)
- Traditional Owners, Native Title holders or claimants, and Indigenous Communities

8.3. Project Budget

The budget for this project will extend over four financial periods. The Shire has allocated \$65,000 for consultant fees associated with this project (not inclusive of fees associated with the preparation of the project brief and tender documents) and notionally allocated an additional \$65,000 into the following period within its 5 year financial plan. These contributions were originally associated with the Expressions of Interest for Royalties for Regions funding for the preparation of a Residential Development Strategy and for an Industrial Development Strategy – both of which are proposed to be assessed as part of this larger piece of work. An additional \$85,000 of Shire operational funding will, nevertheless, be required in out years to complete the project.

5.2.1 PRO-FORMA CASH BUDGET (All amount must be shown exclusive of GST)

TOTAL PROJECT COST: \$537,000 (\$452,000 + \$85,000 in-kind)

List each item of project expenditure	Own Organisation Contribution \$	Northern Planning Program Funding Contribution \$	Other Grant Contribution (specify) \$	Other Grant Contribution (specify) \$	Other Cash Contribution (specify) \$	TOTAL \$
Consultant fees and expenses	\$232,000 (\$82,000 2012/13) (\$95,000 2013/14) (\$40,000 2014/15) (\$15,000 2015/16)	\$220,000 (\$90,000 2012/13) (\$115,000 2013/14) (\$15,000 2014/15)				\$452,000
TOTAL CASH COST (\$)						\$452,000

5.2.2 PRO-FORMA IN-KIND BUDGET (All amount must be shown exclusive of GST)

List each item of project expenditure	Own Organisation Contribution \$	Other Organisation Contribution (specify) \$	TOTAL \$			
e.g. Wages / Administration	\$85,0000					\$85,000
TOTAL PROJECT IN-KIND CONTRIBUTIONS						\$85,000
TOTAL IN-KIND COST (\$)						\$85,000

9. TIMELINES AND REPORTING

9.1. *Project Timeframe and Key Milestones*

Item / Milestone	Expected Date of Finalisation	Responsibility	Estimated Total Cost	NPP Funds Sought
Preparation of project brief (includes use of external consultant)	March 2013	Shire (Director Community Services)	\$12,000	0
Tender process (WALGA)	April 2013	Shire (CEO)	\$5,000	0
Preliminary consultation and information gathering Includes supporting doc's: <ul style="list-style-type: none"> Economic analysis (est. \$50k) Environmental assessment (Desktop – est. \$40k) Visual/landscape spatial assessment (est. \$20k) Land demand assessment (rural res/residential/industrial (est. \$50k) 	September 2013	Consultant (Project Manager) Shire (Director Community Services)	\$290,000 (\$50,000 initiation in April 2013) (\$60,000 consultation and visits - May and June 2013) (\$160,000 supporting doc's) \$35,000 Shire in-kind for assistance with consultation and information gathering. This is in addition to Shire funds at this stage of \$130,000 spread over two financial periods	\$160,000 (\$90,000 2012/13 + \$70,000 2013/14)
Analysis of information and identification of issues	December 2013	Consultant (Project Manager)	\$60,000	\$30,000 (2013/14)
Preparation of draft strategy	January 2014	Consultant (Project Manager)	\$30,000	\$15,000 (2013/14)

Consideration of draft strategy by LG	March 2014	Shire (Director Community Services)	0	0
Consultation on draft	May 2014	Consultant Shire (Director Community Services)	\$25,000 \$25,000 in-kind	\$15,000 (2014/15)
Council adoption	June 2014	Shire (Director Community Services)	0	0
Strategy to WAPC for assessment	July 2014	Consultant (Project Manager)	0	0
Assessment by WAPC	October 2014	WAPC (Minister)	0	0
Changes to strategy from WAPC assessment	January 2015	Consultant (Project Manager)	\$15,000	0
Certification by commission	March 2015	WAPC (Minister)	0	0
Advertising, public comment and referral to agencies	June 2015	Consultant (Project Manager)	\$5,000	0
Consideration of submissions, modification and adoption.	September 2015	Shire (Director Community Services)	\$25,000	0
Strategy to commission for final endorsement and assessment of modifications	October 2015	Consultant (Project Manager)	\$10,000	0
Endorsement of final strategy by commission	December 2015	WAPC (Minister)	0	0

9.2. Performance Measures

- Tender developed in consultation with Department of Planning
- Consultant employed
- Information collected and analysed
- Draft LPS developed
- LPS endorsed by Council
- LPS assessed by WAPC
- Consultation period – submissions received and modification made
- Modifications endorsed by Council and WAPC
- Final endorsement by Council and WAPC
- Project completed within budget and on time.

10. SUPPORTING DOCUMENTATION

1. SWEK 10 year community plan (draft)
2. Strategic directions (extract)
3. RDA Kimberley strategic plan (extract)
4. Letter from LandCorp

11. RECOMMENDATION OF PROJECT

Signed	_____	Signed	_____
Completed by	_____	Approved by	_____
Position	_____	Position	_____
Organisation	_____	Organisation	_____
Date	_____	Date	_____

12.4.4 Community Engagement Policy

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Katya Tripp, Strategic Planner
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	CM.11.2/CM.10.3

PURPOSE

To present to Council the Community Engagement Policy for re-adoption.

BACKGROUND

In April 2011 and September 2011, Council were briefed on the amendments to the *Local Government (Administration) Regulations 1996* which require all local governments to develop a Strategic Community Plan and a Corporate Business Plan. These documents replace the previous requirements for a "Plan for the Future".

The Strategic Community Plan is principally a planning document that incorporates community input to establish future local aspirations and priorities for 10 plus years. The attached Community Engagement Policy was adopted by Council on 20 September 2011 and it assisted in guiding the community engagement process for the Strategic Community Plan. The Policy is intended to be reviewed and updated if necessary, every twelve months.

The Policy was reviewed and with no changes required, it was presented to the Council briefing session on 6 November 2012 with a recommendation that the Policy be advertised for a 4 week public comment period in order to demonstrate that the Shire is trying to improve the way that they engage with the community. The Council agreed to advertise the policy for a 4 week public comment period.

STATUTORY IMPLICATIONS

There are no statutory implications associated with this report.

POLICY IMPLICATIONS

The previously endorsed Community Engagement Policy is attached for Council's consideration (Attachment 1).

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This policy will set the parameters for ongoing engagement with the community and has been a major component of the Strategic Community Plan.

This report aligns with Council's focus on Community, Key Result Area 2, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

- Facilitate community participation

COMMUNITY CONSULTATION

The Policy was advertised for a 4 week public comment period from 7 November to 5 December 2012 and no comments or submissions were received.

COMMENT

Community engagement provides opportunities for people who are effected by or interested in a Council decision to be involved, engaged and participate in the decision making process. Community Engagement does not replace appropriate decision making by Council and instead adds value to decisions through an increased understanding of community needs, aspirations and priorities.

The attached policy will guide any future community engagement activities ensuring that Council undertakes a consistent approach to effective community engagement.

ATTACHMENTS

Attachment 1– CP/GOV - 3100 Community Engagement Policy

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Community Engagement Policy as attached at Attachment 1 of this report.

COUNCIL DECISION

Minute No. 9998

Moved: Cr J Parker

Seconded: Cr R Dessert

That Council adopt the Community Engagement Policy as attached at Attachment 1 of this report.

Carried Unanimously 6/0



Shire of Wyndham East Kimberley
Council Policy Number: CP/GOV-3100
Community Engagement Policy

OBJECTIVE:

The purpose of this policy is to define a consistent approach and provide the framework and principles for all community engagement activities conducted by the Shire of Wyndham East Kimberley.

The Council's objectives for community engagement are:

- To use the community's input to assist in making more informed and sustainable decisions;
- To make clear the nature of decisions that will involve community participation;
- To make clear any matters that are non-negotiable and why;
- To learn from and build on previous relevant community engagement conducted;
- To use engagement methods that are inclusive, flexible and appropriate to those participating;
- To facilitate mutual understanding between groups and individuals with differing perspectives and interests;
- To build positive relations between Council and all sections of the community.

POLICY:

Definitions:

Community – is broadly defined as those who have an interest in or are affected by the business of Council and the way it operates and may include residents and landowners; service providers; users of Council services; business operators; visitors; associations and organisation based locally or within the wider region; people who work and recreate in the Shire; and statutory and government agencies.

Community Engagement – is any process that includes the variety of methods used by Council to inform, consult, involve and collaborate with the community in the development of policies, services and infrastructure within the Shire. It recognises that if the community is going to be affected by a decision, it needs to be provided with the opportunity to participate in the decision making process. Community engagement does not replace, but enhances the formal decision-making functions and responsibilities of Council as an elected governing body through a more sound understanding of the needs of community and the impacts of the decision made.

Scope & Limitations

This policy will apply to Councillors and Council staff. It also applies to contract workers, consultants and tenderers who are undertaking community engagement on behalf of Council.

Community engagement is about involving the community in decisions which affect them. It is crucial to the successful development and implementation of effective policies and decisions and for improving services through understanding and responding to the needs and aspirations of the community.

Community engagement does not necessarily mean achieving consensus. However it does involve seeking broad informed agreement and the best possible outcome for Council and the community.

This policy does not prevent Council from engaging with the community in addition to any statutory requirements provided that any legislative timeframes are also met.

Background

Community engagement is recognised as critical to effective, transparent and accountable governance in the public, community and private sectors as effective engagement generates better decisions and can deliver more sustainable economic, environmental, social and cultural outcomes. Meaningful community engagement seeks to address barriers and build the capacity and confidence of all people to participate in and negotiate and partner with institutions that affect their lives.

The introduction of the Integrated Planning and Reporting Framework highlights the importance of community engagement to the achievement of the Shire of Wyndham East Kimberley's Strategic Community Plan.

Guiding Statement

The following principles reflect Council's approach to community engagement. They represent Council's best practice approach in community engagement. They are not prescriptive but rather are used to guide the development, implementation and evaluation of the community engagement process.

Open and Inclusive:

- Recognise community participation as a rights of all citizens and an integral component of informed decision-making;
- Create, support and promote opportunities for the community to participate in decision-making;
- Encourage involvement from a wide cross-section of the community using engagement processes that are accessible, inclusive and suitable to the audiences;
- Provide openness and commitment to ensuring that the community is well informed about Council's service delivery, planning and decision-making processes.

Mutual Trust, Respect and Accountability:

- Treat all participants in the engagement process with respect and dignity;
- Approach engagement from an impartial perspective, free from bias toward any stakeholder involved in the process;
- Ensure accountability, accessibility and ethical dealings with the community.

Early and Clear Engagement:

- Seek early engagement and regularly involve the community in decision making;
- Communicate clearly the objectives of the engagement process and provide community members with all available and relevant information as part of the consultation engagement process to ensure informed discussion;
- Communicate the parameters of the engagement process (what is and is not negotiable) to participants from the outset, including legislative requirements, Council's sphere of influence, conflicting community views, policy frameworks and context, budget constraints, etc;
- Acknowledge that planning is a critical process to deliver successful outcomes and commit to developing and implementing community engagement plans.

Consideration and Feedback:

- Commitment to demonstrating that all community contributions and relevant data have been considered prior to making any decisions that affect the local community;
- Commitment to providing participants with feedback at key stages throughout the project and upon completion and how community input influenced the decision.

Skills and Resources:

- Endeavour to ensure that sufficient timeframes and adequate resources are allocated to engagement processes;
- Coordinate community engagement processes where possible to optimise resources, ensure efficiency and avoid duplication;
- Recognise the skills required to undertake community engagement and provide staff and Councillors with opportunities for further skills development and training.

Outcomes

The outcomes and benefits of effective community engagement include:

- Increased community awareness about Council's services, planning and program delivery;
- Increased awareness across Council of community views and the issues that should be considered as part of the decision-making process;
- Increased awareness of the needs, priorities and diversity of the local community, which in turn ensures that Council's service provision and planning functions are aligned appropriately;
- Increased levels of community ownership and acceptance of decisions affecting the local government area;
- Council and the community working together to address local issues;
- Potential for time, resource and cost savings for Council.

GOVERNANCE REFERENCES

Statutory Compliance	Local Government (Administration) Regulations 1996
Industry Compliance	IAP2 Spectrum of Public Participation
Organisational Compliance	<i>Administrative Policies and Work Instruction (TBA)</i>
Process Links	

POLICY ADMINISTRATION

Directorate		Officer Title		Contact:	
Governance		Chief Executive Officer		Ext: 111	
Date Effective	21/09/2011				
Date Adopted	20/09/2011	Last Reviewed	N/A		
Risk Rating	Low	Review Cycle	Annual	Next Due	21/09/2012

12.4.5 Development Application – Café Signage – Lot 3 O’Donnell Street, Wyndham

DATE:	19 February 2013
PROPONENT:	Catherine Atkins
LOCATION:	Lot 3 O’Donnell Street Wyndham
AUTHOR:	Elle Davidson, Planning Officer
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	01.0245.02
ASSESSMENT NO:	A245

PURPOSE

For Council to consider an application for planning approval for Café signage at Lot 3 O’Donnell Street, Wyndham.

BACKGROUND

Shire Officers in January 2013 observed that an awning sign had been affixed to a café at Lot 3 O’Donnell Street, Wyndham and requested that it be removed until a signage application had been lodged and an approval had been issued by the Council.

The applicant has since removed the sign and the Shire has received a signage application from Catherine Atkins for one fixed awning sign and one sandwich board sign for a café at Lot 3 O’Donnell Street Wyndham.

The café is located on a lot approximately 1 kilometre south of Wyndham Port and has an area of 916 square metres.

Café renovations have recently been completed and the owners have opened for business, with the relevant health approvals.



Location Plan

Proposal

The applicant has proposed to affix a 700mm x 1500mm sign to the awning of the café and place a 850mm x 570mm sandwich board sign at the front of the business daily. Attachment One indicates the proposed locations of the signs and illustrations of these signs have been included in Attachment Two.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this item.

STATUTORY IMPLICATIONS

The land is zoned Town Centre under Wyndham Town Planning Scheme No. 6 (TPS 6).

The objectives of the Town Centre zone are:

- (a) To zone adequate land for the continued development of a main commercial and community facility centre for the town;*
- (b) To prepare an overall Town Centre Strategy Policy to guide and promote development;*
- (c) To apply appropriate development and land use controls to ensure the development is to a satisfactory standard.*

The land is located in a designated heritage area under the Wyndham Town Planning Scheme. The Scheme stipulates that “erection or display of any advertising sign” requires planning consent of Council.

POLICY IMPLICATIONS

Local Planning Policy 15 – Signage

The main objective of the planning policy is to safeguard visual amenity, ensure safety on state lands and local thoroughfares and set standards, which apply to a range of different signs.

Design Guidelines for O'Donnell Street Wyndham Port

The main objective of the O'Donnell Street Wyndham Port Design Guidelines is to “maintain the character of O'Donnell Street by use of robust materials and details that reflect on the maritime history and extreme climate”.

The Guidelines characterise the Wyndham Port area as having “...been developed more with an eye to function than to appearance, resulting in a no-frills ruggedness, which to the casual observer is unattractive.” And also that “...in spite of a temptation to change this image, it is important to maintain it, and to present the town as it is.”

The Guidelines make recommendations with regard to building materials, fenestration, roofing, verandahs, fencing and gates, signage and street furniture.

The guidelines stipulate that all new work shall require planning consent from the shire and should retain the existing character of the port.

It is acknowledged that these guidelines have not formally been adopted and are simply used as a recommendation.

FINANCIAL IMPLICATIONS

The applicant has paid all fees.

COMMUNITY CONSULTATION

The application has not been publicly advertised, however, it was referred to the Wyndham Historical Society for advice, and they have supported the application.

COMMENT

The proposed signage complies with the relevant planning policy and guidelines. However Council approval is sought as currently Shire officers do not have delegated authority to approve any development in Wyndham.

ATTACHMENTS

Attachment 1 – Proposed location of signs

Attachment 2 – Proposed signs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council grants planning consent for café signage on Lot 3 O'Donnell Street Wyndham subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
2. A Building Licence is required to attach the approved sign to the awning.
3. Any future signs require planning approval from the Shire.
4. The freestanding Sandwich Board sign must only be placed immediately adjacent to the property.
5. The freestanding Sandwich Board sign is to be removed each day at the close of business.

COUNCIL DECISION

Minute No. 9999

Moved: Cr R Dessert

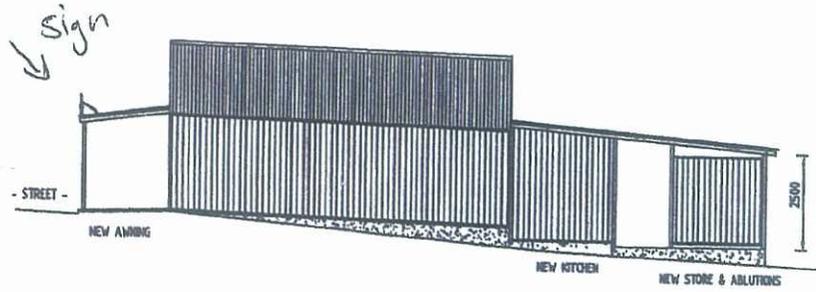
Seconded: Cr R Addis

That Council grants planning consent for café signage on Lot 3 O'Donnell Street Wyndham subject to the following conditions:

- 1. Development shall be in accordance with the attached approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
- 2. A Building Licence is required to attach the approved sign to the awning.**
- 3. Any future signs require planning approval from the Shire.**
- 4. The freestanding Sandwich Board sign must only be placed immediately adjacent to the property.**
- 5. The freestanding Sandwich Board sign is to be removed each day at the close of business.**

Carried Unanimously 6/0

Attachment 1 - Proposed location of signs



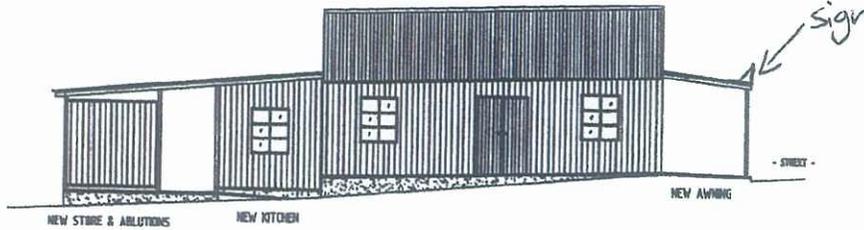
ELEVATION LOOKING SOUTH
FIRE WALL BOUNDARY



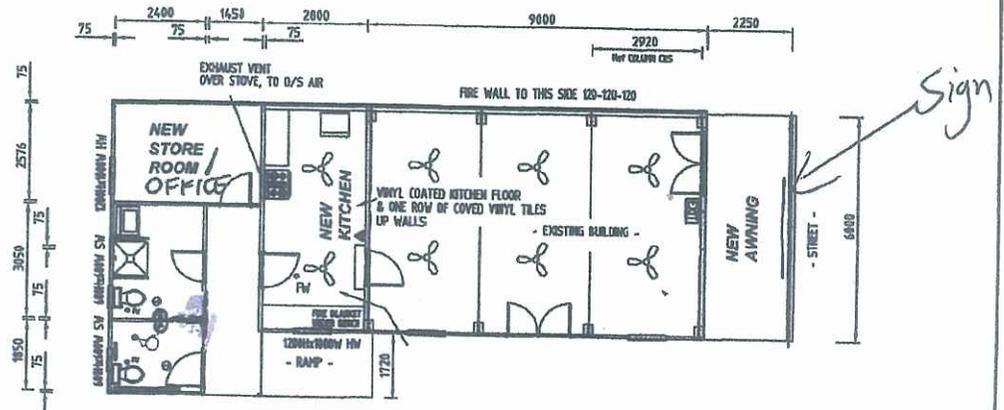
ELEVATION LOOKING EAST, WEST
BACK



ELEVATION LOOKING WEST
FRONT



ELEVATION LOOKING NORTH
CLADDING
OLD EXISTING CUSTOM ORB
WALL SHEETING FIXED TO Monf. Spec's



FLOOR PLAN

WET AREAS-
WALL AND FLOORS TO WET AREAS TO HAVE A
SMOOTH FINISH IMPERVIOUS TO MOISTURE 150mm
SPLASH BACKS TO SINKS AND BASINS, TO COMPLY WITH
AS3740 AND VOL 1 PART FL VOL 2 PART 3.0.1
OF BCA.
SEE DWG CJA-S-007
FOR DISABLED TOILET DETAILS

JWS CONSULTANTS
- Structural Engineers -
John Scott - Managing Director
Unit 16 Vic Mall
Darwin ph 08911100

- FW FLOOR WAIST
- ▲ PORTABLE FIRE EXTINGUISHER
- EXIT ILLUMINATED EXIT SIGN

Note:-
BUILDER TO CHECK ALL RL's AND DIMENSIONS BEFORE WORK IS COMMENCED

DO NOT SCALE - IF IN DOUBT ASK

D.R. READ
DRAWING AND
ENGINEERING
CONSULTANTS
10-10 ROSS ST
DARWIN NT
0894200000
0488-000000

SCALE	1:125
DESIGNED BY	DR 20-09-10
CHECKED BY	DR 20-09-10
APPROVED BY	JWS 20-09-10

NORTHERN DESIGN CONSULTANTS

PROJECT	PROPOSED SHOP FOR CATHERINE & JOE ATKINS LOT 3/H27 O'DONNELL ST WYNDHAM
SECTION	ELEVATIONS & FLOOR PLAN
DRG. NO.	159 of 197
PROJECT	CJA-S-002
REV	B

The Rusty Shed Café



Sign to be affixed to the awning

Height 700mm

Width 1500mm

The Rusty Shed Café

Delicious Fresh
Homemade Cakes,
Coffee, Lunch Rolls and Sandwiches
Cool Drinks, Milkshakes and Smoothies.

**Dine In
Takeaway**

Ph 9161 2427
At the Port, O'Donnell St Wyndham



Sandwich Board Sign

Height 850mm

Width 570mm

12.4.6 Development Application – St John’s Ambulance Volunteer Accommodation - Lot 2449 Coolibah Drive, Kununurra

DATE:	19 February 2013
PROPONENT:	Ryan Chinnery
LOCATION:	Lot 2449 Coolibah Drive, Kununurra
AUTHOR:	Elle Davidson, Planning Officer
REPORTING OFFICER:	Nick Kearns, Director Community Development
FILE NO:	01.5475.02
ASSESSMENT NO:	A5475P

PURPOSE

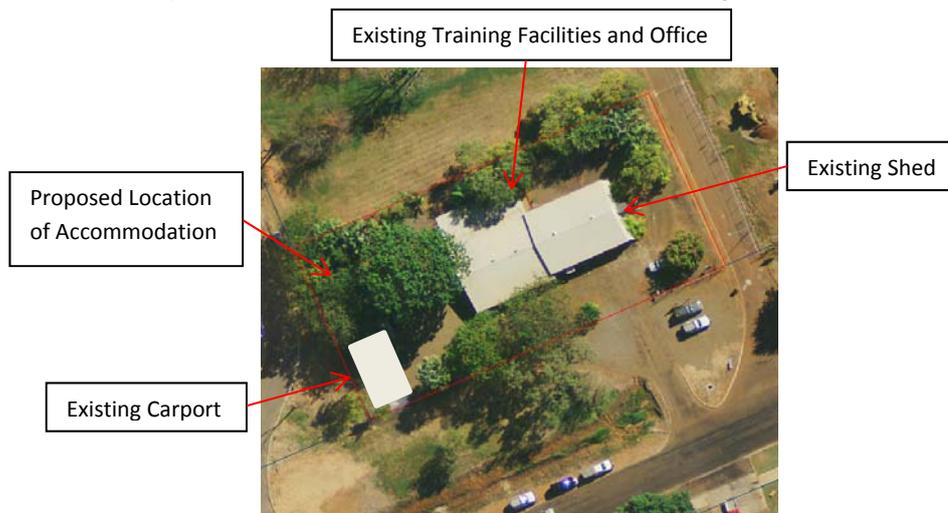
For Council to consider an application for planning approval for temporary volunteer accommodation at the St. Johns Ambulance facility at Lot 2449 Coolibah Drive, Kununurra.

BACKGROUND

The Shire has received an application from Ryan Chinnery to develop two (6 x 3 metre) transportable dwellings for the purpose of short term accommodation at Lot 2449 Coolibah Drive, Kununurra. This development is classified as a residential building development.

Lot 2449 Coolibah Drive is 2,502m² and is zoned Town Centre under the *Town Planning Scheme No. 7 – Kununurra and Environs (TPS7)*. The site currently consists of an office and training centre, fully enclosed shed and a carport.

The primary use of this facility will be to accommodate ambulance officer volunteer that are on call and live a reasonable distance from town. This accommodation facility may also be used on a temporary basis for trainers from other areas visiting Kununurra.



Location Plan

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this item.

STATUTORY IMPLICATIONS

Shire of Wyndham East Kimberley – Town Planning Scheme No. 7 – Kununurra and Environs

The site is zoned Town Centre, which has the objective to ensure that adequate land for the continued development of a main commercial and community facility centre for the town. A further objective of the zone is to apply appropriate development and land use controls to ensure the development is a satisfactory standard.

The *TPS7* allows for Residential Building development with the consent of the Council. A Residential Building is built for the purpose of temporary accommodation by two or more persons.

POLICY IMPLICATIONS

There is no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The applicant has paid all fees.

COMMUNITY CONSULTATION

The application has not been publicly advertised.

COMMENT

The development is consistent with the intent of the Town Centre zone as it supports the continued development of the St. Johns Ambulance facility, which is a community and volunteer run organisation. By approving this application the Shire will be helping to improve the services and the future development of St. Johns Ambulance.

Due to the intended temporary nature of the use of the accommodation it is deemed appropriate for the Town Centre zone. The development should be managed by conditions relating to screening and colour of the transportable dwellings to ensure that the buildings are consistent with the existing development. The proposed location of the development allows for adequate vegetation and landscaping.

ATTACHMENTS

Attachment 1 – Proposed plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council grants planning consent for temporary volunteer accommodation on Lot 2449 Coolibah Drive, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
2. The accommodation is strictly for temporary purposes related to the operations of St. Johns Ambulance.
3. The transportable buildings are to be painted the same colour (cream) as the existing buildings and appropriately screened from Coolibah Drive.
4. A Building permit is required.

COUNCIL DECISION

Minute No. 10000

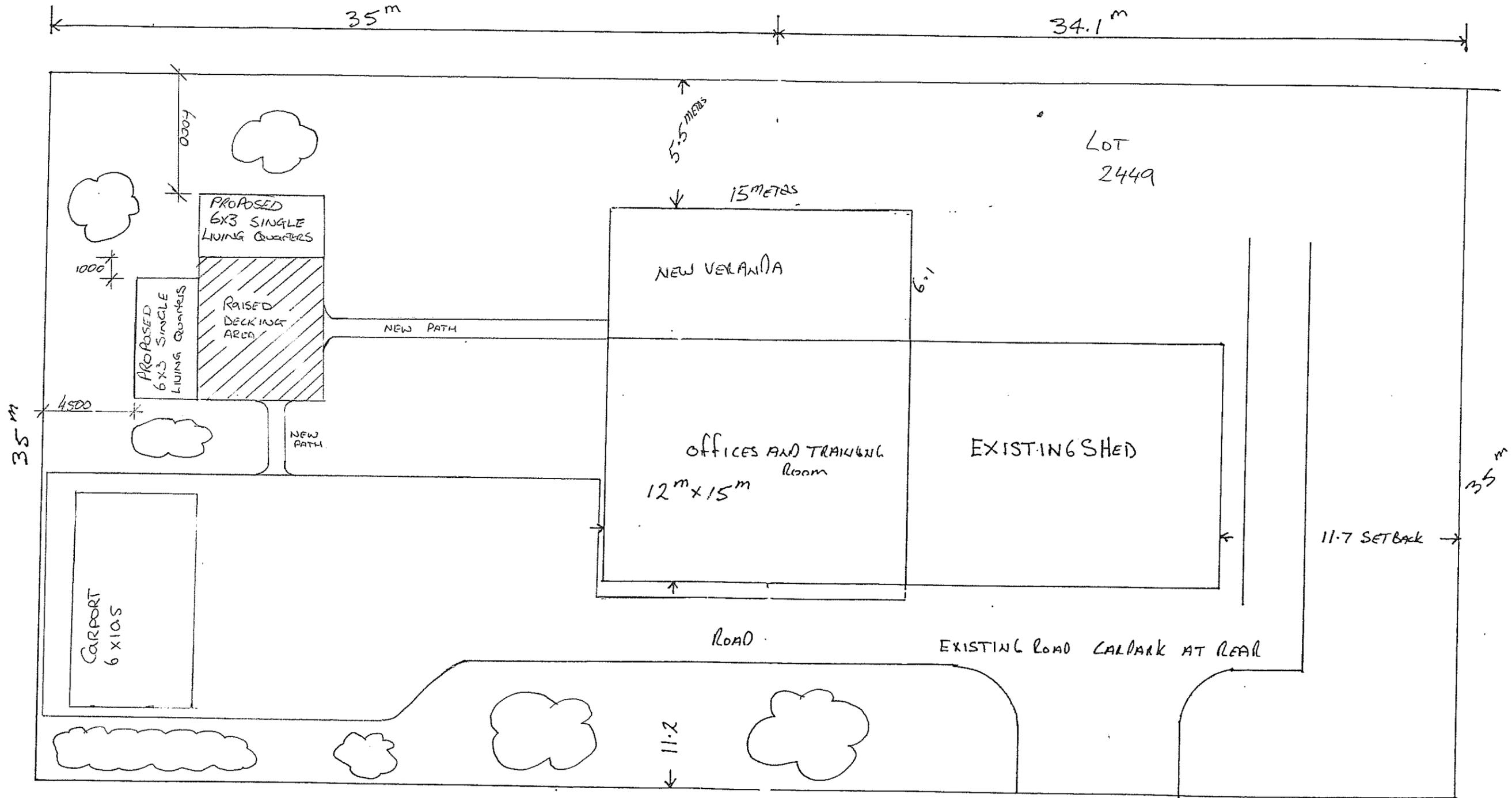
Moved: Cr R Addis

Seconded: Cr C Gore-Birch Gault

That Council grants planning consent for temporary volunteer accommodation on Lot 2449 Coolibah Drive, subject to the following conditions:

1. **Development shall be in accordance with the attached approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
2. **The accommodation is strictly for temporary purposes related to the operations of St. Johns Ambulance.**
3. **The transportable buildings are to be painted the same colour (cream) as the existing buildings and appropriately screened from Coolibah Drive.**
4. **A Building permit is required.**

Carried Unanimously 6/0

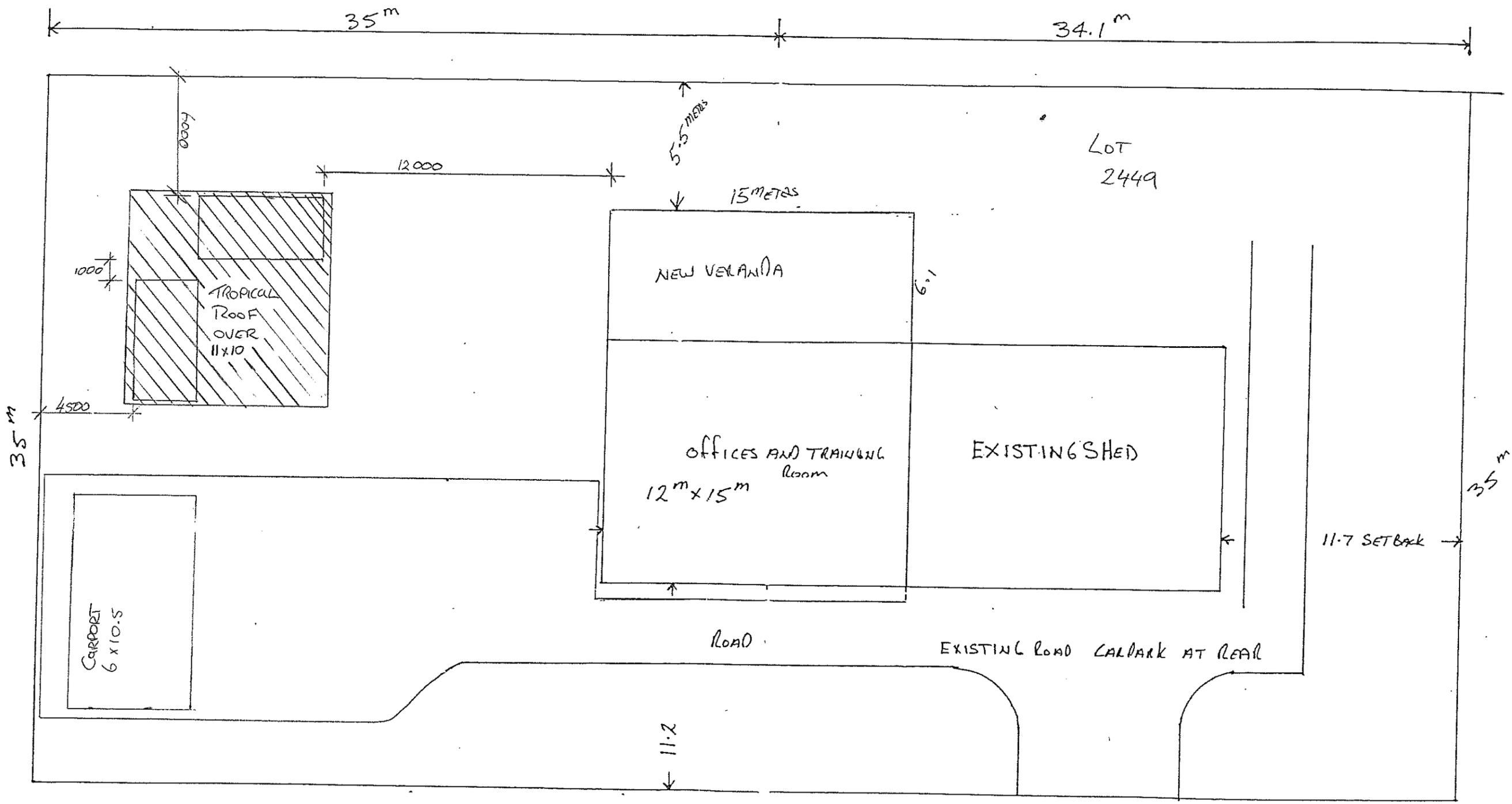


PROPOSE 2 x SINGLE LIVING QUARTERS
 WITH RAISED DECK AREA AND TROPICAL
 ROOF OVER
 Builder RTC WORKS.

EXISTING DOUBLE GATES

This plan is approved in accordance with the Local Government Miscellaneous Provisions Act and the Building Regulations 1989 as amended.

[Signature]
 BUILDING SURVEYOR



PROPOSE 2x SINGLE LIVING QUARTERS
WITH RAISED DECK AREA AND TROPICAL
ROOF OVER

Builder RTC WORKS.

EXISTING DOUBLE GATES

APPROVED BY THE BUILDING SURVEYOR
This plan is approved in accordance with the
Local Government (Miscellaneous Provisions) Act
and the Building Regulations 1993.

[Signature]
BUILDING SURVEYOR

CONSTRUCTION NOTES:

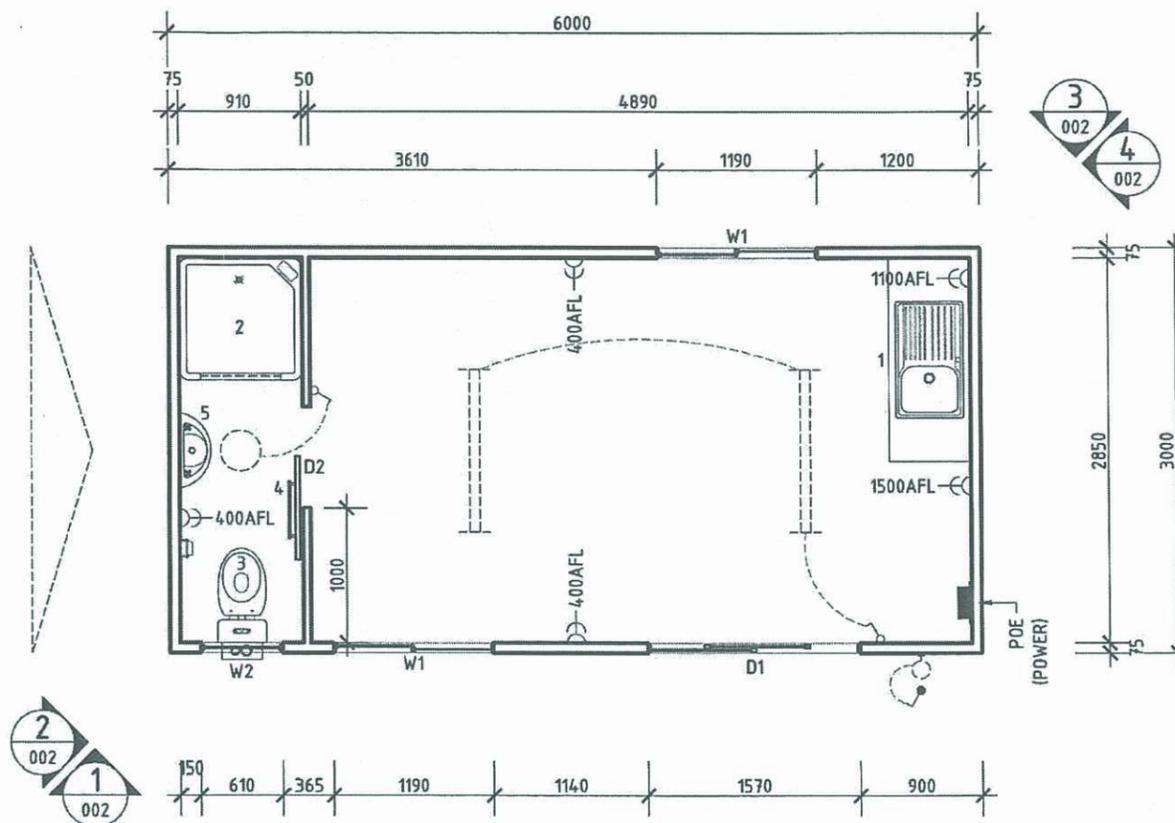
- BASE: 6.0m x 3.0m TRANSPORTABLE STEEL CHASSIS.
 FLOOR JOISTS: 50 x 1.6mm SHS.
 FLOORING: 22mm PARTICLE BOARD - TERMITE TREATED.
 FLOOR COVERING: 2.0mm VINYL (DESERT SAND).
 WALLS: EXTERNAL: 75mm INSULATED PANEL (EXT: WHITE, INT: WHITE).
 INTERNAL: 50mm INSULATED PANEL (WHITE)
 INTERNAL LININGS: CEILING - POLY PLYWOOD (MIRAGE PEARL).
 CORNICE - 40 x 40mm POWDERCOATED ANGLE (SURFMIST).
 INSULATION: ROOF - 50mm ANTICON TO UNDERSIDE OF ROOF SHEETING.
 CEILING - BATTS R3.5
 ROOF CLADDING: TRIMDEK (ZINCALUME).
 ROOF / CEILING: TIMBER CEILING FRAME WITH TIMBER GABLE @ 450(H)mm.
 FLASHING: COLORBOND FLASHING (DEEP OCEAN).
 DOORS: D1 - 2040(H) x 1570(W)mm PANEL DOOR IN ALUMINIUM FRAME c/w ENTRANCE LOCKSET.
 D2 - 2040(H) x 770(W)mm SLIDING DOOR c/w PRIVACY LOCKSET.
 WINDOWS: W1 - 900(H) x 1190(W)mm ALUMINIUM FRAMED GLASS SLIDING WINDOW (WHITE).
 W2 - 514(H) x 610(W)mm FIXED WINDOW IN ALUMINIUM FRAME c/w CUT-OUT FOR EXHAUST FAN. (WHITE)

FIT-OUT LIST:

- LAMINATED KITCHEN BENCHTOP c/w CUPBOARDS AND MID-SHELF UNDER.
- MOULDED SHOWER CUBICLE c/w TAPWARE, CURTAIN AND ROD.
- DUAL FLUSH CISTERN WITH PAN.
- TOWEL RAIL 400(L)mm.
- COMPACT HAND BASIN c/w TAPWARE.

LEGEND

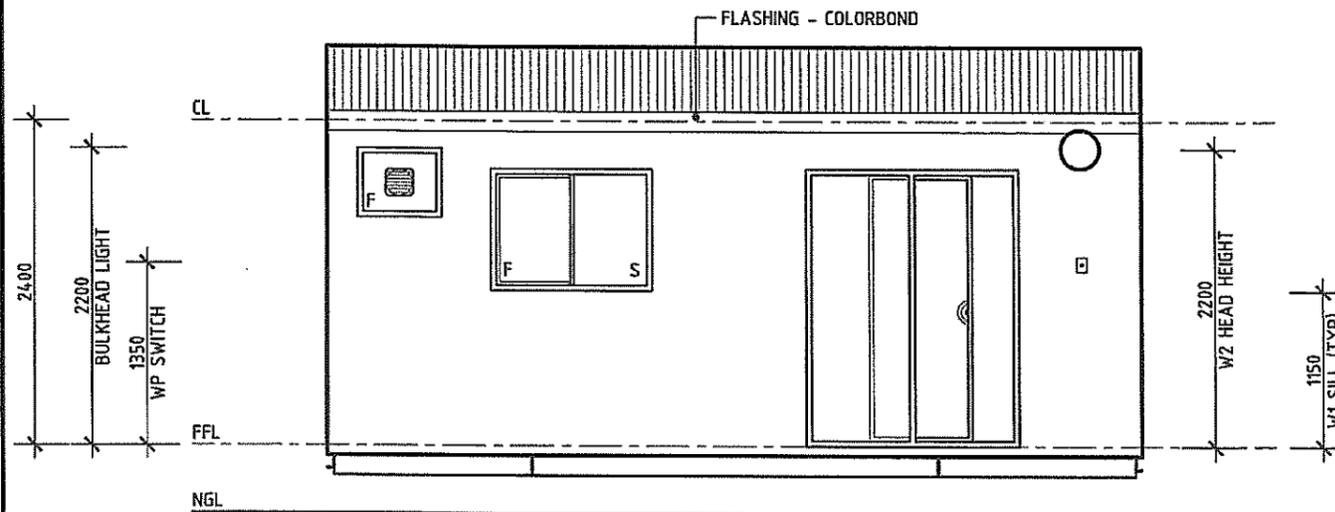
- LIGHT SWITCH
- WEATHERPROOF SWITCH
- SWITCHING RUN
- DOUBLE 36w DIFFUSED FLUORESCENT LIGHT
- OYSTER LIGHT
- BULKHEAD LIGHT
- ISOLATOR
- DOUBLE GENERAL PURPOSE OUTLET
- DISTRIBUTION BOARD
- EXHAUST FAN



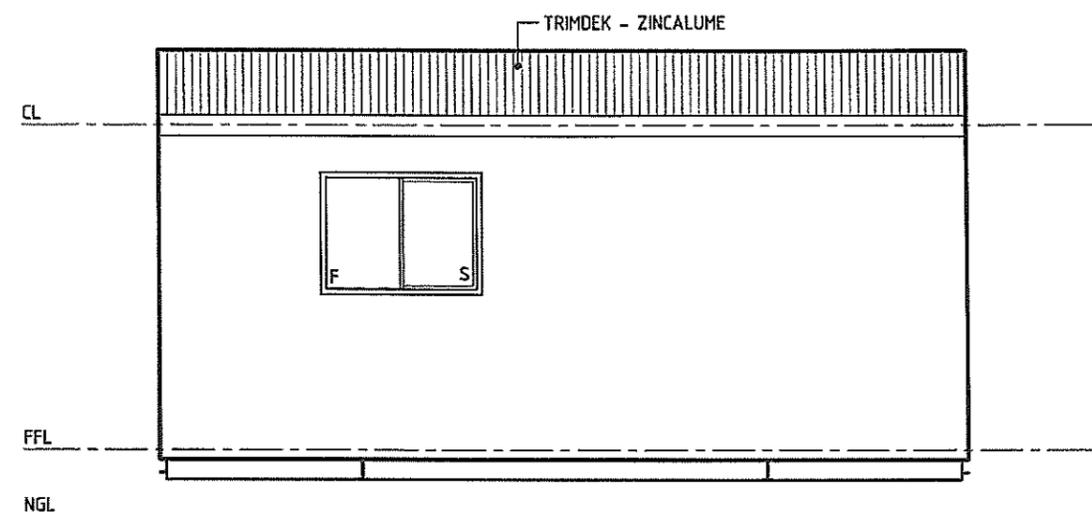
[Signature]

STRUCterre
consulting engineers
1 ERINDALE RD, BALCATT
PH: (08) 9205 4500 FAX: (08) 9205 4501
PROJECT # 57969 PAGE 2 of 4

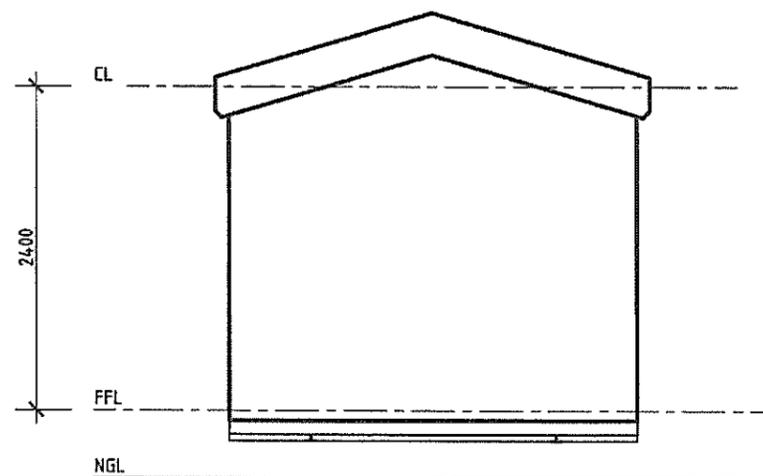
<p>ALCO BUILDING COMPANY PTY. LTD. ABN No. 3205 653 8357 Factory Tel. : (08) 9459 1630 Factory Fax : (08) 9459 1806 Mobile : 0411 424 172</p>	<p>THIS DRAWING IS COPYRIGHT AND THE PROPERTY OF ALCO BUILDING COMPANY REPRODUCTION IN FULL OR PART REQUIRES PRIOR WRITTEN AUTHORITY</p>	INITIALS:	APPROVAL SIGNATURES:			DATE:	CLIENT:	DWG No:	
		DRAWN BY:	C JAMES				19.09.12	JAMES OKENNY	212088-D-01-001
		ALCO BUILDING CONSULTANT:	A PERMAN					BUILDING TYPE:	JOB No:
CLIENT:						6.0m x 3.0m - SHELL			
SCALE:	SHEET:	DESIGN REGION:	TERRAIN CAT:	MPS:	DRAWING TYPE:		REV:		
1:50	1 of 3	B	2	51	FLOOR PLAN		E		



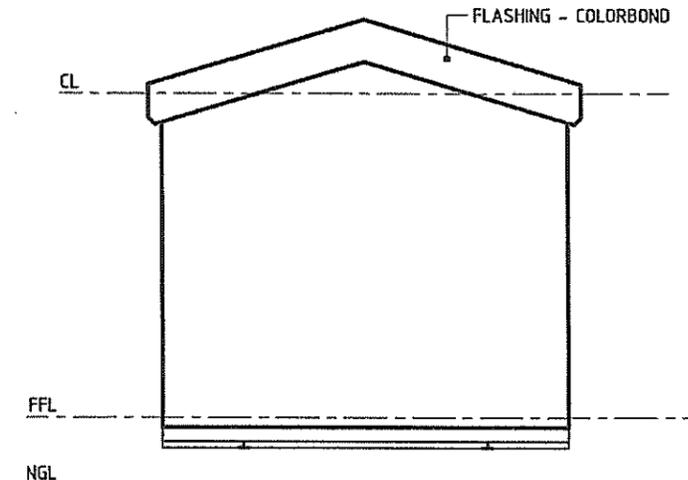
1 ELEVATION
001



3 ELEVATION
001



2 ELEVATION
001



4 ELEVATION
001

[Signature]

STRUCterre
consulting engineers
1 ERINDALE RD, BALCATT
PH: (08) 9205 4500 FAX: (08) 9205 4501
PROJECT # 57969 PAGE 3 of 4

ALCO
BUILDING COMPANY PTY. LTD.
ABN No. 3205 653 8357
Factory Tel : (08) 9459 1630
Factory Fax : (08) 9459 1806
Mobile : 0411 424 172

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	INITIALS:	APPROVAL SIGNATURES:		DATE:	CLIENT:
DRAWN BY:	C JAMES			19.09.12	JAMES OKENNY
ALCO BUILDING CONSULTANT:	A PERMAN				
CLIENT:					
SCALE:	SHEET:	DESIGN REGION:	TERRAIN CAT:	MPS:	BUILDING TYPE:
1:50	2 of 3	B	2	51	6.0m x 3.0m - SHELL
					DRAWING TYPE:
					ELEVATIONS

CLIENT:	JAMES OKENNY	DWG No:	212088-D-01-002
BUILDING TYPE:	6.0m x 3.0m - SHELL	JOB No:	
DRAWING TYPE:	ELEVATIONS	REV:	E

12.5 CHIEF EXECUTIVE OFFICER

12.5.1 Use of the Common Seal

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Debbie McCallum, Governance Officer
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	GN.02.1

PURPOSE

For Council to receive this report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 17 January to 13 February 2013.

STATUTORY IMPLICATIONS

Local Government Act 1995

Council's Standing Order Local Law makes reference to the application of the Common Seal.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Governance, Key Result Area 5, in Council's Strategic Plan.

COMMENT

The following documents have had the Shire of Wyndham East Kimberley Common Seal applied:

Date of Use	Document
24/01/2013	Bell Springs Community Layout Plan
4/02/2013	Royalties for Regions - Country Local Government fund 2011/12. Financial assistance agreement

ATTACHMENTS

There are no attachments associated with this report.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 17 January to 13 February 2013.

COUNCIL DECISION

Minute No. 10001

Moved: Cr R Addis

Seconded: Cr C Gore-Birch Gault

That Council receives the report on the application of the Shire of Wyndham East Kimberley Common Seal for the period 17 January to 13 February 2013.

Carried Unanimously 6/0

12.5.2 Delegated Authority Report

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Debbie McCallum, Governance Officer
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	PL.02.1

PURPOSE

To report to Council on the use of Delegated Authority by Officers for the period 1 January to 31 January 2013.

BACKGROUND

Use of Council approved Delegated Authority by Officers is reported to Council on a monthly basis.

The attached tables outline use of Delegated Authority by relevant Officers for the above period.

STATUTORY IMPLICATIONS

Local Government Act 1995 - Sect 5.46

5.46. Register of, and records relevant to, delegations to CEO's and employees.

3. The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
4. At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
5. A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Governance, Key Result Area 5, in the *Shire of Wyndham East Kimberley Strategic Plan 2008*.

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The attached report outlines the use of Delegated Authority by relevant Council Officers for endorsement by Council.

ATTACHMENTS

Attachment 1 – Delegated Authority Report

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Delegated Authority Report for the period 1 January to 31 January 2013.

COUNCIL DECISION

Minute No. 10002

Moved: Cr C Gore-Birch Gault

Seconded: Cr R Addis

That Council receives the Delegated Authority Report for the period 1 January to 31 January 2013.

Carried Unanimously 6/0

Attachment 1 – Delegated Authority Report

COMMUNITY QUICK GRANTS DELEGATED AUTHORITY APPROVALS – 1 JANUARY – 31 JANUARY 2013

Approval Date	Organisation	Purpose of Quick Grant	Total Project Cost	Amount Requested	Amount Approved
3/01/2013	St Joseph's School P & F, Kununurra	St Patrick Day Quiz Night	\$9000	\$500	\$500
16/01/2013	Lake Argyle Swim Inc	Lake Argyle Swim	\$30,664.00	\$500	\$500
24/01/2013	Ord Valley CWA	Bush Dance	\$15,000	\$500 in-kind	\$500 in-kind
31/01/2013	Kimberley Group Training Inc.	Excellence Awards night	\$6,944	\$500	\$500

**AMENDMENTS TO EXISTING BUILDING PERMIT (Form BA03) ISSUED AS THE CERTIFIER FOR THE PERMIT ISSUING AUTHORITY –
01 to 31 JANUARY 2013**

DOC NO	DATE ISSUED	ASSESS NO.	BUILDING PERMIT	AMEND NO	OWNER	BUILDER	BRB / OB NO	LOCATION	DESCRIPTION	AMENDMENT DETAILS
BA4812	7/01/2013	A7401P	009/2012	1	Ann Louise Stelfox	Ian McKenna	WA 9123	Lot 201 Chamberlain Drive Kununurra	Class 1A dwelling with attached Class 10A verandah	Change of Builder to complete dwelling

**CERTIFICATE OF DESIGN COMPLIANCE (Form BA03) ISSUED AS THE CERTIFIER FOR THE PERMIT ISSUING AUTHORITY –
01 to 31 JANUARY 2013**

APPLIC NO	DATE APPLIC RECVD	DATE ISSUED	ASSESS NO.	CERT No	LOCATION	DESCRIPTION
100904	20/12/2012	9/01/2013	A2054P	BA4844	Lot 11 Weaber Plain Road Kununurra	Class 10A Verandah addition to existing dwelling
100787	19/10/2012	15/01/2013	A54P	BA4870	Lot 505 Farm Hill Road Kununurra	Class 1A dwelling with attached Class 10A verandah
100845	20/12/2012	17/01/2013	A7402P	BA4886	Lot 202 Chamberlain Drive Kununurra	Class 1A dwelling with attached Class 10A garage/shed
100906	10/01/2013	22/01/2013	A5009P	BA4904	Doongan Loc 31 Lot 301 "Kimberley Coastal Camp" Admiralty Gulf	Class 10A ablution additions to 6 x Cabins, Class 10A Storage & Staff Utility and Class 10A Boat shed & storage
100919	18/01/2013	22/01/2013	A1971P	BA4909	Lot 1765 (2) Hibiscus Drive Kununurra	Class 10A Patio
73215	22/01/2013	25/01/2013	A7217P	BA4926	Lot 310 (2) Zamia Link Kununurra	Class 10B Swimming Pool (B/G) & Class 10A Patio
100895	14/12/2012	25/12/2012	A5006P	BA4929	Lot 248 Ivanhoe Road Kununurra	Class 10A Non-habitable storage shed (2 Off)
1009012	17/01/2013	29/01/2013	A595P	BA4950	King Loc 477 Jabiru Road Kununurra	Class 1A - office addition to existing residence

BUILDING PERMITS (Form BA04) ISSUED AS THE PERMIT ISSUING AUTHORITY – 01 to 31 JANUARY 2013

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW/ADD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
001/2013	20/12/2012	9/01/2013	Raregold Pty Ltd (Lon Croot)	Ian McKenna	Lot 11 Weaber Plain Road Kununurra	Class 10A Verandah addition to existing dwelling	Add	\$7,500.00	10/25 assess days
002/2013	18/12/2012	9/01/2013	Road Reserve	Cooper & Oxley	Lot 2445 Coolibah Drive Kununurra	Hoarding Permit - Valid to 17/03/2014		N/A	
003/2013	19/10/2012	15/01/2013	Neville Jones & Julie Turnbull	Franmor Constructions	Lot 505 Farm Hill Road Kununurra	Class 1A dwelling with attached Class 10A verandah	New	\$185,000.00	
004/2013	16/01/2013	16/01/2013	Kerstin Maree Bamkin	Colin Wilkinson Developments Pty Ltd	Lot 352 (10) Argentea Avenue Kununurra	Class 1A dwelling with attached Class 10A Carport & Outdoor Living	New	\$450,000.00	CERTIFIED 1/10 assess days
005/2013	20/12/2012	18/01/2013	Jason & Yvonne Van Der Wees	Franmor Constructions	Lot 202 Chamberlain Drive Kununurra	Class 1A dwelling with attached Class 10A garage/shed	New	\$200,000.00	
006/2013	17/01/2013	22/01/2013	Shire of Wyndham - East Kimberley	Hender Lee	Lot 1313 (12) Civic Way Wyndham	Class 10B - 6 x Lighting Towers	New	\$19,963.00	CERTIFIED 2/10 assess days

BUILDING PERMITS (Form BA04) ISSUED AS THE PERMIT ISSUING AUTHORITY – 01 to 31 JANUARY 2013

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW/ADD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
007/2013	10/01/2013	22/01/2013	Kimberley Coastal Camp Group Pty Ltd	Richard Irving	Doongan Loc 31 Lot 301 "Kimberley Coastal Camp" Admiralty Gulf	Class 10A ablution additions to 6 x Cabins, Class 10A Storage & Staff Utility and Class 10A Boat shed & storage	New	\$100,000.00	7/25 assess days

BUILDING PERMITS (Form BA04) ISSUED AS THE PERMIT ISSUING AUTHORITY – 01 to 31 JANUARY 2013

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW / ADD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
008/2013	18/01/2013	22/01/2013	Wayne Paul & Linda Cunningham	Wayne Paul & Linda Cunningham	Lot 1765 (2) Hibiscus Drive Kununurra	Class 10A Patio	Add	\$ 2,000.00	1/25 assess days
009/2013	23/01/2013	24/01/2013	Shire of Wyndham - East Kimberley	Hender Lee	"Kununurra Agricultural Society / Magpies Oval Lease" Lot 504 Coolibah Drive Kununurra	Class 10B - 4 x Lighting Towers	New	\$ 54,084.00	CERTIFIED 1/10 assesss days
010/2013	22/01/2013	25/01/2013	Stanley & Odelle Oliver	Stanley & Odelle Oliver	Lot 310 (2) Zamia Link Kununurra	Class 10B Swimming Pool (B/G) & Class 10A Patio	New	\$ 35,000.00	2/25 assess days
011/2013	14/12/2012	25/12/2012	Department of Environment & Conservation	Department of Environment & Conservation	Lot 248 Ivanhoe Road Kununurra	Class 10A Non-habitable storage shed (2 Off)	New	\$ 50,000.00	3+1/25 assess days
012/2013	17/01/2013	29/01/2013	James & Catherine Engleke	James & Catherine Engleke	King Loc 477 Jabiru Road Kununurra	Class 1A - office addition to existing residence	Add	\$ 19,500.00	4+1/25 assess days

BUILDING PERMITS (Form BA04) ISSUED AS THE PERMIT ISSUING AUTHORITY – 01 to 31 JANUARY 2013

LIC#	DATE RECEIVED	DATE LICENCED	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW / ADD	EST. VALUE	COMMENT / PROCESSING TIME – WORKING DAYS
112/2012	29/10/2012	29/01/2013	Carmillo Guerinoni	Gary Holben t/as Pandanus Homes	Lot 942 (14) Konkerberry Drive Kununurra	Class 5 & Class 7B/8 Commercial Production & Storage with office and amenities	New	\$ 514,000.00	
								\$ 1,637,047.00	

OCCUPANCY PERMITS (Form BA10 and BA12) ISSUED – 01 to 31 January 2013

OCCUP PERMIT NO	DATE	BUILDING PERMIT / LICENCE NO	ASSESS NO.	Receipt No	Building Class	OWNER	BUILDER	BRB / OB NO	LOCATION	DESCRIPTION
BA4852	10/01/2013	100/2011	A7100P	N/A prior to 01.04.2012	4, 5 & 7B/8	Lakeview Apartments Kununurra	N & A Cavlovic	WA 5435	Lot 118 (13) Salacca Loop Kununurra 6743	Class 4 Caretakers residence, Class 5 office, Class 7B/8 tearoom and toilet
BA4862	14/01/2013	201/2009 & Amend 1	A7107P	N/A prior to 01.04.2012	4, 5 & 7B/8	RG Harvey	RG Harvey	Owner/Builder - Not within jurisdiction of Building Services (Registration) Board	Lot 111 (12) Salacca Loop Kununurra	Class 4 Caretakers residence, Class 5 office, Class 7B/8 Commercial Production & Storage
BA4921	23/01/2013	BP 068/2012	A7102P	383287	10A	Porsha Holdings Electrical Services Pty Ltd	Porsha Holdings Electrical Services Pty Ltd	Owner/Builder - Not within jurisdiction of Building Services (Registration) Board	Lot 116 (2) Salacca Loop Kununurra	Class 10A - Non-habitable Storage Units

OCCUPANCY PERMITS (Form BA10 and BA12) ISSUED – 01 to 31 January 2013

OCCUP PERMIT NO	DATE	BUILDING PERMIT / LICENCE NO	ASSESS NO.	Receipt No	Building Class	OWNER	BUILDER	BRB / OB NO	LOCATION	DESCRIPTION
BA4949	29/01/2013	BP 107/2012	A535P		!B, 10A & 10B	Sunlight Holdings Pty Ltd T/A Drysdale River Station	Sunlight Holdings Pty Ltd T/A Drysdale River Station	Owner/Builder - Not within jurisdiction of Building Services (Registration) Board	"Drysdale Station" Loc 20 Gibb River Road	Class 1B Lodging House Residences - 5 transportable buildings with attached Class 10A verandahs & Freestanding Class 10B Tank Stand

CERTIFICATES OF CONSTRUCTION COMPLIANCE (Form BA17) ISSUED AS THE CERTIFIER FOR THE PERMIT ISSUING AUTHORITY
- 01 to 31 January 2013

APPLIC NO	DATE ISSUED	ASSESS NO.	CERT No	BUILDING PERMIT NO	LOCATION	DESCRIPTION
72886	10/01/2013	A7100P	BA4850	100/2011	Lot 118 (13) Salacca Loop Kununurra 6743	Class 4 Caretakers residence, Class 5 office, Class 7B/8 tearoom and toilet
66360	14/01/2013	A7107P	BA4861	201/2009 & Amend 1	Lot 111 (12) Salacca Loop Kununurra	Class 4 Caretakers residence, Class 5 office, Class 7B/8 Commercial Production & Storage
100450	23/01/2013	A7102P	BA4919	BP 068/2012	Lot 116 (2) Salacca Loop Kununurra	Class 10A - Non-habitable Storage Units
100788	29/01/2013	A535P	BA4948	BP 107/2012	"Drysdale Station" Loc 20 Gibb River Road	Class 1B Lodging House Residences - 5 transportable buildings with attached Class 10A verandahs & Freestanding Class 10B Tank Stand

**CERTIFICATES OF BUILDING COMPLIANCE (Form BA18) ISSUED
AS THE CERTIFIER FOR THE PERMIT ISSUING AUTHORITY – 01 to 31 January 2013**

APPLIC NO	DATE APPLIC RECVD	DATE ISSUED	ASSES S NO.	CERT No	OWNER	BUILDER	LOCATION	DESCRIPTION	NEW/ ADD
100776	11/10/2012	4/12/2012	A62P	BA4702	Scott & Tarja Goodson	Scott & Tarja Goodson	Lot 14 Weaver Plain Road Kununurra	Class 1A dwelling addition & Class 10A Carport	Exist

Planning Delegated Authority Approvals 1-31 January 2013

Application / Delegation Number	Approval Type	Date Received	Owner	Address	Proposed Development	Assess't Number	Approval Date	Approved By
DA137/11	P	20/12/2011	John & Natalie Gregory	Lot 107 Kestrel Place, Kununurra	Proposed extension to existing shed	5082	30/01/2013	Julia Hall
DA126/12	P	11/12/2012	Stephen Irvine	Lot 308 Dusty Rankin Drive, Kununurra Airport	Proposed - Sea containers	999	22/01/2013	Julia Hall
DA129/12	Event	13/12/2012	Shire of Wyndham East Kimberley	Lot 510 Chestnut Drive, Kununurra	Event - Taylor's carnival, Kununurra Oval	7261	7/01/2013	Julia Hall
DA130/12	Event	17/12/2012	Shire of Wyndham East Kimberley	LOT 1236 GREAT NORTHERN HIGHWAY, Wyndham	Event - Taylor's carnival, Wyndham Oval	5214	7/01/2013	Julia Hall
DA10/13	P	22/01/2013	Bevan Frisby & Karen Bartley	154 Berkeley Crescent, Kununurra	Amended Dwelling	7321	31/01/2013	Julia Hall

THERE WAS NO REPORTABLE ACTIVITY FOR THE PERIOD – 01 to 31 January 2013 for the following:

**BUILDING PERMITS (BA04), DEMOLITION PERMITS (BA06) AND CERTIFICATES OF DESIGN COMPLIANCE (BA03) &
Record Purposes Only (exempt)**

ISSUED BY EXTERNAL PERMIT ISSUING AUTHORITIES UNDER BUILDING ACT 2011 S.7(02)

RELATING TO PROPERTIES WITHIN THE SHIRE OF WYNDHAM EAST KIMBERLEY.

DEMOLITION PERMITS (Form BA06) ISSUED AS THE PERMIT ISSUING AUTHORITY

BUILDING APPROVAL CERTIFICATES – STRATA (Form BA16)

CERTIFICATES OF BUILDING COMPLIANCE (Form BA18)

SIGN LICENCES

FORMAL NOTICES RAISED PURSUANT TO THE BUILDING ACT 2011

NOTICE OF PROPOSED BUILDING ORDER – pursuant to Building Act 2011 Part 8 Division 5 Section s.111 (14 day notice)

12.5.3 Compliance Audit Report

DATE:	19 February 2013
PROPONENT:	Shire of Wyndham East Kimberley
LOCATION:	N/A
AUTHOR:	Gary Gaffney, Chief Executive Officer
REPORTING OFFICER:	Gary Gaffney, Chief Executive Officer
FILE NO:	CM.13.2

PURPOSE

The Chief Executive Officer is required to complete and submit a Compliance Audit Return to the Director General of the Department of Local Government together with a copy of section of relevant minutes as approved by Council at an Ordinary Council Meeting by 31 March each year.

The Compliance Audit is one of the tools that allows Council to monitor how the organisation is functioning in regard to compliance (or otherwise) with the various legislation that pertains to local government administration and decision making.

Regulations require that upon completion of the Compliance Audit Return the return is to be:

- presented to the Council at a meeting of the Council;
- adopted by the Council; and
- recorded in the minutes of the meeting at which it is adopted.

The Compliance Audit is undertaken using an online Compliance Audit Return that is prepared by the Department of Local Government.

BACKGROUND

Each local government is required to carry out a compliance audit for the period 1 January to 31 December against the requirements of the Compliance Audit Return. The return is completed online.

After the Compliance Audit Return has been presented to council, a certified copy of the return along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Director General of the Department of Local Government.

STATUTORY IMPLICATIONS

The Department of Local Government Compliance Framework is aimed at providing transparency about our approach to compliance as well as giving the sector and the public certainty about our approach to managing complaints made against the sector (or individuals within it).

The Department of Local Government is responsible, under the Local Government Act 1995 and associated legislation and regulations, for the regulation of the local government sector in Western Australia.

POLICY IMPLICATIONS

No policy implications apply in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

This report aligns with Council's focus on Governance, Key Result Area 5, in Council's Strategic Plan

COMMUNITY CONSULTATION

Community consultation is not required in relation to this item.

COMMENT

The purpose of this report is to seek endorsement from Council of the 2011 report to enable submission the Department of Local Government prior to 30 March 2012.

ATTACHMENTS

The associated attachment will be provided under separate cover.

Attachment 1 – Completed Compliance Audit Report 2012

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the 2012 Compliance Audit Report and submits it to the Department of Local Government.

COUNCIL DECISION

Minute No. 10003

Moved: Cr R Addis

Seconded: Cr C Gore-Birch Gault

That Council adopts the 2012 Compliance Audit Report and submits it to the Department of Local Government.

Carried Unanimously 6/0



Wyndham-East Kimberley - Compliance Audit Return 2012

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2012.	N/A		Gary Gaffney
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2012.	N/A		Gary Gaffney
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2012.	N/A		Gary Gaffney
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2012.	N/A		Gary Gaffney
5	s3.59(5)	Did the Council, during 2012, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Gary Gaffney



Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Gary Gaffney	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Gary Gaffney	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Gary Gaffney	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Gary Gaffney	
5	s5.18	Has Council reviewed delegations to its committees in the 2011/2012 financial year.	N/A		Gary Gaffney	
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Gary Gaffney	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Gary Gaffney	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Gary Gaffney	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Gary Gaffney	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Gary Gaffney	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Gary Gaffney	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2011/2012 financial year.	Yes		Gary Gaffney	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Gary Gaffney	

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Gary Gaffney	
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Gary Gaffney	



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Gary Gaffney
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Gary Gaffney
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Gary Gaffney
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2012.	Yes		Gary Gaffney
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2012.	Yes		Gary Gaffney
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Gary Gaffney
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Gary Gaffney
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Gary Gaffney
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Gary Gaffney
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Gary Gaffney
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Gary Gaffney
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Gary Gaffney



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Gary Gaffney
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Gary Gaffney

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Gary Gaffney
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Gary Gaffney

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Gary Gaffney

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Gary Gaffney
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Gary Gaffney
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Gary Gaffney
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Gary Gaffney
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Gary Gaffney



No	Reference	Question	Response	Comments	Respondent
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2012 received by the local government within 30 days of completion of the audit.	Yes		Gary Gaffney
7	s7.9(1)	Was the Auditor's report for 2011/2012 received by the local government by 31 December 2012.	Yes		Gary Gaffney
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	Yes		Gary Gaffney
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	Yes		Gary Gaffney
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	Yes		Gary Gaffney
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Gary Gaffney
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Gary Gaffney
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Gary Gaffney
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Gary Gaffney
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Gary Gaffney



Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Gary Gaffney	
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Gary Gaffney	
3	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Gary Gaffney	
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Gary Gaffney	
5	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes		Gary Gaffney	

Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Gary Gaffney	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Gary Gaffney	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Gary Gaffney	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Gary Gaffney	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Gary Gaffney	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Gary Gaffney	



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Gary Gaffney
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Gary Gaffney
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Gary Gaffney
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Gary Gaffney
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Gary Gaffney
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Gary Gaffney
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Gary Gaffney
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Gary Gaffney
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Gary Gaffney
10	F&G Reg 21 & 22	Did the local governments' advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Gary Gaffney
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	Yes		Gary Gaffney



No	Reference	Question	Response	Comments	Respondent
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	Yes		Gary Gaffney
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Gary Gaffney
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Gary Gaffney
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Gary Gaffney

I certify this Compliance Audit return has been adopted by Council at its meeting on

19 February 2013

Signed Mayor / President, Wyndham-East Kimberley

Signed CEO, Wyndham-East Kimberley

12.6 ELECTED MEMBER REPORTS

Nil

12.7 CHIEF EXECUTIVE OFFICER REPORTS

The Chief Executive Officer attended the following meetings on behalf of Council:

25 January	Barramundi release, Celebrity Tree Park
30 January	Craig Dale, Department of Housing
31 January	Department of Housing, Wyndham Temporary Camp
1 February	Jenny Bloom
4-8 February	Company Directors Course
12 February	Superintendent Mick Sutherland (WAPOL)
13 February	Business After Hours
13 February	Hilary Wilkins, Paul Ferrante and Stuart Nahasjki (Land Corp)
14 February	Grant Pipe (FESA)

COUNCIL DECISION

Minute No. 10004

Moved: Cr C Gore-Birch Gault

Seconded: Cr J McCoy

That Council accepts the Chief Executive Officer reports from 17 January to 13 February 2013.

Carried Unanimously 6/0

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

16. MATTERS BEHIND CLOSED DOORS

Nil

17. CLOSURE

The Shire President declares the meeting closed at 5:59pm. Thank you to staff for attendance in gallery.