

I hereby certify that the Minutes of the Special Council Meeting held are a true and accurate record of the proceedings contained therein.

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Date



SHIRE OF WYNDHAM | EAST KIMBERLEY

# MINUTES SPECIAL COUNCIL MEETING

5:30pm, 15 September 2016



## **C O N T E N T S**

<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....</b>	<b>4</b>
<b>2</b>	<b>RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....</b>	<b>4</b>
<b>3</b>	<b>DECLARATION OF INTEREST .....</b>	<b>5</b>
<b>4</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>5</b>
<b>5</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>5</b>
<b>7</b>	<b>PETITIONS .....</b>	<b>5</b>
<b>8</b>	<b>ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION .....</b>	<b>5</b>
<b>9</b>	<b>DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....</b>	<b>5</b>
<b>10</b>	<b>MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....</b>	<b>5</b>
<b>11</b>	<b>REPORTS.....</b>	<b>6</b>
	<b>11.1 ADOPTION OF 2016/17 ANNUAL BUDGET AND CORPORATE BUSINESS PLAN 2016/17 TO 2019/20 .....</b>	<b>6</b>
<b>12</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>284</b>
<b>13</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>284</b>
<b>14</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....</b>	<b>284</b>
<b>15</b>	<b>MATTERS BEHIND CLOSED DOORS.....</b>	<b>285</b>
<b>16</b>	<b>CLOSURE .....</b>	<b>285</b>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
MINUTES SPECIAL COUNCIL MEETING  
KUNUNURRA COUNCIL CHAMBERS  
HELD ON 15 SEPTEMBER 2016 AT 5:30PM**

---

**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 5:30pm.

**2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE  
(PREVIOUSLY APPROVED)**

**ATTENDANCE**

Cr J Parker	Shire President
Cr K Wright	Deputy Shire President
Cr B Robinson	Councillor
Cr D Spackman	Councillor
Cr E Bolto	Councillor
Cr N Perry	Councillor
Cr S Cooke	Councillor
Cr A Petherick	Councillor
Cr S Rushby	Councillor
C Askew	Chief Executive Officer
L Gee	Director Community Development
N TePohe	Director Corporate Services
D Klye	Director Infrastructure
M Le Riche	Executive Assistant (Minute Taker)

**GALLERY**

M Pucci	
J Williams	
V McEvoy	KVC
N Brook	Brook Project Management
D Aladin	
D Learbuch	
L Hannagan	SWEK
R Bianco	SWEK
P Bawden	SWEK
W Richards	SWEK
D Carter	
M Stewart	SWEK
F Heading	SWEK
R Madden	
E Salerno	
C Salerno	
R Walsh	Kimberley Echo
C Magnay	

J Spragg  
T French  
M Davidson  
S Davidson  
S Guerinoni

SWEK  
Guerinoni & Son

### **3 DECLARATION OF INTEREST**

- Financial Interest

Nil

- Impartiality Interest

Nil

- Proximity Interest

Nil

### **4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5 PUBLIC QUESTION TIME**

Nil

### **7 PETITIONS**

Nil

### **8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

### **9 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

### **10 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

## 11 REPORTS

### 11.1 ADOPTION OF 2016/17 ANNUAL BUDGET AND CORPORATE BUSINESS PLAN 2016/17 TO 2019/20

<b>DATE:</b>	15 September 2016
<b>AUTHOR:</b>	Natalie Te Pohe, Director Corporate Services
<b>RESPONSIBLE OFFICER:</b>	Natalie Te Pohe, Director Corporate Services
<b>FILE NO:</b>	FM.05.12
<b>DISCLOSURE OF INTERESTS:</b>	Nil

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION 1

That the Council notes the following categories for 2016/17 rating purposes have been incorporated into the revised Council Policy *CP/FIN-3200 Strategic Rating* endorsed at the 26 July 2016 Ordinary Council Meeting (Minute No: 11438) and subsequently revised at the 23 August Special Council Meeting (Minute No: 11444):

**GRV Residential**

Includes all GRV valued land within the town site which is used primarily for residential purposes with the exception of Transient Accommodation and as outlined in Appendix A of Council Policy *CP/FIN-3200 Strategic Rating*.

**GRV Other Vacant**

Includes all GRV valued land within the town site which is deemed to be vacant land (unimproved land).

**GRV Commercial**

Includes all GRV land which is used primarily for commercial purposes, and may include land uses such as caravan parks, fast food outlets, hotels, restaurants, boarding houses or veterinary consulting rooms as outlined in Appendix A of Council Policy *CP/FIN-3200 Strategic Rating*.

**GRV Industrial**

Includes all GRV valued land which is used primarily for industrial purposes and as outlined in Appendix A of the Council Policy *CP/FIN-3200 Strategic Rating*.

**UV Rural Residential**

Includes all UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes.

**UV Pastoral**

Includes all UV valued land located outside the gazetted town site which is used or capable of use primarily for pastoral purposes. Properties such as these have the characteristics of a commercial operation in an undeveloped and sparsely populated area.

**UV Commercial/Industrial**

Includes all UV valued land located outside the gazetted town site that is used primarily for, or capable of being used primarily for commercial, industrial and/or tourism purposes.

**UV Rural Agriculture 1**

Includes all UV valued land located outside the gazetted town site which is zoned Rural Agriculture 1 or General Rural which is used or capable of being used primarily for extensive agriculture, agroforestry and/or horticulture purposes.

**UV Rural Agriculture 2**

Includes all UV valued land located outside the gazetted town site which is zoned Rural Agriculture 2 which is used primarily for, or is capable of use primarily for intensive agriculture and/or horticulture purposes.

**UV Mining**

Includes all UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses mining leases, petroleum exploration permits and general purpose mining leases.

**UV Mining Exploration and Prospecting**

Includes all UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses exploration and prospecting licences.

**UV Other**

Includes all UV valued land located outside the gazetted town site which is not otherwise rated as Rural Residential, Pastoral, Rural Agriculture 1, Rural Agriculture 2, Mining or Mining Vacant.

## **COUNCIL DECISION**

**Minute No: 11477**

**Moved: Cr B Robinson**

**Seconded: Cr K Wright**

**That the Council notes the following categories for 2016/17 rating purposes have been incorporated into the revised Council Policy *CP/FIN-3200 Strategic Rating* endorsed at the 26 July 2016 Ordinary Council Meeting (Minute No: 11438) and subsequently revised at the 23 August Special Council Meeting (Minute No: 11444):**

### **GRV Residential**

**Includes all GRV valued land within the town site which is used primarily for residential purposes with the exception of Transient Accommodation and as outlined in Appendix A of Council Policy *CP/FIN-3200 Strategic Rating*.**

### **GRV Other Vacant**

**Includes all GRV valued land within the town site which is deemed to be vacant land (unimproved land).**

### **GRV Commercial**

**Includes all GRV land which is used primarily for commercial purposes, and may include land uses such as caravan parks, fast food outlets, hotels, restaurants, boarding houses or veterinary consulting rooms as outlined in Appendix A of Council Policy *CP/FIN-3200 Strategic Rating*.**

### **GRV Industrial**

**Includes all GRV valued land which is used primarily for industrial purposes and as outlined in Appendix A of the Council Policy *CP/FIN-3200 Strategic Rating*.**

### **UV Rural Residential**

**Includes all UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes.**

### **UV Pastoral**

**Includes all UV valued land located outside the gazetted town site which is used or capable of use primarily for pastoral purposes. Properties such as these have the characteristics of a commercial operation in an undeveloped and sparsely populated area.**

### **UV Commercial/Industrial**

**Includes all UV valued land located outside the gazetted town site that is used primarily for, or capable of being used primarily for commercial, industrial and/or tourism purposes.**

### **UV Rural Agriculture 1**

**Includes all UV valued land located outside the gazetted town site which is zoned Rural Agriculture 1 or General Rural which is used or capable of being used primarily for extensive agriculture, agroforestry and/or horticulture purposes.**

**UV Rural Agriculture 2**

Includes all UV valued land located outside the gazetted town site which is zoned Rural Agriculture 2 which is used primarily for, or is capable of use primarily for intensive agriculture and/or horticulture purposes.

**UV Mining**

Includes all UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses mining leases, petroleum exploration permits and general purpose mining leases.

**UV Mining Exploration and Prospecting**

Includes all UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses exploration and prospecting licences.

**UV Other**

Includes all UV valued land located outside the gazetted town site which is not otherwise rated as Rural Residential, Pastoral, Rural Agriculture 1, Rural Agriculture 2, Mining or Mining Exploration and Prospecting

**Carried 9/0**

**REASON FOR VARYING OFFICER'S RECOMMENDATION**

Wording reflects amendments made to the rating categories.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 2**

That the Council, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, adopts the Council Policy *CP/FIN-3200 Strategic Rating* (Attachment 5) and imposes differential general rates and minimum payments on Gross Rental Value properties and Unimproved Value properties for the 2016/17 financial year as follows:

<b>Rating Category</b>	<b>General Rates in the Dollar \$</b>	<b>Minimum Payments</b>
GRV - Residential	0.0942	\$1,099
GRV - Other Vacant	0.1413	\$1,099
GRV - Commercial	0.1225	\$1,099
GRV - Industrial	0.1130	\$1,099
UV - Rural Residential	0.0099	\$1,099
UV - Pastoral	0.0538	\$1,099
UV - Commercial/Industrial	0.0068	\$1,099
UV - Rural Agriculture 1	0.0096	\$1,099
UV - Rural Agriculture 2	0.0068	\$1,099
UV - Mining	0.2788	\$1,099
UV - Mining Exploration and Prospecting	0.1394	\$220
UV - Other	0.0064	\$1,099

**COUNCIL DECISION**

Minute No: 11478

Moved: Cr B Robinson

Seconded: Cr N Perry

That the Council, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, adopts the Council Policy *CP/FIN-3200 Strategic Rating* (Attachment 5) and imposes differential general rates and minimum payments on Gross Rental Value properties and Unimproved Value properties for the 2016/17 financial year as follows:

<b>Rating Category</b>	<b>General Rates in the Dollar \$</b>	<b>Minimum Payments</b>
GRV - Residential	0.0942	\$1,099
GRV - Other Vacant	0.1413	\$1,099
GRV - Commercial	0.1225	\$1,099
GRV - Industrial	0.1130	\$1,099
UV - Rural Residential	0.0099	\$1,099
UV - Pastoral	0.0538	\$1,099
UV - Commercial/Industrial	0.0068	\$1,099
UV - Rural Agriculture 1	0.0096	\$1,099
UV - Rural Agriculture 2	0.0068	\$1,099
UV - Mining	0.2788	\$1,099
UV - Mining Exploration and Prospecting	0.1394	\$220
UV - Other	0.0064	\$1,099

Carried 5/4

For: Cr B Robinson, Cr N Perry, Cr E Bolto, Cr J Parker, Cr S Cooke  
Against: Cr K Wright, Cr S Rushby, Cr A Petherick, Cr D Spackman

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 3**

That the Council, pursuant to section 66 of the *Waste Avoidance and Resource Recovery Act 2007*, adopts a general rate for the Waste Management Charge to be imposed on all rated properties for the 2016/17 financial year at a rate in the dollar of:

<b>Rating Category</b>	<b>Rates in the Dollar</b>
GRV - Residential	0.0001 cents in the dollar
GRV - Other Vacant	0.0001 cents in the dollar
GRV - Commercial	0.0001 cents in the dollar
GRV - Industrial	0.0001 cents in the dollar
UV - Rural Residential	0.0001 cents in the dollar
UV - Pastoral	0.0001 cents in the dollar
UV - Commercial/Industrial	0.0001 cents in the dollar
UV - Rural Agriculture 1	0.0001 cents in the dollar
UV - Rural Agriculture 2	0.0001 cents in the dollar
UV - Mining	0.0001 cents in the dollar
UV - Mining Exploration and Prospecting	0.0001 cents in the dollar
UV - Other	0.0001 cents in the dollar

**COUNCIL DECISION**

Minute No: 11479

Moved: Cr S Cooke

Seconded: Cr K Wright

That the Council, pursuant to section 66 of the *Waste Avoidance and Resource Recovery Act 2007*, adopts a general rate for the Waste Management Charge to be imposed on all rated properties for the 2016/17 financial year at a rate in the dollar of:

<b>Rating Category</b>	<b>Rates in the Dollar</b>
GRV - Residential	0.0001 cents in the dollar
GRV - Other Vacant	0.0001 cents in the dollar
GRV - Commercial	0.0001 cents in the dollar
GRV - Industrial	0.0001 cents in the dollar
UV - Rural Residential	0.0001 cents in the dollar
UV - Pastoral	0.0001 cents in the dollar
UV - Commercial/Industrial	0.0001 cents in the dollar
UV - Rural Agriculture 1	0.0001 cents in the dollar
UV - Rural Agriculture 2	0.0001 cents in the dollar
UV - Mining	0.0001 cents in the dollar
UV - Mining Exploration and Prospecting	0.0001 cents in the dollar
UV - Other	0.0001 cents in the dollar

Carried 8/1

For: Cr J Parker, Cr K Wright, Cr S Rushby, Cr S Cooke, Cr N Perry  
Cr E Bolto, Cr A Petherick, Cr B Robinson

Against: Cr D Spackman

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 4**

That the Council adopt a minimum payment to apply to the Waste Management Charge imposed on all rated properties in accordance with section 66 of the *Waste Avoidance and Resource Recovery Act 2007* and Part 5 of the *Local Government (Financial Management) Regulations 1996* for the 2016/17 financial year of:

<b>Rating Category</b>	<b>Minimum Payment</b>
GRV - Residential	\$200
GRV - Other Vacant	\$200
GRV - Commercial	\$200
GRV - Industrial	\$200
UV - Rural Residential	\$200
UV - Pastoral	\$200
UV - Commercial/Industrial	\$200
UV - Rural Agriculture 1	\$200
UV - Rural Agriculture 2	\$200
UV - Mining	\$200
UV - Mining Exploration and Prospecting	\$200
UV - Other	\$200

**COUNCIL DECISION**

Minute No: 11480

Moved: Cr K Wright

Seconded: Cr B Robinson

That the Council adopt a minimum payment to apply to the Waste Management Charge imposed on all rated properties in accordance with section 66 of the *Waste Avoidance and Resource Recovery Act 2007* and Part 5 of the *Local Government (Financial Management) Regulations 1996* for the 2016/17 financial year of:

<b>Rating Category</b>	<b>Minimum Payment</b>
GRV - Residential	\$200
GRV - Other Vacant	\$200
GRV - Commercial	\$200
GRV - Industrial	\$200
UV - Rural Residential	\$200
UV - Pastoral	\$200
UV - Commercial/Industrial	\$200
UV - Rural Agriculture 1	\$200
UV - Rural Agriculture 2	\$200
UV - Mining	\$200
UV - Mining Exploration and Prospecting	\$200
UV - Other	\$200

Carried 9/0

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION 5**

**That the Council:**

- 1. Pursuant to section 6.12(1)(b) of the *Local Government Act 1995*, approves a waiver of fees associated with the issuing of domestic waste vouchers to be provided for the period 1 October 2016 to 30 September 2017 for properties within the following rating categories:**
  - a. GRV Residential:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - b. GRV Rural Residential:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - c. UV Rural Agriculture 1:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - d. UV Rural Agriculture 2:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided.**
- 2. Notes that a Yellow Domestic Waste Voucher entitles the user to dispose of 1 cubic metre (6x4 trailer plus 1 Sulo bin or 4 Sulo bins or 16 domestic bin bags) of domestic waste per annum.**

3. Notes that a Red Domestic Waste Voucher entitles the user to dispose of 52 x 240 Litres (equivalent size to a green rubbish Sulo bin) of domestic waste per annum.
4. Requests the CEO (or their delegate) to provide a report to the Council prior to the adoption of the 2017/18 Budget, reviewing the provision of the Red Domestic Waste Voucher and what the implications are of this not being provided in future financial years.

Cr Spackman moved to suspend Standing Order 7.5.

**COUNCIL DECISION**

**Minute No: 11481**

**Moved: Cr D Spackman**

**Seconded: Cr K Wright**

**That Council suspend Standing Order 7.5.**

**Carried 9/0**

Standing Order 7.5 suspended at 5:40pm

Cr B Robinson moved to resume Standing Order 7.5

**COUNCIL DECISION**

**Minute No: 11482**

**Moved: Cr B Robinson**

**Seconded: Cr S Cooke**

**That Council resumes Standing Order 7.5.**

**Carried 9/0**

Standing Order 7.5 resumes at 5:48pm

## **COUNCIL DECISION**

**Minute No: 11483**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That the Council:**

- 1. Pursuant to section 6.12(1)(b) of the *Local Government Act 1995*, approves a waiver of fees associated with the issuing of domestic waste vouchers to be provided for the period 1 October 2016 to 30 September 2017 for properties within the following rating categories:**
  - a. GRV Residential:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - b. GRV Rural Residential:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - c. UV Rural Agriculture 1:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided;**
  - d. UV Rural Agriculture 2:**
    - i. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher;**
    - ii. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher**
    - iii. If a domestic waste collection service was offered, but not accepted, no domestic waste voucher will be provided.**
- 2. Notes that a Yellow Domestic Waste Voucher entitles the user to dispose of 1 cubic metre (6x4 trailer plus 1 Sulo bin or 4 Sulo bins or 16 domestic bin bags) of domestic waste per annum.**

3. Notes that a Red Domestic Waste Voucher entitles the user to dispose of 52 x 240 Litres (equivalent size to a green rubbish Sulo bin) of domestic waste per annum.
4. Requests the CEO (or their delegate) to provide a report to the Council prior to the adoption of the 2017/18 Budget, reviewing the provision of the Red Domestic Waste Voucher and what the implications are of this not being provided in future financial years.

Carried 5/4

For: Cr J Parker, Cr E Bolto, Cr B Robinson, Cr S Cooke, Cr N Perry  
Against: Cr K Wright, Cr S Rushby, Cr A Petherick, Cr D Spackman

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION 6

That the Council pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates and service charges for the 2016/17 financial year:

- a. 28 October 2016; or to pay in full within 35 days of the issue of the rates notice;
- b. To pay by 2 equal instalments being:
  - i. 50% of the rates: 28 October 2016 or within 35 days of the issue of the rates notice;
  - ii. 50% of the rates: 3 March 2017 or within 4 months of (i);
- c. To pay by 4 equal instalments being:
  - i. 25% of the rates: 28 October 2016 or within 35 days of the issue of the rates notice;
  - ii. 25% of the rates: 30 December 2016 or within 2 months of (i);
  - iii. 25% of the rates: 3 March 2017 or within 2 months of (ii);
  - iv. 25% of the rates: 5 May 2017 or within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of issue of the rates notice.

**COUNCIL DECISION**

**Minute No: 11484**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That the Council pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates and service charges for the 2016/17 financial year:**

- a. 28 October 2016; or to pay in full within 35 days of the issue of the rates notice;**
- b. To pay by 2 equal instalments being:**
  - i. 50% of the rates: 28 October 2016 or within 35 days of the issue of the rates notice;**
  - ii. 50% of the rates: 3 March 2017 or within 4 months of (i);**
- c. To pay by 4 equal instalments being:**
  - i. 25% of the rates: 28 October 2016 or within 35 days of the issue of the rates notice;**
  - ii. 25% of the rates: 30 December 2016 or within 2 months of (i);**
  - iii. 25% of the rates: 3 March 2017 or within 2 months of (ii);**
  - iv. 25% of the rates: 5 May 2017 or within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of issue of the rates notice.**

**Carried 9/0**

## **VOTING REQUIREMENT**

Absolute Majority

## **OFFICER'S RECOMMENDATION 7**

**That the Council:**

- 1. Pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11.60 per instalment after the initial instalment is paid;**
- 2. Pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% per annum calculated daily where the owner has elected to pay rates (and service charges) through an instalment option (excluding eligible pensioners and seniors);**
- 3. Notes that the 2016/17 Fees and Charges Schedule adopted by Council on 29 March 2016 - Minute No. 11298 - includes a \$59.10 charge for the initial establishment of a rates special payment arrangement along with a \$9.70 charge for each instalment of the rates special payment arrangement.**

## **COUNCIL DECISION**

**Minute No: 11485**

**Moved: Cr K Wright**

**Seconded: Cr B Robinson**

**That the Council:**

- 1. Pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11.60 per instalment after the initial instalment is paid;**
- 2. Pursuant to section 6.45 of the *Local Government Act 1995* and in accordance with Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% per annum calculated daily where the owner has elected to pay rates (and service charges) through an instalment option (excluding eligible pensioners and seniors);**

3. Notes that the 2016/17 Fees and Charges Schedule adopted by Council on 29 March 2016 - Minute No. 11298 - includes a \$59.10 charge for the initial establishment of a rates special payment arrangement along with a \$9.70 charge for each instalment of the rates special payment arrangement.

Carried 9/0

### VOTING REQUIREMENT

Absolute Majority

### OFFICER'S RECOMMENDATION 8

That the Council:

1. Pursuant to section 6.51 of the *Local Government Act 1995*, and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, impose interest at 9% per annum calculated on a daily basis on rates and services charges and cost of proceedings to recover such charges that remain unpaid after becoming due and payable (excluding eligible pensioners and seniors) and where:
  - a. No instalment option is taken - interest is applied 35 days after the date of issue of the Rates Notice.
  - b. Instalment option is taken - interest is applied after the due date of the instalment, and continues to accrue until the instalment is paid.

### COUNCIL DECISION

Minute No: 11486

Moved: Cr B Robinson

Seconded: Cr K Wright

That the Council:

1. Pursuant to section 6.51 of the *Local Government Act 1995*, and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, impose interest at 9% per annum calculated on a daily basis on rates and services charges and cost of proceedings to recover such charges that remain unpaid after becoming due and payable (excluding eligible pensioners and seniors) and where:
  - a. No instalment option is taken - interest is applied 35 days after the date of issue of the Rates Notice.

b. Instalment option is taken - interest is applied after the due date of the instalment, and continues to accrue until the instalment is paid.

Carried 9/0

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION 9**

That the Council:

1. Notes that the following rates concessions adopted at the May 2016 Ordinary Council Meeting in accordance with section 6.47 of the *Local Government Act 1995* are contained within the 2016/17 Budget document as per Minute Number 11381:

Assessment Number	Organisation	Rates Concession \$
A4993	Lake Kununurra Golf Club	9,520.00
A7561	Ord River Sailing Club Inc	2,210.00
A2859	Kununurra Race Club Inc.	3,400.00
A7620	Kununurra Agricultural Society	3,534.13
A1160	Ord River Sports Club	9,804.90
A1072	Kununurra Progress Association	20,335.00
A502	Wyndham Gardens Inc.	1,974.70
A2866	Ord Pistol Club Inc.	2,230.40
A5621	Kununurra Speedway Inc.	1,788.40
A5616	Kununurra Motorcross Club Inc.	1,815.60
<b>TOTAL</b>		<b>\$56,613.13</b>

## **COUNCIL DECISION**

**Minute No: 11487**

**Moved: Cr N Perry**

**Seconded: Cr S Cooke**

**That the Council:**

1. Notes that the following rates concessions adopted at the May 2016 Ordinary Council Meeting in accordance with section 6.47 of the *Local Government Act 1995* are contained within the 2016/17 Budget document as per Minute Number 11381:

<b>Assessment Number</b>	<b>Organisation</b>	<b>Rates Concession \$</b>
A4993	Lake Kununurra Golf Club	9,520.00
A7561	Ord River Sailing Club Inc	2,210.00
A2859	Kununurra Race Club Inc.	3,400.00
A7620	Kununurra Agricultural Society	3,534.13
A1160	Ord River Sports Club	9,804.90
A1072	Kununurra Progress Association	20,335.00
A502	Wyndham Gardens Inc.	1,974.70
A2866	Ord Pistol Club Inc.	2,230.40
A5621	Kununurra Speedway Inc.	1,788.40
A5616	Kununurra Motorcross Club Inc.	1,815.60
<b>TOTAL</b>		<b>\$56,613.13</b>

**Carried 8/1**

**For: Cr K Wright, Cr J Parker, Cr N Perry, Cr S Cooke, Cr S Rushby  
Cr A Petherick, Cr B Robinson, Cr E Bolto**

**Against: Cr D Spackman**

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 10**

**That the Council:**

- 1. Notes that Minute Numbers 11298, 11299 and 11300 in relation to the adoption of fees and charges from the 29 March 2016 Ordinary Council Meeting have been incorporated into the 2016/17 Budget (Attachment 4).**

**COUNCIL DECISION**

**Minute No: 11488**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That the Council:**

- 1. Notes that Minute Numbers 11298, 11299 and 11300 in relation to the adoption of fees and charges from the 29 March 2016 Ordinary Council Meeting have been incorporated into the 2016/17 Budget (Attachment 4).**

**Carried 8/1**

**For: Cr K Wright, Cr J Parker, Cr N Perry, Cr S Cooke, Cr S Rushby  
Cr A Petherick, Cr B Robinson, Cr E Bolto**

**Against: Cr D Spackman**

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 11**

**That the Council, pursuant to section 6.13 of the *Local Government Act 1995*, impose interest at 9% on any amount of money (other than rates and service charges) which is owed to the Shire and has been owed for a period of 35 days in accordance with Council Policy *CP/FIN-3214 Sundry Debt Collection*.**

**COUNCIL DECISION**

Minute No: 11489

Moved: Cr K Wright

Seconded: Cr S Cooke

That the Council, pursuant to section 6.13 of the *Local Government Act 1995*, impose interest at 9% on any amount of money (other than rates and service charges) which is owed to the Shire and has been owed for a period of 35 days in accordance with Council Policy *CP/FIN-3214 Sundry Debt Collection*.

Carried 9/0

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 12**

That the Council:

1. Notes that the following annual attendance fees and annual allowances in addition to the annual attendance fees have been incorporated into the 2016/17 Budget (Attachment 4) as adopted at the 29 March 2016 Ordinary Meeting of Council (Minute No. 11296):

Description	2016/17	
	Individual Members	All Members
Annual Attendance Fees for a Council Member other than the President	\$15,683	\$125,464
Annual Attendance Fee for a Council Member who holds the office of President	\$15,683	\$15,683
Annual Allowance in addition to the Annual Attendance Fees for a President	\$31,200	\$31,200
Annual Allowance in addition to the Annual Attendance Fees for a Deputy President (25%)	\$7,800	\$7,800
<b>TOTAL</b>		<b>\$180,147</b>

Cr B Robinson moved an alternative motion:

That Council, in accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, change the decision made at the Ordinary Meeting of Council on 29 March 2016 outlined in Minute No: 11296 to:

That the Council:

1. Adopts the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements with modifications to section 2 to specify that:
  - a. The President's Annual Meeting Attendance Fee is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.
  - b. The Elected Members Annual Meeting Attendance Fee is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.
  - c. The President's Annual Allowance is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.
  - d. The Deputy President's Annual Allowance is 25% of the President's Allowance.
  - e. The Elected Members will forgo receipt of the ICT Allowance.
2. For the 2016/17 financial year, adopt the maximum Salaries and Allowances Tribunal (SAT) determination levels so that:
  - a. Pursuant to section 5.99 of the Local Government Act 1995, the following annual fees for payment of elected members in lieu of individual meeting attendance fees are to be paid:
    - i. President \$30,841
    - ii. Councillors \$23,000
  - b. Pursuant to section 5.98(5) of the Local Government Act 1995, the following annual local government allowance is to be paid in addition to the annual meeting allowance:
    - i. President \$62,727
  - c. Pursuant to section 5.98(5) of the Local Government Act 1995, the following annual local government allowance is to be paid in addition to the annual meeting allowance:
    - i. Deputy President \$15,681.75

3. Notes that the changes to Minute No: 11296 will result in a total budget impact of \$113,102.75 as outlined in the table below with the variation to be sourced from the unallocated funds, recognising that there will be a reduced amount transferred to the Asset Management Reserve accordingly:

Description	2016/17 Adopted in Minute No: 11296		2016/17 Proposed		Variation Increase
	Individual Members	All Members	Individual Members	All Members	Shire Impact
Annual Attendance Fees for a Council Member other than the President	\$15,683	\$125,464	\$23,000	\$184,000	\$58,536
Annual Attendance Fee for a Council Member who holds the office of President	\$15,683	\$15,683	\$30,841	\$30,841	\$15,158
Annual Allowance for a President	\$31,200	\$31,200	\$62,727	\$62,727	\$31,527
Annual Allowance for a Deputy President (25%)	\$7,800	\$7,800	\$15,681.75	\$15,681.75	\$7,881.75
ICT Allowance	Nil	Nil	Nil	Nil	Nil
<b>TOTAL</b>		<b>\$180,147</b>		<b>\$293,249.75</b>	<b>\$113,102.75</b>

4. Requests the Chief Executive Officer, or their delegate, to make the appropriate adjustments to the 2016/17 Budget accordingly.

Cr Robinson called, with the support of the Shire President, for a show of three hands to change the previous decision. Cr Robinson, Cr Bolto and Cr Perry raised hands

Cr Cooke seconded Cr Robinson's motion.

### **COUNCIL DECISION**

**Minute No: 11490**

**Moved: Cr B Robinson**

**Seconded: Cr S Cooke**

**That Council, in accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, change the decision made at the Ordinary Meeting of Council on 29 March 2016 outlined in Minute No: 11296 to:**

**That the Council:**

- 1. Adopts the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements with modifications to section 2 to specify that:**
  - a. The President's Annual Meeting Attendance Fee is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.**

- b. The Elected Members Annual Meeting Attendance Fee is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.
  - c. The President's Annual Allowance is 100% of the yearly maximum Salaries and Allowances Tribunal (SAT) determination.
  - d. The Deputy President's Annual Allowance is 25% of the President's Allowance.
  - e. The Elected Members will forgo receipt of the ICT Allowance.
2. For the 2016/17 financial year, adopt the maximum Salaries and Allowances Tribunal (SAT) determination levels so that:
- a. Pursuant to section 5.99 of the Local Government Act 1995, the following annual fees for payment of elected members in lieu of individual meeting attendance fees are to be paid:
    - i. President \$30,841
    - ii. Councillors \$23,000
  - b. Pursuant to section 5.98(5) of the Local Government Act 1995, the following annual local government allowance is to be paid in addition to the annual meeting allowance:
    - i. President \$62,727
  - c. Pursuant to section 5.98(5) of the Local Government Act 1995, the following annual local government allowance is to be paid in addition to the annual meeting allowance:
    - i. Deputy President \$15,681.75
3. Notes that the changes to Minute No: 11296 will result in a total budget impact of \$113,102.75 as outlined in the table below with the variation to be sourced from the unallocated funds, recognising that there will be a reduced amount transferred to the Asset Management Reserve accordingly:

Description	2016/17 Adopted in Minute No: 11296		2016/17 Proposed		Variation Increase
	Individual Members	All Members	Individual Members	All Members	Shire Impact
Annual Attendance Fees for a Council Member other than the President	\$15,683	\$125,464	\$23,000	\$184,000	\$58,536
Annual Attendance Fee for a Council Member who holds the office of President	\$15,683	\$15,683	\$30,841	\$30,841	\$15,158
Annual Allowance for a President	\$31,200	\$31,200	\$62,727	\$62,727	\$31,527
Annual Allowance for a Deputy President (25%)	\$7,800	\$7,800	\$15,681.75	\$15,681.75	\$7,881.75
ICT Allowance	Nil	Nil	Nil	Nil	Nil
<b>TOTAL</b>		<b>\$180,147</b>		<b>\$293,249.75</b>	<b>\$113,102.75</b>

4. Requests the Chief Executive Officer, or their delegate, to make the appropriate adjustments to the 2016/17 Budget accordingly.

Carried 5/4

For: Cr J Parker, Cr S Cooke, Cr B Robinson, Cr N Perry, Cr E Bolto

Against: Cr K Wright, Cr S Rushby, Cr A Petherick, Cr D Spackman

#### **REASON FOR VARYING OFFICER'S RECOMMENDATION**

The alignment of the maximum SAT determination with elected member allowances will provide new elected members a strategic Policy that is more aligned with the true cost of representing this very diverse community. Encouraging a more strategic Council into the future.

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION 13**

That the Council, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, approves the materiality level for monthly reporting to be set at +/- 10% and +/- \$20,000 at account level and +/- 10% and +/- \$100,000 at financial statement level.

#### **COUNCIL DECISION**

Minute No: 11491

Moved: Cr B Robinson

Seconded: Cr N Perry

That the Council, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, approves the materiality level for monthly reporting to be set at +/- 10% and +/- \$20,000 at account level and +/- 10% and +/- \$100,000 at financial statement level.

Carried 9/0

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 14**

That the Council, in accordance with section 6.11 of the *Local Government Act 1995*, approves the establishment of a Regional Price Preference Reserve whereby the purpose is “to fund the regional price preference applied, if any, for the procurement of goods and/or services that are supplied by a Regional Business in accordance with Council’s Policy *CP/FIN-3217 Regional Price Preference*.”

**COUNCIL DECISION**

Minute No: 11492

Moved: Cr N Perry

Seconded: Cr B Robinson

That the Council, in accordance with section 6.11 of the *Local Government Act 1995*, approves the establishment of a Regional Price Preference Reserve whereby the purpose is “to fund the regional price preference applied, if any, for the procurement of goods and/or services that are supplied by a Regional Business in accordance with Council’s Policy *CP/FIN-3217 Regional Price Preference*.”

Carried 9/0

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION 15**

That the Council adopts the revised Council Policy *CP/FIN-3201 Significant Accounting Policies* provided in Attachment 6.

**COUNCIL DECISION**

**Minute No: 11493**

**Moved: Cr K Wright**

**Seconded: Cr B Robinson**

**That the Council adopts the revised Council Policy *CP/FIN-3201 Significant Accounting Policies* provided in Attachment 6.**

**Carried 9/0**

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 16**

**Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as contained in Attachment 4 of this agenda, for the Shire of Wyndham East Kimberley for the 2016/17 financial year which includes the following:**

- 1. Statement of Comprehensive Income by Nature and Type showing a net result for that year of (\$3,206,517);**
- 2. Statement of Comprehensive Income by Program showing a net result for that year of (\$3,206,518);**
- 3. Statement of Cash Flows;**
- 4. Rate Setting Statement showing a net amount required to be raised from rates (after the inclusion of concessions and ex-gratia rates) of \$10,151,361;**
- 5. Notes to and Forming Part of the Budget;**
- 6. Budget Schedules including the Forward Capital Works Plan 2016/17 to 2019/20 and the Plant Management Program 2016/17 to 2019/20;**
- 7. Fees and Charges Schedule.**

Cr B Robinson moved an amendment:

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as contained in Attachment 4 of this agenda, for the Shire of Wyndham East Kimberley for the 2016/17 financial year which includes the following:

1. Statement of Comprehensive Income by Nature and Type showing a net result for that year of (\$3,206,517);
2. Statement of Comprehensive Income by Program showing a net result for that year of (\$3,206,518);
3. Statement of Cash Flows;
4. Rate Setting Statement showing a net amount required to be raised from rates (after the inclusion of concessions and ex-gratia rates) of \$10,151,361;
5. Notes to and Forming Part of the Budget;
6. Budget Schedules including the Forward Capital Works Plan 2016/17 to 2019/20 and the Plant Management Program 2016/17 to 2019/20;
7. Fees and Charges Schedule;  
adjusted for:
  - i. The increase in elected member allowances as outlined in the amended Recommendation 12;
  - ii. The reduction in the transfer to the Asset Management Reserve to offset the increase in elected member allowances as outlined in the amended Recommendation 12.
  - iii. Modifications to replace all references to the Mining Vacant rating category to Mining Exploration and Prospecting.

#### **COUNCIL DECISION**

**Minute No: 11494**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as contained in Attachment 4 of this agenda, for the Shire of Wyndham East Kimberley for the 2016/17 financial year which includes the following:

1. **Statement of Comprehensive Income by Nature and Type showing a net result for that year of (\$3,206,517);**
2. **Statement of Comprehensive Income by Program showing a net result for that year of (\$3,206,518);**

3. **Statement of Cash Flows;**
4. **Rate Setting Statement showing a net amount required to be raised from rates (after the inclusion of concessions and ex-gratia rates) of \$10,151,361;**
5. **Notes to and Forming Part of the Budget;**
6. **Budget Schedules including the Forward Capital Works Plan 2016/17 to 2019/20 and the Plant Management Program 2016/17 to 2019/20;**
7. **Fees and Charges Schedule;**  
adjusted for:
  - i. **The increase in elected member allowances as outlined in the amended Recommendation 12;**
  - ii. **The reduction in the transfer to the Asset Management Reserve to offset the increase in elected member allowances as outlined in the amended Recommendation 12.**
  - iii. **Modifications to replace all references to the Mining Vacant rating category to Mining Exploration and Prospecting.**

**Carried 5/4**

**For: Cr J Parker, Cr S Cooke, Cr B Robinson, Cr N Perry, Cr E Bolto  
Against: Cr K Wright, Cr S Rushby, Cr A Petherick, Cr D Spackman**

#### **REASON FOR VARYING OFFICER'S RECOMMENDATION**

To reflect the changes made to the Officer's Recommendation 12.

## **VOTING REQUIREMENT**

Absolute Majority

## **OFFICER'S RECOMMENDATION 17**

Pursuant to the provisions of section 5.56 of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996*, the Council adopt the Corporate Business Plan 2016/17 to 2019/20 as contained in Attachment 7 of this agenda, for the Shire of Wyndham East Kimberley which has:

1. Incorporated Council's consideration of the public submissions received;
2. Reflects key programs and projects to be undertaken in 2016/17 in accordance with the 2016/17 Annual Budget.

## **COUNCIL DECISION**

Minute No: 11495

Moved: Cr B Robinson

Seconded: Cr N Perry

Pursuant to the provisions of section 5.56 of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996*, the Council adopt the Corporate Business Plan 2016/17 to 2019/20 as contained in Attachment 7 of this agenda, for the Shire of Wyndham East Kimberley which has:

1. Incorporated Council's consideration of the public submissions received;
2. Reflects key programs and projects to be undertaken in 2016/17 in accordance with the 2016/17 Annual Budget.

Carried 5/4

For: Cr J Parker, Cr S Cooke, Cr B Robinson, Cr N Perry, Cr E Bolto

Against: Cr K Wright, Cr S Rushby, Cr A Petherick, Cr D Spackman

## **PURPOSE**

For the Council to consider adopting the 2016/17 Budget and Corporate Business Plan 2016/17 to 2019/20, together with the revised Council Policies *CP/FIN-3200 Strategic Rating* and *CP/FIN-3201 Significant Accounting Policies*, recognising that it is a balanced budget.

## **NATURE OF COUNCIL'S ROLE IN THE MATTER**

Advocator - advocate and support initiatives on behalf of the community and the Kimberley

Facilitator - bring stakeholders together

Funder - provide funds or other resources

Leader - plan and provide direction through policy and practices

Provider - provide physical infrastructure and essential services

Regulator - enforce state legislation and local laws

### **BACKGROUND/ PREVIOUS CONSIDERATIONS BY COUNCIL/ COMMITTEE**

There have been numerous considerations by the Council during the development of the 2016/17 Annual Budget. The Council decisions that have been made to date, and incorporated into the final budget include the following:

*29 March 2016 Ordinary Meeting of Council*

#### **COUNCIL DECISION**

**Minute No: 11296**

**Moved: Cr S Rushby**

**Seconded: Cr S Cooke**

**That Council:**

- 1. Adopts the revised Council Policy CP/CNC-3141 Elected Member Allowances and Entitlements with the removal of section 2.1 ICT allowance and notes the inclusion of reimbursements would now apply to:**
  - a. Council briefings and workshops;**
  - b. Training and conferences; and**
  - c. Any meeting where the Councillor is nominated as the Council's representative.**
  
- 2. For the 2016/17 financial year, freeze elected member entitlements at the 2015/16 levels so that:**
  - a. Pursuant to section 5.99 of the Local Government Act 1995, adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:**
    - i. President \$15,683**
    - ii. Councillors \$15,683**
  
- 3. Pursuant to section 5.98(5) of the Local Government Act 1995, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:**
  - a. President \$31,200**
  
- 4. Pursuant to section 5.98(5) of the Local Government Act 1995, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:**

- a. Deputy President \$7,800

Carried 7/0

**COUNCIL DECISION**

**Minute No: 11298**

**Moved: Cr N Perry**

**Seconded: Cr K Wright**

**That Council, pursuant to section 6.16 of the Local Government Act 1995, adopts the fees and charges for 2016/17 outlined in Attachment 1 to be effective from either 1 July 2016 or 1 January 2017, whichever date is indicated in Attachment 1 with an amendment to page 39 to read:**

- a) **Fixed wing aircraft – General Aviation (GA)**
- 1) **All fixed wing aircraft – per tonne and part thereof (per landing): \$20 (including GST)**
  - 2) **All fixed wing aircraft – one landing fee is applicable per one hour session of training circuits or one hour maintenance check flights: \$20 (including GST)**

Carried 6/1

**For: Cr K Wright, Cr S Cooke, Cr N Perry, Cr D Spackman, Cr B Robinson, Cr A Petherick**  
**Against: Cr S Rushby**

**COUNCIL DECISION**

**Minute No: 11299**

**Moved: Cr S Cooke**

**Seconded: Cr B Robinson**

**That Council:**

1. **Pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, imposes the following charges for the 2016/17 financial year effective from 1 July 2016:**
  - a. **An annual waste receptacle charge of \$302.80 for one (1) service per week of verge collection waste from a 240 Litre mobile garbage bin;**
  - b. **An annual waste receptacle charge of \$531.80 for each additional service per week of verge collection waste from one (1) 240 Litre mobile garbage bin;**
  - c. **An annual waste collection service charge of \$531.80 for each receptacle per annum from one (1) 240 Litre mobile garbage bin for exempt/non-rateable properties.**

**Carried 7/0**

**COUNCIL DECISION**

**Minute No: 11300**

**Moved: Cr B Robinson**

**Seconded: Cr S Cooke**

***That Council pursuant to section 53 of the Cemeteries Act 1986 adopts the fees and charges for the Seven Mile Cemetery, Nine Mile Cemetery, Afghan Cemetery, Pioneer Cemetery, Gully Cemetery, Kununurra Cemetery, and other cemetery associated fees as specified in Attachment 1.***

**Carried 7/0**

26 April 2016 Ordinary Meeting of Council

**COUNCIL DECISION**

**Minute No: 11330**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

***That Council:-***

- 1. Approves an 80% rates concession for 2016/17 and a 70% rates concession for the 2017/18 financial year, therefore waiving rates of approximately \$44,715.90 for 2016/17 and \$39,126.43 for the 2017/18 financial year in accordance with the following table:***

Assess. Number	Name	Total Rates as per 2015/16 Rates	2016/17 80% Rates Concession	2017/18 70% Rates Concession
A4993	Lake Kununurra Golf Club Inc.	\$9,406.60	\$7,525.28	\$6,584.62
A7561	Ord River Sailing Club Inc.	\$2,183.68	\$1,746.94	\$1,528.58
A2859	Kununurra Race Club Inc.	\$3,359.50	\$2,687.60	\$2,351.65
A7620	Kununurra Agricultural Society	\$3,487.68	\$2,790.14	\$2,441.38
A1160	Ord River Sports Club	\$9,676.04	\$7,740.83	\$6,773.23
A1072	Kununurra Progress Association	\$20,067.74	\$16,054.19	\$14,047.42
A502	Wyndham Gardens Inc.	\$1,948.75	\$1,559.00	\$1,364.12
A2866	Ord Pistol Club Inc.	\$2,203.83	\$1,763.06	\$1,542.68
A5621	Kununurra Speedway Inc.	\$1,767.10	\$1,413.68	\$1,236.97
A5616	Kununurra Motorcross Club Inc.	\$1,793.97	\$1,435.18	\$1,255.78
<b>TOTAL</b>		<b>\$55,894.88</b>	<b>\$44,715.90</b>	<b>\$39,126.43</b>

2. *Notes that the amounts above will be adjusted once the 2016/17 rates and 2017/18 rates are finalised, whereby it is likely that the rates concessions may vary, however the percentage applied would remain the same.*
3. *Notes that the application for rates concession from Kununurra Water Ski Club was received after the closing date of 31 March 2016 and therefore has not been considered for a rates concession for the 2016/17 year in accordance with Council's Policy.*
4. *Notes that eligible organisations that commence a lease with the Shire during the 2016/17 financial year will be considered for a rates concession or exemption for the period from the commencement date of the lease through to 30 June 2018, and that these organisations will be required to submit an application for rates concession/exemption within 30 days of the date of commencement of the lease, whereby the concessions considered will be consistent with the percentages outlined in dot point 1 above, with no exceptions.*
5. *Notes the intention to review the current rating Policies to ensure alignment with the draft Council Policy CP/COM-3580 Community Development whereby Council is a partner in empowering and strengthening the community through building capacity and encouraging groups to become self-sustainable.*
6. *Notes the current rates exemptions outlined in Attachment 1.*

- 7. Notes that not all community groups have applied for a rates concession and recognises the services and support that these groups also offer to the community.**

**Lost 3/5**

**For: Cr J Parker, Cr B Robinson, Cr N Perry**

**Against: Cr E Bolto, Cr S Rushby, Cr D Spackman, Cr A Petherick, Cr S Cooke**

**COUNCIL DECISION**

**Minute No: 11331**

**Moved: Cr S Cooke**

**Seconded: Cr E Bolto**

**That Council defers item 13.04.1 to a Budget Briefing session**

**Carried 7/1**

**For: Cr J Parker, Cr E Bolto, Cr S Rushby, Cr S Cooke, Cr N Perry, Cr D Spackman, Cr B Robinson**

**Against: Cr A Petherick**

31 May 2016 Ordinary Meeting of Council

**COUNCIL DECISION**

**Minute No: 11381**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That Council:-**

- 1. Approves the following rates concessions for the 2016/17 financial year, therefore waiving rates of approximately \$55,894.89 in accordance with the following table:**

Assessment Number	Name	Concession Applied	Estimated Concession Based on 2015/16 Rates
A4993	Lake Kununurra Golf Club Inc	100% Concession	\$9,406.60
A7561	Ord River Sailing Club Inc.	100% Concession	\$2,183.68
A2859	Kununurra Race Club Inc.	100% Concession	\$3,359.50
A7620	Kununurra Agricultural Society	100% Concession	\$3,487.68
A1160	Ord River Sports Club	100% Concession	\$9,676.04
A1072	Kununurra Progress Association	100% Concession	\$20,067.74
A502	Wyndham Gardens Inc.	100% Concession	\$1,948.75
A2866	Ord Pistol Club Inc.	100% Concession	\$2,203.83
A5621	Kununurra Speedway Inc.	100% Concession	\$1,767.10
A5616	Kununurra Motorcross Club Inc.	100% Concession	\$1,793.97
<b>TOTAL</b>			<b>\$55,894.89</b>

2. *Notes that the amounts above will be adjusted once the 2016/17 rates are finalised, whereby it is likely that the rates concessions may vary.*
3. *Notes that the application for rates concession from Kununurra Water Ski Club was received after the closing date of 31 March 2016 and therefore has not been considered for a rates concession for the 2016/17 year in accordance with Council's Policy.*
4. *Notes that eligible organisations that commence a lease with the Shire during the 2016/17 financial year will be considered for a rates concession or exemption for the period from the commencement date of the lease through to 30 June 2018, and that these organisations will be required to submit an application for rates concession/exemption within 30 days of the date of commencement of the lease.*
5. *Notes the intention to review the current rating Policies to ensure alignment with the draft Council Policy CP/COM-3580 Community Development whereby Council is a partner in empowering and strengthening the community through building capacity and encouraging groups to become self-sustainable.*
6. *Notes the current rates exemptions outlined in Attachment 1.*
7. *Approves the modification to the current Council Policy CP/FIN-3209 Rates Concession (Rateable Land) to ensure that rates concessions are only approved for one (1) year instead of the current two (2) years given the review that is intended to align rates concessions to the annual community grants program.*

**Carried 5/3**  
**For: Cr J Parker, Cr N Perry, Cr E Bolto, Cr S Cooke, Cr B Robinson**  
**Against: Cr K Wright, Cr D Spackman, Cr S Rushby**

**COUNCIL DECISION**

**Minute No: 11382**

**Moved: Cr D Spackman**  
**Seconded: Cr K Wright**

**That Council include Kununurra Ski Club to the concession list.**

**Lost 4/5**  
**For: Cr K Wright, Cr D Spackman, Cr S Rushby Cr E Bolto**  
**Against: Cr J Parker, Cr N Perry, Cr S Cooke, Cr B Robinson**  
**Casting Vote Against**

**COUNCIL DECISION**

**Minute No: 11383**

**Moved: Cr S Cooke**  
**Seconded: Cr N Perry**

**That Council endorses the Community Engagement Plan (Attachment 1) for the Draft Corporate Business Plan 2016/17 to 2019/20 and the Draft 2016/17 Annual Budget.**

**Carried 8/0**

**COUNCIL DECISION**

**Minute No: 11384**

**Moved: Cr S Cooke**  
**Seconded: Cr B Robinson**

**That Council endorses for advertising and community engagement for a minimum of twenty-one (21) days and seeks public submissions on:**

- a. The Draft Corporate Business Plan 2016/17 to 2019/20 (Attachment 2);**
- b. Council Policy CP/FIN-3200 Strategic Rating (Attachment 5) that outlines the principles which underpin the proposed 2016/17 rating model, including the Object of and Reasons for Differential Rates;**
- c. The Draft 2016/17 Annual Budget (Attachment 6) which incorporates the Object of and Reasons for Differential Rates, along with the following proposed differential rates and minimum payments to be applied from 1 July 2016 for the 2016/17 financial year in accordance with section 6.36 of the Local Government Act 1995:**

Differential Rating Category	Rate in the Dollar (cents)	Minimum Payment
GRV Residential	9.5363	\$1,113
GRV Other Vacant	14.3045	\$1,113
GRV Commercial	12.3972	\$1,113
GRV Industrial	11.4436	\$1,113
UV Rural Residential	1.0045	\$1,113
UV Pastoral	5.4410	\$1,113
UV Commercial/Industrial	0.6890	\$1,113
UV Rural Agriculture 1	0.9744	\$1,113
UV Rural Agriculture 2	0.6890	\$1,113
UV Mining	28.2265	\$1,113
UV Mining Vacant	14.1132	\$557
UV Other	0.6463	\$1,113

**Carried 8/0**

**COUNCIL DECISION**

**Minute No: 11385**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That Council notes:**

1. ***That subsequent to Council consideration of public submissions, approval from the Minister for Local Government and Communities will need to be sought for:***
  - a. ***Imposing a minimum payment on the GRV Other Vacant rating category which results in more than 50% of the properties in this category being subject to minimum payments, in accordance with section 6.35(5) of the Local Government Act 1995; and***
  - b. ***Imposing a rate in the dollar for UV Mining, UV Mining Vacant and UV Pastoral which will result in it being more than twice the lowest differential general rate imposed, in accordance with section 6.33(3) of the Local Government Act 1995.***
2. ***That the 2016/17 rate in the dollar and minimum payments proposed, cannot be adopted by the Council for incorporation into the 2016/17 Budget until after Ministerial approval has been provided in accordance with section 6.35(5) and 6.33(3) respectively.***

**Carried 5/3**

**For: Cr J Parker, Cr N Perry, Cr E Bolto, Cr S Cooke, Cr B Robinson Against: Cr K Wright, Cr D Spackman, Cr S Rushby**

26 July 2016 Ordinary Meeting of Council

**COUNCIL DECISION**

**Minute No: 11438**

**Moved: Cr E Bolto**

**Seconded: Cr B Robinson**

**That Council:**

- 1. Notes the submissions received in relation to the draft Corporate Business Plan 2016/17 to 2019/20 along with the draft 2016/17 Budget including the proposed Differential General Rates and Minimum Payments and Strategic Rating Policy, and thanks the community for their input;**
- 2. Endorse the revised Council Policy CP/FIN-3200 Strategic Rating including the 2016/17 Rating Model as follows, with the intention of striking the rates as part of the 2016/17 Budget adoption, subject to receiving Ministerial approval where required by legislation;**
- 3. Request the CEO, or their delegate to seek approval from the Minister for Local Government and Communities to approve the Shire of Wyndham East Kimberley's application to:**
  - a. Impose minimum payments for vacant land which will result in more than 50% of the properties in the GRV Other Vacant and UV Mining Vacant rating categories subject to minimum payments in accordance with section 6.35(5) of the Local Government Act 1995; and**
  - b. Impose a rate in the dollar which will result in it being more than twice the lowest differential general rate imposed for UV Mining, UV Mining Vacant and UV Pastoral rating categories, in accordance with section 6.33(3) of the Local Government Act 1995.**

**Carried 5/4**

**For: Cr J Parker, Cr S Cooke, Cr N Perry, Cr E Bolto, B Robinson  
Against: Cr K Wright, Cr S Rushby, Cr D Spackman, Cr A Petherick**

23 August 2016 Special Meeting of Council at 5pm

**COUNCIL DECISION**

**Minute No: 11444**

**Moved: Cr B Robinson**

**Seconded: Cr N Perry**

**That Council, as a result of the Department of Local Government and Communities advice in Attachment 1:**

- 1. Endorses the change in title of the former UV Mining Vacant rating category to UV Mining Exploration and Prospecting;**
- 2. Endorses the change in minimum payments associated with the revised UV Mining Exploration and Prospecting rating category to be \$220 for 2016/17;**
- 3. Endorse the revised Council Policy CP/FIN-3200 Strategic Rating (Attachment 2) including the revised object and reason associated with the UV Mining Exploration and Prospecting rating category for 2016/17.**

**Carried 5/3**

**For: Cr J Parker, Cr B Robinson, Cr S Cooke, Cr E Bolto, Cr N Perry**

**Against: Cr K Wright, Cr D Spackman, Cr A Petherick**

23 August 2016 Special Meeting of Council at 5:30pm

**COUNCIL DECISION**

**Minute No: 11447**

**Moved: Cr K Wright**

**Seconded: Cr A Petherick**

**That Council:**

**Rescind minute 11438 passed by Council on Tuesday 26 July 2016.**

**Lost 3/5**

**For: Cr D Spackman, Cr K Wright, Cr A Petherick**

**Against: Cr J Parker, Cr S Cooke, Cr E Bolto, Cr N Perry, Cr B Robinson**

**COUNCIL DECISION**

**Minute No: 11448**

**Moved: Cr K Wright**

**Seconded: Cr A Petherick**

**That Council, using Section 10 of the Local Government (Administration) Regulations propose to alter minute 11438 passed 26/07/2016. Minute number 11438, although not**

***shown, incorporates a 1.3% increase in rates. To change this to a 0% increase incorporating minimum payments. To make any subsequent changes to Strategic Rating policy CP/FIN-3200 including the 2016/17 draft budget and associated notes. And advise the department accordingly of this alternation of the minute.***

***Lost 3/5***

***For: Cr D Spackman, Cr K Wright, Cr A Petherick***

***Against: Cr J Parker, Cr S Cooke, Cr E Bolto, Cr N Perry, Cr B Robinson***

## **STATUTORY IMPLICATIONS**

### ***Local Government Act 1995***

#### ***Part 5 Administration***

#### ***Division 5 - Annual reports and planning***

##### ***5.56. Planning for the future***

- (1) A local government is to plan for the future of the district.***
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.***

### ***Local Government (Administration) Regulations 1996***

#### ***Part 5 - Annual reports and planning***

#### ***Division 3 - Planning for the future***

##### ***19DA. Corporate business plans, requirements for (Act s. 5.56)***

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.***
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.***
- (3) A corporate business plan for a district is to —***
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and***
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and***
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.***
- (4) A local government is to review the current corporate business plan for its district every year.***

(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

## **Local Government Act 1995**

### **Part 5 - Administration**

#### **Division 6 – Disclosure of financial interests**

##### 5.63. Some interests need not be disclosed

(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter —

- (a) an interest common to a significant number of electors or ratepayers; or
- (b) an interest in the imposition of any rate, charge or fee by the local government; or
- (c) an interest relating to a fee, reimbursement of an expense or an allowance to which section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.101(2) refers...

## **Local Government Act 1995**

### **Part 2 – Constitution of local government**

#### **Division 2 – Local governments and councils of local government**

##### 2.7. Role of council

(1) The council —

- (a) governs the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

**Local Government Act 1995**  
**Part 6 - Financial management**  
**Division 4 - General financial provisions Division**

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
- (a) changes\* the purpose of a reserve account; or
  - (b) uses\* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- \* Absolute majority required.
- (3) A local government is not required to give local public notice under subsection (2) —
- (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,

which is owed to the local government.

\* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

6.13. Interest on money owing to local governments

- (1) Subject to any other written law, a local government may resolve\* to require a person to pay interest at the rate set in its annual budget on any amount of money (other than rates and service charges) which —
- (a) that person owes to the local government; and
  - (b) has been owed for the period of time referred to in subsection (6).

\* Absolute majority required.

- (2) A resolution under subsection (1) is to be included in the annual budget.
- (3) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.
- (4) Where a local government imposes interest under subsection (1) on any outstanding amount of money the local government is not to also impose an additional charge in relation to that amount.
- (5) Accrued interest is, for the purpose of its recovery, taken to form part of the money owed to the local government on which it is charged.
- (6) A local government is not to impose interest on any amount of money under subsection (1) until the money has been owed to the local government for the period of time set by the local government in its annual budget (not being less than 35 days) after the date which is stated on the relevant account for payment as being the date the account was issued.
- (7) Regulations may provide for the method of calculation of interest.

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

\* Absolute majority required.

- (2) *In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —*
- (a) *the expenditure by the local government; and*
  - (b) *the revenue and income, independent of general rates, of the local government; and*
  - (c) *the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*
- (3) *For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.*
- (4) *The annual budget is to incorporate —*
- (a) *particulars of the estimated expenditure proposed to be incurred by the local government; and*
  - (b) *detailed information relating to the rates and service charges which will apply to land within the district including —*
    - (i) *the amount it is estimated will be yielded by the general rate; and*
    - (ii) *the rate of interest (if any) to be charged by the local government on unpaid rates and service charges; and*
  - (c) *the fees and charges proposed to be imposed by the local government; and*
  - (d) *the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and*
  - (e) *details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and*
  - (f) *particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and*
  - (g) *such other matters as are prescribed.*
- (5) *Regulations may provide for —*
- (a) *the form of the annual budget; and*
  - (b) *the contents of the annual budget; and*
  - (c) *the information to be contained in or to accompany the annual budget.*

### 6.33. Differential general rates

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics —*
- (a) *the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
  - (b) *a purpose for which the land is held or used as determined by the local government;*  
*or*
  - (c) *whether or not the land is vacant land; or*
  - (d) *any other characteristic or combination of characteristics prescribed.*
- (2) *Regulations may —*

- (a) *specify the characteristics under subsection (1) which a local government is to use;*  
or
  - (b) *limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*
- (4) *If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.*
- (5) *A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation 1 is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.*

6.34. Limit on revenue or income from general rates

*Unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —*

- (a) *be more than 110% of the amount of the budget deficiency; or*
- (b) *be less than 90% of the amount of the budget deficiency.*

6.35. Minimum payment

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
- (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
- (a) *the number of separately rated properties in the district; or*

- (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) to land rated on gross rental value; and*
  - (b) to land rated on unimproved value; and*
  - (c) to each differential rating category where a differential general rate is imposed.*

There are also numerous other sections of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* that deal with specific parts of the Annual Budget. Where relevant the sections and/or regulations have been specifically mentioned in the officer's recommendation.

### **POLICY IMPLICATIONS**

Each of the Council Policies outlined below are relevant in the adoption of the annual budget:

- *CP/FIN-3201 – Significant Accounting Policies*
- *CP/FIN-3200 – Strategic Rating*
- *CP/FIN-3208 – Rates Exemptions for Charitable Organisations (Non Rateable Land)*
- *CP/FIN-3209 – Rates Concession (Rateable Land)*
- *CP/FIN-3211 – Fees and Charges Pricing*
- *CP/CNC-3141 – Elected Member Allowances and Entitlements*

### **FINANCIAL IMPLICATIONS**

The annual budget is the primary means for a local government to manage and allocate its financial resources. The budget also provides the ability to impose rates, which is one of the primary means for a local government to raise income to fund the upcoming year's projects. Should the Council not adopt the budget at this time, the issuing of rates will be further delayed and it is likely that the bank overdraft will be utilised in order to manage the cash flow of the Shire.

## **STRATEGIC IMPLICATIONS**

*Strategic Community Plan 2012-2022*

Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability

Objective 1.4: Business innovation, efficiency and improved services

Strategy 1.4.1: Ensure legislative compliance and follow best practice principles in planning and service delivery

Strategy 1.4.2: Improve the efficiency and productivity of Shire services

Strategy 1.4.3: Maintain Council's long term financial viability

## **RISK IMPLICATIONS**

**Strategic Risk:** Failure to comply with legislative requirements leading to damage of reputation and/or financial loss.

**Control:** Review policies and procedures in accordance with review schedule.

**Strategic Risk:** Inability to deliver levels of service expected by the community.

**Control:** Current budget and service levels.

## **COMMUNITY ENGAGEMENT**

Engagement has taken place in accordance with the Shire's Community Engagement Guidelines.

The Executive Management Team, Managers and staff across the organisation have been involved in many of the stages outlined below in order to present elected members with each of the proposals throughout the process. The annual budget process itself is significant in terms of its importance and also the time and resources required to be committed to the process to ensure its accuracy and timeliness.

The following outlines the consultation processes that have been undertaken in order to provide the opportunity for both the community and elected members to contribute to the Corporate Business Plan for 2016/17 to 2019/20 and the 2016/17 Annual Budget process:

- **9 February 2016 - Budget Forum** - Elected Members were provided with an overview of roles and responsibilities, principles, process overview and associated timelines.

- **10 March 2016 - Budget Forum** - Elected members were advised of the Mid-Year Budget Review outcomes, and discussed the revised Corporate Business Plan Project Status Report for 2015/16; 2016/17 Fees and Charges and 2016/17 Elected Member Allowances.
- **15 March 2016 - Budget Forum** - Elected members went through the 2016/17 Fees and Charges and Kimberley loading examples.
- **22 March 2016 - Budget Forum** - Elected members were presented the current Council Policy *CP/FIN-3200 Strategic Rating* and the theory behind it.
- **29 March 2016 Ordinary Council Meeting** - Council adopted the 2016/17 Elected Member allowances and entitlements, along with the fees and charges to commence from 1 July 2016 or 1 January 2017 in the case of some aerodrome fees.
- **5 April 2016 - Budget Forum** - Elected members further discussed rates concessions for 2016/17 and 2017/18.
- **19 April and 28 April 2016 - Budget Forums** - Elected members were provided with a financial overview and the trends over the past 10 years. Elected members were also provided with a 2016/17 budget overview including what was known at the time such as rates natural growth, insurance costs, loan repayments, community contributions provided, efficiencies and opportunities, staff establishment proposed, proposed plant management program and the proposed community engagement plan.
- **26 April 2016 Ordinary Council Meeting** - Council considered the rates exemptions and concessions for 2016/17 and 2017/18 and referred them to a subsequent briefing session.
- **30 April 2016 - Budget Forum** - Elected members discussed the draft Corporate Business Plan and undertook the prioritisation process that incorporated the proposed rates model.
- **10 May 2016 - Budget Forum** - Elected members further discussed the rates concessions for 2016/17 and 2017/18.
- **31 May 2016 - Ordinary Council Meeting** - Council adopted the 2016/17 rates concessions. The Council also endorsed the Community Engagement Plan for the draft budget and Corporate Business Plan, along with endorsing for advertising and community engagement seeking public submissions on the Draft Corporate Business Plan 2016/17 to 2019/20; *Council Policy CP/FIN-3200 Strategic Rating* that outlines the principles which underpin the proposed 2016/17 rating model, including the Object of and Reasons for Differential Rates; the Draft 2016/17 Annual Budget which incorporates the Object of and Reasons for Differential Rates, along with the following proposed differential rates and minimum payments incorporating a 2.55% increase.

- **June - Community Engagement** - In accordance with the Community Engagement Plan, advertising occurred in the following manner in order to seek public submissions on the Draft 2016/17 Budget including the proposed rate in the dollar, *CP/FIN-3200 Strategic Rating* and the Corporate Business Plan given the direct link between the documents:
  - Local public notice in the Kimberley Echo on 9th and 16th of June;
  - A copy of the Notice to Impose Differential General Rates and Minimum Payments for 2016/17 was placed on the Coles noticeboard on 6th June;
  - The Shire's Facebook page and website on 6th June;
  - Media Release on 7th June;
  - A copy of the Notice to Impose Differential General Rates and Minimum Payments for 2016/17, including the Strategic Rating Policy, draft Corporate Business Plan 2016/17 to 2019/20 and draft 2016/17 Budget was placed on the Shire's website, public noticeboards at the Civic Centres and Libraries in both Kununurra and Wyndham on 9th June;
  - Stakeholders (including all ratepayers) were sent correspondence regarding the draft documents and outlining the feedback process, which included online feedback forms via the Shire's website;
  - All Post Boxes in Kununurra and Wyndham were provided with a flyer (with the exception of those who do not accept junk mail) inviting them to attend the Public Forums that were held on the 15th, 16th and 17th of June;
  - Radio advertising was undertaken inviting the community to attend the Public Forums.
  
- **15, 16 and 17 June - Public Forums** - Public Forums were held in Wyndham and Kununurra that provided an overview of the draft Corporate Business Plan and what had been incorporated to date; an overview of the capital and operating expenditure that was contained in the draft budget; opportunities and efficiencies achieved since 2014/15 along with this year's feedback process.
  
- **5 July 2016 - Budget Forum** - Elected members were provided with the public submissions in order to review the feedback received, and discussed any potential modifications to the draft Corporate Business Plan and 2016/17 Budget including the rates in the dollar as a result.
  
- **26 July 2016 - Ordinary Council Meeting** - The Council considered the public submissions and adopted the rating model for inclusion in the 2016/17 Budget subject to Ministerial approval.
  
- **9 and 10 August 2016 - Budget Discussion** - Elected members were provided advice regarding the potential outcome of the Department's consideration of the Shire's rate application. As a result, on 10 August, elected members discussed options for the rates model and provided direction as to the approach moving forward.
  
- **15 August 2016** - Ministerial correspondence received regarding the UV Mining Vacant rating category.

- **23 August 2016 - Special Council Meeting at 5pm** - The Council adopted the proposed modifications to the UV Mining Vacant category title to become UV Mining Exploration and Prospecting, and adjusted the Minimum Payments for the UV Mining Exploration and Prospecting rating category from \$550 down to \$220.
- **23 August 2016 - Special Council Meeting at 5.30pm** - the Council considered the rescission of a previous decision to increase the rate in the dollar by 1.3% for 2016/17, and the incorporation of a 0% rate in the dollar increase. The motion was lost.
- **1 September 2016** - Ministerial approval was received in relation to differential rates and minimum payments applications.

This year's process was significantly different to that undertaken in prior years. While there is a legislative requirement to provide local public notice of the proposed rates in the dollar for a period of 21 days and seek public submissions, the Council adopted a Community Engagement Plan that outlined a significantly higher level of community engagement in order to finalise the Corporate Business Plan 2016/17 to 2019/20 and the 2016/17 Budget including the proposed rates in the dollar.

Feedback from those who attended the community forums was positive in terms of the process, and several indicated that they would be encouraging additional community members to attend if it were undertaken again next year.

The public submissions received this year were not only related to the rates in the dollar, but also the priorities of the Council over the next 4 years that were outlined in the Corporate Business Plan 2016/17 to 2019/20. It is important to recognise that the 63 submissions were not entirely in relation to the rates in the dollar that the Council were proposing to impose.

It should also be noted that the Department of Local Government and Communities incorporated additional commentary into the approval letter this year, as follows:

*"I would like to commend the Shire on their extensive community consultation and engagement for the 2016/17 rating strategy. The consultation undertaken demonstrates best practice and shows the Shire's dedication to building relationships with the community and industries that operate within the district."*

## **COMMENTS**

The 2016/17 Budget has been compiled based on the priorities within the Strategic Community Plan, the Corporate Business Plan, outcomes from the budget briefings, previous Council resolutions and workshops attended by elected members and staff taking into account the requirements of the *Local Government Act 1995* and associated Regulations.

## **REVENUE**

### Rates

It remains important that the Council ensures that rate increases are in line with the increasing costs of service delivery while considering the efficiencies and improvements that can continue to be made across the organisation in order to minimise the rates burden placed upon the ratepayers.

A new requirement of the Department of Local Government and Communities is that local governments review their expenditure and consider efficiency measures during their budget deliberations with the considerations being reflected in the council minutes to provide an appropriate level of transparency.

While a Circular was issued by the Department, it is important to recognise that the officers are continuously looking for ways to improve processes to streamline them and create efficiencies. Efficiencies are not necessarily only about making straight-out savings, but may require an initial investment in technology in order to streamline the process and to make savings, hence they are also known as opportunities. This was the case even prior to the 2 September 2014 Special Meeting of Council where the Council resolved the following, (excerpt only):

#### **Minute No. 10553**

**Moved: Cr D Spackman**

**Seconded: Cr K Wright**

#### **That the Council:**

- 1. directs the CEO, and all procurement delegates, to seriously consider the expenditure of funds prior to commitments being made to ensure that the expenditure is the best value for money for ratepayers and is absolutely warranted or if further savings could be made...**

Part of the prioritisation process undertaken by the elected members included an update of the items that had been reviewed for efficiencies in past years, along with items that were included in the draft Corporate Business Plan that would generate efficiencies. Efficiencies didn't necessarily mean that they were easily quantifiable, particularly if it related to saving staff time, however with the amount of work currently undertaken by the staff to meet expectations, process improvement was high on the priority list as the expectations of the community appear to have remained at the same levels at pre-2014/15 when there were more resources available and the Shire was not having to resolve a budget deficit position.

For transparency purposes, and to ensure that the community are aware of the areas that have been reviewed during 2014/15, 2015/16 and proposed for 2016/17, they were incorporated into the agenda for the May Council Meeting, and subsequently discussed and placed on display at the public forums as additional information to the Corporate Business Plan items.

While already presented to the May 2016 and July 2016 Council meetings, it is once again worth highlighting the reviews that have been undertaken as it's important for the community

to see the significant changes that have had to occur as a result of the budget deficit in 2014/15.

During the 2014/15 financial year many areas were reviewed resulting in efficiencies that have led to savings, or outright savings due to the cessation or reduction of a service. These included:

- A total of 21.9 FTE positions were removed from the establishment. This included 2 new positions proposed that were not endorsed; 4.4 FTE's that were vacant and not filled; 4.5 FTE's that would have normally been filled by various casuals and 11 redundancies. This had a flow on saving to 2015/16 whereby the full year impact was experienced;
- The Shire leased the Wyndham Child Care Centre and ceased directly managing the Centre from 31 December 2014;
- Pre-cyclone clean-ups were not continuing as they appeared to be typically used by the community for cleaning up not only green waste but washing machines, fridges and numerous other items that are clearly not in accordance with the intention of a pre-cyclone clean-up;
- It was determined that while Lake Kununurra was a community asset; it is not controlled by the Shire past the water bank edge, therefore while an ongoing spraying program would be contained in the parks and gardens maintenance program, the Shire was not progressing with the flood damage clean-up or future cumbungi harvesting and major eradication program that was initially planned;
- Reduced operating and maintenance across the Shire such as lawn-mowing (reducing this through the dry season and maintaining it through the wet);
- Reducing the hours that rangers have for litter patrols, patrols for campers at night, other inspections and general ranger functions;
- No specific staff resource to assist with the development of sporting clubs;
- The plant replacement program was significantly reduced;
- All leases for staff housing were reviewed and would be exited;
- Community contributions were reduced.

As a result of the reviews and reductions made above, it was very clearly highlighted to the Council and the community that service levels would reduce and the expectations of the community needed to be realigned accordingly.

Other reviews were also undertaken during the development of the 2014/15 Budget including the following:

- Street lighting was reviewed to determine if the lights could be turned off at midnight in residential areas generating savings for the Shire. Unfortunately, without funding for an upgrade, the current street lights do not operate this way. The lights are not on a timing circuit but are controlled by lux (ie. automated sense of light/darkness). The streetlights effectively switch on at a certain level of darkness and switch off again at a particular level of daylight, therefore the Shire pays for street lighting at a fixed rate per pole based on the wattage and type of globe.
- Discussions were also had about the level of insurance that the Shire holds and whether the claims history supports the premiums that have been paid. While the

insurance premiums clearly outweigh the claims history, the majority of elected members at that time believed that reducing the premiums and not insuring some larger assets was too large a risk and all that was required was a large incident that the Shire couldn't afford to pay for. Insurance policies and excess amounts have therefore remained the same.

- An add-on feature was implemented to the Shire's email facility which allowed for emails to be captured within the Records System when required saving staff time in having to print emails, scan them individually and save them into the records system.

The Shire's operations continued to be reviewed whereby 2015/16 has seen a number of initiatives undertaken (or are in the process of being implemented) that have seen (or will see) both efficiencies and savings across the organisation including:

- Implementation of the Doc Assembler and Docs on Tap software solution which has seen a streamlining of the agenda production and review process along with reduced printing costs;
- The leasing of the Kununurra Youth Centre which resulted in financial and resource savings for the Shire;
- The review of community leases to ensure that the ongoing management and maintenance of the facilities would be managed by the community groups (who had generally built the facilities) rather than the Shire;
- The gradual development of consistent templates for procurement which ensures that documentation does not have to be re-worked prior to being advertised;
- Commencement of the development of a corporate performance management tool that will allow management reports to be automatically generated from the finance system, therefore reducing manual intervention and providing up-to-date numbers to the officers responsible for budget allocations;
- Commencement of the implementation of the Attain software solution to manage the Annual and Primary Returns and declaration of gifts processes which will see significant savings in officer and elected member time in the coordination of this process;
- The introduction of online forms for the likes of event applications, streamlining the process not only for the Shire but for the community groups completing the forms;
- The purchase of landfill cover lids has seen significant savings in the cost of maintaining the landfill and should extend the time of its expected use.

During the development of the draft Corporate Business Plan 2016/17 to 2019/20, elected members aimed to prioritise those expenditure items that would see savings or efficiencies generated, even if the savings or efficiencies were difficult or almost impossible to quantify. The draft Corporate Business Plan currently includes a number of initiatives that are intended to generate savings or efficiencies including:

- Undertaking a back scanning of records to ensure the Shire can move towards digitisation and minimise storage facility requirements. This will also allow the process associated with Freedom of Information requests to be expedited as all records will be electronically stored and remove the current requirement to search through old hard copy records.

- Implement improvements to enhance compliance and effectiveness in contracting and procurement.
- Implement online centralised procurement portal for quoting and tendering. This will allow quotes and tenders to be open and transparent for the community, along with streamlining the process for issuing quotations, addendums, clarifications, assessments and the awarding of the works.
- Develop Council Chambers audio and video capabilities for the recording of meetings.
- Implement a public access portal for information access for the community. This may potentially reduce the number of calls that community members need to make to the Shire.
- Implement public access portal for service enquiries and payments so that community members may lodge planning and building applications online for example, while also being able to pay outstanding amounts through the portal also.
- Implement an outdoor officer information access portal. This will particularly assist in the ranger, building and health areas of the organisation whereby information pertaining to a property such as the number of dogs etc. is all at hand while officers are out in the field. Officers will be able to undertake assessments in the field with the results being automatically updated, rather than having to document the outcomes and return to the office to essentially record the outcomes again, or be able to identify whose dog they have, streamlining the process.
- An initial investment to replace the air conditioning plant at the airport will see a reduction in the current maintenance costs of the ageing plant.
- Purchasing a generator for the Wyndham landfill will save on the current hire costs with the initial purchase being recouped well within 2 years.
- Upgrading the Wyndham wastewater reuse treatment facility will see significant savings in future water costs.

The Shire undertook a community engagement process and sought feedback on the proposed Strategic Rating Policy in June 2016 which outlines the principles that underpin the 2016/17 rating model. The principles contained within the Policy, being equity; incentive; administrative efficiency; compliance and sustainability remain unchanged.

This is now year three (3) where the differential rating model has attempted to align with the current Town Planning Scheme No. 7 Kununurra and Environs (TPS7) and the current Town Planning Scheme No. 6 Wyndham Townsite (TPS6), in an effort to ensure greater equity across the differential rating categories. Upon finalisation and adoption of the new Town Planning Scheme, the rating model will be adjusted accordingly.

The Policy components such as the GRV Residential rating category being classified as the “base rate” from which all other differential rates that holds a GRV value is calculated remains the basis moving into 2016/17. The key change to the model has been based upon a change in advice from the Department of Local Government and Communities whereby the UV Mining Vacant rating category that was created in 2015/16 for mining and exploration licences has had a name change to become UV Mining Exploration and Prospecting. This also has ongoing ramifications for the minimum payment levels whereby the Minister no longer has the authority to approve a model which will result in more than 50% of these properties on minimum payments. Hence, the minimum payment has been reduced from the

\$550 that was adopted, down to \$220 to ensure that no more than 50% of the properties are on minimum payments. Given that exploration and prospecting activities are considered to have a minimal impact on the cost of providing services, facilities and infrastructure across the Shire, this was considered to be the most appropriate method of complying with the Department's direction while still maintaining the most equitable and transparent process, particularly for the exploration and prospecting sector.

After considering the public submissions regarding the proposed rates in the dollar and the objects of and reasons for the differential rates of several occasions, the Council modified the rating model such that it will now generate \$10,151,361 (\$10,202,613 less concessions of \$56,613 plus ex-gratia rates of \$5,361) in rates for 2016/17; an increase of \$199,796 from those estimated in 2015/16 of \$9,951,565 (\$9,993,502 less concessions of \$46,817 plus ex-gratia rates of \$4,880). The recommended increase of 1.3% for GRV Residential is considered the base increase, however the Council have resolved to apply 1.3% across all rating categories only. The multipliers have been placed on hold and there is not a Kimberley loading factor incorporated for 2016/17 in recognition of the downturn in the economy. This is also consistent with the Local Government Cost Index (LGCI) estimated in May 2016, noting that this index is not regionalised (based on metropolitan factors only).

As part of the rating model, the Council will continue to set aside 3% of the additional rating income, being approximately \$6,286 and transfer this to the Asset Management Reserve. At this stage, it is not intended that the Shire will utilise these funds during 2016/17 and they will remain in the Reserve to contribute to future projects that could not afford to be funded in 2016/17.

#### Payment Instalment Options

The Shire is required to provide an option to pay a rate or service charge:

- a. In full
- b. By 4 equal or nearly equal instalments
- c. By such other method of payment by instalments as is set forth in the Shire's annual budget.

There are three options available to ratepayers:

1. Single payment in full;
2. Two instalments;
3. Four instalments (it should be noted that these are not quarterly).

Assuming that the budget is adopted at the Special Council Meeting on 15 September 2016 and the rates notices are then issued on the 23 September 2016, the following rates due dates will apply:

Options	Due Date
<b>Option 1</b>	
Single Full Payment	28 October 2016
<b>Option 2 - Two (2) Instalments</b>	
First instalment	28 October 2016
Second instalment	3 March 2017
<b>Option 3 - Four (4) Instalments</b>	
First instalment	28 October 2016
Second instalment	30 December 2016
Third instalment	3 March 2017
Fourth instalment	5 May 2017

*Interest Rates for Rates and Service Charges*

The maximum interest rate charge applicable in accordance with Regulation 70 of the *Local Government (Financial Management) Regulations 1996* is 11% per annum calculated on a daily basis on rates and service charges remaining unpaid (excluding eligible pensioners and seniors). The rate that was charged in 2015/16 however was only 9%, reflecting the fact that interest rates had dropped and the Council wanted to pass this onto the ratepayers. It is therefore recommended that the 9% interest rate continue to apply for 2016/17.

*Instalment Plan Interest Rate and Administration Fee*

The Council can impose an interest rate charge on each instalment if ratepayers elect to use any of the instalment plan options. The maximum interest rate is 5.5% for those on an instalment plan (excluding eligible pensioners and seniors) in accordance with Regulation 68 of the *Local Government (Financial Management) Regulations 1996*. For at least the last 15 years or so, the maximum of 5.5% was adopted and it is recommended that the maximum charges continue to be applied.

Section 6.45(3) of the *Local Government Act 1995* allows a local government to impose an additional charge where payment of a rate or service charge is made by instalments. In utilising the Council Policy *CP/FIN-3211 Fees and Charges Pricing*, full cost recovery was applied for 2016/17. This resulted in a charge of \$11.60 per instalment notice, an initial establishment fee for rates special payment arrangements of \$59.10 plus a \$9.70 administrative charge for each instalment of the payment arrangement, which was adopted by the Council at its Ordinary Meeting held on 29 March 2016.

### Early Payment Discount

A local government may, when imposing a rate or service charge, resolve to grant a discount or other incentive for the early payment of any rate or service charge. During 2014/15, the Council resolved to remove the 2.5% discount for ratepayers who pay their rates in full within 21 days for the 2014/15 financial year onwards. The 2016/17 budget has therefore not allowed for early payment discounts.

### Rates Concessions

In accordance with Council Policy *CP/FIN-3209 Rates Concessions (Rateable Land)* adopted by the Council at the 18 March 2014 Special Meeting of Council, the Policy provides for not for profit community based organisations to apply to Council for a rates concessions annually in accordance with the discretionary powers provided by section 6.47 of the *Local Government Act 1995*.

The Council considered applications from different organisations during the 2016/17 budget process, which provided for a rates concession for a period of two (2) years. At the 24 November 2015 Ordinary Council Meeting the Council adopted amended policies *CP/FIN-3209 Rates Concessions (Rateable Land)* and *CP/FIN-3208 Rates Exemption for Charitable Organisation (Non-Rateable Land)*. As per these policies, community groups are required to reapply for rates concessions or exemptions every two years. The policies and associated applications forms were sent to community, recreation and welfare organisations on 20 January 2016. The rates concessions that the Council are requested to consider would be applied for the 2016/17 and 2017/18 financial years as allowed within the policies.

At the 26 April 2016 Ordinary Council Meeting, the Council resolved to further discuss the applications at a briefing session. The briefing with elected members was undertaken and at the 31 May 2016 Ordinary Council Meeting, the Council resolved to review the current rating policies to ensure there was alignment with the Council Policy *CP/COM-3580 Community Development* whereby the Council is a partner in empowering and strengthening the community through building capacity and encouraging groups to become self-sustainable. The Council also resolved that rates concessions would only be approved for one (1) year given the review that is intended to align rates concessions with the annual community grants program.

Those organisations that were approved for rates concessions for 2016/17 are:

Assess. Number	Organisation	Rates \$
A1072	Kununurra Progress Association	20,335.00
A1160	Ord River Sport Club	9,804.90
A4993	Lake Kununurra Golf Club	9,520.00
A7620	Kununurra Agricultural Society	3,534.13
A2859	Kununurra Race Club	3,400.00
A2866	Ord River Pistol Club Inc.	2,230.40
A7561	Ord River Sailing Club	2,210.00
A502	Wyndham Gardens Inc.	1,974.70
A5616	Kununurra Motocross Club	1,815.60
A5621	Kununurra Speedway Inc.	1,788.40
<b>TOTAL</b>		<b>56,613.13</b>

It should be noted that this is the first year that the community organisation's will be liable for the waste management charge of \$200.

Operating Grants, Subsidies and Contributions

There is always volatility surrounding operating grants as can be seen in the table demonstrated below:

2015/16 Original Budget	2015/16 Est. Actuals	2016/17 Budget
\$2,701,382	\$2,528,250	\$4,611,648

An explanation of some of the key variations are outlined below:

*2015/16 Original Budget compared to 2015/16 Est. Actuals (Reduction of \$173,132):-*

The key variations include the \$0.200 million originally anticipated for the design and feasibility for the new recreation facility is still in progress and was not received in 2015/16; which is partially offset by \$0.015 million that was received as a contribution to the same project, with another \$0.030 million to be received upon the completion of milestones.

*2015/16 Est. Actuals to 2016/17 Budget (Increase of \$2,083,398):-*

The predominant reason for the increase is \$1.849 million relating to the Federal Assistance Grants (FAGS) whereby there was no prepayment provided in 2015/16 for 2016/17 funding, therefore the 2016/17 has effectively normalised. Other variations include new grants relating to the Trails Plan from the Department of Sport and Recreation of \$0.050 million, along with a \$0.060 million grant for the Wyndham Boat Ramp from the Department of Transport that has been approved for 2016/17.

It should be noted that any prepayments received from the Federal Assistance Grants (FAGS) are required to be recognised upon receipt and cannot be accrued to accurately reflect the financial year that they relate to. This can make it quite difficult to explain that by changing methodologies (prepayment to no prepayment, then to prepayment again) it can have effectively a double-impact on the estimates, however if taken into account appropriately and restricted, they can then be applied in the financial year that they relate through other means, and not have an overarching impact on the overall surplus or deficit position of a local government.

The 2015/16 Budget established an Unspent Grants and Loans Reserve enabling appropriate restriction of these funds so they can be then allocated in the appropriate financial year. Any prepaid grants were transferred to this Reserve as part of the year-end processes for 2014/15. There was not a prepayment made in 2015/16 that related to 2016/17, therefore the Reserve will not be required to be utilised during 2016/17 for this purpose.

Given the large impact that the changing methodology has had on the financials of the Shire, an analysis table has been provided below:

	<b>2012/13 Actuals \$</b>	<b>2013/14 Actuals \$</b>	<b>2014/15 Actuals \$</b>	<b>2015/16 Budget \$</b>	<b>2016/17 Budget \$</b>
General Purpose Grant	2,917,223	1,066,352	4,196,013	1,371,836	2,784,447
Local Road Funding Grant	808,330	365,448	1,278,801	378,812	814,089
<b>TOTAL</b>	<b>3,725,553</b>	<b>1,431,800</b>	<b>5,474,814</b>	<b>1,750,648</b>	<b>3,598,536</b>

It should be noted however, that if prepayments were excluded from the scenario and essentially normalised, the grant funding applicable would appear as follows:

	<b>2012/13 \$</b>	<b>2013/14 \$</b>	<b>2014/15 \$</b>	<b>2015/16 \$</b>	<b>2016/17 \$</b>
General Purpose Grant	3,066,769	2,760,091	2,797,996	2,769,853	2,784,447
Local Road Funding Grant	804,547	830,157	833,438	824,175	814,089
<b>TOTAL</b>	<b>3,871,316</b>	<b>3,590,248</b>	<b>3,581,434</b>	<b>3,594,028</b>	<b>3,598,536</b>

### Fees and Charges

The Shire currently has approximately 685 fees (including statutory fees) anticipated to generate approximately \$7.640 million in 2016/17, or 32.9% of the operating income for the Shire. Council adopted the 2016/17 fees and charges in March with all debtors advised of the amendments subsequently, and the 2016/17 Budget document has taken these amendments into account.

### Waste Avoidance and Resource Recovery Act 2007 – Waste Charges

Waste management charges are levied under the *Waste Avoidance and Resource Recovery Act 2007*. Section 66 of the Act states that a local government may impose a waste collection rate for the purpose of providing for the proper performance of all or any of the waste services it provides. The annual rate must not exceed the prescribed cents in the dollar. General rating principles under the *Local Government Act 1995* apply.

Section 67 states that the local government may impose a receptacle charge in lieu of or in addition to the rate under section 66 to provide for the proper disposal of waste by making an annual charge per waste receptacle in respect of premises provided with a waste service.

Section 68 provides for fees and charges fixed by a local government by imposing or recovering a fee or charge in respect of waste services under section 6.16 of the *Local Government Act 1995*.

Section 6.35(4) of the *Local Government Act 1995* provides that approval is required to impose a minimum payment on more than 50% of separately rated properties however, section 53 of the *Local Government (Financial Management) Regulations 1996* states that this requirement does not need to be met if the minimum payment is \$200.

The officer will therefore be recommending that the Council adopt a Waste Management Charge with a minimum payment of \$200 as has been the case in since 2013/14.

### Waste Vouchers

The Shire introduced the provision of waste vouchers with the distribution of Rates Notices for the 2013/14 financial year as a result of no longer accepting 'free' domestic waste from 1 October 2013.

In 2013/14, waste vouchers were provided only to those properties within the GRV Townsite, UV Rural Residential, UV Rural Agriculture 1 and UV Rural Agriculture 2 rating categories. All mining, pastoral and UV Other properties did not receive a waste voucher as it was deemed that these properties would generally not generate domestic waste.

Yellow domestic waste vouchers entitle the user to dispose of 1 cubic metre (6x4 trailer plus 1 Sulo bin or 4 Sulo bins or 16 domestic bin bags) of domestic waste.

Red domestic waste vouchers entitle the user to dispose of 52 x 240 Litres (equivalent size to a green rubbish Sulo bin) of domestic waste. In 2014/15 and 2015/16 waste vouchers were provided to all properties within the following rating categories:

1. GRV Residential – Yellow voucher
2. UV Rural Residential – Yellow and Red voucher
3. UV Rural Agriculture 1 – Yellow and Red voucher (recognising that there is generally a household on the land)
4. UV Rural Agriculture 2 – Yellow and Red voucher (recognising that there is generally a household on the land),

and any properties that were in the GRV Other Vacant category, upon development, if the property was deemed to be within one of the rating categories above, a waste voucher was then provided. All other rateable properties were not considered to generally have a household on the land and waste vouchers were therefore not provided.

During the 2014/15 financial year, officers were made aware of several GRV Residential properties in Wyndham whereby their property is located in a rural area of Wyndham and they do not receive a waste collection service. At the Ordinary Council Meeting on 16 December 2014, Council then resolved the following:

#### **COUNCIL DECISION**

##### **Minute No. 10752**

***That the Council approve the provision of a red domestic waste voucher entitling the user to dispose of 52 x 240 Litres (equivalent size to a green rubbish Sulo Bin) of domestic waste for the period from 1 October 2014 to 30 September 2015 to all GRV Residential rated properties in Wyndham that do not currently receive a waste collection service.***

During 2016, the Council expanded the weekly waste service to capture approximately 278 additional properties. As part of the expanded service, there was an “opt-in” option for properties for which some owners chose to opt-in and others did not.

As a result, it is recommended that the provision of the waste vouchers is modified to ensure that those who were provided with the option of opting-in but chose not to, are not provided with a waste voucher, and those who now have the weekly waste service are provided Yellow Domestic Waste Vouchers instead of the Red Domestic Waste Vouchers that they would have been allowed previously.

It should be noted that the provision of waste vouchers is a waiver of fees and charges, and is a cost to the Shire which is impacting on the Waste Management Reserve and therefore the funds available to manage for the future provision of the landfills. With data sourced from the landfill systems, the cost for 2014/15 was \$0.102 million (noting that the data capture was not for the full year), increasing to \$0.117 million in 2015/16. If all ratepayers took up the maximum allowance of the waste vouchers provided, the monies foregone would be \$0.239 million. This is significant, and is cumulative, and is having a long-term impact on the Waste Management Reserve and the funds therefore available to relocate and remediate the

current site in accordance with the Waste Management Strategy. It is therefore proposed that the provision of waste vouchers be reviewed for the coming financial year to determine if the provision continues, and in what form, or whether it should be phased out in future years.

*Interest On Any Money Owing to the Local Government (other than rates and service charges)*

Pursuant to section 6.13 of the *Local Government Act 1995*, the Shire may require a person to pay interest at the rate set in its annual budget on any amount of money (other than rates and service charges) subject to a range of conditions. The maximum rate allowable to be imposed is 11% in accordance with Regulation 19A of the *Local Government (Financial Management) Regulations 1996*. It is proposed, as outlined in the previously considered Fees and Charges Schedule, that 11% be imposed for 2016/17.

*Interest Earnings*

Interest earnings have been reducing across the Shire for a number of years now given the reduced interest rates globally. While the Shire invests funds throughout the year in accordance with Council Policy *CP/FIN-3203 Investments*, it is still anticipated that interest earnings will reduce from the forecast actual of \$0.496 million for 2015/16 to \$0.419 million for 2016/17 mainly as a result of the low balance now held in the Municipal Fund and the main portion of funds being held in Reserves which is partially offset with the reduction in the Goomig Farmlands Road Reserve given the expenditure incurred in 2015/16.

**OPERATING EXPENDITURE**

*Employee Costs*

As outlined previously, the Shire lost 21.9 FTE positions during 2014/15. This included 2 new positions proposed that were not endorsed; 4.4 FTE's that were vacant and not filled; 4.5 FTE's that would have normally been filled by various casuals and 11 redundancies. This was a necessity in order to improve financial sustainability immediately and to reduce the budget deficit.

As part of the 2015/16 adopted budget, the Council resolved to include three (3) new positions as a result of the many reviews undertaken in 2014/15. These positions were:

1. Senior Governance and Risk Officer
2. Senior Contracting and Procurement Officer
3. Project Officer - Integrated Planning and Reporting

This decision was based around the risk to the organisation of not having these positions and that each had a compliance-type nature to them, and were linked to legislative requirements in one way or another that could not be undertaken given the lack of capacity within the organisation at that point in time.

For 2016/17, the Council has discussed the broader strategic requirements in relation to financial and asset sustainability as being priority areas for the organisation, along with being the next regional growth centre. The Regional Centres Development Plan (RCDP) is a program designed to help Western Australia's regional centres realise their economic potential and create a flourishing community that is highly attractive to external investors. RCDP supports the preparation of economic development plans known as Growth Plans,

which will identify initiatives to foster business and attract private investment and talent. The Partnerships (Kimberley Development Commission, the Shire and other key stakeholders) will produce and drive implementation of their Growth Plans, and prepare prospectuses which provide tools to promote investment opportunities identified in the Growth Plans. These Plans take a significant amount of time and resourcing, and cannot currently be achieved without a dedicated resource.

The Shire needs to focus on its long-term position given it has now recovered from the budget deficit experienced in 2014/15, and align the new Strategic Community Plan (which is required to be reviewed in 2016/17) to a more robust Asset Management Plan and Long Term Financial Plan. This will pave the way into the future for the Shire, and has not been something that can be developed given the lack of resources in both areas, particularly as the Manager Finance was temporarily removed from the structure in 2014/15 to assist in the budget deficit recovery. It was always flagged that this role would need to be reinstated, and now is that time.

The roles therefore incorporated into the 2016/17 Budget include:

1. Manager Finance
2. Manager Assets
3. Project Manager - Regional Growth (2 year position)

While the Manager Finance and Manager Assets are required in an ongoing capacity and have only been funded for part of the year (recognising that it will take some time to recruit after the budget adoption), however the Project Manager (funded for 9 months of the 2016/17 financial year) will need to be specifically focussed on the Regional Growth Centre Plan in the first instance. While it is envisaged that this may turn into a broader role around economic development in the future, this will be a decision of Council at that point in time.

It should be noted that employee costs incorporate not only salaries and allowances, but also superannuation, workers compensation insurance, protective clothing and safety items, training, fringe benefits tax and other employee costs associated with recruitment and relocation, medicals and police clearances. The figures identified above are only associated with salaries and allowances.

After factoring in the three (3) new positions for part of the year, the Shire is anticipating an increase in employee costs moving into the 2016/17 Budget. While the forecast actuals for 2015/16 are lower than budgeted for 2016/17, this is a result of a large number of vacancies throughout the year, whereas the 2016/17 budget has not allowed for vacancy savings given their unpredictability. The budgeted FTE's for 2016/17 are 96.04 with a budget of \$10.936 million compared to 94.04 FTE's with a budget of \$10.462 million in 2015/16, still reflecting a reduction from the 109.99 FTE's in 2013/14.

If there are savings identified throughout the 2016/17 year as a result of vacancies, these will be captured as part of the Mid-Year Budget Review and the Council can prioritise those funds at that point in time.

### Materials and Contracts

Materials and contracts are proposed to increase from \$4.494 million in the 2015/16 estimated actuals to \$8.211 million in 2016/17. There are several key areas that contribute to the \$3.717 million increase in 2016/17:

1. \$1.331 million - expenditure for the D2 Drain Rehabilitation
2. \$0.718 million - expenditure for the rehabilitation and decommissioning costs and capping of the landfill have been transferred from capital to operating. This does not however, have an impact on the overall budget position of the Shire.
3. \$0.470 million for the design and feasibility of the new recreation centre that was carried over from 2015/16 and anticipated to be partially funded.
4. \$0.180 million - expenditure related to street lighting upgrades on Coolibah Drive which is partially offset by a Black Spot contribution.
5. \$0.117 million - expenditure relating to the identification of priority agricultural land which is partially offset with potential grant funding.
6. \$0.106 million increase associated with plant and vehicle costs such as registrations, fuel, parts and repairs.
7. \$0.100 million to review the Foreshore Plan which is funded by the Foreshore Reserve.
8. \$0.091 million - expenditure for road maintenance on the Aboriginal Access Roads provided as an additional contribution from FAGS.
9. \$0.072 million that has been carried over from 2015/16 for business and structure planning.
10. \$0.060 million for building maintenance which mainly relates to the operational aspects of the Boobiulla housing upgrade, along with the painting of the Wyndham administration building that was carried forward from capital in 2015/16.
11. \$0.040 million to review and update the EKRA Master Plan.
12. \$0.033 million - identified to develop a Stormwater Management Strategy.
13. \$0.020 million - expenditure for the Our Town TV program relating to the Shire to increase tourism and therefore assist the economy.

### Utility Charges

Utility charges are anticipated to increase in 2016/17 to increase slightly from \$1.176 million in 2015/16 to \$1.220 million in 2016/17.

### Insurance Expenses

Insurance expenses are anticipated to increase by approximately 5% from \$0.574 million in 2015/16 to \$0.607 million in 2016/17

### Plant Replacement Program

The plant replacement program was significantly reduced in 2014/15 as the Shire did not have the funds to implement it. In 2015/16 however, the Shire reinstated the plant replacement program recognising that not replacing the fleet at the appropriate time has a flow-on impact on the likely increase in maintenance costs, and also reduced trade-in revenue.

The plant replacement program for 2015/16 incorporated those vehicles with an excess of 100,000 kms anticipated by 30 June 2015 along with plant items where the maintenance was becoming excessive or they were due for replacement.

For 2016/17 however, elected members have removed the light plant replacement program altogether, with no replacements incorporated until 2017/18 irrespective of the number of kilometres anticipated or the age of the vehicles. The heavy plant replacement program has also been scaled back, with those items originally identified for replacement being pushed into outer years. These recommendations were on the basis of affordability. This is likely to have flow on impacts to the ongoing maintenance costs, however any increase will be identified and captured as part of the Mid-Year Budget Review if required.

### Community Contributions

There are generally two (2) mechanisms for community contributions in accordance with Council Policy *CP/COM-3582 Community Grant Scheme*:

1. Quick Grants

The grants may be for amounts up to \$500 plus GST. These grants are available at any time, and the application process is relatively basic. Quick grants generally cater for small projects and initiatives that are unlikely to be planned many months in advance.

2. Annual Grants

These are provided for larger projects and provide a process for the Shire to assess all large requests for funding in a manner that is transparent and equitable for all applicants.

The additional approach for 2016/17 was for those who had previously written to the Shire seeking funding such as the Kimberley Visitor Centre for operational requirements, or the Ord River Sports Club who sought a self-supporting loan. These items were considered as part of the overall prioritisation process for the Corporate Business Plan. They may be subject to conditions, such as the preparation of a Strategic and Business Plan, or the provisions of the Self-Supporting Loan Policy, and will be reviewed on an annual basis.

The allocation for community contributions provided through the Quick Grant and Annual Grant program is \$0.100 million. This amount is separate to the individual allocations, and also separate to rates concessions, however all applicants will need to identify if they have received any other support from the Shire, such as rates concessions as part of the application process.

### Borrowings

Note 7 of the 2016/17 Budget details the ongoing loan commitments as well as any potential new loans. While there were initial discussions regarding the potential of taking out new loans for some inter-generational capital works, it was suggested to wait until 2017/18 or 2018/19 when the level of debt would have reduced as a result of loans being finalised, and therefore improving the Debt Service Cover Ratio. The 2016/17 Budget therefore does not propose any new borrowings be entered into.

### Elected Member Allowances

Elected Member allowances were considered at the 29 March Ordinary Council Meeting. The outcome was to freeze the allowances to those of 2015/16 levels with the results being:

Description	2015/16		2016/17		Variation Increase
	Individual Members	All Members	Individual Members	All Members	Shire Impact
Annual Attendance Fees for a Council Member other than the President	\$15,683	\$125,464	\$15,683	\$125,464	Nil
Annual Attendance Fee for a Council Member who holds the office of President	\$15,683	\$15,683	\$15,683	\$15,683	Nil
Annual Allowance for a President	\$31,200	\$31,200	\$31,200	\$31,200	Nil
Annual Allowance for a Deputy President (25%)	\$7,800	\$7,800	\$7,800	\$7,800	Nil
ICT Allowance	Nil	Nil	Nil	Nil	Nil
<b>TOTAL</b>		<b>\$180,147</b>		<b>\$180,147</b>	<b>Nil</b>

### Setting of Materiality for Monthly Reporting

The *Local Government Act 1995* and associated regulations require the Council to set the materiality level at which explanations are required for variations between year to date budget and year to date actual figures. The materiality level established for 2015/16 was +/- 10% and +/- \$20,000 at account level (this is the general ledger account number level), and +/- \$100,000 at a financial statement level (equivalent to the program level). It is recommended that these materiality levels remain for 2016/17.

### Reserves

In accordance with section 6.11 of the *Local Government Act 1995*, a local government is required to establish and maintain a reserve account where it wishes to set aside money for use for a specific purpose in a future financial year. The local government is also required to disclose where a change of the purpose of the use of money is proposed. During the budget discussions with elected members, officers have highlighted the need to create a new reserve subject to the adoption of the Regional Price Preference Policy in order to firstly determine the overall cost of its implementation, and secondly, to ensure that there are no service or scope reductions as a result of the potentially higher prices that the Shire will pay to support the local economy.

This was supported by the Council as highlighted at the 30 August Ordinary Council Meeting where the Council resolved (excerpt):

***That Council:***

***3. Endorses the creation of a Regional Price Preference Reserve to be established in accordance with legislative requirements as part of the 2016/17 Budget process that will hold initial funds of \$200,000.***

***4. Requests the CEO or their delegate to ensure that appropriate operating processes are implemented that will record those quotes and tenders that are accepted at a higher dollar amount than would generally be accepted in the absence of this Policy, and utilise the funds that will be held in the newly established Regional Price Preference Reserve.***

**CAPITAL EXPENDITURE**

A capital expenditure program of approximately \$7.947 million is anticipated for 2016/17. The predominant new areas of expenditure (excluding any works carried over from 2015/16) include:

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Lake Argyle Road - Stage 1	\$1,233,779
Kalumburu Road Resheet	\$514,149
Drainage Upgrade - Nutwood and Rosewood (additional to 2015/16 funds)	\$350,000
Road Reseals - Wyndham Townsite	\$300,000
Duncan Road Resheet	\$280,000
Air Conditioning Plant Replacement - East Kimberley Regional Airport	\$280,000
Carpark Upgrade - East Kimberley Regional Airport	\$243,460
Drainage Upgrade - Gambier Street, Wyndham	\$150,000
Implement Trails Masterplan	\$100,000

Approximately \$4.987 million of this program is funded through grants, current loans, reserve funds, roads to recovery and federal assistance grants. This is still positive in that the Shire has improved its own source expenditure on capital programs from 2015/16 to almost \$3 million.

The complete capital expenditure program is contained in the Forward Capital Works Plan of the 2016/17 Annual Budget and includes all expenditure areas that are to be carried forward into 2016/17, along with the possible programs out to 2019/20. The programs in future years

will need to be re-prioritised based on affordability and the priorities during the next year's budget process.

Amendments to Corporate Business Plan

As mentioned in the report presented to the July Ordinary Council Meeting, as a direct result of public feedback during the community engagement process, there were a number of changes that have been incorporated into the final Corporate Business Plan 2016/17 to 2019/20 presented. These changes reflect the Council decisions that have been made since the document was endorsed for advertising, along with the following items whereby most were as a result of the public submissions received:

1. A contribution will be provided to the East Kimberley Marketing Group (EKMG) to encourage tourism and develop a marketing plan for the region and therefore assist the local economy: \$30,000. (Subject to contributions from KDC (\$60k) and Tourism WA (\$20k)).
2. A contribution to the Kununurra Visitor Centre: \$30,000 subject to the KVC preparing a Strategic and Business Plan. If this is complete, an additional \$30,000 for 2016/17 will be considered in the Mid-Year Budget Review if there are funds available.
3. Dependent upon the review of the Foreshore Plan and if the water levels of the lake are reduced at some stage, funds are to be set aside to undertake limited cumbungi management works: \$20,000.
4. Implement CCTV at the East Kimberley Regional Airport: \$40,000 to be funded from the Airport Reserve.
5. Upgrade the current CCTV on a Shire facility: \$30,000 (this is now related to the landfill and will be funded from the Waste Management Reserve).
6. Include a two-year position for a Project Manager, Regional Growth Plan, in recognition that Kununurra's Regional Centres Development Plan (RCDP) is to commence shortly and this aims at bringing self-sustaining, long-term growth to regional centres by stimulating business, investment and innovation, which is critical to the economy of the Shire.
7. The Kununurra Footpath Upgrade will commence in 2016/17 instead of 2017/18: \$40,000.
8. The Wyndham Footpath Upgrade will commence in 2016/17 instead of 2017/18: \$50,000.
9. The \$5,000 each year from 2017/18 for WA Day has been removed and transferred to provide an additional \$5,000 (therefore \$10,000) per annum from 2017/18 for additional Christmas decorations.

10. A new Regional Price Preference Reserve has been established with an initial balance of \$200,000, to ensure that the recently adopted Regional Price Preference Policy does not impact on the service levels for the potential increased price that the Shire would be paying, and the additional funds required to support the local economy will be sourced from this Reserve.
11. Expenditure of \$50,000 was incorporated to fund the mediation process required by the Minister for Local Government and Communities.
12. Expenditure of \$10,000 was incorporated to fund a facilitator for the CEO Performance Review process.

Each of the above components have been funded through the unallocated funds that were highlighted in the May Ordinary Council Meeting report, with \$694,443 remaining unallocated and set aside in the Asset Management Reserve.

The estimated actuals for 2015/16 are now representative of the majority of the transactions related to the year-end processes and have resulted in further savings and additional revenue for the Shire.

The impact mainly relates to the following:

1. \$0.406 million: Employee costs due to vacancies
2. \$0.184 million: Increased revenue from the Grants Commission than originally anticipated
3. \$0.064 million: Reduced plant costs, mainly in fuel and tyres

These savings have been added to the Asset Management Reserve whereby the following table outlines what is currently being held within the Asset Management Reserve balance:

ASSET MANAGEMENT RESERVE MOVEMENTS	TOTAL
3% of additional rating revenue for 2015/16	\$23,148
Sale proceeds of 6 Eugenia Street to be used for staff housing purposes only as per the Council approval	\$338,801
Savings from 2015/16 Mid Year Budget Review	\$673,032
Contribution to the Kununurra Visitor Centre	(\$60,000)
3% of additional rating revenue for 2016/17	\$6,286
Savings sourced in addition to Mid Year Budget Review for 2015/16	\$890,175
Anticipated interest earnings during 2016/17	\$24,873
<b>Anticipated Balance at the end of 2016/17</b>	<b>\$1,896,315</b>

### Adoption of Accounting Policies

The Council should consider its accounting policies on an annual basis and adopt the policies to apply to financial reporting, including the annual financial statements and the budget. This is particularly important given the number of changes in the legislative requirements that the Shire is required to adhere to. It is therefore proposed that the Council review and adopt the revised Council Policy *CP/FIN-3201 Significant Accounting Policies*.

### Adoption of the Budget

Given the many detailed discussions held with elected members, it is recommended that in order to ensure that rates can be raised expediently to ensure the Shire's cashflow is not depleted entirely, that the Council adopts the proposed budget for the year ending 30 June 2017.

Section 6.34 of the *Local Government Act 1995* provides that the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to be more than 110% of the budget deficiency, or be less than 90% of the amount of the budget deficiency unless Ministerial approval is sought. This means that the budget surplus is allowed to be up to 10% of the general rate without requiring Ministerial approval. It should be noted that it is proposed to adopt a **balanced budget** for 2016/17 on the basis that the main year-end adjustments have been processed, and any movements can be taken into account in the Mid-Year Budget Review process.

### **SUMMARY**

The 2015/16 financial year has certainly seen an improvement on 2014/15 where there were many challenging decisions having to be made and then enacted by officers. The fact that the Shire has recouped the budget deficit of 2014/15 and moved towards financial sustainability is extremely positive and a true testament to the Shire staff in undertaking their roles with due diligence and financial accountability driving the outcomes achieved.

Financial sustainability is not automatic, and there are other improvements that can, and are required to be made, however these should not take away from the significant effort undertaken to date to deliver the outcomes the Shire has achieved.

As an example, the Council this year have essentially determined to use the Asset Management Reserve as a savings reserve for significant projects, such as the drainage and reconstruction of Bandicoot Drive. However, with the funds not being allocated to other works, means that these larger projects may be commenced next financial year if the Council so determines.

### **ATTACHMENTS**

- Attachment 1 - Ministerial approval of differential rating category
- Attachment 2 - Ministerial approval of minimum payments
- Attachment 3 - Ministerial approval of extension to prepare 2016/17 Budget
- Attachment 4 - 2016/17 Budget
- Attachment 5 - Council Policy *CP/FIN-3200 Strategic Rating*
- Attachment 6 - Council Policy *CP/FIN-3201 Significant Accounting Policies*
- Attachment 7 - Corporate Business Plan 2016/17 to 2019/20



Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: WE5-1#04; E1637644

Mr Carl Askew  
Chief Executive Officer  
Shire of Wyndham East Kimberley  
PO Box 614  
KUNUNURRA WA 6743

Dear Mr Askew

**DIFFERENTIAL GENERAL RATES 2016/17**

I refer to the Shire's application received 2 August 2016 requesting approval to impose differential general rates that are more than twice the lowest rate in the unimproved value (UV) category.

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose differential general rates for the 'UV Mining', 'UV Exploration and Prospecting' and 'UV Pastoral' categories, which are more than twice the lowest rate in the UV category being the 'UV Other' category, as follows:

Category of Rating	Rate in the dollar 2016/17 (Cents)
UV Other	0.64
UV Pastoral	5.38
UV Exploration and Prospecting	13.94
UV Mining	27.88

The approval is valid for the 2016/17 financial year.

I would like to commend the Shire on their extensive community consultation and engagement for the 2016/17 rating strategy. The consultation undertaken demonstrates best practice and shows the Shire's dedication to building relationships with the community and industries that operate within the district.

If you have any questions, please do not hesitate to contact Zoe Vos at the Department of Local Government and Communities, on 6551 8672 or by e-mail at [zoe.vos@dlgc.wa.gov.au](mailto:zoe.vos@dlgc.wa.gov.au).

Yours sincerely

Mary Adam  
A/EXECUTIVE DIRECTOR, SECTOR REGULATION AND SUPPORT

1 September 2016

Gordon Stephenson House  
140 William Street Perth WA 6000  
GPO Box R1250 Perth WA 6844



Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: WE5-1#04; E1637668

Mr Carl Askew  
Chief Executive Officer  
Shire of Wyndham East Kimberley  
PO Box 614  
KUNUNURRA WA 6743

Dear Mr Askew

**MINIMUM PAYMENTS 2016/17**

I refer to the Shire's application dated 6 August 2016 requesting approval to impose minimum rates in the GRV Other Vacant category.

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.35(5) of the *Local Government Act 1995*, I have approved the minimum rate as proposed in the Shire's application for the below category:

Category of Rating	Minimum payment
GRV Other Vacant	\$1,099.00

The approval is valid for the 2016/17 financial year.

If you have any questions, please do not hesitate to contact Zoe Vos at the Department of Local Government and Communities, on 6551 8672 or by e-mail at [zoe.vos@dlgc.wa.gov.au](mailto:zoe.vos@dlgc.wa.gov.au).

Yours sincerely

Mary Adam  
A/EXECUTIVE DIRECTOR, SECTOR REGULATION AND SUPPORT

September 2016



Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: WE3-5#06 E1635473

|||||  
Mr Carl Askew  
Chief Executive Officer  
Shire of Wyndham-East Kimberley  
PO Box 614  
KUNUNURRA WA 6743

Dear Mr Askew

**SHIRE OF WYNDHAM EAST KIMBERLEY – 2016/2017 BUDGET  
EXTENSION**

Thank you for your application of 11 August 2016 seeking an extension of time to prepare and adopt the Council's Annual Budget for 2016/2017.

I advise that in accordance with the authority delegated by the Minister, the Executive Director Sector Regulation and Support has approved an extension of time to 30 September 2016 to prepare and adopt the Annual Budget for 2016/2017.

We look forward to receiving your budget once adopted by Council.

Please contact Mr James Harmer, A/Manager Sector Monitoring, on 6552 1588 or email [james.harmer@dlgc.wa.gov.au](mailto:james.harmer@dlgc.wa.gov.au) if you wish to discuss this matter.

Yours sincerely

Jenni Law  
DIRECTOR LOCAL GOVERNMENT REGULATION AND SUPPORT

17 August 2016

Gordon Stephenson House  
140 William Street Perth WA 6000  
GPO Box R1250 Perth WA 6844

Tel: (08) 6551 8700 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)



SHIRE of WYNDHAM | EAST KIMBERLEY

# DRAFT BUDGET

2016 | 2017

**This page is left blank intentionally**

## SHIRE of WYNDHAM EAST KIMBERLEY 2016-17 Draft Budget

### Contact Details:

Chief Executive Officer  
PO Box 614  
KUNUNURRA WA 6743

Kununurra Administration  
20 Coolibah Drive  
KUNUNURRA

Phone: 08 9168 4100  
Fax: 08 9168 1798

Wyndham Administration  
Koolama Street  
WYNDHAM

Phone: 08 9161 1002  
Fax: 08 9161 1295

Email: [mail@swek.wa.gov.au](mailto:mail@swek.wa.gov.au)

Website: [www.swek.wa.gov.au](http://www.swek.wa.gov.au)

### Vision

For the East Kimberley to be a thriving community with opportunities for all.

### Mission

To enable the East Kimberley to develop in a manner that will achieve social, cultural, economic and environmental benefits for all.

# SHIRE of WYNDHAM EAST KIMBERLEY 2016-17 Draft Budget

## Contents

Members of Council	Page 1
Shire President's Prologue	Page 3
Our Strategic Direction	Page 4
2016/17 At a Glance	Page 7
Financial Ratios	Page 9
Financial Statements	Page 10
* Statement of Comprehensive Income by Nature or Type	Page 12
* Statement of Comprehensive Income by Program	Page 11
* Cash Flow Statement	Page 11
* Rate Setting Statement	Page 10
Notes to and Forming Part of the Budget	Page 17
Budget Schedules	
* Forward Capital Works Plan	Page 61
* Plant Management Program	Page 75
* Schedule of Fees and Charges	Page 80

**SHIRE of WYNDHAM EAST KIMBERLEY  
2016-17 Draft Budget**

**Members of Council**

**Shire President**



**Cr Jane Parker**  
Elected - 2015  
Term Expires - 2019  
Elected Shire President - October  
2015

**Deputy Shire President**



**Cr Keith Wright**  
Elected - 2013  
Term Expires - 2017  
Elected Deputy Shire President -  
October 2015

**Councillor**



**Cr Sophie Cooke**  
Elected - 2013  
Term expires - 2017

**Councillor**



**Cr Darren Spackman**  
Elected - 2013  
Term expires - 2017

**Councillor**



**Cr Beau Robinson**  
Elected - 2013  
Term expires - 2017

**Councillor**



**Cr Simone Rushby**  
Elected - 2015  
Term expires - 2019

**SHIRE of WYNDHAM EAST KIMBERLEY  
2016-17 Draft Budget**

**Members of Council**

**Councillor**



**Cr Alma Petherick**  
Elected - 2015  
Term expires - 2019

**Councillor**



**Cr Naomi Perry**  
Elected - 2015  
Term expires - 2019

**Councillor**



**Cr Emily Bolto**  
Elected - 2015  
Term expires - 2019

# SHIRE of WYNDHAM EAST KIMBERLEY

## 2016-17 Draft Budget

### Shire President's Prologue



The last year has been another tough one for the Shire and the community as the economic downturn continues to impact on us all. Despite this, I am pleased to say the forecasted balanced budget shows how hard Shire Officers and Council have worked to improve efficiencies and generate savings whilst still providing core service delivery and working on improved facilities for the community.

This year's budget process has been significantly different to previous years with Council and the Administration holding a number of budget forums with the community to ensure that their concerns and aspirations were reflected in the Corporate Business Plan, rate in the dollar and Council's priorities. Feedback from those who attended the community forums was positive in terms of the process, and several indicated that they would be encouraging additional community members to attend if it were undertaken again next year. It should also be noted that the Department of Local Government and Communities incorporated additional commentary into their approval letter this year, as follows:

*"I would like to commend the Shire on their extensive community consultation and engagement for the 2016/17 rating strategy. The consultation undertaken demonstrates best practice and shows the Shire's dedication to building relationships with the community and industries that operate within the district."*

Looking forward, the 2016/17 financial year is commencing in a more positive light than prior years, with a balanced budget where any unallocated funds will be set aside in the Asset Management Reserve for use on significant Capital Works Programs. Whilst the focus of the budget will continue to be on core service delivery, regulatory requirements, risk mitigation, sustainable asset management, good governance and financial sustainability, there are also a number of key projects that have been identified. Wyndham will benefit from a major drainage upgrade and reseal program, whilst the Duncan Road has been identified for re-sheeting. The East Kimberley Regional Airport will have a carpark upgrade along with planning for a runway extension which will provide significant economic benefits to the East Kimberley in the future.

The economic slowdown is having an effect on our community and Council is keen to provide support through the recent adoption of a Regional Price Preference Policy and by setting aside funds to facilitate it. We also hope that, with Kununurra having been identified as a Regional Growth Centre by the State Government, this will provide the basis for additional growth in the region. Further to this Council is working to encourage tourism by providing funding to the Kununurra Visitors Centre, East Kimberley Marketing Group, continuing with improvements on the Lake Argyle Road and promoting the region through the Our Town television program, along with freezing or reducing some airport related fees and charges in an effort to reduce the prices of tickets and encourage visitors to the region.

It is hoped that we are now coming out of a difficult economic time during which the Council has had to provide sound fiscal management which includes making the hard decisions. Council will continue to work with Shire staff toward long term financial and asset sustainability whilst endeavouring to deliver efficient and effective services over the next financial year.

Best wishes

**Cr Jane Parker**  
**Shire President**

# SHIRE of WYNDHAM EAST KIMBERLEY

## 2016-17 Draft Budget

### Our Strategic Direction

Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability.

#### Objective 1.1: Strong community engagement

- Commence a full review of the Strategic Community Plan \$ 20,000
- Investigate and implement options for the community to be more engaged \$ 10,000

#### Objective 1.2: Alignment of regional and local priorities with other agencies and community groups

- Develop a community facility strategy
- Kimberley Zone \$ 81,000
- Work with the RCG to implement the Kimberley Youth Strategy
- Work with the RCG to implement the Kimberley Volunteering Strategy

#### Objective 1.3: Advocacy of East Kimberley issues and opportunities at regional state and national levels.

- Lobby and representation \$ 14,000

#### Objective 1.4: Business innovation, efficiency and improved services

- Undertake back scanning of records \$ 85,000
- Implement improvements to enhance compliance and effectiveness in contracting and procurement \$ 10,000
- Implement online centralised procurement portal for quoting and tendering \$ 6,000
- Undertake fair value revaluation and enhance condition assessments for all assets \$ 146,930
- Commence a review of the Record Keeping Plan including the development of a General Disposal Authority for the Shire, and reviewing vital records
- Undertake Biennial review in accordance with Regulation 17 provisions \$ 15,000
- Commence the development and implementation of a Risk Management Framework
- Review the Long Term Financial Plan
- Finalise the competitive neutrality review and fee modelling for the airports \$ 20,000
- Finalise the competitive neutrality review for the landfills \$ 10,000
- Develop Council Chambers audio capabilities for the recording of meetings \$ 35,000
- Implement public access portal for information access (develop IntraMaps) \$ 3,000
- Implement public access portal for service enquiry and payments \$20,600
- Implement outdoor officer information access portal \$ 30,000

# SHIRE of WYNDHAM EAST KIMBERLEY

## 2016-17 Draft Budget

### Our Strategic Direction

Goal 2: Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure

**Objective 2.1: A highly valuable East Kimberley economy that maximises social benefits**

- Provide financial and administrative support to events

**Objective 2.2: Maintenance of economic diversity and greater community returns from investment in the region**

- Finalise structure plans for East Lily Creek and Civic Centre \$ 71,515
- Identification and mapping of priority agricultural land \$ 117,000
- Provide operational funding to support the Kununurra Visitor Centre \$ 30,000
- Review and update of the East Kimberley Regional Airport Master Plan \$ 40,000
- Design and construct highway and airport precinct signage \$ 25,000

**Objective 2.3: Facilities are appropriate for their intended purpose and factor in whole of life costing and maintenance**

- Rural Road Maintenance \$ 869,026
- Urban Road Maintenance \$ 871,956
- Wyndham Reseal Program \$ 300,000
- Reconstruct Nutwood and Rosewood Streets \$ 650,000
- Street Lighting Upgrades—Coolibah Drive \$ 180,000
- Reconstruct the D2 following the M1 Siphon Augmentation \$ 1,331,208
- Drainage Upgrade—Gambier Street, Wyndham \$ 150,000
- Coolibah and Ironwood Path Improvements \$ 153,000
- Duncan Road Resheet \$ 280,000
- Lake Argyle Road Staged Program —extend culvert road crossings between Victoria Highway and Spillway Creek bridge \$ 1,233,779
- Carpark Upgrade—East Kimberley Regional Airport \$ 243,460
- Air Conditioning Plant Replacement—East Kimberley Regional Airport \$ 280,000
- Upgrade to Public Conveniences—Wyndham Airport \$ 25,000
- Kalumburu Road Re-sheet \$ 514,149
- Develop and upgrade recreation space and playground equipment \$ 200,000
- Develop a Stormwater Management Strategy \$ 33,000

**Objective 2.4: High standard of health and community facilities and services available to all residents**

- Manage and support library services \$ 441,098
- Implement the Mosquito Management Plan \$ 20,728
- Establish a Youth Advisory Council \$ 10,000

**Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities**

- Support culturally appropriate alternative education opportunities
- Lobby the Department of Education for more school based apprenticeships
- Advocate for additional adult educational opportunities

# SHIRE of WYNDHAM EAST KIMBERLEY

## 2016-17 Draft Budget

### Our Strategic Direction

Goal 3: Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities.

**Objective 3.1: A broad range of lifestyle opportunities and activities are available for East Kimberley residents**

- Support civic and volunteer events \$ 20 000
- Deliver community grants scheme \$ 100,000
- Provide a self-supporting loan to the Ord River Sport Club for roof upgrades

**Objective 3.2: Waste management and protection of environmental values**

- Manage landfills and provide waste / litter services \$ 3,470,931
- Provide a free waste disposal week for domestic waste \$ 35 000
- Review the landfill closure plans \$ 35,000

**Objective 3.3: Towns are safe and inviting for locals and tourists**

- Prepare a Trails Masterplan incorporating the Wyndham Port footpath and Kununurra foreshore trails \$ 69,934
- Implement actions within the Trails Master Plan \$ 100,000
- Undertake evaluation of the Takeaway Alcohol Management System \$ 27,500
- Provide ranger services \$ 527,311
- Manage and provide building services \$ 205,745

**Objective 3.4: Protection and enhancement of community facilities**

- Upgrade Wyndham waste water reuse treatment facility \$ 95,000
- Parks and gardens maintenance in Kununurra and Wyndham \$ 1,018,957
- Reticulation Upgrades—Wyndham \$ 150,000
- Construct ablutions and club storage at the Agricultural Oval \$ 50,000
- Replace shade sails at the Kununurra Leisure Centre paddlers pool \$ 20,000
- Develop a project definition plan for a new leisure and aquatic facility \$ 470,000

**Objective 3.5: An active outdoor lifestyle is encouraged and promoted**

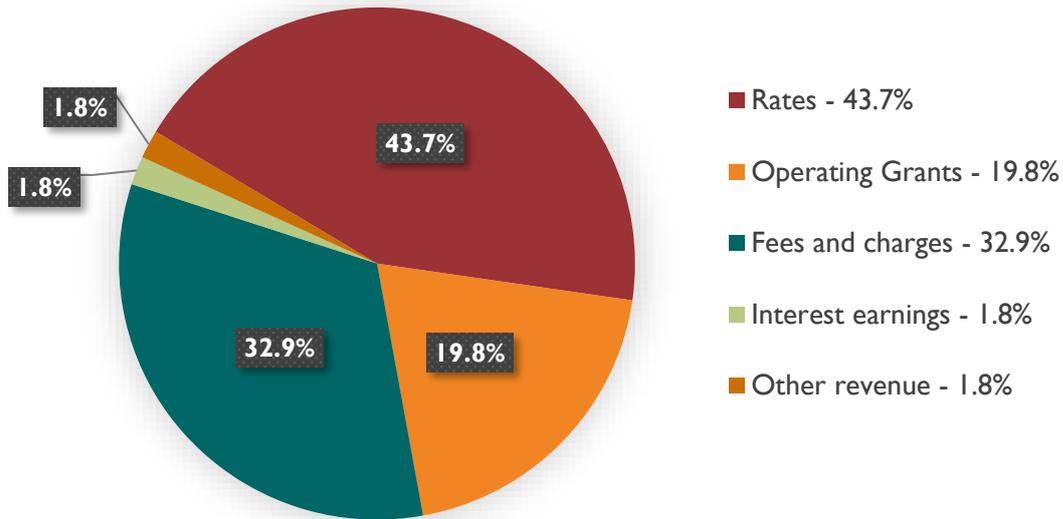
- Review the Lake Kununurra Foreshore and Aquatic Use Plan \$ 100,000
- Maintain boat ramps in Kununurra and Wyndham \$ 55,226
- Kununurra Swimming Complex \$ 1,247,438
- Wyndham Swimming Complex \$ 457,368

# SHIRE of WYNDHAM EAST KIMBERLEY 2016-17 Draft Budget

## At a Glance

### How are the funds raised?

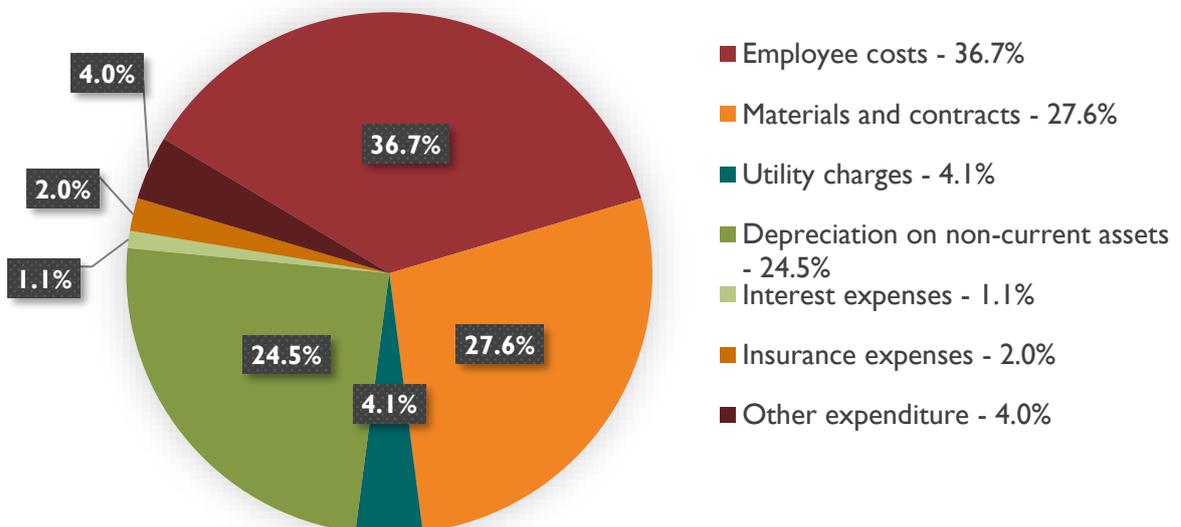
#### Operating Revenue



\*\* Note: This excludes non-operating revenue

### How are the funds spent?

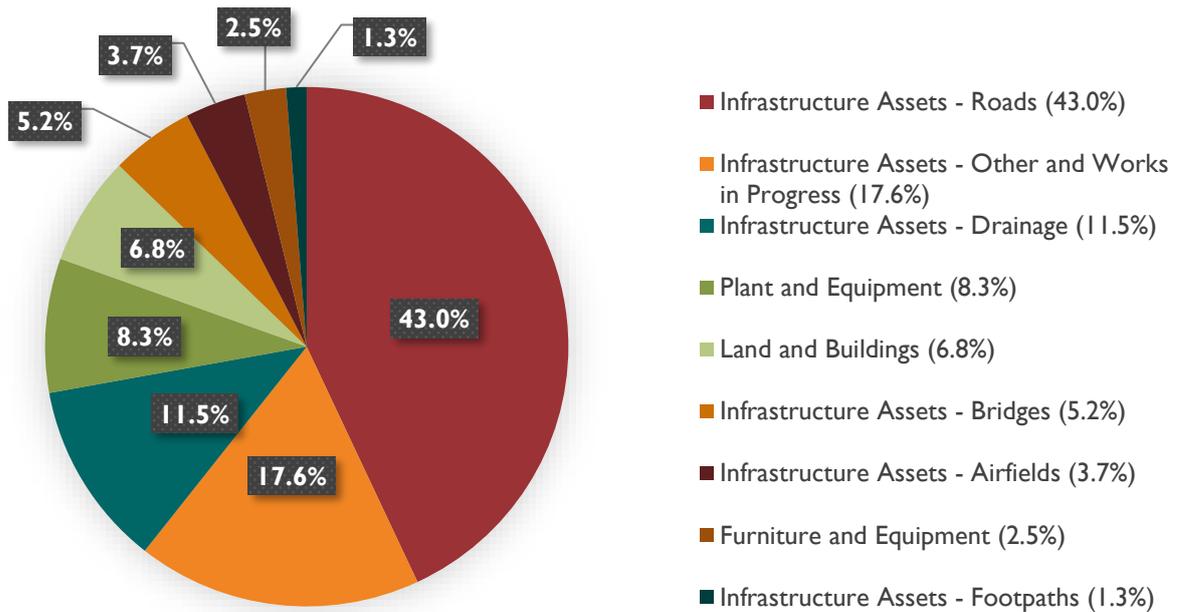
#### Operating Expenditure



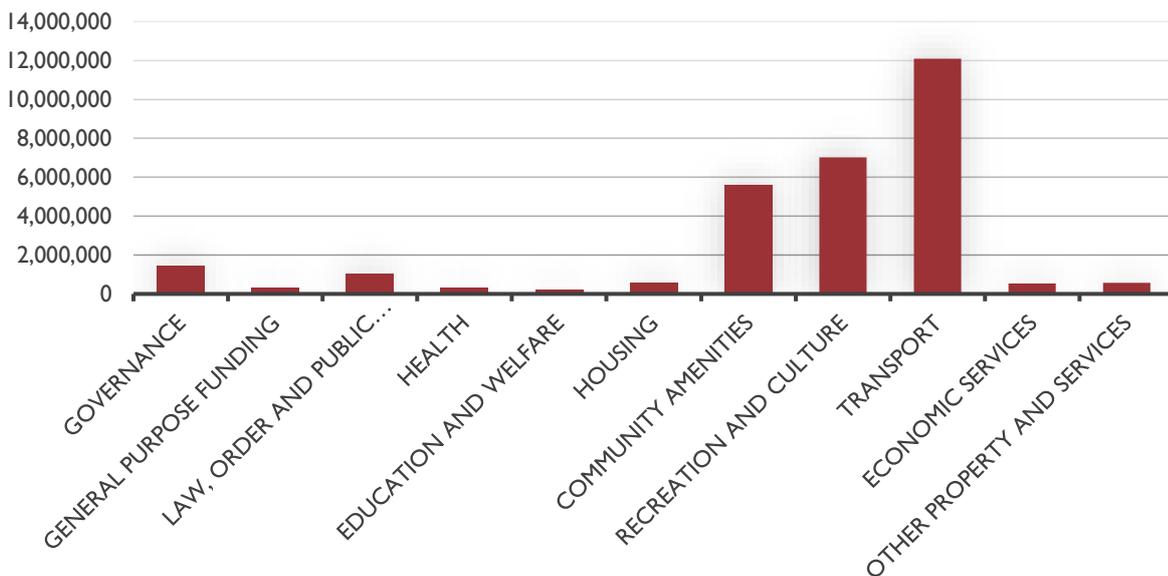
# SHIRE of WYNDHAM EAST KIMBERLEY 2016-17 Draft Budget

## At a Glance (Continued)

### How are the funds spent? (Continued) Capital Expenditure by Asset Class



### Operating Expenditure by Program



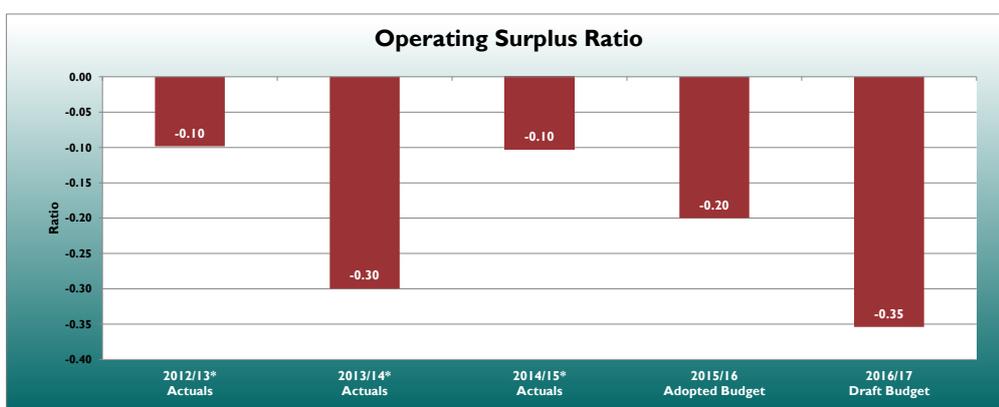
## SHIRE of WYNDHAM EAST KIMBERLEY 2016-17 Draft Budget

<sup>1</sup> Target ratios are as per the Department of Local Government and Communities (DLGC) Guidelines except the Debt Service Cover Ratio which is a target devised by Moore Stephens (based on experience). For information, DLGC Guidelines establish a target Debt Service Cover Ratio of 5 for the "Advanced" Standard.

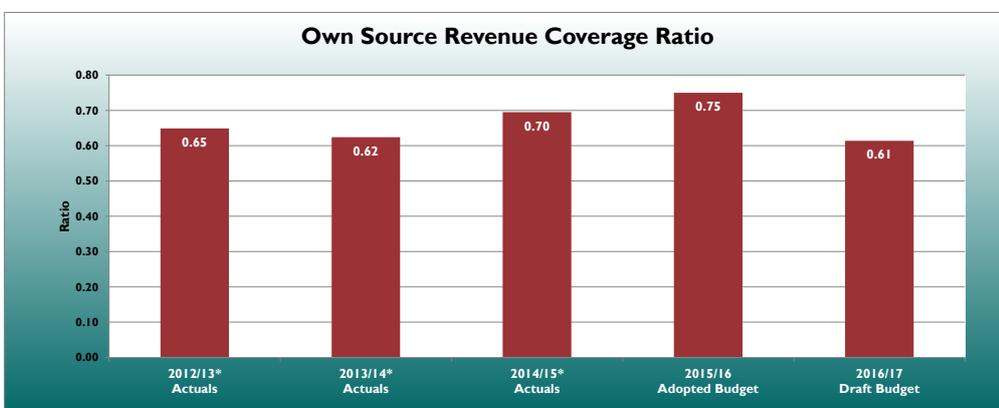
\* Adjusted for "one-off" non-cash items as disclosed in the annual financial report.



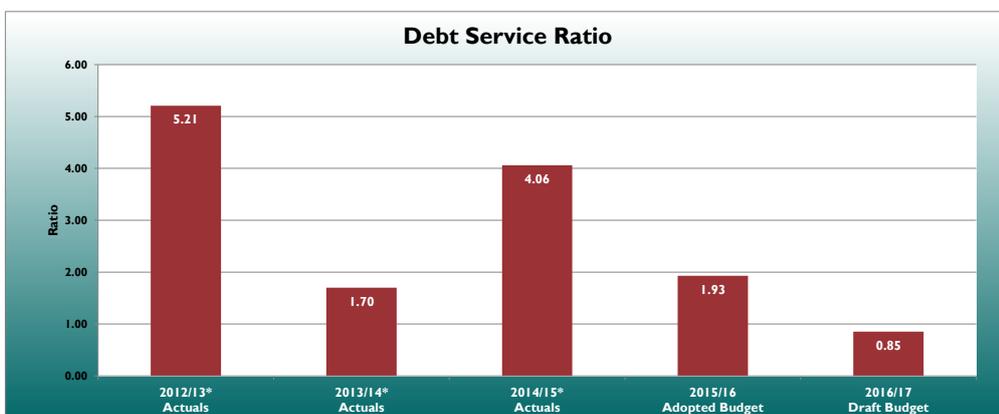
	Target Ratio for "Basic" Standard <sup>1</sup>	Target Ratio for "Intermediate"	Target Ratio for "Advanced" Standard <sup>1</sup>	Actual Ratios	Actual Ratios	Actual Ratios	Adopted Budget Ratio	Draft Budget Ratio
				2012/13* Actuals	2013/14* Actuals	2014/15* Actuals	2015/16 Adopted Budget	2016/17 Draft Budget
Debt Service Cover Ratio	≥ 2	N/A	≥ 15	5.21	1.70	4.06	1.93	0.85
Operating Surplus Ratio	0.01 - 0.15	N/A	≥ 0.15	-0.10	-0.30	-0.10	-0.20	-0.35
Own Source Revenue Coverage Ratio	0.4 - 0.6	0.6 - 0.9	> 0.9	0.65	0.62	0.70	0.75	0.61



Purpose of Operating Surplus Ratio	Commentary on 2016/17 Draft Budget Result
To assess the Shire's ability to cover its operational costs and have revenues available for capital funding or other purposes	While the ratio has declined slightly, this is mainly as a result of a large expenditure item relating to the D2 Drain which is not the Shire's asset and a once-off expenditure item, and transferring the unallocated funds to the Asset Management Reserve. If the D2 was excluded and the unallocated funds used for capital purposes, the ratio would reflect -0.20.



Purpose of Operating Surplus Ratio	Commentary on 2016/17 Draft Budget Result
To assess the Shire's ability to cover its costs through its own revenue efforts.	This reduction is largely as a result of a large expenditure item relating to the D2 Drain which is not the Shire's asset, and is a once-off expenditure item.



Purpose of Operating Surplus Ratio	Commentary on 2016/17 Draft Budget Result
To assess the Shire's ability to repay its debt including lease payments.	While the ratio has declined, this again is mainly as a result of the D2 Drain expenditure and the transferring of the unallocated funds to the Asset Management Reserve. If the D2 was excluded and the unallocated funds were used for capital purposes or retained as a surplus, the ratio would reflect 3.01 and have met the basic standard.

This page is left blank intentionally

# FINANCIAL STATEMENTS

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Revenue</b>				
Rates	8	10,151,361	10,073,681	9,951,565
Operating grants, subsidies and contributions		4,611,648	2,528,250	2,701,382
Fees and charges	14	7,639,699	7,714,779	7,691,734
Service charges	11	0	0	0
Interest earnings	2(a)	418,635	495,730	395,557
Other revenue	2(a)	416,515	116,705	225,876
		<u>23,237,858</u>	<u>20,929,145</u>	<u>20,966,114</u>
<b>Expenses</b>				
Employee costs		(10,925,701)	(9,916,179)	(10,462,339)
Materials and contracts		(8,210,970)	(4,494,053)	(5,677,798)
Utility charges		(1,220,306)	(1,176,173)	(1,216,206)
Depreciation on non-current assets	2(a)	(7,277,932)	(7,187,215)	(5,765,188)
Interest expenses	2(a)	(317,623)	(321,373)	(275,230)
Insurance expenses		(606,774)	(574,153)	(596,424)
Other expenditure		(1,178,105)	(915,949)	(770,007)
		<u>(29,737,411)</u>	<u>(24,585,095)</u>	<u>(24,763,192)</u>
		(6,499,553)	(3,655,950)	(3,797,078)
Non-operating grants, subsidies and contributions		3,265,708	2,702,267	5,621,304
Profit on asset disposals	6	42,846	23,047	128,443
Loss on asset disposals	6	(15,518)	(133,710)	(88,232)
Loss on revaluation of non current assets		0	0	0
<b>NET RESULT</b>		<b>(3,206,517)</b>	<b>(1,064,346)</b>	<b>1,864,437</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>(3,206,517)</u></b>	<b><u>(1,064,346)</u></b>	<b><u>1,864,437</u></b>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption. Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget	2015/16 Actual	2015/16 Budget
<b>Revenue (Refer Notes 1,2,8,10 to 14)</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
Governance		25,901	96,933	150,872
General purpose funding		14,249,880	12,752,284	12,498,679
Law, order and public safety		431,646	116,853	58,613
Health		97,328	127,785	92,506
Education and welfare		11,130	10,901	11,500
Housing		152,500	126,587	121,590
Community amenities		3,049,482	2,730,721	2,534,734
Recreation and culture		981,502	811,507	997,143
Transport		4,161,489	4,061,736	4,160,621
Economic services		53,000	55,770	96,365
Other property and services		24,000	38,066	243,490
		<u>23,237,858</u>	<u>20,929,143</u>	<u>20,966,113</u>
<b>Expenses Excluding Finance Costs Refer Notes 1, 2 &amp; 15)</b>				
Governance		(1,271,026)	(594,522)	(799,765)
General purpose funding		(316,971)	(509,379)	(573,835)
Law, order and public safety		(1,036,202)	(613,136)	(592,391)
Health		(301,590)	(337,986)	(299,639)
Education and welfare		(224,498)	(190,945)	(227,210)
Housing		(588,056)	(585,976)	(599,189)
Community amenities		(5,517,021)	(3,862,409)	(4,061,436)
Recreation and culture		(6,985,785)	(6,516,672)	(6,866,822)
Transport		(12,078,979)	(9,787,425)	(8,601,589)
Economic services		(533,771)	(402,872)	(330,981)
Other property and services		(565,890)	(862,400)	(1,535,104)
		<u>(29,419,789)</u>	<u>(24,263,722)</u>	<u>(24,487,961)</u>
<b>Finance Costs (Refer Notes 2 &amp; 9)</b>				
Governance		(159,958)	(154,958)	(130,462)
Education and welfare		(18,893)	(18,307)	(16,331)
Housing		(5,470)	(5,999)	(5,255)
Community amenities		(90,786)	(96,755)	(83,112)
Recreation and culture		(31,277)	(33,579)	(30,267)
Transport		(11,239)	(11,775)	(9,803)
		<u>(317,623)</u>	<u>(321,373)</u>	<u>(275,230)</u>
<b>Non-operating Grants, Subsidies and Contributions</b>				
Law, order and public safety		0	141,436	141,436
Community amenities		0	0	30,000
Recreation and culture		836,336	281,469	1,007,804
Transport		2,429,372	2,019,087	4,442,064
Other properties and services		0	260,274	0
		<u>3,265,708</u>	<u>2,702,266</u>	<u>5,621,304</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Profit/(Loss) On</b>				
<b>Disposal Of Assets (Refer Note 6)</b>				
Housing		0	(115,441)	0
Transport		0	(11,586)	0
Other properties and services		27,328	16,364	40,211
		<u>27,328</u>	<u>(110,663)</u>	<u>40,211</u>
<b>Loss on</b>				
<b>Revaluation Of Non Current Assets</b>				
Transport		0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>NET RESULT</b>		<b>(3,206,518)</b>	<b>(1,064,349)</b>	<b>1,864,437</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>(3,206,518)</u></b>	<b><u>(1,064,349)</u></b>	<b><u>1,864,437</u></b>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		9,796,063	9,819,634	9,752,534
Operating grants, subsidies and contributions		3,514,544	4,495,183	2,701,382
Fees and charges		7,639,699	7,714,779	7,691,734
Service charges		0	0	0
Interest earnings		418,635	495,730	395,557
Goods and services tax		2,157,661	167,711	1,476,391
Other revenue		416,515	116,705	225,876
		<u>23,943,118</u>	<u>22,809,742</u>	<u>22,243,474</u>
<b>Payments</b>				
Employee costs		(10,935,533)	(9,692,382)	(10,419,577)
Materials and contracts		(8,210,970)	(9,854,288)	(5,393,908)
Utility charges		(1,220,306)	(1,176,173)	(1,216,206)
Interest expenses		(317,623)	(327,657)	(275,230)
Insurance expenses		(606,774)	(574,153)	(596,424)
Goods and services tax		(705,260)	0	(2,116,677)
Other expenditure		(1,178,105)	(915,949)	(770,007)
		<u>(23,174,571)</u>	<u>(22,540,602)</u>	<u>(20,788,029)</u>
<b>Net cash provided by (used in) operating activities</b>	3(b)	<u>768,547</u>	<u>269,140</u>	<u>1,455,445</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	5	(1,405,380)	(904,672)	(1,743,773)
Payments for construction of infrastructure	5	(6,542,068)	(5,473,437)	(13,279,239)
Non-operating grants, subsidies and contributions used for the development of assets		3,265,708	2,702,267	5,621,304
Proceeds from sale of plant & equipment	6	192,588	570,804	363,237
<b>Net cash provided by (used in) investing activities</b>		<u>(4,489,152)</u>	<u>(3,105,037)</u>	<u>(9,038,471)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of debentures	7	(999,565)	(954,447)	(954,447)
Advances to community groups		(50,000)	0	0
Proceeds from self supporting loans		2,128	0	0
Proceeds from new debentures	7	50,000	0	0
<b>Net cash provided by (used in) financing activities</b>		<u>(997,437)</u>	<u>(954,447)</u>	<u>(954,447)</u>
<b>Net increase (decrease) in cash held</b>		<u>(4,718,042)</u>	<u>(3,790,344)</u>	<u>(8,537,473)</u>
Cash at beginning of year		13,240,114	17,030,460	16,987,535
<b>Cash and cash equivalents at the end of the year</b>	3(a)	<u>8,522,072</u>	<u>13,240,116</u>	<u>8,450,062</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	<b>4</b>	<b>2,939,845</b>	<b>197,606</b>	<b>178,591</b>
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	1,2			
Governance		25,901	96,933	150,872
General purpose funding		4,098,519	2,678,603	2,547,114
Law, order and public safety		431,646	116,853	58,613
Health		97,328	127,785	92,506
Education and welfare		11,130	10,901	11,500
Housing		152,500	126,587	121,590
Community amenities		3,049,482	2,730,721	2,534,734
Recreation and culture		981,502	811,507	997,143
Transport		4,161,489	4,061,736	4,160,621
Economic services		53,000	55,770	96,365
Other property and services		66,846	61,113	371,933
		<u>13,129,343</u>	<u>10,878,509</u>	<u>11,142,991</u>
<b>Expenditure from operating activities</b>	1,2			
Governance		(1,430,984)	(749,480)	(930,227)
General purpose funding		(316,971)	(509,379)	(573,835)
Law, order and public safety		(1,036,202)	(613,136)	(592,391)
Health		(301,590)	(337,986)	(299,639)
Education and welfare		(243,391)	(209,252)	(243,541)
Housing		(593,526)	(707,416)	(604,444)
Community amenities		(5,607,807)	(3,959,164)	(4,144,548)
Recreation and culture		(7,017,062)	(6,550,251)	(6,897,089)
Transport		(12,090,218)	(9,810,786)	(8,611,392)
Economic services		(533,771)	(402,872)	(330,981)
Other property and services		(581,408)	(869,083)	(1,623,336)
		<u>(29,752,930)</u>	<u>(24,718,805)</u>	<u>(24,851,423)</u>
<b>Operating activities excluded from budget</b>				
(Profit)/Loss on asset disposals	6	(27,328)	110,663	(40,211)
Loss on revaluation of non current assets		0	0	0
Depreciation on assets	2(a)	7,277,932	7,187,217	5,765,188
Movement in deferred pensioners		0	676	0
Movement in employee benefit provisions		(9,832)	161,309	0
<b>Amount attributable to operating activities</b>		<u>(6,442,969)</u>	<u>(6,182,825)</u>	<u>(7,804,864)</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and				
Non-operating grants, subsidies and contributions		3,265,708	2,702,267	5,621,304
Purchase land held for resale	5	0	0	0
Purchase property, plant and equipment	5	(1,405,380)	(904,672)	(1,743,773)
Purchase and construction of infrastructure	5	(6,542,068)	(5,473,437)	(13,279,239)
Proceeds from disposal of assets	6	192,588	570,804	363,237
<b>Amount attributable to investing activities</b>		<u>(4,489,152)</u>	<u>(3,105,037)</u>	<u>(9,038,471)</u>
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	7	(999,565)	(954,447)	(954,447)
Proceeds from new debentures	7	50,000	0	0
Proceeds from self supporting loans		2,128	0	0
Advances to community groups		(50,000)	0	0
Transfers to cash backed reserves (restricted assets)	9	(6,391,749)	(4,964,335)	(6,707,473)
Transfers from cash backed reserves (restricted assets)	9	8,169,946	8,072,810	16,576,746
<b>Amount attributable to financing activities</b>		<u>780,761</u>	<u>2,154,028</u>	<u>8,914,826</u>
<b>Budgeted deficiency before general rates</b>		<u>(10,151,360)</u>	<u>(7,133,835)</u>	<u>(7,928,509)</u>
<b>Estimated amount to be raised from general rates</b>	8	10,151,361	10,073,681	9,951,565
<b>Net current assets at end of financial year - surplus/(deficit)</b>	4	<u>0</u>	<u>2,939,847</u>	<u>2,023,056</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

**(b) 2015/16 Actual Balances**

Balances shown in this budget as 2015/16 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intention to release for sale.

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Initial Recognition and Measurement between Mandatory Revaluation Dates**

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire include the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Revaluation**

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**Land Under Roads**

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

**Land Under Roads (continued)**

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fixed Assets (Continued)**

Major depreciation periods used for each class of depreciable asset are:

<b>GROUP</b>	<b>CLASS</b>	<b>NUMBER OF YEARS</b>
Roads	Sealed Roads - Formation	Infinite – Not Depreciated
	Sealed Roads - Pavement Under Seal	70
	Sealed Roads - Wearing Course - Chip Seal	25
	Sealed Roads - Wearing Course - Asphalt	40
	Unsealed Roads - Formation	Infinite – Not Depreciated
	Unsealed Roads - Pavement	15
	Kerbs & Channel	50
	Road Furniture and Signs	10
Drainage	Underground Pipes	75
	Retarding Basins	Infinite – Not Depreciated
Airfields	Airfield - Formation	Infinite – Not Depreciated
	Airfield - Pavement under Seal	80
	Airfield - Wearing Course - Chip Seal	25
	Airfield - Wearing Course - Asphalt	40
	Airfield - Lighting	20
	Airfield - Fencing	30
Bridges	Bridges	100
	Culverts	100
Footpaths	Footpath	45
Infrastructure Other	Car Parks - Formation	Infinite – Not Depreciated
	Car Parks - Pavement Under Seal	70
	Car Parks - Wearing Course - Chip Seal	25
	Car Parks - Wearing Course - Asphalt	40
	Jetties & Pontoons	40
	Boat Ramps	50
	Reticulation Systems (Pipes, Pumps, Controllers)	20
	Playground Equipment	10
	Outdoor Furniture	20
	Sporting/Play Area - Minor Structures	10
	Sporting Facilities - Hardcourts/Skate Parks	20
	Sporting Facilities - Fencing	30
	Sporting Facilities - Lighting	20
	Sporting Facilities - Swimming Pools	50

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fixed Assets (Continued)**

GROUP	CLASS	NUMBER OF YEARS
Land and Buildings	Land	Infinite – Not Depreciated
	Landfill Refuse (Land Component Only)	30
	Brick/Concrete Buildings	40
	Transportable Buildings	10
	Steel Construction Buildings	35
	Ancillary Structures to Buildings	10
Furniture and Equipment	Computer Equipment	3
	Office Equipment/Systems	5
	Office Furniture	10
	Kitchen Equipment	5
	Fit-outs	20
Plant and Equipment	Light Plant	3
	Medium Plant	7
	Sport and Recreation Equipment	7
	Heavy Plant	10
	Minor Plant	10

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a “loss event”) having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 166) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Interests in Associated**

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the budget by applying the equity method of accounting whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**I. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note I(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(v) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(w) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	<b>2016/17</b>	<b>2015/16</b>	<b>2015/16</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
	\$	\$	\$
<b>2. REVENUES AND EXPENSES</b>			
<b>(a) Net Result</b>			
The net result includes:			
(i) Charging as an expense:			
<b>Auditors remuneration</b>			
Audit services	31,050	29,050	21,087
Regulation 17 Biennial Review	15,000	0	0
Other services	25,650	21,150	29,113
<b>Depreciation By Program</b>			
Governance	0	0	0
General purpose funding	0	0	0
Law, order and public safety	27,654	23,506	8,658
Health	8,375	8,380	8,390
Education and welfare	102,165	102,221	102,349
Housing	307,688	307,256	313,536
Community amenities	156,409	146,750	153,624
Recreation and culture	1,716,807	1,731,205	1,589,174
Transport	4,034,674	3,938,680	2,540,882
Economic services	53,453	53,482	58,017
Other properties and services	870,707	875,735	990,558
	<u>7,277,932</u>	<u>7,187,215</u>	<u>5,765,188</u>
<b>Depreciation By Asset Class</b>			
Land and buildings	2,063,285	2,063,004	1,584,017
Furniture and equipment	223,936	224,062	266,844
Plant and equipment	573,974	578,237	838,048
Roads	2,320,802	2,260,869	1,843,750
Footpaths	146,472	144,286	103,746
Drainage	229,036	217,975	21,304
Bridges	396,499	396,618	
Airfields	577,478	557,308	
Other Infrastructure	746,450	744,858	1,107,479
	<u>7,277,932</u>	<u>7,187,217</u>	<u>5,765,188</u>
<b>Interest Expenses (Finance Costs)</b>			
- Debentures (refer note 7(a))	317,623	321,373	275,230
	<u>317,623</u>	<u>321,373</u>	<u>275,230</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	<b>2016/17</b>	<b>2015/16</b>	<b>2015/16</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>2. REVENUES AND EXPENSES (Continued)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
(ii) Crediting as revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve funds	225,000	232,244	257,968
- Other funds	88,635	150,913	33,750
Other interest revenue ( <i>refer note 12</i> )	105,000	112,573	103,839
	<u>418,635</u>	<u>495,730</u>	<u>395,557</u>
(iii) <b>Other Revenue</b>			
Reimbursements and recoveries	12,306	20,002	128,131
Other	404,209	96,703	97,745
	<u>416,515</u>	<u>116,705</u>	<u>225,876</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

For the East Kimberley to be a thriving community with opportunities for all.

**Mission**

To enable the East Kimberley to develop in a manner that will achieve social, cultural, economic and environmental benefits for all.

**Commitment**

Council and staff will make decisions with integrity, transparency and consistency.

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities and programs:

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER AND PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective (Continued)**

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control, pest control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Operation of youth services, support of day care centres and assistance to other voluntary services.

**HOUSING**

**Objective:**

To provide and maintain staff and residential housing.

**Activities:**

Provision of staff and residential housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of landfill sites, litter control, administration of the town planning schemes, maintenance of cemeteries, maintenance of rest centres and storm water drainage maintenance.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of halls, aquatic centres, recreation centres and various reserves; operation of library and community development services.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective (Continued)**

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets, traffic lights, depot maintenance, and the provision and operation of airport services.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

The regulation and provision of tourism, area promotion, building control, noxious weeds and vermin control.

**OTHER PROPERTY & SERVICES**

**Objective:**

To monitor and control council's overheads operating accounts.

**Activities:**

Private works operation, plant repairs, operations and administrative costs.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**3. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	<b>2016/17</b>	<b>2015/16</b>	<b>2015/16</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash - unrestricted	(760,491)	2,179,355	1,262,847
Cash - restricted	9,282,561	11,060,759	7,187,213
	<u>8,522,070</u>	<u>13,240,114</u>	<u>8,450,060</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Waste Management	33,268	530,390	396,031
Airport General	5,045,363	5,269,467	4,762,020
Plant and Equipment	3,004	2,929	2,912
Parking	122,107	119,069	118,387
Non-Potable Water	2,068	94,653	94,111
East Kimberley Tourism	155,522	141,902	139,402
Foreshore	181,089	283,302	257,967
Staff Entitlement	118,515	115,567	236,184
Recreation Hardcourts	56,288	54,888	54,831
Bio Security	258,617	252,183	274,833
Childcare	177,957	162,677	133,469
Parks	134,514	326,192	124,323
Footpaths	293,121	285,829	205,877
Asset Management	1,896,315	974,981	23,148
Goomig Farmlands Roads	556,633	551,633	17,801
Unspent Grants and Loans	24,826	1,885,512	345,918
Contiguous Local Authority Group (CLAG)	473	461	0
Kununurra Youth Hub	22,882	9,125	0
Regional Price Preference	200,000	0	0
	<u>9,282,561</u>	<u>11,060,759</u>	<u>7,187,214</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)**

**(b) Reconciliation of Net Cash Provided By  
Operating Activities to Net Result**

Net result	(3,206,518)	(1,064,349)	1,864,437
Depreciation	7,277,932	7,187,215	5,765,188
(Profit)/loss on sale of asset	(27,328)	110,663	(40,211)
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	0	1,880,597	(283,077)
(Increase)/decrease in inventories	0	(594)	0
Increase/(decrease) in payables	0	(5,303,437)	(272,351)
Increase/(decrease) in employee provisions	(9,832)	161,309	42,761
Grants/contributions for the development of assets	(3,265,708)	(2,702,266)	(5,621,304)
<b>Net Cash from Operating Activities</b>	<u>768,546</u>	<u>269,138</u>	<u>1,455,443</u>

**(c) Undrawn Borrowing Facilities**

**Credit Standby Arrangements**

Bank overdraft limit	2,500,000	2,500,000	2,500,000
Bank overdraft at balance date	0	0	0
Credit card limit	55,000	55,000	55,000
Credit card balance at balance date	0	0	0
<b>Total Amount of Credit Unused</b>	<u>2,555,000</u>	<u>2,555,000</u>	<u>2,555,000</u>

**Loan Facilities**

Loan facilities in use at balance date	<u>5,213,648</u>	<u>6,163,213</u>	<u>6,163,214</u>
Unused loan facilities at balance date	<u>0</u>	<u>791,117</u>	<u>192,627</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2016/17 Budget \$	2015/16 Actual \$
<b>4. NET CURRENT ASSETS</b>			
<b>Composition of estimated net current assets</b>			
<b>CURRENT ASSETS</b>			
Cash - unrestricted	3(a)	(760,491)	2,179,355
Cash - restricted reserves	3(a)	9,282,561	11,060,759
Receivables		1,895,347	1,897,475
Inventories		11,126	11,126
		10,428,543	15,148,715
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables		(1,148,111)	(1,148,111)
Short term borrowings		0	0
Long term borrowings		(1,013,837)	(997,439)
Provisions		(978,552)	(988,384)
		(3,140,500)	(3,133,934)
<b>Unadjusted net current assets</b>		<b>7,288,043</b>	<b>12,014,781</b>
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
<b>Adjustments</b>			
Less: Cash - restricted reserves	3(a)	(9,282,561)	(11,060,759)
Less: Land held for resale		0	0
Less: Current loans - clubs / institutions		2,128	0
Add: Current portion of debentures		1,013,837	997,439
Add: Current liabilities not expected to be cleared at end of year		978,552	988,384
		0	0
<b>Adjusted net current assets - surplus/(deficit)</b>		<b>(1)</b>	<b>2,939,845</b>

SHIRE OF WYNDHAM EAST KIMBERLEY  
 NOTES TO AND FORMING PART OF THE BUDGET  
 FOR THE YEAR ENDED 30 JUNE 2017

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset Class	Reporting Program											2015/16 Actual Total \$					
	Governance \$	General Purpose Funding \$	Law, Order and Public Safety \$	Health \$	Education and Welfare \$	Housing \$	Community Amenities \$	Recreation and Culture \$	Transport \$	Economic Services \$	Other Properties and Services \$		2016/17 Budget Total \$				
<i>Property, Plant and Equipment</i>																	
Land and buildings	0	0	11,291	0	13,571	19,438	0	70,000	425,000	0	0	539,300	260,298				
Furniture and equipment	0	0	0	0	0	0	30,000	0	19,000	0	153,631	202,631	76,838				
Plant and equipment	0	0	0	0	0	0	10,000	0	39,696	0	613,753	663,449	567,536				
<b>Total Property, Plant and Equipment</b>	<b>0</b>	<b>0</b>	<b>11,291</b>	<b>0</b>	<b>13,571</b>	<b>19,438</b>	<b>40,000</b>	<b>70,000</b>	<b>483,696</b>	<b>0</b>	<b>767,384</b>	<b>1,405,380</b>	<b>904,672</b>				
<i>Infrastructure</i>																	
Roads	0	0	0	0	0	0	0	0	3,420,323	0	0	3,420,323	3,763,072				
Footpaths	0	0	0	0	0	0	0	0	100,284	0	0	100,284	99,031				
Drainage	0	0	0	0	0	0	0	0	916,454	0	0	916,454	125,041				
Bridges	0	0	0	0	0	0	0	0	410,000	0	0	410,000	0				
Airfields	0	0	0	0	0	0	0	0	297,810	0	0	297,810	420,650				
Other	0	0	0	0	0	0	0	1,087,467	309,730	0	0	1,397,197	1,065,642				
<b>Total Infrastructure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,087,467</b>	<b>5,454,601</b>	<b>0</b>	<b>0</b>	<b>6,542,068</b>	<b>5,473,437</b>				
<i>Land Held for Resale</i>																	
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0	0				
<b>Total Acquisitions</b>	<b>0</b>	<b>0</b>	<b>11,291</b>	<b>0</b>	<b>13,571</b>	<b>19,438</b>	<b>40,000</b>	<b>1,157,467</b>	<b>5,938,297</b>	<b>0</b>	<b>767,384</b>	<b>7,947,448</b>	<b>6,378,108</b>				

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Forward Capital Works Program
- Plant Management Program



**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**7. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 01-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$
<b>Governance</b>								
Administration Building Land	231,199		52,779	49,750	178,420	231,199	14,796	18,020
Administration Building Loan	1,730,288		239,301	230,415	1,490,987	1,730,288	78,735	85,128
Administration Building	1,369,352		134,611	130,648	1,234,741	1,369,352	66,427	51,810
<b>Education and welfare</b>								
Kununurra Childcare Centre	238,259		62,969	59,245	175,290	238,259	18,893	18,307
<b>Housing</b>								
Staff Housing	37,648		14,380	13,536	23,268	37,648	2,739	2,927
Staff Housing	61,140		14,453	13,931	46,687	61,140	2,731	3,072
<b>Community amenities</b>								
KNW Youth Centre	65,269		31,465	29,286	33,804	65,269	4,348	6,722
Liquid Waste Facility	206,741		101,628	98,259	105,113	206,741	7,843	11,032
Waste Management	1,410,021		151,646	145,457	1,258,375	1,410,021	73,187	73,587
Drainage	103,984		11,183	10,727	92,801	103,984	5,408	5,414
<b>Recreation and culture</b>								
KNX Aquatic Centre Refurbishment	210,360		80,348	75,633	130,012	210,360	15,301	16,353
WYN Recreation Centre	88,238		33,703	31,725	54,535	88,238	6,418	7,177
Multi Purpose Courts	133,526		42,070	39,806	91,456	133,526	8,562	10,049

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**7. INFORMATION ON BORROWINGS (Continued)**

Particulars	Principal 01-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$
<b>Transport</b>								
Building and Infrastructure	277,188		26,901	26,029	250,287	277,188	11,239	11,775
	<b>6,205,765</b>	<b>0</b>	<b>997,437</b>	<b>954,447</b>	<b>5,165,776</b>	<b>6,163,213</b>	<b>316,627</b>	<b>321,373</b>
<b>Self Supporting Loans</b>								
<b>Recreation and culture</b>								
Ord River Sport Club	0	50,000	2,128	-	47,872	0	996	0
	<b>0</b>	<b>50,000</b>	<b>2,128</b>	<b>0</b>	<b>47,872</b>	<b>0</b>	<b>996</b>	<b>0</b>
<b>Total</b>	<b>6,205,765</b>	<b>50,000</b>	<b>999,565</b>	<b>954,447</b>	<b>5,213,648</b>	<b>6,163,213</b>	<b>317,623</b>	<b>321,373</b>

All debenture repayments will be financed by general purpose revenue with the exception of a proposed new loan for the Ord River Sports Club which will be self-supporting with the club reimbursing the principal and interest payments made by the Shire, subject to the Club meeting the Policy requirements.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**7. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2016/17

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	Balance Unspent \$
SS Loan - Ord River Sports Club	50,000	WATC	Debenture	10	9,169	3.32%	50,000	0
					<b>9,169</b>		<b>50,000</b>	<b>0</b>

(c) Unspent Debentures

Particulars	Date Borrowed	Balance 1 Jul 15 \$	Borrowed During Year \$	Expended During Year \$	Balance 30 Jun 16 \$	To Be Expended 2016/17 \$	Balance 30 Jun 17 \$
Administration Building Loan	7 Dec 2012	106,560	-	68,171	38,389	38,389	0
Liquid Waste Facility	16 May 2014	117,263	-	117,263	0	-	0
Waste Management	16 May 2014	586,814	-	57,366	529,448	529,449	0
Drainage	16 May 2014	55,389	-	-	55,389	55,389	0
Building and Infrastructure	9 Jun 2015	169,101	-	1,210	167,891	167,891	0
		<b>1,035,127</b>	<b>-</b>	<b>244,010</b>	<b>791,117</b>	<b>791,117</b>	<b>0</b>

(d) Overdraft

The Council approved an overdraft facility with a limit of \$2.5 million at the Special Council Meeting in August 2014, Minute #10503 as an ongoing facility. It is not anticipated that the Shire will need to utilise the facility during 2016/17.

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**8. RATING INFORMATION - 2016/17 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2016/17 Budgeted Rate Revenue / Yield \$</b>	<b>2016/17 Budgeted Interim Rates \$</b>	<b>2016/17 Budgeted Back Rates \$</b>	<b>2016/17 Budgeted Total Revenue / Yield \$</b>	<b>2015/16 Actual \$</b>
<b>Differential general rate or general rate</b>								
<b>Gross rental value valuations</b>								
GRV - Residential	0.0942	1,632	47,992,984	4,520,939	0	0	4,520,939	4,442,598
GRV - Other Vacant	0.1413	29	496,300	70,127	0	0	70,127	69,359
GRV - Commercial	0.1225	158	14,659,129	1,795,743	0	0	1,795,743	1,769,075
GRV - Industrial	0.1130	171	8,991,235	1,016,010	0	0	1,016,010	1,008,926
<b>Unimproved value valuations</b>								
UV - Rural Residential	0.0099	185	51,149,000	506,375	0	0	506,375	501,005
UV - Pastoral	0.0538	23	6,170,800	331,989	0	0	331,989	327,404
UV - Commercial/Industrial	0.0068	37	13,740,440	93,435	0	0	93,435	146,792
UV - Rural Agriculture 1	0.0096	79	75,520,309	724,995	0	0	724,995	730,658
UV - Rural Agriculture 2	0.0068	109	57,381,000	390,191	0	0	390,191	385,548
UV - Mining	0.2788	37	1,634,268	455,634	0	0	455,634	441,275
UV - Mining Exploration and Prospecting	0.1394	22	275,442	38,397	0	0	38,397	24,279
UV - Other	0.0064	2	526,000	3,366	0	0	3,366	3,315
<b>Sub-Totals</b>		<b>2,484</b>	<b>278,536,907</b>	<b>9,947,201</b>	<b>0</b>	<b>0</b>	<b>9,947,201</b>	<b>9,850,234</b>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (continued)**

RATE TYPE	Minimum payment \$	Number of Properties	Rateable Value \$	2016/17 Budgeted Rate Revenue / Yield \$	2016/17 Budgeted Interim Rates \$	2016/17 Budgeted Back Rates \$	2016/17 Budgeted Total Revenue / Yield \$	2015/16 Actual \$
<b>Minimum payment</b>								
<b>Gross rental value valuations</b>								
GRV - Residential	1,099.00	45	381,930	49,455	0	0	49,455	55,335
GRV - Other Vacant	1,099.00	102	376,650	112,098	0	0	112,098	115,010
GRV - Commercial	1,099.00	17	83,325	18,683	0	0	18,683	18,445
GRV - Industrial	1,099.00	7	30,875	7,693	0	0	7,693	7,595
<b>Unimproved value valuations</b>								
UV - Rural Residential	1,099.00	0	0	0	0	0	0	0
UV - Pastoral	1,099.00	1	17,471	1,099	0	0	1,099	1,085
UV - Commercial/Industrial	1,099.00	24	628,400	26,376	0	0	26,376	10,850
UV - Rural Agriculture 1	1,099.00	1	10,000	1,099	0	0	1,099	2,170
UV - Rural Agriculture 2	1,099.00	0	0	0	0	0	0	0
UV - Mining	1,099.00	31	47,154	34,069	0	0	34,069	33,635
UV - Mining Exploration and Prospecting	220.00	22	24,626	4,840	0	0	4,840	22,263
UV - Other	1,099.00	0	0	0	0	0	0	0
<b>Sub-Totals</b>		<b>250</b>	<b>1,600,431</b>	<b>255,412</b>	<b>0</b>	<b>0</b>	<b>255,412</b>	<b>266,388</b>
<b>TOTAL</b>		<b>2,734</b>	<b>280,137,338</b>	<b>10,202,613</b>			<b>10,202,613</b>	<b>10,116,622</b>
Concessions							(56,613)	(48,228)
Discounts (Note 13)							0	0
Ex-gratia Rates							5,361	5,287
<b>Total amount raised from general rates</b> Specified area rates (Note 10)							<b>10,151,361</b>	<b>10,073,681</b>
<b>Total Rates</b>							<b>10,151,361</b>	<b>10,073,681</b>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)**

All land except exempt land in the Shire of Wyndham East Kimberley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Wyndham East Kimberley.

The general differential rates detailed above for the 2016/17 financial year have been proposed by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been proposed by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the local government services and facilities.

**OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING**

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating. Included is an excerpt from the Council Policy *CP/IN-3200 Strategic Rating* which outlines the characteristics, objects of and reasons for differential rating.

**Differential General Rate**

Description	Characteristics	Objects Of	Reasons For
GRV - Residential	GRV valued land within the town site which is used primarily for residential purposes with the exception of Transient Accommodation, and as outlined in Appendix A of the Strategic Rating Policy.	This rate is to contribute to the service desired by the community.	The GRV differential rate for Residential will be the "base rate" from which all other differential rates that hold a GRV value will be calculated, recognising a 1.3% increase from 2015/16.
GRV - Other Vacant	GRV valued land within the town site which is deemed to be vacant land (unimproved land).	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of the Council.	A higher rate is imposed as there is a different method used for the valuation of vacant land. It is also to signify that the Council prefers land to be developed. The encouragement of development is strategically important as it has a positive effect on local employment, economic diversity and further community returns from investment in the region.
GRV - Commercial	GRV valued land which is used primarily for commercial purposes, and may include land uses such as caravan parks, fast food outlets, hotels, restaurants, boarding houses or veterinary consulting rooms as outlined in Appendix A of the Strategic Rating Policy.	To raise additional revenue to contribute towards higher costs associated with commercial activity.	The commercial sector generates high pedestrian and traffic volumes resulting in a greater impact on the provision of services, facilities and infrastructure. This sector should therefore contribute a greater share of the costs associated with economic development and marketing programs which assist and facilitate economic growth in the region; road construction; maintenance and refurbishment including road drainage systems; roadside sweeping; landscaping; verge maintenance and street lighting.
GRV - Industrial	GRV valued land which is used primarily for industrial purposes and as outlined in Appendix A of the Strategic Rating Policy.	To raise additional revenue to contribute towards higher costs associated with industrial activity.	This sector generates high traffic volumes with heavy loads. This sector should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems.

SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)

Differential General Rate

Description	Characteristics	Objects Of	Reasons For
UV - Rural Residential	UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes. Rural residential has the same meaning as the objectives of TPS7 and TPS6 for these Zones.	This rate is to contribute to the service desired by the community.	This is intended as a transitional rating differential category while the Shire work through a process to have these properties provided with a gross rental value instead of an unimproved value given the primary purpose is residential.
UV Pastoral	UV valued land located outside the gazetted town site which is used or capable of use primarily for pastoral purposes. Properties such as these have the characteristics of a commercial operation in an undeveloped and sparsely populated area. Pastoral purposes have the same meaning as defined in the Land Administration Act 1997.	To raise additional revenue to contribute towards higher costs associated with pastoral activity.	Due to the valuation being based generally on a lease value, the result is a low valuation over an extensive land area. The sector generates high traffic volumes with heavy loads and has the highest impact on the road infrastructure in particular, and should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment.
UV - Commercial/Industrial	UV valued land located outside the gazetted town site that is used primarily for, or capable of being used primarily for commercial, industrial and/or tourism purposes.	To raise additional revenue to contribute towards higher costs associated with commercial/industrial activity.	This sector generates high traffic volumes, and should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems and other infrastructure required, along with other costs associated with marketing and economic development.
UV - Rural Agriculture 1	UV valued land located outside the gazetted town site which is zoned Rural Agriculture 1 or General Rural which is used or capable of being used primarily for extensive agriculture, agroforestry and/or horticulture purposes.	To raise additional revenue to contribute towards higher costs associated with activity in the Rural Agriculture 1 Zone.	It should be noted that this is intended as a transitional rating differential category while the Shire work through a process to have these properties provided with a gross rental value instead of an unimproved value given the primary purpose is commercial, industrial and/or tourism and the land owners should have been contributing more equitably to these costs.
UV - Rural Agriculture 2	UV valued land located outside the gazetted town site which is zoned Rural Agriculture 2 which is used primarily for, or is capable of use primarily for intensive agriculture and/or horticulture purposes.	To raise additional revenue to contribute towards higher costs associated with activity in the Rural Agriculture 2 Zone.	It is recognised that this sector has a greater impact on the road infrastructure with the heavy loads that it generates. This sector should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems and other infrastructure required.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)**

**Differential General Rate**

Description	Characteristics	Objects Of	Reasons For
UV - Mining	UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses mining leases, petroleum exploration permits and general purpose mining leases.	To raise additional revenue to contribute towards higher costs associated with mining activity.	The mining sector activities require a greater level of non-exclusive services than pastoral activities in the same location and their impact on the community is of a much greater intensity, particularly given the haulage of heavy machinery through the town and its impact on associated infrastructure and the provision of rest/truck parking areas and should contribute to a greater share of the costs of providing infrastructure across the Shire.  Many of the mining tenements have very small values. In order to not only achieve compliance in relation to the number of properties on minimum payments, but to ensure that the minimum payment is reflective of the overall cost of providing services to the community a higher rate in the dollar is imposed.
UV - Mining Exploration and Prospecting	UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses exploration and prospecting licences.	To ensure that there is some equity in the application of the rate in the dollar to these licences, a 50% reduction in comparison to the UV Mining rate in the dollar has been applied.	Many of the mining tenements for exploration and prospecting have very small values and with exploration licences, it is understood that there is a requirement for the licence holder to return half of the land back to the State each year, however there is no such requirement for prospecting licences. Exploration and prospecting licences are considered to have a minimal impact on the cost of providing services, facilities and infrastructure across the Shire and could be considered to be vacant land and only when minerals are discovered is it anticipated that the property holder would seek to convert the property into a mining lease.
UV - Other	UV valued land located outside the gazetted town site which is not otherwise rated as Rural Residential, Pastoral, Commercial/Industrial, Rural Agriculture 1, Rural Agriculture 2, Mining or Mining Vacant.	To ensure that all property owners contribute a minimum amount for the provision of services, facilities and infrastructure regardless of property value.	In order to ensure that there is some equity in the application of the minimum payment to these licences, a 50% reduction in comparison to the UV Mining rate in the dollar has been applied.

SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)

Differential Minimum Payment

Description	Characteristics	Objects Of	Reasons For
General Minimum	UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes. Rural residential has the same meaning as the objectives of TPS7 and TPS6 for these Zones.	<p>The Council will establish and maintain a minimum payment structure to ensure all ratepayers contribute a minimum amount regardless of their property value.</p> <p>The Council accepts that the adoption of a minimum payment amount is an adjustment to the blanket application of the equity principle. This adjustment is made to ensure property owners make a reasonable contribution to the non-exclusive services, facilities and infrastructure provided for the benefit of the whole district.</p> <p>The exception to this statement applies to those properties classified as UV Mining Exploration and Prospecting on the basis that the while the differential rate in the dollar reflects a similar methodology as that applied in the Valuation of Land Act 1978 when determining the unimproved valuations, the minimum payment will be determined at the maximum allowable amount (albeit this will always be a lesser amount than the minimum payments applied to other rating categories) to ensure the property numbers remain no more than 50% in accordance with the legislative requirements.</p>	<p>The minimum payment impacts mainly in the residential category and is imposed as there is a different method used for the valuation of vacant land. It is also to signify that the Council prefers land to be developed. The encouragement of development is strategically important as it has a positive effect on local employment, economic diversity and further community returns from investment in the region.</p>
UV Mining Exploration and Prospecting	UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes. Rural residential has the same meaning as the objectives of TPS7 and TPS6 for these Zones.	<p>The Council will establish and maintain a minimum payment structure to ensure all ratepayers contribute a minimum amount regardless of their property value.</p> <p>The Council accepts that the adoption of a minimum payment amount is an adjustment to the blanket application of the equity principle. This adjustment is made to ensure property owners make a reasonable contribution to the non-exclusive services, facilities and infrastructure provided for the benefit of the whole district.</p> <p>The exception to this statement applies to those properties classified as UV Mining Exploration and Prospecting on the basis that the while the differential rate in the dollar reflects a similar methodology as that applied in the Valuation of Land Act 1978 when determining the unimproved valuations, the minimum payment will be determined at the maximum allowable amount (albeit this will always be a lesser amount than the minimum payments applied to other rating categories) to ensure the property numbers remain no more than 50% in accordance with the legislative requirements.</p>	<p>Exploration and prospecting licences are considered to have a minimal impact on the cost of providing services, facilities and infrastructure across the Shire and could be considered to be vacant land and only when minerals are discovered is it anticipated that the property holder would seek to convert the property into a mining lease. In order to ensure that there is some equity in the application of the minimum payment to these licences, a 50% reduction in comparison to the UV Mining rate in the dollar has been applied.</p>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)**

**Differential General Rates and Minimum Payments**

A Public Notice pursuant to Section 6.36(1) of the Local Government Act 1995 was published in the Kimberley Echo on 9 June 2016.

Submissions from electors and ratepayers were invited up to 4.00pm on 1 July 2016.

After consideration of the public submissions received, the increase in the rate in dollar was reduced from the 2.55% that was set forth in the public notice (1.55% was proposed in the officer's recommendation), down to 1.3%. The multipliers that were previously applied to the GRV Vacant, GRV Commercial and GRV Industrial rating categories were frozen, and the Kimberley loading factor was removed in consideration of the significant economic downturn felt by the community. The 1.3% reflects the Local Government Cost Index (LGCi) that was published in May. Upon advice received from the DLGC, the title of the UV Mining Vacant category was modified to UV Mining Exploration and Prospecting and the minimum payments for this rating category were reduced to \$220.

Differential Rating Category	Details Set Forth in Public Notice	
	Cents in the dollar	Minimum Payment \$
GRV Residential	9.5363	1,113
GRV Other Vacant	14.3045	1,113
GRV Commercial	12.3972	1,113
GRV Industrial	11.4436	1,113
UV Rural Residential	1.0045	1,113
UV Pastoral	5.4410	1,113
UV Commercial/Industrial	0.6890	1,113
UV Rural Agriculture 1	0.9744	1,113
UV Rural Agriculture 2	0.6890	1,113
UV Mining	28.2265	1,113
UV Mining Vacant	14.1132	557
UV Other	0.6463	1,113

Differential Rating Category	Adopted Rate or Payment	
	Cents in the dollar	Minimum Payment \$
GRV Residential	0.0942	1,099
GRV Other Vacant	0.1413	1,099
GRV Commercial	0.1225	1,099
GRV Industrial	0.1130	1,099
UV Rural Residential	0.0099	1,099
UV Pastoral	0.0538	1,099
UV Commercial/Industrial	0.0068	1,099
UV Rural Agriculture 1	0.0096	1,099
UV Rural Agriculture 2	0.0068	1,099
UV Mining	0.2788	1,099
UV Mining Exploration and Prospecting	0.1394	220
UV Other	0.0064	1,099

SHIRE OF WYNDHAM EAST KIMBERLEY  
 NOTES TO AND FORMING PART OF THE BUDGET  
 FOR THE YEAR ENDED 30 JUNE 2017

8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)

**Waste Management Rate (Section 66(1) Waste Avoidance and Resource Recovery Act 2007)**  
**Activity - Waste Management Charge (Minimum \$200)**

The Shire of Wyndham East Kimberley will again be raising an annual general rate under section 66(1) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) and, in accordance with section 66(3) of the WARR Act, apply the minimum payment provisions of section 6.35 of the *Local Government Act 1995*. The rate is otherwise known as the Waste Management Charge. The minimum payment will be \$200 and capped at \$200.

All revenue collected from the Waste Management Charge is transferred to the Waste Management Reserve for the purposes of the provision of waste management services across the Shire.

RATE TYPE	General rate		Minimum Payment			2016/17 Budgeted Rate Revenue / Yield \$
	Rate in \$ cents	Minimum Payment \$	Number of Properties	Rateable Value \$		
GRV - Residential	0.0001	200	1677	48,374,914	335,400	
GRV - Other Vacant	0.0001	200	131	872,950	26,200	
GRV - Commercial	0.0001	200	175	14,742,454	35,000	
GRV - Industrial	0.0001	200	178	9,022,110	35,600	
UV - Rural Residential	0.0001	200	185	51,149,000	37,000	
UV - Pastoral	0.0001	200	24	6,188,271	4,800	
UV - Commercial/Industrial	0.0001	200	61	14,368,840	12,200	
UV - Rural Agriculture 1	0.0001	200	80	75,530,309	16,000	
UV - Rural Agriculture 2	0.0001	200	109	57,381,000	21,800	
UV - Mining	0.0001	200	68	1,681,422	13,600	
UV - Mining Exploration and Prospecting	0.0001	200	44	300,068	8,800	
UV - Other	0.0001	200	2	526,000	400	
<b>TOTAL WASTE MANAGEMENT CHARGE</b>			<b>2,734</b>	<b>280,137,338</b>	<b>546,800</b>	

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES**

	2016/17 Budget			2015/16 Forecast Actual			2015/16 Budget					
	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$
Waste Management	530,390	(203,848)	(293,274)	33,268	402,154	371,952	(243,716)	530,390	474,671	283,249	(361,889)	396,031
Airport General	5,269,467	867,132	(1,091,236)	5,045,363	4,889,302	918,125	(537,960)	5,269,467	7,609,648	2,777,878	(5,625,506)	4,762,020
Plant and Equipment	2,929	75	0	3,004	2,844	85	0	2,929	2,844	68	0	2,912
Parking	119,069	3,038	0	122,107	115,609	3,460	0	119,069	115,608	2,779	0	118,387
Non-Potable Water	94,653	2,415	(95,000)	2,068	91,902	2,751	0	94,653	91,902	2,209	0	94,111
East Kimberley Tourism	141,902	13,620	0	155,522	136,129	14,075	(8,302)	141,902	136,129	13,273	(10,000)	139,402
Foreshore	283,302	102,721	(204,934)	181,089	198,844	84,523	(66)	283,302	200,643	102,324	(45,000)	257,967
Staff Entitlement	115,567	2,948	0	118,515	112,208	3,359	0	115,567	230,639	5,545	0	236,184
Recreation Hardcourts	54,888	1,400	0	56,288	53,293	1,595	0	54,888	53,550	1,281	0	54,831
Bio Security	252,183	6,434	0	258,617	268,383	8,033	(24,233)	252,183	268,381	6,452	0	274,833
Childcare	162,677	15,280	0	177,957	147,365	15,312	0	162,677	147,363	15,043	(28,937)	133,469
Parks	326,192	8,322	(200,000)	134,514	316,712	9,480	0	326,192	316,709	7,614	(200,000)	124,323
Footpaths	285,829	7,292	0	293,121	277,522	8,307	0	285,829	277,520	6,672	(78,315)	205,877
Asset Management	974,981	1,534,366	(613,032)	1,896,315	0	974,981	0	974,981	0	23,148	0	23,148
Goomig Farmlands Roads	551,633	5,000	0	556,633	2,889,313	22,318	(2,359,997)	551,633	2,888,815	18,299	(2,889,313)	17,801
Unspent Grants and Loans	1,885,512	3,786,057	(5,646,742)	24,826	4,267,654	2,476,131	(4,858,273)	1,885,512	4,242,065	3,437,444	(7,333,591)	345,918
Contiguous Local Authority Group (CLAG)	461	20,740	(20,728)	473	0	40,725	(40,264)	461	0	4,195	(4,195)	0
Kununurra Youth Hub	9,125	18,757	(5,000)	22,882	0	9,125	0	9,125	0	0	0	0
Regional Price Preference	0	200,000	0	200,000	0	0	0	0	0	0	0	0
	<b>11,060,759</b>	<b>6,391,749</b>	<b>(8,169,946)</b>	<b>9,282,561</b>	<b>14,169,234</b>	<b>4,964,335</b>	<b>(8,072,810)</b>	<b>11,060,759</b>	<b>17,056,487</b>	<b>6,707,473</b>	<b>(16,576,746)</b>	<b>7,187,214</b>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Title	Purpose of the Reserve
Waste Management	To provide for the operation, maintenance, renewal and upgrade of existing and new waste management facilities within the Shire of Wyndham East Kimberley.
Airport General	To provide for the operation, maintenance, renewal and upgrade of existing and new airport facilities within the Shire of Wyndham East Kimberley.
Plant and Equipment	To provide for the plant management program.
Parking	This Reserve is for the land purchase and/or the construction and maintenance of vehicle parking facilities with the Shire.
Non-Potable Water	This reserve is for the development of non-potable water supply in Wyndham.
East Kimberley Tourism	To provide for the maintenance, renewal, upgrade of existing and new civic buildings within the Shire of Wyndham East Kimberley.
Foreshore	To hold lease and licence payments from occupiers of the Lake Kununurra Foreshore Reserve to provide for the implementation of specific actions outlined in the Lake Kununurra Foreshore and Aquatic Use Plan 2012.
Staff Entitlement	This reserve is to provide for Shire employee entitlements.
Recreation Hardcourts	This Reserve is for purpose of providing for future capital upgrade of Recreational Hardcourts.
Bio Security	To hold funds for use in emergency situations that threaten the bio security of the East Kimberley.
Childcare	To hold lease payments from the Kununurra Childcare Centre to provide for the significant maintenance and renewal of the building.
Parks	To hold the funds from the sale of parks provided by the State to undertake major upgrades and to establish new parks and public open spaces in the Shire.
Footpaths	To hold developer contributions for construction of footpaths after housing construction is completed in new subdivisions.
Asset Management	To provide for the ongoing maintenance, renewal, upgrade, replacement or development of Shire owned assets within the Shire of Wyndham East Kimberley.
Goomig Farmlands Roads	To provide for the second coat seal of roads within the Goomig Farmlands.
Unspent Grants and Loans	To provide a mechanism for restricting prepaid grants, conditional unspent grants and loan proceeds unspent at a particular financial year where the expenditure will be undertaken in future years.
Contiguous Local Authority Group (CLAG)	To hold funds received to be used for the ongoing management, funding and technical aspects of health-driven mosquito control in an effort to reduce the risk of mosquito-borne diseases within the boundaries of the Shire of Wyndham East Kimberley.
Kununurra Youth Hub	To hold lease payments from Kununurra Youth Hub to provide for the maintenance, renewal and upgrade of the building in accordance with the lease conditions.
Regional Price Preference	To fund the regional price preference applied, if any, for the procurement of goods and/or services that are supplied by a Regional Business in accordance with Council's Policy CPI/FIN-32 / 7 Regional Price Preference.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**10. SPECIFIED AREA RATE - 2016/17 FINANCIAL YEAR**

The Shire of Wyndham East Kimberley does not intend to impose a specified area rate under section 6.32(b)(i) of the Local Government Act 1995 during the budget period.

**11. SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

The Shire of Wyndham East Kimberley does not intend to impose a specified area rate under section 6.32(b)(i) of the Local Government Act 1995 during the budget period.

**12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

Instalment Options	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
<b>Option One</b> Single full payment	28-10-16	0	0.00%	9%
<b>Option Two</b> First instalment	28-10-16	\$11.60	5.50%	9%
Second instalment	03-03-17	\$11.60	5.50%	9%
<b>Option Three</b> First instalment	28-10-16	\$11.60	5.50%	9%
Second instalment	30-12-16	\$11.60	5.50%	9%
Third instalment	03-03-17	\$11.60	5.50%	9%
Fourth instalment	05-05-17	\$11.60	5.50%	9%

	2016/17 Budget Revenue \$	2015/16 Actual \$
Instalment Plan Admin Charge Revenue	24,752	24,137
Instalment Plan Interest Earned	50,000	50,674
Unpaid Rates Interest Earned	55,000	61,899
	129,752	136,710

SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS  
- 2016/17 FINANCIAL YEAR

**Rates Discounts**

The Shire of Wyndham East Kimberley did not provide rates discounts for 2015/16 and does not intend to provide rates discounts for 2016/17.

**Waivers or Concessions**

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc % or Amount (\$)	2016/17 Budget \$	2015/16 Actual \$	Circumstances in which the Waiver or Concession is Granted	Objects of the Waiver or Concession	Reasons for the Waiver or Concession			
<b>Rates</b>										
A4993 Lake Kununurra Golf Club	Rates Concession	100%	9,520	9,406	Upon application to the Council in accordance with Council's Policy CP/FIN-3209 Rates Concession Policy (Rateable Land), which is subsequently considered and determined by the Council.	To provide a non-for-profit community group or association providing a benefit to the community from rateable land for the relief of rates.	The Shire of Wyndham East Kimberley recognises the value and importance of the services and contributions that community groups and associations provide to the community for the East Kimberley to be a thriving community with opportunities for all.			
A7561 Ord River Sailing Club	Rates Concession	100%	2,210	2,184						
A2859 Kununurra Race Club Inc.	Rates Concession	100%	3,400	3,359						
A7620 Kununurra Agricultural Society	Rates Concession	100%	3,534	3,488						
A1160 Ord River Sports Club	Rates Concession	100%	9,805	0						
A1072 Kununurra Progress Association	Rates Concession	100%	20,335	20,068						
A502 Wyndham Gardens Inc.	Rates Concession	100%	1,975	1,949						
A2866 Ord River Pistol Club Inc.	Rates Concession	100%	2,230	2,204						
A5621 Kununurra Speedway Inc.	Rates Concession	100%	1,788	1,767						
A7566 Kununurra Water Ski Club	Rates Concession	100%	0	2,009						
A5616 Kununurra Motocross Club Inc.	Rates Concession	100%	1,816	1,794						
<b>Sub-Total Rates Concessions</b>			<b>56,613</b>	<b>48,728</b>						
<b>Fees and Charges</b>										
A4993 Lake Kununurra Golf Club	Waste Management Charge Waiver	100%	0	200	Upon application to the Council in accordance with Council's Policy CP/FIN-3209 Rates Concession (Rateable Land) prior to 24 November 2015 as part of the rates concession process, which was subsequently considered and determined by the Council.	To provide a non-for-profit community group or association providing a benefit to the community from rateable land for the relief of rates and waste management charges.	The Shire of Wyndham East Kimberley recognises the value and importance of the services and contributions that community groups and associations provide to the community for the East Kimberley to be a thriving community with opportunities for all.			
A7561 Ord River Sailing Club	Waste Management Charge Waiver	100%	0	200						
A2859 Kununurra Race Club Inc.	Waste Management Charge Waiver	100%	0	200						
A7620 Kununurra Agricultural Society	Waste Management Charge Waiver	100%	0	200						
A1072 Kununurra Progress Association	Waste Management Charge Waiver	100%	0	200						
A502 Wyndham Gardens Inc.	Waste Management Charge Waiver	100%	0	200						
A2866 Ord River Pistol Club Inc.	Waste Management Charge Waiver	100%	0	200						
A5621 Kununurra Speedway Inc.	Waste Management Charge Waiver	100%	0	200						
A7566 Kununurra Water Ski Club	Waste Management Charge Waiver	100%	0	200						
A5616 Kununurra Motocross Club Inc.	Waste Management Charge Waiver	100%	0	200						
<b>Sub-Total Fees and Charges - Waste Management Charge Waivers</b>			<b>0</b>	<b>2,000</b>						

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS (Continued)  
- 2016/17 FINANCIAL YEAR**

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc % or Amount (\$)	2016/17 Budget \$	2015/16 Actual \$	Circumstances in which the Waiver or Concession is Granted	Objects of the Waiver or Concession	Reasons for the Waiver or Concession
<b>Fees and Charges</b>							
All community members in Wyndham and Kununurra.	Domestic Waste Disposal Fees Waiver	100% for one weekend per annum.	35,000	0	The waiver is granted to all community members disposing of domestic waste for one weekend per annum.	To provide the community with an opportunity to dispose of domestic waste for free over a weekend that will coincide with another National Clean Up Day, and to bring a level of pride into the community. <i>Note that this waiver will affect the Municipal Account and is funded via rates.</i>	The Shire of Wyndham East Kimberley recognises the value and importance of the community for the East Kimberley to be a thriving community with opportunities for all.
<b>1. GRV Residential Properties;</b> a. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher; b. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;	Domestic Waste Disposal Fees Waiver	\$54.00 per Yellow Domestic Waste Voucher; \$702.00 per Red Domestic Waste Voucher.	238,518	117,089	<b>1. A Yellow Domestic Waste Voucher</b> entitles the user to dispose of 1 cubic metre (6x4 trailer plus 1 Sulo bin, or 4 Sulo bins, or 16 domestic bin bags) of domestic waste per annum.	To provide a tip voucher for the disposal of a certain amount of domestic waste for free throughout the year. <i>Note that this waiver does not affect the Municipal Account, but is funded through the Waste Management Reserve therefore impacting on the whole of life cost assessment for the landfills.</i>	As part of introducing fees for waste disposal at the landfills, the Council determined to provide tip vouchers to ratepayers to dispose of a certain amount of domestic waste for free throughout the year.
<b>2. GRV Rural Residential Properties;</b> a. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher; b. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;					<b>2. A Red Domestic Waste Voucher</b> entitles the user to dispose of 52 x 240 Litres (equivalent size to a green subbish Sulo Bin) or domestic waste per annum.		
<b>3. UV Rural Agriculture 1;</b> a. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher; b. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher;							
<b>4. UV Rural Agriculture 2;</b> a. If a domestic waste collection service is being provided - a Yellow Domestic Waste Voucher; b. If a domestic waste collection service is not being provided - a Red Domestic Waste Voucher.							
<i>Note: If any properties were offered a domestic waste service but declined, then no waste voucher will be provided.</i>							
<b>Sub-Total - Domestic Waste Disposal Fees Waivers</b>			<b>273,518</b>	<b>117,089</b>			
<b>TOTAL DISCOUNTS, WAIVERS AND CONCESSIONS</b>			<b>330,131</b>	<b>167,317</b>			

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

<b>14. FEES &amp; CHARGES REVENUE</b>	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
Governance	1,401	2,217
General purpose funding	42,344	392,185
Law, order and public safety	32,380	33,624
Health	76,600	87,522
Education and welfare	11,130	10,901
Housing	152,500	126,587
Community amenities	2,808,861	2,640,705
Recreation and culture	547,906	542,668
Transport	3,918,177	3,827,744
Economic services	48,400	50,626
Other properties and services	0	0
	<u>7,639,699</u>	<u>7,714,779</u>

<b>15. ELECTED MEMBERS REMUNERATION</b>	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
---	----------------------------------	----------------------------------

The following fees, expenses and allowances were paid to Council members and/or the President.

Meeting fees	141,147	141,539
President's allowance	31,200	31,028
Deputy President's allowance	7,800	7,757
Travelling expenses	1,000	0
Child care expenses	900	0
Telecommunications allowance	0	0
	<u>182,047</u>	<u>180,324</u>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**16. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-16 \$	Estimated Amounts Received \$	Estimated Amounts Paid (\$)	Estimated Balance 30-Jun-17 \$
Housing Bond	1,000	2,000	(2,000)	1,000
Councillor Nomination Fees	0	0	0	0
ASIC - Airport Security Card	4,640	0	(100)	4,540
Footpath Bonds	44,590	0	0	44,590
Hall Hire Bonds - Kununurra Leisure Centre	8,350	7,050	(5,850)	9,550
Hall Hire Bonds - Peter Reid Memorial Hall	370	6,220	(6,470)	120
Wyndham Port Hall Bond	10,000	0	(250)	9,750
Wyndham Oval Hire Bonds	200	20	(20)	200
Kununurra Youth Centre Bond	2,750	0	(250)	2,500
Other	1,810	2,301	(1,151)	2,960
Public Open Space Contributions	433,557	0	0	433,557
Building Services Levy	7,524	22,816	(19,122)	11,218
Building & Construction Industry Training Fund	6,398	42,862	(36,464)	12,796
Kimberley Aboriginal Community Housing	0	0	0	0
Kununurra 50th Birthday Brick Fund	269	0	0	269
50th Anniversary Special Series Number Plates	2,369	0	0	2,369
Terminal Security Access Cards	635	0	0	635
Bus Hire Bond	0	0	0	0
Health Application Fee	245	0	0	245
Private Works Bonds	0	0	0	0
	<b>524,707</b>	<b>83,269</b>	<b>(71,677)</b>	<b>536,299</b>

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**17. MAJOR LAND TRANSACTIONS**

It is not anticipated that any major land transactions will occur in 2016/17.

**18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated that any trading undertakings or major trading undertakings will occur in 2016/17.

**19. INTERESTS IN JOINT ARRANGEMENTS**

It is not anticipated that the Shire of Wyndham East Kimberley will have any interests in joint arrangements in 2016/17.

**20. STAFF ESTABLISHMENT**

The number of Full Time Equivalent Staff in the table below incorporates the assumption that the positions will be filled for the full full year (does not take into account vacancies). It also includes any new positions for a portion of the year taking into account the time to recruit for the role.

	<b>2016/17 Budget</b>	<b>2015/16 Budget</b>
Full Time Equivalent Staff	96.04	94.04

# FORWARD CAPITAL WORKS PLAN

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	Amended Budget 2015/16	YTD Actuals 2015/16	Carryover from 2015/16 to 2016/17	Forecast Actuals 2015/16	Draft Budget 2016/17	2016/17				Net to Council	Funding Description for 2016/17		
						Grant 16/17	GL	Reserve				Other	
								From Reserve	GL			Other Funds	GL
<b>Purchase Land and Buildings</b>													
Land Subdivision Costs SES Shed Land													
Kununurra Pound	23,830	9,252	(11,291)	9,252	11,291			11,291	03017028			Carry over Loan 124	
Purchase/Swap Lot 828 Koolama St Wyndham	32,800	2,429	(13,571)	2,429	13,571						13,571		
Staff Housing Upgrades					19,438						19,438	29 Boobialla Way	
Construct Public Conveniences - Kununurra Agricultural Oval					50,000						50,000		
Wyn depot fire damage reinstatement - Buildings	336,932	236,947		236,947									
Wyn depot fire damage reinstatement - Furniture	745												
Building Upgrades - Kununurra Swimming Complex					20,000						20,000	Replace shade sails at KLC paddlers pool.	
Building Upgrade - Wyndham Administration	21,239												
<b>Total Land and Buildings</b>	<b>415,546</b>	<b>248,628</b>	<b>(24,862)</b>	<b>248,628</b>	<b>114,300</b>			<b>11,291</b>			<b>103,009</b>		
<b>Purchase Infrastructure Assets - Roads</b>													
Gooming - Ord Stage 2 Road Reseal	2,359,997	2,359,997		2,359,997									
Kalumburu Road - Re-sheet	1,277,470	1,134,756	(5,149)	1,134,756	514,149	03120214	03120211	5,149	03017029			Roads to Recovery - \$148,000, C/F Indigenous Access Roads FAGS \$5,149 (15/16), FAGS \$164,000 (16/17), Remote Access Road funds \$152,000, Additional \$45,000	
Road Reseals - Townsites					300,000						300,000	Wyndham Townsite	
Road Upgrade Carlton Hill Road	149,524	149,524		149,524									
Kerb renewal	21,000	21,000		21,000									
Lake Argyle Road Stage 1	390,000	76,221	(313,779)	76,221	1,233,779	768,772	03120212	53,186	03017029		411,821	Regional Road Group 15/16 Carryover \$53,186 and 2016/17 \$156,000, \$612,772	
Duncan Road Resheet					280,000						280,000		
Chestnut Street Embayment Modification													
Research Station Road - Construct and Seal	50,000		(50,000)		50,000			50,000	03017028			No longer going ahead in 2016/17	
Egret Close - Re-construct and Seal	125,000	6,438	(118,562)	6,438	118,562			56,857	03017029		61,705	Carryover CLGF 2011/12	
Coolibah & Ironwood Path Improvements	153,000		(153,000)		153,000	61,200	03120220	40,800	03017029		51,000	State Black Spot 2/3 - 15/16 \$61,200; C/F Unspent Grant \$40,800	
Parking/Safety improvements Mangaloo St	200,706	3,630	(197,076)	3,630	197,370	80,400	03120220	9,114	03017029		25,856	State Black Spot 2/3 - 15/16 \$80,400; C/F Unspent Grant Reserve \$49,943; Unspent Loan 130 \$41,171	
Asphalt resurfacing program (R2R) - Kununurra town site		9,969		9,969									
Mills Road reconstruct failures	175,000		(175,000)		175,000			76,720	03017028		98,280	Loan 130	
Ivanhoe Crossing - Reconstruct	35,594												
Spray seal resurfacing program (R2R) - Wyndham Town Site	400,000	1,537	(398,463)	1,537	398,463			398,463	03017029			Carryover Roads to Recovery 15/16	
<b>Total Infrastructure Assets - Roads</b>	<b>5,337,291</b>	<b>3,763,072</b>	<b>(1,411,029)</b>	<b>3,763,072</b>	<b>3,420,323</b>			<b>772,289</b>			<b>1,228,642</b>		
<b>Purchase Infrastructure Assets - Bridges</b>													
Bridges (5123) - Research Station Rd					23,333	23,333	03120221						Financial Assistance Grants - Bridges 2016/17
Bridges (4214) - Stock Route Rd					86,667	86,667	03120221						Financial Assistance Grants - Bridges 2016/17
Bridges (5116) - D4 Weather Plain Rd	300,000		(300,000)		300,000	100,000	03120214	200,000	03017029			Carryover Roads to Recovery 2015/16 and \$100,000 2016/17	
<b>Total Infrastructure Assets - Bridges</b>	<b>300,000</b>		<b>(300,000)</b>		<b>410,000</b>	<b>210,000</b>		<b>200,000</b>					

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**DRAFT BUDGET 2016-17**  
Forward Capital Works Plan  
For the Period 2016/17 to 2019/20

2016/17													
Description	Amended Budget 2015/16	YTD Actuals 2015/16	Carryover from 2015/16 to 2016/17	Forecast Actuals 2015/16	Draft Budget 2016/17	Grant 16/17		Reserve		Other		Net to Council	Funding Description for 2016/17
						GL	GL	From Reserve	GL	Other Funds	GL		
<b>Purchase Infrastructure Assets - Footpaths</b>													
Footpath renewal	109,315	99,031	(10,284)	99,031	100,284							100,284	\$40,000 Kununurra; \$50,000 Wyndham. \$10,284 carryover from 2015/16.
<b>Total Infrastructure Assets - Footpaths</b>	<b>109,315</b>	<b>99,031</b>	<b>(10,284)</b>	<b>99,031</b>	<b>100,284</b>							<b>100,284</b>	
<b>Purchase Infrastructure Assets - Drainage</b>													
Drainage Upgrade (Design, Estimates & Construct)	90,295	82,628	(7,667)	82,628	7,667			7,667				127,611	CLGF 2012/13 allocation.
Drainage Upgrade - Gambler Street, Wyndham					150,000			22,389		03017028			Unspent Loan 128
Divert collapsed drain under properties Miniata St	111,200	2,413	(108,787)	2,413	108,787			85,245				23,542	CLGF 2012/13 \$694; carryover \$84,551 Road to Recovery 2015/16
Drainage Upgrade Nurwood & Rosewood	300,000				650,000		540,000	03120214		03017029			\$350,000 Roads to Recovery, carryover \$300,000 Roads to Recovery 2015/16.
Drainage Upgrades Somwater Outfalls M1	40,000	40,000		40,000									
<b>Total Infrastructure Assets - Drainage</b>	<b>541,495</b>	<b>125,041</b>	<b>(116,454)</b>	<b>125,041</b>	<b>916,454</b>		<b>540,000</b>		<b>225,301</b>			<b>151,153</b>	
<b>Purchase Infrastructure Assets - Airport</b>													
Carpark Upgrade - East Kimberley Regional Airport	150,000	6,540	(143,460)	6,540	243,460			243,460		03017002			Airport Reserve
Air Conditioning Plant Replacement - East Kimberley Regional Airport					280,000			280,000		03017002			Airport Reserve
Airport Plant - Purchase Price	130,000	65,370		65,370	39,696			39,696		03017002			Airport Reserve
Furniture and Equipment - East Kimberley Regional Airport	12,000		(12,000)		12,000			12,000		03017002			Airport Reserve
Security Fence Upgrade - East Kimberley Regional Airport	50,000	33,730	(16,270)	33,730	66,270			66,270		03017002			Airport Reserve
Telephone System - East Kimberley Regional Airport					7,000			7,000		03017002			Airport Reserve
Runway Asphalt Overlay	418,460	418,460		418,460									
Welcome to Country Signage - East Kimberley Regional Airport	35,000		(35,000)		35,000			35,000		03017002			Airport Reserve
Partial Flooring replacement - Terminal - East Kimberley Regional Airport	24,000	11,670		11,670									
Signage Upgrades - East Kimberley Regional Airport					25,000			25,000		03017002			Airport Reserve
Terminal Building Upgrade - East Kimberley Regional Airport					20,000			20,000		03017002			Airport Reserve
CCTV - East Kimberley Regional Airport					40,000			40,000		03017002			Airport Reserve
Public Conveniences - Wyndham Airport					25,000			25,000		03017002			Airport Reserve
Car Park Repairs - Wyndham Airport	10,000												
Runway Maintenance - Wyndham Airport	300,000	2,190	(297,810)	2,190	297,810			297,810		03017002			Airport Reserve
<b>Total Infrastructure Assets - Airport</b>	<b>1,129,460</b>	<b>537,960</b>	<b>(504,540)</b>	<b>537,960</b>	<b>1,091,236</b>			<b>1,091,236</b>					

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	Amended Budget 2015/16	YTD Actuals 2015/16	Carryover from 2015/16 to 2016/17	Forecast Actuals 2015/16	Draft Budget 2016/17	2016/17				Net to Council	Funding Description for 2016/17		
						Grant 16/17		Reserve				Other	
						GL	GL	From Reserve	GL			Other Funds	GL
<b>Purchase Infrastructure Assets - Waste</b>													
Kununurra Landfill Site - Liquid Waste Facility	76,000	42,175		42,175									
Kununurra Landfill Site - Storm Water & Bores	4,824	4,824		4,824									
Kununurra Landfill Site - Capping Existing Site.	78,000												
Kununurra Landfill Site - Re-hab & De-Commission Liquid Waste Lagoon	340,000												
Landfill Plant - Purchase Price					10,000			10,000	03017001			Waste Management Reserve. Funds for generator.	
Fencing, Dept Ag site - Knx Landfill	13,599	13,599		13,599									
Landfill cover lids - Knx Landfill	111,325	111,324		111,324				30,000	03017001			Waste Management Reserve	
Kununurra Landfill Site - Security					30,000								
Wyndham Waste Water Treatment Facility	41,550		(41,550)									Waste Management Reserve initially. Modified to Non-Potable Water Reserve and in Infrastructure - Other.	
Extend landfill boundary - Knx Landfill	66,124												
<b>Total Infrastructure Assets - Waste</b>	<b>731,422</b>	<b>171,922</b>	<b>(41,550)</b>	<b>171,922</b>	<b>40,000</b>			<b>40,000</b>					
<b>Purchase Infrastructure Assets - Other</b>													
Lily Creek Lagoon Boat Ramp and Jetty	1,315,918	853,451	(462,467)	853,451	462,467	03110514		462,467				Carryover from 2015/16	
Implement Trails Master Plan					100,000	03110613N		50,000	03017010			\$50,000 Department of Sport and Recreation; \$50,000 Foreshore Reserve	
Reticulation Upgrades - Wyndham					150,000						150,000		
Playspace and Playground Equipment	200,000		(200,000)		200,000			200,000	03017018			Parks Reserve - subject to Ministerial approval	
Wyndham Waste Water Treatment Facility					95,000			95,000	03017007			Non-Potable Water Reserve	
Wyndham Boat Ramp Pontoon Jetty					80,000	03110510		60,000			20,000	Recreational Boating Facilities Scheme - DoT	
<b>Total Infrastructure Assets - Other</b>	<b>1,515,918</b>	<b>853,451</b>	<b>(662,467)</b>	<b>853,451</b>	<b>1,087,467</b>			<b>572,467</b>			<b>170,000</b>		
<b>Purchase Plant and Equipment</b>													
Heavy Plant - Purchase Price	883,132	147,960	(428,710)	147,960	428,710					144,000	03140810	284,710	
Medium Plant - Purchase Price	252,461	109,105		109,105	185,043					48,588	03140812	136,455	
Light Plant - Purchase Price	225,450	238,251		238,251								Trade-in from sale.	
Cable Locator	10,000	6,850		6,850									
<b>Total Plant and Equipment</b>	<b>1,371,043</b>	<b>502,166</b>	<b>(428,710)</b>	<b>502,166</b>	<b>613,753</b>					<b>192,588</b>		<b>421,165</b>	

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	Amended Budget 2015/16	YTD Actuals 2015/16	Carryover from 2015/16 to 2016/17	Forecast Actuals 2015/16	Draft Budget 2016/17	2016/17				Net to Council	Funding Description for 2016/17		
						Grant 16/17	GL	Reserve				Other	
								From Reserve	GL			Other Funds	GL
<b>Purchase Furniture and Equipment</b>													
System Development - Capital	109,600	58,919	(50,681)	58,919	110,681			27,098	03017028		83,583		
Server and Network Upgrades - Information Technology		17,920		17,920	27,500						27,500		
Laptop and Desktop Upgrades - Information Technology	15,000				15,450						15,450		
Upgrade Inter-site Network Connectivity	60,000												
<b>Total Furniture and Equipment</b>	<b>184,600</b>	<b>76,838</b>	<b>(50,681)</b>	<b>76,838</b>	<b>153,631</b>			<b>27,098</b>			<b>126,533</b>		
<b>Grand Total</b>	<b>11,636,090</b>	<b>6,378,108</b>	<b>(3,550,577)</b>	<b>6,378,108</b>	<b>7,947,448</b>			<b>2,712,215</b>		<b>192,588</b>	<b>2,300,806</b>		

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	2017/18						Net to Council	Funding Description for 2017/18	
	Draft Budget 2017/18	Grant 17/18		Reserve		Other Funds			
		GL	GL	From Reserve	GL	Other			GL
<b>Purchase Land and Buildings</b>									
Disability Access Building Modifications Kununurra Pound	40,000					40,000			
Construct Ablutions and Change Rooms at the Town Oval	11,291					11,291			
Install Heating Options at Kununurra and Wyndham Pools	250,000				125,000	125,000		\$125,000 Department of Sport and Recreation.	
Construct Dedicated First Aid Room at Wyndham Swimming Pool	175,000					175,000			
Refurbish the former Shire Office building on Coolbah Drive	70,000					70,000			
Implement Lights, Viewing Area and Change Rooms Upgrade at Wyndham Oval	250,000					250,000			
Increase Storage at Kununurra Leisure Centre	250,000					250,000			
Construct new Ablutions at Swim Beach	40,000					40,000			
	130,000				130,000			\$130,000 Foreshore Reserve.	
<b>Total Land and Buildings</b>	<b>1,216,291</b>				<b>255,000</b>	<b>961,291</b>			
<b>Purchase Infrastructure Assets - Roads</b>									
Kalumburu Road - Re-sheet	514,149	148,000	03/20214			366,149		\$148,000 Roads to Recovery	
Road Reseals - Townsires	1,000,000					1,000,000		\$500,000 Wyndham; \$500,000 Kununurra	
Bandicoot Drive, Kununurra - Staged Drainage and Road Reconstruction	635,796					635,796			
Dulverton Street, Wyndham - Reconstruct Road Pavement	615,600					615,600			
Waeoro Road - Widening at Victoria Highway Intersection	370,000				246,000	03/20220		\$246,000 State Black Spot	
Coolbah Drive - Lighting Upgrade	180,000				120,000	03/20220		\$120,000 State Black Spot	
Drovers Road Construction	157,100					157,100			
Mulligan Lagoon Road - Resheet	275,555					275,555			
King River Road - Resheet	275,755					275,755			
Duncan Road Resheet	280,000					280,000			
Lakeview Drive Traffic Devices	15,000					15,000			
Lake Angle Road Stage 1	759,660	506,440	03/20212			253,220		\$506,440 Regional Road Group	
Develop and Implement Parking Plans for Town Centres including provision for Long Parking Bays	150,000					150,000			
<b>Total Infrastructure Assets - Roads</b>	<b>5,238,615</b>	<b>654,440</b>				<b>366,000</b>			
								<b>4,208,175</b>	

SHIRE OF WYNDHAM EAST KIMBERLEY  
DRAFT BUDGET 2016-17  
Forward Capital Works Plan  
For the Period 2016/17 to 2019/20

Description	2017/18										Net to Council	Funding Description for 2017/18	
	Draft Budget 2017/18	Grant 17/18		Reserve		Other Funds		Net to Council	Funding Description for 2017/18				
		GL	GL	From Reserve	GL	Other Funds	GL						
Purchase Infrastructure Assets - Bridges													
Bridges (5116) - D4 Weaver Plain Rd	4,959,000							2,479,500			2,479,500	\$2,479,500 Bridge Renewal Fund from State	
<b>Total Infrastructure Assets - Bridges</b>	<b>4,959,000</b>							<b>2,479,500</b>			<b>2,479,500</b>		
Purchase Infrastructure Assets - Footpaths													
Footpath renewal	90,000										90,000	\$40,000 Kununurra; \$50,000 Wyndham	
<b>Total Infrastructure Assets - Footpaths</b>	<b>90,000</b>										<b>90,000</b>		
Purchase Infrastructure Assets - Drainage													
Drainage Upgrade Nutwood & Rosewood	350,000	350,000	03120214									\$350,0000 Roads to Recovery	
Messmate Way - Main Town Drainage Pipe	450,000										450,000		
Replace Drain - Hibiscus Drive / Serosa Court	150,000										150,000		
Replace Culvert - King River Road	150,000										150,000		
<b>Total Infrastructure Assets - Drainage</b>	<b>1,100,000</b>	<b>350,000</b>									<b>750,000</b>		
Purchase Infrastructure Assets - Airport													
Runway Extension	9,500,000	9,000,000										\$500,000 Airport Reserve; State and Federal Grants remaining	
Airport Plant - Purchase Price	326,417				500,000	03017002						\$209,056 Airport Reserve; \$117,361 Trade-in value.	
Furniture and Equipment - East Kimberley Regional Airport	12,000				209,056	03017002		117,361		03120714			
Security Fence Upgrade - East Kimberley Regional Airport	66,270				12,000							Airport Reserve	
Apron Lighting for RPT Bay 3	185,000				66,270	03017002						Airport Reserve	
Implementation of Airport Master Plan projects	20,000				185,000	03017002						Airport Reserve	
Building Upgrade - Wyndham Airport	30,000				20,000	03017002						Airport Reserve	
<b>Total Infrastructure Assets - Airport</b>	<b>10,139,687</b>	<b>9,000,000</b>			<b>1,022,326</b>			<b>117,361</b>					
Purchase Infrastructure Assets - Waste													
Kununurra Landfill Site - Capping Existing Site.	41,507											Waste Management Reserve	
Landfill Plant - Purchase Price					22,576	03017001		18,931		03100110		\$22,576 Waste Management Reserve; \$18,931 Trade-in Value.	
<b>Total Infrastructure Assets - Waste</b>	<b>41,507</b>				<b>22,576</b>			<b>18,931</b>					

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	2017/18							Net to Council	Funding Description for 2017/18
	Draft Budget 2017/18	Grant 17/18		Reserve		Other Funds			
		GL	GL	From Reserve	GL	Other	GL		
<b>Purchase Infrastructure Assets - Other</b>									
Install modified directional signage	10,000							10,000	
Upgrade Banner Poles	65,000							65,000	Wyndham and Kununurra.
Implement Trails Master Plan	200,000	100,000	01101014	100,000	03017010				\$100,000 Department of Sport and Recreation; \$100,000 Foreshore Reserve.
Playspace and Playground Equipment	200,000			120,000	03017018			80,000	Parks Reserve
Implement CCTV Recommendations from Feasibility Study and Maintain CCTV System	200,000							50,000	\$150,000 WA Police.
Implement CPTED Recommendations from Feasibility Study	100,000							100,000	
Reticulation Upgrades - Wyndham	150,000							150,000	
Reticulation Upgrades - Kununurra	100,000							100,000	
Cemetery Upgrades and Beautification	40,000							40,000	\$20,000 Kununurra; \$20,000 Wyndham
Lily Creek Lagoon Boat Ramp and Jetty	65,000							65,000	\$65,000 apply catholic protection.
Wyndham Boat Ramp Pontoon Jetty	412,950						309,750	103,200	\$3,097,50 Recreational Boating Facilities Scheme.
Anthon Landing Boardwalk	209,000						50,000	159,000	\$50,000 Coastwest.
Anthon Jetty Catholic Protection	150,000							150,000	
Lake Argyle Secondary Boat Ramp	300,000							300,000	
<b>Total Infrastructure Assets - Other</b>	<b>2,201,950</b>	<b>100,000</b>		<b>220,000</b>			<b>509,750</b>	<b>1,372,200</b>	
<b>Purchase Plant and Equipment</b>									
Heavy Plant - Purchase Price	1,098,858						298,019	811,839	Trade-in from sale.
Medium Plant - Purchase Price	246,944						49,304	197,640	Trade-in from sale.
Light Plant - Purchase Price	729,603						319,655	409,948	Trade-in from sale.
Purchase Gym Equipment for Kununurra Leisure Centre	15,000							15,000	
Purchase Inflatable Pool Equipment	15,000							15,000	
<b>Total Plant and Equipment</b>	<b>2,116,405</b>						<b>666,978</b>	<b>1,449,427</b>	

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	2017/18								Net to Council	Funding Description for 2017/18
	Draft Budget 2017/18	Grant 17/18		Reserve		Other		GL		
		GL	From Reserve	GL	Other Funds					
<b>Purchase Furniture and Equipment</b>										
System Development - Capital	49,500								49,500	
Server and Network Upgrades - Information Technology	65,500								65,500	
Laptop and Desktop Upgrades - Information Technology	16,000								16,000	
Printer Replacements - Information Technology	24,000								24,000	
Implement public kiosks and smart signage	80,000								80,000	
Establish disaster recovery site	75,000								75,000	
Implement multi-site wide area network	60,000								60,000	
<b>Total Furniture and Equipment</b>	<b>370,000</b>								<b>370,000</b>	
<b>Grand Total</b>	<b>27,463,455</b>	<b>10,104,440</b>	<b>1,264,902</b>	<b>4,413,320</b>					<b>11,680,593</b>	

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	Draft Budget 2018/19	2018/19						Net to Council	Funding Description for 2018/19
		Grant 18/19		Reserve		Other			
		GL	From Reserve	GL	GL	Other Funds	GL		
<b>Purchase Land and Buildings</b>									
Kununurra Pound	11,291						11,291		
Implement Lights, Viewing Area and Change Rooms Upgrade at Wyndham Oval	100,000						100,000		
Upgrade Squash Court Playing Walls at Kununurra Leisure Centre	30,000						30,000		
<b>Total Land and Buildings</b>	<b>141,291</b>						<b>141,291</b>		
<b>Purchase Infrastructure Assets - Roads</b>									
Kalumburu Road - Re-sheet	514,149	148,000	03120214				366,149	\$148,000 Roads to Recovery	
Road Reseals - Townsites	1,298,516						1,298,516	\$500,000 Wyndham; \$798,516 Kununurra	
Bandicoot Drive, Kununurra - Staged Drainage and Road Reconstruction	635,796						635,796		
Reconstruct Road Pavement - Kununurra	791,277						791,277		
Duverton Street, Wyndham - Reconstruct Road Pavement	615,600						615,600		
Coolibah Drive - Lighting Upgrade	150,000				100,000	03120220	50,000	\$100,000 State Black Spot	
King River Road - Resheet	275,755						275,755		
Research Station - Arawood and Oolhul Roads Resheet	298,257						298,257		
Duncan Road Resheet	280,000						280,000		
Lake Argyle Road Stage 1	900,000	600,000	03120212				300,000	\$600,000 Regional Road Group	
Develop and Implement Parking Plans for Town Centres including provision for Long Parking Bays	150,000						150,000		
<b>Total Infrastructure Assets - Roads</b>	<b>5,909,350</b>	<b>748,000</b>			<b>100,000</b>		<b>5,061,350</b>		
<b>Purchase Infrastructure Assets - Bridges</b>									
<b>Total Infrastructure Assets - Bridges</b>									
<b>Purchase Infrastructure Assets - Footpaths</b>									
Footpath renewal	92,000						92,000	\$42,000 Kununurra; \$50,000 Wyndham	
<b>Total Infrastructure Assets - Footpaths</b>	<b>92,000</b>						<b>92,000</b>		
<b>Purchase Infrastructure Assets - Drainage</b>									
Drainage Upgrade - Gambier Street, Wyndham	150,000						127,611		
Drainage Upgrade Nurwood & Rosewood	350,000	350,000	03120214			22,389		\$350,000 Roads to Recovery	
Messmate Way - Main Town Drainage Pipe	450,000						450,000		
<b>Total Infrastructure Assets - Drainage</b>	<b>950,000</b>	<b>350,000</b>			<b>22,389</b>		<b>577,611</b>		

SHIRE OF WYNDHAM EAST KIMBERLEY  
DRAFT BUDGET 2016-17  
Forward Capital Works Plan  
For the Period 2016/17 to 2019/20

Description	Draft Budget 2018/19	2018/19						Net to Council	Funding Description for 2018/19
		Grant 18/19		Reserve		Other			
		GL	GL	From Reserve	GL	Other Funds	GL		
<b>Purchase Infrastructure Assets - Airport</b>									
Runway Extension	9,500,000	9,000,000		500,000	03017002			\$500,000 Airport Reserve; State and Federal Grants remaining	
Carpark Upgrade - East Kimberley Regional Airport	100,000			100,000	03017002			Airport Reserve	
Airport Plant - Purchase Price	357,186			282,768	03017002	74,418	03120714	\$282,768 Airport Reserve; \$74,418 Trade-in value.	
Security Fence Upgrade - East Kimberley Regional Airport	66,270			66,270	03017002			Airport Reserve	
Implementation of Airport Master Plan projects	20,000			20,000	03017002			Airport Reserve	
Replacement of Airport Maintenance Depot	10,000			10,000	03017002			Airport Reserve	
<b>Total Infrastructure Assets - Airport</b>	<b>10,053,456</b>	<b>9,000,000</b>		<b>979,038</b>		<b>74,418</b>			
<b>Purchase Infrastructure Assets - Waste</b>									
Kununurra Landfill Site - Capping Existing Site.	216,996			171,132	03017001	45,864	03100110	Waste Management Reserve	
Landfill Plant - Purchase Price					03017001			\$171,132 Waste Management Reserve; \$45,864 Trade-in Value.	
<b>Total Infrastructure Assets - Waste</b>	<b>216,996</b>			<b>171,132</b>		<b>45,864</b>			
<b>Purchase Infrastructure Assets - Other</b>									
Install modified directional signage	10,000						10,000		
Implement Trails Master Plan	200,000	100,000	01101014	100,000	03017010			\$100,000 Department of Sport and Recreation; \$100,000 Foreshore Reserve.	
Playspace and Playground Equipment	200,000						200,000		
Implement CCTV Recommendations from Feasibility Study and Maintain CCTV System	50,000						50,000		
Implement CPTED Recommendations from Feasibility Study	200,000						200,000		
Reticulation Upgrades - Wyndham	25,000						25,000		
Reticulation Upgrades - Kununurra	150,000						150,000		
Cemetery Upgrades and Beautification	44,000						44,000	\$22,000 Kununurra; \$22,000 Wyndham.	
Construct Wyndham Skate Park as per Consultant Recommendations	500,000					250,000	250,000	\$250,000 Department of Sport and Recreation.	
Wyndham Boat Ramp Pontoon Jetty	895,000					671,250	223,750	\$671,250 Recreational Boating Facilities Scheme.	
<b>Total Infrastructure Assets - Other</b>	<b>2,274,000</b>	<b>100,000</b>		<b>100,000</b>		<b>921,250</b>	<b>1,152,750</b>		
<b>Purchase Plant and Equipment</b>									
Heavy Plant - Purchase Price	279,313					30,183	03140810	Trade-in from sale.	
Medium Plant - Purchase Price	89,902					17,899	03140812	Trade-in from sale.	
Light Plant - Purchase Price	254,009					109,678	03140811	Trade-in from sale.	
<b>Total Plant and Equipment</b>	<b>623,224</b>					<b>157,760</b>	<b>465,464</b>		

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	Draft Budget 2018/19	2018/19				Net to Council	Funding Description for 2018/19
		Grant 18/19	Reserve		Other Funds		
			GL	From Reserve			
<b>Purchase Furniture and Equipment</b>							
System Development - Capital	110,681				110,681		
Server and Network Upgrades - Information Technology	69,600				69,600		
Laptop and Desktop Upgrades - Information Technology	15,450				15,450		
Printer Replacements - Information Technology	52,000				52,000		
Implement multi-site wide area network	20,000				20,000		
<b>Total Furniture and Equipment</b>	<b>267,731</b>				<b>267,731</b>		
<b>Grand Total</b>	<b>20,528,048</b>	<b>10,198,000</b>	<b>1,250,170</b>	<b>1,321,681</b>	<b>7,758,197</b>		

SHIRE OF WYNDHAM EAST KIMBERLEY  
DRAFT BUDGET 2016-17  
Forward Capital Works Plan  
For the Period 2016/17 to 2019/20

Description	Draft Budget 2019/20	2019/20				Net to Council	Funding Description for 2019/20
		Grant 19/20		Reserve			
		GL	From Reserve	GL	Other		
<b>Purchase Land and Buildings</b>							
Kununurra Pound	11,291				11,291		
<b>Total Land and Buildings</b>	<b>11,291</b>				<b>11,291</b>		
<b>Purchase Infrastructure Assets - Roads</b>							
Kalumburu Road - Re-sheet	514,149	148,000	03120214		366,149	\$148,000 Roads to Recovery	
Road Reseals - Townsites	1,318,169				1,318,169	\$500,000 Wyndham; \$818,169 Kununurra	
Bandicoot Drive, Kununurra - Staged Drainage and Road Reconstruction	635,796				635,796		
Reconstruct Road Pavement - Kununurra	1,862,120				1,862,120		
Konkerberry Drive, Kununurra - Reconstruct Road Pavement	943,920			471,960	471,960	\$471,960 Roads to Recovery	
Parry Creek Road - Resheet	850,000				850,000		
Duncan Road Resheet	280,000				280,000		
Lake Argyle Road Stage 1	1,000,000	666,667	03120212		333,333	\$666,667 Regional Road Group	
<b>Total Infrastructure Assets - Roads</b>	<b>7,404,154</b>	<b>814,667</b>		<b>471,960</b>	<b>6,117,527</b>		
<b>Purchase Infrastructure Assets - Bridges</b>							
<b>Total Infrastructure Assets - Bridges</b>							
<b>Purchase Infrastructure Assets - Footpaths</b>							
Footpath renewal	94,000				94,000	\$44,000 Kununurra; \$50,000 Wyndham	
<b>Total Infrastructure Assets - Footpaths</b>	<b>94,000</b>				<b>94,000</b>		
<b>Purchase Infrastructure Assets - Drainage</b>							
Messmate Way - Main Town Drainage Pipe	450,000				450,000		
Drainage Upgrade - Leichart Street to Coolibah Drive	400,000				400,000		
<b>Total Infrastructure Assets - Drainage</b>	<b>850,000</b>				<b>850,000</b>		
<b>Purchase Infrastructure Assets - Airport</b>							
Airport Plant - Purchase Price	124,676				124,676	\$282,768 Airport Reserve; \$74,418 Trade-in value.	
Security Fence Upgrade - East Kimberley Regional Airport	66,270		03017002	44,697	66,270	Airport Reserve	
Implementation of Airport Master Plan projects	20,000		03017002		20,000	Airport Reserve	
Replacement of Airport Maintenance Depot	250,000		03017002		250,000	Airport Reserve	
<b>Total Infrastructure Assets - Airport</b>	<b>460,946</b>			<b>44,697</b>	<b>416,249</b>		

SHIRE OF WYNDHAM EAST KIMBERLEY  
 DRAFT BUDGET 2016-17  
 Forward Capital Works Plan  
 For the Period 2016/17 to 2019/20

Description	2019/20						Net to Council	Funding Description for 2019/20	
	Draft Budget 2019/20	Grant 19/20		Reserve		Other Funds			
		GL	GL	From Reserve	GL	Other Funds			GL
<b>Purchase Infrastructure Assets - Waste</b>									
Kununurra Landfill Site - Capping Existing Site.					03017001			Waste Management Reserve	
Landfill Plant - Purchase Price	589,394			404,210	03017001	185,184	03100110	\$404,210 Waste Management Reserve; \$185,184 Trade-in Value.	
<b>Total Infrastructure Assets - Waste</b>	<b>589,394</b>			<b>404,210</b>		<b>185,184</b>			
<b>Purchase Infrastructure Assets - Other</b>									
Install modified directional signage	10,000								
Implement Trails Master Plan	200,000	100,000	01101014	100,000	03017010			\$100,000 Department of Sport and Recreation; \$100,000 Foreshore Reserve.	
Playspace and Playground Equipment	200,000								
Implement CCTV Recommendations from Feasibility Study and Maintain CCTV System	50,000								
Implement CPTED Recommendations from Feasibility Study	50,000								
Reticulation Upgrades - Wyndham	25,000								
Reticulation Upgrades - Kununurra	20,000								
Cemetery Upgrades and Beautification	48,000							\$24,000 Kununurra; \$24,000 Wyndham	
Wyndham Boat Ramp Pontoon Jetty	907,500					680,625		\$680,625 Recreational Boating Facilities Scheme.	
<b>Total Infrastructure Assets - Other</b>	<b>1,510,500</b>	<b>100,000</b>		<b>100,000</b>		<b>680,625</b>		<b>629,875</b>	
<b>Purchase Plant and Equipment</b>									
Heavy Plant - Purchase Price							03140810	Trade-in from sale.	
Medium Plant - Purchase Price	94,396					17,954	03140812	Trade-in from sale.	
Light Plant - Purchase Price	478,910					199,009	03140811	Trade-in from sale.	
Purchase Gym Equipment for Kununurra Leisure Centre	15,000							15,000	
<b>Total Plant and Equipment</b>	<b>588,306</b>					<b>216,963</b>		<b>371,343</b>	
<b>Purchase Furniture and Equipment</b>									
System Development - Capital	110,681							110,681	
Server and Network Upgrades - Information Technology	167,200							167,200	
Laptop and Desktop Upgrades - Information Technology	15,450							15,450	
Printer Replacements - Information Technology	34,000							34,000	
Virtualise desktop computer fleet	80,000							80,000	
<b>Total Furniture and Equipment</b>	<b>407,331</b>							<b>407,331</b>	
<b>Grand Total</b>	<b>11,915,922</b>	<b>914,667</b>		<b>920,459</b>		<b>1,599,429</b>		<b>8,481,367</b>	

# PLANT MANAGEMENT PROGRAM

SHIRE OF WYNDHAM EAST KIMBERLEY  
 NOTES TO AND FORMING PART OF THE BUDGET  
 PLANT MANAGEMENT PROGRAM  
 FOR THE PERIOD 2016/17 TO 2019/20

2016/17																								
Details	Current Make and Model	Date Originally Purchased	Purchase Price \$	Written Down Value	2015/16 Depreciation Remaining	Km's / Hours as at 5 April 2016 (for Medium and Heavy Plant), 31 March 2016 for Light Plant	Location	Registration No.	Plant No	Further Details	Asset Type	Acquisition Cost \$	Sale Proceeds \$	Net Funding Requirement Reserves \$	Net Funding Requirement Municipal \$	Net Book Value of Asset \$	Profit/(Loss) on Disposal \$							
<b>Medium Plant - Groundscare Plant</b>																								
Ride On Mower	John Deere 1565 Front Deck with 72" Mulching Deck	30-10-13	33,129	8,299	2,532	1157	Knx Depot	WY26224	P135	Mowing Parks, Ovals, Verges	Renewal	40,772	8,844		31,928	5,767	3,077							
Ride On Mower	John Deere 1565 4WD with 72" Mulching Deck	29-11-13	33,129	9,143	2,532	2410	Knx Depot	WY26291	P138	Mowing Parks, Ovals, Verges	Renewal	40,772	8,844		31,928	6,611	2,233							
													81,544	17,688	0	63,856	12,378	5,310						
<b>Medium Plant - Groundscare Plant Plus Attachments (Medium)</b>																								
95HP Tractor	Kubota M Series Tractor M9540DHC	08-11-11	59,877	29,992	1,622	4670	Knx Depot	WY14960	P382	Public Open Space, Road Verges	Renewal	84,062	30,900		53,162	28,370	2,530							
8' Stalker	Ben Wye Pirinika 2600 8' Stalker	30-11-11	14,182	9,591	154	N/A - Toward	Knx Depot	N/A	P386	Public Open Space, Road Verges	Renewal	19,437	0		19,437	9,437	(9,437)							
													103,499	30,900	0	72,599	37,808	(6,908)						
<b>Heavy Plant - Trucks / Earthmoving Plant</b>																								
3 Tonne Tip Truck - Carryover from 2015/16 as delivered in July	2006 Iuzu 3T Truck NPR 300 Tipper	29-06-06	71,697	10,101	-	304225	Wyn Depot	ICGF957	P331	Roads, Pk's & Gdns, Cemetery	Renewal	69,300	12,000		57,300	10,101	1,899							
3 Tonne Tip Truck - Carryover from 2015/16 as delivered in July	Fuso 3 Tonne Tip Truck	06-05-09	76,300	15,843	-	198875	Knx Depot	IDBW401	P367	Roads, Pk's & Gdns, Cemetery	Renewal	69,300	17,000		52,300	15,843	1,157							
10 Ton Tip Truck - Carryover from 2015/16 as delivered in July	Mitsubishi Tipper 10 Tonne Truck	19-01-05	153,470	28,050	-	333125	Knx Depot	WY11160	P309	Roads, Pk's & Gdns, Landfill	Renewal	187,280	60,000		127,280	28,050	31,950							
9 Tonne Truck - Carryover from 2015/16 as delivered in July	Iuzu 4x2 Tray Tipper FSR850	18-05-10	103,388	6,081	-	192295	Wyn Depot	WY13511	P372	Roads, Pk's & Gdns, Cemetery	Renewal	102,830	55,000		47,830	6,081	(6,081)							
													428,710	144,000	0	284,710	115,075	28,925						
<b>Airport - Light Plant - Passenger Fleet</b>																								
Dual Cab 4WD Use Written Off - Insurance Claim received in 2015/16 (\$31,782). Purchase to occur in 2016/17.	Toyota Hilux 4x4 5R Dual Cab	18-02-13	39,382	14,273	2,105	40,051	Airport	WY25767	P124	Airport Manager	Renewal	39,696	0	39,696	0	0	0							
													39,696	0	39,696	0	0	0						
<b>TOTAL FOR 2016/17</b>													653,449	192,588	39,696	421,165	165,240	273,328						

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
PLANT MANAGEMENT PROGRAM  
FOR THE PERIOD 2016/17 TO 2019/20**

2017/18																			
Details	Current Make and Model	Date Originally Purchased	Purchase Price \$	Written Down Value	2015/16 Depreciation Remaining	Km's / Hours as at 5 April 2016 (for Medium and Heavy Plant), 31 March 2016 for Light Plant	Location	Registration No.	Plant No	Further Details	Asset Type	Acquisition Cost \$	Sale Proceeds \$	Net Funding Requirement Reserves \$	Net Funding Requirement Municipal \$	Net Book Value of Asset \$	Profit/(Loss) on Disposal \$		
<b>Light Plant - Passenger Fleet</b>																			
Dual Cab 4WD Ute	Toyota Hilux SR Utility 4x4 Dual Cab	21-04-10	43,027	13,301	1,991	51,909	Knx Admin	WY13935	P111	Building Services	Renewal	49,384	16,100			33,284	45,990		
Wagon 4WD	Toyota Landcruiser Prado 4x4 GXL	06-12-11	58,291	18,323	2,703	74,823	Knx Admin	WY25064	P115	DCerps	Renewal	63,113	28,764			34,349	13,144		
Dual Cab 4WD Ute	Toyota Hilux Utility 4x4 Dual Cab	31-05-12	39,532	11,958	1,764	127,687	Knx Admin	WY26689	P116	Infrastructure Services	Renewal	49,384	19,811			29,573	9,617		
Landcruiser S/Cab Ute	Toyota Landcruiser Utility	31-05-12	48,371	17,744	2,617	98,990	Knx Admin	WY25283	P387	Ranger Services	Renewal	58,130	28,614			29,516	13,487		
Landcruiser S/Cab Ute	Toyota Landcruiser Utility 4x4	31-05-12	61,898	20,059	2,859	84,769	Knx Admin	WY25294	P388	Infrastructure Services	Renewal	58,130	28,614			29,516	17,100		
Wagon 4WD	Toyota Landcruiser Prado 4x4 GXL	20-08-12	59,350	20,252	2,987	84,082	Knx Admin	WY25454	P117	DCComs	Renewal	63,113	28,764			34,349	11,499		
Dual Cab 3WD Ute	Toyota Hilux Utility 2WD	31-08-12	37,125	9,644	1,422	53,053	Wyn Admin	WY25453	P120	Environmental Health	Renewal	34,270	14,507			20,163	6,285		
Single Cab 4WD Ute	Toyota Hilux SR Utility 4x4	16-08-12	27,194	11,572	1,707	56,182	Knx Admin	WY25494	P118	Community Development (Pool)	Renewal	40,693	15,308			25,385	9,845		
Dual Cab 4WD Ute	Toyota Hilux Dual Cab	10-09-12	31,382	10,607	1,565	35,067	Wyn Depot	WY25537	P121	Councillor Commute	Renewal	34,670	14,507			20,163	5,465		
Dual Cab 4WD Ute - Soyle Side	Toyota Hilux 4x4 SR Dual Cab	18-02-13	37,248				Knx Depot	WY25766	P123	Operations Manager	Renewal	50,372	22,623			27,749	0		
Single Cab 4WD Ute - Tray Back	Toyota Hilux 4x4 TD 4A S	22-10-13	44,126				Knx Admin	WY14616	P134	Development Services - Health	Renewal	53,051	22,623			30,426	0		
Single Cab 4WD Ute - Tray Back	Toyota Hilux 4x4 TD MS	27-08-13	34,597				Knx Depot	WY26138	P129	Pks & Gdns - Reticulation	Renewal	41,507	18,931			22,576	0		
Single Cab 4WD Ute - Tray Back	Toyota Hilux SCC 4x4 TD M S	18-10-13	35,724				Knx Depot	WY26228	P132	Road Maintenance - Grader	Renewal	41,507	18,931			22,576	0		
Single Cab 4WD Ute - Tray Back	Toyota Hilux SCC 4x4 TD M S	15-10-13	35,724				Knx Landfill	WY26243	P130	Knx Waste Disposal Facility	Renewal	41,507	18,931			22,576	0		
Dual Cab 4WD Ute - Tray Back	Toyota Hilux DCC 4x4 TD M S	23-10-13	39,826				Knx Depot	WY26237	P131	Works Supervisor	Renewal	50,372	22,623			27,747	0		
Single Cab 4WD Ute - Tray Back	Toyota Hilux SCC 4x4 TD M S	22-10-13	35,724				Knx Depot	WY26238	P133	Pks & Gdns - Rd Maint - Spray Ute	Renewal	41,507	18,931			22,576	0		
														771,110	338,586	22,576	409,948	113,945	22,464
<b>Medium Plant - Groundscore Plant</b>																			
Ride On Tractor Mower	Kubota BX2360DV Tractor	23-10-12	27,264				Knx Depot	WY25658	P492	Mowing Parks, Oxals, Verges	Renewal	42,810	7,894			34,916	0		
														42,810	7,894	0	34,916	0	7,894
<b>Medium Plant - Groundscore Plant Plus Attachments (Medium)</b>																			
135HP Tractor	Kubota M Series Tractor M135DCC	08-11-11	59,877				Knx Depot	WY14960	P382	Public Open Space, Road Verges	Renewal	131,086	41,410			89,676	0		
5m Slasher	Ben Wye Piranha 2600 8' Slasher	30-11-11	14,182				Knx Depot	N/A	P386	Public Open Space, Road Verges	Renewal	73,048	0		73,048	0			
														204,134	41,410	0	162,724	0	41,410
<b>Heavy Plant - Trucks / Earthmoving Plant</b>																			
Front End Loader	Front End Citerpillar Loader 950H with 3.1M GP Bucket	12-04-11	342,895	209,114	6,103	2628	Knx Depot	IDPD787	P488	Roads, Pks & Gdns, Cemetery	Renewal	379,941	130,994			248,947	203,011		
Backhoe	John Deere Backhoe Loader	30-04-10	148,000	63,069	2,031	1915	Knx Depot	WY14004	P479	Roads, Pks & Gdns, Cemetery	Renewal	180,599	35,376			145,223	61,038		
Road Grader	John Deere Grader JD670G	26-03-10	338,000				Knx Depot	WY10	P477	Road	Renewal	549,318	131,649			417,669	131,649		
														1,109,850	288,019	0	811,839	264,049	33,970
<b>Airport - Light Plant - Passenger Fleet</b>																			
Single Cab 2WD Ute	Toyota Hilux SR Utility 2WD	26-07-12	27,538	9,644	1,422	53,143	Airport	WY25490	P119	Airport Operations	Renewal	34,670	14,507	20,163		8,222	6,285		
														34,670	14,507	20,163	0	8,222	6,285
<b>Airport - Medium Plant - Groundscore Plant</b>																			
Ride on Mower	John Deere 1023E Tractor Mower	24-02-14	20,073	7,522	1,534	705	Airport	WY26588	P394	Mowing at Airport	Renewal	30,647	10,024	20,623		5,988	4,036		
														30,647	10,024	20,623	0	5,988	4,036
<b>Airport - Medium Plant - Groundscore Plant Plus Attachments (Medium)</b>																			
Tractor	John Deere 6334 Tractor with 563 Load	06-06-13	104,000				Knx Airport		P128	Airport Slashing	Renewal	191,519	66,830	124,689		0	66,830		
Slasher 5.5m	Flex Wing Slasher Piranha 5500	03-04-13	40,883				Knx Airport		P127	Airport Slashing	Renewal	44,311	20,000	24,311		0	20,000		
Slasher 3m	Howard BH3300 Slasher	04-02-13	18,000				Knx Airport		P125	Airport Slashing	Renewal	25,270	6,000	19,270		0	6,000		
														261,100	92,830	168,270	0	0	92,830
														2,454,329	803,270	231,632	1,419,427	392,203	411,067

SHIRE OF WYNDHAM EAST KIMBERLEY  
 NOTES TO AND FORMING PART OF THE BUDGET  
 PLANT MANAGEMENT PROGRAM  
 FOR THE PERIOD 2016/17 TO 2019/20

2018/19														
Details	Current Make and Model	Date Originally Purchased	Purchase Price \$	Location	Registration No.	Plant No	Further Details	Asset Type	Acquisition Cost \$	Sale Proceeds \$	Net Funding Requirement Reserves \$	Net Funding Requirement Municipal \$	Net Book Value of Asset \$	Profit/(Loss) on Disposal \$
<b>Light Plant - Passenger Fleet</b>														
Wagon 4WD	Toyota Prado GXL Diesel Wagon	25-02-16	55,378	Knx Admin	WY01	P141	CEO	Renewal	65,039	34,051		30,988	0	34,051
Dual Cab 4WD Ute - Tray Back	Toyota Hilux Dual Cab Tray Back Utility	25-02-16	43,677	Knx Admin	WY07	P143	Wyndham Leading Hand	Renewal	51,379	22,637		28,742	0	22,637
Extra Cab 4WD Ute - Tray Back		2015/16		Knx Admin	IEYX024	P211	Ranger Services	Renewal	46,560	17,026		29,534	0	17,026
Extra Cab 4WD Ute - Tray Back		26-02-16	39,548	Knx Admin	IEYX023	P142	Ranger Services	Renewal	46,560	17,026		29,534	0	17,026
Single Cab 4WD Ute - Tray Back		2015/16		Wyn Depot	WY13923	P478	Pk & Gdts - Rd Maint - Spray Ute	Renewal	44,471	18,938		25,533	0	18,938
<b>Medium Plant - Groundscare Plant</b>														
Ride On Tractor Mower	John Deere Ride on Mower with 1565 Series 11 4WD with 72" Deck	06-12-11	32,841	Knx Depot	WY25065	P491	Parks, Ooils, Verges	Renewal	44,951	8,966		35,985	0	8,966
Ride On Tractor Mower	Kubota Ride on Mower with 72" Deck	07-08-15	25,727	Wyn Depot	WY27317	P495	Parks, Ooils, Verges	Renewal	44,951	8,933		36,018	0	8,933
<b>Heavy Plant - Trucks / Earthmoving Plant</b>														
Crew Cab 3 Tonne Truck	Fuso Canter B13 - 3T Tipper Truck	06-01-14	88,220	Knx Depot	IEPX320	P391	Parks, Ooils, Verges, Roads	Renewal	112,338	20,501		91,837	0	20,501
10m Truck	UD 10m Tip Truck	22-11-13	177,619	Knx Landfill	IEHW733	P137	Landfill Cover, Roads	Renewal	216,996	45,864	171,132	0	0	45,864
Steer	John Deere 326D Skidsteer	31-10-13	107,878	Knx Depot	WY26287	P136	Parks, Ooils, Verges, Roads	Renewal	166,975	9,682		157,293	0	9,682
<b>Airport - Medium Plant - Groundscare Plant</b>														
65HP Tractor	Massey Ferguson 425.2C Tractor	11-12-97		Wyn Airport	JAC1665	P351	Airport Slashing	Renewal	127,626	29,418	98,208	0	0	29,418
Rotary Slasher	Superior V19 Rotary Slasher	27-06-03		Wyn Airport		P435	Airport Slashing	Renewal	44,311	5,000	39,311	0	0	5,000
<b>Airport - Groundscare Plant (Heavy) Plus Attachments</b>														
Tip Truck	Hino 300 Series 716 Crew Cab Truck	18-05-10		Knx Airport	IDK678	P482	Airport	Renewal	185,249	40,000	145,249	0	0	40,000
									1,012,157	238,042	308,651	465,464	0	238,042

**SHIRE OF WYNDHAM EAST KIMBERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
PLANT MANAGEMENT PROGRAM  
FOR THE PERIOD 2016/17 TO 2019/20**

2019/20															
Details	Current Make and Model	Date Originally Purchased	Purchase Price \$	Location	Registration No.	Plant No	Further Details	Asset Type	Acquisition Cost \$	Sale Proceeds \$	Net Funding Requirement Reserves \$	Net Funding Requirement Municipal \$	Net Book Value of Asset \$	Profit/(Loss) on Disposal \$	
<b>Light Plant - Passenger Fleet</b>															
Wagon 4WD				Knx Admin	WY25454	P117	DDS	Renewal	66,976	28,808		38,168	0	28,808	
Wagon 4WD				Knx Admin	WY25064	P115	DCS	Renewal	66,976	28,808		38,168	0	28,808	
Dual Cab 2WD Ute				Wyn Depot	WY25537	P121	Councillor Commute	Renewal	36,792	14,529		22,263	0	14,529	
Single Cab 4WD Ute				Knx Admin	WY25494	P118	Development Services	Renewal	43,184	15,331		27,853	0	15,331	
Dual Cab 2WD Ute				Wyn Admin	WY25453	P120	Wyndham Cleaner	Renewal	36,792	14,529		22,263	0	14,529	
Landcruiser 5'Cab Ute				Knx Admin	WY25283	P387	Ranger Services	Renewal	61,688	28,657		33,031	0	28,657	
Dual Cab 4WD Ute				Knx Admin	WY26689	P116	Infrastructure Services	Renewal	52,407	19,844		32,563	0	19,844	
Dual Cab 4WD Ute				Knx Admin	WY13935	P111	Development Services Building	Renewal	52,407	19,844		32,563	0	19,844	
Landcruiser 5'Cab Ute				Knx Admin	WY25294	P388	Infrastructure Services	Renewal	61,688	28,653		33,025	0	28,653	
									<b>478,910</b>	<b>199,009</b>	<b>0</b>	<b>279,901</b>	<b>0</b>	<b>199,009</b>	
<b>Medium Plant - Groundscare Plant</b>															
Ride On Mower				Knx Depot		P135	Parks, Oats, Verges	Renewal	47,198	8,977		38,221	0	8,977	
Ride On Mower				Knx Depot		P138	Parks, Oats, Verges	Renewal	47,198	8,977		38,221	0	8,977	
									<b>94,396</b>	<b>17,954</b>	<b>0</b>	<b>76,442</b>	<b>0</b>	<b>17,954</b>	
<b>Airport - Light Plant - Passenger Fleet</b>															
Dual Cab 4WD Ute				Airport		P124	Airport Manager	Renewal	52,407	19,840		32,567	0	19,840	
Single Cab 2WD Ute				Airport		P119	Airport Operations	Renewal	36,792	14,529		22,263	0	14,529	
									<b>89,199</b>	<b>34,369</b>	<b>54,830</b>	<b>0</b>	<b>0</b>	<b>34,369</b>	
<b>Heavy Plant - Trucks / Earthmoving Plant</b>															
Tracker Loader				Knx Landfill		P390	Landfill	Renewal	589,394	185,184		404,210	0	185,184	
									<b>589,394</b>	<b>185,184</b>	<b>404,210</b>	<b>0</b>	<b>0</b>	<b>185,184</b>	
<b>Airport - Medium Plant - Groundscare Plant</b>															
Ride on Mower				Airport		P394	Airport	Renewal	35,477	10,328		25,149	0	10,328	
									<b>35,477</b>	<b>10,328</b>	<b>25,149</b>	<b>0</b>	<b>0</b>	<b>10,328</b>	
										<b>1,198,177</b>	<b>412,475</b>	<b>429,359</b>	<b>356,343</b>	<b>0</b>	<b>412,475</b>

This page is intentionally left blank

# FEES AND CHARGES SCHEDULE

Fees and Charges are set by the Council as part of the budget setting process and may be amended from time to time.

These Fees and Charges can only be modified by a resolution of Council.

All requests for concessions on Fees and Charges must be in made in advance, in writing. Requests should be addressed to the Chief Executive Officer.

Collection of Fees and Charges will be in accordance with Council Policy. The prescribed rate of 9.0% per annum applies to overdue payment of these charges that are permitted to be invoiced as per Council Policy.

Statutory charges are charges that are set by another legislative body. These have been published in this document for indicative reference only, and may change at any time without this document being amended.

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code (If Sundry Debtor invoicing permitted to approved account holders under policy CP-FIN-2307)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED ✓)		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED ✓)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED ✓)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED ✓)				
GL			Effective 1 July 2016	Per regulation as at 1 July 2016		
<b>SCHEDULE 3 - GENERAL PURPOSE FUNDING</b>						
<b>Rates</b>						
<b>Administrative Charges</b>						
	Change of Ownership Advices (via settlement agents) - Rating information - per lot	x	84.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	Copy of Rate Notice - per copy (Hard / Electronic copy)	x	23.70		Full Cost Recovery	Local Government (Financial Management) Regulations 1996, Part 5 section 68. GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1030118	Rates Instalment Plans - Interest (Calculated Daily)	x		5.5% per annum	100% Regulatory Fee	Local Government (Financial Management) Regulations 1996, Part 5 section 67. GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
	Rates Instalment Plans (Per Instalment Notice)	x	11.60		Full Cost Recovery	Local Government (Financial Management) Regulations 1996, Part 5 section 67. GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1030113	Rates Penalty Interest (Calculated Daily)	x		9% per annum	100% Regulatory Fee	Local Government (Financial Management) Regulations 1996, Part 5 section 70. GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1030115	Rates Special Payment Arrangement Administrative Charge - Initial Establishment (By Prior Approval Only)	✓	59.10		Full Cost Recovery	Local Government (Financial Management) Regulations 1996, Part 5 section 67.
	Rates Special Payment Arrangement Administrative Charge - for each instalment of the payment arrangement	✓	9.70		Full Cost Recovery	
<b>Rate Book</b>						
	Rate book will only be provided on completion of a statutory declaration that the information will not be used for commercial purposes by the purchaser or another person.					
	Annual Rate Book (per Hard Copy) - at billing	x	397.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	Annual Rate Book (per Electronic Copy) - at billing	x	16.70		Full Cost Recovery	GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1030118	Rate Book Subscription Per Annum (Electronic Copy - amendments sent each update during year)	x	134.70		Full Cost Recovery	GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
<b>Other Governance</b>					
<b>Administrative Charges</b>					
1040211 (Debtors)	✓	59.10	Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	✓	9.70	Full Cost Recovery		
	✓	32.90	Full Cost Recovery		
Trust Receipt to T9996 (9101115) plus 1040213	x	328.30	Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18 GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
	✓	65.80	Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Freedom of Information Charges</b>					
Application Fee under section 12(1)(E) of the Act (for an application for non-personal information)	x	30.00	100% Regulatory Fee		
Charge for time taken by staff dealing with the application (per hour, or pro rata for a part of an hour)	x	30.00	100% Regulatory Fee		
Charge for access time supervised by staff (per hour, or pro rata for a part of an hour), plus the actual additional cost to the Shire of any special arrangements (eg. Hire of facilities or equipment).	x	30.00	100% Regulatory Fee		
Charges for photocopying -					
(i) per hour, or pro rata for a part of an hour of staff time; and	x	30.00	100% Regulatory Fee		
(ii) per copy	x	0.20	100% Regulatory Fee		
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro rata for a part of an hour)	x	30.00	100% Regulatory Fee		Freedom of Information Regulations 1993, Schedule 1.
Charge for duplicating a tape, file or computer information	x	Actual Cost	Full Cost Recovery		GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
Charge for delivery, packaging and postage	x	Actual Cost	Full Cost Recovery		
Advance deposit which may be required by the Shire under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	x	25%	100% Regulatory Fee		
Further advance deposit which may be required by the Shire under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	x	75%	100% Regulatory Fee		
<p>Please note: Members of the public may ask the Shire for an estimate of charges when lodging an application. If the charges are likely to exceed \$25, the Shire will provide an estimate of charges and enquire as to whether the application is to proceed. The Shire must be notified within 30 days of an intention to proceed with the application. An advance deposit may be requested.</p>					

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17  
Adopted Fees and Charges

Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	GST	Effective 1 July 2016	Effective 1 January 2017	Effective 1 July 2016			
<b>Other Governance (continued)</b>							
<b>Photocopying / Printing</b>							
	✓	0.90	✓	0.90		Full Cost Recovery	
A4 Black & white (single sided) per copy - multiply by two for a double sided copy.						Full Cost Recovery	
A4 Colour (single sided) per copy - multiply by two for a double sided copy.	✓	3.50	✓	3.50		Full Cost Recovery	
A3 Black & White (single sided) per copy - multiply by two for a double sided copy	✓	1.50	✓	1.50		Full Cost Recovery	
A3 Colour (single sided) per copy - multiply by two for a double sided copy	✓	6.50	✓	6.50		Full Cost Recovery	
A2 Black & White (single sided) per copy	✓	3.50	✓	3.50		Full Cost Recovery	
A2 Colour (single sided) per copy (printing electronic version only)	✓	12.70	✓	12.70		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
A1 Black & White (single sided) per copy	✓	6.40	✓	6.40		Full Cost Recovery	
A1 Colour (single sided) per copy (printing electronic version only)	✓	25.80	✓	25.80		Full Cost Recovery	
A0 Black & White (single sided) per copy	✓	14.40	✓	14.40		Full Cost Recovery	
A0 to A2 Printing (single sided) per copy	✓	30.80	✓	30.80		Full Cost Recovery	
A0 Colour (single sided) per copy (printing electronic version only)	✓	51.40	✓	51.40		Full Cost Recovery	
<b>Agendas / Minutes</b>							
Note: these are available free of charge on Councils website and provided to Media at no cost. Hard copies will not be provided in colour.							
0034	x	25.70	x	25.70		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
0036	x	25.70	x	25.70		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
0038	x	45.20	x	45.20		Full Cost Recovery	GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1)).
0035	x	222.60	x	222.60		Full Cost Recovery	
0037	x	222.60	x	222.60		Full Cost Recovery	
0039	x	431.80	x	431.80		Full Cost Recovery	
<b>Other Council Publications</b>							
Local Laws (per law) - note these can be downloaded at no cost from State Publisher website							
	✓	31.00	✓	31.00		Full Cost Recovery	
Tender documents (where document charge is required in tender information)							
	✓	77.20	✓	77.20		Full Cost Recovery	
<b>Shire Facilities Hire</b>							
<b>Kununurra Council Chambers</b>							
1) Community Organisation - per day.							
	✓	160.00	✓	160.00		Partial Cost Recovery	
2) Commercial / Government / Private - per day.						Full Cost Recovery	
	✓	320.00	✓	320.00		Partial Cost Recovery	
1) Community Organisation - per hour. Note: minimum charge of \$45.						Full Cost Recovery	
	✓	20.00	✓	20.00		Partial Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
2) Commercial / Government / Private - per hour. Note: minimum charge of \$90.						Full Cost Recovery	
	✓	40.00	✓	40.00		Full Cost Recovery	
<b>Kununurra Shire Meeting Room</b>							
1) Community Organisation - per day.							
	✓	160.00	✓	160.00		Partial Cost Recovery	
2) Commercial / Government / Private - per day.						Full Cost Recovery	
	✓	320.00	✓	320.00		Partial Cost Recovery	
1) Community Organisation - per hour. Note: minimum charge of \$45.						Full Cost Recovery	
	✓	20.00	✓	20.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour. Note: minimum charge of \$90.						Full Cost Recovery	
	✓	40.00	✓	40.00		Full Cost Recovery	

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code  
(If Sundry Debtor Invoicing  
permitted to approved account  
holders under policy CP-FIN-3207)

GL

**COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)**

**COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)**

**STATUTORY CHARGE**

**PRICING BASIS  
REFERENCE  
(TARGET)**

**LEGISLATIVE REFERENCE**

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

**SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY**

**Animal Control**

**Sterilised Dog Registration**

**One Year**

Normal Fee	x		20.00	100% Regulatory Fee
------------	---	--	-------	---------------------

Pensioner Concession	x		10.00	100% Regulatory Fee
----------------------	---	--	-------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		5.00	100% Regulatory Fee
--	---	--	------	---------------------

**Three Years**

Normal Fee	x		42.50	100% Regulatory Fee
------------	---	--	-------	---------------------

Pensioner Concession	x		21.25	100% Regulatory Fee
----------------------	---	--	-------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		10.63	100% Regulatory Fee
--	---	--	-------	---------------------

**Sterilised Dog Registration (continued)**

Normal Fee	x		100.00	100% Regulatory Fee
------------	---	--	--------	---------------------

Pensioner Concession	x		50.00	100% Regulatory Fee
----------------------	---	--	-------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		25.00	100% Regulatory Fee
--	---	--	-------	---------------------

**Unsterilised Dog Registration**

**One Year**

Normal Fee	x		50.00	100% Regulatory Fee
------------	---	--	-------	---------------------

Pensioner Concession	x		25.00	100% Regulatory Fee
----------------------	---	--	-------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		12.50	100% Regulatory Fee
--	---	--	-------	---------------------

**Three Years**

Normal Fee	x		120.00	100% Regulatory Fee
------------	---	--	--------	---------------------

Pensioner Concession	x		60.00	100% Regulatory Fee
----------------------	---	--	-------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		30.00	100% Regulatory Fee
--	---	--	-------	---------------------

**Lifetime**

Normal Fee	x		250.00	100% Regulatory Fee
------------	---	--	--------	---------------------

Pensioner Concession	x		125.00	100% Regulatory Fee
----------------------	---	--	--------	---------------------

Dog Bona Fide Used In Droving or Tending Stock	x		62.50	100% Regulatory Fee
--	---	--	-------	---------------------

**Boarding Kennels**

Boarding Kennel Registration and Annual Renewal Fee - licensed under section 27

Note - Annual Inspection Fee is to be undertaken prior to the renewal of the licence

	x		200.00	100% Regulatory Fee
--	---	--	--------	---------------------

Dog Regulations 2013, Section 17  
GST Exempt: (A New Tax System (Goods and  
Services Tax) (Exempt Taxes, Fees and Charges)  
Determination 2011 (No. 1))

1050311

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FIN(3207))

GL

COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
--	--	------------------	--	-----------------------

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

Animal Control (continued)

Dog Infractions

Unregistered Dog (for dogs other than dangerous dogs)	x	200.00	100% Regulatory Fee	
Unregistered Dog (dangerous dogs)	x	400.00	100% Regulatory Fee	
Failure to notify local government of new owner	x	200.00	100% Regulatory Fee	
Registration tag, certificate offences (for dogs other than dangerous dogs)	x	200.00	100% Regulatory Fee	
Registration tag, certificate offences (dangerous dogs)	x	400.00	100% Regulatory Fee	
Unlawful application of sterilisation tattoo	x	200.00	100% Regulatory Fee	
Failure to ensure dog microchipped	x	200.00	100% Regulatory Fee	
Failure to ensure dangerous dog microchipped	x	400.00	100% Regulatory Fee	
Failure to notify local government of microchip details	x	200.00	100% Regulatory Fee	
Removing or interfering with a dog's microchip	x	200.00	100% Regulatory Fee	
Transfer of ownership of unmicrochipped dog	x	200.00	100% Regulatory Fee	
Failure to notify microchip database company of new owner	x	200.00	100% Regulatory Fee	
Failure to notify local government, microchip database company of information changes	x	200.00	100% Regulatory Fee	
Keeping more than the prescribed number of dogs (for dogs other than dangerous dogs)	x	200.00	100% Regulatory Fee	
Keeping more than the prescribed number of dogs (dangerous dogs)	x	400.00	100% Regulatory Fee	
Breach of kennel establishment licence	x	200.00	100% Regulatory Fee	
Dog not wearing collar with attached registration tag	x	200.00	100% Regulatory Fee	
Dog not held or tethered in certain public places	x	200.00	100% Regulatory Fee	
Dog in exercise areas, rural areas offences	x	200.00	100% Regulatory Fee	
Greyhound not muzzled	x	200.00	100% Regulatory Fee	
Dog in place without consent (for dogs other than dangerous dogs)	x	200.00	100% Regulatory Fee	
Dog in place without consent (dangerous dogs)	x	400.00	100% Regulatory Fee	
Dog attack or chase causing physical injury	x	400.00	100% Regulatory Fee	
Dog attack or chase causing no physical injury (for dogs other than dangerous dogs)	x	200.00	100% Regulatory Fee	
Dog attack or chase causing no physical injury (dangerous dogs)	x	400.00	100% Regulatory Fee	
Dangerous dog not wearing prescribed collar with prescribed information	x	400.00	100% Regulatory Fee	
Not complying with dangerous dog enclosure requirements	x	400.00	100% Regulatory Fee	
Not complying with commercial security dog requirements	x	400.00	100% Regulatory Fee	
Warning signs about dangerous dogs not displayed	x	400.00	100% Regulatory Fee	
Dangerous dog not muzzled	x	400.00	100% Regulatory Fee	
Dangerous dog not held or tethered	x	400.00	100% Regulatory Fee	
Dangerous dog not controlled by capable person	x	400.00	100% Regulatory Fee	
Dangerous dog in prohibited place	x	400.00	100% Regulatory Fee	
Dangerous dog (restricted breed) not sterilised	x	400.00	100% Regulatory Fee	
Dangerous dog (restricted breed) or pup advertised	x	400.00	100% Regulatory Fee	

Dog Regulations 2013, Section 33  
GST Exempt: (A New Tax System (Goods and  
Services Tax) (Exempt Taxes, Fees and Charges)  
Determination 2011 (No. 1)

1050313

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FNS327)

GL

	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016		
<b>Animal Control (continued)</b>					
<b>Dog Infringements (continued)</b>					
	x		400.00	100% Regulatory Fee	
Dangerous dog (restricted breed) or pup sold					
Dangerous dog (restricted breed) or pup transferred	x		400.00	100% Regulatory Fee	
Buying or accepting ownership of dangerous dog (restricted breed) or pup	x		400.00	100% Regulatory Fee	
Breeding, or breeding from, dangerous dog (restricted breed)	x		400.00	100% Regulatory Fee	
Dangerous dog (declared) sold or transferred to under 18 year old	x		400.00	100% Regulatory Fee	
Failure to notify person of responsibilities under Part VI Div. 2	x		400.00	100% Regulatory Fee	
Failure to notify local government of a dangerous dog event	x		400.00	100% Regulatory Fee	
Failure to notify new local government that dangerous dog kept in its district	x		400.00	100% Regulatory Fee	
Failure to provide a notice to new owner about a dangerous dog (declared)	x		400.00	100% Regulatory Fee	
Failure to provide written notice to new owner about a dangerous dog (restricted breed) or dangerous dog (commercial security dog)	x		400.00	100% Regulatory Fee	
Failure to notify local government of dangerous dog's new district or death	x		400.00	100% Regulatory Fee	
Failure to comply with a nuisance dog order (for dogs other than dangerous dogs)	x		200.00	100% Regulatory Fee	
Failure to comply with a nuisance dog order (dangerous dogs)	x		400.00	100% Regulatory Fee	
Failure to produce document when so required (for dogs other than dangerous dogs)	x		200.00	100% Regulatory Fee	
Failure to produce document when so required (dangerous dogs)	x		400.00	100% Regulatory Fee	
Failure to give name, date of birth or address on demand (for dogs other than dangerous dogs)	x		200.00	100% Regulatory Fee	
Failure to give name, date of birth or address on demand (dangerous dogs)	x		400.00	100% Regulatory Fee	
<b>Sterilised Cat Registration</b>					
<b>One Year</b>					
Normal Fee	x		20.00	100% Regulatory Fee	
Pensioner Concession	x		10.00	100% Regulatory Fee	
Fee for registration if application made after 31 May, until next 31 October	x		10.00	100% Regulatory Fee	
<b>Three Years</b>					
Normal Fee	x		42.50	100% Regulatory Fee	
Pensioner Concession	x		21.25	100% Regulatory Fee	
<b>Lifetime</b>					
Normal Fee	x		100.00	100% Regulatory Fee	
Pensioner Concession	x		50.00	100% Regulatory Fee	

Dog Regulations 2013, Section 33  
GST Exempt (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges)  
Determination 2011 (No. 1)

Cat Regulations 2012, Schedule 3  
GST Exempt (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges)  
Determination 2011 (No. 1)

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED +)			
		GST	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	
<b>Animal Control (continued)</b>						
<b>Cat Infringements</b>						
	Unregistered Cat	x	200.00	200.00	100% Regulatory Fee	
	Failure to ensure cat is wearing its registration tag in public	x	200.00	200.00	100% Regulatory Fee	
	Removing, or interfering with a cat's registration tag	x	200.00	200.00	100% Regulatory Fee	
	Failure to ensure cat is micro chipped	x	200.00	200.00	100% Regulatory Fee	
	Removing, or interfering with a cat's microchip	x	200.00	200.00	100% Regulatory Fee	
	Failure to ensure cat is sterilised	x	200.00	200.00	100% Regulatory Fee	
	Identifying a cat as sterilised that is not	x	200.00	200.00	100% Regulatory Fee	
	Transfer of a cat that is not micro chipped (and is not exempt)	x	200.00	200.00	100% Regulatory Fee	
	Transfer of a cat that is not sterilised (and is not exempt)	x	200.00	200.00	100% Regulatory Fee	
	Failure to notify local government or microchip database company of a new owner	x	200.00	200.00	100% Regulatory Fee	
	Failure to notify local government or microchip database company of a change of details	x	200.00	200.00	100% Regulatory Fee	
	Breeding cats, not being an approved cat breeder	x	200.00	200.00	100% Regulatory Fee	
	Cats not to be offered as prizes	x	200.00	200.00	100% Regulatory Fee	
	Refusal by alleged offender to give information on request	x	200.00	200.00	100% Regulatory Fee	
	<b>Other Animal Control</b>					
1050314	Replacement Dog Tags	✓	6.50	6.50	Partial Cost Recovery	
1050313	Dog Seizure Fees. Note: this fee is payable in addition to Infringement Fees as per Dog Act 1976 and Dog Regulations 1976.	x	94.80	94.80	Full Cost Recovery	
1050312	Dog pound charge - each day thereafter	x	24.90	24.90	Partial Cost Recovery	Local Government Act 1995 - Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
1050314	Destruction of dog. Note: impounded animals are destroyed after 72 hours of detention.	✓	84.00	84.00	Full Cost Recovery	
1050314	Inspection of property for application of excess dog permit	✓	100.00	100.00	Full Cost Recovery	GST Exempt Where Indicated; (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1050324	Replacement cat tags	✓	6.50	6.50	Partial Cost Recovery	
1050323	Cat Seizure Fees (fee payable in addition to infringement fees)	x	126.00	126.00	Full Cost Recovery	
1050322	Cat Pound Charge	x	34.50	34.50	Partial Cost Recovery	
1050324	Destruction of Cat (impounded cat is destroyed after 72 hours of detention)	✓	108.80	108.80	Full Cost Recovery	
1050321	Cat Breeders Annual Registration Fee	x	100.00	100.00	Full Cost Recovery	Cat Act 2011 GST Exempt; (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
<b>Other Law, Order and Public Safety</b>						
<b>Abandoned Vehicles</b>						
	Abandoned Vehicle Infringement	x	100.00	100.00	100% Regulatory Fee	Activities in Thorngafles and Public Places and Trading Local Law 2003
	Towing Abandoned Vehicle - In addition to Infringement	✓	Actual Cost	Actual Cost	Full Cost Recovery	Local Government Act 1995 - Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
1050412	Poundage Charges, each day	x	18.40	18.40	Full Cost Recovery	GST Exempt Where Indicated; (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

GL	Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN-3207)	COUNCIL CHARGE		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)					
<b>Other Law, Order and Public Safety (continued)</b>								
<b>Impounding Non-Perishable Goods</b>								
1050412	Non-Perishable Goods Seizure Fee	✓	94.80	94.80	Partial Cost Recovery	Partial Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	Poundage Charges, each day	✓	18.40	18.40	Partial Cost Recovery	Partial Cost Recovery		GST Exempt Where Indicated: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1050412	Impounding Shopping Trolleys	✓	94.80	94.80	Partial Cost Recovery	Partial Cost Recovery		
	Shopping Trolley Seizure Fee	✓	18.40	18.40	Partial Cost Recovery	Partial Cost Recovery		
<b>Bushfire Infractions</b>								
	Setting Fire to Bush During Prohibited Burning Times	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to burning of bush	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure to prepare a fire break in accordance with section 22(3)(b) before setting fire to bush on land adjoining exempt land	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure to produce permit to burn	x	100.00	100.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure or refusal to identify person who issued permit to burn	x	100.00	100.00	100% Regulatory Fee	100% Regulatory Fee		
	Burning garden refuse at rubbish tip contrary to notice	x	1,000.00	1,000.00	100% Regulatory Fee	100% Regulatory Fee		
	Burning garden refuse during limited burning times	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to lighting of fires in the open air	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Lighting a fire contrary to a notice issued under section 25A(5) by a local government	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to the operation of tractors or self propelled harvesters, engines, machinery and vehicles during the prohibited and restricted burning times	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Operation of a tractor or self propelled harvester without a fire extinguisher contrary to a notice issued by a local government	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Giving a false alarm of fire	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		Bush Fires Act 1954
	Vandalism	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
01050417	Failure of occupier of land to extinguish a bush fire burning on the land	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		GST Exempt Where Indicated: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
	Offences relating to the disposal of cigarettes, cigars and matches	x	100.00	100.00	100% Regulatory Fee	100% Regulatory Fee		
	Refusal to state name and abode or stating false name and abode	x	100.00	100.00	100% Regulatory Fee	100% Regulatory Fee		
	Obstruction	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Applying to another bush fire control officer for permit where permit already refused or granted subject to special conditions	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure to notify or report the escape of a fire lit under permit	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure to comply with a requisition of a bush fire control officer relating to burning under section 24A of the Act	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to operation of bulldozer or road grader	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Operating harvesting machine or header during prohibited burning times or restricted burning times without fire extinguisher	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Operating or using engines, vehicles, plant or machinery contrary to notice or direction	x	500.00	500.00	100% Regulatory Fee	100% Regulatory Fee		
	Failure to fit spark arrester to power saw, bag loader or other plant or equipment	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to operation of motor vehicles	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		
	Offences relating to operation of aeroplanes	x	250.00	250.00	100% Regulatory Fee	100% Regulatory Fee		



**SHIRE OF WYNDHAM EAST KIMBERLEY**  
2016-17  
**Adopted Fees and Charges**

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

**COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)**

**COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)**

**STATUTORY CHARGE**

**PRICING BASIS  
REFERENCE  
(TARGET)**

**LEGISLATIVE REFERENCE**

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

**SCHEDULE 7 - HEALTH**

**Preventative Services - Administration**

**Caravan Parks**

Application for the grant or renewal of a licence - refer to Schedule 3 of the Caravan Parks and Camping Grounds Regulations 1997, Section 1

CPCS (via Health)	x			100% Regulatory Fee	
CPCS (via Health)	x	3.00		100% Regulatory Fee	
CPSS (via Health)	x	6.00		100% Regulatory Fee	
CPSS (via Health)	x		pro rata amount of the application fee payable for the period of time for which the licence is to be in force with a minimum of \$ 100		Caravan Parks and Camping Ground Regulations 1997 GST Exempt Where Indicated: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
CPLS (via Health)	x	6.00		100% Regulatory Fee	
CPOS (via Health)	x	1.50		100% Regulatory Fee	
			** Note: a \$200 minimum overall fees / annum applies to above. **		
	x	20.00		100% Regulatory Fee	
	x	100.00		100% Regulatory Fee	

1070413

Approval for Camping other than that at Caravan Park or Camping Ground (Regulation 11)

145.00

Full Cost Recovery

Caravan Parks and Camping Ground Regulations 1997, Reg 11; Local Government Act 1995; Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18

**Food Business - Food Registration and Notification**

Temporary Food Stall Application	x	50.00		100% Regulatory Fee	
Registration Application	x	50.00		100% Regulatory Fee	
Temporary Food Stall Application - Community Organisations as defined under "Community and Recreation Facilities and Services"		No Cost			

**Food Business - Assessment of Food Business**

(Assessment fees below are in addition to the Registration Application fee above)

High Risk	x	285.00		Full Cost Recovery	Food Act 2008 s107; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; Food Regulations 2009 r.10
Medium Risk	x	145.00		Full Cost Recovery	
Low Risk	x	70.00		Full Cost Recovery	

1070414

**Food Business - Annual Surveillance Charge**

FBHR (via Health)	x	460.00		Full Cost Recovery	Food Act 2008 s140; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
FBMR (via Health)	x	300.00		Full Cost Recovery	
FBLR (via Health)	x	150.00		Full Cost Recovery	
Remote Premises	√	Actual Cost		Full Cost Recovery	Public Service Award 1992 for Engine Displacement rates
Routine Inspections By Road - per kilometre - (Engine Displacement Over 2600cc)	x	0.986		Full Cost Recovery	
Routine Inspections By Road - per kilometre - (Engine Displacement Over 1600cc to 2600cc)	x	0.706		Full Cost Recovery	
Routine Inspections By Road - per kilometre - (Engine Displacement 1600cc and Under)	x	0.583		Full Cost Recovery	
Re-Assessment Following Identification of Non-Compliance	x	150.00		Full Cost Recovery	

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	GST				
<b>Preventative Services - Administration (continued)</b>							
<b>Infringements</b>							
					As Prescribed	100% Regulatory Fee	Food Act 2008
					As Prescribed	100% Regulatory Fee	Food Regulations 2009
					As Prescribed	100% Regulatory Fee	Environmental Protection Act 1986
1070419					As Prescribed	100% Regulatory Fee	Environmental Protection (Noise) Regulations 1997
					As Prescribed	100% Regulatory Fee	Environmental Protection (Unauthorised Discharges) Regulations 2004
<b>Effluent Disposal</b>							
					118.00	100% Regulatory Fee	Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, Schedule 1
					118.00	100% Regulatory Fee	Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, Schedule 1
1070411				120.00		Full Cost Recovery	Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, Schedule 1, and Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				120.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Swimming Pool Sampling</b>							
1070415				86.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				190.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				86.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Public Buildings</b>							
1070417				55.00		Full Cost Recovery	Health Act 1911, section 176; Health (Public Buildings) Regulations 1992, schedule 1; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				70.00		Full Cost Recovery	Health Act 1911, section 176; Health (Public Buildings) Regulations 1992, schedule 1; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				145.00		Full Cost Recovery	Health Act 1911, section 176; Health (Public Buildings) Regulations 1992, schedule 1; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				285.00		Full Cost Recovery	Health Act 1911, section 176; Health (Public Buildings) Regulations 1992, schedule 1; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
				70.00		Full Cost Recovery	Health Act 1911, section 176; Health (Public Buildings) Regulations 1992, schedule 1; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

GL	Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
<b>Preventative Services - Administration (continued)</b>							
<b>Other Health Fees and Charges</b>							
1070412	LHAN (via Health)	Lodging House Registration per annum	x	235.00		Full Cost Recovery	Health Act 1911, section 158; Sec 8.1.4 of SWEK Health Local Law; 344C of the Health Act 1911.
1070417		Inspection Fee (Settlement request, certificate of local government under Liquor Control Act 1988)	✓	250.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		Offensive Trade Registration	x		As Prescribed	100% Regulatory Fee	Offensive Trade (Fees) Regulations 1976
		Retrieval and research fee for health information / documentation (per hour - one hour minimum). <i>Note: freedom of information restrictions may apply (additional fees apply for copying)</i>	✓	65.80		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>SCHEDULE 10 - COMMUNITY AMENITIES</b>							
<b>Sanitation - Household Refuse</b>							
<b>Waste Management and Collection Charges (where applicable)</b>							
1100116		Waste Management Charge (per annum) <i>Note: this is determined by the Council as a "general rate and minimum payment" (not a fee and charge) applied to all properties and considered as part of the Budget Adoption process.</i>	x	200.00		Full Cost Recovery + Possible Future Consideration	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 66; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1100110		Waste Receptacle Charge - once weekly service (per receptacle per annum)	x	302.80		Full Cost Recovery	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1100111		Additional Waste Receptacle Charge (per receptacle per service per annum)	x	531.80		Full Cost Recovery	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1100110		Waste Collection Service (Exempt / Non-Rateable) (per receptacle per annum)	x	531.80		Full Cost Recovery	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 67; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
1100113		Replacement of Bin (per bin at cost plus administrative fee)	x	Full cost recovery + \$19.20 administrative fee		Full Cost Recovery	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 68; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))
		Repairs to Bin (per repair at cost plus administrative fee)	x	Full cost recovery + \$19.20 administrative fee		Full Cost Recovery	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 68; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1))

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN-3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
GL					
				Effective 1 July 2016	
				Effective 1 January 2017	
				Per regulation as at 1 July 2016	
<b>Sanitation - Household Refuse</b>					
<b>Disposal Charges</b>					
Domestic Waste Disposal Fee - per m3 (pro-rata where applicable)	✓	54.00		Full Cost Recovery + Possible Future Consideration	
Domestic Waste Voucher - 1 cubic metre (for replacement vouchers only)	✓	54.00		Full Cost Recovery + Possible Future Consideration	
Domestic Waste Voucher - 52 x 240 Litres (for replacement vouchers only). Must sign a Statutory Declaration form indicating voucher has been misplaced).	✓	54.00		Full Cost Recovery + Possible Future Consideration	
Domestic Waste Voucher - 52 x 240 Litres (for an additional voucher)	✓	702.00		Full Cost Recovery + Possible Future Consideration	
Domestic Waste Disposal Fee - per m3 - Uncontaminated Green Waste - **No cost up to 1m3 daily**	✓	26.60		Full Cost Recovery + Possible Future Consideration	
Commercial Waste Disposal Fee - per m3 (not green waste)	✓	54.00		Full Cost Recovery + Possible Future Consideration	
0042				Full Cost Recovery + Possible Future Consideration	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 68; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
0041		26.60		Full Cost Recovery + Possible Future Consideration	
0043		230.00		Full Cost Recovery + Possible Future Consideration	
0044		176.30		Full Cost Recovery + Possible Future Consideration	
0045		109.00		Full Cost Recovery + Possible Future Consideration	
0046		147.60		Full Cost Recovery + Possible Future Consideration	
0047		1.10		Full Cost Recovery + Possible Future Consideration	
0048		6.40		Full Cost Recovery + Possible Future Consideration	

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	GST	Effective 1 July 2016	Effective 1 January 2017	Per registration as at 1 July 2016		
<b>Sanitation - Household Refuse (continued)</b>						
			<b>No Cost</b>		Full Cost Recovery + Possible Future Consideration	
0049	✓		9.00		Full Cost Recovery + Possible Future Consideration	
0050	✓		11.50		Full Cost Recovery + Possible Future Consideration	
0051	✓		30.30		Full Cost Recovery + Possible Future Consideration	
0052	✓		85.80		Full Cost Recovery + Possible Future Consideration	Waste Avoidance and Resource Recovery Act 2007, Part 6, Div 3, Section 68; Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
0056	✓		8.00		Full Cost Recovery + Possible Future Consideration	
0059	✓		22.00		Full Cost Recovery + Possible Future Consideration	
0053	✓		195.50		Full Cost Recovery + Possible Future Consideration	
			<b>No Longer Accepted</b>			
			<b>No Cost</b>			
N/A						

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	GST	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	
<b>Sanitation - Other</b>					
<b>Littering Infringements (as per Litter Regulations 1981)</b>					
	x		75.00	100% Regulatory Fee	
Littering - Cigarette Butt			500.00	100% Regulatory Fee	
Littering - Creating Public Risk	x		200.00	100% Regulatory Fee	
Littering - Any Other	x		500.00	100% Regulatory Fee	
Breaking Glass, Metal or Earthenware	x		200.00	100% Regulatory Fee	Litter Regulations 1981, Schedule 1
Bill Posting	x		200.00	100% Regulatory Fee	
Bill Posting on a vehicle	x		200.00	100% Regulatory Fee	
Depositing domestic or commercial waste in a public litter receptacle	x		200.00	100% Regulatory Fee	
Transporting Load inadequately secured	x		200.00	100% Regulatory Fee	

**Town Planning and Regional Development**

**Development Application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development (Ex GST) is:**

A) not more than \$50 000	x		147.00	100% Regulatory Fee	
B) more than \$50 000 but not more than \$500 000	x		0.32% of the estimated cost of development	100% Regulatory Fee	
C) more than \$500 000 but not more than \$2.5 million	x		\$1,700 + 0.257% for every \$1 in excess of \$500 000	100% Regulatory Fee	
D) more than \$2.5 million but not more than \$5 million	x		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	100% Regulatory Fee	Planning and Development Act 2005, Town Planning Regulations 2009, Reg 47 Schedule 2.
E) more than \$5 million but not more than \$21.5 million	x		\$12,633 + 0.123% for every \$1 in excess of \$5 million	100% Regulatory Fee	
F) more than \$21.5 million	x		34,196.00	100% Regulatory Fee	
Extractive Industry Application - where the development has not commenced or been carried out	x		739.00	100% Regulatory Fee	
Change of Use and Non-Conforming Use Application Only	x		295.00	100% Regulatory Fee	
Retrospective Applications for Development / Land use - Non-Conforming Use / Extractive Industry - To discourage unlawful development	x		3 x cost of application fee as per above categories	100% Regulatory Fee	
<b>Home Occupation</b>					
Initial Application	x		222.00	100% Regulatory Fee	
Annual Renewal	x		73.00	100% Regulatory Fee	
Penalty for conducting Home Occupation without Planning Consent, or for conducting a Home Occupation after expiration of annual renewal	x		3 x Home Occupation Application or Renewal Fee as applicable	100% Regulatory Fee	Planning and Development Act 2005, Town Planning Regulations 2009, Reg 47 Schedule 2.

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

GL	Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN-3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		Effective 1 July 2016	Effective 1 January 2017	Effective 1 July 2016	Effective 1 January 2017			
<p><b>Town Planning and Regional Development (continued)</b></p> <p><b>Scheme Amendment and Structure Plans</b></p> <p>Note: Fees are calculated per officer per hour.</p> <p>Initial application fee</p> <p>Assessment fees will then be calculated on the following basis - per hour per officer:</p> <p>Director / City / Shire Planner \$83.00 per hour</p> <p>Manager / Senior Planner \$63.00 per hour</p> <p>Planning Officer \$34.70 per hour</p> <p>Secretary / Administration Clerk \$28.40 per hour</p> <p>Fees will be calculated when works completed as per above. A refund or further charge will then apply for any costs outside the initial application fee.</p>								
1100613				✓		2,500.00	100% Regulatory Fee	WA Planning Commission Fees
1100614				✓			Full Cost Recovery	
<p><b>Strata Plan, Re-subdivision or Consolidation of Lots Applications (per lot)</b></p> <p>A) Not more than 5 lots</p> <p>Base assessment fee; plus</p> <p>Assessment fee per lot</p> <p>B) More than 5 lots (up to and including 100 lots)</p> <p>Base assessment fee; plus</p> <p>Assessment fee per lot</p> <p>C) More than 100 lots (capped)</p> <p><b>Subdivision / Strata Clearance (per lot)</b></p> <p>Not more than 5 lots (per lot)</p> <p>More than 5 lots but not more than 195 lots - first 5 lots as per fee above, Lots 6 - 195 (per lot)</p> <p>More than 195 lots</p>								
1100612				x		656.00	100% Regulatory Fee	WA Planning Commission Fees
				x		65.00	100% Regulatory Fee	
				x		981.00	100% Regulatory Fee	
				x		43.50	100% Regulatory Fee	
				x		5,113.50	100% Regulatory Fee	
				x		73.00	100% Regulatory Fee	
				x		73.00	100% Regulatory Fee	
				x		7,393.00	100% Regulatory Fee	
1100612				x		0.20 per sqm of floor area (with a minimum fee of \$100)	100% Regulatory Fee	Strata Titles General Regulations 1996, Schedule 1 (2).
<p><b>Other Planning Fees</b></p> <p>Property Settlement Questionnaire</p> <p>Extension of Term of Development Approval</p> <p>Amendment to Development Approval</p> <p>Zoning Certificate</p> <p>Written Zoning Enquiries</p> <p>Retrieval and research fee for planning information / documentation (per hour - one hour minimum).</p> <p>Note: freedom of information restrictions may apply (additional fees apply for copying)</p> <p>Section 40 Liquor License Certificate</p> <p>Permanent Road Closure Application (Temporary road closures for events are not included in this fee category, please refer to Public Events)</p>								
1100614				✓		73.00	100% Regulatory Fee	
1100611				x		73.00	Full Cost Recovery	
1100611				x		73.00	Full Cost Recovery	Planning and Development Act 2005 - Town Planning Regulations
1100613				x		73.00	100% Regulatory Fee	
				✓		73.00	100% Regulatory Fee	
1100614				✓		65.80	Full Cost Recovery	Local Government Act 1995 - Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
1100613				x		120.60	Full Cost Recovery	
				x		297.10	Full Cost Recovery	

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor Invoicing  
permitted to approved account  
holders under policy CP-FIN-3207)

GL

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

STATUTORY CHARGE

PRICING BASIS  
REFERENCE  
(TARGET)

LEGISLATIVE REFERENCE

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

Town Planning and Regional Development (continued)

Trading in Public Places or Thoroughfares

	Traders Permit - Application Fee	x	107.70	Full Cost Recovery	
	Traders Permit - Daily Charge	x	27.00	Full Cost Recovery	
	Traders Permit - Monthly Charge	x	376.70	Full Cost Recovery	
	Traders Permit - Annual Charge	x	1,076.10	Full Cost Recovery	
	<b>Outdoor Dining</b>				
	Application Fee	x	153.90	Full Cost Recovery	
	Annual Permit Fee - Per Square Metre (m <sup>2</sup> )	x	10.30	Full Cost Recovery	Local Government Act 1995 - Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	<b>Display of Goods</b>				
	Application Fee	x	153.90	Full Cost Recovery	
	Annual Permit Fee - Per Square Metre (m <sup>2</sup> )	x	10.30	Full Cost Recovery	
	<b>Portable Signs</b>				
	Application Fee	x	120.00	Full Cost Recovery	
	Annual Permit Fee	x	30.00	Full Cost Recovery	

Other Community Amenities

Cemeteries

1. On application for an order for burial the following fees shall be payable:

	(a) For sinking grave 1.83 m deep (Adult)	✓	1,318.20	Full Cost Recovery	
	(b) For sinking grave 1.83 m deep (Child under 10 years)	✓	1,043.90	Full Cost Recovery	
	(c) For sinking grave 1.4 m deep (Stillborn child)	✓	696.30	Full Cost Recovery	
	(d) Surcharge for weekend interments	✓	1,004.00	Full Cost Recovery	
	2. For sinking grave deeper than normal depth (per metre or part thereof)	✓	279.90	Full Cost Recovery	
	Re-opening of an Ordinary grave - as for interment	✓	1,318.20	Full Cost Recovery	
	Interment in a new grave after exhumation	✓	559.70	Full Cost Recovery	Cemeteries Act 1986 - part VII, s53
	3. (a) Undertakers Annual License Fee	x	342.30	Full Cost Recovery	
	3.(b) Undertakers Ad Hoc Licence Fee	x	86.20	Full Cost Recovery	
	4. (a) Permission to erect headstones or to enclose any grave with a slab	x	35.60	Full Cost Recovery	
	(b) Registration of Right of Burial (25 years)	x	177.70	Full Cost Recovery	
	(c) Copy of Right of Burial	x	37.80	Full Cost Recovery	
	<b>Roadside Memorial</b>				
	Installation of Roadside Memorial (Refer Policy CP/INP-3600)	✓	331.50	Full Cost Recovery	Cemeteries Act 1986 - part VII, s53

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FIN(3207))

GL

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

STATUTORY CHARGE

PRICING BASIS  
REFERENCE  
(TARGET)

LEGISLATIVE REFERENCE

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

SCHEDULE II - RECREATION AND CULTURE

Wyndham Community Resource Centre

Meeting Room Hire

1) Community Organisation - per day.	✓	160.00		Partial Cost Recovery	
2) Commercial / Government / Private - per day.	✓	320.00		Partial Cost Recovery	
1) Community Organisation - per hour. Note: minimum charge of \$45.	✓	20.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour. Note: minimum charge of \$90.	✓	40.00		Partial Cost Recovery	
<b>Typing Service</b>					
Typing Documents Per Hour	✓	40.00		Partial Cost Recovery	
<b>Laminating</b>					
A4 Per Page	✓	2.50		Partial Cost Recovery	
A3 Per Page	✓	3.50		Partial Cost Recovery	
Business Card	✓	1.00		Partial Cost Recovery	
Other Sizes - POA	✓	POA		Partial Cost Recovery	
<b>Book Binding</b>					
< 50 pages	✓	5.00		Partial Cost Recovery	
> 50 pages	✓	10.00		Partial Cost Recovery	
<b>Shredding</b>					
Per Box	✓	25.00		Partial Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Faxing</b>					
Local and STD Initial Page	✓	4.50		Partial Cost Recovery	
Local and STD Subsequent Pages	✓	1.50		Partial Cost Recovery	
International Initial Page	✓	5.50		Partial Cost Recovery	
International Subsequent Pages	✓	3.00		Partial Cost Recovery	
Receiving Per Page	✓	0.50		Partial Cost Recovery	
<b>Photocopying/Printing (Black and White)</b>					
A4 Single Side	✓	0.40		Partial Cost Recovery	
A4 Double Side	✓	0.80		Partial Cost Recovery	
A3 Single Side	✓	0.70		Partial Cost Recovery	
A3 Double Side	✓	1.40		Partial Cost Recovery	
<b>Photocopying/Printing (Full Colour)</b>					
A4 Single Side	✓	1.20		Partial Cost Recovery	
A4 Double Side	✓	2.40		Partial Cost Recovery	
A3 Single Side	✓	2.50		Partial Cost Recovery	
A3 Double Side	✓	5.00		Partial Cost Recovery	
<b>Scanning</b>					
First Page	✓	2.00		Partial Cost Recovery	
Subsequent Pages	✓	1.00		Partial Cost Recovery	

1111902

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor Invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016		
<b>Wyndham Community Resource Centre (continued)</b>					
<b>Equipment Hire</b>					
Data Projector Per Hour	✓	22.00		Partial Cost Recovery	
Data Projector Per 1/2 Day	✓	45.00		Partial Cost Recovery	
Data Projector Per Day	✓	65.00		Partial Cost Recovery	
Laptops (per laptop) Per Hour	✓	22.00		Partial Cost Recovery	
Laptops (per laptop) Per 1/2 Day	✓	45.00		Partial Cost Recovery	
Laptops (per laptop) Per Day	✓	80.00		Partial Cost Recovery	
Laptops (bank of five) Per Day	✓	150.00		Partial Cost Recovery	
Laptops (bank of five) Per Week	✓	750.00		Partial Cost Recovery	
<b>Internet Access</b>					
Per 1/2 Hour - banking (all computers) or government related (Front Office computer only)	✓	No Cost			
Per 10 minutes - pay as you go	✓	150.00		Partial Cost Recovery	
Per 1/2 Hour	✓	4.50		Partial Cost Recovery	
Per Hour	✓	7.50		Partial Cost Recovery	
Wi-Fi Per 1/2 Hour	✓	4.50		Partial Cost Recovery	
Wi-Fi Per Hour	✓	7.50		Partial Cost Recovery	
10 Hour Voucher	✓	40.00		Partial Cost Recovery	
<b>CD Burning</b>					
CD Included	✓	10.00		Partial Cost Recovery	
No CD Included	✓	7.00		Partial Cost Recovery	
<b>DVD Burning</b>					
DVD Included	✓	12.50		Partial Cost Recovery	
No DVD Included	✓	10.50		Partial Cost Recovery	
<b>Video Conferencing ISDN to Web</b>					
Price Per Hour - Includes Room Hire	✓	65.00		Partial Cost Recovery	
* Requires Bookings in Advance. Prices dependent on third party provider.					
<b>Web Conferencing IP Based</b>					
Multi Point (up to 8 sites)	✓	35.00		Partial Cost Recovery	
* Price Per Hour Includes Room Hire					
<b>The Bastion Advertising - 1 Month - Colour</b>					
1/4 Page Advertising	✓	55.00		Partial Cost Recovery	
1/2 Page Advertising	✓	90.00		Partial Cost Recovery	
Full Page Advertising	✓	160.00		Partial Cost Recovery	
<b>The Bastion Advertising - 3 Months - Colour</b>					
1/4 Page Advertising	✓	135.00		Partial Cost Recovery	
1/2 Page Advertising	✓	235.00		Partial Cost Recovery	
Full Page Advertising	✓	435.00		Partial Cost Recovery	

Local Government Act 1995, Part 6, Division 5,  
Sections 6.15, 6.16, 6.17, 6.18

1111902

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor Invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	Effective 1 July 2016	Effective 1 January 2017	Per registration as at 1 July 2016		
<b>Wyndham Community Resource Centre (continued)</b>					
<b>The Bastion Advertising - 6 Months - Colour</b>					
	✓	235.00		Partial Cost Recovery	
	✓	430.00		Partial Cost Recovery	
	✓	835.00		Partial Cost Recovery	
<b>The Bastion Advertising - 12 Months - Colour</b>					
	✓	430.00		Partial Cost Recovery	
	✓	845.00		Partial Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	✓	1,650.00		Partial Cost Recovery	
1111902	✓	35.00		Partial Cost Recovery	
	✓	50.00		Partial Cost Recovery	
	✓	10.00		Partial Cost Recovery	
	✓	No Cost			
<b>Libraries</b>					
<b>Photocopying/Printing/Faxing/Internet</b>					
	✓	0.40		Full Cost Recovery	
	✓	1.20		Full Cost Recovery	
	✓	0.70		Full Cost Recovery	
	✓	2.60		Full Cost Recovery	
<b>Photocopying/Printing/Faxing/Internet</b>					
	✓	4.70		Full Cost Recovery	
	✓	1.30		Full Cost Recovery	Public Library Services Framework Agreement 2010
	✓	No Cost			
	✓	4.40		Full Cost Recovery	
1111512	✓	6.10		Full Cost Recovery	
	✓	2.80		Full Cost Recovery	
	✓	3.80		Full Cost Recovery	

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3307)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
GL	GST	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	
<b>SCHEDULE II - RECREATION AND CULTURE</b>					
<p><b>Notes:</b>                      A minimum of 30% discount applies for Community Organisations. Rates are calculated from when the group begins to set up, to the time they finish cleaning up. Consecutive hiring days discounts apply (ie: 10% second day, 20% third day, 25% per day thereafter (with the exception of Category 2 Equipment). Conditions of use apply to all Council facilities and equipment.</p> <p><b>Definitions:</b>  <b>Community Organisation:</b> An incorporated, not for profit (meaning the group is registered as not for profit with the Australian Taxation Office), service groups and associations.  <b>Commercial / Government / Private user groups:</b> All groups not classified as "Community Organisation" as defined above; or all government agencies; or any private function not hired on behalf of a group or organisation.  <b>Hall only:</b> Any activity that takes place that does not require the use of equipment other than the items stated on the hire terms and conditions form, or where this equipment is provided by the hirer.  <b>Including equipment:</b> Any activity that requires the use of equipment / items other than those listed in the hall hire terms and conditions, specifically chairs and tables.</p>					
<b>Community and Recreation Facilities and Services</b>					
<b>Hire Bonds</b>					
Note: Bonds apply to ALL facility and equipment hire.					
	x	1,000.00		Full Cost Recovery	
Bond - High Risk (as defined by policy)	x	500.00		Full Cost Recovery	
Bond - Medium Risk (as defined by policy)	x	250.00		Full Cost Recovery	
Bond - Low Risk (as defined by policy)	x	250.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
Bond - Category 1 Equipment Hire (where not provided in function/facility hire) (as defined by policy)	x	500.00		Full Cost Recovery	
Bond - Category 2 Equipment Hire	x	150.00		Full Cost Recovery	
Bond - Key Hire Seasonal (Sporting clubs rooms)	x	50.00		Full Cost Recovery	
Bond - Key Hire (short term / casual use)	x				
<b>Other Recreation and Sport - Facility Hire</b>					
Recreation Services Staffing Fee (per staff member per hour)	✓	100.00		Full Cost Recovery	
<b>Non Sporting Activity Facility Hire</b>					
<b>Kununurra Leisure Centre - Whole of Facility Hire (Hall, Squash Area and Stage)</b>					
1) Community Organisation - per hour	✓	150.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour	✓	225.00		Full Cost Recovery	
1) Community Organisation - per day (8 hours)	✓	1,000.00		Partial Cost Recovery	
2) Commercial / Government / Private - per day (8 hours)	✓	1,800.00		Full Cost Recovery	
<b>Kununurra Leisure Centre Hall - Hall only:</b>					
1) Community Organisation - per hour	✓	52.00		Partial Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
2) Commercial / Government / Private - per hour	✓	80.00		Full Cost Recovery	
<b>Kununurra Leisure Centre Hall - Including Equipment:</b>					
1) Community Organisation - per hour	✓	67.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour	✓	105.00		Full Cost Recovery	
<b>Kununurra Leisure Centre Kitchen:</b>					
1) Community Organisation - per hour	✓	25.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour	✓	45.00		Full Cost Recovery	

1110810

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE		COUNCIL CHARGE		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		GST	GST INCLUSIVE (WHERE INDICATED -)	GST	GST INCLUSIVE (WHERE INDICATED -)			
<b>Other Recreation and Sport - Facility Hire</b>								
<b>Kununurra Leisure Centre Stage:</b>								
			✓	25.00			Partial Cost Recovery	
1110810		1) Community Organisation - per hour	✓	77.00			Partial Cost Recovery	
		1) Community Organisation - per day (8 hours)	✓	55.00			Full Cost Recovery	
		3) Commercial / Government / Private - per hour	✓	155.00			Full Cost Recovery	
		3) Commercial / Government / Private - per day	✓					
		<b>Peter Reid Memorial Hall - Hall Only:</b>						
		1) Community Organisation - per hour	✓	42.00			Partial Cost Recovery	
		2) Commercial / Government / Private - per hour	✓	62.00			Full Cost Recovery	
		<b>Non Sporting Activity Facility Hire (continued)</b>						
		<b>Peter Reid Memorial Hall - Including Equipment:</b>						
		1) Community Organisation - per hour	✓	55.00			Partial Cost Recovery	
		2) Commercial / Government / Private - per hour	✓	80.00			Full Cost Recovery	
1110112		1) Community Organisation - per day	✓	110.00			Partial Cost Recovery	
		2) Commercial / Government / Private - per day	✓	220.00			Full Cost Recovery	
		<b>Meeting Rooms</b>						
		<b>Peter Reid Memorial Hall - meeting room:</b>						
		1) Community Organisation - per hour	✓	25.00			Partial Cost Recovery	
		2) Commercial / Government / Private - per hour	✓	45.00			Full Cost Recovery	
		<b>Sporting Activity Facility Hire</b>						
		<b>Kununurra Leisure Centre Hall:</b>						
		1) Community Organisation - per hour	✓	42.00			Partial Cost Recovery	
		2) Commercial / Government / Private - per hour	✓	65.00			Full Cost Recovery	
1110810		3) School sporting activities per hour	✓	45.00			Partial Cost Recovery	
		4) Half Court - Casual Use - per 1/2 hour (6 Pax)	✓	15.00			Partial Cost Recovery	
		<b>Kununurra Leisure Centre Squash, Badminton and Outdoor Volleyball Court:</b>						
		1) Viewing Area - Community Organisation - per hour	✓	32.00			Partial Cost Recovery	
		2) Viewing Area - Commercial / Government/Private - per hour	✓	50.00			Full Cost Recovery	
		Squash - 1 hour (per person, per court)	✓	11.00			Full Cost Recovery	
		Squash - 1/2 hour (per person, per court)	✓	7.50			Full Cost Recovery	
1110814		Squash - Junior per hour (15 years or under) (per person per court)	✓	7.50			Full Cost Recovery	
		Squash - Junior per 1/2 hour (15 years or under) (per person per court)	✓	5.50			Full Cost Recovery	
		Squash Club - Court and Viewing Area - per hour	✓	50.00			Full Cost Recovery	
		Badminton Court (per court, per hour)	✓	15.00			Full Cost Recovery	
1110810		Outdoor volleyball court hire - (per person per hour). Note - must also pay pool admission fee per person.	✓	5.50			Full Cost Recovery	

Local Government Act 1995 - Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	Effective 1 July 2016	GST	Effective 1 January 2017	GST			
GL					Per regulation as at 1 July 2016		
<b>Other Recreation and Sport - Facility Hire</b>							
<b>Sporting Activity Facility Hire (continued)</b>							
<b>Wyndham Recreation Centre Undercover Courts:</b>							
	1) Community Organisation - per hour	✓	10.00			Partial Cost Recovery	
	2) Commercial / Government / Private - per hour	✓	35.00			Full Cost Recovery	
1110911	<b>Wyndham Recreation Centre Enclosed Area:</b>						
	1) Community Organisation - per hour	✓	12.00			Partial Cost Recovery	
	2) Commercial / Government / Private - per hour	✓	35.00			Full Cost Recovery	
<b>Swimming Pool Facility Hire</b>							
Krx 1110313 /	Day Rate (includes qualified Pool Operator) - per hour	✓	80.00			Partial Cost Recovery	
Wyn 1110413	Night Rate (includes qualified Pool Operator and lights) - per hour	✓	115.00			Partial Cost Recovery	
	Swimming Clubs Night Rate - per hour	✓	100.00			Partial Cost Recovery	
<b>Ovals (Includes Wyndham, Kununurra and Ag Society Oval).</b>							
Note: Includes access to power. If lighting required refer additional fees below.							
	Oval (Community Organisation) - per hour	✓	31.00			Partial Cost Recovery	
	Oval (Commercial / Government/Private) - per hour	✓	47.00			Full Cost Recovery	
	Oval (Community Organisation) - per day (Does not include light use)	✓	155.00			Partial Cost Recovery	
1111010 /	Oval (Commercial / Government / Private) - per day	✓	360.00			Full Cost Recovery	
1111110	<b>Ovals (Includes Wyndham, Kununurra and Ag Society Oval).</b>						
	Oval Surrounds (Community Organisation) - per day	✓	155.00			Partial Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	Oval Surrounds (Commercial / Government / Private) - per day	✓	310.00			Full Cost Recovery	
<b>Oval Lights</b>							
	Kununurra Oval (Community Organisation) - per pole, per hour	✓	16.00			Partial Cost Recovery	
	Kununurra Oval (Commercial / Government / Private) - per pole, per hour	✓	26.00			Full Cost Recovery	
	Kununurra Cricket Net Lights - per hour	✓	16.00			Full Cost Recovery	
	Kununurra Agricultural Society Oval - Low Level (Community Organisation) - per half oval, per hour	✓	18.00			Partial Cost Recovery	
	Kununurra Agricultural Society Oval - Low Level (Commercial/Government/Private) - half oval, per hour	✓	35.00			Full Cost Recovery	
1111011	Kununurra Agricultural Society Oval - Medium Level (Community Organisation) - per half oval, per hour	✓	21.00			Partial Cost Recovery	
	Kununurra Agricultural Society Oval - Medium Level (Commercial/Government/Private) - half oval, per hour	✓	45.00			Full Cost Recovery	
	Kununurra Agricultural Society Oval - High Level (Community Organisation) - per half oval, per hour	✓	31.00			Partial Cost Recovery	
	Kununurra Agricultural Society Oval - High Level (Commercial/Government/Private) - half oval, per hour	✓	50.00			Full Cost Recovery	
1111110	Wyndham Oval (Community Organisation) - per hour	✓	30.00			Partial Cost Recovery	
	Wyndham Oval (Commercial / Government / Private) - per hour	✓	45.00			Full Cost Recovery	

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (if Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
GL	Effective 1 July 2016	Effective 1 January 2017	Per registration as at 1 July 2016		
<b>Other Recreation and Sport - Facility Hire</b>					
<b>Sporting Activity Facility Hire (continued)</b>					
<b>Seasonal Oval Hire</b>					
Note: Fee Calculation: Oval use (formula) + light use (formula) + change room use (formula)					
Kinx 11111010 /	✓	1.50		Full Cost Recovery	
Wyn 11111110					
Formula: Players per team x percentage of oval used x Oval use fee x discount below (if applicable)					
Discount: x 0.5 for junior team (under 18 years) - (50% discount) or discount					
Kinx 11111011 /	✓	1.50		Full Cost Recovery	
Wyn 11111110					
Light Charge - per pole, per person, per hour					
Formula: Players per team x hours used x light charge x number of lights (if applicable)					
Change room use - per person					
Formula: Players per team x change room use fee (if applicable)					
<b>Multipurpose Courts</b>					
Kinx 11111012 /	✓	14.50		Full Cost Recovery	
Wyn Rec Courts					
1110910	✓	8.00		Full Cost Recovery	
1111012	✓	12.00		Full Cost Recovery	
1111012	✓	60.00		Full Cost Recovery	
1111012	✓	75.00		Full Cost Recovery	
Multipurpose Courts Kurnurra Block (6 courts) - day use, per hour					
Multipurpose Courts Kurnurra Block (6 courts) - night use, per hour					
<b>Parks</b>					
Kinx 11111210	✓	15.00		Full Cost Recovery	
1111210	✓	360.00		Full Cost Recovery	
Activities - per hour or part thereof					
Markets - per day or part thereof includes access to power and water					
<b>Category 1 Equipment</b>					
Kinx 1110815 /	✓	2.50		Full Cost Recovery	
Wyn 1110112	✓	3.50		Full Cost Recovery	
1110112	✓	9.00		Full Cost Recovery	
1110814	✓	13.00		Full Cost Recovery	
1110814	✓	6.00		Full Cost Recovery	
Chair hire (Community Organisation) - per chair, per day					
Chair hire (Commercial / Government / Private) - per chair, per day					
Table Hire (Community Organisation) - per table, per day					
Table Hire (Commercial / Government / Private) - per table, per day					
Racquets - per racquet, per day					
<b>Category 2 Equipment</b>					
Kinx 1110814	✓	20.00		Partial Cost Recovery	
1110814					
Kurnurra Leisure Centre In-House Light and/or Sound Equipment - (Community Organisation) - per hour. Note: must be operated or set up by a trained person. Training is to be arranged a minimum of 14 days prior to event.					
Kurnurra Leisure Centre In-House Light and/or Sound Equipment - (Commercial / Government / Private) - per hour. Note: must be operated or set up by a trained person. Training is to be arranged a minimum of 14 days prior to event.					
<b>Cleaning Charges</b>					
Kinx 1110814	✓	30.00		Full Cost Recovery	
1110814					
Should any Shire facility or equipment be left in a state deemed not acceptable, commercial cleaning will be organised with costs charged to the hirer (minimum charge \$300)					
<b>Actual Cost (Minimum \$300)</b>					

Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18





SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN-3207)	COUNCIL CHARGE		COUNCIL CHARGE		STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		GST	Effective 1 July 2016	GST INCLUSIVE (WHERE INDICATED -)	GST INCLUSIVE (WHERE INDICATED +)			
<b>Other Recreation and Sport - Recreation Services</b>								
<b>Kununurra Leisure Centre (continued)</b>								
<b>Swim School</b>								
							Partial Cost: Recovery	
	Swimming Lessons (1/2 hour) Individual	✓	36.50				Partial Cost: Recovery	Local Government Act 1995, Part 6, Division 5,
	1 Series (8 sessions), (per person)	✓	110.00				Partial Cost: Recovery	Sections 6.15, 6.16, 6.17, 6.18
	1 Series (8 sessions), 2 or more people from same family enrolled in same series (per person)	✓	95.00				Partial Cost: Recovery	
	1/2 Series (4 sessions), (per person)	✓	55.00				Partial Cost: Recovery	
	Royal Life Saving Society Course (includes updates) Prices set as per RLSS WA standard fees and charges	✓						Royal Life Saving Society
<b>Swimming Pool Facility Hire</b>								
See "Swimming Pool Facility Hire" above								
<b>Kununurra Swimming Pool Entry</b>								
	Adult swimmers	✓	5.00				Partial Cost: Recovery	
	Child swimmers (16 years or under)	✓	3.00				Partial Cost: Recovery	
	School Groups - per child	✓	2.50				Partial Cost: Recovery	
	<b>Adult Ticket Books</b>							
	Book of 10	✓	45.00				Partial Cost: Recovery	
	Book of 20	✓	80.00				Partial Cost: Recovery	
	<b>Child Ticket Books (under 16 years)</b>							
	Book of 10	✓	25.00				Partial Cost: Recovery	
	Book of 20	✓	40.00				Partial Cost: Recovery	
	<b>Wyndham Swimming Pool Entry</b>							
	Adult swimmers	✓	5.00				Partial Cost: Recovery	
	Child swimmers (under 16 years)	✓	3.00				Partial Cost: Recovery	
	School Groups - per child	✓	2.50				Partial Cost: Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
	<b>Adult Ticket Books</b>							
	Book of 10	✓	45.00				Partial Cost: Recovery	
	Book of 20	✓	80.00				Partial Cost: Recovery	
	<b>Child Ticket Books (under 16 years)</b>							
	Book of 10	✓	25.00				Partial Cost: Recovery	
	Book of 20	✓	40.00				Partial Cost: Recovery	
	<b>Aquatic Membership for:-</b>							
	1 Month (child)	✓	35.00				Partial Cost: Recovery	
	3 Months (child)	✓	90.00				Partial Cost: Recovery	
	6 Months (child)	✓	126.00				Partial Cost: Recovery	
	12 Months (child)	✓	210.00				Partial Cost: Recovery	
	1 Month (adult)	✓	58.00				Partial Cost: Recovery	
	3 Months (adult)	✓	135.00				Partial Cost: Recovery	
	6 Months (adult)	✓	210.00				Partial Cost: Recovery	
	12 Months (adult)	✓	350.00				Partial Cost: Recovery	

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

CHARGE TYPE CODE	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
	GST	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	

**PUBLIC EVENTS**

Public Events activities can require a mixture of approvals under varying legislation which can attract a range of fees and charges. These are referenced below for ease.

**Health**

Refer to "Public Building Approvals" and/or "Temporary Food Stalls"

**Other Law Order and Public Safety**

Refer to "Road Closure Approval for Public Events"

**Facility and Equipment Hire**

**Signage / Fencing**

Refer to "Other Law Order and Public Safety"

**Facilities / Equipment**

Refer to "Community and Recreation Facilities and Services"

**Other Recreation and Sport**

**Public Events - (Events that comply with a current Public Building Certificate of Approval will receive an Event Permit at no cost)**

Public Event Permit - Low Risk	✓	15.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; Shire of Wyndham East Kimberley Local Government Property Local Law 2003
Public Event Permit - Medium Risk	✓	195.00		Full Cost Recovery	
Public Event Permit - High Risk	✓	335.00		Full Cost Recovery	

**Consent to Consume Alcohol on Shire Properties**

Administration Fee for Shire Owned Properties - Note that this does not apply to the Youth Hub	✓	60.00		Full Cost Recovery	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18; Shire of Wyndham East Kimberley Local Government Property Local Law 2003
--	---	-------	--	--------------------	---

**SCHEDULE 12 - TRANSPORT**

**Aerodromes**

**Airport Meeting Room Hire**

1) Community Organisation - per hour. Note: minimum \$45 charge	✓	20.00		Partial Cost Recovery	
2) Commercial / Government / Private - per hour. Note: minimum \$90 charge	✓	40.00		Full Cost Recovery	
1) Community Organisation - per day	✓	160.00		Partial Cost Recovery	
2) Commercial / Government / Private per day.	✓	320.00		Full Cost Recovery	

**Airport Private Works**

Slashing - Per Hour (includes tractor, slasher & labour)	✓	308.70 + 15%		Full Cost Recovery + Possible Mark Up	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
Weed control - Per Hour (includes truck, labour & poison)	✓	272.70 + 15%		Full Cost Recovery + Possible Mark Up	
Crack sealing machine - Per Hour (includes 2 operators. Bitumen product not included)	✓	306.10 + 15%		Full Cost Recovery + Possible Mark Up	
Towing (airside) per hour (includes truck & labour)	✓	213.50 + 15%		Full Cost Recovery + Possible Mark Up	

112071

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (If Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
GL		Effective 1 July 2016	Effective 1 January 2017	Per registration as at 1 July 2016	
<b>Aerodromes (continued)</b>					
<b>Aircraft Landing Fees</b>					
[MTOW = Maximum take off weight]					
<b>Fixed Wing Aircraft - Regular Public Transport (RPT)</b>					
		✓	29.00	Full Cost Recovery + Possible Future Consideration	
		✓	29.00	Full Cost Recovery + Possible Future Consideration	
<b>Fixed Wing Aircraft - General Aviation (GA)</b>					
		✓	20.00	Full Cost Recovery + Possible Future Consideration	
		✓	20.00	Full Cost Recovery + Possible Future Consideration	
		✓	15.00	Full Cost Recovery + Possible Future Consideration	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		✓	15.00	Full Cost Recovery + Possible Future Consideration	
<b>Passenger Service Fees</b>					
Knx 1120711	0061	✓	21.50	Full Cost Recovery + Possible Future Consideration	
Knx 1120712	0062	✓	22.20	Full Cost Recovery + Possible Future Consideration	

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
GL	GST	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	
<b>Aerodromes (continued)</b>					
<b>Aircraft Parking Fees</b>					
	Non Resident Operator Aircraft Parking Fees (per night, landing Fees NOT Included)	✓	25.30	Full Cost Recovery + Possible Future Consideration	
	Non Resident Operator Aircraft Parking Fees (per night, landing Fees NOT Included) - Wyndham Hangar	✓	40.00	Full Cost Recovery + Possible Future Consideration	
Knox 1120714	Non Resident Operator Aircraft Parking Fees (6 months - Landing Fees NOT Included)	✓	920.10	Full Cost Recovery + Possible Future Consideration	
	Non Resident Operator Aircraft Parking Fees (Per month - Landing Fees NOT Included)	✓	180.10	Full Cost Recovery + Possible Future Consideration	
<b>Call Out Fees</b>					
1120710	Kununurra Airport, after hours, per hour	✓	130.70	Full Cost Recovery + Possible Future Consideration	
1120810	Wyndham Airport, after hours, per hour	✓	130.70	Full Cost Recovery + Possible Future Consideration	
<b>Digital Advertising</b>					
	Annual advertising on airport terminal digital display boards	✓	1,420.50	Full Cost Recovery + Possible Future Consideration	
1120721	Quarterly advertising on airport terminal digital display boards	✓	426.20	Full Cost Recovery + Possible Future Consideration	
	Monthly advertising on airport terminal digital display boards	✓	154.00	Full Cost Recovery + Possible Future Consideration	
<b>Terminal Usage Fee</b>					
1120711	Fee is calculated on number of seats in aircraft (per seat)	✓	21.80	Full Cost Recovery + Possible Future Consideration	
1120721	Kununurra Terminal Key Fee (per annum)	✓	136.40	Full Cost Recovery + Possible Future Consideration	
1120811	Kununurra Terminal Security Access Card Bond	x	120.00	Full Cost Recovery + Possible Future Consideration	

Local Government Act 1995, Part 6, Division 5,  
Sections 6.15, 6.16, 6.17, 6.18

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code (if Sundry Debtor, invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
<b>SCHEDULE 13 - ECONOMIC SERVICES</b>					
<b>Building Control</b>					
01130310	Building Permit Application <b>Certified</b> Class 1 - 10 (0.19% of the estimated value of work - but not less than \$95)	x	Calculation (minimum fee \$95)	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 1 & Building Act 2011 (s. 16(1))
	Building Permit Application <b>Certified</b> Class 1B, 2 - 9 (0.09% of the estimated value of work - but not less than \$95)	x	Calculation (minimum fee \$95)	100% Regulatory Fee	(s. 16(1))
	Building Permit Application <b>Uncertified</b> Class 1A & 10 (0.32% of the estimated value of work - but not less than \$95)	x	Calculation (minimum fee \$95)	100% Regulatory Fee	
	Amended building License - (minimum of \$20). <i>Note: Fees calculated on amended value</i>	x	Calculation	100% Regulatory Fee	Building Regulations 1989 (part 6)
	Building Approval Certificate Application (for a building in respect of which unauthorised work has been carried out) (0.38% of the estimated value of work - but not less than \$95)	x	Calculation (minimum fee \$95)	100% Regulatory Fee	
	Building Approval Certificate Application (for existing building where unauthorised work has not been carried out)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 52(2))
	Application for Hoarding, Road Closure & Permit to excavate/deposit materials on street. (\$1.00 per metre square per month)	x	Calculation	100% Regulatory Fee	Building Regulations 2012 Part 9 Division 3 (r 64 (4))
	Demolition - per storey. <i>Note: applications made prior to 2/4/2012.</i>	x	Calculation	100% Regulatory Fee	Building Regulations 1989 (part 6)
	Demolition Permit Application - Class 1 - 10	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 1 & Building Act 2011 (s. 16(1))
	Demolition Permit Application - Class 2 - 9 (\$95 for each storey of the building)	x	Calculation	100% Regulatory Fee	
1130312	Application Extension of Time (Building or Demolition Permit)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 1 & Building Act 2011 (s. 32(3)(f))
	Application for Occupancy Permit (completed building)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 46)
	Application for Temporary Occupancy Permit (incomplete building)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 47)
	Application for Modification of Occupancy Permit (additional use of building on a temporary basis)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 48)
	Application for Replacement Occupancy Permit (permanent change of use/classification)	x	95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 49)
	Application for Occupancy Permit or Building Approval Certificate (for registration of strata scheme, plan of re-subdivision) (\$10.50 for each strata unit, but not less than \$104.65)	x	Calculation (minimum fee \$104.65)	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 50(1) and (2))

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (if Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN-3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016		
<b>Building Control (continued)</b>						
	Application for Occupancy Permit (for building in respect of which unauthorised work has been done) (0.18% of estimated value of unauthorised work but not less than \$95,000)	x		Calculation (minimum fee \$95)	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 51 (2))
1130312	Application to Replace Occupancy Permit (for an existing building)	x		95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 52 (1))
	Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect.	x		95.00	100% Regulatory Fee	Building Regulations 2012 Schedule 2 - Fees (reg 11) Division 2 & Building Act 2011 (s. 65 (3)(a))
	Annual Swimming Pool Fee - \$7.45 every 4 years (charged pro-rata)	x		\$14.36 per annum	100% Regulatory Fee	Building Regulations 1989 Part 10 Regulation 38F Building Regulations 2012 Part 8 Division 2 (r 53 (2))
1130310	Application for Approval of Battery Operated Smoke Alarm	x		174.40	100% Regulatory Fee	Building Regulations 2012 Part 8 Division 3 (r 61 (3)(b))
	Application for Variation/Modification of Building Standards in which declaration is sought from Building Commissioner	x		\$2,100 per standard variation	100% Regulatory Fee	Building Regulations 2012 Part 9 Division 3 (r 64 (4))
	Inspection Fees (for third party requests)	✓	247.60	Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
Building Receipts - Trust payment - Trust Type 16 - Trust No. 9952 (9101113)	Building Services Levy for Building Permit (Minimum \$61.65 and 0.137% of work value exceeding \$45,000)	x		Calculation (minimum fee \$61.65)	100% Regulatory Fee	
	Building Services Levy for Demolition Permit (Minimum \$61.65 and 0.137% of work value exceeding \$45,000)	x		Calculation (minimum fee \$61.65)	100% Regulatory Fee	Set by Building (Services) Act 2011 and Building Services Commission
	Building Services Levy for Occupancy Permit (Minimum)	x		61.65	100% Regulatory Fee	
Building Receipts - Trust payment - Trust Type 17 - Trust No. 9953 (9101114)	Building Services Levy for Building Approval Certificate (Minimum)	x		61.65	100% Regulatory Fee	Set by Building (Services) Act 2011 and Building Services Commission
	Building Services Levy for Unauthorised Building Work (Minimum \$123.30 and 0.274% of work value exceeding \$45,000)	x		Calculation (minimum fee \$123.30)	100% Regulatory Fee	
	Construction Industry Training Fund (0.2% of construction value over \$20,000)	x		Calculation	100% Regulatory Fee	Set by Construction and Training Industry group.
1130311	Retrieval and research fee for building information / documentation (per hour - one hour minimum). <i>Note: freedom of information restrictions may apply (additional fees apply for copying)</i>	✓	65.80	Full Cost Recovery		
1130312	Change of Ownership Advices (via settlement agents) - Building - per lot	x	84.00	Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
1130311	Supply of Generic Engineering Footing Specification Detail Specifications (per set)	✓	65.00	Full Cost Recovery		

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

GL	Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FNS3207)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	Effective 1 July 2016	Effective 1 January 2017	Per regulation as at 1 July 2016	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
<b>Building Control (continued)</b>									
<b>Construction Security Deposit</b>									
	Building Receipts - Deposit payment - Trust Type 05 (9101105)	Construction Security Deposit for Residential construction - per m street frontage, up to a maximum of \$1,500	x	25.00			Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		Construction Security Deposit for Commercial and Industrial construction - per m street frontage, up to a maximum of \$3,000	x	50.00			Full Cost Recovery		
<b>Water Supply/Reticulation Charges</b>									
	1111212	0021 Water supply/retic charges, per kilolitre	x	0.82			Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Private Works</b>									
<b>Road Closure Approval for Public Events</b>									
	01140210	Community groups as defined under "Community and Recreation Facilities and Services"	✓	94.80 + 15%			Partial Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		Commercial / Government / Private user groups as defined under "Community and Recreation Facilities and Services"	✓	190.00 + 15%			Full Cost Recovery		
<b>Traffic Management Signage and Temporary Fencing</b>									
	01140210	Short term Hire of SWEK Traffic Management Signs (per sign / per week). Note: erection of Traffic Management Signage must be undertaken by qualified person(s) and is only available to approved public events	✓	6.50 + 15%			Full Cost Recovery		
		Erection of Traffic Management Signage by qualified Shire employees per hour	✓	164.70 + 15%			Full Cost Recovery		Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		Short term hire of SWEK temporary fencing (per panel / per week). Note: only available to Community Groups as defined under "Community and Recreation Facilities and Services". Pick up and delivery is hirers responsibility.	✓	6.50 + 15%			Partial Cost Recovery		
	Trust Receipt Type 20 (9101109)	Bond	x	600.00			Full Cost Recovery		
<b>Crossover Subsidy</b>									
		Each application must be assessed for eligibility in accordance with Council Policy CP/OPS-3653 Vehicle Crossover Subsidy, prior to subsidy being provided	x	2,500.00			Full Cost Recovery		Local Government (Uniform Local Provisions) Regulations 1996, Regulation 15; GST Exempt: (A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1)

**SHIRE OF WYNDHAM EAST KIMBERLEY**  
2016-17  
**Adopted Fees and Charges**

Charge Type Code  
(If Sundry Debtor Invoicing  
permitted to approved account  
holders under policy CP-FIN3207)

GL

COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
<b>Private Works (continued)</b>					
<b>Directional Signage</b>					
Purchase of signs and installation	✓	Actual Costs + 15%		Full Cost Recovery	
Managing signage and maintaining the business directional signage register (per annum per sign)	✓	85.00		Full Cost Recovery	
<b>Assessment of Applications</b>					
eg. cattle grids, private works requests	✓	152.30 + 15%		Full Cost Recovery	
<b>Labour Rates</b>					
Supervisor (per hour)	✓	152.30 + 15%		Full Cost Recovery + Possible Mark Up	
Labor (per hour)	✓	93.60 + 15%		Full Cost Recovery + Possible Mark Up	
Labor T 1.5 (as per Enterprise Agreement) - per hour	✓	140.50 + 15%		Full Cost Recovery + Possible Mark Up	
Labor T 2.0 (as per Enterprise Agreement) - per hour	✓	190.30 + 15%		Full Cost Recovery + Possible Mark Up	
Inspection less than 1 hour	✓	152.30 + 15%		Full Cost Recovery + Possible Mark Up	
Inspection for each additional hour pro-rata	✓	152.30 + 15%		Full Cost Recovery + Possible Mark Up	
Public Events (Traffic Management Plan Review)	✓	205.10 + 15%		Full Cost Recovery + Possible Mark Up	
Public Events (Traffic Management Plan Review) - Community Organisations	✓	102.60 + 15%		Full Cost Recovery + Possible Mark Up	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
<b>Plant Rates</b>					
WY26224 - John Deere 1565 Front Deck Ride On Mower With 72 Mulching Deck - Per Day	✓	92.30 + 15%		Full Cost Recovery + Possible Mark Up	
WY26287 - 2013 John Deere 326D Skidsteer - wheeled model	✓	338.50 + 15%		Full Cost Recovery + Possible Mark Up	
Skidster - tracked model	✓	543.60 + 15%		Full Cost Recovery + Possible Mark Up	
WY26291 - 2013 John Deere 1565 4WD Ride on Mower With 72" Mulching Deck - Per Day	✓	92.30 + 15%		Full Cost Recovery + Possible Mark Up	
WY11160 - Mitsubishi Tipper 10 Tonne Truck - Per Hour - Including Operator	✓	112.80 + 15%		Full Cost Recovery + Possible Mark Up	
WY11160 - Mitsubishi Tipper 10 Tonne Truck - Per Month - Excluding Operator	✓	15,778.00 + 15%		Full Cost Recovery + Possible Mark Up	
WY11719 - Kubota M6800 Loader Tractor - Per hour	✓	138.00 + 15%		Full Cost Recovery + Possible Mark Up	
IDBW601 - Fuso 3 Tonne Tip Truck - Per hour	✓	103.00 + 15%		Full Cost Recovery + Possible Mark Up	
WY14960 - Kubota M Series Tractor M9540DHC - Per day (with slasher)	✓	385.00 + 15%		Full Cost Recovery + Possible Mark Up	

SHIRE OF WYNDHAM EAST KIMBERLEY

2016-17

Adopted Fees and Charges

Charge Type Code  
(If Sundry Debtor, invoicing  
permitted to approved account  
holders under policy CP-FNS3207)

GL

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

COUNCIL CHARGE  
GST INCLUSIVE  
(WHERE INDICATED -)

STATUTORY CHARGE

PRICING BASIS  
REFERENCE  
(TARGET)

LEGISLATIVE REFERENCE

Effective  
1 July 2016

Effective 1 January 2017

Per regulation as at  
1 July 2016

Private Works (continued)  
Plant Rates (continued)

	✓	128.00 + 15%	Full Cost Recovery + Possible Mark Up	
Silvan Shireboss 6' Slasher for use with Kubota M9540D Tractor P382 - Per hour				
WY25031 - 2011 Kubota M Series M135XDC Tractor - Per hour	✓	128.00 + 15%	Full Cost Recovery + Possible Mark Up	
2011 BEN WYE Piranha 5000 5M Flexwing Slasher - Per hour	✓	128.00 + 15%	Full Cost Recovery + Possible Mark Up	
2011 BEN WYE Piranha 2600 8' Slasher - Per hour	✓	128.00 + 15%	Full Cost Recovery + Possible Mark Up	
IEPX320 - 2013 Fuso Canter 815 - 3T Tipper-Truck - Per hour	✓	103.00 + 15%	Full Cost Recovery + Possible Mark Up	
WY0 - Grader John Deere 670G 2009 - Per hour	✓	190.00 + 15%	Full Cost Recovery + Possible Mark Up	
WY14004 - John Deere Backhoe Loader - Per hour	✓	138.00 + 15%	Full Cost Recovery + Possible Mark Up	
WY15724 - Trailer Cobra Jetter - Graffiti Remover - Per Day	✓	193.00 + 15%	Full Cost Recovery + Possible Mark Up	
ITLM265 - 2010 Vermeer BC1000XL Wood Chipper - 100mm thickness	✓	163.00 + 15%	Full Cost Recovery + Possible Mark Up	
IDPD787 - Front End Caterpillar Loader 950H WITH 3.1M GP Bucket - Per hour	✓	138.00 + 15%	Full Cost Recovery + Possible Mark Up	
WY25065 John Deere Ride on Mower 1565 Series 11 4WD with 72" Deck - Per day	✓	92.00 + 15%	Full Cost Recovery + Possible Mark Up	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
WY25658 - Kubota BX2360DV Tractor - Per day	✓	385.00 + 15%	Full Cost Recovery + Possible Mark Up	
IEHW733 - 2013 UD 10m Tip Truck - Per hour	✓	113.00 + 15%	Full Cost Recovery + Possible Mark Up	
Rapid-Flood 10,000 Litre Water Tank - Per hour	✓	138.00 + 15%	Full Cost Recovery + Possible Mark Up	
2012 Caterpillar 953D WHA - LBP01483 Track Loader - Per hour	✓	138.00 + 15%	Full Cost Recovery + Possible Mark Up	
ICGF957 2006 Isuzu 3T Truck NPR 300 Tipper - Per hour	✓	103.00 + 15%	Full Cost Recovery + Possible Mark Up	
John Deere Tractor 5325 Wyndham Depot WY12280 - Per hour	✓	103.00 + 15%	Full Cost Recovery + Possible Mark Up	
Case 580SR II Loader Backhoe Wyndham ICWM013 - Per day	✓	385.00 + 15%	Full Cost Recovery + Possible Mark Up	
WY13511 - Isuzu 4x2 Tray Tipper FSR850 - Per hour	✓	138.00 + 15%	Full Cost Recovery + Possible Mark Up	
Line Marking Machine (push machine) - Per day	✓	68.00 + 15%	Full Cost Recovery + Possible Mark Up	

01140210

**SHIRE OF WYNDHAM EAST KIMBERLEY**

2016-17

**Adopted Fees and Charges**

GL	Charge Type Code (If Sundry Debtor Invoicing permitted to approved account holders under policy CP-FIN3207)	COUNCIL CHARGE		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	Effective 1 July 2016	Effective 1 January 2017	STATUTORY CHARGE	PRICING BASIS REFERENCE (TARGET)	LEGISLATIVE REFERENCE
		COUNCIL CHARGE GST INCLUSIVE (WHERE INDICATED -)	GST INCLUSIVE (WHERE INDICATED -)						
<b>Private Works (continued)</b>									
<b>Plant Rates (continued)</b>									
			✓	107.00 + 15%				Full Cost Recovery + Possible Mark Up	
		Chain Saw - 12" model - Per day							
			✓	139.00 + 15%				Full Cost Recovery + Possible Mark Up	
		Chain Saw - 18" model - Per day							
			✓	118.00 + 15%				Full Cost Recovery + Possible Mark Up	Local Government Act 1995, Part 6, Division 5, Sections 6.15, 6.16, 6.17, 6.18
		Car Trailers - Per day							
			✓	48.00 + 15%				Full Cost Recovery + Possible Mark Up	
		Cage Trailer (6x4) - Per day							
			✓	74.00 + 15%				Full Cost Recovery + Possible Mark Up	
		Cage Trailer (8x5) - Per day							



<b>POLICY NO</b>	<b>CP/FIN-3200</b>	
<b>POLICY</b>	<b>Strategic Rating</b>	
<b>RESPONSIBLE DIRECTORATE</b>	Corporate Services	
<b>RESPONSIBLE OFFICER</b>	Director Corporate Services	
<b>COUNCIL ADOPTION</b>	Date: 02/09/2014	Resolution No: 10528
<b>REVIEWED/MODIFIED</b>	Date: 25/08/2015	Resolution No: 11090
	Date: 26/07/2016	Resolution No: 11438
	Date: 23/08/2016	Resolution No: 11444
	Date: 14/09/2016	Resolution No:
<b>REVIEW DUE</b>	Date: August 2017	
<b>LEGISLATION</b>	<i>Local Government Act 1995 – Sections 6.26, 6.28, 6.33, 6.35</i> <i>Valuation of Land Act 1978</i>	
<b>RELATED POLICIES</b>	<ol style="list-style-type: none"> <li>1. Town Planning Scheme No. 7 Kununurra and Environs;</li> <li>2. Town Planning Scheme No. 6 Wyndham Townsite</li> <li>3. CP FIN-3208 Rates Exemptions for Charitable Organisations Policy (Non Rateable Land)</li> <li>4. CP FIN-3209 Rates Concession Policy (Rateable Land)</li> <li>5. CP FIN-3212 Rates and Charges Debt Collection Policy</li> </ol>	
<b>RELATED PROCEDURES</b>	N/A	

#### **PURPOSE:**

The purpose of this Policy is to outline the Council's principles and methodology when exercising the Council's discretionary powers to determine the level and structure of rates levied under the *Local Government Act 1995*.

#### **DEFINITIONS:**

**Gross Rental Value** of land means the gross annual rental that the land might reasonably be expected to realise if let on a tenancy from year to year upon condition that the landlord were liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land...with further provisions outlined in the *Valuation of Land Act 1978*.

**Land** means lands, tenements and hereditaments, and any improvements to land, and includes any interest in land.

**Merged Improvements** means any works in the nature of draining, filling, excavation, grading or levelling of the land, retaining walls or other structures or works for that purpose, the removal of rocks, stone or soil, and the clearing of timber, scrub or other vegetation.

**Unimproved Value** for land situated within a townsite is the site value of the land. In general, this means the value of the land as if it were vacant with no improvements except merged improvements. For land outside a townsite it is valued as if it had no improvements. In this case the land is valued as though it remains in its original, natural state, although any land degradation is taken into account. Please refer to the *Valuation of Land Act 1978* for further criteria used when assessing unimproved values of land.

**Vacant Land** means land on which there are no improvements other than merged improvements.

## **POLICY STATEMENTS:**

The Council believes that overall policy must be underpinned by sound principles, which are well understood, communicated to ratepayers and compliant with current legislation.

The Council aspires to balance service levels in accordance with the needs and expectations of its community and sets taxation levels (rating) to adequately resource its roles and responsibilities.

In determining rates, the Council gives primary consideration to its strategic directions, budget considerations, the current economic climate, other external factors and likely impacts upon the community.

The *Local Government Act 1995* provides the Council with defined discretionary powers to levy rates and require contributions from the community for the provision of services to the district.

The rating principles outlined within this Policy are to apply to all rateable land within the Shire of Wyndham East Kimberley.

The Council will consider the following principles (not necessarily listed in priority order) when developing, maintaining and applying its rating methodology:

1. Equity
2. Incentive
3. Administrative Efficiency
4. Compliance
5. Sustainability

### **1. EQUITY**

Equity is the concept of fairness within property rating in order to achieve an equitable distribution of the rate burden across the community. A differential rating structure can assist in achieving an equitable imposition of rates and charges. The equity principle includes consideration of property wealth tax and user benefit principles.

#### *a. Property Wealth Tax*

The Council is limited to taxing one component of wealth, being real property. The wealth tax principle implies that rates paid are dependent upon the value of a ratepayer's real property and does not necessarily have any correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers from the expenditures funded from rates. Some moderation of the effect of property value on the level of rates paid through differential rates may be required to make the rating system more equitable.

#### *b. User Benefit*

Evaluating the relative benefits received by various classes of property raises many practical difficulties, in particular, trying to trace quantifiable consumption/benefits to particular types of properties. The analysis is often reduced to arguments of what services are consumed by residential versus farm, commercial/industrial versus residences, and between different towns. Clearly the exercise is not clear cut – for example, it might be argued that rural ratepayers derive less benefit from library services than their town counterparts but the reverse may be argued with respect to the costs of constructing or repairing long lengths of local roads to service a small number of properties. It is therefore recognised that the services provided by the Shire benefit the community as a whole.

## **2. INCENTIVE**

Rate setting objectives may be used to support the Council's social, environmental, or economic goals as part of a longer term strategy within the Strategic Community Plan. For example, rates can be altered to encourage business activity, the development of vacant land or environmentally sustainable improvements in order to achieve "Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure" as outlined in Goal 2 of the Strategic Community Plan 2012-2022.

## **3. ADMINISTRATIVE EFFICIENCY**

The Council will endeavour to establish a rating system that:-

- a. Promotes simplicity, transparency and understanding; and
- b. Is efficient in administering, issuing of assessments, collection of rates, monitoring outcomes, debt recovery, and reduces the incidences of avoidance; and
- c. Reduces complexity; and
- d. Is open to scrutiny.

## **4. COMPLIANCE**

The Council will apply its discretionary powers in compliance with the *Local Government Act 1995* and associated regulations, while seeking to maximise rate revenue within the adopted rating framework.

## **5. SUSTAINABILITY**

The Council will make decisions that support the financial strategies for the delivery of infrastructure and services identified in the Strategic Community Plan and underpinned by the Long Term Financial Plan, the Asset Management Strategy and other informing plans and strategies.

## **APPLICATION OF PRINCIPLES**

### **1. APPLICATION OF THE EQUITY PRINCIPLE**

#### **1.1. Differential Rating**

The Council has a diverse mix of geographically located and land use properties. The Council therefore applies differential rating to ensure greater equity and contribution from rates according to land use, zoning or a combination of these.

#### **1.1.1. Alignment with Town Planning Scheme No. 7 Kununurra and Environs, and Town Planning Scheme No. 6 Wyndham Townsite**

As far as possible, an objective assessment of the predominant use of land will be utilised to determine the appropriate rating category for each property. This will be done in a manner whereby the community will be able to understand how and why a particular determination has been made and will therefore utilise the Town Planning Scheme No.7 for Kununurra and Environs (TPS7) and Town Planning Scheme No 6 for the Wyndham Townsite (TPS6).

Where the zoning and land uses are amended in either Town Planning Schemes, or TPS7 or TPS6 are superseded, then this Policy will be reviewed, and the new zones and land uses will be considered when amending the rating system for the following financial year.

The symbols used in the cross reference in the Zoning Table (Appendix A) have the following meanings as defined in TPS7 and TPS6:

‘P’ means that the use is permitted provided it complies with the relevant standard and requirements laid down in the Scheme and all conditions (if any) imposed by the Council in granting Planning Approval;

‘IP’ means a use that is not permitted unless such use is incidental to the predominant use of the land as determined by the Council;

‘AA’ means that the Council may, at its discretion, permit the use;

‘SA’ means that the Council may, at its discretion, permit the use after notice of application has been given in accordance with Clause 11.2 of TPS7 and Clause 10.2 of TPS6;

‘X’ means a use that is not permitted by the Scheme.

While Appendix A may indicate that a particular land use is not permitted in a particular zone by the Scheme, this Policy, as in both of the Town Planning Schemes, recognises non-conforming use rights whereby the rating differential category would be considered to be that applicable if the land use was permitted within the particular zone.

Where the land is being predominantly used for a purpose that is not specifically mentioned in the Zoning Table, the Shire will attempt to align it to a land use that is mentioned.

Any land listed as a Special Site in either TPS7 or TPS6 will be aligned to the rating category that best defines its predominant use. For example, any land within the Airport Special Site Zone will be deemed to be operating commercially, and therefore be GRV Commercial rated.

Where the predominant use of the land is for non-rural purposes, the Council will seek to have the land valued on a GRV basis. Where the predominant use of land is for rural purposes, the Council will seek to have the land valued on a UV basis.

### 1.1.2. Spot Rating

The Council may seek Ministerial approval for a spot valuation where there are a number of lots within a valuation area that are used for purposes that are inconsistent with the predominant use of land within that valuation area. For example, in a predominantly rural area valued on UV, there are a number of non-rural uses including service stations, road houses, tourist accommodation and small, commercial or industrial operations. The Council may, depending on the circumstances, seek Ministerial approval to apply a GRV to these properties.

The Council has determined that spot valuations can be effective in promoting rating equity by ensuring that properties with similar uses are rated on the same method of valuation regardless of their location within the district. However, the Council also recognises that they can be more labour intensive and less administratively efficient than other options, therefore each will be considered on a case by case basis.

### 1.1.3. Split Rating

Split rating non-rural uses on unimproved land is also permitted which effectively isolates the non-rural use from the remainder of the property, whereby one land parcel would reflect the rural use and the other land parcel would reflect the non-rural use. Council has determined not to implement split rating at this stage based on the cost of its implementation and ongoing administration.

### 1.2. Specified Area Rate

The Council is able to impose a Specified Area Rate to meet the cost of undertaking specific work, providing a service or facility if the Council considers that the ratepayers or residents within that area will:

- Have benefited or will benefit from; or
  - Have access to or will have access to; or
  - Have contributed or will contribute to the need for,
- that work, service or facility.

The Council will consider its options to set a Specified Area Rates, if appropriate, when developing its Rating Strategy.

### 1.3. Interim Rating

Subject to section 6.28 of the *Local Government Act 1995* and in respect of valuations supplied by the Valuer-General for the purpose of interim valuations, the Shire of Wyndham East Kimberley will back rate or refund rates to property owners where ownership:

- Has not changed in a prior financial year to the effective date of the change as determined by the Valuer-General; or
- Has changed in a prior financial year, to the date of change of ownership.

For the purposes of this Policy, a change in ownership does not occur where there is a change in the structure of a body corporate (including name change) resulting in the change having no effect on altering the effectual control of the company.

### 1.4. Minimum Payments

The Council will establish and maintain a minimum payment structure to ensure all ratepayers contribute a minimum amount regardless of their property value.

The Council accepts that the adoption of a minimum payment amount is an adjustment to the blanket application of the equity principle. This adjustment is made to ensure property owners make a reasonable contribution to the non-exclusive services, facilities and infrastructure provided for the benefit of the whole district.

The exception to this statement applies to those properties classified as UV Mining Exploration and Prospecting on the basis that the while the differential rate in the dollar reflects a similar methodology as that applied in the *Valuation of Land Act 1978* when determining the unimproved valuations, the minimum payment will be determined at the maximum allowable amount (albeit this will always be a lesser amount than the minimum payments applied to other rating categories) to ensure the property numbers remain no more than 50% in accordance with the legislative requirements.

### 1.5. Rates Exemptions

Council Policy *CP FIN-3208 Rates Exemptions for Charitable Organisations (Non Rateable Land)* provides an administrative framework for assessing any application for properties to be classified as non-rateable land on the grounds of being used for charitable purposes in accordance with section 6.26 of the *Local Government Act 1995*. Such organisations are to make application in accordance with the application form and guidelines attached to the Policy. The properties will be reviewed every two years for continued eligibility.

### 1.6. Rates Concessions

Council Policy *CP FIN-3209 Rates Concessions (Rateable Land)* provides an administrative framework for assessing any application requesting the waiving or granting concession from rates to 'not for profit' community based organisations occupying rateable land in accordance with Council's discretionary powers provided by section 6.47 of the *Local Government Act 1995*.

Any rates waivers or concessions will be approved for two financial years and considered during the annual budget process. The Council will re-consider rates concessions every two years.

### 1.7. Rates Discounts

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, the Shire in accordance with the *Local Government Act 1995* and Regulations, does not offer a discount for the early payment of any rate or charge.

### 1.8. Payment Options

The Council will offer three rate payment options as follows:

- a. Payment in full 35 days after the date of service appearing on the rate notice; or
- b. Two instalments; or
- c. Four instalments.

There will be an administrative charge per instalment associated with the establishment and administering the instalment payment option, along with an interest charge to reflect the lost interest from investment opportunities that are not available due to the length of time taken to collect the payment.

### 1.9. Interest on Overdue Rates and Service Charges

Rates and service charges not paid in accordance with the three payment options will be subject to an overdue interest rate set by the Council in accordance with the *Local Government Act 1995*.

## **2. APPLICATION OF THE INCENTIVE PRINCIPLE**

The Council will provide an incentive through a reduced rate in the dollar for GRV valued land that is improved in comparison to land that remains undeveloped in order to promote land development and assist in achieving Strategy 2.2.1 of the Strategic Community Plan being to "promote the expansion of residential and industrial land".

3. *APPLICATION OF THE EFFICIENCY PRINCIPLE*

The Council will provide for changes in:-

- Level of rating; and
- Structure of its rating policy; and
- Application of its discretionary rating powers

in a way that:-

- a. Promotes simplicity, transparency and understanding; and
- b. Is efficient in administering, issuing of assessments, collection of rates, monitoring outcomes, debt recovery, and reduces the incidences of avoidance; and
- c. Reduces complexity; and
- d. Is open to scrutiny.

4. *APPLICATION OF THE COMPLIANCE PRINCIPLE*

The Council will ensure compliance with the *Local Government Act 1995* and all associated regulations in the establishment of its rating structure and rating model.

5. *APPLICATION OF THE SUSTAINABILITY PRINCIPLE*

The Council will consider the four pillars of financial sustainability in the establishment of its rating structure and associated model:

- a. Strategic and Financial Planning;
- b. Income Diversification;
- c. Sound Administration and Finance;
- d. Own Income Generation.

## **OBJECTS OF AND REASONS FOR DIFFERENTIAL RATES**

### **1. GRV – RESIDENTIAL**

A differential rate is applied to GRV valued land within the town site which is used primarily for residential purposes with the exception of Transient Accommodation, and as outlined in Appendix A.

The GRV differential rate for Residential will be the “base rate” from which all other differential rates that hold a GRV value will be calculated, recognising a 1.3% increase from 2015/16.

Rate in the dollar is 0.0942 cents. Minimum payment is \$1,099.00.

### **2. GRV – OTHER VACANT**

A differential rate is applied to GRV valued land within the town site which is deemed to be vacant land (unimproved land).

Vacant land is defined in accordance with the *Valuation of Land Act 1978*, and outlined in the definitions section of this Policy.

Where the definitions are amended in the *Valuation of Land Act 1978*, those amendments will prevail. If the *Valuation of Land Act 1978* is superseded, then similar terms in the new Act will prevail (in accordance with any amendments to the *Local Government Act 1995*).

The vacant land differential is set to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of the Shire particularly as there is a different method used for the valuation of vacant land.

It is also to signify that the Council prefers land to be developed. The encouragement of development is strategically important as it has a positive effect on local employment, economic diversity and further community returns from investment in the region.

A multiplier of 1.5 times the base rate in the dollar will be applied.

Rate in the dollar is 0.1413 cents. Minimum payment is \$1,099.00.

### **3. GRV – COMMERCIAL**

A differential rate is applied to GRV valued land which is used primarily for commercial purposes, and may include land uses such as caravan parks, fast food outlets, hotels, restaurants, boarding houses or veterinary consulting rooms as outlined in Appendix A.

The commercial sector generates high pedestrian and traffic volumes resulting in a greater impact on the provision of services, facilities and infrastructure. This sector should therefore contribute a greater share of the costs associated with economic development and marketing programs which assist and facilitate economic growth in the region; road construction; maintenance and refurbishment including road drainage systems; roadside sweeping; landscaping; verge maintenance and street lighting.

In recognising the greater impact on infrastructure, facilities and services, the Council will establish the rate in the dollar at 1.1 times the base rate in the first year, with the intention to increase this each year thereafter, to be capped at 2 times the base rate over a 5 year period. The 2016/17 financial year will be year 3 of this transition and the Council has established the rate in the dollar at 1.3 times the base rate (the same as for 2015/16).

Rate in the dollar is 0.1225 cents. Minimum payment is \$1,099.00.

#### 4. GRV – INDUSTRIAL

A differential rate is applied to GRV valued land which is used primarily for industrial purposes and as outlined in Appendix A.

This sector generates high traffic volumes with heavy loads. This sector should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems.

In recognising the greater impact on infrastructure in particular, the Council will recognise the rate in the dollar at 1.1 times the base rate in the first year, with the intention to increase each year thereafter, to be capped at no more than 1.7 times the base rate over a 5 year period. The 2016/17 financial year will be year 3 of this transition and the Council has established the rate in the dollar at 1.2 times the base rate (the same as for 2015/16).

Rate in the dollar is 0.1130 cents. Minimum payment is \$1,099.00.

#### 5. UV – RURAL RESIDENTIAL

A differential rate is applied to UV valued land located outside the gazetted town site that is zoned Rural Living, Rural Smallholding and Special Rural which is used primarily for or capable of being used primarily for rural residential purposes.

Rural residential has the same meaning as the objectives of TPS7 and TPS6 for these Zones, being:-

- a. Providing for those people wishing to reside on a small rural holding (as in the case of a Rural Living Zone in TPS7); or
- b. Providing for those people wishing to reside on rural lifestyle lots (as in the case of the Rural Smallholding Zone in TPS7); or
- c. Providing for those people wishing to reside on a small rural holding (as in the case of the Special Rural Zone in TPS6).

It should be noted that this is intended as a transitional rating differential category while the Shire work through a process to have these properties provided with a gross rental value instead of an unimproved value given the primary purpose is residential.

The average rates payable for each property will be similar to the average rates payable for GRV Residential properties, recognising the transition to a GRV value.

Rate in the dollar is 0.0099 cents. Minimum payment is \$1,099.00.

#### 6. UV – PASTORAL

A differential rate is applied to UV valued land located outside the gazetted town site which is used or capable of use primarily for pastoral purposes. Properties such as these have the characteristics of a commercial operation in an undeveloped and sparsely populated area.

Pastoral purposes have the same meaning as defined in the *Land Administration Act 1997* which states:-

“pastoral purposes” means the purposes of -

- (a) the commercial grazing of authorised stock; and
- (b) agricultural, horticultural or other supplementary uses of land inseparable from, essential to, or normally carried out in conjunction with the grazing of authorised stock, including the production of stock feed; and
- (c) activities ancillary to the activities mentioned in paragraphs (a) and (b).

Due to the valuation being based generally on a lease value, the result is a low valuation over an extensive land area. The sector generates high traffic volumes with heavy loads and has the highest impact on the road infrastructure in particular, and should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment.

Rate in the dollar is 0.0538 cents. Minimum payment is \$1,099.00.

7. *UV – COMMERCIAL/INDUSTRIAL*

A differential rate is applied to UV valued land located outside the gazetted town site that is used primarily for, or capable of being used primarily for commercial, industrial and/or tourism purposes.

This sector generates high traffic volumes and should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems and other infrastructure required, along with other costs associated with marketing and economic development.

It should be noted that this is intended as a transitional rating differential category while the Shire work through a process to have these properties provided with a gross rental value instead of an unimproved value given the primary purpose is commercial, industrial and/or tourism and the land owners should have been contributing more equitably to these costs.

Rate in the dollar is 0.0068 cents. Minimum payment is \$1,099.00.

8. *UV – RURAL AGRICULTURE 1*

A differential rate is applied to UV valued land located outside the gazetted town site which is zoned Rural Agriculture 1 or General Rural which is used or capable of being used primarily for extensive agriculture, agroforestry and/or horticulture purposes.

It is recognised that this sector has a greater impact on the road infrastructure with the heavy loads that it generates. This sector should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems and other infrastructure required.

This differential rating category will also be utilised for land where the land meets the objectives outlined above, but is based on a percentage of the overall lot size for which the other portion of the lot is non rateable land.

It is recognised that the Valuer-General, when determining the UV for land, references the land market at the date of valuation where all sales relevant to the predetermined date of valuation are investigated. The Council has also recognised that the fluctuations in market conditions for land in the Rural Agriculture 1 zone can be significant and therefore a separate rating differential category will be retained for land that is within the Rural Agriculture 1 or General Rural zones.

Rate in the dollar is 0.0096 cents. Minimum payment is \$1,099.00.

9. *UV – RURAL AGRICULTURE 2*

A differential rate is applied to UV valued land located outside the gazetted town site which is zoned Rural Agriculture 2 which is used primarily for, or is capable of use primarily for intensive agriculture and/or horticulture purposes.

This sector does have a high impact on infrastructure, but not to the extent of those properties zoned Rural Agriculture 1. Properties within the Rural Agriculture 2 zone should therefore contribute a greater share of the costs associated with road construction, maintenance and refurbishment including road drainage systems and other infrastructure required.

As outlined in the Rural Agriculture 1 differential rating category above, it is recognised that the Valuer-General, when determining the UV for land, references the land market at the date of valuation where all sales relevant to the predetermined date of valuation are investigated. The Council has determined that the market conditions do not fluctuate as considerably as those in the Rural Agriculture 1 zone and therefore it will retain a separate rating differential category for land that is within the Rural Agriculture 2 zone.

Rate in the dollar is 0.0068 cents. Minimum payment is \$1,099.00.

10. *UV – MINING*

A differential rate is applied to UV valued land located outside the gazetted town site which is used primarily for mining purposes and encompasses mining leases, petroleum exploration permits and general purpose mining leases.

The mining sector activities require a greater level of non-exclusive services than pastoral activities in the same location and their impact on the community is of a much greater intensity, particularly given the haulage of heavy machinery through the town and its impact on associated infrastructure and the provision of rest/truck parking areas. The sector should therefore contribute to a greater share of the costs of providing infrastructure across the Shire.

Many of the mining tenements have very small values. In order to not only achieve compliance in relation to the number of properties on minimum payments, but to ensure that the minimum payment is reflective of the overall cost of providing services to the community a higher rate in the dollar is imposed.

Rate in the dollar is 0.2788 cents. Minimum payment is \$1,099.00.

10. *UV – MINING EXPLORATION AND PROSPECTING*

A differential rate is applied to UV valued land located outside the gazetted town site which is used primarily for mining exploration and prospecting licences.

Exploration and prospecting licences are considered to have a minimal impact on the cost of providing services, facilities and infrastructure across the Shire and could be considered to be vacant land. Only when minerals are discovered is it anticipated that the property holder would seek to convert the property into a mining lease.

Many of the mining tenements for exploration and prospecting have very small values and with exploration licences, it is understood that there is a requirement for the licence holder to return half of the land back to the State each year, however there is no such requirement for prospecting licences. In order to ensure that there is some equity in the application of the rate in the dollar to these licences, a 50% reduction in comparison to the UV Mining rate in the dollar has been applied.

Rate in the dollar is 0.1394 cents. Minimum payment is \$220.00.

## 11. UV – OTHER

A differential rate is applied to UV valued land located outside the gazetted town site which is not otherwise rated as Rural Residential, Pastoral, Commercial/Industrial, Rural Agriculture 1, Rural Agriculture 2, Mining or Mining Exploration and Prospecting to ensure that all property owners contribute to the provision of services, facilities and infrastructure.

Rate in the dollar is 0.0064 cents. Minimum payment is \$1,099.00.

## **EXPLANATORY NOTES:**

### **BACKGROUND**

This Policy has been developed within the context of the Shire of Wyndham East Kimberley's Strategic Community Plan and Corporate Business Plan. In setting rates, the Council considers the long term vision for the Shire, strategic directions, financial sustainability and the likely impacts on the community.

Rates are based on property values and are therefore a property tax. Under the *Valuation of Land Act 1978*, the Valuer-General must maintain valuation rolls of rateable and taxable land throughout Western Australia. These rolls are periodically provided to the Shire for rating purposes. On behalf of the Valuer-General, Property & Valuations Services, Landgate (the Western Australian Land Information Authority), conducts general valuations (revaluations) and makes interim valuations as required.

The types of values made are:

1. Unimproved Value (UV), and
2. Gross Rental Value (GRV).

The unimproved value and gross rental value are defined within the *Valuation of Land Act 1978* and have been outlined in the definitions section of this Policy.

The Shire has no role in the process of determining the valuations attributed to each property. All land within the Shire is rateable except for land specifically exempt under section 6.26 of the *Local Government Act 1995* as outlined above and the Council Policy *CP FIN-3208 Rates Exemption for Charitable Organisations (Non-Rateable Land)*.

The Council determines the amount of revenue required from rates collections each year to meet its financial, strategic, operational and statutory responsibilities for the coming financial year.

Valuations are not the sole factor in determining the rates income of the Shire, and as a result, valuation increases or decreases do not necessarily cause a rate rise or reduction.

### **SCOPE AND LIMITATIONS**

The *Local Government Act 1995* provides the Council with defined discretionary powers to levy rates and require contributions from the community for the provision of services to the district.

The rating principles outlined within this Policy are to apply to all rateable land within the Shire of Wyndham East Kimberley.

The applicable legislation in reference to limitations is section 6.26 of the *Local Government Act 1995* which outlines land that is not rateable, and is therefore exempt from rates section 6.26 states:-

## 6.26. **Rateable land**

- (1) *Except as provided in this section all land within a district is rateable land.*
  - (2) *The following land is not rateable land —*
    - (a) *land which is the property of the Crown and —*
      - (i) *is being used or held for a public purpose; or*
      - (ii) *is unoccupied, except —*
        - (I) *where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or*
        - (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;*
  - and*
  - (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and*
  - (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and*
  - (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
  - (e) *land used exclusively by a religious body as a school for the religious instruction of children; and*
  - (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999; and*
  - (g) *land used exclusively for charitable purposes; and*
  - (h) *land vested in trustees for agricultural or horticultural show purposes; and*
  - (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and*
  - (j) *land which is exempt from rates under any other written law; and*
  - (k) *land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.*
- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*

- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*
- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.*

In determining the methodology of how rates will be applied, the Council is to consider the basis of rates in accordance with section 6.28 of the *Local Government Act 1995* which states:

**6.28. Basis of rates**

- (1) *The Minister is to —*
  - (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
  - (b) *publish a notice of the determination in the Government Gazette.*
- (2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —*
  - (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
  - (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*
- (3) *The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*
- (4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*
- (5) *Where during a financial year —*
  - (a) *an interim valuation is made under the Valuation of Land Act 1978; or*
  - (b) *a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
  - (c) *a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*

*the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.*

In determining the differential general rates, the Council must consider section 6.33 and section 6.35 of the *Local Government Act 1995* which states:

**6.33. Differential general rates**

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics —*
  - (a) *the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
  - (b) *a purpose for which the land is held or used as determined by the local government; or*
  - (c) *whether or not the land is vacant land; or*

- (d) *any other characteristic or combination of characteristics prescribed.*
- (2) *Regulations may —*
  - (a) *specify the characteristics under subsection (1) which a local government is to use; or*
  - (b) *limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*
- (4) *If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.*
- (5) *A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation<sup>1</sup> is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.*

### **6.35. Minimum payment**

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
  - (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6),*

*on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
  - (a) *the number of separately rated properties in the district; or*
  - (b) *the number of properties in each category referred to in subsection (6),*

*unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*

- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

### **TRANSITIONARY PERIOD**

As outlined within the objects of and reasons for differential rates within this Policy, the UV Rural Residential, UV Commercial/Industrial are intended to be transitional differential rating categories while the Shire work through a process to have these properties provided with a gross rental value instead of an unimproved value given the primary purpose is residential, commercial, industrial and/or tourism and the land owners should have been contributing more equitably to these costs.

Council therefore commits to continuously working through this process.

### **RISK:**

**Risk:** Inability to fund the infrastructure gap.

**Control:** Develop LTFP to ensure critical assets maintained in Annual Budgets.

**Risk:** Inability to deliver levels of service expected by the community.

**Control:** Current budget and service levels.

**Risk:** Failure to comply with legislative requirements leading to damage of reputation and/or financial loss.

**Control:** Review policies and procedures in accordance with review schedule.

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS	ZONING AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS																RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	TOWN CENTRE	LOCAL CENTRE	TOURIST	RESIDENTIAL	RESIDENTIAL DEVELOPMENT	LIGHT INDUSTRY	MIXED BUSINESS	RURAL INDUSTRY	COMPOSITE INDUSTRY	GENERAL RURAL	RURAL AGRICULTURE 1	RURAL AGRICULTURE 2	RURAL LIVING	SPECIAL SITE	SETTLEMENT	RURAL SMALLHOLDING	
<b>COMMERCIAL</b>																	
Amusement Parlour	P	AA	AA	X	X	X	AA	X	X	X	X	X	X			X	GRV Commercial
Art and Craft Centre	P	X	AA	X	X	IP	SA	X	SA	IP	IP	IP	IP				GRV Commercial
Art Gallery	P	X	AA	X	X	IP	SA	X	SA	IP	IP	IP	IP			IP	GRV Commercial
Bakery - Retail	P	SA	SA	X	X	AA	P	X	SA	X	X	X	X			X	GRV Commercial
Bakery - Wholesale	X	X	X	X	X	P	P	X	SA	X	X	X	X			X	GRV Commercial
Bed and Breakfast	AA	X	P	SA	SA	X	X	X	X	IP	IP	IP	AA			IP	GRV Commercial
Boarding House	P	X	P	SA	AA	X	SA	X	X	X	X	X	X			X	GRV Commercial
Brewery	X	X	X	X	X	X	X	AA	X	IP	SA	SA	IP			X	GRV Commercial
Cabin	X	X	P	X	X	X	X	X	X	IP	IP	IP	X				GRV Commercial
Car Park	P	P	P	AA	AA	IP	IP	IP	IP	IP	IP	X	X			X	GRV Commercial
Caravan Park	P	X	AA	X	X	X	SA	SA	X	X	X	X	X			X	GRV Commercial
Camping Ground	SA	X	SA	X	X	X	SA	X	X	X	X	X	X			X	GRV Commercial
Chalet	X	X	P	X	X	X	X	X	X	IP	IP	IP	X				GRV Commercial
Convenience Store	P	P	P	X	X	AA	AA	IP	X	X	X	X	X			X	GRV Commercial
Drive-In Theatre	AA	X	SA	X	X	AA	X	X	X	X	X	X	X			X	GRV Commercial
Dry Cleaning Premises	P	X	X	X	X	P	AA	X	X	X	X	X	X			X	GRV Commercial
Farm Stay	X	X	X	X	X	X	X	X	X	IP	IP	IP	SA			IP	GRV Commercial
Farm Supply Centre	X	X	X	X	X	P	P	P	SA	X	X	X	X			X	GRV Commercial
Fast Food Outlet	P	P	SA	X	X	AA	AA	X	X	X	X	X	X			X	GRV Commercial
Funeral Parlour	AA	X	X	X	X	AA	SA	X	X	X	X	X	X			X	GRV Commercial
Garden Centre	P	AA	X	X	X	P	P	AA	AA	AA	AA	AA	AA			AA	GRV Commercial
Health Studio	P	AA	AA	X	X	SA	AA	X	X	X	X	X	X			X	GRV Commercial
Home Business	X	X	X	X	X	X	X	X	AA	AA	AA	AA	AA			AA	GRV Commercial
Home Occupation	P	X	X	P	P	X	X	X	AA	P	P	P	P			P	GRV Commercial
Hotel	P	X	P	X	X	X	SA	X	X	X	X	X	X			X	GRV Commercial
Laundromat	P	P	AA	X	X	P	P	X	X	X	X	X	X			X	GRV Commercial
Lunch Bar	P	P	P	X	X	AA	P	AA	SA	X	X	X	X			X	GRV Commercial
Marine Filling Station	X	X	SA	X	X	AA	AA	X	X	X	X	X	X			X	GRV Commercial
Market	P	SA	X	X	X	AA	AA	AA	AA	AA	X	X	X			X	GRV Commercial
Motel	P	X	P	X	X	X	SA	X	X	X	X	X	X			X	GRV Commercial
Motor Vehicle/Marine Sales Premises	P	X	X	X	X	P	P	X	X	X	X	X	X			X	GRV Commercial
Motor Vehicle Hire	P	X	P	X	X	P	P	X	AA	X	X	X	X			X	GRV Commercial
Motor Vehicle Wash Station	SA	X	SA	X	X	SA	SA	SA	SA	X	X	X	X			X	GRV Commercial
Museum	P	X	AA	X	X	X	X	X	X	IP	X	X	X				GRV Commercial
Night Club	AA	X	AA	X	X	X	SA	X	X	X	X	X	X			X	GRV Commercial
Office	P	P	IP	X	X	IP	AA	IP	IP	IP	IP	IP	IP			IP	GRV Commercial
Plant Nursery	AA	AA	X	X	X	P	P	AA	AA	IP	IP	IP	X			AA	GRV Commercial
Reception Centre	P	X	AA	X	X	X	X	X	X	X	X	X	X			X	GRV Commercial
Restricted Premises	SA	SA	X	X	X	SA	SA	X	X	X	X	X	X			X	GRV Commercial
Restaurant	P	P	P	X	X	X	AA	X	X	SA	SA	SA	X			X	GRV Commercial
Road House	SA	SA	SA	X	X	AA	AA	SA	SA	X	X	X	X			X	GRV Commercial
Service Station	X	X	X	X	X	P	P	SA	SA	X	X	X	X			X	GRV Commercial
Shop	P	P	AA	X	X	X	SA	X	X	X	X	X	X			X	GRV Commercial
Showroom	P	X	X	X	X	P	P	SA	AA	X	X	X	X			X	GRV Commercial
Tavern	P	X	SA	X	X	X	X	X	X	X	X	X	X			X	GRV Commercial
Tourist Accommodation	P	X	P	X	X	X	X	X	X	X	X	X	X			X	GRV Commercial
Warehouse	AA	X	X	X	X	P	AA	SA	AA	X	X	X	X			X	GRV Commercial
Wayside Stall	X	X	X	X	X	X	X	AA	AA	IP	IP	IP	AA			X	GRV Commercial
Winery	X	X	X	X	X	X	X	AA	X	IP	SA	SA	IP			X	GRV Commercial

PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7.

PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS	ZONING AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS																RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	TOWN CENTRE	LOCAL CENTRE	TOURIST	RESIDENTIAL	RESIDENTIAL DEVELOPMENT	LIGHT INDUSTRY	MIXED BUSINESS	RURAL INDUSTRY	COMPOSITE INDUSTRY	GENERAL RURAL	RURAL AGRICULTURE 1	RURAL AGRICULTURE 2	RURAL LIVING	SPECIAL SITE	SETTLEMENT	RURAL SMALLHOLDING	
<b>RESIDENTIAL</b>																	
Aged & Dependent Persons Dwelling	AA	X	X	AA	AA	X	X	X	X	X	X	X	X			X	GRV Residential
Caretaker's Dwelling	IP	IP	IP	X	X	IP*	IP	IP	AA	IP	IP	IP	X			X	Ancillary Use. Refer to the predominant use of the land for alignment.
Community Home	AA	X	X	P	P	P	X	X	X	X	X	X	X			X	GRV Residential
Grouped Dwelling	AA	X	SA	AA	AA	X	X	X	X	X	X	X	X			X	GRV Residential
Multiple Dwelling	AA	X	SA	AA	AA	X	X	X	X	X	X	X	X			X	GRV Residential
Residential Building	AA	X	SA	SA	SA	X	SA	X	X	X	X	X	X			X	GRV Residential
Single Dwelling	X	X	X	P	P	X	X	X	AA	P	P	P	P			P	GRV Residential
Transient Accommodation	X	X	AA	X	X	SA	SA	X	AA	AA	AA	AA	X			X	GRV Commercial
<b>INSTITUTIONAL</b>																	
Civic Building	P	AA	X	SA	SA	SA	SA	X	SA	X	X	AA	AA			AA	GRV Commercial
Club Premises	P	AA	SA	X	X	X	AA	X	X	X	X	X	X			X	GRV Commercial
Community Service Depot	AA	X	X	AA	AA	P	P	AA	AA	AA	AA	AA	AA			AA	GRV Commercial
Consulting Rooms	P	P	X	SA	SA	X	SA	X	X	X	X	X	X			X	GRV Commercial
Day Care Centre	P	AA	X	SA	SA	X	SA	X	X	X	X	X	X			X	GRV Commercial
Detention Centre	X	X	X	X	X	X	X	SA	X	X	X	X	X			X	GRV Commercial
Education Establishment	P	AA	X	SA	SA	AA	AA	X	X	AA	AA	AA	X			X	GRV Commercial
Hospital	P	X	X	X	X	X	X	X	X	X	X	X	X			X	GRV Commercial
Kennels/Catery	X	X	X	X	X	SA	SA	AA	X	SA	SA	SA	X			X	GRV Commercial
Kindergarten	AA	AA	X	SA	SA	X	X	X	X	X	X	X	X			X	GRV Commercial
Medical Centre	P	P	X	SA	SA	X	P	X	X	X	X	X	X			X	GRV Commercial
Public Amusement	P	AA	AA	X	X	X	SA	X	SA	X	X	X	X			X	GRV Commercial
Public Worship	P	X	X	SA	SA	X	X	X	X	X	X	X	X			X	GRV Commercial
Radio & TV Installation	SA	AA	X	SA	SA	AA	AA	AA	X	AA	AA	AA	X			X	GRV Commercial
Veterinary Consulting Room or Hospital	AA	X	X	X	X	AA	AA	AA	X	X	X	X	X			X	GRV Commercial
<b>INDUSTRIAL</b>																	
Abattoir	X	X	X	X	X	X	X	SA	X	AA	SA	X	X			X	GRV Industrial
Boat Building Facility	X	X	X	X	X	P	SA	X	AA	X	X	X	X			X	GRV Industrial
Factory Units	X	X	X	X	X	P	P	AA	AA	X	X	X	X			X	GRV Industrial
Fuel Depot	X	X	X	X	X	AA	AA	AA	AA	X	X	X	X			X	GRV Industrial
Industry: General	X	X	X	X	X	AA	AA	X	X	X	X	X	X			X	GRV Industrial
Light	X	X	X	X	X	P	AA	AA	AA	X	X	X	X			X	GRV Industrial
Service	X	X	X	X	X	P	AA	AA	AA	X	X	X	X			X	GRV Industrial
Extractive	X	X	X	X	X	X	SA	X	AA	AA	X	X	X			X	GRV Industrial
Hazardous	X	X	X	X	X	X	X	SA	X	X	X	X	X			X	GRV Industrial
Noxious	X	X	X	X	X	X	X	SA	X	X	X	X	X			X	GRV Industrial
Cottage	AA	X	AA	AA	AA	AA	AA	AA	AA	AA	AA	SA	SA			SA	GRV Industrial
Rural	X	X	X	X	X	X	X	P	AA	P	SA	SA	X			X	GRV Industrial
Motor Vehicle Repair	AA	AA	X	X	X	P	P	AA	AA	X	X	X	X			X	GRV Industrial
Motor Wrecking	X	X	X	X	X	AA	X	X	X	X	X	X	X			X	GRV Industrial
Salvage Yard	X	X	X	X	X	AA	X	X	X	X	X	X	X			X	GRV Industrial
Transport Depot	X	X	X	X	X	AA	X	AA	AA	X	SA	X	X			X	GRV Industrial

PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7.

PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS	ZONING AS PER THE TOWN PLANNING SCHEME NO. 7 KUNUNURRA AND ENVIRONS																RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1 TOWN CENTRE	2 LOCAL CENTRE	3 TOURIST	4 RESIDENTIAL	5 RESIDENTIAL DEVELOPMENT	6 LIGHT INDUSTRY	7 MIXED BUSINESS	8 RURAL INDUSTRY	9 COMPOSITE INDUSTRY	10 GENERAL RURAL	11 RURAL AGRICULTURE 1	12 RURAL AGRICULTURE 2	13 RURAL LIVING	14 SPECIAL SITE	15 SETTLEMENT	16 RURAL SMALLHOLDING	
<b>RURAL</b>																	
Airfield	X	X	X	X	X	X	X	X	X	AA	AA	X	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Aquaculture	X	X	X	X	X	SA	X	AA	X	SA	SA	SA	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Equestrian Centre	X	X	X	X	X	X	X	X	X	P	AA	SA	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Intensive Agriculture	X	X	X	X	X	X	X	X	X	P	P	P	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Milk Depot	X	X	X	X	X	AA	P	P	X	AA	SA	SA	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Piggery	X	X	X	X	X	X	X	X	X	AA	AA	X	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Poultry Farming	X	X	X	X	X	X	X	SA	X	AA	AA	SA	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Private Recreation	AA	AA	AA	X	X	X	AA	X	X	X	X	X	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Public Recreation	P	P	P	P	P	P	P	P	X	P	P	P	P			P	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Rural Pursuit	X	X	X	X	X	X	X	X	X	P	P	P	SA			SA	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Stable	X	X	X	X	X	X	X	AA	X	P	P	P	P			P	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Zoological Gardens	X	X	X	X	X	X	X	X	X	AA	AA	SA	X			X	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7. PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.																	

**APPENDIX A TO COUNCIL POLICY CP/FIN-3200 STRATEGIC RATING**

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE	ZONING AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE							RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1 TOWN CENTRE	2 RESIDENTIAL	3 INDUSTRIAL	4 SPECIAL RURAL	5 RURAL/PASTOR	6 SPECIAL SITE	7 SETTLEMENT	
<b>COMMERCIAL</b>								
Amusement Facility	AA	X	X	X	X			GRV Commercial
Car Park	P	AA	P	AA	AA			GRV Commercial
Dry Cleaning Premises	AA	X	P	X	X			GRV Commercial
Fast Food Outlet	P	X	X	X	X			GRV Commercial
Funeral Parlour	SA	X	AA	X	X			GRV Commercial
Health Studio	AA	X	AA	X	X			GRV Commercial
Home Occupation	AA	AA	AA	AA	AA			GRV Commercial
Hotel	AA	X	X	X	X			GRV Commercial
Laundromat	AA	X	P	X	X			GRV Commercial
Motel	AA	X	X	X	X			GRV Commercial
Motor Vehicle or Marine Sales Premises	AA	X	X	X	X			GRV Commercial
Motor Vehicle Hire	AA	X	P	X	X			GRV Commercial
Night Club	AA	X	P	X	X			GRV Commercial
Office	P	AA	IP	IP	IP			GRV Commercial
Office - Professional	P	X	X	X	X			GRV Commercial
Reception Centre	P	X	X	X	X			GRV Commercial
Restricted Premises	AA	X	AA	X	X			GRV Commercial
Restaurant	P	X	X	X	X			GRV Commercial
Service Station	SA	X	AA	X	X			GRV Commercial
Shop	P	SA	AA	X	X			GRV Commercial
Showroom	P	X	P	X	X			GRV Commercial
Tavern	AA	X	X	X	X			GRV Commercial
Warehouse	AA	X	P	X	X			GRV Commercial
<b>RESIDENTIAL</b>								
Aged & Dependent Persons Dwelling	AA	AA	X	X	X			GRV Residential
Caretaker's Dwelling	IP	X	IP	IP	IP			Ancillary Use. Refer to the predominant use of the land for alignment.
Grouped Dwelling	P	AA	X	X	X			GRV Residential
Multiple Dwelling	P	AA	X	X	X			GRV Residential
Residential Building	AA	AA	X	X	X			GRV Residential
Single House	AA	P	X	P	P			GRV Residential

PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7.

PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.

**APPENDIX A TO COUNCIL POLICY CP/FIN-3200 STRATEGIC RATING**

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE	ZONING AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE							RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1 TOWN CENTRE	2 RESIDENTIAL	3 INDUSTRIAL	4 SPECIAL RURAL	5 RURAL/PASTOR	6 SPECIAL SITE	7 SETTLEMENT	
<b>COMMUNITY</b>								
Civic Building	P	AA	X	X	X			GRV Commercial
Club Premises	AA	X	SA	AA	AA			GRV Commercial
Consulting Rooms	P	SA	SA	AA	X			GRV Commercial
Day Care Centre	P	SA	X	SA	X			GRV Commercial
Educational Establishment	P	X	AA	X	X			GRV Commercial
Fire Brigade Depot	P	X	P	P	X			GRV Commercial
Hospital	SA	SA	X	X	X			GRV Commercial
Kennels/Cattery	X	X	AA	SA	SA			GRV Commercial
Kindergarten	P	SA	X	X	X			GRV Commercial
Medical Centre	P	SA	X	X	X			GRV Commercial
Public Utility	P	P	P	P	P			GRV Commercial
Public Worship	P	SA	X	X	X			GRV Commercial
Radio & TV Installation	SA	P	AA	AA	AA			GRV Commercial
Veterinary Consulting Room or Hospital	SA	X	AA	X	AA			GRV Commercial
<b>INDUSTRIAL</b>								
Fuel Depot	X	X	P	X	X			GRV Industrial
Industry: General	X	X	P	X	X			GRV Industrial
Light	SA	X	P	X	X			GRV Industrial
Service	SA	X	P	X	X			GRV Industrial
Extractive	X	X	X	X	SA			GRV Industrial
Hazardous	X	X	SA	X	X			GRV Industrial
Cottage	AA	AA	AA	AA	AA			GRV Industrial
Motor Vehicle Repair	SA	X	P	X	X			GRV Industrial
Motor Wrecking	X	X	AA	X	X			GRV Industrial
Salvage Yard	X	X	P	X	X			GRV Industrial
Transport Depot	X	X	P	X	X			GRV Industrial
	PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7.							
	PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.							

**APPENDIX A TO COUNCIL POLICY CP/FIN-3200 STRATEGIC RATING**

LAND USES AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE	ZONING AS PER THE TOWN PLANNING SCHEME NO. 6 WYNDHAM TOWNSITE							RATING DIFFERENTIAL CATEGORY ALIGNED TO PREDOMINANT LAND USE &/OR ZONE.  IF LAND IS UNDEVELOPED, THE RATING CATEGORY WILL BE GRV OTHER VACANT
	1 TOWN CENTRE	2 RESIDENTIAL	3 INDUSTRIAL	4 SPECIAL RURAL	5 RURAL/PASTOR	6 SPECIAL SITE	7 SETTLEMENT	
<b>RECREATION</b>								
Equestrian Centre	X	X	X	P	P	PREDOMINANT USES TO BE LIMITED TO THAT SPECIFICALLY MARKED ON THE SCHEME MAP OR LISTED IN APPENDIX 2 OF THE TPS NO. 7.	PREDOMINANT USES TO BE LIMITED TO THOSE INCLUDED IN A COMMUNITY LAYOUT PLAN ENDORSED BY THE COMMUNITY, THE COUNCIL AND THE WA PLANNING COMMISSION.	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Private Recreation	AA	X	SA	AA	AA			Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Public Amusement	AA	P	X	P	P			Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
Public Recreation	P	P	P	P	P			Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy
<b>RURAL</b>								
Rural Pursuit	X	X	X	P	P	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy		
Stable	X	X	X	P	AA	Rating Differential Category Determined by Zone and/or a Combination of Zone and Land Use In Accordance with the Strategic Rating Policy		



<b>POLICY NO</b>	<b>CP/FIN-3201</b>	
<b>POLICY</b>	<b>Significant Accounting Policies</b>	
<b>RESPONSIBLE DIRECTORATE</b>	Corporate Services	
<b>RESPONSIBLE OFFICER</b>	Director Corporate Services	
<b>COUNCIL ADOPTION</b>	Date: 25 August 2015	Resolution No:
<b>REVIEWED/MODIFIED</b>	Date: 7 August 2012	Resolution No: 9846
	Date: 1 August 2013	Resolution No: 10157
	Date: 2 September 2014	Resolution No: 10554
	Date: 25 August 2015	Resolution No: 11107
	Date: XX September 2016	Resolution No:
<b>REVIEW DUE</b>	Date: August 2017	
<b>LEGISLATION</b>	<i>Australian Accounting Standards Australian Accounting Interpretations Local Government Act 1995 and Regulations</i>	
<b>RELATED POLICIES</b>	1. CP/FIN-3203 Investment Policy	
<b>RELATED ORGANISATIONAL DIRECTIVES</b>		

#### **PURPOSE:**

The purpose of this Policy is to provide the basis for Council's accounting concepts and annual reporting and budget preparation guidelines and to maintain accounting reporting procedures that complies with statutory requirements and demonstrates the Shire's financial position.

#### **DEFINITIONS:**

**AAS** means the Australian Accounting Standards made and amended from time to time by the Australian Accounting Standards Board.

**Australian Accounting Standards Board** means the body corporate of that name continued by the *Australian Securities and Investments Commission Act 2001* (Commonwealth).

**Council** means the council of the Shire of Wyndham East Kimberley.

**Municipal Fund** means all money and the value of all assets received or receivable by a local government are to be held and brought to account in its municipal fund unless required by the *Local Government Act 1995* or any other written law to be held in the trust fund.

**Trust Fund** means a local government is to hold in the trust fund all money or the value of assets that are required by the *Local Government Act 1995* or any other written law to be credited to that fund, and held by the local government in trust.

## **POLICY STATEMENTS:**

### **(a) Basis of Preparation**

The budget/financial report (comprises general purpose financial statements which have been – ***note to remove this for the budget***) has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget/financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget/report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **Critical Accounting Estimates**

The preparation of a budget/financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget/financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 (***relevant Note number to be inserted depending on document being produced***) to this budget document/financial statements.

### **(b) 2015/16 Actual Balances (*paragraph to be removed for the financial statements*)**

Balances shown in this budget as 2015/16 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

### **(c) Rounding Off Figures (*paragraph to be removed for the financial statements*)**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

### **(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period (**paragraph to be removed for the budget**).

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 7 – Net Current Assets (**Remove Note 7 – Net Current Assets and include “statement of financial position” when preparing the financial report**).

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

### **Land Held for Sale**

Land purchased for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

### **(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

### **Mandatory Requirement to Revalue Non-Current Assets (Remove for budget)**

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations 1996* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget/financial report as necessary.

### **Land Under Control (Remove for budget)**

In accordance with *Local Government (Financial Management) Regulation 16(a)*, the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Whilst they were initially recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

### ***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

### ***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

### ***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

### ***Depreciation***

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset. ***(Paragraph to be removed for the budget).***

Major depreciation periods used for each class of depreciable asset are:

GROUP	CLASS	NUMBER OF YEARS
Roads	Sealed Roads – Formation	Infinite – Not Depreciated
	Sealed Roads – Pavement Under Seal	70
	Sealed Roads – Wearing Course – Chip Seal	25
	Sealed Roads – Wearing Course – Asphalt	40
	Unsealed Roads – Formation	Infinite – Not Depreciated
	Unsealed Roads – Pavement	15
	Kerbs and Channel	50
	Road Furniture and Signs	10
Drainage	Underground Pipes	75
	Retarding Basins	Infinite – Not Depreciated
Airfields	Airfield – Formation	Infinite – Not Depreciated
	Airfield – Pavement Under Seal	80
	Airfield – Wearing Course – Chip Seal	25
	Airfield – Wearing Course – Asphalt	40
	Airfield – Lighting	20
	Airfield – Fencing	30
Bridges	Bridges	100
	Culverts	100
Footpaths	Footpath	45
Infrastructure Other	Car Parks – Formation	Infinite – Not Depreciated
	Car Parks – Pavement Under Seal	70
	Car Parks – Wearing Course – Chip Seal	25
	Car Parks – Wearing Course – Asphalt	40
	Jetties and Pontoons	40
	Boat Ramps	50
	Reticulation Systems (Pipes, Pumps, Controllers)	20
	Playground Equipment	10
	Outdoor Furniture	20
	Sporting/Play Area – Minor Structures	10
	Sporting Facilities – Hardcourt/Skate Park	20
	Sporting Facilities – Fencing	30
	Sporting Facilities – Lighting	20
	Sporting Facilities – Swimming Pools	50
Land and Building	Land	Infinite – Not Depreciated
	Landfill Refuse (Land Component Only)	30
	Brick/Concrete Buildings	40
	Transportable Buildings	10
	Steel Construction Buildings	35
	Ancillary Structures to Buildings	10
Furniture and Equipment	Computer Equipment	3
	Office Equipment/Systems	5
	Office Furniture	10
	Kitchen Equipment	5
	Fit-outs	20
Plant and Equipment	Light Plant	3
	Medium Plant	7
	Sport and Recreation Equipment	7
	Other Plant/Equipment	10
	Heavy Plant	10

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss (**for the financial report, modify "profit or loss" to be "statement of comprehensive income"**) in the period in which they arise.

### **Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

### **Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

### **Fair Value Hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

#### **Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

#### **Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

#### **Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

### **Valuation techniques**

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

#### **Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

#### **Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

#### **Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework. ***(For budget include "Relevant disclosures, in accordance with the requirements of the Australian Accounting Standards have been made in the budget as necessary.")***

## **(l) Financial Instruments**

### **Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

## **Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- a) the amount in which the financial asset or financial liability is measured at initial recognition;
- b) less principal repayments and any reduction for impairment; and
- c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method used is to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

### *i. Financial assets at fair value through profit and loss*

Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets

### *ii. Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

### *iii. Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

### *iv. Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

*v. Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017 (**remove paragraph for financial reports**).

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document (**remove paragraph for financial reports**).

#### **(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### **(o) Employee Benefits**

##### **Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

##### **Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Investments in Associates**

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the budget/financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) **(ensure this remains relevant for the budget/financial report)** for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17 **(insert relevant Note number depending on document being prepared)**.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Council's intentions to release for sale.

**(v) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Council applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented **(remove paragraph for budget document)**.

**(w) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this annual budget/financial report relate to the original budget estimate for the relevant item of disclosure.

**(x) New Accounting Standards and Interpretations for Application in Future Periods  
(remove for budget document)**

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

Management's assessment of the new and amended pronouncement that are relevant to the Shire, applicable to future reporting periods and which have not yet been adopted are set out as follows.

	<b>Title</b>	<b>Issued</b>	<b>Applicable (*)</b>	<b>Impact</b>
(i)	AASB 9 – Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Shire, it is not anticipated the standard will have any material effect.
(ii)	AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2017	<p>This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer.</p> <p>The effect of this Standard will depend upon the nature of future transactions the Shire has with those third parties it has dealings with. It may or may not be significant.</p>
(iii)	AASB 16 Leases	February 2016	1 January 2019	<p>Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will not bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted.</p> <p>Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the Shire, the impact is not expected to be significant.</p>

	Title	Issued	Applicable (*)	Impact
(iv)	AASB 2014-3 Amendments to Australian Accounting Standards – Accounting for Acquisitions of Interests in Joint Operations [AASB 1 & AASB 11]	August 2014	1 January 2016	<p>This Standard amends AASB 11: Joint Arrangements to require the acquirer of an interest (both initial and additional) in a joint operation in which the activity constitutes a business, as defined in AASB 3: <i>Business Combinations</i>, to apply all of the principles on business combinations accounting in AASB 3 and other Australian Accounting Standards except for those principles that conflict with the guidance in AASB 11; and disclose the information required by AASB 3 and other Australian Accounting Standards for business combinations.</p> <p>Since adoption of this Standard would impact only acquisitions of interests in joint operations on or after 1 January 2016, management believes it is impracticable at this stage to provide a reasonable estimate of such impact on the Shire’s financial statements.</p>
(v)	AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation  [AASB 116 & AASB 138]	August 2014	1 January 2016	<p>This Standard amends AASB 116 and AASB 138 to establish the principle for the basis of depreciation and amortisation as being the expected pattern of consumption of the future economic benefits of an asset. It also clarifies the use of revenue-based methods to calculate the depreciation of an asset is not appropriate nor is revenue generally an appropriate basis for measuring the consumption of the economic benefits embodied in an intangible asset.</p> <p>Given the Shire currently uses the expected pattern of consumption of the future economic benefits of an asset as the basis of calculation of depreciation, it is not expected to have a significant impact.</p>

	Title	Issued	Applicable (*)	Impact
(vi)	AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15	December 2014	1 January 2017	Consequential changes to various Standards arising from the issuance of AASB 15.  It will require changes to reflect the impact of AASB 15.
(vii)	AASB 2015-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101  [AASB 7, 101, 134 & 1049]	January 2015	1 January 2016	This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements.  This Standard also makes editorial and consequential amendments as a result of amendments to the Standards listed in the title column.  It is not anticipated it will have any significant impact on disclosures.
(viii)	AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities  [AASB10, 124 & 1049]	March 2015	1 July 2016	The objective of this Standard is to extend the scope of AASB 124 <i>Related Party Disclosures</i> to include not-for-profit sector entities.  The Standard is expected to have significant disclosure impact on the financial report of the Shire as both Elected Members and Senior Management will be deemed to be Key Management Personnel and resultant disclosures will be necessary.

Notes: (\*) Applicable to reporting periods commencing on or after the given date.

**(y) Adoption of New and Revised Accounting Standards (*remove for budget document*)**

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which became mandatory and which were applicable to its operations.

These new and revised standards were:

- i. AASB 2015-3 Amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031 Materiality
- ii. AASB 2015-7 Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities

**EXPLANATORY NOTES:**

This Policy is to be used for both the preparation of the budget and the financial reports, therefore the words budget or financial report outlined above within the Policy, will be used dependent upon the document that is being produced.

**RISK:**

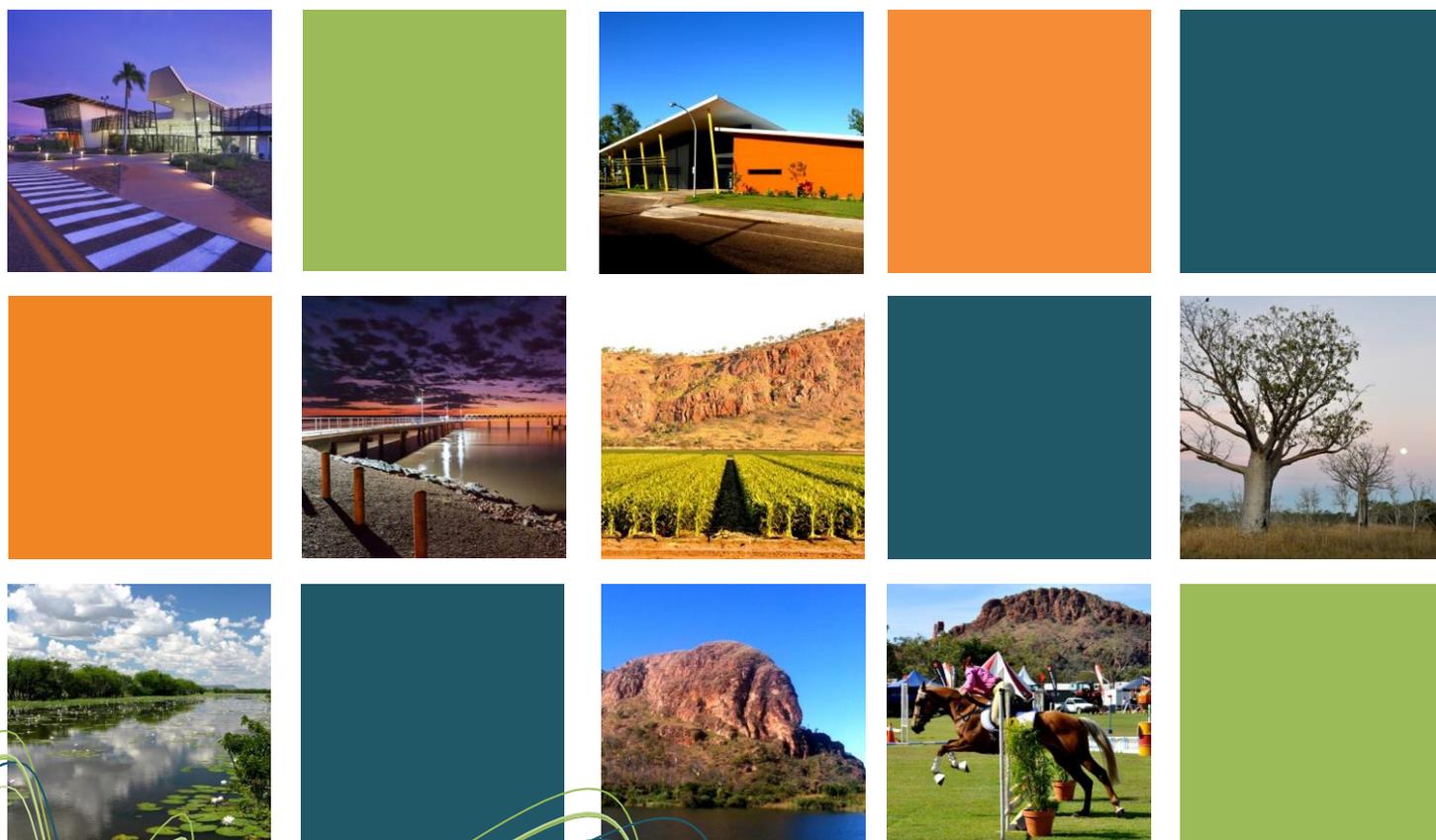
**Risk:** Failure to comply with legislative requirements leading to damage of reputation and/or financial loss.

**Control:** Review policies and procedures in accordance with review schedule.

# SHIRE of WYNDHAM EAST KIMBERLEY



## Corporate Business Plan 2016/17 - 2019/20



The Corporate Business Plan for 2016/17 – 2019/20 has been developed and adopted by the Council of the Shire of Wyndham East Kimberley on XXXX.



Address: 20 Coolibah Drive, Kununurra WA 6743

Postal Address: PO Box 614 Kununurra WA 6743

Telephone: (08) 9168 4100

Fax: (08) 9168 1798

Email: [mail@swek.wa.gov.au](mailto:mail@swek.wa.gov.au)

Web: [www.swek.wa.gov.au](http://www.swek.wa.gov.au)

# Foreword

## Message from the President



The Corporate Business Plan guides the Shire towards delivering on the goals and objectives highlighted in our Strategic Community Plan 2012-2022. The Corporate Business Plan maps out the operations of the Shire over a four year period, including the development and delivery of services and reflects the priorities of the East Kimberley Community.

The East Kimberley region has been recognised by both the Commonwealth and State Governments for its progressive and positive nature, its investment opportunities and potential for economic expansion and diversification. Kununurra has been selected by the Department of Regional Development for its Regional Growth Centres Development Plan and through that process

we will have an opportunity to work in partnership with the State Government, local businesses, and the community to plan for the long term growth and development of the region and this presents a fantastic opportunity for the Shire to deliver on the goals and objectives in our Strategic Community Plan.

The Federal Government recently released its White Paper on developing Northern Australia which aims to unlock the great potential and opportunities of the north. It focuses on building priority roads, developing water resources, removing red tape, building a sustainable workforce and ensuring effective governance arrangements and this again presents positive opportunities for our community.

The East Kimberley has tremendous investment opportunities and more recently we have seen the continued development of the 'Project Sea Dragon' which has the potential to create a significant number of long term jobs in the area. It is also reassuring to see new and existing investors realising the potential of the region and great to see the flow on effects this has in our community, boosting the local economy and creating job opportunities all of which have been identified by the local community in the Shire's Strategic Community Plan.

I am very confident in the future of the East Kimberley and am proud to be part of an organisation advocating for economic stability and improved lifestyle opportunities. I am pleased to endorse this Corporate Business Plan and confident that it reflects the aspirations of the local community.

Jane Parker  
Shire President

## Message from the CEO



This Corporate Business Plan guides the Shire of Wyndham East Kimberley on what services and projects will be resourced and delivered over the next four year period. The Corporate Business Plan is the key document informing the development of our annual budget and ensures that the Strategic Community Plan is activated while also taking into account other key strategies and plans such as the Asset Management Plan, Long Term Financial Plan and Workforce Plan.

The activities within the Corporate Business Plan are reviewed and reprioritised annually to ensure the community's vision is being implemented as well as ensuring we meet our legislative obligations as a Local Government.

I would like to thank all staff for their continued commitment to delivering on the Corporate Business Plan, as well as Council, which has supported the implementation of our Strategic Community Plan to ensure that the long-term vision for the Shire is achieved.

Carl Askew  
Chief Executive Officer

# Index

Planning Context .....	5
The Integrated Planning and Reporting Framework.....	5
Developing the Corporate Business Plan .....	6
Strategic Context.....	7
Our Vision .....	7
Our Mission.....	7
Key Drivers.....	7
Challenges facing the Shire .....	8
Key Opportunities.....	9
Our Priorities.....	9
Role and Responsibilities.....	10
Informing Plans .....	11
Operational Context .....	13
Organisation Structure.....	13
Service Delivery .....	14
Organisation SWOT Analysis .....	15
Asset Management Planning .....	16
Workforce Planning .....	18
Long Term Financial Planning .....	20
Priority projects.....	21
Actions Linked to Strategic Community Plan and Services .....	22
Leadership and Governance.....	24
Physical and Social Infrastructure .....	29
Lifestyle and Environment.....	38



# Planning Context

## The Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework provides the basis for improving the practice of strategic and business planning in local government and therefore its long term sustainability. It addresses the requirements to meet the intent of the *Local Government Act 1995*, and outlines the processes and activities to develop and integrate the necessary plans.

The core plans within the Integrated Planning and Reporting Framework are the:

### Strategic Community Plan

States a long term (10+ years) vision, goals, outcomes and strategies, which drives the development of other local government informing strategies and plans.

### Corporate Business Plan

A rolling 4 year plan which identifies the services, activities and projects and their resourcing requirements to deliver on the strategies and outcomes of the Strategic Community Plan.

### Annual Budget

The resources required to deliver the Corporate Business Plan on an annual basis.

Figure 1: Core Plans in the Integrated Planning and Reporting Framework



## Developing the Corporate Business Plan

The Corporate Business Plan addresses all of the Shire's operations – including services, assets (capital works and ongoing operating) and projects. It also identifies how the Shire's operations link to the Strategic Community Plan through strategies and outcomes.

The Corporate Business Plan identifies service related actions and projects that are aligned with the Strategic Community Plan and Informing Strategies (see figure below).

The following sections of this Plan outline the actions, projects and associated resource requirements over the 4 year period of the Plan.

**Figure 2: The Corporate Business Plan within the Integrated Planning Framework**



# Strategic Context

## Our Vision

For the East Kimberley to be a thriving community with opportunities for all.

## Our Mission

To enable the East Kimberley to develop in a manner that will achieve social, cultural, economic and environmental benefits for all.



## Key Drivers

The following key drivers of community and economic development for the 10 years to 2022 have been identified for the Shire of Wyndham East Kimberley:

- Agriculture
- Rangelands (Pastoral)
- Tourism
- Minerals and energy
- Government services
- Construction – linked to agriculture and resource development

## Challenges Facing the Shire

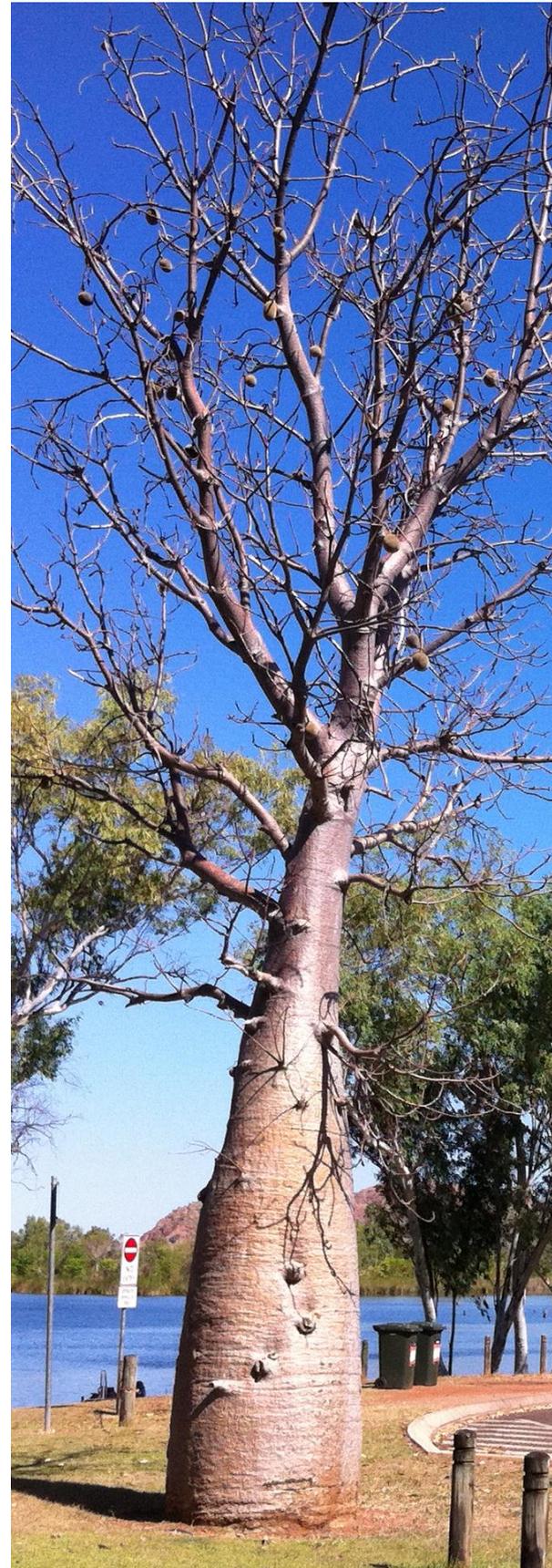
The Shire of Wyndham East Kimberley faces a variety of challenges. The critical challenges affecting the Shire have been identified through community engagement and the strategic community planning process undertaken to produce the inaugural Strategic Community Plan in 2013. These include:

- Cost of living
- Provision and maintenance of Infrastructure
- Attraction and retention of key workers
- The gap between Indigenous and non Indigenous

These challenges have been considered in the development of the Corporate Business Plan.

The development of this plan is based on the Shire's current knowledge. However, there are some critical uncertainties that the Shire has no control over, which may affect its planning, resourcing and implementation of key initiatives. These include:

- Global financial conditions that may affect the resources industry and the Australian economy
- Change of State or Federal government policy
- Change of resource sector operations
- Climatic/weather changes
- Natural disasters.



## Key Opportunities

The following opportunities have been identified by the Shire during the development of the Strategic Community Plan and the Corporate Business Plan:

- Greater opportunity to work in partnership with different levels of government – to facilitate discussion and to avoid duplication
- To promote racial harmony and address key social issues
- To enhance and build upon what residents feel are the East Kimberley's most attractive attributes
- Build vibrancy and connectedness in our town centres
- To ensure that new facilities are able to serve multiple purposes and are budgeted in consideration of expenses for their whole of life cost
- To improve educational and training opportunities that will have long-term benefits for the region including the availability of locally trained employees
- To seek opportunities for grants by working collaboratively with other agencies and organisations
- The potential to extend the runway at the East Kimberley Regional Airport in order to increase competition and therefore reduce airfares.

## Our Priorities

The Shire has identified its priorities as being:

### **Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational stability.**

- Building community capacity and engagement
- Participation in regional and local projects to ensure alignment and collaboration
- Advocacy of the East Kimberley at Regional, State and Federal levels
- Business innovation, efficiency and improvements specifically in the areas of customer service, financial and risk management.

### **Greater returns from regional investment to ensure sustainable provision of appropriate physical and social infrastructure.**

- Maintenance of economic diversity through appropriate land use planning, operation of the East Kimberley Regional Airport, collaboration with the tourism sector, support for Ord East Kimberley expansion project and advocacy for improved roads and information and communication technology
- Advocate for improved access to appropriate health, education, family and community services
- Strategic and effective asset management that factors in whole of life costing and maintenance - in particular storm water drainage, Shire buildings and facilities, rural and urban roads, pathways, parks and gardens.

## Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities.

- Sustainable waste management (landfills and litter) and protection of the environment
- Management of public places, parks and reserves for safe and inviting towns
- Provision and where possible enhancement of community facilities including libraries, parks, leisure, recreation and youth.

## Role and Responsibilities

Council consists of nine elected members. Councillors play a very important policy-making role, requiring the identification of community needs, setting objectives to meet those needs, establishing priorities between competing demands and allocating resources.

The implementation of Council's policy and plans and the ongoing management and administration of Shire affairs is the responsibility of the Chief Executive Officer and employed staff.

The Council undertakes a range of roles which are put into practice by the Shire officers. These roles inform how the Shire will activate the Strategic Community Plan through new projects and operational activities.

Council's Role	Description	Example
Leader	Plan and provide direction through policy and practices.	Local Planning Strategy and Scheme.
Provider	Provide physical infrastructure and essential services.	Waste management, roads, drainage, parks, East Kimberley Regional Airport, sport and recreation facilities.
Regulator	Enforces State legislation and local laws.	Environmental health, land use planning, building services, ranger services, emergency management.
Advocator	Advocate and support initiatives on behalf of the local community and the Kimberley.	Ord stage two, relocation of wastewater treatment plant and drinking water reserve, Kununurra bypass and improvements to the Great Northern Highway, and an active member of the Kimberley Regional Collaborative Group and Kimberley Zone.
Facilitator	Bring stakeholders together.	Participate in human services interagency networks and Kununurra Wyndham Liquor Accord.
Funder	Provide funds or other resources.	Community grants.

## Informing Plans

The following Council plans have been referenced in the development of the Corporate Business Plan:

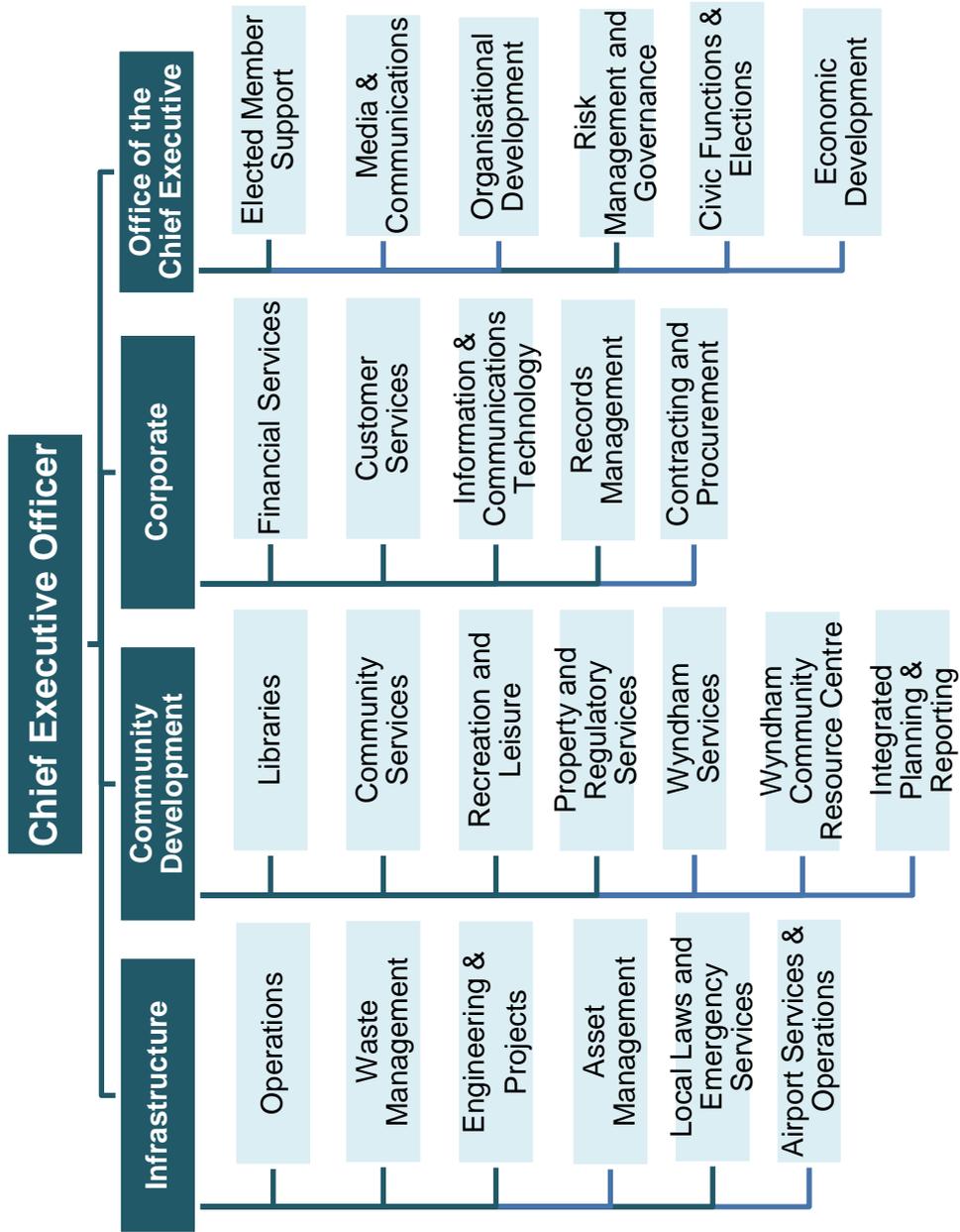
1. Strategic Community Plan 2012-2022
2. Long Term Financial Plan 2013
3. Asset Management Plan 2013
4. Workforce Management Plan 2013 - 2016
5. Asset Management Improvement Strategy 2012
6. Review of Risk Management, Legislative Compliance and Internal Controls, 2015
7. Probity Compliance Audit Report 2015
8. 10 Year Plant Replacement Program 2013
9. Financial Services Review, 2013
10. Procurement Review, 2015
11. Financial Management Review, 2014
12. Record Keeping Plan, 2012
13. Environmental Sustainability Strategy, 2011
14. Lake Kununurra Foreshore and Aquatic Use Plan, 2011
15. Anthon's Landing Landscape Report & Concept, 2012
16. Lake Kununurra Boat Ramp & Jetty 2013
17. Draft Kununurra Sports Precinct Master Plan Responses to Recommendations, 2011
18. Community Engagement Strategy, 2014
19. Disability Access and Inclusion Plan 2013-2017
20. Community Safety Plan 2008/9 - 2011/12
21. Equal Employment Opportunity Management Plan, 2015
22. East Kimberley Regional Airport Master Plan, 2013
23. East Kimberley Regional Airport Asset Management Plan, 2014
24. Kununurra Aerodrome Manual Version 3.0, 2015
25. Wyndham Aerodrome Manual Version 1, 2010
26. Waste Management Strategy, 2012
27. The Waste Strategy Implementation Program
28. Regional Waste Management Plan - Kimberley Region, 2013
29. Draft Local Planning Strategy 2015
30. Draft Local Planning Scheme No. 9

31. Kununurra Strategic Directions: Town Centre Development Concept Plan & Strategic Land Use Plan, 2010
32. East Kimberley @ 25K, 2013
33. Kimberley Regional Planning and Infrastructure Framework, 2014
34. Kimberley Strategic Community Plan 2012 - 2021
35. East Kimberley Tourism Plan & Operational Marketing Plan 2022, 2013
36. Kimberley Regional Business Plan 2012 – 2015
37. 2036 and Beyond: A Regional Blueprint for the Kimberley 2014

The actions to be resourced in the 4 year timeframe of the Corporate Business Plan are shown in the tables in Section 4 of this document. These tables include a column labelled “Informing Plans”, which shows the linkage of actions to the corresponding Informing Plans.



# Organisation Structure



## Service Delivery

The four Directorates are responsible for delivering services and infrastructure to the community. Shire services are both internal and external to the organisation.

Infrastructure	Community Development	Corporate	Office of the Chief Executive
<ul style="list-style-type: none"> <li>▪ Asset Management</li> <li>▪ Project Management</li> <li>▪ Depot and Plant</li> <li>▪ Roads and Bridges</li> <li>▪ Drainage Systems</li> <li>▪ Parks, Ovals and Reserves</li> <li>▪ Footpaths, Trails and Cycle ways</li> <li>▪ Play Spaces</li> <li>▪ Waste Management</li> <li>▪ Airport Management</li> <li>▪ Ranger Services</li> <li>▪ Emergency Services</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community Development</li> <li>▪ Libraries</li> <li>▪ Strategic and Landuse Planning</li> <li>▪ Disability Access</li> <li>▪ Youth Services</li> <li>▪ Wyndham Office Services</li> <li>▪ Wyndham Community Resource Centre</li> <li>▪ Recreation and Leisure</li> <li>▪ Building Services</li> <li>▪ Property and Facility Management</li> <li>▪ Environmental Health</li> <li>▪ Integrated Planning &amp; Reporting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Corporate Services</li> <li>▪ Information &amp; Communications Technology</li> <li>▪ Financial Services</li> <li>▪ Records Management</li> <li>▪ Customer Services</li> <li>▪ Contracting &amp; Procurement</li> <li>▪ Insurance</li> </ul>	<ul style="list-style-type: none"> <li>▪ Office of the Chief Executive</li> <li>▪ Council Secretariat</li> <li>▪ Economic Development</li> <li>▪ Media &amp; Communications</li> <li>▪ Organisational Development</li> <li>▪ Governance</li> <li>▪ Risk Management</li> <li>▪ Occupational Health and Safety</li> <li>▪ Civic Functions</li> <li>▪ Elections</li> </ul>

## Organisation SWOT Analysis

The following analysis of organisational strengths, weaknesses, opportunities and threats was reviewed in 2015. It provides an overview of the operational context within which the Corporate Business Plan has been developed. The concerns identified through the SWOT analysis have been considered and addressed in the development of actions in Section 4 of this Plan.

Strengths	Weaknesses
<ul style="list-style-type: none"> <li>▪ Efficient delivery of a defined set of services</li> <li>▪ Reduced legacy infrastructure projects</li> <li>▪ Senior management is experienced and skilled in local government</li> <li>▪ Council has a strategic focus for the future</li> <li>▪ Open and approachable management</li> <li>▪ Multi-skilling of staff and staff prepared to take on new opportunities</li> <li>▪ Location (scenery)</li> <li>▪ Team oriented workforce</li> <li>▪ Friendly and welcoming</li> <li>▪ Occupational Health and Safety</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff turnover</li> <li>▪ Ability to attract qualified and experienced staff</li> <li>▪ Some staff are inexperienced in local government</li> <li>▪ The budget currently limits optimum staffing for service delivery</li> <li>▪ Reliance on grant funding</li> <li>▪ Inability to fund the infrastructure gap</li> <li>▪ Costs of operating across a large geographical region</li> <li>▪ Limited local training opportunities and high cost of alternatives</li> <li>▪ Loss of corporate knowledge</li> </ul>
Opportunities	Threats
<ul style="list-style-type: none"> <li>▪ Increase Indigenous employment</li> <li>▪ Increase productivity through a planned and strategic approach</li> <li>▪ Government investment through the White Paper on developing Northern Australia and Regional Centres Growth Plan</li> <li>▪ Stronger position for funding through integrated planning and reporting process</li> <li>▪ Greater understanding of asset management</li> <li>▪ Increasing revenue streams through investment in regional airport</li> <li>▪ Shared and regional services with other Kimberley Shires</li> <li>▪ Increase use of ICT for improved service delivery to the community and internal efficiencies</li> <li>▪ Retention of employees</li> <li>▪ Developing a culture of trust</li> </ul>	<ul style="list-style-type: none"> <li>▪ High cost of housing and cost of living</li> <li>▪ Competition by developing regions for staff (higher salaries)</li> <li>▪ Downturn in major industries that drive the local economy and population</li> <li>▪ Lack of economies of scale for agriculture</li> <li>▪ Cost shifting from State Government</li> <li>▪ Municipal service delivery to Indigenous communities that is not fully funded</li> <li>▪ Reducing Federal Assistance Grants</li> <li>▪ Extreme weather events (flooding, cyclones, fire)</li> <li>▪ Public perception and expectations</li> </ul>

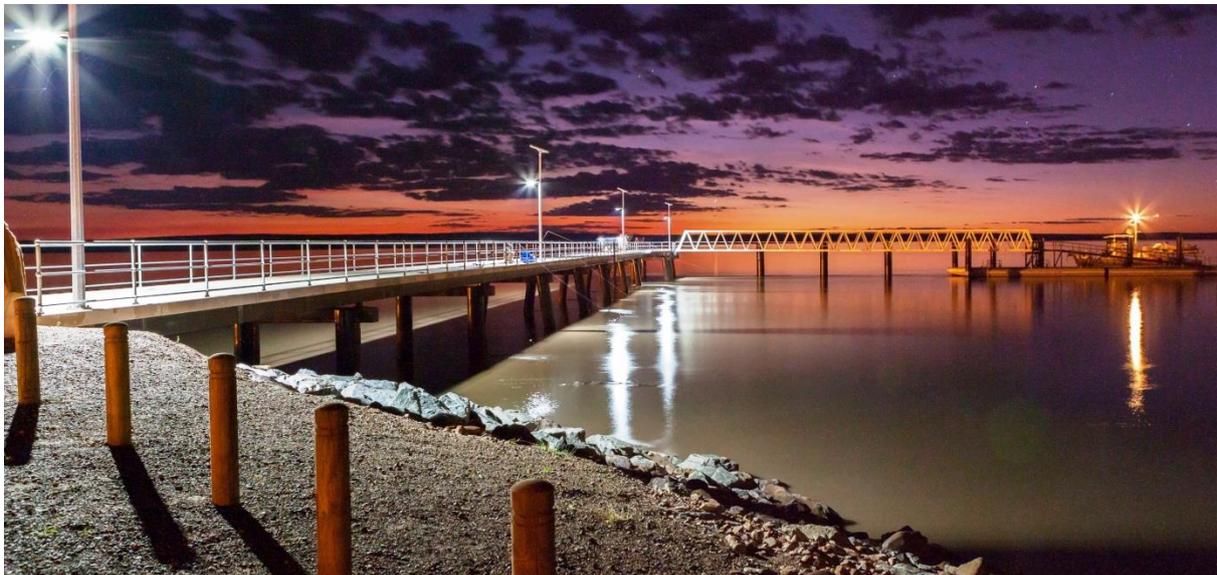
## Asset Management Planning

Recommendations from the Shire's Asset Management Plan have been incorporated into the Long Term Financial Plan, through the inclusion of annual upgrade, renewal and operating expenditures for each of the Shire's asset classes.

The Shire holds a portfolio of \$211.7m in infrastructure assets (as at 30 June 2015 subsequent to the transition to fair value). The \$211.7m is now reflective of what the assets would cost to renew. The Shire's expenditure on infrastructure assets can be dependent upon weather conditions such as flooding, however generally the spend is on average approximately \$5-10 million per annum on asset renewal and maintenance depending on funding opportunities.

The 2013 Asset Management Plan is currently under review given the transition of all assets to be measured at fair value which was finalised during the preparation of the 2014/15 financial statements. Both the residual values and conditions of the Shire assets are incorporated as part of this review, and will guide the Shire long term in relation to the amount of funds required for asset renewal and maintenance.

A guideline in asset management is that approximately 4% of the infrastructure value is needed for asset renewal and maintenance combined.. It is likely that the current expenditure on asset renewal and maintenance will be lesser than that required, therefore resulting in an asset management gap. As these figures are still being worked through, the results will be incorporated into the 2017/18 – 2020/21 Corporate Business Plan.





The Shire is working through the process to establish the conditions for all of its assets which will then be utilised for asset management purposes. With the previous data held, there was a significant asset management gap in terms of the funds currently being expended in comparison to those actually required for renewal and maintenance.

To close the funding gap, the Shire needs to consider options including:

- Rationalising assets where possible
- Setting hierarchies across all asset groups and defining levels of service across each level of the hierarchy
- Targeting funding opportunities and developing a long term funding strategy to address the renewal gap.



## Workforce Planning

The Shire's Workforce Plan identified a range of key issues that impact the current and future workforce and are still relevant to include in this Corporate Business Plan:

- Lack of specialised and experienced people available locally
- Competition from developing regions for experienced and skilled labour
- Lack of affordable housing
- Comparatively high staff turnover in the local government sector which is also a feature of the Kimberley region
- A lack of systems to facilitate the capture of corporate knowledge.

The 2016/17 budget setting process initially identified the additional requirement for two (2) new positions in 2016/17 and four (4) further positions that will be dependent upon the Council's priorities and incorporated into a revised Workforce Plan for 2017/18 – 2020/21.

The two (2) new positions in 2016/17 consist of:

1. Manager, Assets
2. Manager, Financial Services

As a result of being identified as a Regional Growth Centre, the Council has determined to create a 2-year position to drive the development of the Growth Plan and working with key stakeholders in this process. A third position will therefore be created in 2016/17 for a Project Manager, Regional Growth Centre.

These positions were identified as critical to allow the organisation to move forward in the development of long-term strategic plans focussing on asset management and addressing the current asset management gap while maintaining financial sustainability. The costs associated with these positions have been incorporated in the Draft 2016/17 Annual Budget in part, allowing for recruitment time.

In future years there has been an identified requirement for the following positions:

1. Economic Development Officer – to drive the implementation of the Growth Plan as part of the Regional Centres Development Plan which is about attracting business, investment and people to support the growth of Western Australia's Regional Centres including the East Kimberley.
2. Compliance Officer – to proactively ensure that development and land use are compliant with planning, environmental and building legislation.
3. Environment Officer – to develop the focus on environmental sustainability when undertaking Shire operations.
4. Community Liaison Officer – to develop and improve communication with the community and to promote the Shire and Council in a proactive manner.

Other key areas of focus and the actions and tasks to address them identified in the 2013 Workforce Plan include the following:

Workforce Focus	Actions / Tasks
Preparedness around succession planning for any future loss of key positions within the organisation.	Encourage mentoring and up skilling/job rotation of staff to ensure critical positions can be covered in the short term.
Attraction and retention of staff	Develop and implement strategies to retain and attract people into the Shire's workforce (e.g. Improve focus on local workforce and suitable housing options where applicable).
Performance management	Improve annual performance appraisals including KPIs.
Agreement on employment conditions between employer and employees	Review and amend the Enterprise Agreement (13/14-15/16).
Employee engagement	Improve internal communications and the retention of corporate knowledge through the development of appropriate knowledge management tools.



## Long Term Financial Planning

Global assumptions surrounding the ongoing annual increases in revenue and expenditure items, for example rates, fees and charges, operating grants, interest rates and employee costs were established by the Shire in the Long Term Financial Plan developed in 2013.

The Long Term Financial Plan is currently under review, whereby the following assumptions will be discussed and further tested to ensure financial sustainability in the long term.

	2016/2017	2017/2018	2018/2019	2019/2020
<b>OPERATING REVENUES</b>				
Rates - Annual Increases on Base Rate	1.3%	3.0%	3.0%	3.0%
Rates - Growth in Rate Base	0.8%	0.5%	0.5%	0.5%
Operating Grants, Subsidies and Contributions	0%	0%	0%	0%
Non-operating Grants, Subsidies, Contributions	0%	0%	0%	0%
Fees and Charges	2.55%	3.0%	3.0%	3.0%
Interest Earnings	1.0%	1.0%	1.0%	1.0%
Other Revenue	2.5%	2.5%	2.5%	2.5%
<b>OPERATING EXPENSES</b>				
Employee Costs	4.0%	4.0%	4.0%	4.0%
Materials and Contracts	2.55%	3.0%	3.0%	3.0%
Utility Charges	4.0%	7.0%	7.0%	7.0%
Interest Expenses (as per loan schedules)	0%	0%	0%	0%
Insurance Expense	5.0%	3.5%	3.5%	3.5%
Other Expenditure	2.55%	3.0%	3.0%	3.0%

It is evident from the current draft Long Term Financial Plan that the Shire is reliant on external capital grant funding to supplement capital works projects.

With Federal Government Assistance grant funding now reduced and a relatively static rate base for the 4 year span of the Corporate Business Plan, the focus of the Shire is on prioritising capital works expenditure, reviewing services for efficiency gains and closely managing operating expenditure. The 2016/17 State Budget has however indicated that the Federal Assistance Grants Scheme will re-commence indexation from 2017/18.

The Shire's draft Long Term Financial Plan only incorporates funding levels for capital that are equivalent to depreciation, where possible, however there is clearly an infrastructure funding gap whereby additional funding is required to meet current and projected infrastructure requirements (refer key points under Section 3.3).

Council is committed to continuing to explore initiatives and options to ensure its operations and capital commitments are financially sustainable and are confident that with strong fiscal policy and management this will occur. The revised Long Term Financial Plan 2016-2026 is proposed to be presented to the Council subsequent to the adoption of the 2016/17 Budget.



## Priority projects

The Shire is actively planning and advocating for funding for a number of significant projects. These priority projects have been identified to improve the quality of services in the Shire and include:

- New Leisure and Aquatic Facility for Kununurra
- Wyndham town site road reseal program
- Reticulation Upgrades throughout Wyndham
- Continuation of the Lake Argyle Road Staged Upgrade program
- Resheeting of Duncan Road
- East Kimberley Regional Airport carpark upgrade and replacement of air-conditioning plant
- Urban and Rural Road maintenance, renewal and upgrade projects
- Stormwater drainage upgrades for Gambier Street, Wyndham and the continuation of the drainage upgrade of Nutwood and Rosewood Streets
- Investigation and planning for Events Precinct
- Staged Implementation of the Recreation Space Strategy
- Trails Master Plan and commence implementation of the Plan
- Finalise the upgrade of the Lily Creek Lagoon boating facilities and carpark
- Review and optional continuation of the Take Away Alcohol Management System (TAMS)

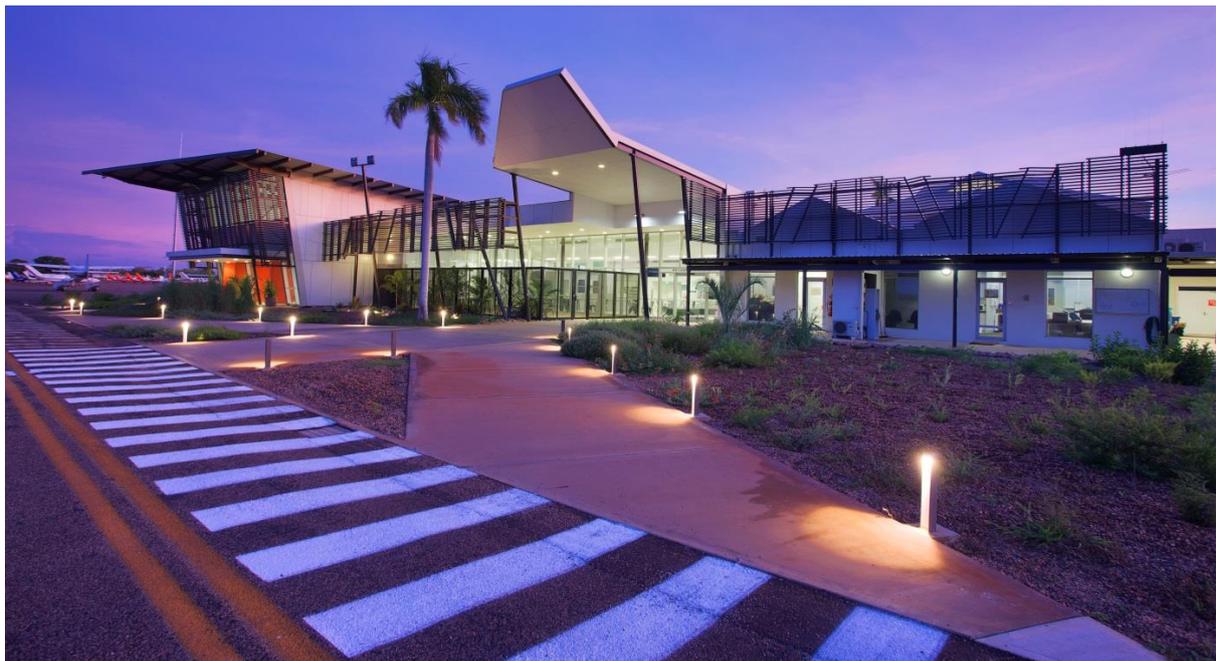
# Actions Linked to Strategic Community Plan and Services

The following tables provide details for specific actions that the Shire will undertake over the next 4 years. These actions are in addition to core service provision.

All actions in the Corporate Business Plan have been linked to their appropriate service. The services that the Shire provides have been outlined in Section 3.2 of this document. Also, each action has been linked to a strategy from the Strategic Community Plan. This linkage ensures that the Shire is implementing appropriate activities in order to achieve the long term strategies that have been outlined in the Strategic Community Plan.

Budget estimates relating to the 2016/17 programs will be assigned to the respective Goal to ensure consistent linkages to the annual budget after the draft budget has been out for community engagement.

The actions will be reviewed and refined in future years as they are completed, and new projects will be prioritised and Shire service delivery standards reviewed.



# Monitoring and Reporting

The implementation of the Corporate Business Plan will be monitored and reported on a quarterly basis through progress of action and project delivery against targets and year to date expenditure against budget. As well, performance will be monitored and reported against operational key performance indicators, which will be progressively developed and implemented across the organisation.

Because the Corporate Business Plan is integrated with and delivers on the Strategic Community Plan, monitoring and reporting of outcome performance through the strategic key performance indicators is important in determining the effectiveness of the Shire's services and projects.

All elements of the Corporate Business Plan will be reviewed and amended as required each year prior to the annual budget process. This enables the corresponding year of the Corporate Business Plan and Long Term Financial Plan (under refinement) to accurately inform the annual budget.

The Corporate Business Plan will also be informed by the periodic review of the Strategic Community Plan, the Workforce Plan (under refinement), Asset Management Plans (under refinement) and other Shire plans and strategies.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN  
2016/17 - 2019/20**

**ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	<b>Leadership and Governance</b>																		
2	<b>Goal 1: Strong leadership and governance that underpins a more strategic approach to community engagement, regional development and organisational sustainability</b>																		
3	<b>Objective 1.1: Strong community engagement</b>																		
4	<b>Strategy 1.1.1: Investigate &amp; implement options to encourage &amp; integrate community input in Council planning, policies &amp; decisions making</b>																		
5	<b>Objective 1.1: Strong community engagement</b>																		
6	<b>Strategy 1.1.1: Investigate &amp; implement options to encourage &amp; integrate community input in Council planning, policies &amp; decisions making</b>																		
7	<b>Objective 1.1: Strong community engagement</b>																		
8	<b>Strategy 1.1.1: Investigate &amp; implement options to encourage &amp; integrate community input in Council planning, policies &amp; decisions making</b>																		
9	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>		<b>Informing Plans</b>		<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>				
10			16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source				
11	Action 1.1.1.1 Undertake community satisfaction survey	Integrated Planning & Reporting	•	•	•	•	40,000	40,000	42,000	42,000						82,000			Included assistance in developing 2015/16 CBP, and is intended to include community engagement and advertising for the budget process.
12	Action 1.1.1.2 - Undertake internal community engagement training	Community Development	•	•	•	•	25,000	25,000	25,000	25,000						50,000			Key component of the review of the strategic community plan, provide staff with skills and knowledge to engage effectively with the community.
13	<b>Strategy 1.1.2: Improve planning processes to ensure broader engagement and identification of relevant issues from all parties</b>																		
14	<b>Objective 1.2: Alignment of regional and local priorities with other agencies and community groups</b>																		
15	<b>Strategy 1.2.1: Work collaboratively with agencies for forward planning to expand opportunities &amp; reduce wastage &amp; duplication</b>																		
16	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>		<b>Informing Plans</b>		<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>				
17			16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source				
18	Action 1.1.2.1 Review Strategic Community Plan	Integrated Planning & Reporting	•	•	•	•										-			Ongoing utilising Shire staff.
19	Annual review of Corporate Business Plan	Media & Communications	•	•	•	•	20,000									10,000			
20	Desktop review (every 2 years outside major review)	Corporate Services	•	•	•	•		10,000								20,000			
21	Full review (every 4 years)	Media & Communications	•	•	•	•										-			Ongoing utilising Shire staff.
22	Action 1.1.2.2 Ensure effective communication with the community	Community Development	•	•	•	•	10,000	10,000	10,000	10,000	10,000					15,000			Smart online forms for the public are being developed. Review design and search engine.
23	Review website design and management	Media & Communications	•	•	•	•	15,000	20,000								20,000			
24	Initiate a positive PR program	Community Development	•	•	•	•	10,000	10,000	10,000	10,000	10,000					40,000			Online products that gauge community priorities and allows more effective community engagement.
25	Investigate and implement options for the community to be more engaged	Media & Communications	•	•	•	•										-			Ongoing utilising Shire staff.
26	Promote good news stories	Community Development	•	•	•	•										-			
27	<b>Objective 1.2: Alignment of regional and local priorities with other agencies and community groups</b>																		
28	<b>Strategy 1.2.1: Work collaboratively with agencies for forward planning to expand opportunities &amp; reduce wastage &amp; duplication</b>																		
29	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>		<b>Informing Plans</b>		<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>				
30			16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source				
31	Action 1.2.1.1 Liaise with government departments and other stakeholders on key community issues	Community Development	•	•	•	•										-			Ongoing utilising Shire staff.
32	Participate in human services interagency networks	Community Development	•	•	•	•										-			Participation in a range of inter-agency network meetings i.e. Wyndham Inter-agency Network Group, Health Events
33	Participate in Human Services Reform District Leadership Group	Office of the Chief Executive	•	•	•	•										-			



**SHIRE OF WYNDHAM EAST KIMBERLEY**  
**CORPORATE BUSINESS PLAN**  
**2016/17 – 2019/20**  
**ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
	Objective 1.4: Business Innovation, efficiency and improved services																		
	Strategy 1.4.1: Ensure legislative compliance and follow best practice principles in planning and service delivery																		
	Actions & Tasks	Service	Timeframe			Informing Plans	BUDGET REQUIREMENTS					FUNDING AVAILABLE			NET COST TO THE SHIRE	FUNDING SOURCE	Comments		
			16/17	17/18	18/19		19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	19/20 Ongoing Capital Assets	16/17 Funding Source	17/18 Funding Source				18/19 Funding Source	19/20 Funding Source
64	Action 1.4.1.1 Develop process to ensure efficiency and effectiveness of the Local Government Act 1995 and Regulations	Integrated Planning Reporting	•			IPR Framework													
65	Investigate and subsequently implement integrated solution for IPR Framework			•															
66	Action 1.4.1.2 Manage records to ensure compliance with legislation and the needs of the organisation	Records Management		•	•	State Records Act 2000 Record Keeping Plan													
67	Undertake a review of the Record Keeping plan			•															
68	Develop General Disposal Authority for the Shire			•															
69	Undertake back scanning of records to ensure can move towards digitisation and minimise storage facility requirements			•															
70	Undertake a review of vital records			•															
71	Develop a roadmap for digitisation			•															
72	Undertake back scanning of records to ensure can move towards digitisation and minimise storage facility requirements			•															
73	Undertake a review of vital records			•															
74	Develop a roadmap for digitisation			•															
75	Action 1.4.1.3 Provide financial functions that comply with legislative requirements	Contracting & Procurement Financial Services		•	•	Probit Review Procurement Review Financial Services Review													
76	Implement improvements to enhance compliance and effectiveness in contracting and procurement			•	•		10,000	10,000	10,000	10,000									
77	Implement online centralised procurement portal for quoting and tendering			•	•		6,000	8,000	8,000	8,000									
78	Investigate and implement external electronic scanning processes for incoming invoices.			•	•				150,000										
79	Investigate and implement improvements to enhance the efficiency of financial reporting and budget development throughout the organisation.			•	•			100,000		30,000									
80	Undertake transition of UV Rural Residential to GRV Residential			•				40,000											
81	Undertake fair value revaluation			•	•		146,930	70,000	20,000	22,000									
82	Undertake Financial Management Review (every 4 years)			•	•			9,000											
83	Action 1.4.1.4 Review Local Laws	Governance		•	•	Local Government Act 1995 and Regulations													
84	Action 1.4.1.5 Implement recommendations from the Review of risk management, legislative compliance and internal controls report	Risk Management		•	•	Local Government Act 1995 and Regulations Review of Risk Management, Legislative Compliance & Internal Controls Report													
85	Undertake Biennial review in accordance with Regulation 17 provisions			•	•		15,000												
86	Develop and maintain status report on the recommendations of the Review to present quarterly to the Audit (Finance and Risk) Committee			•	•														
87	Develop and implement a Risk Management Framework			•	•														



SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN

2016/17 - 2019/20

ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
	Actions & Tasks		Service	Timeframe			Informing Plans	BUDGET REQUIREMENTS				FUNDING AVAILABLE				NET COST TO THE SHIRE	FUNDING SOURCE	Comments			
	16/17	17/18	18/19	19/20	16/17	17/18	18/19	19/20	16/17	17/18	18/19	19/20	16/17	17/18	18/19	19/20					
	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Estimated Ongoing Costs Per Annum				
123																					
124	Action 1.4.4.3 Develop and implement an Information and Communication Technology (ICT) Strategy		Information & Communications Technology				ICT Strategy														Ongoing utilising Shire staff dependent upon specific projects approved by Council.
125																					
126																					
127	Develop an ICT Strategic Plan																				Draft plan in development.
128	Develop a business continuity plan								5,000								5,000				
129	Server and network upgrades								25,000	50,000							75,000				Replacement of UPS, servers and increasing the backup storage. Several sites are complete. Quotes being sought to increase the backup server and improve battery backup times.
130	Develop an ICT disaster recovery plan																				Partially dependent upon NBN rollout and the airport being included in the rollout plan.
131	Establish disaster recovery site										75,000						75,000				Dependant on high speed link to proposed DR site.
132	Implement multi-site wide area network																				Partially dependent upon NBN rollout and the airport being included in the rollout plan. Works on hold at this stage.
133	Implement outdoor officer information access portal								60,000	20,000							80,000				
134	Virtualise desktop computer fleet																				
135	Undertake review of municipal management system																80,000				Testing of Synergy/Soft mobile solution is underway.
136	Strategy 1.4.5: Attract and maintain a skilled, motivated and professional workforce																				
137																					
138	Action 1.4.5.1 Review Workforce Management Plan		Service				Informing Plans														
139	- Encourage mentoring and upskilling/job rotation of staff		Organisational Development				Workforce Management Plan														Ongoing utilising Shire staff only.
140	Conduct employee satisfaction survey																				
141	Action 1.4.5.2 Develop OSH Plan		Occupational Health & Safety				Occupational Safety & Health Act 1984 and Regulations														Ongoing program.
142	- Promotion and training																				
143	Review policies and procedures																				Ongoing utilising Shire staff only.
144																					
145																					



**SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN  
2016/17 - 2019/20**

**ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Strategy 2.2.2: Support agricultural opportunities																		
181																			
182																			
183																			
184																			
185																			
186																			
187																			
188	Strategy 2.2.3: Advocate for improved availability of adequate water resources																		
189																			
190																			
191																			
192																			
193	Strategy 2.2.4: Enhance and expand tourism opportunities in the East Kimberley and improve access to significant tourism destinations																		
194																			
195																			
196																			
197																			
198																			
199																			
200	Strategy 2.2.5: Advocate for improved telecommunications and internet services																		
201																			
202																			
203																			
204																			
205	Strategy 2.2.6: Support local initiatives that promote entrepreneurial activities and a greater diversity of industries in the East Kimberley																		
206																			
207																			
208																			
209																			
210																			
211	Strategy 2.2.7: Advocate for a range of affordable housing options and styles that cater to a broad market including key worker housing																		
212																			
213																			
214																			
215																			

**SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN  
2016/17 - 2019/20**

ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S					
		Strategy 2.2.8: Support and advocate for further development of the East Kimberley regional airport to attract more aircraft and greater competition																							
1	216	Actions & Tasks		Service			Timeframe			Informing Plans			BUDGET REQUIREMENTS						NET COST TO THE SHIRE		FUNDING SOURCE	Comments			
		16/17	17/18	18/19	19/20	16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source							
	217	Action 2.2.8.1 Implement the East Kimberley Regional Airport Master Plan		Airport Operations			•	•	•	•	East Kimberley Regional Airport Master Plan			10,000							-	Airport Reserve	This is Priority Project in Corporate Business Plan. Feasibility Study/Pavement Design/Business Case prepared in 2015/16. There will be a need to obtain major funding from mix of State and Federal Governments - cost of \$10k is to meet consultant assistance with grant applications.		
	218	Lobbying/grant funding for runway extension.					•	•															State/ Federal Grants, Airport Reserve (\$0.5m each year - total \$1m)	This is major project that provides for construction of runway extension - only possible through support of grant funding from other levels of Government.	
	219	Detailed design, tendering and construction of runway extension					•	•	•					9,500,000	9,500,000								Airport Reserve (9,500,000)		
	220	Implementation of Airport Master Plan projects					•	•	•					20,000	20,000								Remain in Airport Reserve	Funding to implement development of Master Plan - includes statutory approvals/marketing/lending/minor upgrades to infrastructure. Expect over time initiatives will generate financial return to Shire.	
	221	Review/update of Master Plan					•							40,000									Airport Reserve	Original Master Plan in fourth year since adoption - this is a review responding to recent initiatives and evolution of Airport.	
	222	Welcome to Country Signage					•							35,000									Airport Reserve	Carryover from 2015/16.	
	223	Highway and Airport Precinct Signage					•							25,000									Airport Reserve	Design/construction of signage feature for Airport on Victoria Highway and provision of consistent directional precinct signage. Responds to tenant representations and provision of community information. The need for improvement is recognised in the Master Plan. On-going maintenance but notifiable.	
	224	Store for Terminal Cleaning Equipment					•							20,000									Airport Reserve	The design of Terminal did not provide a facility for storage of cleaning equipment that is too bulky to be stored in Administrative Building. Currently stored in Staff Area. This is a concern for the manager and raises WH&S concerns. Aim to undertake investigations if 2016/17 and construct in 2017/18. On-going maintenance but notifiable.	
	225	CCTV and Phone System for East Kimberley Regional Airport					•							47,000									Airport Reserve	There is a need to bring the RPT (Main) Apron Flood Lighting to CASA standards - investigations in 2016/17 will confirm if focus is on Bay 3 or need to address the full Apron. Cost estimate for investigations/lighting plan \$5,000 and then \$22,000 if former works and \$180,000 if later. In CBP have provided for the worst case scenario.	
	226	Apron Lighting for RPT Bay 3					•							185,000									Airport Reserve	The Maintenance Depot is in poor condition reflecting its age and construction. The site is identified for additional future parking. Propose to undertake detailed investigations/approvals in 2018/19 and construction in 2019/20.	
	227	Replacement of Airport Maintenance Depot						•						10,000	250,000								Airport Reserve		
	228	Strategy 2.2.9: Lobby for improvements to transport infrastructure, particularly for heavy haulage and shipping																							
	229	Actions & Tasks		Service			Timeframe			Informing Plans			BUDGET REQUIREMENTS						NET COST TO THE SHIRE		FUNDING SOURCE	Comments			
	230	Action 2.2.9.1 Liaise with the State and Federal Governments on projects for Great Northern Highway		Office of the Chief Executive			•	•	•	•	Strategic Community Plan			16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source			18/19 Funding Source	19/20 Funding Source	
	231	Construction of Kununurra bypass					•																		
	232	Plans for Wyndham town bypass					•																		
	233	Road upgrade to Wyndham and port					•																		
	234																								
	235																								Ongoing utilising Shire staff only.

**SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN  
2016/17 – 2019/20**

**ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES**

Item	S																		
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
	Strategy 2.2.10: Provide growth management plans that identify and guide decision making for potential population growth scenarios																		
Item	Actions & Tasks	Service	Timeframe			BUDGET REQUIREMENTS						NET COST TO THE SHIRE	FUNDING SOURCE	Comments					
			16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum				16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	
Item	Actions & Tasks	Service	16/17	17/18	18/19	19/20	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments	
237	237																		
238	238																		
239	239	Economic Development - Redwood growth centre																Ongoing fulling Shire staff only.	
240	240																		
241	241																		
242	242																		
243	243																		
244	244																		
245	245																		
246	246	Roads & Bridges					300,000	500,000	500,000	500,000	500,000					1,800,000		Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
247	247	Wyndham - re-seal program																Program was undertaken in 2015/16 however invoiced in 2016/17, therefore funds carried over.	
248	248	Spray seal resurfacing program - Wyndham Townsite (R2R)					395,463				398,463							Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
249	249	Kununurra - re-seal program						500,000	798,516	818,169						2,116,685		Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
250	250	Egret Chase - Reconstruct and seal					118,562				(66,857)					61,705		Carryover from 2015/16.	
251	251	Kununurra – Bandicoot Drive Staged Drainage and Road Reconstruction					635,796	635,796	635,796	635,796						1,907,388		Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
252	252	Kununurra – reconstruct road pavement						791,277	1,882,120							2,653,397		Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
253	253	Wyndham – Dulveiton St. reconstruct road pavement					615,600	615,600	615,600	615,600						1,231,200		Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
254	254	Konkerberry Drive – reconstruct road pavement								943,920					(471,960)	471,960	50% R2R 50% LG	Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
255	255	Wiang Road widening at Victoria Highway Intersection						370,000					(246,000)			124,000	66% SBS 33% LG	Road Safety Audit to be completed and grant funding to be sought	
256	256	Reconstruct Nutwood and Rosewood Streets					650,000	350,000	350,000	350,000			(350,000)				R2R	Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services. Carryover of funds of \$300k from 2015/16.	
257	257	Chestnut St - MRWA Crash Report Embayment Modification						80,000					(63,333)			26,667	66% SBS 33% LG	Required to address Main Roads Crash Report Grant funding to be sought from SBS	
258	258	Coellah Drive - Lighting Upgrade Program Black Spot					180,000	150,000					(100,000)			110,000	66% SBS 33% LG	Continuation of the current program which was recommendation of a 2012 Road Safety Audit. This is operating in nature as it's not the Shire's asset.	
259	259	Action 2.3.1.2 Maintain, renew or upgrade stormwater assets	Roads & Bridges															This is a legal obligation to OIC following the M1 Siphon augmentation and is operating in nature as it's not the Shire's asset.	
260	260	Reconstruct the D2 drain following M1 Siphon augmentation					1,331,208									1,331,208	LG		
261	261	Maintenance of Underground Assets, PipeBox Culverts						50,000	15,000	20,000	25,000					85,000	LG	Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services. Create new cost centre	
262	262	Gambler Street Wyndham U drainage channel Construct															LG - Loan, Unspent Funds	Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	
263	263	Drainage Upgrade (Design, Estimates, Construct)									7,687						CLGF	Carryover from 2015/16.	
264	264	Divert collapsed drain under properties - Minialta Street					105,787				(65,245)					23,542	LG, CLGF and R2R	Carryover from 2015/16.	
265	265	Messmate Way main town drainage pipe						450,000	450,000	450,000						1,350,000	LG	Manage and maintain Shire Infrastructure in a strategic and cost effective manner to provide efficient and sustainable services.	





SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN

2016/17 - 2019/20

ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S															
																				BUDGET REQUIREMENTS						FUNDING AVAILABLE						NET COST TO THE SHIRE	FUNDING SOURCE	Comments
																				16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source						
312	Actions & Tasks	Service	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments															
313	Action 2.3.1.9 Maintain, renew and upgrade play spaces in accordance with Recreation Space Strategy		•	•	•	•	Recreation Space Strategy										-		Recreation Space Action Plan being developed in consultation with the community.															
314	Implement development program for recreation space and playground equipment	Community Services	•	•	•	•		200,000	200,000	200,000	200,000	100,000	(200,000)	(200,000)	(200,000)	(200,000)	-	Reserve Lottery/We st	Funded by Parks Reserve subject to Minister of Planning approval (will not have sufficient funds in current Reserve). Program will be dependent upon community feedback and priorities. Funds carried forward from 2015/16.															
316	Playspace Maintenance	Depot Services	•	•	•	•		20,000	30,000	40,000	50,000	50,000					140,000																	
317	Action 2.3.1.10 Manage Depot and Plant	Depot Services	•	•	•	•	Strategic Community Plan Asset Management Plan Long Term Financial Plan 10 Year Plant Replacement Program										-																	
318	Passenger Plant		•	•	•	•		-	771,110	254,009	478,910						856,756	Trade-in	Establish a modern and safe fleet of heavy and light plant.															
319	Groundscore Plant Medium		•	•	•	•		81,544	42,810	89,902	94,396		(17,685)	(7,894)	(17,899)	(17,954)	247,217	Trade-in	Establish a modern and safe fleet of heavy and light plant.															
320	Groundscore Plus Attachments Medium		•	•	•	•		103,489	204,134	-	-		(30,900)	(41,410)	-	-	235,323	Trade-in	Establish a modern and safe fleet of heavy and light plant.															
321	Trucks & Earthmoving Heavy		•	•	•	•		425,710	1,109,856	496,309	589,394		(144,000)	(296,019)	(76,047)	(185,184)	1,921,021	Trade-in	Program carried forward from 2015/16 as vehicles only arrived in July.															
322	Passenger Plant - Airport		•	•	•	•		39,696	34,670	-	89,199		(39,696)	(54,670)	-	(89,199)	-	Reserve and Trade-in	Airport Vehicle did not arrive prior to 30 June, therefore funds carried forward. Insurance claim was received in 2015/16.															
323	Groundscore Plant Medium - Airport		•	•	•	•			291,747	171,937	35,477			(231,747)	(171,937)	(35,477)	-	Reserve and Trade-in	Establish a modern and safe fleet of heavy and light plant.															
324	Heavy Plant - Airport		•	•	•	•				185,249	-			-	(185,249)	-	-	Airport Reserve and Trade-in	Establish a modern and safe fleet of heavy and light plant.															
325	Action 2.3.1.11 Implement Mangaloo Street traffic management devices	Roads and Bridges	•				Asset Management Plan	197,370					(171,514)				25,856		Carryover from 2015/16.															
326	Strategy 2.3.2: Plan, design and budget for sustainable infrastructure																																	
327	Strategy 2.3.2: Plan, design and budget for sustainable infrastructure																																	
328	Actions & Tasks	Service	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments															
329	Action 2.3.2.1 Ongoing review and implementation of Asset Management - Identify and assess all assets	Asset Management	•	•	•	•	Asset Management Plan										-																	
330	Produce 10 year AM schedule	Community Services	•	•	•	•	Antons Landing Landscape Report and Concept										-			Delayed commencement due to competing priorities.														
331	Action 2.3.2.2 Seek funding and prepare project implementation plan for Antons Landing foreshore revitalisation and upgrade	Community Services	•	•	•	•		300,000						(300,000)			-	R2R	Grant funding to be sought.															
332	Action 2.3.2.3 Develop Stormwater Management Strategy	Drainage Systems	•	•	•	•	Asset Management Plan Asset Management Improvement Strategy	35,000					(33,000)				-	Unspent Drainage Loan	Commenced development however the main works will be undertaken in 2016/17. This is a contribution grant funded by the State to develop a stormwater strategy for Kununurra.															
333	Action 2.3.2.4 Review traffic management for Ron Hodnett Drive		•				Strategic Community Plan										-																	

SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN

2016/17 - 2019/20  
ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1																			
336	Objective 2.4: High standard of health and community facilities and services available to all residents																		
337	Strategy 2.4.1: Advocate for improved health and community services																		
338																			
339	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>			<b>Informing Plans</b>			<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>		
340	Action 2.4.1.1 Review and maintain a Disability Access and Inclusion Plan	Community Services	16/17	17/18	18/19	19/20	Strategic Community Plan	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	-	Legislative requirement		
341			•	•	•	•	Strategic Community Plan Disability Access and Inclusion Plan												
342	Conduct a Accessibility Audit of all Shire managed public buildings			•			Strategic Community Plan Disability Access and Inclusion Plan	10,000								10,000	To assist in future planning and resource allocation to improve shire wide accessibility		
343	Undertake accessibility works to Administration Building entry			•			Strategic Community Plan Disability Access and Inclusion Plan	40,000								40,000	Requirement to provide accessibility to shire administration building		
344	Action 2.4.1.2 Support childcare services	Community Services	•	•	•	•	Strategic Community Plan									-	Provide ongoing support to children's services		
345	Action 2.4.1.3 Develop a Children's and Family Services Strategy	Community Services	•	•	•	•	Strategic Community Plan									-	To assist in future planning and resource allocation for children and family services		
346	Action 2.4.1.4 Develop an Aged Friendly Community Strategy	Community Services	•	•	•	•	Strategic Community Plan									-	To assist in future planning and resource allocation for aged services		
347	Strategy 2.4.2: Ensure community compliance with Environmental Health regulations																		
348																			
349	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>			<b>Informing Plans</b>			<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>		
350	Action 2.4.2.1 Manage and provide environmental health services including inspect caravan parks, lodging houses, public buildings, aquatic facilities, beauty and skin penetration premises and food premises	Environmental Health	16/17	17/18	18/19	19/20	Strategic Community Plan	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	-	Ongoing utilising Shire staff only.		
351	- Events / assessments		•	•	•	•													
352	- Nuisance investigations		•	•	•	•													
353	- Approval of onsite wastewater disposal systems		•	•	•	•													
354	- Follow-up of infectious disease notifications		•	•	•	•													
355	Action 2.4.2.2 Mosquito-borne disease management	Environmental Health	•	•	•	•	Mosquito Management Plan	26,228	10,000	10,000	10,000		(5,000)	(5,000)	(5,000)	20,500	Implementation of the Mosquito Management Plan with funding assistance from FIMMWA (for 16/17 FNY Only) and CLAG		
356	Implement Mosquito Management Plan		•	•	•	•						(20,728)					Public Health Act 2014 (Proposed) requires LG to prepare a Public Health Plan		
357	Action 2.4.2.3 Develop a Public Health Plan	Environmental Health	•	•	•	•	Strategic Community Plan	35,000								35,000			
358	Strategy 2.4.3: Support early childhood and family support services																		
359																			
360	<b>Actions &amp; Tasks</b>	<b>Service</b>	<b>Timeframe</b>			<b>Informing Plans</b>			<b>BUDGET REQUIREMENTS</b>			<b>FUNDING AVAILABLE</b>			<b>NET COST TO THE SHIRE</b>	<b>FUNDING SOURCE</b>	<b>Comments</b>		
361	Action 2.4.3.1 Manage and support library services	Libraries	16/17	17/18	18/19	19/20	Strategic Community Plan	16,000								(6,100)	Kimberley Regional Grants (Community Chest) and Writing WA		
362	- Coordinate Kimberley Writers Festival programs		•	•	•	•													
363	- Deliver family literacy activities and programs		•	•	•	•													
364	- Deliver children's Book-Week program		•	•	•	•						(22,100)							

SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN

2016/17 - 2019/20  
ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S												
																				NET COST TO THE SHIRE	FUNDING AVAILABLE	FUNDING SOURCE	COMMENTS								
360	Strategy 2.4.4: Provide an environment where youth are empowered to develop their potential																														
361	Actions & Tasks	Service	16/17	17/18	18/19	19/20	Informing Plans					Estimated Annual Costs	16/17	17/18	18/19	19/20	Proposed Budget	18/19	19/20	Proposed Budget	Estimated Annual Costs	16/17	17/18	18/19	19/20	Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	COMMENTS		
362	362	362																													
363	363	363																													
364	364	364																													
365	365	365																													
366	366	366																													
367	367	367																													
368	368	368																													
369	369	369																													
370	Objective 2.5: East Kimberley residents have access to a broad range of educational opportunities																														
371	Strategy 2.5.1: Support initiatives aimed at enhancing the range of educational programs offered at Years 11 and 12																														
372	372	372																													
373	373	373																													
374	374	374																													
375	375	375																													
376	376	376																													
377	377	377																													
378	378	378																													
379	379	379																													
380	Strategy 2.5.2: Advocate for the introduction of culturally appropriate alternative education for Indigenous people																														
381	381	381																													
382	382	382																													
383	383	383																													
384	384	384																													
385	Strategy 2.5.3: Advocate for the establishment of more school based apprenticeships																														
386	386	386																													
387	387	387																													
388	388	388																													
389	389	389																													
390	Strategy 2.5.4: Encourage activities that promote adult educational opportunities including family support and life skills programs																														
391	391	391																													
392	392	392																													
393	393	393																													
394	394	394																													
395	Strategy 2.5.4: Encourage activities that promote adult educational opportunities including family support and life skills programs																														
396	396	396																													
397	397	397																													
398	398	398																													
399	399	399																													
390	390	390																													
391	391	391																													

SHIRE OF WYNDHAM EAST KIMBERLEY  
CORPORATE BUSINESS PLAN

2016/17 - 2019/20

ACTIONS LINKED TO STRATEGIC COMMUNITY PLAN AND SERVICES

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
																				16/17 Proposed Budget
<b>Lifestyle and Environment</b>																				
<b>Goal 3: Protection and enhancement of lifestyle values, community facilities and the environment to provide safe and inviting communities</b>																				
<b>Objective 3.1: A broad range of lifestyle opportunities and activities are available for East Kimberley residents</b>																				
<b>Strategy 3.1.1: Support activities that promote volunteerism and active participation in community events and programs</b>																				
401	Actions & Tasks	Service	Timeframe	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments
402	Action 3.1.1.1 Support Civic and Volunteer events		• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
403	ANZAC day	Governance	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
404	Great Northern Clean Up	Community Development	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
405	Garage Sale Trail Day	Community Development	• • • •	•	•	•	•	Strategic Community Plan	7,000	7,000	7,000	7,000		(3,500)	(3,500)	(3,500)	(3,500)	10,500	State Subsidy	Two year trial
406	Thank a Volunteer Day	Community Development	• • • •	•	•	•	•	Strategic Community Plan	1,000	1,000	1,000	1,000		(1,000)	(1,000)	(1,000)	(1,000)	-	DLG	Ongoing.
407	Seniors Week	Community Development	• • • •	•	•	•	•	Strategic Community Plan	1,000	1,000	1,000	1,000		(1,000)	(1,000)	(1,000)	(1,000)	-	COTFA WA	Ongoing.
408	NADOC Week	Community Development	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
409	International Day of People with Disability	Community Development	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
410	Volunteer of the Year Awards	Governance	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
411	Australia Day	Governance	• • • •	•	•	•	•	Strategic Community Plan										-		Ongoing.
412	<b>Strategy 3.1.2: Promote a greater range of cultural and art activities</b>																			
413	Actions & Tasks	Service	Timeframe	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments
414	Action 3.1.2.1 Develop Culture and Arts Plan	Community Development	• • • •	•	•	•	•	Strategic Community Plan	40,000	40,000	40,000	40,000						40,000		
415	<b>Strategy 3.1.3: Support the community by providing access to local funding and sponsorship opportunities</b>																			
416	Actions & Tasks	Service	Timeframe	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments
417	Action 3.1.3.1 Administer grants for community clubs and events	Community Development	• • • •	•	•	•	•	Strategic Community Plan	100,000	100,000	100,000	100,000						400,000		Ongoing program.
418	Deliver community grants scheme		• • • •	•	•	•	•		100,000	100,000	100,000	100,000						400,000		Utilising Shire staff only.
419	Old River Sports Club Self-Supporting Loan		• • • •	•	•	•	•		50,000					(50,000)				-		Provide a self-supporting loan subject to the requirements of the Self-Supporting Policy being met.
420	<b>Strategy 3.1.4: Facilitate activities that link communities</b>																			
421	Actions & Tasks	Service	Timeframe	16/17	17/18	18/19	19/20	Informing Plans	16/17 Proposed Budget	17/18 Proposed Budget	18/19 Proposed Budget	19/20 Proposed Budget	Estimated Ongoing Costs Per Annum	16/17 Funding Source	17/18 Funding Source	18/19 Funding Source	19/20 Funding Source	NET COST TO THE SHIRE	FUNDING SOURCE	Comments
422	Action 3.1.4.1 Identify opportunities and support activities that encourage relationships between different communities and community groups	Community Development	• • • •	•	•	•	•	Strategic Community Plan										-		













## **12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **14 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

The Shire President read aloud the following statement:

*The Shire of Wyndham East Kimberley is an incredible region and we are privileged to represent it as its Council.*

*Local government plays a critical role in the development and wellbeing of any community and as the Shire President I commend our CEO, Directors and staff for their dedication and commitment to the Shire and its community, especially during the recent difficult times.*

*Since the October 2015 elections the task of representing the community on Council, and working as a team in order to govern, has been “tested” due to the ongoing fractured relationships between elected members and certain members of the community. I have personally witnessed and received messages and emails that contain threats, divisive language and other potentially defamatory comments. I, of course, accept reasonable criticism but frequently the criticism has gone way beyond what is reasonable and could be classified as bullying. I, along with other councillors, have received emails and text messages and been the subject of many Facebook posts that would never be accepted in any other workplace.*

*Unfortunately, with the continued divisive and non-collegial actions by a small number of Councillors and their supporters I feel that the Council, in our current form, is not in a position to be the united strategic leaders that our community requires at this time.*

*This was highlighted with the issuing of the first Show Cause Notice, which provided us with an opportunity to mediate and resolve differences and move forward with a more collegial, positive Council, however it failed. In my opinion it failed due to a lack of commitment from some Councillors and a refusal to acknowledge that the current relationship issues, and their solutions, are the responsibility of each individual.*

*With the second Show Cause Notice being issued and currently awaiting a response, I do not believe that there will be sufficient commitment from some members to either attend training or commit to the change that is required and I am concerned for the possible exorbitant costs which may be imposed on this community as a consequence of the actions of a few, including a request by some for an unnecessary “enquiry” into the administration of the Shire instead of being willing to undertake a self-assessment of personal behaviour and motivation.*

*Finally, to provide leadership is to provide the best pathway forward with the greatest outcomes for the people we lead. As such, and in accordance with section 2.31 and 2.37 of the LG Government Act, we are going to provide Minister Simpson an opportunity to give this community some stability and reprieve from the angst and bullying behaviour displayed to date. We support and request an extended appointment of a*

*Commissioner in the hope that this will provide leadership, strategic capacity and a platform for the officers to undertake the roles that they were appointed to. It is for these reasons that we, Councillors Bolto, Robinson, Perry, Cooke and myself hereby tender our resignations, effective from the closure of this meeting. A written, signed copy of those resignations will also be provided to the CEO at the end of this meeting.*

*I would like to publicly acknowledge the support provided to us by Minister Tony Simpson and the Department of Local Government and Communities during this difficult time. Their support and guidance during this period has been invaluable.*

*Thank you for the opportunity to serve you all I hope to one-day sit at this table again looking forward to a bright and prosperous future for the Wyndham East Kimberley Shire and ALL of its community.*

*I now declare this meeting closed.*

*Cr Jane Parker  
Shire President*

## **15 MATTERS BEHIND CLOSED DOORS**

Nil

## **16 CLOSURE**

The Shire President declares the meeting closed at 6:24pm